

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

May 6, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Bob Pepper, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa

Absent: Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Assistant Fire Chief Tony Rauterberg, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Pepper, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Presentations

Polk County Sheriff's Department reported 533 calls of service for the month of April.

a. Proclamation for 55th Annual Professional Municipal Clerks Week

Mayor Elrod presented a proclamation commemorating the 55th Annual Professional Municipal Clerks Week, recognizing the invaluable contributions and dedication of municipal clerks to the efficient functioning of our local government.

b. Brian Mulcahy, Des Moines International Airport

Brian Mulcahy, Des Moines International Airport, provided a comprehensive update on the terminal project, highlighting its progress and milestones achieved. He also extended his heartfelt gratitude to the council and the community for their unwavering support throughout the endeavor.

Additionally, Brian Mulcahy presented a plaque as a token of

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appreciation to both the council members and the broader community for their invaluable contributions and dedication to the success of the terminal project.

6. Guests requesting to address the City Council
None.

7. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of April 15, 2024 & April 29, 2024, City Council Meeting Minutes
- b. Claims List & Treasurer Report
- c. Applications for Council Approval
- d. R-240506-95- Resolution appointing Taylor Noonan to the Tree Board
- e. R-240506-96- Resolution approving Harvest Meadows Commercial Plat 1
- f. R-240506-97- Resolution Setting Date for Budget Amendment for the FY24 Budget
- g. R-240506-98- Resolution accepting the Real Property Charitable Donation Agreement for land associated with the future Chichaqua Valley Trail Extension Project east of Highway 65 south of the Bondurant Industrial Park
- h. R-240506-99- Resolution reappointing the following Parks & Recreation Board Members for another 3-Year Term: Marian Collison, Tessa Simpson, Aaron Rasmussen, and Dennis Lyman
- i. R-240506-100- Resolution approving Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management and the City of Bondurant for a Building Resilient Infrastructure and Communities (BRIC) Grant for the Grant Street South Realignment and Stormwater Improvements
- j. R-240506-101- Resolution approving the professional services agreement with Veenstra & Kimm for Construction Phase Services for

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the Campus Drive Area Infrastructure Improvements Phases 1 and 2 in the amount of \$479,800

- k. R-240506-102- Resolution approving pay request no.13 to Jenco Construction Inc. for the Highway 65 Underpass Public Improvement Project TAP-T-0747 (613)-8V-77 in the amount of \$30,000 (Release of Retainage)
 - l. R-240506-103- Resolution approving lease for Lucky Wife Wine Slushies for Summerfest
Motion by Cox, seconded by McKenzie, to approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.
8. Action Items
- a. R-240506-104- Resolution approving award of contract for the Civic Campus Improvements Phase 1 – Courtyard Drive project to McAninch Corporation based on their total bid of \$1,627,374.45
City Administrator Oliver and Public Works Director Horton jointly provided an update on the resolution approving the award of the contract for the Civic Campus Improvements Phase 1 - Courtyard Drive project to McAninch Corporation. They noted that the bid came in approximately \$600,000 under the engineer's estimate, showcasing significant cost savings for the project.

Motion by None, seconded by None, to Approve R-240506-104. Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.
9. Reports / Comments and appropriate action thereon:
- a. Mayor
DMDC Trip this week, DART update.
 - b. Council Members
McKenzie - None.
Sillanpaa - P&Z this Thursday, Chamber meeting next week.
Cox - Library Board meeting last week.
Pfeffer - City Park inquiry.
 - c. Administrator
Grant update.
 - d. Directors
Murray - P&Z meeting this week.
Horton - Department update.

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Kreuder - Department update.

Sanders - Department update.

10. Adjournment

Motion by Peffer, seconded by Sillanpaa, to adjourn at 06:40 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 6, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor