

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

April 15, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Bob
Peffer, Council Member Tara Cox, Council
Member Angela McKenzie, Council Member
Matt Sillanpaa, Council Member Chad Driscoll

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Public Works Director John
Horton, Finance & Employee Services Director
Jene Jess, Library Director Jill Sanders,
Assistant Fire Chief Anthony Rauterberg, City
Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Sillanpaa, to approve the agenda.
Vote on Motion 5-0. Motion carried.

5. Guests requesting to address the City Council

None.

a. National Volunteer Week Proclamation

Mayor Elrod read the proclamation recognizing Volunteer Week.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the April 1, 2024, City Council Meeting Minutes & April 1, 2024, Special City Council Meeting Minutes

b. Applications for Council Approval

c. Claims List

d. Receive & File - Library Board Meeting Minutes of March 6, 2024, and Director's Report

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- e. R-240415-85- Resolution considering recommended approval of the Towers Estate Plat of Survey located in unincorporated Polk County within two miles of Bondurant's city limits
- f. R-240415-86- Resolution of endorsement for the City of Bondurant's grant application to the Art Project Grant Program through the Iowa Arts Council for funding to assist with implementing the Puddle Pavilions installation at Eagle Park
- g. R-240415-87- Resolution approving I/Thee's refined concept for the proposed Dining Room installation at the ARTocka Trail Loop
- h. R-240415-88- Resolution approving Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority Participating Community - 2024
- i. R-240415-89- Resolution approving pay request #12R1 to KLC Construction LLC for the 15th Street, SE and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$19,086.21
Motion by McKenzie, seconded by Sillanpaa, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

7. **Public Hearing**

- a. Public Hearing regarding the City's Proposed Budget for FY25
Mayor Elrod opened the public hearing at 06:13 PM.

City Administrator Oliver reported that the City has not received any comments regarding the budget. No public comment.

Mayor Elrod closed the public hearing at 06:14 PM.
- b. Public Hearing on the proposed plans, specifications, form of contract, and estimate of costs for the Civic Campus Improvements Phase 1/Courtyard Dr. SE Extension
Mayor Elrod opened the public hearing at 06:14 PM.

City Administrator Oliver briefed the council and the public on the project, while Public Works Director Horton provided an update on the project's details.

Mayor Elrod closed the public hearing at 06:19 PM.

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8. Action Items

- a. R-240415-90- Resolution adopting the Annual Budget for the Fiscal Year ending June 30, 2025, and Certifying the Proposed Tax Levy Rate
Motion by McKenzie, seconded by Sillanpaa, to Approve R-240415-90.
Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.
- b. R-240415-91- Resolution approving proposed plans, specifications, form of contract, and estimate of costs for the Civic Campus Improvements Phase 1/Courtyard Dr. SE Extension
Motion by Driscoll, seconded by McKenzie, to Approve R-240415-91. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.
- c. R-240415-92- Resolution approving the 2024 City of Bondurant Federal Legislative Priorities Booklet
Motion by Sillanpaa, seconded by McKenzie, to Approve R-240415-92.
Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.
- d. R-240415-93- Resolution considering approval of the site plan for US Equipment at 1101 23rd Street, SW
Cory Marsh, Snyder & Associates, and Matthew Winders, US Equipment, presented the site plan for 1101 23rd Street, SW.

Motion by McKenzie, seconded by Sillanpaa, to Approve R-240415-93.
Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

9. Discussion Items -

- a. Discussion regarding PILOT requirements related to the Water Treatment Plant
Public Works Director Horton and City Engineer Veenstra presented the PILOT requirements for the Water Treatment Plant and explained the process for setting up the facility. They mentioned that the Iowa Department of Natural Resources (DNR) requires a reverse osmosis membrane treatment process for the study. Since Bondurant does not yet have an established well on the site, a well driller will need to test the well with casing and pump to access the water source, along with other equipment. This project is expected to begin in late summer or early fall, with a discussion on cost and funding.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
DART and MPO update.

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- b. Council Members
 - McKenzie - Cocktails & Conversation comments, CVB meeting next week.
 - Sillanpaa - MAC update, Chamber update.
 - Cox - DART, Library Board, EPIC update.
 - Driscoll - Water Tower Funding event with Senator Nunn event, National Volunteer Week comments.
 - Peffer - None.
- c. Administrator
 - Shout-out to City Staff for their efforts in the LHI 5K event, open position update, Keep Bondurant Beautiful event this Saturday, TAP Grant update.
- d. Directors
 - Horton - Department update.
 - Jess - Department update.
 - Sanders - Department update.
 - Rauterberg - Department update.
- 11. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
 - None.
- 12. Adjournment
 - Motion by McKenzie, seconded by Sillanpaa, to adjourn at 07:08 PM.
 - Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 15, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor

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