

*A virtual meeting was offered.

BONDURANT CITY COUNCIL
Minutes
September 30, 2024
Bondurant City Council

1. Roll Call

Present: Council Member Bob Pepper, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Mayor Doug Elrod

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Fire Chief Aaron Kreuder, Finance & Employee Services Director Jene Jess, Public Works Director John Horton, Assistant Library Director Michell Klinker-Feld, Planning & Community Development Director Maggie Murray, Assistant Fire Chief Tony Rauterberg

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Driscoll, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Treasurer's Report August 2024

b. R-240930-209- Resolution approving Job Descriptions Lieutenant Fire/EMS Coordinator

c. R-240930-210- Resolution of endorsement for the City of Bondurant's application to the Iowa Department of Natural Resources' Water Recreation Access Cost-Share Program for funding to assist with the installation of the kayak launch at Lake Petocka

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Motion by Driscoll, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: Mayor Elrod. Motion carried 5-0.

6. Guests requesting to address the City Council
Jeff Cook, 708 Jefferson Avenue, SE, inquired about "The Garden" installation at Lake Petocka and shared his thoughts on several related issues.
7. Action Items
 - a. O-240903-212 - (Second Reading) Ordinance amending the City Code of Bondurant, Iowa, by adding a new chapter titled Chapter 56 - Urban Chickens
Jeff Cook, 708 Jefferson Avenue, SE, questioned the council regarding the reasoning behind their decision in the most recent vote. His concerns included the potential for pitting neighbors against each other, conflicts between city regulations and neighborhood covenants, and the possibility of allowing chickens for a year only to later revoke the allowance.

Motion by Driscoll, seconded by Sillanpaa, to Approve the second reading of O-240903-212. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: Cox, Pepper. Absent: Mayor Elrod. Motion carried 3-2.
8. Discussion Items -
 - a. Bondurant Emergency Services Staffing and Operation Analysis
City Administrator Oliver presented a comprehensive report to the council analyzing the Bondurant Emergency Services (BES) department's current staffing model, operations, and future planning. The report reviewed the department's transition from a volunteer-based organization to its current mix of full-time, part-time, and paid-per-call staff. Key issues discussed included call and response data, staffing alternatives, and long-term goals, such as transitioning to a fully staffed model and conducting a wage study to ensure competitive compensation.

Staff recommendations included transitioning to 12-hour shifts, moving from a paid-per-call model to employing part-time and full-time staff by December 1, 2024, creating two new positions (Lieutenant Fire/Paramedic Coordinator and Fire/Paramedic Specialist), and gradually hiring additional personnel to meet growing demands by FY29.

Chief Kreuder also provided additional insights, and the council's input was sought to guide future decisions regarding BES staffing and operations.

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- b. Law Enforcement Study Findings (continued)
City Administrator Oliver presented a review of the recently conducted Public Safety study. The purpose of this item was to provide an opportunity for ongoing discussion regarding the study's findings and recommendations and to revisit the summary presented by staff in July. The study analyzed the current public safety operations and outlined potential impacts on the general fund and levy rate.

Jeff Cook, 708 Jefferson Avenue, SE, voiced his opinion on the findings and requested clarification on future growth, expressing his belief that the city should prioritize addressing the current needs of the fire department.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
McKenzie - CVB update.
- b. Council Members
Cox - Upcoming meetings.
Sillanpaa - Upcoming meetings.
Peffer - City Park comments.
Driscoll - Upcoming meetings.
- c. Administrator
Upcoming events.
- d. Directors
Kreuder - Department update.
Jess - Department update.
Murray - Department update.
Klinker-Feld - Department update.
Horton - Department update.
Hagan - Department update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Sillanpaa, to Move into Closed Session at 07:28 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: Mayor Elrod. Motion carried 5-0.

Mayor Pro Tem McKenzie closed the Closed Session at 08:07 PM.

11. Adjournment

Motion by Peffer, seconded by Cox, to adjourn at 08:07 PM. Vote on Motion 5-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on September 30, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor