

*A virtual meeting was offered.

BONDURANT CITY COUNCIL

Minutes

September 3, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Library Director Jill Sanders, Public Works Director John Horton, Fire Chief Aaron Kreuder, Assistant Fire Chief Tony Rauterberg, Planning & Community Development Director Maggie Murray, Finance & Employee Services Director Jene Jess, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Cox, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of August 19, 2024, City Council Meeting Minutes

b. Applications for Council Approval

c. Claims List & Treasurer's Report

d. R-240903-194- Resolution of endorsement for the City of Bondurant's grant application to the Bravo Greater Des Moines Public Art Grant for funding to assist with constructing the downtown entryway concept included in the Art, Culture, & Wayfinding Master Plan

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- e. R-240903-195- Resolution considering approval of the amended Plat of Survey to create Acquisition Plat '2024-101' and Parcels '2024-102' and '2024-103'
 - f. O-240819-211 - (Second Reading) Ordinance providing for the division of taxes levied on taxable property in the August 2024 Addition to the Bondurant Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa
 - g. O-240805-210 - (Third Reading) Ordinance approving a request for rezoning from the Agricultural (A-1) District to the Medium Density Residential (R-2) District and the Transitional Commercial (C-1) District on Parcel 8023-25-200-011 and a portion of property at 8023-25-200-010
Motion by Cox, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
Lieutenant Grego reported 549 calls for service for August.
- a. MPO Presentation
Dylan Mulleniz, MPO, presented an update on the Comprehensive Safety Action Plan to the council and public.
7. Action Items
- a. R-240903-196- Resolution approving the Payment Services Agreement among the City of Bondurant, Tyler Technologies, Inc. and Corpay, Inc. for Accounts Payable Automation
Motion by McKenzie, seconded by Cox, to Approve R-240903-196. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - b. O-240903-212 - (First Reading) Ordinance amending the City Code of Bondurant, Iowa, by adding a new chapter titled Chapter 56 - Urban Chickens
Planning & Community Development Director Murray presented an overview of the ordinance to the council and the public. Lieutenant Grego provided feedback based on calls they typically receive, mainly regarding roosters. The council discussed various aspects of the ordinance, including a sunset date. Linda Wunn, of 105 Lincoln Street, SE, raised a concern about what would happen if a chicken were to get loose.

Motion by Sillanpaa, seconded by McKenzie, to Amend O-240903-212 to include language regarding a sunset date. Roll Call: Ayes: McKenzie,

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Sillanpaa, Driscoll. Nays: Cox, Pepper. Absent: None. Motion carried 3-2.
Motion by Sillanpaa, seconded by McKenzie, to approve the First
Reading of O-240903-212 as amended. Roll Call: Ayes: McKenzie,
Sillanpaa, Driscoll. Nays: Cox, Pepper. Absent: None. Motion carried 3-2.

8. Discussion Items -

- a. Targeted Business & Industry Program Application - 88 Paine Circle SE (Bondurant Dermatology)
Susie Peden, ARNP, Bondurant Dermatology, applied to the City of Bondurant's Targeted Business & Industry Program to support the opening of Bondurant Dermatology at Suite 4, 88 Paine Circle SE, on September 9, 2024. She is seeking \$62,792.78 in funding to cover startup costs and presented her case to the Mayor and City Council.
- b. DART Discussion
Mayor Elrod updated the council and the public on the status of DART.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
Meetings update, Chamber's Legislative Breakfast comments.
- b. Council Members
Cox - Chamber update and upcoming EPIC meeting.
Peffer - MWA meeting later this month.
McKenzie - Upcoming tour opportunity.
Driscoll - Chamber Legislative Breakfast comments.
Sillanpaa - Chamber Legislative Breakfast comments and Lion's Club event this weekend.
- c. Administrator
Grant updates, project updates, Bondurant won an All-Star Community Award and City Park update.
- d. Directors
Horton - Department & project updates.
Murray - Upcoming Parks & Recreation Board meeting will be at the Dining Room at Lake Petocka.
Kreuder - Department update.
Sanders - Department update.
Hagan - Upcoming events & meetings.
Jess - Upcoming reports.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Cox, seconded by McKenzie, to Move into Closed Session at 07:35 PM. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

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Mayor Elrod closed the Closed Session at 08:20 PM.

11. Adjournment

Motion by Pepper, seconded by Cox, to adjourn at 08:20 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on September 3, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor