

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

May 20, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Bob Pepper, Council Member Matt
Sillanpaa, Council Member Chad Driscoll

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Finance & Employee Services
Director Jene Jess, Planning & Community
Development Director Maggie Murray, Fire
Chief Aaron Kreuder, Assistant Fire Chief Tony
Rauterberg, Communication & Events
Coordinator Katie Klus

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to amend the agenda by removing item #5a. Vote on Motion 5-0. Motion carried.

Motion by Pepper, seconded by Driscoll, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Guests requesting to address the City Council

- a. Heith Hockenberry Presentation regarding IAMU Safety Group Insurance Program Dividend
Moved to June 3rd City Council meeting.
- b. BRAVO, Sally Dix
Sally Dix, BRAVO, provided an update to the council and the public.
- c. Nate Hall, City Code & Permits
Nathan Hall, 431 Chayse Street, SW, presented his case to the Council regarding building permits and the City Code.

City Administrator Oliver introduced Katie Klus to the Council, who then shared a little about herself.

6. Consent Agenda:

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All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of May 6, 2024, City Council Meeting Mintues
- b. Claims List & Treasurer's Report
- c. Applications for Council Approval
- d. Receive & File - Bondurant Emergency Services April Report
- e. Receive & File - Library Board Meeting Minutes of April 3, 2024 & Director's Report
- f. R-240520-105- Resolution regarding approval of the 'Rural Survey' Plat of Survey, a Plat of Survey creating Parcel 2024-89 and Parcel 2024-90 located in unincorporated Polk County within two miles of Bondurant's city limits
- g. R-240520-106- Resolution regarding approval of Firework Sales Permit for Wild Willy's Fireworks
- h. R-240520-107- Resolution affixing a date for a public hearing on the request for modification of Featherstone "Outlot W" Planned Unit Development Area
- i. R-240520-108- Resolution approving the Land & Water Conservation Fund Grant Agreement between the City of Bondurant and the Iowa DNR for the BRSC to Park Side Trail Connection Project
- j. R-240520-109- Resolution approving action to order construction and set date of public hearing for plans, specifications, and recommendation of award of contract for the Parkside Trail Connection Project
- k. R-240520-110- Resolution regarding recommended approval of 1st Street, SW Acquisition Plat
- l. R-240520-111- Resolution approving agreement for Whimsical Wine Trailer

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Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

7. **Public Hearing**

- a. Public Hearing for Budget Amendment for the FY24 Budget
Mayor Elrod opened the public hearing at 06:33 PM.

City Administrator Oliver presented to the Council the proposed amendment.

Mayor Elrod closed the public hearing at 06:3 PM.

8. **Action Items**

- a. R-240520-112- Resolution regarding approval of site plan for 2416 Robinson Avenue
Planning & Community Development Director Murray presented the site plan to the Council.

Motion by Pepper, seconded by Sillanpaa, to Approve R-240520-112. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- b. R-240520-113- Resolution approving the site plan extension request for 2465 Robinson Avenue, NE
Planning & Community Development Director Murray presented the extension request to the Council.

Motion by Pepper, seconded by Driscoll, to Approve R-240520-113. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- c. R-240520-114- Resolution regarding recommended approval of the Bondurant Emergency Services Site Plan

Motion by Driscoll, seconded by Pepper, to Approve R-240520-114. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- d. R-240520-115- Resolution approving Budget Amendment No. 1 for the FY24 Budget

Motion by Pepper, seconded by Driscoll, to Approve R-240520-115. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- e. O-240520-207 - (First Reading) Ordinance amending a portion of Chapter 28.03, Tree Board Members, to change the number of members

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from five members to a minimum of five members and a maximum of seven members

Motion by Pepper, seconded by Driscoll, to waive the first and second readings, and approve the third and final reading of O-240520-207. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.

Absent: None. Motion carried 5-0.

- f. O-240520-208 - (First Reading) Ordinance amending a portion of Chapter 155.05 of the Municipal Code of the City of Bondurant, Iowa
Motion by Pepper, seconded by Sillanpaa, to waive the first and second readings, and approve the third and final reading of O-240520-208. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

9. Discussion Items -

- a. Naming Rights Discussion

The council discussed the Bondurant Soccer Club's fundraising efforts. Although the council is not in favor of the proposed naming rights option, they expressed interest in exploring alternative fundraising options.

10. Reports / Comments and appropriate action thereon:

- a. Mayor

DMDC comments.

- b. Council Members

Sillanpaa - Chamber update, P&Z update.

Pepper - None.

Driscoll - WRA meeting tomorrow, 10 Main Street, SE inquiry, Congrats to the 2024 Class.

Cox - DMDC Trip comments.

McKenzie - None.

- c. Administrator

Zoning Code update RFP, grant updates, City Park update.

- d. Directors

Jess - None.

Murray - Department update.

Horton - Department update.

Sanders - Department update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Pepper, seconded by Driscoll, to Move into Closed Session at 07:16 PM. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll.

Nays: None. Absent: None. Motion carried 5-0.

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Council Member Sillanpaa stepped out at 08:46 PM.

Mayor Elrod closed the Closed Session at 08:47 PM.

12. Adjournment

Motion by Peffer, seconded by Cox, to adjourn at 08:48 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 20, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor