

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

June 3, 2024

Bondurant City Council

1. Roll Call

Present: Council Member Tara Cox, Mayor Pro Tem Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Mayor Doug Elrod

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Library Director Jill Sanders, Finance & Employee Services Director Jene Jess

2. Call to Order and Declaring a Quorum

Mayor Pro Tem McKenzie called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Pepper, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Guests requesting to address the City Council

Heith Hockenberry, Jester Insurance, presented the IAMU Safety Group Dividend check of \$5,462 to the Council.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of May 20, 2024 City Council Meeting Minutes

b. Claims List

c. Applications for Council Approval

d. Receive and file Bondurant Emergency Services Facility Bid Package #1
- Electrical Equipment in the amount of \$299,971

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- e. R-240603-116- Resolution of endorsement to the Iowa DNR's Land & Water Conservation Fund Program for funding to assist with constructing the Chichaqua Valley Trail extension east of Highway 65 and south of the Bondurant Industrial Park
- f. R-240603-117- Resolution affixing a date for a public hearing to consider adoption of the City's Pavement Management Program Plan
- g. R-240603-118- Resolution Levying assessment for costs of delinquent water for 706 Filmore Avenue, SE, Bondurant, Polk County, Iowa
- h. R-240603-119- Resolution approving Civic Campus Phase I right-of-way acquisition, easement, and right-of-entry documents and authorizing payment for such land rights in an amount not to exceed a combined \$175,000
- i. R-240603-120- Resolution approving a Community Challenge Grant Memorandum of Understanding between the City of Bondurant and AARP for funding to assist with constructing the Garden installation at the ARTocka Trail Loop
- j. R-240603-121- Resolution approving updates to a job grade and wage scale for FY25
- k. R-240603-122- Resolution Levying assessment for costs of delinquent water for 213 Tailfeather Drive, NW, Bondurant, Polk County, Iowa
Council Member Driscoll questioned item #6g & #6k.

Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: Mayor Elrod. Motion carried 5-0.

7. **Public Hearing**

- a. Public Hearing regarding the Featherstone Planned Unit Development Substantial Modification Request related to the Outlot W/Featherstone Townhomes Plat 1 area
Mayor Pro Tem McKenzie opened the public hearing at 06:06 PM.

Caleb Smith from Hubbell Realty Company presented to the council a modification request related to the Outlot at the Featherstone Townhomes Plat 1 area, prompting a discussion about past slab-on-

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grade proposals that were poorly received, the potential for extra garage space and storm shelters, and the necessity for the amendment to go to the Planning & Zoning Commission for further action; some council members expressed concerns about slab-on-grade construction in terms of weather, storage, safety, and the potential precedent it might set.

Mayor Pro Tem McKenzie closed the public hearing at 06:33 PM.

8. Reports / Comments and appropriate action thereon:

- a. Mayor
None.
- b. Council Members
Cox - Upcoming meetings.
Sillanpaa - Celebrate Bondurant Showdown comments, upcoming Hillbilly Bike Ride.
Peffer - None.
Driscoll - WRA update.
- c. Administrator
Hawthorne Extension update, bids for the Emergency Services building due this week, ICMA Award update, Summerfest booth, water usage restrictions update.
- d. Directors
Horton - Department update.
Jess - Celebrate Bondurant Showdown comments.
Murray - P&Z update, Cocktails & Conversation event next week, certified sites update.
Sanders - Department update.

9. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Sillanpaa, to Move into Closed Session at 06:57 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: Mayor Elrod. Motion carried 5-0.

Mayor Pro Tem McKenzie closed the Closed Session at 07:17 PM.

10. Adjournment

Motion by Peffer, seconded by Sillanpaa, to adjourn at 07:17 PM. Vote on Motion 5-0. Motion carried.

ATTEST:

Shelby Hagan, City Clerk

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Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 3, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor