

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

April 1, 2024

Bondurant City Council

1. Roll Call

Present: Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper, Mayor Doug Elrod

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Library Director Jill Sanders, Finance & Employee Services Director Jene Jess

2. Call to Order and Declaring a Quorum

Mayor Pro Tem McKenzie called the meeting to order at 06:05 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Driscoll, to Approve the agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper, Mayor Elrod. Motion carried 4-0.

5. Guests requesting to address the City Council

The Polk County Sheriff provided an update on last month's activities, which included 536 calls of service.

a. Proclamation - National Library Week

Mayor Pro Tem McKenzie acknowledged the proclamation in honor of National Library Week.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of March 18, 2024, City Council Meeting Minutes

b. Claims List & Treasurer's Report

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- c. Applications for City Council Approval
 - d. O-240304-204 - (Third Reading) Ordinance amending Sections 179.01, 180.04, 180.05, and 180.07 of the Zoning Code regarding Stormwater Detention and Retention Basin Setback Requirements
 - e. O-240304-205 - (Third Reading) Ordinance amending Section 177.04 of the Zoning Code regarding Accessory Structure Setback Requirements
 - f. R-240401-78- Resolution approving changes to the 28E agreement with the Safety Coalition of Central Iowa Cities Shared Services Agreement
 - g. R-240401-79- Resolution approving change order for City Park Project for Brothers Concrete in the amount of \$617,299.50
 - h. R-240401-80- Resolution approving a quote for the Downtown District Street Scape Planting Maintenance for 2024 to Johnston Stump Grinding LLC in the amount of \$13,100
 - i. R-240401-81- Resolution approving action to order construction and set date of bid letting for the Civic Campus Improvements Phase 1/Courtyard Dr. SE Extension
 - j. R-240401-82- Resolution approving a set date for public hearing on the proposed plans, specifications, form of contract, and estimate of costs for the Civic Campus Improvements Phase 1/Courtyard Dr. SE Extension
 - k. R-240401-83- Resolution approving the Bondurant Soccer Field Use Agreement
Motion by Driscoll, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Peffer, Mayor Elrod. Motion carried 4-0.
7. Action Items
- a. R-240401-84- FY25 City Budget Presentation and Discussion and consideration of resolution Resolution affixing date of public hearing for FY24/25 City of Bondurant Budget
City Administrator Oliver presented the FY25/26 City of Bondurant budget to both the council and the public.

Motion by Driscoll, seconded by Cox, to Approve R-240401-84. Roll Call:

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Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer, Mayor Elrod. Motion carried 4-0.

8. Reports / Comments and appropriate action thereon:

- a. Mayor
McKenzie - None.
- b. Council Members
Cox - Liaison updates.
Driscoll - Liaison updates, property inquiries.
Sillanpaa - Liaison updates, questioned on-street parking.
- c. Administrator
Meeting updates.
- d. Directors
Horton - Department & project updates.
Murray - None.
Kreuder - Department update.
Sanders - Department update.
Jess - Department update.

9. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Cox, to Move into Closed Session at 07:04 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer, Mayor Elrod. Motion carried 4-0.

Mayor Pro Tem McKenzie closed the Closed Session at 07:19 PM.

10. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 07:19 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 1, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from

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which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor