

*A virtual meeting was offered.

BONDURANT CITY COUNCIL
Minutes
July 1, 2024
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Bob Pepper, Council Member
Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Planning & Community
Development Director Maggie Murray, Public
Works Director John Horton, Fire Chief Aaron
Kreuder, Library Director Jill Sanders,
Assistant Fire Chief Tony Rauterberg

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Pepper, to amend the agenda by adding
the HRG Presentation to item #6b. Vote on Motion 4-0. Motion carried.

Motion by Driscoll, seconded by Pepper, to approve the agenda as
amended. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of June 17, 2024, City Council Meeting Minutes

b. Applications for Council Approval

c. Claims List

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- d. R-240701-138- Resolution affixing a date for a public hearing to consider a text amendment to Section 177.09 of the Zoning Code regarding bicycle parking requirements
- e. R-240701-139- Resolution approving pay request no. 2 to Gerard Tank & Steel for the Water Tower Project in the amount of \$323,589.00
- f. R-240701-140- Resolution recommending awarding the City Hall Access Control and Security Camera Project to Convergent Technologies in the amount of \$22,804.96
- g. R-240701-141- Resolution approving pay request no. 13 to KLC Construction LLC for the 15th Street and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$15,722.50
- h. R-240701-143 - Resolution authorizing staff to approve a contract with Rieschink Drilling Co. for the installation of a temporary well that will be used for the RO Treatment equipment pilot study in the amount of \$20,000
- i. R-240701-142- Resolution establishing an electrical easement between the City of Bondurant and MidAmerican Energy Company for a 10-foot easement across the front of 78th St. Lift Station Property
- j. R-240701-144- Resolution approving action to order construction and authorize staff to solicit quotes for a tiling project for parcel of land 231/00001-007-030 (Bondurant HY 65 Land LLC)
- k. R-240701-145- Resolution accepting the Bravo Greater Des Moines ICON Public Art Grant Agreement for funding to assist with installing the Puddle Pavilions project at Eagle Park
- l. R-240701-146- Resolution accepting the Bravo Greater Des Moines Public Art Grant Agreement for funding to assist with installing the Garden project at the ARTocka Trail Loop
- m. R-240701-147- Resolution approving Amendment No. 1 in the amount of \$9,650 to the Shive-Hattery Professional Services Agreement for the 1st Street, SW Parking Improvement Project
- n. R-240701-148- Resolution affixing a date for a public hearing to consider adopting the Parks, Trails, & Greenways Master Plan

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- o. R-240701-149- Resolution approving the 16th Street, NE intersection realignment concept to serve as guidance for an anticipated Fiscal Year 2028 construction project
- p. R-240701-150- Resolution approving Change Order No. 1 for McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$92,795.80
- q. R-240701-151- Resolution approving pay request no. 1 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$99,178.96
- r. R-240701-152- Resolution to cure a Scrivener's Error related to the deed associated with the Real Property Charitable Donation Agreement for land associated with the future Chichaqua Valley Trail Extension project east of Highway 65 south of the Bondurant Industrial Park
- s. R-240701-153- Resolution approving Overhead electric primary extension to provide 200-amp 120/240-volt power for parking lot at First St SW in the amount of \$20,954.64
- t. R-240701-154- Resolution appointing Louise Jennings to the Animal Management Committee
Mayor Elrod questioned item #5f regarding cameras in the council chambers.

Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

6. Guests requesting to address the City Council

Mark Dornbusch, residing at 116 13th Street, NW, addressed the council regarding establishing a police department.

Doug Covert, 112 13th Street, NW, also addressed the council concerning establishing a police department.

Pastor Trevor Pineager of Bondurant Federated Church addressed the council, requesting permission to utilize Lake Petocka for a baptism.

- a. Polk County Sheriff's Department Report
Polk County Sheriff's Department reported 517 calls of service for June.

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- b. Caleb Jansen of HRGreen presented the Pavement Management Study Final Report to the council.

7. Action Items

- a. Appointment of Council Member to the Animal Management Committee
Motion by Pepper, seconded by Driscoll, to move to appoint Council Member Cox to the Animal Management Committee. Vote on Motion 4-0. Motion carried.

8. Discussion Items -

- a. Update on Central District Planning
City Administrator Oliver updated the Council on the planning for the Central District.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
Wished everyone a safe and happy 4th of July.
- b. Council Members
Peffer - Upcoming MWA meeting.
Driscoll - Iowa Tourism meeting update, City Park construction inquiry, street trees on 3rd Street, SE inquiry.
Cox - None.
Sillanpaa - Chamber update.
- c. Administrator
City Hall closed on Thursday due to the holiday.
- d. Directors
Murray - P&Z meeting next week.
Horton - Department update.
Kreuder - Department update.
Sanders - Department update.
Hagan - Chamber update.

10. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Driscoll, seconded by Pepper, to Move into Closed Session at 07:33 PM. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 08:45 PM.

11. Adjournment

Motion by Pepper, seconded by Driscoll, to adjourn at 08:45 PM. Vote on Motion 4-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 1, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor