

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/>*

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
AUGUST 15, 2024**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on August 15, 2024, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. -April 2024 Minutes
 - b. -June 2024 minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
7. Action Items
8. Discussion Items -
 - a. September Meeting Location Change
 - b. Disc Golf
 - c. City Park Updates
9. Reports and Comments:
 - a. Bondu Blues and Brews Event Report
 - b. Touch-a-Truck Event Report
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
April 18, 2024

1. Roll Call

Present: Collison, Karwoski, Robinson, Williams

Absent: Lyman, Rasmussen, Simpson

City Officials Present: City Administrator Marketa Oliver, Planning &
Community Development Director Maggie Murray

2. Call to order and Declaring a Quorum

Acting Chair Emily Karwoski called the meeting to order at 6:05 p.m. and declared a quorum.

3. Abstentions Declared

None.

4. Approval of Minutes

Will occur during May 2024 meeting.

5. Perfecting and Approval of the Agenda

Motion by Robinson seconded by Collison to approve the April 18, 2024 Parks and Recreation Board Agenda, with the removal of Approval of the Minutes, as this will take during the May 2024 meeting. Vote on Motion 4-0. Motion carried.

6. Guests requesting to address the Parks and Recreation Board

Jeff Cook with Friends of the Chichaqua Valley Trail explained their organization is coordinating efforts to have signage installed at all eight trailheads along the regional trail system recognizing the historic trail. He provided a sample of what the signage would look like to the Board. He indicated that he will be presenting this topic to Polk County Conservation as well. City Administrator Oliver noted that Council would be supportive of this signage, but requested the signage information be emailed to her so she can review with Council as a formality.

7. Action Items

Planning & Community Development Director Murray presented the draft Parks, Trails, and Greenways Master Plan prepared by the University of Iowa as part of the Iowa Initiative for Sustainable Communities Program. A group of four students has been working on this plan during this academic year. Public input has been a key component of this plan update process. They conducted an online survey where 220 people responded. They also had a booth at a Bondurant Farmers Market event and also Bondu Spooktacular. The students recently hosted an open house at Reclaimed Rails to gather additional feedback.

The plan contains a vision statement and four goals. Public feedback was considered when generating the vision and goals.

The plan also includes draft concepts for parks that are currently not improved in Bondurant. The Parks and Recreation Board reviewed concepts for Harvest Meadows Park, Sankey Summit Park, and District Corridor Park. The Board enjoyed the concepts and suggested themes but provided feedback that the concepts for Harvest Meadows Park and Sankey Summit Park should be simplified so that additional greenspace/open space is retained in both park areas.

Planning & Community Development Director Murray explained that the students are still working to finalize the draft concepts for Bluejay Landing Park, Meadow Brook Park, and Featherstone Park. Murray explained a draft concept for Bluejay Landing Park had been created but staff had provided feedback to the students to update it so simplify the proposed improvements to ensure consistency with regulated floodway requirements. The Parks and Recreation Board agreed it is important to begin the process for moving forward with the proposed pedestrian crossing over Mud Creek which will link Eagle Park to Bluejay Landing Park.

Planning & Community Development Director Murray explained the Parks, Trails, and Greenways Master Plan also includes some guidance on how the community can establish community gardens in different public parks throughout the community. Murray explained the draft guidance currently recommends the City prioritize that gardens be established at Collison Soccer Park and District Corridor Park, however, staff has concerns that these parks do not have sufficient space for these community gardens. The Parks and Recreation Board agreed and provided guidance that other parks such as Harvest Meadows Park and Featherstone Park may be more suitable for such community gardens.

Planning & Community Development Director Murray noted the students will be in Bondurant on Friday, April 26th at 10:00 a.m. here at City Hall to present their Parks, Trails, and Greenways Master Plan.

The Parks and Recreation Board chose not to take action on the Parks, Trails, and Greenways Master Plan as it is still being drafted by the students. The Parks, Trails, and Greenways Master Plan will be brought back to a later meeting for the Board's official review and recommendation.

8. Discussion Items

Dionnne Jeck, resident at 520 Shiloh Rose Parkway SW, indicated to the Parks and Recreation Board that she had received some email correspondence from the former Communications and Events Coordinator regarding the topic of potentially relocating the playground at City Park to Bluejay Landing Park. The Parks and Recreation Board asked Jeck if she feels the neighborhood would be interested in having this playground equipment located at Bluejay Landing Park.

Jeck confirmed the neighborhood is interested in having this playground equipment placed at Bluejay Landing Park.

9. Reports and Comments

City Administrator - provided an overview of the recent Live Healthy Iowa 5k/1k race that occurred in Bondurant on April 13th. It was a success. The Board was happy the City opted to contract out for race timing services.

Noted that a joint session will take place at 6:00 p.m. on Monday, April 29th where City Council, the Planning & Zoning Commission, and the Parks and Recreation Board will be invited to attend. Prioritization of parks, trails, and greenways projects will likely be a topic of discussion during this joint session.

Board Member Robinson – recognized Jill Sanders from the City's Tree Board on all of her years of service on the Board and that she will be missed. Expressed concern over the maintenance and care of some of the recently planted trees in Eagle Park.

10. Adjournment

Motion by Williams seconded by Collision to adjourn the meeting at 7:00 p.m.
Vote on Motion 4-0. Motion carried.



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 8/15/2024
Discussion Item

TITLE: September Meeting Location Change

CONTACT PERSON:

Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: We would like to move the September meeting location to the new Dining Room installation at Lake Petocka (weather permitting)

FUNDING SOURCE:

STAFF RECOMMENDATION: This is a discussion item.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

also want to promote the Home Brew Comp. at Reclaimed Rails and the other area breweries via larger flyers. Participation was pretty low, and entries were taken by Reclaimed that weren't registered for the event. Find a new way to get folks registered (maybe have Nicole @ Reclaimed have the entrants fill out a form when they drop off??) I really liked having a sound person. He did a fantastic job and got many compliments on the sound. Have one less food truck next year. Have a specific time that food vendors come in (ask them if they are going to unhook or stay attached to their trucks – mattered for spacing). The outlet next to the conifer runs off a photo eye. Inflatable – plug it in; don't get a generator. Put it next to City tent so it can be monitored. Sidewalk Chalk People's Choice voting – they need a bigger sign. Everyone kept asking where to vote at.



Park & Rec Event Report

Name of Event: Touch a Truck

Date: 7/26/24

Time: 2:30-4:30pm

Demographic: families, kids

Attendance: 225

Volunteers: 1 (City Tent)

Equipment & Supplies: City Tent, over 35 different pieces of equipment

2024 Donations	
Altoona Hy-Vee	350 Freeze Pops
Icubs	6 tix
Kwik Star	\$75 Giftcard
Densmore Insurance	\$100 Cash
Mathew Johnson, Farmers Insurance	\$100 Cash

Participating Businesses

Truck Center (Freightliner)

Shivers Farms

IA National Guard

MidAmerican Energy

Kustom Concrete Pumping

Ziegler Caterpillar

Polk Co. Sheriffs

Bondurant Farrar CSD

Bondurant Auto Body

RMS

Metro Waste Authority/ASI

Terry's Quality Concrete

Growth Ventures LLC

MidCountry Machinery

Bondurant Emergency Services

Bondurant Public Works

LifeServe Blood Center

Badger Infrastructure Solutions

Petticord

McAninch

Unity Point

Landus

Elder Corp

HVG Lawn & Snow

Advertisement: Social Accounts, website, Bondurant Living mag

Lessons Learned: Planned for 300ish people so had extra water, bags and popsicles. Operators began showing up at 12pm (the communicated time was 1pm). Be available earlier (request from businesses). Have different colored cones in different areas to give drivers some reference points in the coop lot. Had a lot of great feedback – people liked all the different types of vehicles and the higher amount of equipment than in previous years. We did have folks wanting it to be later in the evening. I have reached out to the businesses that participated to see if a 5pm end time would be feasible for their staffing needs. Next year have something that Public Works can hand out to encourage them to be more engaged with the families (poop emoji stuffies coming out of the sanitation truck???)