

**A virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/85220252195>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL DECEMBER 2, 2024

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on December 2, 2024, in the Bondurant Community Library, 104 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open, and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - a. Approval of November 4, 2024, City Council Meeting Minutes
 - b. Claims List and Treasurer's Report
 - c. Applications for Council Approval
 - d. Receive & File - BES October Monthly Report
 - e. Receive & File - October 2, 2024 Library Board Meeting Minutes & Director's Report
 - f. - Resolution approving appointments to the BRAVO Board for CY 2025
 - g. - Resolution approving appointments to the Des Moines Convention and Visitors Bureau Board of Directors
 - h. - Resolution approving City Council meeting dates for calendar year 2025
 - i. - Resolution selecting persons to serve as commissioner and alternate for the Des Moines Regional Transit Authority (DART) for calendar year 2025
 - j. - Resolution designating the Official Depositories for 2025
 - k. - Resolution approving appointments to Des Moines Area MPO and Des Moines Area MPO's Transportation Technical Committee
 - l. - Resolution approving appointments to the Polk County Joint E911 Service Board for Calendar Year 2025
 - m. - Resolution appointing a representative to Eastern Polk Innovation

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

Collaborative (EPIC)

- n. - Resolution approving appointments to MWA Board for CY 2025
 - o. - Resolution designating the Official Newspapers of Record for 2025
 - p. - Resolution appointing a representative and alternative representative to the Polk County Emergency Management Commission
 - q. - Resolution approving appointments for City Legal and Engineering Services for calendar year 2025
 - r. - Resolution approving appointments to WRA Board and Technical Committee for CY 2025
 - s. - Resolution approving appointments to the ICON Board for CY 2025
 - t. - Resolution approving Appointments to the BRAVO Board for CY 2025
 - u. - Resolution approving month-to-month lease extension with Northland Foundations, Inc.
 - v. - Resolution authorizing the Mayor to execute a real estate purchase agreement with Newby Farms Inc. for land needed to preserve the right-of-way corridor for the future Truman Drive, NE street extension up to 16th Street, NE, authorizing payment for the acquisition of real property interests, and authorizing the taking of necessary steps for the closing of the property acquisition transaction
 - w. - Resolution reappointing the following Parks & Recreation Board Members: Emily Karwoski, Nic Robinson, and Seth Williams
 - x. - Resolution reappointing Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore to the Planning & Zoning Commission
 - y. - Resolution approving pay request no. 7 to Gerard Tank & Steel for the Water Tower Project in the amount of \$62,700
 - z. - Resolution approving the updates to the City of Bondurant Employee Handbook (Bondurant Emergency Services Schedules)
6. Guests requesting to address the City Council
7. **Public Hearing**
- a. Public hearing to consider eligible project(s) for an upcoming pre-application by the City to the Iowa Economic Development Authority's Community Catalyst Building Remediation Grant Program
 - b. R-241021-224 Public hearing for Bondurant City Park Phase 2
8. Action Items

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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- a. - Resolution of endorsement for the City of Bondurant's grant application to the Iowa Economic Development Authority's Community Catalyst Building Remediation Program for funding to assist with renovation efforts at ADDRESS HERE
 - b. - Resolution approving a Professional Services Agreement with McClure Engineering in the amount of \$8,790 for concept layout, design assistance, and construction staking services related to the Eagle Park Disc Golf Project
9. Discussion Items -
 - a. Discussion of the renovation of the Fire Station
 - b. Discussion regarding DMWW 28E Draft Agreement
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

*A virtual meeting was offered.

BONDURANT CITY COUNCIL
Minutes
November 4, 2024
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director Jill Sanders, Assistant Fire Chief Tony Rauterberg, City Engineer Greg Roth, City Engineer Will Weber

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:05 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Pepper, to amend the agenda by removing items #5p & #5t. Vote on Motion 5-0. Motion carried. Motion by Driscoll, seconded by Pepper, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of October 21, 2024, & October 29, 2024 City Council Meeting Minutes
- b. Claims List
- c. Applications for Council Approval
- d. Receive & File - FY24 Street Finance Report
- e. Receive & File - BES September Monthly Report

**A virtual meeting was offered.*

- f. R-241104-231- Resolution approving Professional Services Agreement with Shive-Hattery in the amount of \$18,900 for schematic design work associated with the Garden installation at the ARTocka Trail Loop
- g. O-241007-214 - (Third Reading) Ordinance regarding request to rezone to rezone portions of the Civic Campus North Preliminary Plat area from the Medium Industrial (M-2) District to the General Commercial (C-2) District
- h. R-241104-232- Resolution approving the Annual Finance Report to the State of IA for FY24 and receiving and filing for Audit
- i. R-241104-233- Resolution affixing a date for a public hearing regarding authorizing the City of Bondurant's application for financial assistance with the United States Department of Agriculture, Rural Development, to finance the following project: Water Tower, Associated Water Tower Mains, and Acquisition of the Water Treatment Facility/Wells Site(s)
- j. R-241104-234- Resolution approving pay request no. 5 to Gerard Tank & Steel for the Water Tower Project in the amount of \$151,131.90
- k. R-241104-235- Resolution approving pay request no. 6 to Gerard Tank & Steel for the Water Tower Project in the amount of \$984,100.89
- l. R-241104-236- Resolution approving agreement with HR Green for the Professional Services Agreement for 2nd Street, NW Widening Project Improvements Fireside Dr. NW to Lincoln Street, NE in the amount not to exceed fee of \$149,000.00
- m. R-241104-237- Resolution approving amendment no. 1 to agreement with McClure Engineering for the Professional Services Agreement for 15th Street Area Stormwater Improvements Project in the amount of \$10,500
- n. R-241104-238
- Resolution accepting the Quit Claim Deed from the Polk County Conservation Board regarding its donation of Parcels [8022-29-300-009](#) and [8022-29-400-002](#) to the City of Bondurant for the purposes of extending the Chichaqua Valley Trail through these parcels
- o. R-241104-239- Resolution authoring the Mayor to execute an agreement with FEH Design for design services related to the Parks &

**A virtual meeting was offered.*

Recreation Events Center Facility Renovation Project in the amount of \$35,000 for schematic design services + a 6.5% percentage-based factor for design development, bidding, and construction administration services

- p. R-241104-240- Resolution releasing Request for Proposals (RFP) regarding the City of Bondurant soliciting proposals for private development of Lot 1 and Lot 2 of the Civic Campus North Preliminary Plat
- q. R-241104-241- Resolution approving change order no. 2 for added work for the Civic Campus Phase 1 Public Improvements in the amount of \$66,528.28
- r. R-241104-242- Resolution Authorizing Internal Advance for Funding of Urban Renewal Project (Grain District Downtown Redevelopment Project)
- s. R-241104-243- Resolution approving pay request no. 4 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$86,198.96
- t. R-241104-244- Resolution adopting the 2024 Pavement Standards Recommendations as Formal Policy
- u. R-241104-245- Resolution approving pay request no. 1 to Caliber Concrete LLC for the 1st & 3rd Street Parking Lot Project in the amount of \$90,736.66
- v. R-241104-246- Resolution approving change order No. 1 for added work for the 15th Street, SE and 13th Street Stormwater Improvements in the amount of \$48,380.00
- w. R-241104-247- Resolution approving Amendment No. 3 to the professional services agreement with RDG in the amount of \$220,770 for the design of Phase 2 of City Park
- x. R-241104-248- Resolution approving Terracon Testing Inspections Proposal in the amount of \$42,758
Council members requested clarification on a couple of consent agenda items.

**A virtual meeting was offered.*

Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

6. Guests requesting to address the City Council

Alicia Johnson, 3305 Oak Drive, SW, addressed the council regarding the streetlight situation in her neighborhood. Public Works Director Horton provided an update to the council and the public on the progress, explaining the ongoing collaboration with Shive-Hattery to resolve the issue.

7. **Public Hearing**

a. Public Hearing on the plans, specifications, and form of contract for the Civic Campus Phase 2 Project

Mayor Doug Elrod opened the public hearing at 06:22 PM.

Public Works Director Horton updated the council and the public regarding the project. Brady Carter, Mainline Construction, NE 9153 Morgan Drive, questioned the targeted small business portion of the apparent low bid. City Engineer Weber clarified the discrepancy and explained the process for reaching acceptance.

Mayor Doug Elrod closed the public hearing at 06:28 PM.

8. Action Items

a. R-241021-223- Resolution approving the 28E agreement between the City of Bondurant and the Board of Trustees for the Des Moines Water Works for what will be known as the NE Water Utility Improvements
Motion by Driscoll, seconded by Sillanpaa, to move R-241021-223 off the table. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

Motion by Driscoll, seconded by Sillanpaa, to move to consider R-241021-223 regarding the 28E Agreement. Vote on Motion 5-0. Motion carried.

The council reviewed the agreement and discussed responses to the questions raised at the previous council meeting.

Motion by Driscoll, seconded by Sillanpaa, to table R-241021-223. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

b. O-241104-216 - (First Reading) Ordinance Amending Ordinance No. 91-25 Providing for the Division of Taxes Levied on Taxable Property in the

**A virtual meeting was offered.*

1991 Addition to the Bondurant Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

Motion by Pepper, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-241104-216. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.

Absent: None. Motion carried 5-0.

- c. R-241104-249- Resolution to Approve Urban Renewal Plan Amendment for the Bondurant Urban Renewal Area

Motion by Pepper, seconded by Driscoll, to Approve R-241104-249. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.

Absent: None. Motion carried 5-0.

- d. R-241104-250- Resolution awarding the contract for the Civic Campus Phase 2 Project in the amount not to exceed \$5.6 million

Public Works Director Horton and City Engineer Weber reported that Alliance Construction Group submitted the lowest bid, totaling \$5,251,693.65.

Motion by Pepper, seconded by Driscoll, to Approve R-241104-250. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.

Absent: None. Motion carried 5-0.

9. Discussion Items -

- a. DART discussion

The council discussed DART and its stance on remaining a member. With several cities considering withdrawal from DART, funding adjustments and tax formula revisions may be needed to address the shifts in cost distribution across remaining members.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
None.

- b. Council Members
Cox - None.
McKenzie - None.
Sillanpaa - City events meeting update, project comments, grant workshop inquiry.
Driscoll - Election Day tomorrow, questioned the Census timeline, Beggars Night comments.
Pepper - Questioned lights at Porch Swings & Fireflies.

- c. Administrator
Development Conference comments.

**A virtual meeting was offered.*

- d. Directors
 - Sanders - Department update.
 - Horton - Department update.
 - Kreuder - Department update.
 - Murray - Department update.
 - Hagan - Department and Chamber update.
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Deleted.
- 12. Adjournment
 - Motion by Pepper, seconded by Sillanpaa, to adjourn at 07:55 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on November 4, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor

Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report for October of the Fiscal Year Ending 2025. Following this letter is the year-to-date Fund Balance Report, Balance Sheet, Bank Reconciliation Spreadsheet, and Bank Statement Registers.

The City's general checking account had a beginning balance on October 1, 2024, of \$14,856,405.05. The ending balance as of October 31, 2024, was \$17,698,164.17. This account earned \$63,327.07 of interest. The interest rate decreased from 4.60% to 4.57%. This account remains in strong financial condition.

The City's IPAIT accounts had a beginning balance on October 1, 2024, of \$22,380,191.58. The ending balance as of October 31, 2024, was \$22,468,642.86. These accounts earned a total of \$88,451.28 in interest across multiple funds. There were no withdrawals this month, and the accounts continue to show strong stability.

The Cemetery Perpetual Care fund had a beginning balance on October 1, 2024, of \$3,739.75, and after earning \$14.26 in interest, the ending balance for the account was \$3,754.01.

Significant expenditures for this month include payments for the Civic Campus project, Urban Service Area agreement, emergency medical equipment, payroll, law enforcement, engineering, wastewater treatment, and water. The total cleared checks and bank drafts for the month were \$2,289,051.68

Please do not hesitate to contact the City's Finance & Employee Services Department if you have any questions.

Respectfully,



Jené Jess, MPA, SHRM-CP
Finance & Employee Services Director
injess@cityofbondurant.com



Fund Balance Report

As Of 10/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	5,638,071.67	2,632,432.42	1,833,757.20	6,436,746.89
110 - ROAD USE TAX	557,566.35	375,728.46	279,588.44	653,706.37
112 - EMPLOYEE BENEFIT	155,726.21	53,120.59	349,296.52	-140,449.72
121 - LOCAL OPTION SALES & SERVICE TAX	300,009.43	529,201.26	0.00	829,210.69
125 - TIF	2,833.78	1,499,546.53	0.00	1,502,380.31
160 - ECONOMIC DEVELOPMENT	47,351.87	0.00	0.00	47,351.87
167 - LIBRARY GRANT	10,389.97	4,894.03	30,747.23	-15,463.23
169 - PARK & REC	37,842.60	0.00	0.00	37,842.60
170 - DISASTER - EMERGENCY MANAGEMENT	2,573.71	0.00	0.00	2,573.71
172 - TREE FUND	18,676.35	4,637.50	0.00	23,313.85
200 - DEBT SERVICE	153,512.15	709,164.14	0.00	862,676.29
306 - CIVIC CAMPUS	10,037,305.44	117,529.39	1,705,340.81	8,449,494.02
316 - PAINE HTS DRAINAGE	0.00	0.00	0.00	0.00
320 - WASHINGTON STREET	0.49	0.00	0.00	0.49
324 - BRSC IMPROVEMENTS	0.00	0.00	0.00	0.00
325 - STREETS MASTER PLAN	4,487,035.12	64,535.30	125,705.52	4,425,864.90
327 - GRANT ST S/COMMUTER LOOP	173,521.30	2,535.13	0.00	176,056.43
329 - TIF-TRAIL TO CHICHAQUA	0.00	0.00	392.50	-392.50
333 - DITCH 2 IMPROV	53.39	0.00	0.00	53.39
335 - PARK IMPROVEMENTS	2,741,986.29	130,676.23	77,783.31	2,794,879.21
337 - THE GRAIN DISTRICT	151,548.75	0.00	19,263.75	132,285.00
338 - MAIN STREET STORMWATER	0.00	0.00	0.00	0.00
340 - UNDERPASS-HWY 65/330	0.00	92,250.00	0.00	92,250.00
341 - TIF-PARK LAND PURCHASE	0.00	0.00	0.00	0.00
342 - TIF-1ST&MAIN ECONOMIC DVL	26,184.87	0.00	0.00	26,184.87
343 - DOWNTOWN PARKING	43,599.53	0.00	9,650.00	33,949.53
344 - 16TH ST NE - GRANT TO HUBBELL	0.00	0.00	0.00	0.00
346 - CITY HALL RECONSTRUCTION	17,928.74	0.00	50,171.81	-32,243.07
347 - BRIDGE/INTERSECTION	270,189.78	2,063.45	0.00	272,253.23
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	0.00	0.00	0.00	0.00
349 - PLEASANT GROVE	166,624.45	0.00	0.00	166,624.45
351 - LIBRARY CAPITAL	73,015.78	0.00	0.00	73,015.78
352 - WATER FACILITIES	-449,415.05	1,843,064.43	1,080,421.30	313,228.08
355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS	2,620,149.42	42,655.02	36,010.62	2,626,793.82
356 - CERTIFIED SITE IMPROVEMENTS	5,069,673.26	63,474.11	387,002.80	4,746,144.57
500 - CEMETERY PERPETUAL CARE	31,866.83	1,649.42	0.00	33,516.25
600 - WATER	1,817,626.66	974,350.88	575,403.17	2,216,574.37
610 - SEWER	2,530,982.90	648,079.76	572,279.74	2,606,782.92
670 - GARBAGE	191,396.66	198,768.60	190,566.90	199,598.36
741 - STORM WATER	392,398.36	164,975.72	67,769.56	489,604.52
820 - SELF-FUNDED INSURANCE	2,439.33	0.00	425.43	2,013.90
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	37,320,666.39	10,155,332.37	7,391,576.61	40,084,422.15



Consolidated Balance Sheet Report

Account Summary

As Of 10/31/2024

Account	Name	Balance
Assets		
000-1100	POOLED CASH	17,350,677.99
000-1101	CLAIM ON POOLED CASH	17,350,677.99
000-1111	SAVINGS - CEMETERY XXX1037	61,170.71
000-1113	CHECKING - WATER SINKING	190,335.20
000-1114	CHANGE FUND - WATER	270.00
000-1115	PETTY CASH - GENERAL	100.00
000-1116	PETTY CASH - LIBRARY	200.00
000-1117	CHANGE FUND - LIBRARY	20.00
000-1150	IPAIT - GENERAL FUND 11763 MM	19,057,779.29
000-1151	IPAIT - WATER OPERAT 104	2,487,023.97
000-1153	IPAIT - NW TRK SEWR EXT 117	40,350.35
000-1154	IPAIT - SEWER RESERVE 201	122,315.24
000-1159	IPAIT - ROAD FUND 125	630,365.33
000-1162	IPAIT - DEBT SERVICE 124	130,808.68
000-1170	CHECKING - WATER DEPOSITS	87,764.76
Total Assets:		57,509,859.51
		57,509,859.51
Liability		
050-2122	STATE WITHHOLDING	358.41
050-2123	IPERS WITHHOLDING	0.11
050-2124	HEALTH INSURANCE WITHHOLDING	52,176.33
050-2125	DENTAL INSURANCE	3,691.52
050-2131	SELF-FUNDED WITHHOLDING	94.50
050-2132	VISION WITHHOLDING	429.87
050-2141	APPLIED CREDITS	18,008.63
050-2300	DUE TO OTHER FUNDS	17,350,677.99
Total Liability:		17,425,437.36
Equity		
050-3950	FUND BALANCE	37,320,666.39
Total Beginning Equity:		37,320,666.39
Total Revenue		10,155,332.37
Total Expense		7,391,576.61
Total Equity and Current Surplus (Deficit):		40,084,422.15
Total Liabilities, Equity and Current Surplus (Deficit):		57,509,859.51

BANK RECONCILIATION OCTOBER 2024

Bank Statement Balance:	\$ 17,698,164.17
IPAIT balance	<u>\$ 22,468,642.86</u>
Cemetery Vision	\$ 3,754.01
Petty Cash	\$ 590.00

Less:

Outstanding Checks:	<u>\$ 11,969.52</u>
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(See listing next page)

Calculated Book Balance:	<u>\$ 40,159,181.52</u>
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Actual Incode10 Balance:	<u>\$ 40,159,181.52</u>
Fund Balances	\$ 40,084,422.15

Liabilities	74759.37
DIFFERENCE:	<u>\$ (0.00)</u>

DIFFERENCE:	<u>\$ -</u>
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Bank Statement Register

General Fund

Period 10/1/2024 - 10/31/2024

Packet: BRPKT00272

Bank Statement		General Ledger	
Beginning Balance	14,856,405.05	Account Balance	17,686,194.77
Plus Debits	5,189,870.32	Less Outstanding Debits	0.00
Less Credits	2,348,111.08	Plus Outstanding Credits	11,969.52
Adjustments	-0.12	Adjustments	-0.12
Ending Balance	17,698,164.17	Adjusted Account Balance	17,698,164.17

Statement Ending Balance	17,698,164.17
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

001-000-1120	CHECKING - RENT DEPOSIT/SURETY
110-000-1110	CHECKING - ROAD USE
173-000-1110	FEMA DISASTER AID
200-000-1110	CHECKING - DEBT SERVICE
600-000-1113	CHECKING - WATER SINKING
600-000-1118	CHECKING - PARKSIDE WATER EXT
600-000-1170	CHECKING - WATER DEPOSITS
610-000-1113	CHECKING - SEWER SINKING
610-000-1119	CHECKING-DVLPMT CONST-NW SEWER
741-000-1111	CHECKING-STORMWATER SINKING
999-000-1100	POOLED CASH

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
10/04/2024	MISC0000255	Miscellaneous Cr	PRINTING	001-410-1-4500	-0.10
10/31/2024	MISC0000256	Miscellaneous Cr	FLEX SPENDING ROUNDING	820-931-6580	-0.02
Total Adjustments (2)					-0.12

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/01/2024	DEP0035510			10/1/24 SEWER SINKING FUND TRANS	18,288.13
10/01/2024	DEP0035511			10/1/24 STORM WATER SINKING FUND	11,483.34
10/01/2024	DEP0035512			10/1/24 WATER SINKING FUND TRANS	19,778.91
10/01/2024	DEP0037206	001639 Insite	Visa - Insite	CLPKT10445 BG:Online Payments	1.00
10/01/2024	DEP0037209	000889 Point Of Sale	OpenEdge Per	CLPKT10446 BG:CC	5.00
10/02/2024	DEP0037222	001640 Insite	AmericanExpr	CLPKT10448 BG:Online Payments	300.00
10/02/2024	DEP0037225	000890 Point Of Sale	OpenEdge Per	CLPKT10449 BG:CC	94.05

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/02/2024	DEP0037228			CLPKT10450 BG:DD	2,130.35
10/02/2024	DEP0037231			Utility Reverse Payment Packet UBPKT0	-150.00
10/02/2024	DEP0037234			CLPKT10451 BG:DD	150.00
10/02/2024	DEP0037237			Utility Reverse Payment Packet UBPKT0	-150.00
10/02/2024	DEP0037240			CLPKT10452 BG:DD	150.00
10/02/2024	DEP0037252			CLPKT10455 BG:DD	4,977.59
10/02/2024	DEP0037255			CLPKT10456 BG:DD	777.82
10/02/2024	DEP0037258			CLPKT10457 BG:DD	103.95
10/03/2024	DEP0037246	001641 Insite	Visa - Insite	CLPKT10453 BG:Online Payments	5,298.96
10/03/2024	DEP0037249	000891 Point Of Sale	OpenEdge Per	CLPKT10454 BG:CC	74.00
10/03/2024	DEP0037261			Utility Reverse Payment Packet UBPKT0	-150.00
10/03/2024	DEP0037264			CLPKT10458 BG:DD	150.00
10/03/2024	DEP0037265			WELLPOINT IA5C HCCLAIMPMT	160.94
10/03/2024	DEP0037272			CLPKT10461 BG:DD	2,334.94
10/03/2024	DEP0037275			CLPKT10462 BG:DD	150.00
10/03/2024	DEP0037275			CLPKT10462 BG:DD	503.07
10/04/2024	DEP0037268	001642 Insite	Mastercard -	CLPKT10459 BG:Online Payments	2,760.17
10/04/2024	DEP0037278			Utility Reverse Payment Packet UBPKT0	-150.00
10/04/2024	DEP0037281			CLPKT10464 BG:DD	150.00
10/04/2024	DEP0037284			Utility Reverse Payment Packet UBPKT0	-150.00
10/04/2024	DEP0037287			CLPKT10465 BG:DD	150.00
10/04/2024	DEP0037290			CLPKT10463 BG:DD	0.10
10/04/2024	DEP0037290	000892 Point Of Sale	OpenEdge Per	CLPKT10463 BG:CC	1.00
10/04/2024	DEP0037312			CLPKT10474 BG:DD	2,436.46
10/04/2024	DEP0037315			CLPKT10475 BG:DD	2,404.64
10/04/2024	DEP0037315			CLPKT10475 BG:DD	150.00
10/07/2024	DEP0037294	001645 Insite	Visa - Insite	CLPKT10468 BG:Online Payments	6,533.07
10/07/2024	DEP0037297	001643 Insite	Mastercard -	CLPKT10469 BG:Online Payments	2,539.37
10/07/2024	DEP0037300	001644 Insite	Mastercard -	CLPKT10470 BG:Online Payments	6,290.78
10/07/2024	DEP0037303	000894 Point Of Sale	OpenEdge Per	CLPKT10471 BG:CC	35.00
10/07/2024	DEP0037306	000893 Point Of Sale	OpenEdge Per	CLPKT10472 BG:CC	10.00
10/07/2024	DEP0037309	000895 Point Of Sale	OpenEdge Per	CLPKT10473 BG:CC	2.90
10/07/2024	DEP0037318			Utility Reverse Payment Packet UBPKT0	-150.00
10/07/2024	DEP0037321			CLPKT10476 BG:DD	150.00
10/07/2024	DEP0037325			CLPKT10477 BG:DD	2,864.42
10/07/2024	DEP0037331			CLPKT10479 BG:DD	2,927.41
10/07/2024	DEP0037334			CLPKT10480 BG:DD	9,794.93
10/08/2024	DEP0037322			WPS HCCLAIMPMT	484.75
10/08/2024	DEP0037328	001646 Insite	Discover - Ins	CLPKT10478 BG:Online Payments	1,143.17
10/08/2024	DEP0037343			CLPKT10483 BG:DD	2,634.84
10/08/2024	DEP0037346			CLPKT10484 BG:DD	666.03
10/08/2024	DEP0037349			CLPKT10485 BG:DD	2,153.58
10/09/2024	DEP0037337	001647 Insite	Mastercard -	CLPKT10481 BG:Online Payments	2,113.14
10/09/2024	DEP0037340	000896 Point Of Sale	OpenEdge Per	CLPKT10482 BG:CC	50.20
10/09/2024	DEP0037340	000487 Point Of Sale	OpenEdge Uti	CLPKT10482 BG:CC	54.93

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/09/2024	DEP0037352			CLPKT10486 BG:DD	12,442.70
10/09/2024	DEP0037353			ST OF IA-E.F.T. E.F.T. LIBRARY STATE /	3,020.25
10/09/2024	DEP0037356			CLPKT10487 BG:DD	3,593.46
10/09/2024	DEP0037359			CLPKT10488 BG:DD	5,690.35
10/09/2024	DEP0037368			CLPKT10489 BG:DD	26,096.75
10/10/2024	DEP0037362	001648 Insite	Visa - Insite	CLPKT10490 BG:Online Payments	2,285.01
10/10/2024	DEP0037366	000488 Point Of Sale	OpenEdge Uti	CLPKT10491 BG:CC	158.72
10/10/2024	DEP0037366	000897 Point Of Sale	OpenEdge Per	CLPKT10491 BG:CC	37.50
10/10/2024	DEP0037371			CLPKT10492 BG:DD	69.33
10/10/2024	DEP0037372			WPS HCCLAIMPMT	478.44
10/10/2024	DEP0037375			Utility Reverse Payment Packet UBPKT0	-150.00
10/10/2024	DEP0037378			CLPKT10493 BG:DD	150.00
10/10/2024	DEP0037381			Utility Reverse Payment Packet UBPKT0	-150.00
10/10/2024	DEP0037384			CLPKT10494 BG:DD	150.00
10/10/2024	DEP0037393			CLPKT10497 BG:DD	3,403.75
10/10/2024	DEP0037396			CLPKT10498 BG:DD	3,341.43
10/10/2024	DEP0037399			CLPKT10499 BG:DD	4,848.49
10/11/2024	DEP0037387	001649 Insite	Visa - Insite	CLPKT10495 BG:Online Payments	3,600.81
10/11/2024	DEP0037390	000898 Point Of Sale	OpenEdge Per	CLPKT10496 BG:CC	25.00
10/11/2024	DEP0037390	000489 Point Of Sale	OpenEdge Uti	CLPKT10496 BG:CC	67.58
10/11/2024	DEP0037402			Utility Reverse Payment Packet UBPKT0	-150.00
10/11/2024	DEP0037405			CLPKT10500 BG:DD	150.00
10/11/2024	DEP0037409			CLPKT10501 BG:DD	3,326.19
10/11/2024	DEP0037414			CLPKT10502 BG:DD	3,237.15
10/11/2024	DEP0037417			CLPKT10503 BG:DD	32.85
10/11/2024	DEP0037420			CLPKT10504 BG:DD	1,093.73
10/14/2024	DEP0037423			CLPKT10505 BG:DD	3,866,899.59
10/14/2024	DEP0037426			CLPKT10506 BG:DD	18,091.25
10/14/2024	DEP0037427			MED-PAYMENT.COM COF CREDIT	650.00
10/15/2024	DEP0037411			ACH Draft Packet UBPKT05952	197,066.99
10/15/2024	DEP0037430	001650 Insite	Mastercard -	CLPKT10507 BG:Online Payments	11,769.76
10/15/2024	DEP0037433	001651 Insite	Mastercard -	CLPKT10508 BG:Online Payments	7,586.39
10/15/2024	DEP0037436	001653 Insite	Visa - Insite	CLPKT10509 BG:Online Payments	3,786.71
10/15/2024	DEP0037439	001652 Insite	AmericanExpr	CLPKT10510 BG:Online Payments	3,607.96
10/15/2024	DEP0037442	000490 Point Of Sale	OpenEdge Uti	CLPKT10511 BG:CC	261.50
10/15/2024	DEP0037442	000490 Point Of Sale	OpenEdge Uti	CLPKT10511 BG:CC	150.00
10/15/2024	DEP0037445	000899 Point Of Sale	OpenEdge Per	CLPKT10512 BG:CC	4.50
10/15/2024	DEP0037448			Utility Reverse Payment Packet UBPKT0	-150.00
10/15/2024	DEP0037451			CLPKT10513 BG:DD	150.00
10/15/2024	DEP0037454			Utility Reverse Payment Packet UBPKT0	-150.00
10/15/2024	DEP0037457			CLPKT10514 BG:DD	150.00
10/15/2024	DEP0037458			WPS HCCLAIMPMT	1,871.31
10/15/2024	DEP0037461			Utility Reverse Payment Packet UBPKT0	-150.00
10/15/2024	DEP0037464			CLPKT10515 BG:DD	150.00
10/15/2024	DEP0037476			CLPKT10518 BG:DD	1,840.63

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/15/2024	DEP0037479			CLPKT10519 BG:DD	3,669.23
10/15/2024	DEP0037482			CLPKT10520 BG:DD	3,149.38
10/15/2024	DEP0037485			CLPKT10521 BG:DD	3,527.59
10/15/2024	DEP0037488			CLPKT10522 BG:DD	1,196.81
10/15/2024	DEP0037491			CLPKT10523 BG:DD	11,065.80
10/15/2024	DEP0037491			CLPKT10523 BG:DD	650.00
10/15/2024	DEP0037494			CLPKT10524 BG:DD	6,663.46
10/15/2024	DEP0037497			CLPKT10525 BG:DD	9,017.92
10/15/2024	DEP0037500			CLPKT10526 BG:DD	25,483.94
10/15/2024	DEP0037503			CLPKT10527 BG:DD	607.81
10/16/2024	DEP0037467	001654 Insite	Visa - Insite	CLPKT10516 BG:Online Payments	8,703.60
10/16/2024	DEP0037470	000491 Point Of Sale	OpenEdge Uti	CLPKT10517 BG:CC	180.14
10/16/2024	DEP0037470	000900 Point Of Sale	OpenEdge Per	CLPKT10517 BG:CC	18.25
10/16/2024	DEP0037471			ROAD USE TAX	82,598.94
10/16/2024	DEP0037472			36 TREAS 310 MISC PAY	868.11
10/16/2024	DEP0037474			AETNA AS01 HCCLAIMPMT	508.14
10/16/2024	DEP0037506			Utility Reverse Payment Packet UBPKT0	-178.27
10/16/2024	DEP0037509			Utility Reverse Payment Packet UBPKT0	-89.00
10/16/2024	DEP0037512			Utility Reverse Payment Packet UBPKT0	-86.85
10/16/2024	DEP0037515			Utility Reverse Payment Packet UBPKT0	-150.00
10/16/2024	DEP0037518			CLPKT10528 BG:DD	150.00
10/16/2024	DEP0037521			CLPKT10531 BG:DD	2,681.65
10/16/2024	DEP0037521			CLPKT10531 BG:DD	150.00
10/16/2024	DEP0037524			CLPKT10530 BG:DD	1,351.65
10/16/2024	DEP0037527			CLPKT10529 BG:DD	3,258.37
10/16/2024	DEP0037582			Utility Reverse Payment Packet UBPKT0	-248.45
10/16/2024	DEP0037585			Utility Reverse Payment Packet UBPKT0	-188.66
10/16/2024	DEP0037588			Utility Reverse Payment Packet UBPKT0	-123.26
10/16/2024	DEP0037591			Utility Reverse Payment Packet UBPKT0	-108.26
10/16/2024	DEP0037594			Utility Reverse Payment Packet UBPKT0	-51.03
10/17/2024	DEP0037530			CLPKT10532 BG:DD	1,126.41
10/17/2024	DEP0037530			CLPKT10532 BG:DD	450.00
10/17/2024	DEP0037533			CLPKT10533 BG:DD	229.29
10/17/2024	DEP0037549	000901 Point Of Sale	OpenEdge Per	CLPKT10538 BG:CC	1.05
10/17/2024	DEP0037552			CLPKT10539 BG:DD	113.70
10/17/2024	DEP0037555			CLPKT10540 BG:DD	225.00
10/17/2024	DEP0037558			CLPKT10541 BG:DD	275.00
10/17/2024	DEP0037561	001655 Insite	Mastercard - I	CLPKT10542 BG:Online Payments	22,281.61
10/17/2024	DEP0037564	000492 Point Of Sale	OpenEdge Uti	CLPKT10543 BG:CC	282.50
10/17/2024	DEP0037597			Utility Reverse Payment Packet UBPKT0	-218.25
10/17/2024	DEP0037600			Utility Reverse Payment Packet UBPKT0	-161.80
10/17/2024	DEP0037603			Utility Reverse Payment Packet UBPKT0	-136.10
10/17/2024	DEP0037606			Utility Reverse Payment Packet UBPKT0	-69.72
10/17/2024	DEP0037631			Utility Reverse Payment Packet UBPKT0	-50.00
10/17/2024	DEP0037634			CLPKT10553 BG:DD	50.00

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/18/2024	DEP0037539			CLPKT10535 BG:DD	1,251.37
10/18/2024	DEP0037567	000493 Point Of Sale	OpenEdge Uti	CLPKT10544 BG:CC	558.36
10/18/2024	DEP0037570	001656 Insite	AmericanExpr	CLPKT10545 BG:Online Payments	9,853.40
10/18/2024	DEP0037609			Utility Reverse Payment Packet UBPKT0	-69.00
10/18/2024	DEP0037619			Utility Reverse Payment Packet UBPKT0	-150.00
10/18/2024	DEP0037622			CLPKT10551 BG:DD	150.00
10/18/2024	DEP0037625			Utility Reverse Payment Packet UBPKT0	-150.00
10/18/2024	DEP0037628			CLPKT10552 BG:DD	150.00
10/21/2024	DEP0037536	001657 Insite	Mastercard -	CLPKT10534 BG:Online Payments	3,210.63
10/21/2024	DEP0037542	001658 Insite	Visa - Insite	CLPKT10536 BG:Online Payments	2,357.75
10/21/2024	DEP0037545	001659 Insite	Visa - Insite	CLPKT10537 BG:Online Payments	983.15
10/21/2024	DEP0037573	000902 Point Of Sale	OpenEdge Per	CLPKT10546 BG:CC	5.00
10/21/2024	DEP0037576	000495 Point Of Sale	OpenEdge Uti	CLPKT10547 BG:CC	241.04
10/21/2024	DEP0037579	000494 Point Of Sale	OpenEdge Uti	CLPKT10548 BG:CC	369.24
10/21/2024	DEP0037616			CLPKT10550 BG:DD	13,086.97
10/21/2024	DEP0037616			CLPKT10550 BG:DD	150.00
10/22/2024	DEP0037610			AETNA AS01 HCCLAIMPMT	602.37
10/22/2024	DEP0037613	001660 Insite	Visa - Insite	CLPKT10549 BG:Online Payments	1,179.48
10/22/2024	DEP0037644			CLPKT10555 BG:DD	622.95
10/22/2024	DEP0037647			CLPKT10556 BG:DD	150.00
10/22/2024	DEP0037647			CLPKT10556 BG:DD	857.12
10/23/2024	DEP0037638			WPS HCCLAIMPMT	955.79
10/23/2024	DEP0037641	000496 Point Of Sale	OpenEdge Uti	CLPKT10554 BG:CC	116.85
10/23/2024	DEP0037654			CLPKT10560 BG:DD	1,435.58
10/24/2024	DEP0037651	000903 Point Of Sale	OpenEdge Per	CLPKT10559 BG:CC	74.50
10/24/2024	DEP0037651	000497 Point Of Sale	OpenEdge Uti	CLPKT10559 BG:CC	377.23
10/24/2024	DEP0037657	001662 Insite	Visa - Insite	CLPKT10561 BG:Online Payments	1,928.91
10/24/2024	DEP0037657	001661 Insite	Mastercard -	CLPKT10561 BG:Online Payments	1,837.29
10/24/2024	DEP0037666			CLPKT10564 BG:DD	150.00
10/24/2024	DEP0037666			CLPKT10564 BG:DD	4,980.17
10/24/2024	DEP0037669			CLPKT10565 BG:DD	23,146.90
10/25/2024	DEP0037660	001663 Insite	Visa - Insite	CLPKT10562 BG:Online Payments	3,583.89
10/25/2024	DEP0037663	000498 Point Of Sale	OpenEdge Uti	CLPKT10563 BG:CC	246.28
10/25/2024	DEP0037663	000904 Point Of Sale	OpenEdge Per	CLPKT10563 BG:CC	70.00
10/25/2024	DEP0037672			Utility Reverse Payment Packet UBPKT0	-150.00
10/25/2024	DEP0037675			CLPKT10566 BG:DD	150.00
10/25/2024	DEP0037678			Utility Reverse Payment Packet UBPKT0	-150.00
10/25/2024	DEP0037681			CLPKT10567 BG:DD	150.00
10/25/2024	DEP0037696			CLPKT10572 BG:DD	150.00
10/25/2024	DEP0037696			CLPKT10572 BG:DD	1,686.52
10/25/2024	DEP0037712			CLPKT10575 BG:DD	270,936.22
10/25/2024	DEP0037715			CLPKT10576 BG:DD	58,500.50
10/28/2024	DEP0037684	001665 Insite	Visa - Insite	CLPKT10568 BG:Online Payments	788.68
10/28/2024	DEP0037687	001664 Insite	Visa - Insite	CLPKT10569 BG:Online Payments	466.69
10/28/2024	DEP0037690	000906 Point Of Sale	OpenEdge Per	CLPKT10570 BG:CC	42.60

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
10/28/2024	DEP0037693	000905 Point Of Sale	OpenEdge Per	CLPKT10571 BG:CC	73.75
10/28/2024	DEP0037699			Utility Reverse Payment Packet UBPKT0	-150.00
10/28/2024	DEP0037702			CLPKT10573 BG:DD	150.00
10/28/2024	DEP0037705			Utility Reverse Payment Packet UBPKT0	-150.00
10/28/2024	DEP0037708			CLPKT10574 BG:DD	150.00
10/28/2024	DEP0037709			MED-PAYMENT.COM COF CREDIT	1,008.00
10/28/2024	DEP0037721			CLPKT10578 BG:DD	7,726.98
10/29/2024	DEP0037718	001666 Insite	Mastercard -	CLPKT10577 BG:Online Payments	443.69
10/29/2024	DEP0037722			LOSST	139,756.06
10/29/2024	DEP0037723			HOTEL/MOTEL TAX	549.50
10/29/2024	DEP0037732			CLPKT10581 BG:DD	4,780.00
10/30/2024	DEP0037726	001667 Insite	Visa - Insite	CLPKT10579 BG:Online Payments	900.77
10/30/2024	DEP0037729	000907 Point Of Sale	OpenEdge Per	CLPKT10580 BG:CC	39.50
10/30/2024	DEP0037735			Utility Reverse Payment Packet UBPKT0	-150.00
10/30/2024	DEP0037738			CLPKT10582 BG:DD	150.00
10/30/2024	DEP0037741			Utility Reverse Payment Packet UBPKT0	-150.00
10/30/2024	DEP0037744			CLPKT10583 BG:DD	150.00
10/30/2024	DEP0037745			AETNA AS01 HCCLAIMPMT	619.01
10/30/2024	DEP0037746			MED-PAYMENT.COM COF CREDIT	353.73
10/30/2024	DEP0037749			Utility Reverse Payment Packet UBPKT0	-150.00
10/30/2024	DEP0037752			CLPKT10584 BG:DD	150.00
10/30/2024	DEP0037755			Utility Reverse Payment Packet UBPKT0	-150.00
10/30/2024	DEP0037758			CLPKT10585 BG:DD	150.00
10/30/2024	DEP0037761			Utility Reverse Payment Packet UBPKT0	-150.00
10/30/2024	DEP0037764			CLPKT10586 BG:DD	150.00
10/30/2024	DEP0037773			CLPKT10589 BG:DD	8,796.96
10/30/2024	DEP0037776			CLPKT10590 BG:DD	77.65
10/31/2024	DEP0037767	000908 Point Of Sale	OpenEdge Per	CLPKT10587 BG:CC	51.20
10/31/2024	DEP0037770	001668 Insite	Mastercard -	CLPKT10588 BG:Online Payments	338.00
10/31/2024	DEP0037779			Utility Reverse Payment Packet UBPKT0	-150.00
10/31/2024	DEP0037782			CLPKT10591 BG:DD	150.00
10/31/2024	DEP0037840			36 TREAS 310 MISC PAY	938.00
10/31/2024	DEP0037841			WPS HCCLAIMPMT	521.90
10/31/2024	DEP0038026			INTEREST	63,327.07
Total Cleared Deposits (221)					5,130,810.92

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
06/13/2024	63839	Check	AT&T MOBILITY	-519.05
07/01/2024	63904	Check	KARA ELIZABETH HOEGH	-115.82
08/01/2024	64102	Check	SKYLER D WYNN	-139.57
09/03/2024	64237	Check	AMY LEACH	-47.13
09/03/2024	64249	Check	RHIANNA K BEAN-BEISSER	-122.64

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
09/03/2024	64250	Check	DUSTIN J ZIMMERMAN	-112.90
09/10/2024	64312	Check	TAMMY M SMITH	-175.00
09/11/2024	64315	Check	GOLDEN CIRCLE MUNIC OFFICERS A	-20.00
09/20/2024	64355	Check	STOREY KENWORTHY/MATT PARROTT	-90.98
10/01/2024	64360	Check	AMY NESSET	-49.27
10/01/2024	64361	Check	ANGELYN R HARRENSTEIN	-96.82
10/01/2024	64362	Check	STEPHEN GOLIC	-90.71
10/01/2024	64364	Check	JOSHUA QUICK	-67.15
10/01/2024	64365	Check	KEITH WILLIAMSON	-24.64
10/01/2024	64366	Check	AMBER N COLT	-117.76
10/01/2024	64367	Check	CHRIS ANDERSEN	-148.09
10/07/2024	64370	Check	A KINGS THRONE LLC	-230.00
10/07/2024	64371	Check	AMAZON CAPITAL SERVICES	-1,606.21
10/07/2024	64373	Check	BAKER & TAYLOR	-2,796.97
10/07/2024	64374	Check	BOUND TREE MEDICAL LLC	-1,295.63
10/07/2024	64375	Check	BUSINESS FURNITURE WAREHOUSE	-74.53
10/07/2024	64376	Check	CAPITAL CITY EQUIPMENT	-165.48
10/07/2024	64377	Check	CENTRAL SALT LLC	-11,163.02
10/07/2024	64378	Check	CFI SALES INC.	-4,355.94
10/07/2024	64379	Check	CORE & MAIN LP	-1,627.59
10/07/2024	64380	Check	D & K PRODUCTS	-152.00
10/07/2024	64381	Check	DEMCO	-115.82
10/07/2024	64382	Check	DIAM PEST CONTROL	-150.00
10/07/2024	64383	Check	DINGES FIRE COMPANY	-1,210.00
10/07/2024	64384	Check	JESTER INSURANCE SERVICE	-21,278.00
10/07/2024	64385	Check	EMERGENCY APPARATUS MAINTENANC	-1,034.02
10/07/2024	64386	Check	ENVISIONWARE INC.	-4,004.97
10/07/2024	64387	Check	GANNETT MEDIA CORP	-947.50
10/07/2024	64388	Check	GOLDEN CIRCLE MUNIC OFFICERS A	-30.00
10/07/2024	64389	Check	GRAINGER	-11.68
10/07/2024	64390	Check	SHELBY HAGAN	-2,256.84
10/07/2024	64391	Check	HARTER CONCRETE LLC	-24,887.87
10/07/2024	64392	Check	HAWKEYEPAVING	-11,280.00
10/07/2024	64393	Check	HOOPLA	-92.10
10/07/2024	64394	Check	JOHN HORTON	-1,190.80
10/07/2024	64395	Check	HOTEL APPRAISERS & ADVISORS, LLC	-12,500.00
10/07/2024	64396	Check	HR GREEN, INC.	-17,990.50
10/07/2024	64397	Check	IOWA LIBRARY ASSOCIATION	-6.25
10/07/2024	64398	Check	IOWA ONE CALL	-211.70
10/07/2024	64399	Check	IOWA PUMP WORKS	-1,186.50
10/07/2024	64400	Check	IOWA DEPT OF NATURAL RESOURCES	-115.00
10/07/2024	64401	Check	IMS ALLIANCE	-51.25
10/07/2024	64402	Check	IOWA STATE UNIVERSITY	-96.00
10/07/2024	64403	Check	JENE JESS	-1,255.99
10/07/2024	64405	Check	KONICA MINOLTA	-550.09

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
10/07/2024	64406	Check	KONICA MINOLTA BUSINESS SOLUTIONS	-282.47
10/07/2024	64407	Check	KONICA MINOLTA PREMIER FINANCE	-491.06
10/07/2024	64408	Check	AARON KREUDER	-23.78
10/07/2024	64409	Check	LAWSON PRODUCTS, INC.	-14.54
10/07/2024	64410	Check	MENARDS - ALTOONA	-128.00
10/07/2024	64411	Check	MERCY NORTH PHARMACY	-1,805.37
10/07/2024	64412	Check	METRO WASTE AUTHORITY	-900.00
10/07/2024	64413	Check	MICROMARKETING LLC	-1,134.77
10/07/2024	64414	Check	MIDWEST CRITICAL POWER LLC	-1,714.33
10/07/2024	64415	Check	MOST DEPENDABLE FOUNTAINS, INC.	-6,935.00
10/07/2024	64416	Check	MUNICIPAL SUPPLY, INC.	-7,541.50
10/07/2024	64417	Check	OVERDRIVE INC	-6,909.34
10/07/2024	64418	Check	PETTY CASH	-125.68
10/07/2024	64419	Check	ISAAC PEZLEY	-573.39
10/07/2024	64420	Check	PLAYAWAY PRODUCTS LLC	-1,129.35
10/07/2024	64421	Check	POLK COUNTY PUBLIC WORKS	-95,041.09
10/07/2024	64422	Check	REIMAN GARDENS	-300.00
10/07/2024	64423	Check	ROOF, GERDES, ERLBACHER, PLC	-14,500.00
10/07/2024	64424	Check	SAGE HOMES	-148.00
10/07/2024	64425	Check	JILL SANDERS	-24.21
10/07/2024	64426	Check	SARAH MERRILL	-140.00
10/07/2024	64427	Check	SHIVE-HATTERY INC	-7,280.50
10/07/2024	64428	Check	STRATUS BUILDNG SOLUTIONS IOWA	-1,326.56
10/07/2024	64429	Check	STRYKER SALES CORPORATION	-81,023.50
10/07/2024	64430	Check	TC CUSTOM CURBING, LLC	-1,439.00
10/07/2024	64431	Check	TYLER TECHNOLOGIES INC	-63.30
10/07/2024	64432	Check	TYLER BUSINESS FORMS	-310.46
10/07/2024	64433	Check	UNIQUE	-11.65
10/07/2024	64434	Check	VALEO NETWORKS	-3,283.38
10/07/2024	64438	Check	VEENSTRA & KIMM, INC.	-131,234.23
10/07/2024	64440	Check	WEX BANK	-3,905.65
10/21/2024	64441	Check	AT&T MOBILITY	-519.05
10/24/2024	64443	Check	AIRGAS USA, LLC	-99.67
10/24/2024	64444	Check	ALLEGRA	-96.96
10/24/2024	64446	Check	AT&T MOBILITY	-1,150.80
10/24/2024	64447	Check	BAKER ELECTRIC INC	-2,877.51
10/24/2024	64449	Check	BOUND TREE MEDICAL LLC	-275.77
10/24/2024	64450	Check	CINTAS CORPORATION #762	-110.19
10/24/2024	64451	Check	CITY OF DES MOINES	-66,773.30
10/24/2024	64452	Check	TARA COX	-343.22
10/24/2024	64454	Check	DIAMOND VOGEL PAINT CENTER	-21.60
10/24/2024	64455	Check	DES MOINES WATER WORKS	-251.59
10/24/2024	64457	Check	EAGLE ENGRAVING, INC	-130.15
10/24/2024	64458	Check	HAWKEYE STATE FIRE PROTECTION ASSOC	-275.00
10/24/2024	64459	Check	HR GREEN, INC.	-50,331.76

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
10/24/2024	64460	Check	IOWA ONE CALL	-220.00
10/24/2024	64462	Check	IMWCA	-8,901.00
10/24/2024	64465	Check	KATIE KLUS	-217.09
10/24/2024	64466	Check	MANATT'S INC.	-378.00
10/24/2024	64469	Check	MENARDS - ANKENY	-1,097.88
10/24/2024	64471	Check	MUNICIPAL EMERGENCY SERVICES	-599.60
10/24/2024	64472	Check	METRO WASTE AUTHORITY	-45,391.75
10/24/2024	64473	Check	MICROBAC LABORATORIES, INC	-140.00
10/24/2024	64474	Check	MUNICIPAL SUPPLY, INC.	-7,641.53
10/24/2024	64475	Check	MARKETA OLIVER	-2,344.77
10/24/2024	64476	Check	OMNI EMS	-1,165.98
10/24/2024	64477	Check	OPN ARCHITECTS	-36,902.38
10/24/2024	64478	Check	O'REILLY AUTO PARTS	-10.78
10/24/2024	64479	Check	POLK COUNTY SHERIFF	-70,272.25
10/24/2024	64480	Check	QUICK SUPPLY CO.	-437.50
10/24/2024	64482	Check	TITAN MACHINERY	-4,284.00
10/24/2024	64483	Check	UPHDM OCCUPATIONAL MEDICINE	-23.75
10/24/2024	64484	Check	VALEO NETWORKS	-1,492.02
10/25/2024	1094	Check	1094	0.00
Total Cleared Checks (114)				-802,374.74

Cleared Other

Item Date	Reference	Item Type	Description	Amount
06/13/2024	63839	Check Reversal	AT&T MOBILITY Reversal	519.05
10/01/2024	DFT0003366	Bank Draft	EBS	-1,845.76
10/01/2024	DFT0003372	Bank Draft	EBS	-21,794.90
10/01/2024	DFT0003373	Bank Draft	EBS	-1,107.06
10/01/2024	DFT0003375	Bank Draft	EBS	-1,517.78
10/01/2024	DFT0003376	Bank Draft	EBS	-3,653.00
10/01/2024	DFT0003377	Bank Draft	EBS	-214.95
10/01/2024	DFT0003386	Bank Draft	EBS	-1,845.76
10/01/2024	DFT0003392	Bank Draft	EBS	-25,764.05
10/01/2024	DFT0003393	Bank Draft	EBS	-1,107.06
10/01/2024	DFT0003395	Bank Draft	EBS	-1,517.78
10/01/2024	DFT0003396	Bank Draft	EBS	-3,653.00
10/01/2024	DFT0003397	Bank Draft	EBS	-214.92
10/01/2024	EFT0000649	EFT	10/1/24 SEWER SINKING FUND TRANSFER	-18,288.13
10/01/2024	EFT0000650	EFT	10/1/24 STORM WATER SINKING FUND TR	-11,483.34
10/01/2024	EFT0000651	EFT	10/1/24 WATER SINKING FUND TRANSFER	-19,778.91
10/02/2024	DFT0003403	Bank Draft	POSTMASTER	-638.15
10/04/2024	DFT0003384	Bank Draft	MIDAMERICAN ENERGY	-9,809.36
10/04/2024	DFT0003431	Bank Draft	VISION BANK	-64.00
10/06/2024	DFT0003368	Bank Draft	ISOLVED BENEFIT SERVICES	-47.34

Cleared Other

Item Date	Reference	Item Type	Description	Amount
10/06/2024	DFT0003388	Bank Draft	ISOLVED BENEFIT SERVICES	-47.16
10/07/2024	DFT0003425	Bank Draft	GOOGLE LLC	-22.90
10/07/2024	DFT0003426	Bank Draft	IOWA LAND RECORDS	-45.00
10/08/2024	DFT0003404	Bank Draft	FIRST NATIONAL BANK OMAHA	-3,653.39
10/08/2024	DFT0003405	Bank Draft	FIRST NATIONAL BANK OMAHA	-2,702.69
10/08/2024	DFT0003427	Bank Draft	TREASURER - STATE OF IOWA	-12,120.95
10/08/2024	DFT0003428	Bank Draft	TREASURER - STATE OF IOWA	-2,221.69
10/08/2024	DFT0003429	Bank Draft	TREASURER - STATE OF IOWA	-12,466.77
10/08/2024	DFT0003430	Bank Draft	TREASURER - STATE OF IOWA	-2,102.56
10/11/2024	DFT0003407	Bank Draft	ISOLVED BENEFIT SERVICES	-2,239.13
10/11/2024	DFT0003420	Bank Draft	IRS USATAXPYMT	-29,183.57
10/11/2024	EFT0000693	EFT	Payroll EFT	-86,848.11
10/15/2024	DFT0003433	Bank Draft	TCM BANK NA	-3,059.83
10/15/2024	DFT0003434	Bank Draft Reversal	TCM BANK NA	308.86
10/21/2024	DFT0003402	Bank Draft	DES MOINES WATER WORKS	-52,393.98
10/21/2024	DFT0003422	Bank Draft	DES MOINES WATER WORKS	-22.00
10/21/2024	DFT0003423	Bank Draft	DES MOINES WATER WORKS	-50,194.03
10/21/2024	DFT0003424	Bank Draft Reversal	DES MOINES WATER WORKS Reversal	52,393.98
10/21/2024	DFT0003424	Bank Draft	DES MOINES WATER WORKS	-52,393.98
10/24/2024	DFT0003481	Bank Draft	RYAN COMPANIES US INC.	-922,363.29
10/25/2024	DFT0003409	Bank Draft	MISSION SQUARE	-1,448.00
10/25/2024	DFT0003410	Bank Draft	MISSION SQUARE	-411.13
10/25/2024	DFT0003411	Bank Draft	MISSION SQUARE	-348.00
10/25/2024	DFT0003418	Bank Draft	IPERS	-18,346.74
10/25/2024	DFT0003419	Bank Draft	TREASURER - STATE OF IOWA	-4,379.13
10/25/2024	DFT0003438	Bank Draft	ISOLVED BENEFIT SERVICES	-2,239.13
10/25/2024	DFT0003440	Bank Draft	MISSION SQUARE	-1,398.00
10/25/2024	DFT0003441	Bank Draft	MISSION SQUARE	-411.13
10/25/2024	DFT0003442	Bank Draft	MISSION SQUARE	-348.00
10/25/2024	DFT0003445	Bank Draft	IPERS	-567.04
10/25/2024	DFT0003449	Bank Draft	IPERS	-18,846.23
10/25/2024	DFT0003450	Bank Draft	TREASURER - STATE OF IOWA	-4,528.43
10/25/2024	DFT0003451	Bank Draft	IRS USATAXPYMT	-28,997.82
10/25/2024	EFT0000694	EFT	Payroll EFT	-86,653.25
10/26/2024	DFT0003435	Bank Draft	TCM BANK NA	-308.86
10/26/2024	DFT0003435	Bank Draft Reversal	TCM BANK NA Reversal	308.86
10/26/2024	DFT0003436	Bank Draft	TCM BANK NA	-1,483.45
10/28/2024	DFT0003475	Bank Draft	FRANCOTYP-POSTALIA INC	-500.00
10/31/2024	DFT0003414	Bank Draft	IPERS	-567.07
10/31/2024	DFT0003455	Bank Draft	BRICK GENTRY P.C.	-10,000.00
Total Cleared Other (60)				-1,486,676.94

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
08/01/2023	62409	Check	JOSEPH E WRIGHT	-137.00
08/01/2023	62410	Check	MARGARET BUTLER	-5.01
09/27/2023	62673	Check	PAM BALL & TYLER RAMSEY	-28.83
01/04/2024	63103	Check	DORAMAE BENNETT	-17.84
04/30/2024	63563	Check	EVRIELLE SMITH	-50.00
05/01/2024	63617	Check	FELIX & RITA HINSON	-108.10
05/01/2024	63619	Check	HOLLY MOHR	-123.72
06/03/2024	63753	Check	WYATT & BRITTANY HANUS	-0.18
06/03/2024	63761	Check	BERKEY HOMEBUILDERS, INC	-108.12
07/01/2024	63894	Check	SCOTT A STAJCAR	-8.59
07/01/2024	63895	Check	DYLAN THOMAS M MARUSZAK	-122.64
07/01/2024	63896	Check	ANN PERRIN	-117.76
07/01/2024	63898	Check	KATRINA RICHMOND	-67.38
07/19/2024	63987	Check	SAMANTHA M BALLARD	-119.41
07/22/2024	63988	Check	MARGARET BUTLER	-5.01
07/22/2024	64022	Check	KING PAINTING LLC	-450.00
08/01/2024	64098	Check	TYLER M JOHNSTON	-36.19
08/01/2024	64106	Check	MASON A ROBERTS	-109.97
08/01/2024	64114	Check	GH HOMES LLC	-52.16
09/03/2024	64233	Check	NICHOLAS KRONE	-11.98
09/03/2024	64235	Check	MELANIE L WARD	-122.64
09/03/2024	64238	Check	JACKSON BRUCKNER	-185.03
10/01/2024	64359	Check	KAPRISHA L GREEN	-36.61
10/01/2024	64363	Check	JEFF & HEIDI BEDIER	-151.21
10/01/2024	64368	Check	JONATHAN B STARUK	-0.77
10/01/2024	64369	Check	LUCAS M HANNUSCH	-113.87
10/07/2024	64404	Check	JUSTIN COLLINGWOOD	-25.00
10/22/2024	64442	Check	ALEC W PHELPS	-87.40
10/24/2024	64445	Check	ALTOONA ACE HARDWARE	-21.65
10/24/2024	64448	Check	BOOT BARN	-512.97
10/24/2024	64453	Check	CULTUREALL	-310.00
10/24/2024	64456	Check	DOG WASTE DEPOT	-267.77
10/24/2024	64461	Check	IOWA DEPT OF TRANSPORTATION	-429.20
10/24/2024	64464	Check	KELTEK INC.	-2,660.47
10/24/2024	64467	Check	MENARDS - ALTOONA	-653.12
10/24/2024	64470	Check	MERCY NORTH PHARMACY	-202.90
10/24/2024	64481	Check	SHIVE-HATTERY INC	-3,116.48
10/24/2024	64485	Check	VENDNOVATION, LLC	-50.00
10/24/2024	64486	Check	WOODY'S AUTO REPAIR SERVICE BONDUR	-1,342.54
Total Outstanding Checks (39)				-11,969.52

Voided Checks

Item Date	Reference	Item Type	Description	Amount
10/07/2024	64372	Check	Void Check	0.00
10/07/2024	64435	Check	Void Check	0.00
10/07/2024	64436	Check	Void Check	0.00
10/07/2024	64437	Check	Void Check	0.00
10/07/2024	64439	Check	Void Check	0.00
10/24/2024	64463	Check	Void Check	0.00
10/24/2024	64468	Check	Void Check	0.00
Total Voided Checks (7)				0.00



Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft Reversal	3	0.00	53,011.70	53,011.70
Bank Draft	51	0.00	-1,317,155.95	-1,317,155.95
Check	160	-11,969.52	-802,374.74	-814,344.26
Deposit	221	0.00	5,130,810.92	5,130,810.92
EFT	5	0.00	-223,051.74	-223,051.74
Check Reversal	1	0.00	519.05	519.05
		-11,969.52	2,841,759.24	2,829,789.72



Bank Statement Register

Iowa Public Agency Investment Trust
Period 10/1/2024 - 10/31/2024
Packet: BRPKT00273

Bank Statement		General Ledger	
Beginning Balance	22,380,191.58	Account Balance	22,380,191.58
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	88,451.28	Adjustments	88,451.28
Ending Balance	22,468,642.86	Adjusted Account Balance	22,468,642.86

Statement Ending Balance	22,468,642.86
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

001-000-1150	IPAIT - GENERAL FUND 11763 MM
110-000-1159	IPAIT - ROAD FUND 125
121-000-1150	IPAIT - LOSST 128
167-000-1150	IPAIT - LIBRARY T&A MM 110
200-000-1162	IPAIT - DEBT SERVICE 124
306-000-1150	IPAIT - CITY CAMPUS 131
325-000-1150	IPAIT - STREETS MASTER PLAN 133
327-000-1150	IPAIT - GRANT ST S/COMMUTER LOOP 126
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 112
335-000-1150	IPAIT - PARKS 109
337-000-1150	IPAIT - THE CROSSING
338-000-1150	IPAIT - MAINSTREET STORMWATER 118
340-000-1150	IPAIT - UNDRPASS HWY65 114
341-000-1150	IPAIT - TIF PARKLAND 115
342-000-1150	IPAIT - IST & MAIN ECON
344-000-1150	IPAIT - 16TH ST NE - GRANT TO PLEASANT
346-000-1150	IPAIT - CITY HALL
347-000-1150	IPAIT - BRIDGE INTERSECTION 121
348-000-1150	IPAIT - NE STWATER EXPAN/DOWNSTRM CAP 122
350-000-1150	IPAIT - PROJECT BLUEJAY 202
351-000-1150	IPAIT - LIBRARY EXPANSION 129
353-000-1150	IPAIT - OMEGA 120
354-000-1150	IPAIT - COMMERCE CROSSING
355-000-1150	IPAIT - CENTRAL DISTRICT STORMWATER 134
356-000-1150	IPAIT - CERTIFIED SITE IMPROVEMENTS 132
500-000-1150	IPAIT - CEMETERY T/A 108
600-000-1151	IPAIT - WATER OPERAT 104
600-000-1159	IPAIT - UTILITY DEPOSITS 111
610-000-1151	IPAIT - SEWER OPERAT 103

610-000-1153	IPAIT - NW TRK SEWR EXT 117
610-000-1154	IPAIT - SEWER RESERVE 201
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 130

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
10/31/2024	INT0001149	Interest	INTEREST GENERAL	001-950-4-4300	5,263.76
10/31/2024	INT0001165	Interest	INTEREST STREETS	325-210-4-4300	13,721.58
10/31/2024	INT0001164	Interest	INTEREST CERTIFIED	356-520-4-4300	15,226.85
10/31/2024	INT0001163	Interest	INTEREST CAMPUS	306-150-4-4300	19,341.71
10/31/2024	INT0001162	Interest	INTEREST 2020E	741-865-4-4300	627.41
10/31/2024	INT0001161	Interest	INTEREST LOSST	121-950-4-4301	806.62
10/31/2024	INT0001160	Interest	INTEREST LOOP	327-210-4-4300	608.16
10/31/2024	INT0001159	Interest	INTEREST ROADS	110-210-4-4300	998.16
10/31/2024	INT0001166	Interest	INTEREST CENTRAL	355-865-4-4300	10,232.51
10/31/2024	INT0001158	Interest	INTEREST DEBT	200-125-4-4300	514.97
10/31/2024	INT0001156	Interest	INTEREST NW TRUNK	610-815-4-4300	158.84
10/31/2024	INT0001155	Interest	INTEREST DEPOSITS	600-810-4-4300	1,483.40
10/31/2024	INT0001154	Interest	INTEREST LIBRARY	167-410-4-4300	24.43
10/31/2024	INT0001153	Interest	INTEREST PARKS	335-430-4-4300	9,054.68
10/31/2024	INT0001152	Interest	INTEREST CEMETERY	500-450-4-4300	112.75
10/31/2024	INT0001151	Interest	INTEREST WATER	600-810-4-4300	2,970.70
10/31/2024	INT0001150	Interest	INTEREST SEWER	610-815-4-4300	6,819.86
10/31/2024	INT0001157	Interest	INTEREST BRIDGE	347-520-4-4300	3.41
10/31/2024	INT0001167	Interest	INTEREST 2020C	610-815-4-4300	481.48
Total Adjustments (19)					88,451.28



Bank Statement Register

Cemetery Perpetual Care

Period 10/1/2024 - 10/31/2024

Packet: BRPKT00274

Bank Statement

General Ledger

Beginning Balance	3,739.75	Account Balance	3,739.75
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	14.26	Adjustments	14.26
Ending Balance	3,754.01	Adjusted Account Balance	3,754.01

Statement Ending Balance	3,754.01
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

500-000-1111 SAVINGS - CEMETERY XXX1037

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
10/31/2024	INT0001148	Interest	INTEREST	500-450-4-4300	14.26
Total Adjustments (1)					14.26



Check Register

Packet: APPKT01010 - 11/25/24 APA FIRST PAYMENT

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0842	MENARDS - ALTOONA	11/25/2024	AP Automation	0.00	19.99	APA000001

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	1	1	0.00	19.99
	1	1	0.00	19.99

AP Automation	1	1	0.00	19.99
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2024	19.99
			19.99



Check Register

Packet: APPKT00998 - 11/15/24 FOR MEETING ON 11/18/24

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
1715	A KINGS THRONE LLC	11/15/2024	Regular	0.00	230.00	64549
2705	AMAZON CAPITAL SERVICES	11/15/2024	Regular	0.00	2,522.70	64550
	Void	11/15/2024	Regular	0.00	0.00	64551
2687	AT&T MOBILITY	11/15/2024	Regular	0.00	474.39	64552
0048	BAKER & TAYLOR	11/15/2024	Regular	0.00	722.95	64553
0049	BAKER GROUP	11/15/2024	Regular	0.00	15,516.34	64554
1537	BOUND TREE MEDICAL LLC	11/15/2024	Regular	0.00	798.60	64555
0577	CAPITAL CITY EQUIPMENT	11/15/2024	Regular	0.00	225.23	64556
2889	CHAD DRISCOLL	11/15/2024	Regular	0.00	80.00	64557
0097	CITY OF DES MOINES	11/15/2024	Regular	0.00	66,773.30	64558
0843	CITY OF WEST DES MOINES	11/15/2024	Regular	0.00	2,242.00	64559
0145	DIAM PEST CONTROL	11/15/2024	Regular	0.00	150.00	64560
0780	FIRE SERVICE TRAINING BUREAU	11/15/2024	Regular	0.00	100.00	64561
2362	GOVERNMENT FINANCE OFFICERS A	11/15/2024	Regular	0.00	150.00	64562
0193	HAWKEYE TRUCK EQUIPMENT	11/15/2024	Regular	0.00	16.25	64563
2670	HOLIDAY INN DES MOINES AIRPORT	11/15/2024	Regular	0.00	237.44	64564
0226	IOWA LEAGUE OF CITIES	11/15/2024	Regular	0.00	150.00	64565
0233	IOWA RURAL WATER ASSOCIATION	11/15/2024	Regular	0.00	455.00	64566
0210	IMWCA	11/15/2024	Regular	0.00	8,901.00	64567
	Void	11/15/2024	Regular	0.00	0.00	64568
2890	JENNIFER ADKISSON	11/15/2024	Regular	0.00	14.74	64569
1995	MICHELL KLINKER-FELD	11/15/2024	Regular	0.00	51.86	64570
2642	KONICA MINOLTA BUSINESS SOLUTI	11/15/2024	Regular	0.00	282.59	64571
2619	KONICA MINOLTA PREMIER FINANCI	11/15/2024	Regular	0.00	475.83	64572
2619	KONICA MINOLTA PREMIER FINANCI	11/15/2024	Regular	0.00	263.84	64573
2523	MACQUEEN EQUIPMENT, LLC	11/15/2024	Regular	0.00	2,742.20	64574
0286	METRO WASTE AUTHORITY	11/15/2024	Regular	0.00	45,526.11	64575
0599	MICROMARKETING LLC	11/15/2024	Regular	0.00	127.74	64576
2650	MIDWEST CRITICAL POWER LLC	11/15/2024	Regular	0.00	2,148.78	64577
2100	MIDWEST TAPE, LLC	11/15/2024	Regular	0.00	1,037.70	64578
0308	MUNICIPAL SUPPLY, INC.	11/15/2024	Regular	0.00	2,158.37	64579
2629	OPN ARCHITECTS	11/15/2024	Regular	0.00	14,339.94	64580
1457	O'REILLY AUTO PARTS	11/15/2024	Regular	0.00	131.82	64581
1858	OVERDRIVE INC	11/15/2024	Regular	0.00	2,263.08	64582
2669	PESTICIDE BUREAU - IDALS	11/15/2024	Regular	0.00	45.00	64583
1134	PETTY CASH	11/15/2024	Regular	0.00	175.38	64584
2691	POLK COUNTY SHERIFF	11/15/2024	Regular	0.00	70,272.25	64585
1701	JILL SANDERS	11/15/2024	Regular	0.00	46.82	64586
0876	SCHNEIDER GRAPHICS, INC.	11/15/2024	Regular	0.00	414.42	64587
1504	SHIVE-HATTERY INC	11/15/2024	Regular	0.00	10,683.34	64588
0564	STOREY KENWORTHY/MATT PARRO	11/15/2024	Regular	0.00	464.07	64589
1534	STRATUS BUILDNG SOLUTIONS IOW	11/15/2024	Regular	0.00	851.56	64590
2814	CARLENE SUHR	11/15/2024	Regular	0.00	59.94	64591
2886	TERRACON CONSULTANTS, INC	11/15/2024	Regular	0.00	6,406.25	64592
2578	THE CHILD'S WORLD	11/15/2024	Regular	0.00	275.40	64593
2661	THE REINALT - THOMAS CORPORATI	11/15/2024	Regular	0.00	115.19	64594
2847	THE UNIVERSITY OF OKLAHOMA	11/15/2024	Regular	0.00	7,125.00	64595
1086	TRUCK EQUIPMENT, INC.	11/15/2024	Regular	0.00	13.08	64596
2406	UNIQUE	11/15/2024	Regular	0.00	34.95	64597
1813	UNITYPOINT CLINIC-OCCUPATI MED	11/15/2024	Regular	0.00	126.00	64598
2239	UPHDM OCCUPATIONAL MEDICINE	11/15/2024	Regular	0.00	71.25	64599
0525	US CELLULAR	11/15/2024	Regular	0.00	304.43	64600
1161	VEENSTRA & KIMM, INC.	11/15/2024	Regular	0.00	119,116.44	64601
	Void	11/15/2024	Regular	0.00	0.00	64602

Check Register

Packet: APPKT00998-11/15/24 FOR MEETING ON 11/18/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2595	VENDNOVATION, LLC	11/15/2024	Regular	0.00	50.00	64603
2231	VERIZON WIRELESS	11/15/2024	Regular	0.00	1,942.38	64604
0387	TREASURER - STATE OF IOWA	11/07/2024	Bank Draft	0.00	11,792.02	DFT0003477
0387	TREASURER - STATE OF IOWA	11/07/2024	Bank Draft	0.00	2,051.51	DFT0003478
0144	DES MOINES WATER WORKS	11/22/2024	Bank Draft	0.00	22.00	DFT0003486
0144	DES MOINES WATER WORKS	11/22/2024	Bank Draft	0.00	30,344.13	DFT0003487
2757	GOOGLE LLC	11/05/2024	Bank Draft	0.00	22.90	DFT0003488
1148	MCANINCH CORPORATION	11/07/2024	Bank Draft	0.00	86,198.96	DFT0003489
1148	MCANINCH CORPORATION	11/07/2024	Bank Draft	0.00	382,055.49	DFT0003490
1069	FIRST NATIONAL BANK OMAHA	11/08/2024	Bank Draft	0.00	259.39	DFT0003492
2433	WEX BANK	11/15/2024	Bank Draft	0.00	-19.83	DFT0003493
2433	WEX BANK	11/15/2024	Bank Draft	0.00	3,722.57	DFT0003494

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	53	0.00	389,902.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	10	10	0.00	516,449.14
EFT's	0	0	0.00	0.00
	95	66	0.00	906,352.09

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2024	906,391.75
			<u>906,391.75</u>



Check Register

Packet: APPKT01006 - 11/22/2024 FOR METTING ON 12/2/24

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2893	ALTEC INDUSTRIES, INC	11/22/2024	Regular	0.00	2,079.44	64605
2772	BAMWX LLC	11/22/2024	Regular	0.00	3,600.00	64606
0073	BRICK GENTRY P.C.	11/22/2024	Regular	0.00	5,236.92	64607
	Void	11/22/2024	Regular	0.00	0.00	64608
	Void	11/22/2024	Regular	0.00	0.00	64609
2792	CALIBER CONCRETE, LLC	11/22/2024	Regular	0.00	90,736.66	64610
2075	CORE & MAIN LP	11/22/2024	Regular	0.00	70.63	64611
0144	DES MOINES WATER WORKS	11/22/2024	Regular	0.00	72.58	64612
1022	DORSEY & WHITNEY LLP	11/22/2024	Regular	0.00	9,839.00	64613
2894	ERIC ROUSH	11/22/2024	Regular	0.00	200.00	64614
1062	IOWA PRISON INDUSTRIES	11/22/2024	Regular	0.00	33.60	64615
0842	MENARDS - ALTOONA	11/22/2024	Regular	0.00	2,715.80	64616
0286	METRO WASTE AUTHORITY	11/22/2024	Regular	0.00	800.00	64617
0251	MICROBAC LABORATORIES, INC	11/22/2024	Regular	0.00	70.00	64618
2872	MIRACLE RECREATION EQUIPMENT	11/22/2024	Regular	0.00	230.28	64619
2492	NATIONAL PUBLIC EMPLOYER LABO	11/22/2024	Regular	0.00	60.00	64620
2017	RDG PLANNING & DESIGN	11/22/2024	Regular	0.00	115,732.36	64621
1975	RW EXCAVATING SOLUTIONS, LLC	11/22/2024	Regular	0.00	190,810.52	64622
1504	SHIVE-HATTERY INC	11/22/2024	Regular	0.00	5,700.00	64623
1346	STRYKER SALES CORPORATION	11/22/2024	Regular	0.00	460.98	64624
0525	US CELLULAR	11/22/2024	Regular	0.00	304.43	64625
2231	VERIZON WIRELESS	11/22/2024	Regular	0.00	1,832.09	64626
2887	WOODY'S AUTO REPAIR SERVICE BO	11/22/2024	Regular	0.00	1,125.80	64627
0991	ZIEGLER INC.	11/22/2024	Regular	0.00	31.88	64628
0291	MIDAMERICAN ENERGY	12/03/2024	Bank Draft	0.00	9,040.00	DFT0003511
0144	DES MOINES WATER WORKS	11/22/2024	Bank Draft	0.00	50,669.88	DFT0003516

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	22	0.00	431,742.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	2	2	0.00	59,709.88
EFT's	0	0	0.00	0.00
	29	26	0.00	491,452.85

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	11/2024	482,412.85
999	POOLED CASH	12/2024	9,040.00
			491,452.85



Payable Register

Payable Detail by Vendor Name

Packet: APPKT01005 - PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 30,193.14
INV0004356	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	1,894.75	0.00	0.00	0.00	1,894.75
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003495
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,894.75	0.00	0.00	0.00	1,894.75	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,894.75	100.00%				
INV0004362	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	21,794.90	0.00	0.00	0.00	21,794.90
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003501
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	21,794.90	0.00	0.00	0.00	21,794.90	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				21,794.90	100.00%				
INV0004363	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	1,107.06	0.00	0.00	0.00	1,107.06
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003502
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	1,107.06	0.00	0.00	0.00	1,107.06	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,107.06	100.00%				
INV0004365	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	1,522.15	0.00	0.00	0.00	1,522.15
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003504
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,522.15	0.00	0.00	0.00	1,522.15	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,522.15	100.00%				
INV0004366	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	3,653.00	0.00	0.00	0.00	3,653.00
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003505
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	3,653.00	0.00	0.00	0.00	3,653.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				3,653.00	100.00%				
INV0004367	Invoice	12/1/2024	12/1/2024	12/1/2024	12/1/2024	221.28	0.00	0.00	0.00	221.28
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 12/1/2024			Bank Draft:	DFT0003506

Payable Register

Packet: APPKT01005 - PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
VISION AVISES Distributions	Service	0.00	0.00	221.28	0.00	0.00	0.00	221.28			
Account Number	Account Name	Project Account Key			Amount	Percent					
112-050-2132	VISION WITHHOLDING				221.28	100.00%					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 172.37

INV0004371	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	172.37	0.00	0.00	0.00	172.37
Unemployment Insurance	AP Bank Code - AP Bank			No	Payment Date: 12/20/2024			Bank Draft:		DFT0003510
Items										
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance Distributions	NA			0.00	0.00	172.37	0.00	0.00	0.00	172.37
Account Number	Account Name			Project Account Key		Amount	Percent			
112-050-2122	STATE WITHHOLDING					172.37	100.00%			

Vendor: [0239 - IPERS](#)

Vendor Total: 20,627.89

INV0004364	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	567.07	0.00	0.00	0.00	567.07
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 11/22/2024			Bank Draft:		DFT0003503
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	567.07	0.00	0.00	0.00	567.07	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				567.07	100.00%				

INV0004368	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	20,060.82	0.00	0.00	0.00	20,060.82
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 11/22/2024			Bank Draft:		DFT0003507
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	7,091.96	0.00	0.00	0.00	7,091.96	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				7,091.96	100.00%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	12,968.86	0.00	0.00	0.00	12,968.86
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			12,968.86	100.00%			

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 30,817.47

INV0004370	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	30,817.47	0.00	0.00	0.00	30,817.47
Federal Tax Withheld	AP Bank Code - AP Bank			No	Payment Date: 11/22/2024			Bank Draft:		DFT0003509
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding Distributions	NA		0.00	0.00	15,946.98	0.00	0.00	0.00	15,946.98	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				15,946.98	100.00%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding Distributions	NA	0.00	0.00	3,729.56	0.00	0.00	0.00	3,729.56
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			3,729.56	100.00%			

Payable Register

Packet: APPKT01005 - PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Federal Tax Withheld Distributions	NA	0.00	0.00	11,140.93	0.00	0.00	0.00	11,140.93		
Account Number	Account Name	Project Account Key			Amount	Percent				
670-050-2120	FEDERAL WITHHOLDING				20.26	0.18%				
741-050-2120	FEDERAL WITHHOLDING				326.61	2.93%				
610-050-2120	FEDERAL WITHHOLDING				870.99	7.82%				
600-050-2120	FEDERAL WITHHOLDING				940.67	8.44%				
110-050-2120	FEDERAL WITHHOLDING				962.17	8.64%				
001-050-2120	FEDERAL WITHHOLDING				8,020.23	71.99%				

Vendor: 2249 - ISOLVED BENEFIT SERVICES

Vendor Total: 2,286.29

INV0004357	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	2,239.13	0.00	0.00	0.00	2,239.13
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024				Bank Draft: DFT0003496

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,239.13	0.00	0.00	0.00	2,239.13
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				2,239.13	0%		

INV0004358	Invoice	12/6/2024	12/6/2024	12/6/2024	12/6/2024	47.16	0.00	0.00	0.00	47.16
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 12/6/2024				Bank Draft: DFT0003497

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE Distributions	Service	0.00	0.00	47.16	0.00	0.00	0.00	47.16
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				47.16	100.00%		

Vendor: 1274 - MISSION SQUARE

Vendor Total: 2,207.13

INV0004359	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	1,448.00	0.00	0.00	0.00	1,448.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024				Bank Draft: DFT0003498

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	1,448.00	0.00	0.00	0.00	1,448.00
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			1,448.00	100.00%			

INV0004360	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	411.13	0.00	0.00	0.00	411.13
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024				Bank Draft: DFT0003499

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEFERRED COMPENSATION Distributions	Service	0.00	0.00	411.13	0.00	0.00	0.00	411.13
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			411.13	100.00%			

INV0004361	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	348.00	0.00	0.00	0.00	348.00
ICMA-ROTH	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024				Bank Draft: DFT0003500

Payable Register

Packet: APPKT01005 - PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ICMA-ROTH Distributions	NA	0.00	0.00	348.00	0.00	0.00	0.00	348.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
110-050-2130	ICMA-RC				5.00	1.44%				
610-050-2130	ICMA-RC				31.19	8.96%				
600-050-2130	ICMA-RC				31.21	8.97%				
001-050-2130	ICMA-RC				280.60	80.63%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 4,849.93

INV0004369	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	4,849.93	0.00	0.00	0.00	4,849.93
State Tax Withholding	AP Bank Code - AP Bank	No				Payment Date: 11/22/2024	Bank Draft:		DFT0003508	

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions	NA	0.00	0.00	4,849.93	0.00	0.00	0.00	4,849.93
Account Number	Account Name	Project Account Key		Amount	Percent			
741-050-2122	STATE WITHHOLDING			164.29	3.39%			
110-050-2122	STATE WITHHOLDING			419.54	8.65%			
670-050-2122	STATE WITHHOLDING			15.19	0.31%			
001-050-2122	STATE WITHHOLDING			3,496.74	72.10%			
600-050-2122	STATE WITHHOLDING			395.69	8.16%			
610-050-2122	STATE WITHHOLDING			358.48	7.39%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	91,154.22	0.00	0.00	0.00	91,154.22	91,154.22	0.00
Grand Total:		91,154.22	0.00	0.00	0.00	91,154.22	91,154.22	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	8,020.23
001-050-2122	STATE WITHHOLDING	3,496.74
001-050-2130	ICMA-RC	2,139.73
Total:		13,656.70

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	962.17
110-050-2122	STATE WITHHOLDING	419.54
110-050-2130	ICMA-RC	5.00
Total:		1,386.71

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	19,676.54
112-050-2122	STATE WITHHOLDING	172.37
112-050-2123	IPERS WITHHOLDING	20,627.89
112-050-2124	HEALTH INSURANCE WITHHOLDING	28,077.11
112-050-2125	DENTAL INSURANCE	1,894.75
112-050-2132	VISION WITHHOLDING	221.28
Total:		70,669.94

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	940.67
600-050-2122	STATE WITHHOLDING	395.69
600-050-2130	ICMA-RC	31.21
Total:		1,367.57

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	870.99
610-050-2122	STATE WITHHOLDING	358.48
610-050-2130	ICMA-RC	31.19
Total:		1,260.66

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	20.26
670-050-2122	STATE WITHHOLDING	15.19
Total:		35.45

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	326.61
741-050-2122	STATE WITHHOLDING	164.29
Total:		490.90

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,286.29
Total:		2,286.29



Payable Register

Payable Detail by Vendor Name

Packet: APPKT01007 - PYPKT00629 - 11/22/24 CORRECT KRUSE
HOLIDAY WORKED RATE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0238 - IOWA WORKFORCE DEVELOPMENT									Vendor Total:	1.01
INV0004378	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	1.01	0.00	0.00	0.00	1.01
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 12/20/2024		Bank Draft:		DFT0003515
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Unemployment Insurance	NA		0.00	0.00	1.01	0.00	0.00	0.00		1.01
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2122	STATE WITHHOLDING				1.01	100.00%				

Vendor: 0239 - IPERS									Vendor Total:	31.30
INV0004375	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	31.30	0.00	0.00	0.00	31.30
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024		Bank Draft:		DFT0003512
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Payroll Contribution	NA		0.00	0.00	31.30	0.00	0.00	0.00		31.30
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2123	IPERS WITHHOLDING				31.30	100.00%				

Vendor: 1512 - IRS USATAXPYMT									Vendor Total:	53.53
INV0004377	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	53.53	0.00	0.00	0.00	53.53
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024		Bank Draft:		DFT0003514
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Social Security Withholding	NA		0.00	0.00	25.00	0.00	0.00	0.00		25.00
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				25.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Medicare Withholding	NA		0.00	0.00	5.84	0.00	0.00	0.00		5.84
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				5.84	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Federal Tax Withheld	NA		0.00	0.00	22.69	0.00	0.00	0.00		22.69
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2120	FEDERAL WITHHOLDING				22.69	100.00%				

Vendor: 1832 - TREASURER - STATE OF IOWA									Vendor Total:	10.40
INV0004376	Invoice	11/22/2024	11/22/2024	11/22/2024	11/22/2024	10.40	0.00	0.00	0.00	10.40
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 11/22/2024		Bank Draft:		DFT0003513
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
State Tax Withholding	NA		0.00	0.00	10.40	0.00	0.00	0.00		10.40
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2122	STATE WITHHOLDING				10.40	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	96.24	0.00	0.00	0.00	96.24	96.24	0.00
Grand Total:		96.24	0.00	0.00	0.00	96.24	96.24	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	22.69
001-050-2122	STATE WITHHOLDING	10.40
Total:		33.09

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	30.84
112-050-2122	STATE WITHHOLDING	1.01
112-050-2123	IPERS WITHHOLDING	31.30
Total:		63.15



Payroll Check Register Checks

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ADKISSON, JENNIFER	3145	11/22/2024	825.92	105669
AGANS, PAYTON	1602	11/22/2024	2,102.50	105670
BAAS, JAMIE	4147	11/22/2024	289.30	105671
BAILEY, BOYCE E	7104	11/22/2024	1,312.89	105672
BERGESON, JOHN W	7121	11/22/2024	1,991.03	105673
BRIGGS, ASHTON S	1511	11/22/2024	852.22	105674
BRUCE, EMMA	3141	11/22/2024	742.49	105675
CARPENTER, JOHN C	5129	11/22/2024	1,631.29	105676
CLAMAN, CATHERINE JO	3146	11/22/2024	234.14	105677
CLAMAN, CATHERINE JO	3146	11/22/2024	351.20	105677
COLLISON, PATRICK F	5103	11/22/2024	2,441.07	105678
CORY, JOHN P	7120	11/22/2024	1,611.16	105679
CRITTENDEN, MATTHEW	1567	11/22/2024	1,702.34	105680
DE LOS SANTOS, JUAN DAVID	7128	11/22/2024	1,518.46	105681
DENHAM, DARIN	7129	11/22/2024	1,518.35	105682
DOMINGUEZ, MATTHEW P	1513	11/22/2024	957.04	105683
ELLIOTT, KYLE	1568	11/22/2024	1,470.31	105684
GANNAWAY, COURTNEY	1597	11/22/2024	1,116.51	105685
GILSON, DUSTY ALAN	7124	11/22/2024	1,556.14	105686
HAGAN, SHELBY L	5118	11/22/2024	2,735.36	105687
HARMISON, TROY G	1503	11/22/2024	1,839.90	105688
HIGGINS, DAVID P.	7105	11/22/2024	1,507.77	105689
HORTON, JOHN C	7112	11/22/2024	3,547.70	105690
HORTON, JOHN C	7112	11/22/2024	100.00	105690
HUFF, TIMOTHY J	1559	11/22/2024	1,986.26	105691
JESS, JENE' N	5123	11/22/2024	3,460.04	105692
JOHNSON, ANNASTASHA	5130	11/22/2024	1,473.25	105693
KING, CHRISTINA M	3143	11/22/2024	691.67	105694
KLINKER-FELD, MICHELL M	3135	11/22/2024	2,268.67	105695
KLUS, KATIE	5134	11/22/2024	1,587.90	105696
KREUDER, AARON M	1441	11/22/2024	3,834.83	105697
KRUSE, OSCAR	1586	11/22/2024	1,198.85	105698
LUING, TIFFANY A	5133	11/22/2024	1,987.19	105699
LUNDQUIST, BRADLEY D	1555	11/22/2024	1,065.61	105700
MARSHMAN, CRAIG A	5125	11/22/2024	1,774.03	105701
MASON, KYLE	1598	11/22/2024	1,044.42	105702
MERRILL, SARAH J	1590	11/22/2024	3,187.09	105703
MILLER, BRODY E	1582	11/22/2024	1,955.96	105704
MURRAY, MARGARET	5126	11/22/2024	3,236.82	105705
OLIVER, MARKETA S	8403	11/22/2024	300.00	105706
OLIVER, MARKETA S	8403	11/22/2024	3,819.07	105706
PEZLEY, ISAAC J	5132	11/22/2024	2,326.76	105707
POWELL, TREVOR ALAN	7130	11/22/2024	964.13	105708
RAUTERBERG, ANTHONY	1599	11/22/2024	2,644.22	105709
REYNOLDS, RAY A	1537	11/22/2024	797.57	105710
RICCIO, ANTHONY F	1583	11/22/2024	723.02	105711
SANDERS, JILL C	3128	11/22/2024	3,358.41	105712
SCHINCKE, MEGAN	3137	11/22/2024	125.00	105713
SCHINCKE, MEGAN	3137	11/22/2024	1,076.04	105713
SCHINCKE, MEGAN	3137	11/22/2024	461.16	105713
SEXTON, WILLIAM M	7125	11/22/2024	1,154.27	105714

Employee	Employee #	Date	Amount	Number
SEXTON, WILLIAM M	7125	11/22/2024	250.00	105714
SPOERRY, DANIELLE M	1527	11/22/2024	1,579.66	105715
SUHR, CARLENE E.F.	3144	11/22/2024	1,468.53	105716
SUMMERS, AANNA N	1575	11/22/2024	2,242.83	105717
SUMMERS, ALAN C	1534	11/22/2024	2,043.17	105718
WELTHA, CLAYTON	1566	11/22/2024	1,186.22	105719



Payroll Check Register Report Summary

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00627 - 11/04-11/17/24 PAID ON 11/22/24
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	57	91,227.74
Total	57	91,227.74



Payroll Check Register

Checks

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00629 - 11/22/24 CORRECT KRUSE HOLIDAY WORKED RATE
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00629 - 11/22/24 CORRECT KRUSE HOLIDAY WORKED RATE
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
KRUSE, OSCAR	1586	11/22/2024	140.63	105720



Payroll Check Register Report Summary

Pay Period: 11/4/2024-11/17/2024

Packet: PYPKT00629 - 11/22/24 CORRECT KRUSE HOLIDAY WORKED RATE
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	140.63
Total	1	140.63

Tax Abatement Applications
December 2, 2024
City of Bondurant

Name	Address	Closing Date	Cost
Tanner Heinrichs	812 Kinney Circle, NE	5/16/2024	\$231,830

Bondurant Emergency Services

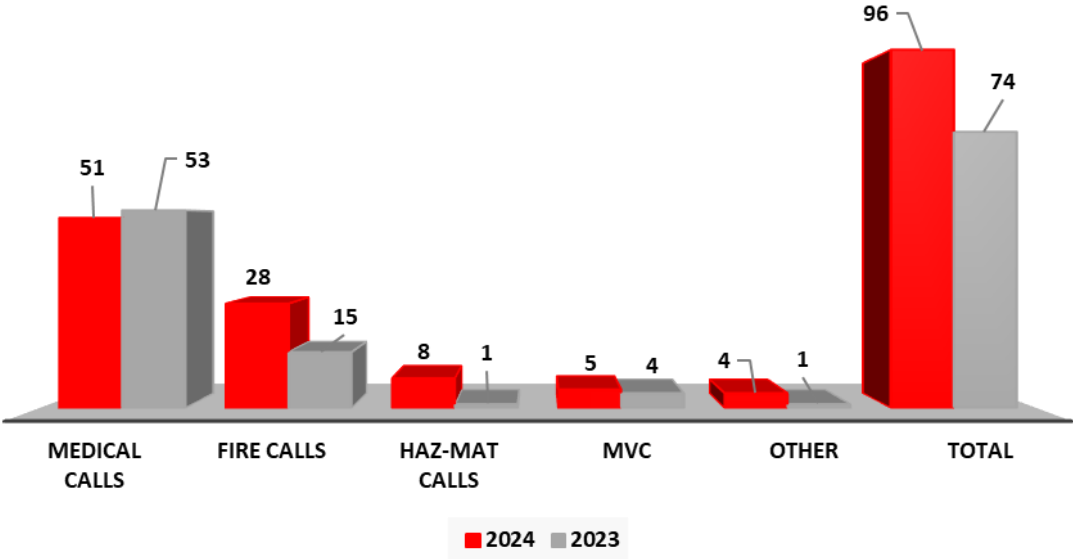
October 2024

Monthly Report



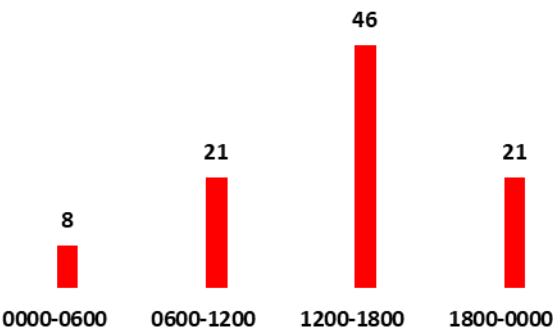
Operational Statistics

2 year October Comparison

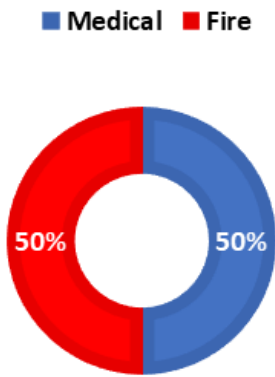


All-Time
Record Month For October

Number of Calls in 6 Hour Blocks



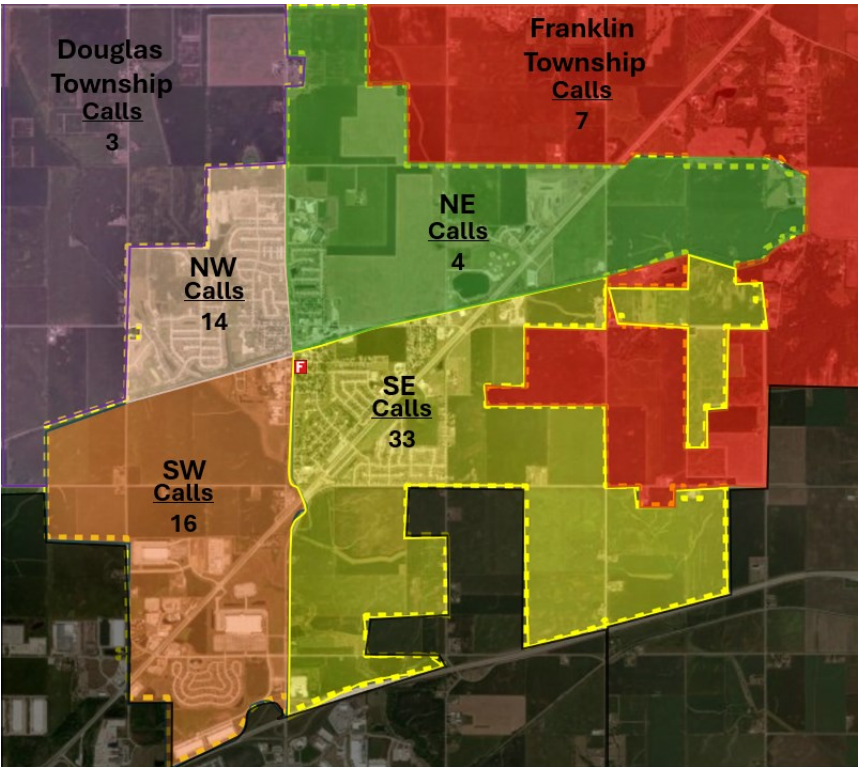
SIMULTANEOUS CALL BREAKDOWN



Simultaneous Calls			
2023		2024	
2nd out calls	7	2nd out calls	14
3rd out calls	0	3rd out calls	0
4th+ out calls	0	4th+ out calls	0
TOTAL	7	TOTAL	14
9% Multiple Calls		15% Multiple Calls	

Operational Statistics

Number of Calls per District In October



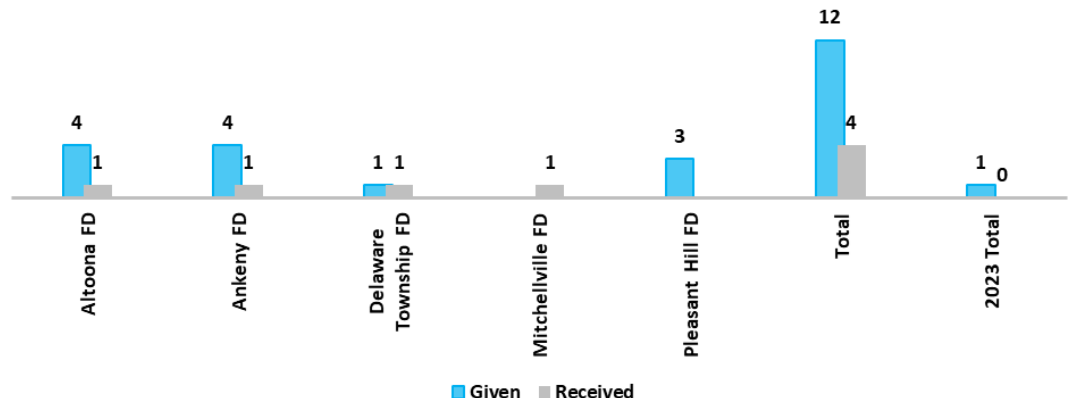
Closest Unit Response Incidents (CUR)
Given



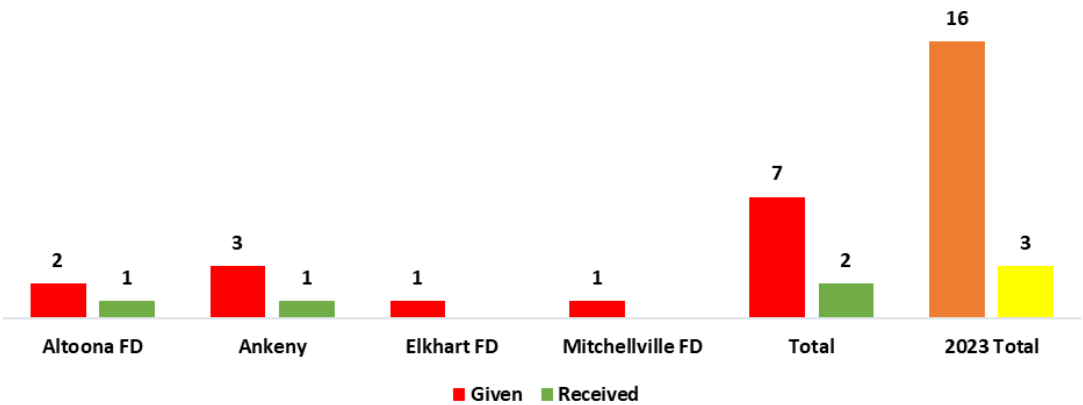
Closest Unit Response Incidents (CUR)
Received



October Automatic Aid Given vs Received



October Mutual Aid Given vs Received

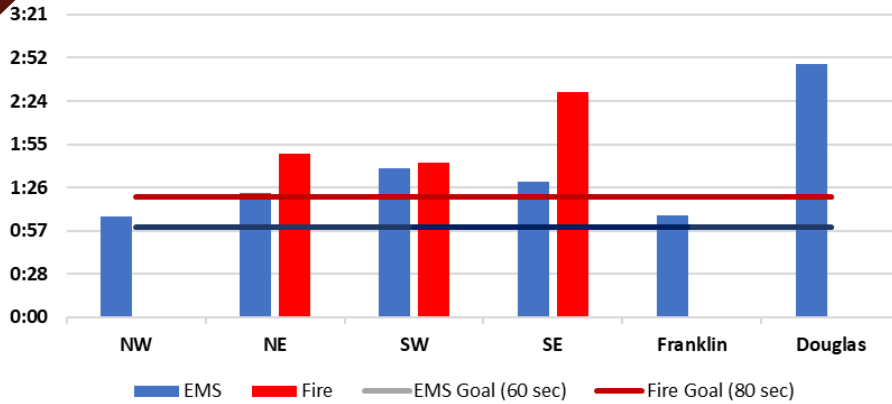


Operational Statistics

Response Times

Emergent Response

Chute Times
(emergent response)

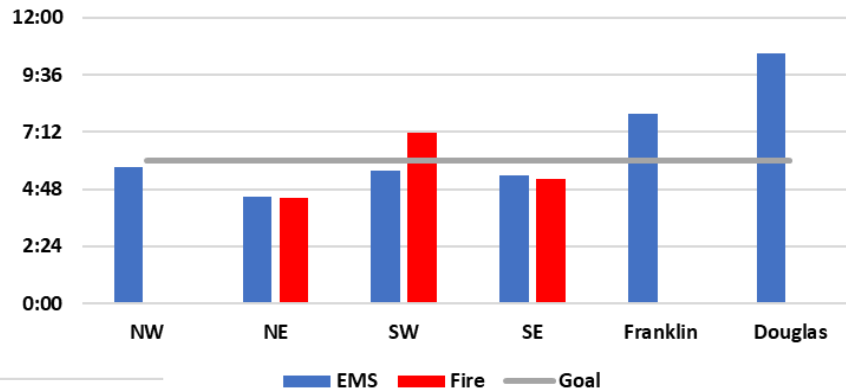


Delayed response due to multiple calls or staffing levels

Chute- N/A

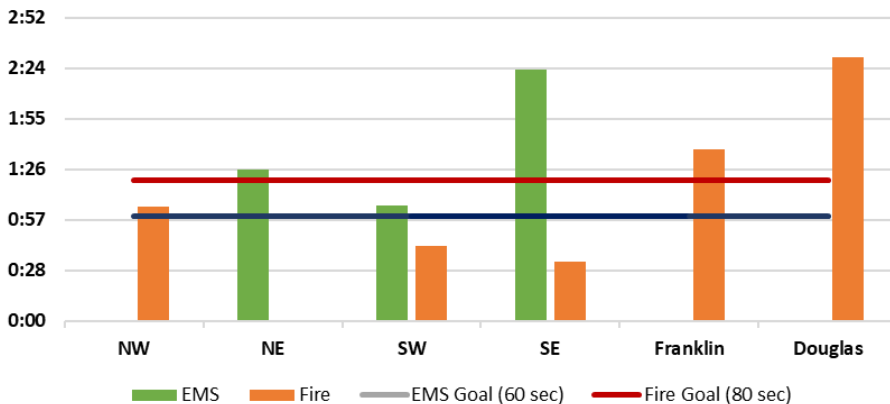
Response- N/A

Response Times By District
(emergent response)

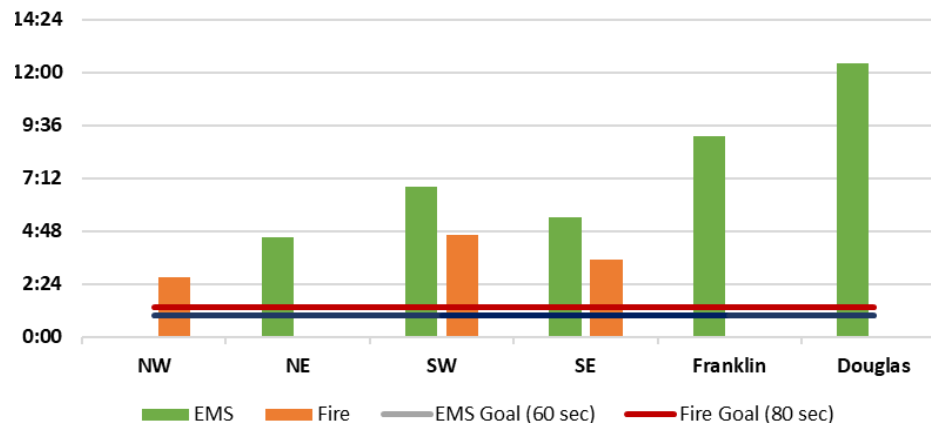


Non-Emergent Response

Chute Times
(non-emergent response)



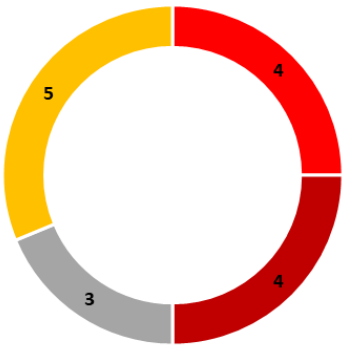
Response Times
(non-emergent response)



Fire Operational Statistics

October Fire Saved vs. Loss					
2023			2024		
Saved	Loss	Total Value	Saved	Loss	Total Value
\$0	\$25,000	\$25,000	\$0	\$5,500	\$5,500

Fire Alarm Breakdown



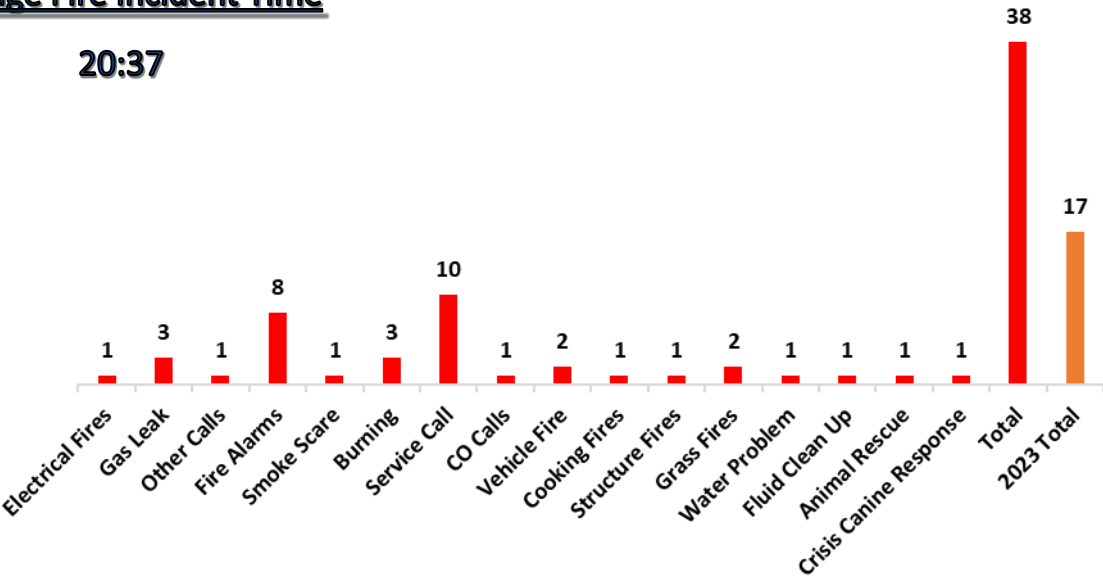
■ Commercial Alarm ■ Residential Alarm ■ Good Alarms ■ False Alarms



Average Fire Incident Time

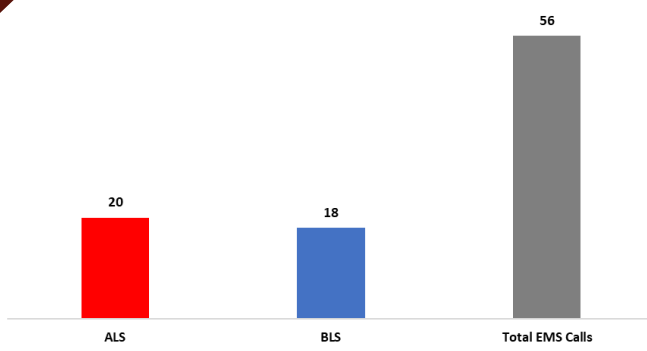
20:37

Fire/Haz-Mat/Other

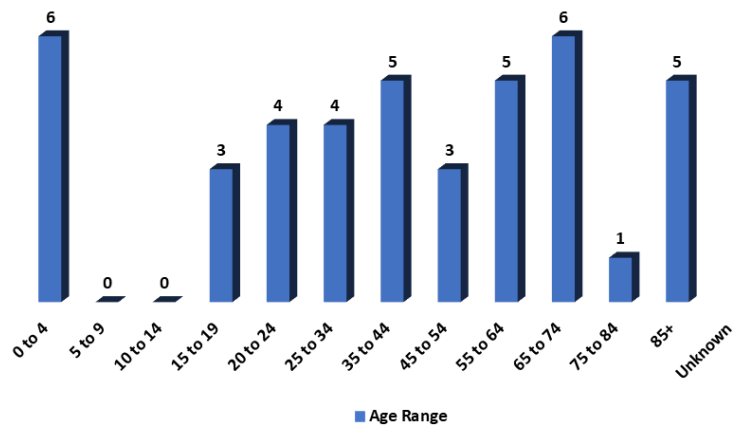


EMS Operational Statistics

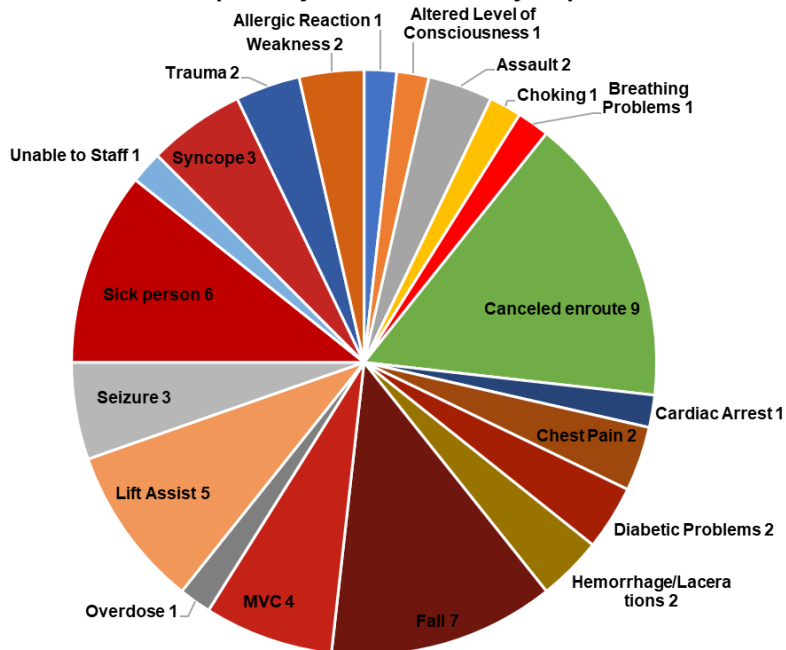
Advanced/Basic Life Support Calls



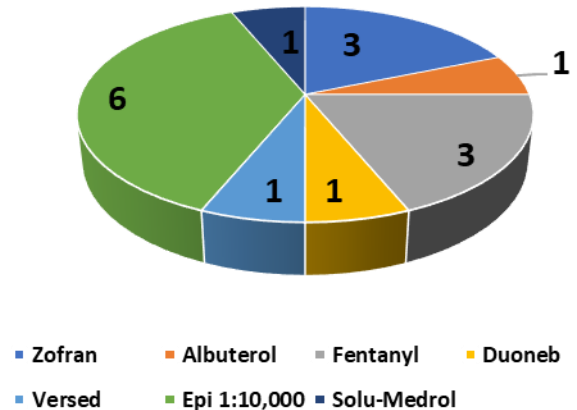
Patient Demographics



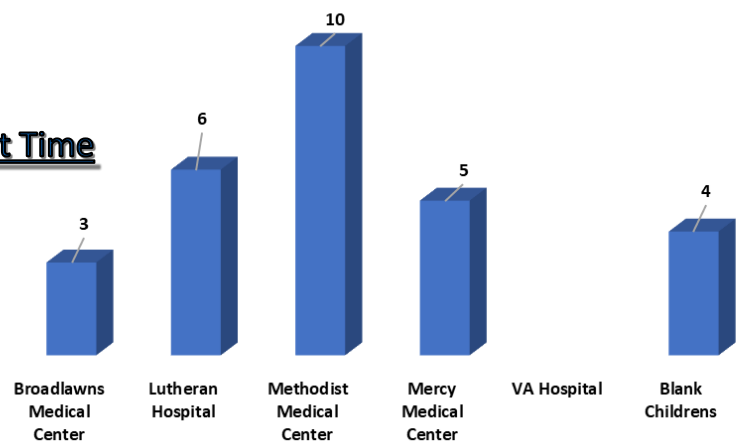
EMS Call Purpose by Provider Primary Impression



Medications Administered



Hospital Destination Transports



Average EMS Incident Time

52:05



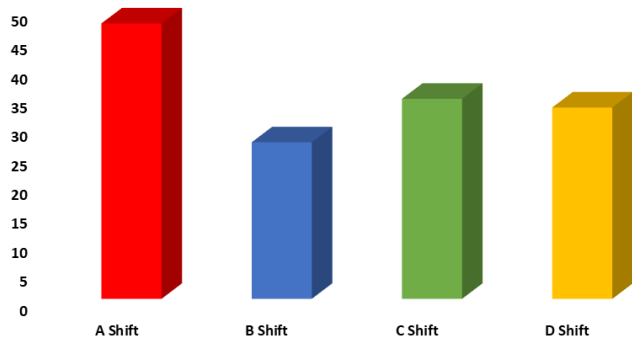
Training Division

For the month of October department members trained on the following:

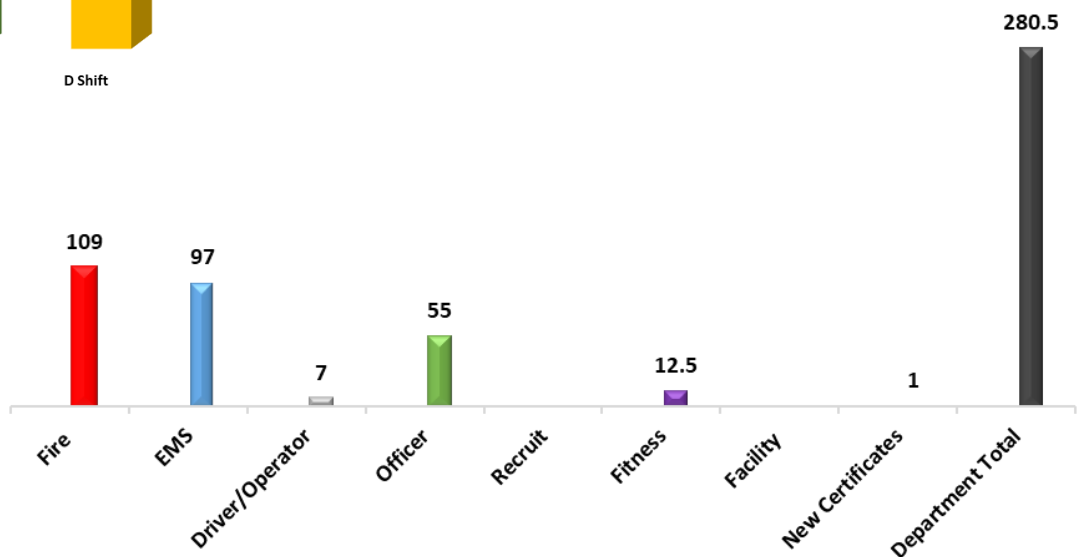
Engine Company	EMS Training	Professional Development	SOG's/Protocol Review
Building Size-Up	Quick Trach	NFIRS Reporting Codes	Difficulty Breathing
Truck Placement	Mental Health	Officer Development	Mayday
Thermal Imaging Camera	Active Shooter		12-lead ECG
Fire Attack			Injury/Illness
Engineer Training			



Total Training Hours Per Shift

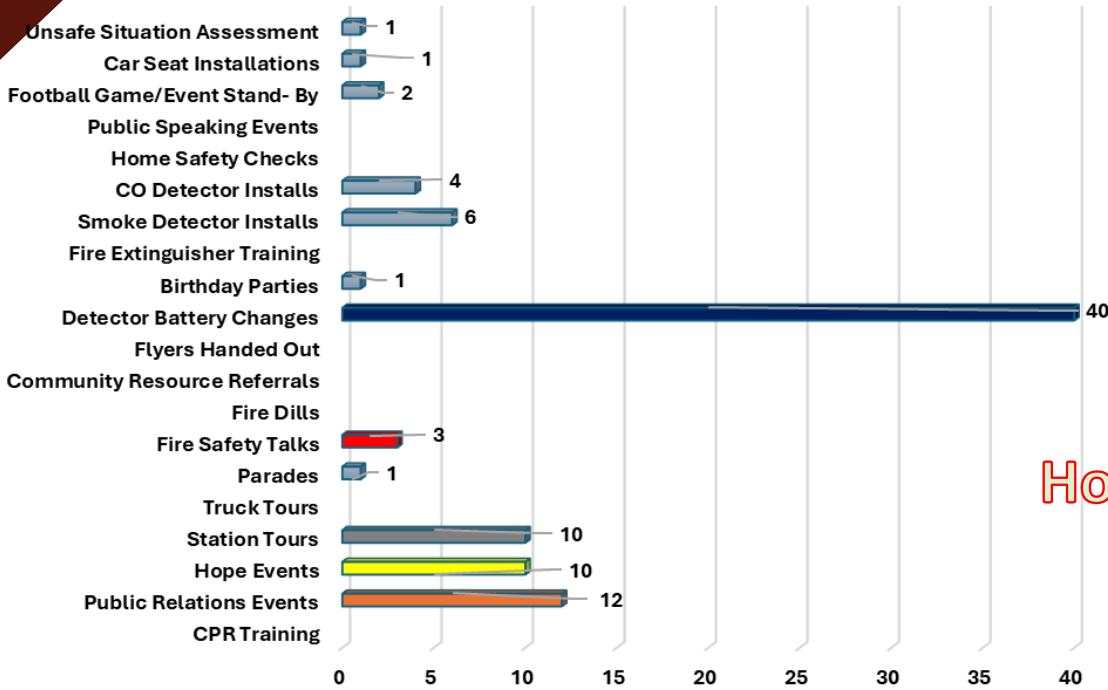


Training Hours By Type



Community Risk Reduction/ Public Education

Community Risk Reduction/Public Events



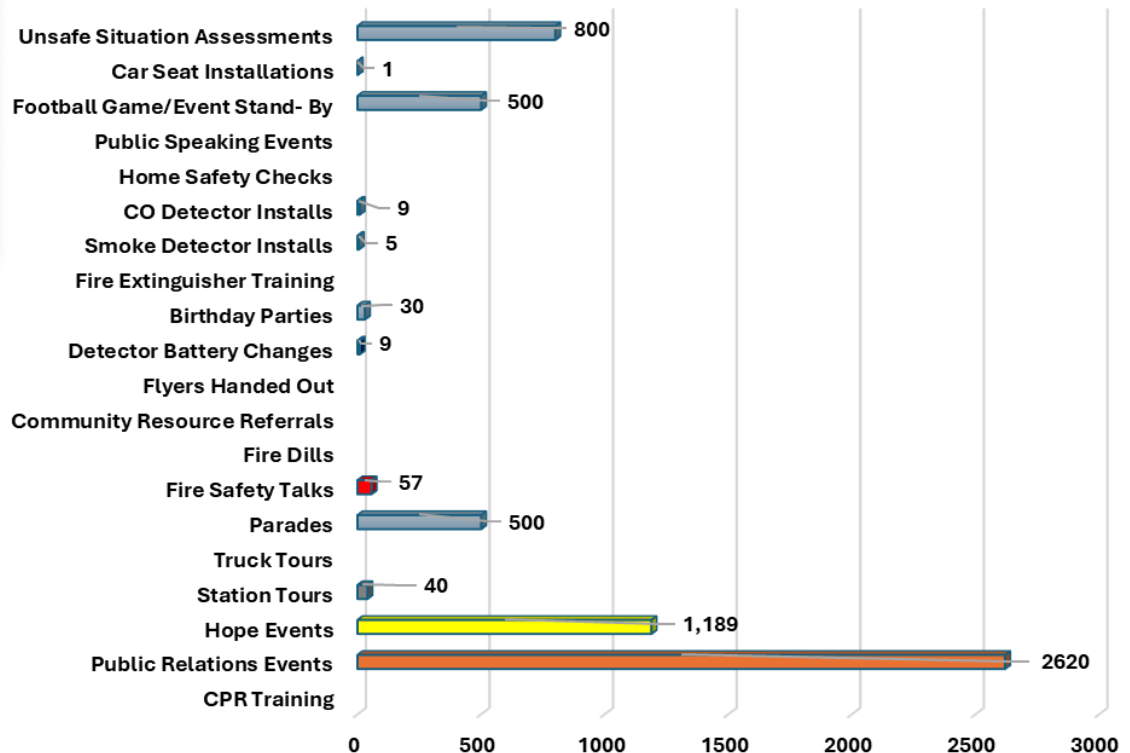
**51 Events
Attended**

**48.5 Total
Hours Dedicated**

5,760 Total Citizens Outreached

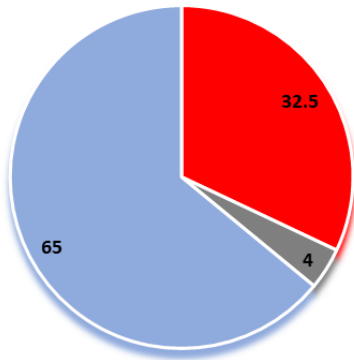


Citizens Served



Code Enforcement

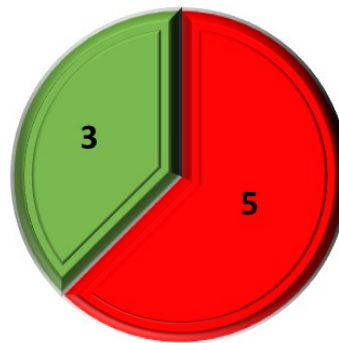
Station Work Hours



■ Station Work Detail ■ Maintenance ■ PT Admin Hours



Inspections/Alarm Tests



■ Commercial Inspections ■ Fire Alarms Test Completed ■ Site Plan Reviews

Reinspections Completed



Violations



Incidents & Happenings



October 5th– Training

T415 was used at the D.A.M. Fools ladder training. We were able to send one member for this training as well.

October 10th– State EMS Inspection

101 Grant St. N.– Bondurant

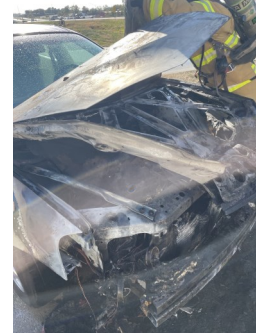
State EMS inspection took place. Bondurant was found with no deficiencies.



October 18th– Cooking Fire

1400 Blk. Courtyard Dr. SW– Bondurant

B417, A423, & C421 responded to a report of a structure fire. Upon arrival, crew found smoke in a apartment. Crews found that the fire was out on arrival and ventilated. One person was checked for smoke inhalation. Crews were assisted by Altoona FD.



October 18th– Vehicle Fire

1400 Blk. Hubbell Ave SE– Bondurant

E412 & C421 arrived to find a vehicle that had a engine compartment fire with a house about 20 ft away. Crews made a quick fire attack and extinguished the fire. This was one of two vehicle fires that were happening at the same time.

October 23rd– Conference

1 Prairie Meadows Dr., Prairie Meadows– Altoona

Bondurant senior management attended a Iowa Employment Conference to learn about AI.



October 23rd– Animal Rescue

1300 Blk. Kadin Trl.– Bondurant

Firefighters responded to a call that had everyone on the edge of their seats: a mischievous cat found themselves stuck high in a tree! Firefighters quickly set up their ladder, and with gentle approach, they coaxed the cat down.

October 25th– Active Shooter Training

1 Prairie Meadows Dr., Prairie Meadows– Altoona

2 firefighters attended a active shooter drill at Prairie Meadows. This was a full scale event training that lasted 6 hours.

Public Relations



October 3rd– PR Event

Bondurant

Crews that night were able to be a part of a photo opportunity for a Blue Jays football team. Thanks for thinking of us!



October 4th– Homecoming Parade

Grant St. – Bondurant

Bondurant FD members attended the Homecoming Parade.



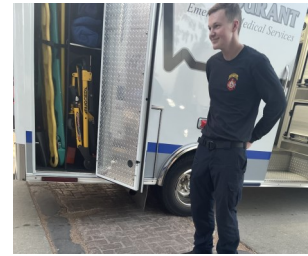
October 6th-12th– Fire Prevention Week

101 Grant St. N. – Bondurant Fire Station

Friday's in October– Bondurant Farrar Football

1000 Grant St. N. – Bondurant Farrar High School

Bondurant FD members did stand-by for the home football games in the month of October.



Wednesdays in October– Farmers Market

100 Blk. Main St. NE – Bondurant

Bondurant FD members attended the farmers market. Crew had a great time interacting with community members, showing the ambulance, teaching CPR, and being a part of the community.



October 19th– Flames of Gratitude

101 Grant St. N. – Bondurant Fire Station

Bondurant FD had an appreciation event for all the former POC members. As of December 1st, there will no longer be POC members and all employees will be full-time or part-time.



Trunk or Treat– Bondurant Bike Path

1000 Blk. Grant St. N. – Bondurant Bike Path

Bondurant FD attended Trunk or Treat. It was a great time spent with the community.

Public Relations



October 19th– Birthday Party

500 Blk. 10th Ct. SE– Bondurant

Bondurant FD members attended a birthday party. We were lucky enough to show them the truck and tools it carries. Thanks for the invite.

October 23rd– Fire Safety Talk

1300 Blk. 12th St. SE– Bondurant

Bondurant FD members attended a fire safety talk with children. They learned what to do in a fire and got to see the trucks. Thanks for inviting us.

October 24th– Hawthorne Pointe Ribbon Cutting

1409 Courtyard Dr. SE– Bondurant

Bondurant FD attended the ribbon cutting at Hawthorne Pointe. It is always great to be a part of community events.

October 26th– Amazon Fulfillment Center

500 32nd St. SW– Bondurant

A423 attended Trunk or Treat at Amazon.



October 26th– City of Bondurant

Bondurant

E412 spend some time during Trick or Treat handing out candy in different neighborhoods around the city.

Fire Station Groundbreaking Ceremony

October 7th– Fire Station Groundbreaking Ceremony

– Future Bondurant Fire Station

Bondurant FD members were excited for our groundbreaking ceremony for our new fire station. This is a significant milestone in enhancing our community's safety and response capabilities into the future. Thank you to our city staff and elected officials for making this happen and their support.



You've Been Caught Doing an Amazing Job!

Dear Bondurant Emergency Services,

Thank you so much for bringing
your fire truck + ambulance to
our birthday party Sept. 28th.
You made our day so special!
Please accept our donation enclosed.
Thank you.

Thank you so much for your
help with the parade! We really
appreciate you! The community loved it!
You've greatly impacted our students
homecoming week! Hope to see you
next year!

-BFHS Student Co.

Thank you for ^{gang} above and
beyond during my A-dit episode.
Without you guys the outcome
might not have been good.
Thank you for your
promptness.
Kindness
and thoughtfulness.

Appreciate our
surrounding community.

My outcome was good.
They done a cardio-version
and I was able to return
home.



Smoke & CO Detector Donation Received
from Amazon



October 23rd- Donation Received

THANK YOU
So much for taking the
time out of your schedule
to come visit us!
We appreciate all you
do for our community!

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Thursday, October 2, 2024

Call to order: Meeting called to order at 6:00 PM by President Bryant.

1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Amber Flinn, Jen Keeler, Travis Appelgate and Mike Kramer. Sue Ugolini attended virtually. Director Sanders and Assistant Director Klinker-Feld were also present.

Guests present: Tara Cox, City Council Liaison

2. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Appelgate, seconded by Keeler. Motion carried.

3. **Approval of Consent Agenda:**

- a. Minutes of past meeting – September 2024
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report – September 2024
- e. Director's Report – September 2024
- f. Statistics – September 2024

The Assistant Director position is posted, and deadline is October 15, 2024. Motion to approve the above consent agenda with edits by Keeler, seconded by Kramer. Motion carried.

4. **Public Comments:** None.

5. **Library Foundation Update:** None.

6. **Friends of the Library Update:** Upcoming fundraiser: Puzzle Competition on October 23, 2024 at 6:30 PM. Tote bags are for sale (\$10).

7. **City Council Liaison Report:** City Park continues to progress with playground equipment going up and planning for completion in November. Reviewed Bondurant Emergency staffing and City will hire for more full-time staff. Planning for groundbreaking of new EMS Building.

8. **Old Business:** None.

9. **New Business:**

a) Trustee Training: Bergeson attended and reported on *Advocacy: One of the Library Boards Top 5 Responsibilities* training provided by the State Library.

b) Review/Approve Social Networking Policy. Motion to approve with edits by Bergeson, seconded by Flinn. Motion carried.

10. Board President Items: None.

12. Adjournment: Motion to adjourn by Kramer, seconded by Appelgate. Motion carried.

Next Meeting: November 6, 2024 at 6 PM.



Librarian items October, 2024

- Assistant Director Klinker-Feld has been investigating the purchase of an additional bike rack. One of the groups that often uses the library meeting rooms has indicated that they would like to make a donation towards something the Library needs and with the about of bikes in front of the library in recent months' staff thought this would be a great purchase.
- Assistant Director Klinker-Feld attended the Friends of the Library and the Library Foundation meetings on October 16.
- There has been no update for the Greater Des Moines art project.
- Director Sanders and Assistant Library Director Klinker-Feld interviewed 6 candidates for the Assistant Library Director's position on October 22, 24 and 30th. A second round of interviews are expected to be completed the week of November 12th with a start date of December 2nd.
- The State Annual Report has been completed and filed with the State Library.

Staff is ready for the Monster Bash on October 31



Staff Updates:

Michell:

- Attended the Dementia Friends Iowa Quarterly meeting
- Attended City Staff meetings on 10/8 and 10/22
- Attended the Iowa Library Association Conference
 1. “Does it Have Spice: How Adult Readers are Changing Young Adult Literature”
 2. “Promoting Community Ties Through Library Events and Services”
 3. Keynote: “The Power of Persuasion: Marketing Your Library in a Changing World”
 4. “Best Practices for Hiring”
- Presented at Iowa Library Association, “Become a Dementia Friend”
- Attended the Iowa Small Library Association meeting
- Attended the Library Foundation meeting
- Attended the Friends of the Library meeting
- Attended City Council meeting on 10/21
- Attended the Iowa Employment Conference
 1. Keynote: “An Eye for AI: Optimizing the Employee Journey”
 2. “Artificial Intelligence in the Workplace”
 3. “Which Conversational AI Tools Should I Use?”
 4. “AI as Your Recruiting Partner, Not a Replacement”
 5. “AI and Employee Well-Being”
 6. “Legal Framework for the Use of AI Tools”
- Attended the Community Events planning meeting

Megan:

- Kids Lib meeting
- Pop YS Con
- Check it Out
- Iowa Library for the Blind “Ready-to-Go Accessible Programs for All”
- Virtual Title Talk and Winter Reading

Carly:

- Supercharged ST Module 4: Storytime Assessment
- Self-assessment and Peer Observations (Polk City and West Des Moines libraries)
- Storytime Peer Coaching
- Sharing Feedback
- Project Outcome Toolkit for Early Childhood Literacy
- Why Measure Outcomes?
- Outcome Measurement Made Easy
- Supercharged ST Module 5: Supercharging Storytimes Through an Equity Lens
- Ralph Smith: Equity in Libraries
- Discovery and Building Community Connections
- Community Engagement Best Practices
- Pathway to Equitable Programming
- Early Literacy and Equity
- Welcoming Spaces and Collections
- Library Walk-Through Observation

- Facets of Equity Engagement
- KidsLib
- ILA
 - Read to Go! Going Places with Public and School Library Collaboration
 - Music + Literacy in Your Library
 - Sensory Story Time: How Community Partnerships Can Build a Successful Program
- Children's and Teen Services (CATS) Title Talk Webinar

Jennifer:

- Watched the recording of the AdLib Marketing presentation from May
- Webinar “Library Surveys for Success”

Events in October:

- 14 Story Times at the Library
- 5 Sessions of Baby Story & Play
- 9 Sessions of Fit for Life!
- Adult Craft Night
- Adult Crafternoon
- Book Discussion for Adults
- Books on Tap book discussion at Reclaimed Rails
- Coloring Night at Reclaimed Rails
- Book Club for grades 3-5
- Book Club for grades 6-8
- Family BINGO
- Teens Only Sunday Funday
- Pokémon Club
- STEAM Club
- After School Craft
- After School STEAM
- After School Movie
- After School BINGO
- No-School Activity
- Teen Café
- Bookmark contest
- Monster Mash Bash

Stats for October, 2024

- Total Circulation for the month 10,174, With 8,075 last year at this time.
- On-line usage (e-Books, Downloadable music, Hoopla (music, ebooks, streaming video), Rocket Language, Brainfuse, Adventure Pass 27188, last year 1,922.
- Door Count 5,049, last year 4,734.
- Assisting patrons by phone, with the catalog, computers, etc. 545 and 589 last year.
- Story times- 19 were held with 333 attending last year 21 program with 273 attending.
- Total programming attendance 1,780 for adults, youth and children 1,649 last year.

- Internet usage in house was 992, last year 930, - 1,245 Wi-Fi users 1,935 last year, 104 hotspot were used this past month last year 122.
- Meeting room –October had 150 reservations by the community, last year 104.
- Issued 39 new library cards. Last year we issued 32 cards during the month of October.
- The library did 47 requests for materials from other libraries and provided 99 to other libraries.
- 349 items were added to the collection and 266 were removed.
- 99 Mobile Printing, 115 last year .
- 47 patrons used the Tablet Station, last year 56



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to the BRAVO Board for CY 2025

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to the Des Moines Convention and Visitors Bureau Board of Directors

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The Des Moines Convention and Visitors Bureau (CVB) serves as a key partner in marketing the region as a destination for visitors, fostering economic growth. As a member of the CVB, the City of Bondurant is entitled to representation on its Board of Directors. This resolution seeks approval for the appointment of Angela McKenzie as the primary representative and Chad Driscoll as the alternate representative to the CVB Board for the 2024 calendar year. These appointments will ensure the City's active participation and advocacy at quarterly CVB Board meetings.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-268

CITY OF BONDURANT
RESOLUTION NO. 241202-268

RESOLUTION APPROVING APPOINTMENTS TO THE DES MOINES CONVENTION
AND VISITORS' BUREAU BOARD OF DIRECTORS

WHEREAS the City is a member of the Des Moines Convention and Visitors Bureau (CVB); AND

WHEREAS the Des Moines CVB markets the region as a visitor destination increasing economic growth; AND

WHEREAS City representation is requested on the Board of Directors; AND

WHEREAS Angela McKenzie and Chad Driscoll have offered to represent Bondurant at the quarterly CVB Board of Director meetings,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that Angela McKenzie and Chad Driscoll are named as primary and alternate representatives respectively to the Des Moines CVB Board of Directors for the 2024 calendar year.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor Pro

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving City Council meeting dates for calendar year 2025

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: Per City Code, the Bondurant City Council holds regular meetings on the first and third Mondays of each month. When these meetings fall on holidays, the Code requires that the meeting be rescheduled to the following day. For the 2025 calendar year, three regular meetings fall on recognized holidays:

- **January 20, 2025 (Martin Luther King Jr. Day)** moved to **Tuesday, January 21, 2025.**
- **February 17, 2025 (President's Day)** moved to **Tuesday, February 18, 2025.**
- **September 1, 2025 (Labor Day)** moved to **Tuesday, September 2, 2025.**

The attached resolution seeks to approve the modified calendar for regular City Council meetings in compliance with City Code and ensures transparency and proper scheduling of official city business.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-269

CITY OF BONDURANT
RESOLUTION NO. 241202-269

RESOLUTION APPROVING CITY COUNCIL MEETING DATES FOR CALENDAR
YEAR 2025

WHEREAS the City Council meets on the first and third Monday of the month; AND

WHEREAS meetings fall on holidays throughout CY 2025; AND

WHEREAS City Code states that Council meetings are moved to the next day when the meeting falls on a holiday; AND

WHEREAS the following are the changes to the CY 2025 City Council Meeting dates:

<u>Original Date</u>	<u>Reason</u>	<u>New Date</u>
Monday, January 20	MLK Jr. Day	Tuesday, January 21
Monday, February 17	President's Day	Tuesday, February 18
Monday, September 1	Labor Day	Tuesday, September 2

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the above City Council Meeting dates, are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

CY2025 City Council Meeting Dates

Monday, January 6
Tuesday, January 21
Monday, February 3
Tuesday, February 18
Monday, March 3
Monday, March 17
Monday, April 7
Monday, April 21
Monday, May 5
Monday, May 19
Monday, June 2
Monday, June 16
Monday, July 7
Monday, July 21
Monday, August 4
Monday, August 18
Tuesday, September 2
Monday, September 15
Monday, October 6
Monday, October 20
Monday, November 3
Monday, November 17
Monday, December 1
Monday, December 15

CY2025 City Council Special Meeting Dates

Monday, March 31
Monday, June 30
Monday, September 29
Monday, December 29

CY2025 Planning & Zoning Commission Meeting Dates

Thursday, January 9
Thursday, February 13
Thursday, March 13
Thursday, April 10
Thursday, May 8
Thursday, June 12
Thursday, July 10
Thursday, August 14
Thursday, September 11
Thursday, October 9
Thursday, November 13
Thursday, December 11

CY2025 Parks & Recreation Board Meeting Dates

Thursday, January 16
Thursday, February 20
Thursday, March 20
Thursday, April 17
Thursday, May 15
Thursday, June 19
Thursday, July 17
Thursday, August 21
Thursday, September 18
Thursday, October 16
Thursday, November 20
Thursday, December 18

CY2025 Board of Adjustment Meeting Dates

Tuesday, January 14
Tuesday, February 11
Tuesday, March 11
Tuesday, April 8
Tuesday, May 13
Tuesday, June 10
Tuesday, July 8
Tuesday, August 12
Tuesday, September 9
Tuesday, October 14
Tuesday, November 11 (Veteran's Day)
Tuesday, December 9



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution selecting persons to serve as commissioner and alternate for the Des Moines Regional Transit Authority (DART) for calendar year 2025

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: Attached is a resolution that appoints Council Member Angela McKenzie as the Des Moines Regional Transit Authority (DART) Commission Member and Mayor Doug Elrod as the Alternate for the City of Bondurant for the 2025 calendar year. These appointments align with the requirements of the Substituted and Restated 28E Agreement for DART, ensuring Bondurant's representation and participation in DART-related decisions.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-270

CITY OF BONDURANT
RESOLUTION NO. 241202-270

RESOLUTION SELECTING PERSONS TO SERVE AS COMMISSIONER AND
ALTERNATE FOR THE DES MOINES REGIONAL TRANSIT AUTHORITY (DART)
FOR CALENDAR YEAR 2025

WHEREAS pursuant to the Substituted and Restated 28E Agreement for the Des Moines Regional Transit Authority, the Mayor and City Council for the City of Bondurant, Iowa has selected Council Member Angela McKenzie, as the DART Commission Member representing the City of Bondurant, Iowa a participating community of DART; and has selected Mayor Doug Elrod, as the Alternate for the Calendar Year 2025.

NOW, THEREFORE, BE IT RESOLVED by the City of Bondurant, Iowa that the appointment of the above-referenced representatives for the DART Commission is hereby approved.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution designating the Official Depositories for 2025

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The State of Iowa Code Sections 452 and 453 require cities to designate financial institutions that they plan to deposit money during the calendar year. Attached is a resolution that designates official depositories and maximum amounts that can be deposited in each institution. The amounts are increased due to large capital projects and the influx of bond funds.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-271

CITY OF BONDURANT
RESOLUTION NO. 241202-271

RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES FOR 2025

WHEREAS the City of Bondurant is required to choose financial depositories for City of Bondurant funds in conformance with all applicable provisions of Iowa Code 452 and 453 (1983), as amended by 1984 Iowa Act, S.F. 2220; AND

WHEREAS the following list of financial institutions meets these criteria and are presented for consideration:

Depository Name	Location of Home Office	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
Vision Bank (formerly Legacy Bank)	Altoona, IA	\$22,000,000.00	\$27,000,000.00
IPAIT	Des Moines, IA	\$42,000,000.00	\$47,000,000.00

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that these financial institutions are hereby designated official depositories for 2025; AND

BE IT FURTHER RESOLVED, by the City Council of the City of Bondurant, Iowa, that the City Administrator and/or Finance Director are hereby authorized to deposit City of Bondurant funds in amounts not to exceed the maximum approved for each respective designated financial institution.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.k.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to Des Moines Area MPO and Des Moines Area MPO's Transportation Technical Committee

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The City of Bondurant is requested to appoint or reappoint representatives to the Des Moines Area MPO and its Transportation Technical Committee (TTC) for the 2025 calendar year. The appointments are in accordance with the 28E Agreement, which grants the City one primary and one alternate representative for both the MPO and TTC.

The proposed appointments are as follows:

- **MPO Primary Representative:** Mayor Doug Elrod
- **MPO Alternate Representative:** City Administrator Oliver
- **TTC Primary Representative:** City Planner Isaac Pezley
- **TTC Alternate Representative:** Planning & Community Development Director Maggie Murray

This resolution formally approves the aforementioned appointments, enabling the City to maintain its active participation in the regional planning process.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-272

CITY OF BONDURANT
RESOLUTION NO. 241202-272

RESOLUTION APPROVING APPOINTMENTS TO DES MOINES AREA MPO AND
DES MOINES AREA MPO'S TRANSPORTATION TECHNICAL COMMITTEE

WHEREAS the Des Moines Area Metropolitan Planning Organization (MPO) requests the City of Bondurant to appoint or reappoint its representatives to the DM Area MPO and MPO Transportation Technical Committee (TTC); AND

WHEREAS the City of Bondurant through the 28E Agreement, has one primary representative and one alternate representative on both the MPO and TTC; AND

WHEREAS Mayor Doug Elrod has agreed to appointment as MPO Primary Representative, and City Administrator Oliver will serve as the MPO Alternate Representative; AND

WHEREAS, City Planner Isaac Pezley has agreed to an appointment as TTC Primary Representative and Planning & Community Development Director Maggie Murray has agreed to appointment as TTC Alternate Representative,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the DM Area MPO and TTC for CY 2025, are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.I.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to the Polk County Joint E911 Service Board for Calendar Year 2025

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The Polk County Joint E911 Service Board has requested that the City of Bondurant appoint a primary and an alternate representative to serve on the board for the upcoming year. The Service Board is integral to the coordination and management of emergency communications services in Polk County.

Proposed Appointments:

- **Primary Board Representative:** Chief Aaron Kreuder
- **First Alternate Representative:** City Administrator Marketa Oliver

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-273

CITY OF BONDURANT
RESOLUTION NO. 241202-273

RESOLUTION APPROVING APPOINTMENTS TO THE POLK COUNTY JOINT E911
SERVICE BOARD FOR CALENDAR YEAR 2025

WHEREAS the Polk County E911 requests the City Council to appoint a representative and alternate to serve on the Service Board for calendar year 2025; AND

WHEREAS Chief Aaron Kreuder is appointed as the Primary Board Representative and City Administrator Marketa Oliver is appointed as the First Alternate Representative.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the E911 Service Board are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.m.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution appointing a representative to Eastern Polk Innovation Collaborative (EPIC)

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: Attached is a resolution appointing Tara Cox to be the City's representative to the East Polk Innovation Collaborative (EPIC) Board.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-274

CITY OF BONDURANT
RESOLUTION NO. 241202-274

RESOLUTION APPOINTING A REPRESENTATIVE TO EASTERN POLK
INNOVATION COLLABORATIVE (EPIC)

WHEREAS the Eastern Polk Innovation Collaborative (EPIC) requests the City of Bondurant to appoint or reappoint a representative to serve on the Board; AND,

WHEREAS the EPIC requests appointees to attend Board meetings; AND,

WHEREAS, City Council Member Tara Cox has agreed to represent the City of Bondurant through December 31, 2025, as the primary representative and Tiffany Luing, Economic Development Coordinator as the alternate.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to EPIC, is hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.n.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to MWA Board for CY 2025

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The attached resolution approves the annual appointment.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-275

CITY OF BONDURANT
RESOLUTION NO. 241202-275

RESOLUTION APPROVING APPOINTMENTS TO THE MWA BOARD FOR CY 2025

WHEREAS, the Metro Waste Authority requests the City of Bondurant to appoint an elected official, member of city council or mayor to serve on its Board of Directors for calendar year 2025; AND

WHEREAS, the appointments must be a Primary Board Appointment and a Board Alternate Appointment; AND

WHEREAS, Bob Pepper has agreed to appointment as Primary Board Representative and Chad Driscoll has agreed to appointment as Board Alternate Representative,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the MWA Board are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Pepper				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.o.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution designating the Official Newspapers of Record for 2025

CONTACT PERSON:

Shelby Hagan, City Clerk
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The City Clerk is required to publish all ordinances, enactments, proceedings and official notices according to City Ordinance and State Law. A publication required by the Code of Ordinances or law must be in a newspaper published once weekly and having general circulation in the City. The City regularly designates which papers meet those requirements and which papers will be used for official publications. The attached resolutions indicates the *Herald-Index* and *Des Moines Register* meet the requirements of the City's Ordinance and will be used for official publications.

FUNDING SOURCE: Publications cross all funds.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-276

CITY OF BONDURANT
RESOLUTION NO. 241202-276

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF RECORD FOR
2025

WHEREAS the City Clerk is required to publish all ordinances, enactments, proceedings, and official notices according to City Ordinance; and

WHEREAS a publication required by the Code of Ordinances or law must be in a newspaper published once weekly and having general circulation in the City; AND

WHEREAS the *Herald-Index* and *Des Moines Register* meet the requirements of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that these newspapers are designated the Official Newspapers of Record for 2025.

Passed and adopted this 2nd day of December 2024,

Doug Eliod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.p.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution appointing a representative and alternative representative to the Polk County Emergency Management Commission

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-277

CITY OF BONDURANT
RESOLUTION NO. 241202-277

RESOLUTION APPOINTING A REPRESENTATIVE AND ALTERNATIVE
REPRESENTATIVE TO THE POLK COUNTY EMERGENCY MANAGEMENT
COMMISSION

WHEREAS, the County Board of Supervisors, City Councils and school district Boards of Education in each county shall cooperate with the Homeland Security and Emergency Management Division of the Department of Public Defense to establish a local emergency management commission (Commission) to carry out the provisions of Iowa Code Chapter 29C; AND

WHEREAS, the Commission shall be composed of a member of the Board of Supervisors or an appointed representative, the Sheriff or the Sheriff's representative, and the Mayor or the Mayor's representative from each city within the county and members shall be the operations liaison officers between their respective jurisdiction and the Commission; AND

WHEREAS, the Commission shall meet monthly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments and the Commission shall coordinate emergency services in the event of a disaster.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that Doug Elrod be appointed as the Polk County Emergency Management Commission Representative for calendar year 2025; AND

NOW THEREFORE, BE IT FURTHER RESOLVED, by the City Council of Bondurant, Polk County, Iowa, that Council Member Matt Sillanpaa, City Administrator Oliver, and Chief Aaron Kreuder be appointed as the Alternative Representatives for calendar year 2025; AND

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the Representative or Alternative Representative attends the monthly Commission meetings on behalf of the City of Bondurant, Polk County, Iowa.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.q.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments for City Legal and Engineering Services for calendar year 2025

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-278

CITY OF BONDURANT
RESOLUTION NO. 241202-278

RESOLUTION APPROVING APPOINTMENTS FOR CITY LEGAL AND
ENGINEERING SERVICES FOR CALENDAR YEAR 2025

WHEREAS the City of Bondurant requires legal advice in its everyday conducting of serving the residents of Bondurant; AND

WHEREAS the City of Bondurant requires engineering services for technical projects to improve the visibility and safety of the City of Bondurant; AND

WHEREAS the following recommended professional firms are presented for approval:

Name	Term (CY 2023)	Board/Position
Brick Gentry Law Firm	1-1-2025 – 12-31-2025	City Attorney
Veenstra & Kimm	1-1-2025 – 12-31-2025	City Engineer

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the above list of appointees is hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.r.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to WRA Board and Technical Committee for CY 2025

CONTACT PERSON:
Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The WRA requires the City Council to appoint a representative and an alternate to serve on its Board for the upcoming calendar year. Additionally, the Council must appoint representatives to the WRA Technical Committee.

Details:

- Council Member Tara Cox has agreed to serve as the Primary Board Representative.
- Council Member Chad Driscoll has agreed to serve as the Alternate Board Representative.
- Public Works Director John Horton has agreed to reappointment as the Primary Representative to the WRA Technical Committee.
- The Alternate Representative to the WRA Technical Committee is pending confirmation.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-279

CITY OF BONDURANT
RESOLUTION NO. 241202-279

RESOLUTION APPROVING APPOINTMENTS TO WRA BOARD AND TECHNICAL
COMMITTEE FOR CY 2025

WHEREAS, the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) requests the City Council to appoint a representative and alternate to serve on the Board for the calendar year; AND

WHEREAS, the Des Moines Metropolitan WRA requests appointees to the WRA Technical Committee; AND

WHEREAS, Council Member Tara Cox has agreed to appointment as Primary Board Representative and Council Member Chad Driscoll has agreed to appointment as Alternate Representative and Public Works Director John Horton has agreed to reappointment as WRA Technical Committee Primary, and XXXX has agreed to reappointment as the Alternate.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the WRA Board and Technical Committee are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.s.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving appointments to the ICON Board for CY 2025

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: In June 2021, the City Council approved the ICON Water Trails 28E Agreement between Iowa Confluence Water Trails, Inc. As part of that agreement, the City has a representative on the Board. ICON has requested the City provide the official appointment of a board member. Council Member Angela McKenzie has been serving as the City's representative and wishes to continue to serve in calendar year 2025.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-280

CITY OF BONDURANT
RESOLUTION NO. 241202-280

RESOLUTION APPROVING APPOINTMENTS TO THE ICON BOARD FOR CY 2025

WHEREAS, the Iowa Confluence Water Trails requests the City of Bondurant to appoint an elected official, member of city council or mayor to serve on its Board of Directors for calendar year 2025; AND

WHEREAS, the appointments should be a Primary Board Appointment and a Board Alternate Appointment; AND

WHEREAS, Angela McKenzie has agreed to appointment as Primary Board Representative and Matt Sillanpaa has agreed to appointment as Board Alternate Representative,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the ICON Board are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.t.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving Appointments to the BRAVO Board for CY 2025

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The City of Bondurant is required to appoint representatives to the BRAVO of Greater Des Moines Board of Directors for the upcoming calendar year, as per the organization's request. The BRAVO Board plays a significant role in regional arts and culture funding and collaboration, and each participating city is asked to designate a Primary Board Representative and an Alternate Board Representative.

For the calendar year 2025, Chad Driscoll has agreed to serve as the Primary Board Representative, and Tara Cox has agreed to serve as the Alternate Board Representative. Both individuals bring valuable perspectives and experience to these roles, ensuring Bondurant's active participation in the regional discussions and decision-making facilitated by BRAVO.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-281

CITY OF BONDURANT
RESOLUTION NO. 241202-281

RESOLUTION APPROVING APPOINTMENTS TO THE BRAVO BOARD FOR CY
2025

WHEREAS, BRAVO of Greater Des Moines requests the City of Bondurant to appoint an elected official, member of city council, mayor or community member to serve on its Board of Directors for calendar year 2025; AND

WHEREAS, the appointments must be a Primary Board Appointment and a Board Alternate Appointment; AND

WHEREAS, Chad Driscoll has agreed to appointment as Primary Board Representative and Tara Cox has agreed to appointment as Board Alternate Representative,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the BRAVO Board are hereby approved as presented.

Passed and adopted this 2nd day of December 2024,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.u.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving month-to-month lease extension with Northland Foundations, Inc.

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: As you may recall, the City of Bondurant purchased the property at 401 2nd Street NE in December 2023. As part of the transaction, the City assumed the lease with Northland Foundations, Inc. that ends December 31, 2024.

The attached resolution is to approve the Second Modification and Extension of Lease Agreement with Northland Foundations, Inc. (Tenant). This modification extends the current lease on a month-to-month basis, effective January 1, 2025. Under the terms of the agreement, either party may terminate the lease with a 30-day written notice prior to the first day of the month. Monthly rent will remain at \$4,750.00, and all other terms of the original lease and prior modification will continue to apply. This modification ensures flexibility for both parties while maintaining continuity of tenancy.

FUNDING SOURCE: This is a revenue source.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-282
2. Northland Foundations Extension

CITY OF BONDURANT
RESOLUTION NO. 241202-282

A RESOLUTION APPROVING THE SECOND MODIFICATION AND EXTENSION OF
LEASE AGREEMENT BETWEEN 401 2ND STREET NE, LLC AND NORTHLAND
FOUNDATIONS, INC.

WHEREAS, the City of Bondurant, Iowa, recognizes the importance of maintaining the lease agreement with Northland Foundations, Inc. (the "Tenant") for the premises located in Bondurant, Iowa, located at 401 2nd Street NE and as described in the original lease agreement and subsequent modifications; and

WHEREAS the City of Bondurant purchased the property in December 2023 and assumed the lease beginning January 1, 2024; and

WHEREAS the current lease agreement is set to expire on December 31, 2024, and the Landlord and Tenant have agreed to extend the lease on a month-to-month basis beginning January 1, 2025; and

WHEREAS the terms of the Second Modification and Extension of Lease Agreement include a provision for a 30-day written notice by either party prior to the first day of the month for termination, a continuation of the monthly rent of \$4,750.00, and all other terms of the original lease and prior modifications remaining in effect; and

WHEREAS the City Council finds it to be in the best interest of the City of Bondurant to approve and adopt the Second Modification and Extension of Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that: the Second Modification and Extension of Lease Agreement between 401 2nd Street NE, LLC and Northland Foundations, Inc. is hereby approved and the Mayor is authorized to execute the lease modification on behalf of the City.

PASSED AND APPROVED this 2nd day of December 2024.

CITY OF BONDURANT, IOWA

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

SECOND MODIFICATION AND EXTENSION OF LEASE

This SECOND MODIFICATION AND EXTENSION OF LEASE (the "Modification") is made and entered into as of _____ by and between 401 2nd Street NE, LLC, later assumed by the **City of Bondurant** (the "Landlord"), whose address for purposes of this Modification is 200 Second Street NE, POB 37, Bondurant, Iowa, 50035, and **Northland Foundations, Inc.** (the "Tenant"), whose address for purposes of this Modification is 2201 229th Pl., Ames, Iowa 50014.

RECITALS

WHEREAS, pursuant to a certain written Gross Business Lease dated December 30, 2016 (the "Lease"), the Tenant leased from the Landlord the premises described in Exhibit "A" attached hereto and located in the City of Bondurant, Iowa (the "Premises"); and

WHEREAS, the Lease was previously modified by a First Modification and Extension of Lease dated October 5, 2021, which extended the Lease term through December 31, 2024; and

WHEREAS the Lease was assumed by the City of Bondurant as of January 1, 2024; and

WHEREAS the parties now wish to extend the term of the Lease on a month-to-month basis under the terms set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Landlord and Tenant agree as follows:

1. Month-to-Month Lease Term

The Lease term shall be extended on a month-to-month basis commencing January 1, 2025. Either party may terminate this month-to-month Lease upon providing written notice at least thirty (30) days prior to the first day of the month in which termination is to be effective.

2. Rent

The Tenant shall continue to pay rent in the amount of \$4,750.00 per month, payable on the first day of each month, unless otherwise agreed in writing by the parties.

3. Lease Terms

Except as expressly modified by this Second Modification and Extension of Lease, all terms, conditions, covenants, and provisions of the original Lease and the First Modification and Extension of Lease shall remain in full force and effect.

4. Premises Condition

The Tenant accepts the Premises in its current "AS IS" condition, with no obligation on the part of the Landlord to make any repairs, improvements, or modifications.

5. Miscellaneous

a. This Modification constitutes the entire agreement of the parties with respect to the subject matter hereof and may only be modified or amended in writing signed by both parties.

b. This Modification shall be governed by the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties have executed this Second Modification and Extension of Lease as of the date first above written.

LANDLORD:

City of Bondurant

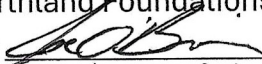
By: _____

Name: Marketa Oliver

Title: City Administrator

TENANT:

Northland Foundations, Inc.

By:  _____

Name: Joe O'Brien

Title: President



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

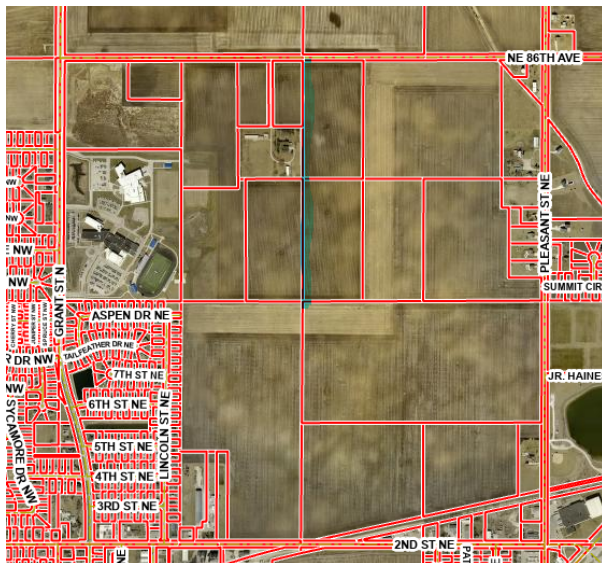
Item No. 5.v.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution authorizing the Mayor to execute a real estate purchase agreement with Newby Farms Inc. for land needed to preserve the right-of-way corridor for the future Truman Drive, NE street extension up to 16th Street, NE, authorizing payment for the acquisition of real property interests, and authorizing the taking of necessary steps for the closing of the property acquisition transaction

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The City of Bondurant has been in ongoing correspondence with Newby Farms Inc., the property owner, regarding the acquisition of right-of-way necessary for the development of the future Truman Drive NE, a new north/south street corridor. The proposed future street will be situated along the westernmost boundary of the current Newby Farms Inc. land generally in the area highlighted in blue below and as shown on the attached acquisition plat.



The attached purchase agreement outlines the City's intent to close on the right-of-way acquisition area of 4.86 acres from Newby Farms Inc. by December 31, 2024. The

timing of construction of the future Truman Drive NE on this portion of right-of-way acquisition land will be coordinated when adjacent area development is proposed. The City and the School District are currently partnering together to construct a portion of the new Truman Drive NE street corridor further south near 2nd Street NE to serve the future elementary school planned to open in the Fall of 2027.

Construction of Truman Drive NE is supported by the following adopted plans: Building Bondurant Comprehensive Plan, Major Streets Master Plan, and the Grain District Downtown Redevelopment Plan.

The City plans to construct the southern portion of Truman Drive NE during calendar years 2025 and 2026; however, has identified the need to preserve right-of-way for the entire street corridor for future construction.

FUNDING SOURCE: Bond

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-283
2. Acquisition Plat

CITY OF BONDURANT
RESOLUTION NO. 241202-283

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE
PURCHASE AGREEMENT WITH NEWBY FARMS INC. FOR LAND NEEDED TO
PRESERVE THE RIGHT-OF-WAY CORRIDOR FOR THE FUTURE TRUMAN DRIVE
NE STREET EXTENSION UP TO 16TH STREET NE, AUTHORIZING PAYMENT FOR
THE ACQUISITION OF REAL PROPERTY INTERESTS, AND AUTHORIZING THE
TAKING OF NECESSARY STEPS FOR THE CLOSING OF THE PROPERTY
ACQUISITION TRANSACTION

WHEREAS the City of Bondurant is in the process of designing a new north/south street corridor north of 2nd Street NE to be called Truman Drive NE that will service a new elementary school site north of 2nd Street NE; AND

WHEREAS the City of Bondurant's Major Streets Master Plan identifies the need to connect the Truman Drive NE north up to 16th Street NE to assist with general north/south street connectivity in the community; AND

WHEREAS the 2022-adopted Building Bondurant Comprehensive Plan also identifies the need to establish this new north/south street corridor; AND

WHEREAS a portion of this future street corridor north of the future elementary school area is owned by Newby Farms Inc.; AND

WHEREAS City staff at the request of Council has made an offer to Newby Farms Inc. for the acquisition of real property interest in the amount of \$188,425.46 with the offer being accepted by the respective property owner; AND

WHEREAS it is necessary for the City to approve the purchase agreement as well as acquisition, authorize the payment of the agreed to compensation for the property acquisitions and to move forward with the completion of due diligence and closing on the property acquisition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA AS FOLLOWS:

1. The City authorizes the Mayor to execute the purchase agreement, pending a final review by the City's legal counsel, accepts the following property transactions, and authorizes the payment of the compensation pursuant to the purchase agreement.

2. The Mayor, City Administrator, City Attorney, and Planning and Community Development Director acting on behalf of the City are authorized to undertake such steps as are necessary to close the appropriate transactions including the authorization for payment of any costs associated with the closing of transactions.

Passed this 2nd day of December 2024,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

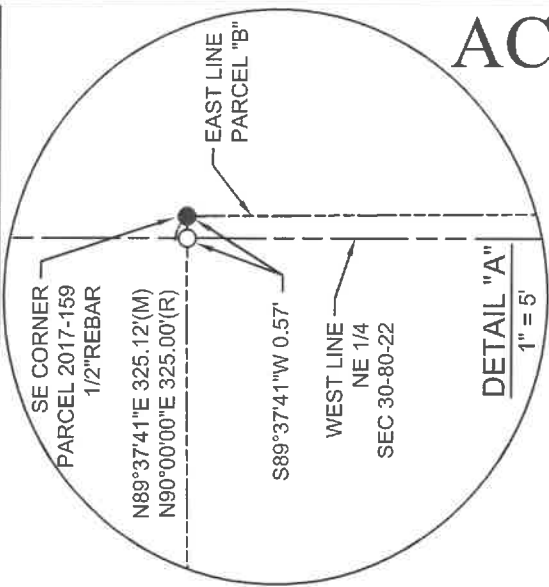
IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

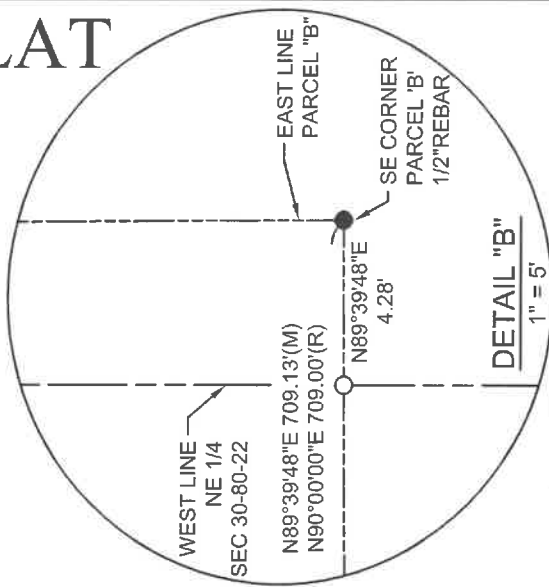
\\vk-fs\wdehore\0400\0428-Bondurant\0428-0111_BFSD_Public_Infrastructure\Survey\Plats\428111 ACQ-04 NEWBY FARMS.dwg 11/19/2024 3:28 PM

Index Legend	
City:	Bondurant
County:	Polk
Parcel ID:	8022.30.200.018 & 8022.30.200.007
Description:	Pt. NW 1/4 SE 1/4 & SW 1/4 SE 1/4 Sec 30-80-22
Proprietor:	Donald Newby Farms, Inc.
Surveyor:	Matthew J. Thomas
Company:	Veenstra & Kimm, Inc.
Return to:	3000 Westown Parkway West Des Moines, IA 50266 (515) 225-8000



ACQUISITION PLAT

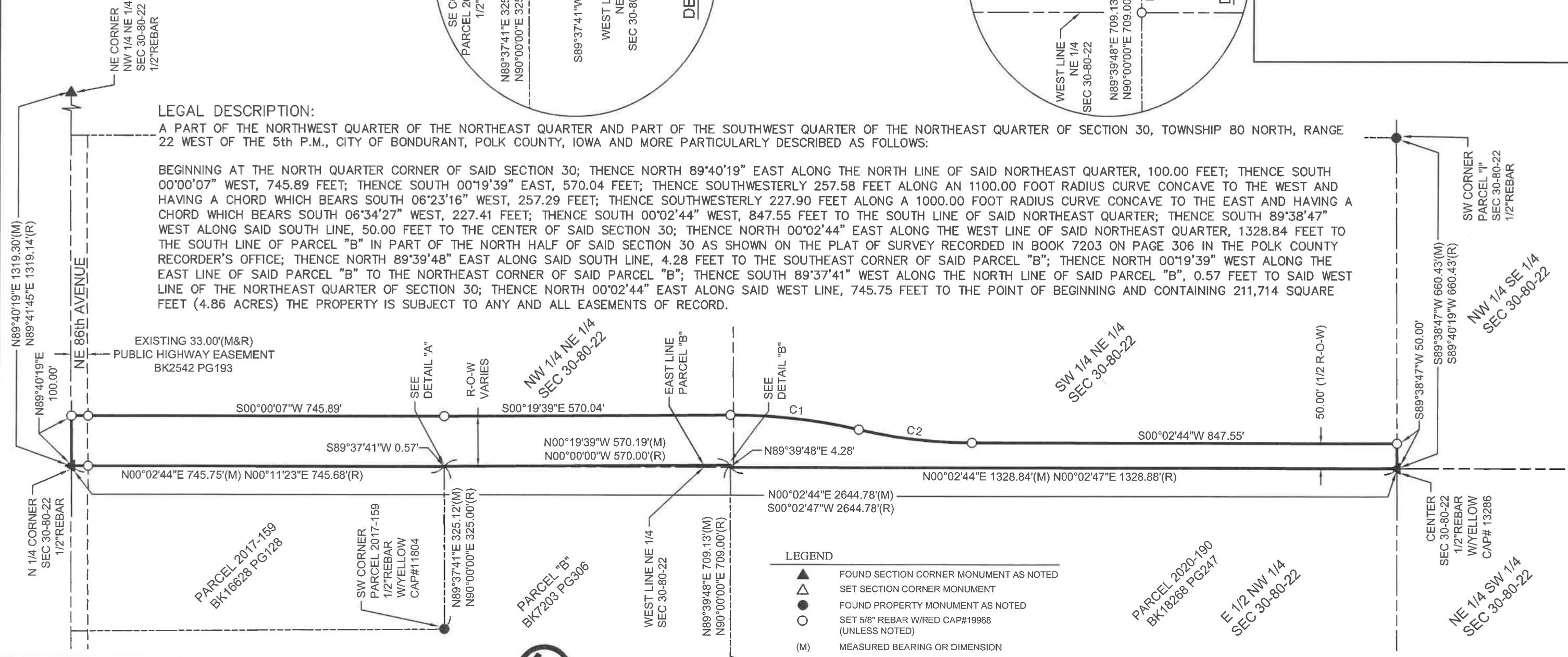
FOR PUBLIC RIGHT-OF-WAY
BEING CONVEYED TO THE
CITY OF BONDURANT, IOWA



LEGAL DESCRIPTION:

A PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5th P.M., CITY OF BONDURANT, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH QUARTER CORNER OF SAID SECTION 30; THENCE NORTH 89°40'19" EAST ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER, 100.00 FEET; THENCE SOUTH 00°00'07" WEST, 745.89 FEET; THENCE SOUTH 00°19'39" EAST, 570.04 FEET; THENCE SOUTHWESTERLY 257.58 FEET ALONG AN 1100.00 FOOT RADIUS CURVE CONCAVE TO THE WEST AND HAVING A CHORD WHICH BEARS SOUTH 06°23'16" WEST, 257.29 FEET; THENCE SOUTHWESTERLY 227.90 FEET ALONG A 1000.00 FOOT RADIUS CURVE CONCAVE TO THE EAST AND HAVING A CHORD WHICH BEARS SOUTH 06°34'27" WEST, 227.41 FEET; THENCE SOUTH 00°02'44" WEST, 847.55 FEET TO THE SOUTH LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 89°38'47" WEST ALONG SAID SOUTH LINE, 50.00 FEET TO THE CENTER OF SAID SECTION 30; THENCE NORTH 00°02'44" EAST ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1328.84 FEET TO THE SOUTH LINE OF PARCEL "B" IN PART OF THE NORTH HALF OF SAID SECTION 30 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 7203 ON PAGE 306 IN THE POLK COUNTY RECORDER'S OFFICE; THENCE NORTH 89°39'48" EAST ALONG SAID SOUTH LINE, 4.28 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL "B"; THENCE NORTH 00°19'39" WEST ALONG THE EAST LINE OF SAID PARCEL "B" TO THE NORTHEAST CORNER OF SAID PARCEL "B"; THENCE SOUTH 89°37'41" WEST ALONG THE NORTH LINE OF SAID PARCEL "B", 0.57 FEET TO SAID WEST LINE OF THE NORTHEAST QUARTER OF SECTION 30; THENCE NORTH 00°02'44" EAST ALONG SAID WEST LINE, 745.75 FEET TO THE POINT OF BEGINNING AND CONTAINING 211,714 SQUARE FEET (4.86 ACRES) THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

PRELIMINARY

MATTHEW J. THOMAS, P.L.S. DATE _____

License Number: 19968

My license renewal date is DECEMBER 31, 2025

Pages or sheets covered by this seal: _____

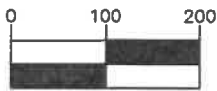


SW CORNER
PARCEL "B"
1/2" REBAR

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT AS NOTED
- △ SET SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT AS NOTED
- SET 5/8" REBAR W/RED CAP#19968 (UNLESS NOTED)
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- RIGHT-OF-WAY AREA
- NW 1/4 NE 1/4 = 128,989 SQ.FT.(2.96 AC)
- SW 1/4 NE 1/4 = 79,209 SQ.FT.(1.82 AC)
- EXISTING R-O-W = 3,300 SQ.FT.(0.08 AC)
- GROSS AREA = 211,498 SQ.FT.(4.86 AC)

CURVE TABLE					
CURVE	LENGTH	RADIUS	CHD. BRG.	CHORD	DELTA
C1	257.85'	1100.00'	S06°23'16"W	257.26'	13°25'50"
C2	227.90'	1000.00'	S06°34'27"W	227.41'	13°03'28"



1 Inch = 200 ft.

DATE	REVISIONS	SCALE	AS NOTED
		DRAWN	TJP
		CHECKED	MJT
		APPROVED	MJT
		DATE	10-30-2024
		A.C.	



BONDURANT - FARRAR SCHOOL DISTRICT
PUBLIC INFRASTRUCTURE

3000 Westown Parkway | West Des Moines, IA 50266 | (515) 225-8000

ACQUISITION PLAT
FOR PUBLIC RIGHT-OF-WAY

DWG. NO.

ACQ-4



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.w.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution reappointing the following Parks & Recreation Board Members:
Emily Karwoski, Nic Robinson, and Seth Williams

CONTACT PERSON:
Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: Chapter 24 of the Bondurant City Code, titled Parks & Recreation Board, notes that the Board is comprised of seven members appointed by the City Council for terms of three years. The following members' terms are set to expire on December 31, 2024, unless renewed: Emily Karwoski, Nic Robinson, and Seth Williams. All have confirmed they are interested in renewing for an additional three years. The attached resolution approves reappointing all three members for an additional three years.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-283

CITY OF BONDURANT
RESOLUTION NO. 241202-283

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE
PURCHASE AGREEMENT WITH NEWBY FARMS INC. FOR LAND NEEDED TO
PRESERVE THE RIGHT-OF-WAY CORRIDOR FOR THE FUTURE TRUMAN DRIVE
NE STREET EXTENSION UP TO 16TH STREET NE, AUTHORIZING PAYMENT FOR
THE ACQUISITION OF REAL PROPERTY INTERESTS, AND AUTHORIZING THE
TAKING OF NECESSARY STEPS FOR THE CLOSING OF THE PROPERTY
ACQUISITION TRANSACTION

WHEREAS the City of Bondurant is in the process of designing a new north/south street corridor north of 2nd Street NE to be called Truman Drive NE that will service a new elementary school site north of 2nd Street NE; AND

WHEREAS the City of Bondurant's Major Streets Master Plan identifies the need to connect the Truman Drive NE north up to 16th Street NE to assist with general north/south street connectivity in the community; AND

WHEREAS the 2022-adopted Building Bondurant Comprehensive Plan also identifies the need to establish this new north/south street corridor; AND

WHEREAS a portion of this future street corridor north of the future elementary school area is owned by Newby Farms Inc.; AND

WHEREAS City staff at the request of Council has made an offer to Newby Farms Inc. for the acquisition of real property interest in the amount of \$188,425.46 with the offer being accepted by the respective property owner; AND

WHEREAS it is necessary for the City to approve the purchase agreement as well as acquisition, authorize the payment of the agreed to compensation for the property acquisitions and to move forward with the completion of due diligence and closing on the property acquisition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA AS FOLLOWS:

1. The City authorizes the Mayor to execute the purchase agreement, pending a final review by the City's legal counsel, accepts the following property transactions, and authorizes the payment of the compensation pursuant to the purchase agreement.

2. The Mayor, City Administrator, City Attorney, and Planning and Community Development Director acting on behalf of the City are authorized to undertake such steps as are necessary to close the appropriate transactions including the authorization for payment of any costs associated with the closing of transactions.

Passed this 2nd day of December 2024,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.x.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution reappointing Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore to the Planning & Zoning Commission

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: The terms of Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore are set to expire December 31, 2024. All members have expressed interest in renewing their terms for an additional five years. Their new terms, if reappointed, will expire December 31, 2029. All members have maintained an attendance of over 75% during their time serving the Commission.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Staff's recommendation is to approve the Resolution reappointing Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore to the Planning & Zoning Commission.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-285

CITY OF BONDURANT
RESOLUTION NO. 241202-285

RESOLUTION REAPPOINTING KRISTIN BROSTROM, KAREN KEERAN, ETHAN
PITT AND JASON VORE TO THE PLANNING & ZONING COMMISSION

WHEREAS, the Planning & Zoning Commission consists of seven (7) members, appointed by the City council; AND

WHEREAS, the term of office of the members of the Commission shall be five (5) years; AND

WHEREAS, all members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council; AND

WHEREAS, Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore have shown interest to renew their terms; AND

WHEREAS, their new terms will go into effect from January 1, 2025 until December 31, 2029,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointment of Kristin Brostrom, Karen Keeran, Ethan Pitt and Jason Vore to the Planning & Zoning Commission is hereby approved as presented.

Passed and adopted this 2nd day of December 2024

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.y.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving pay request no. 7 to Gerard Tank & Steel for the Water Tower Project in the amount of \$62,700

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay request no. 7 in the amount of \$62,700 related to the Water Tower Project.

This pay application has been reviewed by City Staff and Engineers from Veenstra & Kimm for accuracy and is for work completed from October 16th through November 11th, 2024, for the project. The contractor is scheduled to be back onsite to continue to do what they can internally and possibly raise the bowl yet this year. The painting contractor will be back in the spring to complete the painting work.

Staff have requested an updated schedule from the contractor but have not received anything currently.

FUNDING SOURCE: SRF Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-286
2. Pay Request No. 7

CITY OF BONDURANT
RESOLUTION NO. 241202-286

RESOLUTION APPROVING PAY REQUEST NO. 7 TO GERARD TANK AND STEEL
FOR THE WATER TOWER PROJECT IN THE AMOUNT OF \$62,700

WHEREAS the Water Tower Project Pay Request No. 7 was submitted on November 11, 2024; AND

WHEREAS the pay request no. 7 is for work completed through November 11th, 2024, on the Water Tower Project; AND

WHEREAS City Staff and engineers from Veenstra & Kimm have reviewed the pay application for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 7 to Gerard Tank & Steel in the amount of \$62,700 hereby approved.

Passed this 2nd day of December 2024,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

November 18, 2024

Marketa Oliver
City Administrator
City of Bondurant
200 Second Street NE
P.O. Box 37
Bondurant, Iowa 50035

BONDURANT, IOWA
WATER TOWER - REBID
PARTIAL PAYMENT ESTIMATE NO. 7

Enclosed is a copy of Partial Payment Estimate No. 7 for the Water Tower project under the contract between the City of Bondurant and Gerard Tank & Steel. Partial Pay Estimate No. 7 is for the period ending November 11, 2024, in the amount of \$62,700.00.

If you have any questions or comments concerning the project, please contact the writer at 515-669-7768.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read 'Callin Hornsby', with a stylized flourish at the end.

Callin Hornsby

CRH
428106

cc: Susan Melhus – Gerard Tank & Steel (electronic)
Malcom Richerson – Gerard Tank & Steel (electronic)

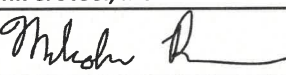
**VEENSTRA & KIMM INC.**3000 Westown Parkway
West Des Moines, Iowa 50266515.225.8000 // 800.241.8000
www.v-k.netDate: **11/11/2024****PAY ESTIMATE NO. 7.**

Project Title	Water Tower City of Bondurant, Iowa			Contractor	Gerard Tank & Steel, Inc. 1540 East 11th Street, PO Box 513 Concordia, KS 66901		
Original Contract Amount & Date	\$4,438,273.10	10-Jul-23	Pay Period	16-Oct-24	to	11-Nov-24	
BID ITEMS							
Bid Item No.	Specification Section / Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1	1,000,000 Gallon Composite Water Tower						
1.1	Rommed Aggregate Piers	LS	1	\$ 81,000.00	\$ 81,000.00	100.00%	\$ 81,000.00
1.2	Foundation	LS	1	\$ 510,350.00	\$ 510,350.00	99.00%	\$ 505,246.50
1.3	Concrete Support Shaft	LS	1	\$ 811,000.00	\$ 811,000.00	99.00%	\$ 802,890.00
1.4	Fabricated Steel - Delivered	LS	1	\$ 844,308.10	\$ 844,308.10	85.00%	\$ 717,661.89
1.5	Steel Erection	LS	1	\$ 1,112,200.00	\$ 1,112,200.00	40.00%	\$ 444,880.00
1.6	Field Coating	LS	1	\$ 440,000.00	\$ 440,000.00	15.00%	\$ 66,000.00
1.7	Electrical	LS	1	\$ 185,000.00	\$ 185,000.00	0.00%	\$ -
1.8	Miscellaneous Start ip	LS	1	\$ 32,000.00	\$ 32,000.00	0.00%	\$ -
2	7" PCC Driveway	SY	1,175.0	\$ 135.00	\$ 158,625.00	0	\$ -
3	18" RCP Culvert	LF	55	\$ 40.00	\$ 2,200.00	55	\$ 2,200.00
4	18" RCP FES	EA	2	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
5	72" High Chain Link Fence	LF	720	\$ 52.00	\$ 37,440.00	0	\$ -
6	72" High Chain Link Fence Double Gate	EA	2	\$ 1,300.00	\$ 2,600.00	0	\$ -
7	PVC Water Main in Open Cut - 16"	LF	465	\$ 110.00	\$ 51,150.00	465	\$ 51,150.00
8	Hydrant	EA	1	\$ 9,000.00	\$ 9,000.00	0	\$ -
9	Gate Valve - 16"	EA	2	\$ 14,000.00	\$ 28,000.00	2	\$ 28,000.00
10	Site Improvement	LS	1	\$ 4,000.00	\$ 4,000.00	0.00%	\$ -
11	Seeding - SUDAS Type 2	ACRE	2	\$ 3,000.00	\$ 6,000.00	0	\$ -
12	Exterior Decorative Lighting	LS	1	\$ 121,400.00	\$ 121,400.00	0.00%	\$ -
CO 1	Intall Level Control Valve and Bypass Valve Facilities	LS	1	\$ 181,000.00	\$ 181,000.00	100.00%	\$ 181,000.00
TOTAL ORIGINAL CONTRACT				\$ 4,619,273.10			\$ 2,882,028.39

V-K Job No. 428106

SUMMARY			
		Original Contract Price	Value Completed
Bid Items Subtotal		\$4,438,273.10	\$ 2,882,028.39
APPROVED CHANGE ORDERS			
Change Order No.	Description/Notes	Total Approved	Value Completed
CO 1	Install Level Control Valve and Bypass Valve Facilities	\$ 181,000.00	
TOTAL ALL CHANGE ORDERS		\$ 181,000.00	\$ -
Revised Contract Price		\$ 4,619,273.10	\$ 2,882,028.39
Total Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 2,882,028.39
Less Retained Percentage (5%)			\$ 144,101.42
Total Earned Less Retainage			\$ 2,737,926.97
PREVIOUSLY APPROVED PARTIAL PAYMENTS			
Less Estimate(s) Previously Approved		Pay Estimate No.1	\$ 697,752.68
		Pay Estimate No.2	\$ 323,589.00
		Pay Estimate No.3	\$ 269,657.50
		Pay Estimate No.4	\$ 248,995.00
		Pay Estimate No.5	\$151,131.90
		Pay Estimate No.6	\$984,100.89
Less Total Pay Estimates Previously Approved			\$ 2,675,226.97
Percent Complete	62.4%	Amount Due This Estimate	\$ 62,700.00

The amount \$62,700.00 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By: Gerard Tank & Steel, Inc.	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Bondurant, Iowa
Signature 	Signature 	Signature
Title Construction Manager	Title Project Engineer	Title Mayor
Date 11/11/2024	Date 11/18/2024	Date



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.z.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution approving the updates to the City of Bondurant Employee Handbook (Bondurant Emergency Services Schedules)

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Jene Jess, Finance Director
Aaron Kreuder, Fire Chief

BRIEF HISTORY & ANALYSIS: The proposed resolution seeks to update the City of Bondurant Employee Handbook to reflect changes in scheduling and work policies specific to the Emergency Services Department. These updates aim to ensure operational efficiency, fairness, and enhanced service delivery to the community. The update is action based on the discussion and guidance from previous council meetings. With the guidance introducing new shifts, it requires some administrative adjustments to the City's employee handbook.

Key Updates Include:

1. **Scheduling Adjustments:** Implementation of a new two-week rotating schedule for full-time Fire/EMS personnel, introducing 12-hour shifts to balance workloads and improve coverage.
 - Week 1 and Week 2 rotations detail the distribution of 36-, 42-, and 48-hour workweeks across assigned teams.
2. **Work Hour Policies:**
 - A maximum of 16 consecutive work hours is established, requiring an 8-hour mandatory off-duty break.
3. **Holiday and Overtime Adjustments:**
 - Updated rules on holiday pay, overtime eligibility, and comp time accrual for full-time and part-time employees.
4. **Policy Clarifications:**
 - Handbook language revised in Sections 2-1, 2-6, and 3-2 to align with operational needs.
5. **Administrative Updates:**

- Break times, clock-in/out procedures, and holiday schedules have been standardized for clarity and fairness.

Purpose:

To formalize these changes and ensure the handbook accurately reflects current staffing practices and operational policies for the Emergency Services Department.

FUNDING SOURCE: General Fund/Fire & EMS

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-287

CITY OF BONDURANT
RESOLUTION NO. 241202-287

A RESOLUTION UPDATING THE CITY OF BONDURANT EMPLOYEE HANDBOOK
TO REFLECT RECENT CHANGES TO THE EMERGENCY SERVICES
DEPARTMENT SCHEDULING AND RELATED WORK POLICIES

WHEREAS, the City Council of Bondurant has recently made decisions regarding the scheduling structure for the Emergency Services Department to ensure efficiency, fairness, and improved service delivery to the community; and

WHEREAS, the Emergency Services Department has adopted a new scheduling system for full-time employees, implementing 12-hour shifts with a two-week rotation to balance workload, improve coverage, and address operational needs; and

WHEREAS, the updated scheduling system is as follows:

- **Week One:**
 - Team A works **48 hours** (4 shifts of 12 hours each).
 - Teams B and D work **42 hours** (3 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
 - Team C works **36 hours** (3 shifts of 12 hours each).
- **Week Two:**
 - Team A works **36 hours** (3 shifts of 12 hours each).
 - Teams B and D work **42 hours** (4 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
 - Team C works **48 hours** (4 shifts of 12 hours each). ; and

WHEREAS the Council finds it necessary to update the City of Bondurant Employee Handbook to reflect these changes and to align the handbook with current operational and staffing policies for full-time and part-time Fire/EMS personnel; and

WHEREAS, the following sections of the Employee Handbook will be revised to reflect these updates, as outlined below:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BONDURANT, IOWA:

Section 2-1: Full-Time Employees

- **Current Language:** "Employees who regularly work at least 40 hours per week who were not hired on a short-term basis."
- **Revised Language:** "Employees who regularly work at least 40 hours per week who were not hired on a short-term basis. Emergency Services Department full-time employees work in two-week blocks where one week is 48 hours and the other is 36 hours."

Section 2-6: Regular Full-Time Employees (Fire/EMS)

Clock In & Out at the Beginning and End of Every Shift:

- Employees must clock in and out using the timekeeping system at the start and end of each shift.

Shift Schedule:

- The standard shift for full-time Fire/EMS personnel is a 12-hour workday.
- The schedule follows a two-week cycle with alternating hours based on team assignments:
 - **Week One:**
 - **Team A** works 48 hours (4 shifts of 12 hours each).
 - **Team B and Team D** work 42 hours (3 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
 - **Team C** works 36 hours (3 shifts of 12 hours each).
 - **Week Two:**
 - **Team A** works 36 hours (3 shifts of 12 hours each).
 - **Team B and Team D** work 42 hours (4 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
 - **Team C** works 48 hours (4 shifts of 12 hours each).
 - The scheduling rotation will switch with the first pay period of each fiscal year to ensure fairness in rotation and balance of shifts across all teams.

Work Hour Limitation:

- Employees may work a maximum of 16 consecutive hours. After 16 hours, employees are required to take a mandatory 8-hour break, which must be off-duty and off City property to ensure rest and safety, unless they are engaged in an active call at the end of a shift that cannot be avoided. In such cases, the run must be documented, and a report filed with the direct supervisor or schedule coordinator.

Breaks:

- Breaks are taken on the clock and included in the paid 12-hour shift.

Overtime & Comp Time:

- Overtime and comp time accruals must be preapproved by supervisors, excluding the required 8 hours of overtime in the respective week of the rotation.
- Vacation, sick, and comp time do not count towards the calculation of overtime.
- Time worked on holidays will be calculated at overtime rates.
- Comp time can be requested in lieu of overtime and will be earned at a rate of 1.5 hours for every hour of overtime worked.

Holidays:

- Holiday hours are earned in 4-hour or 8-hour increments depending on the holiday and will count towards the calculation of overtime.
- If employees work on designated holidays, they will receive overtime pay, and holiday hours are included in the calculation of overtime eligibility.

Regular Part-Time Employees (Fire/EMS)**Clock In & Out:**

- Part-time employees are required to clock in and out at the beginning and end of every shift using the timekeeping system.

Work Schedule:

- Part-time employees work as needed and available, with shifts coordinated around the full-time employee schedule, based on 12-hour workdays.
- Employees may work a maximum of 16 consecutive hours. After 16 hours, employees must take a mandatory 8-hour break off-duty and off City property.

Overtime Calculation:

- Overtime must be preapproved by supervisors and is calculated for any hours worked over 40 hours in a workweek.
- Time worked on holidays is calculated at overtime rates.

Comp Time:

- Comp time can be requested in lieu of overtime and will be earned at 1.5 hours for every hour of overtime worked.

Section 3-2: Holidays

- **Current Language:** "Eligible employees who work on a holiday will receive one (1) day's pay at their regular straight-time rate, and an additional payment of overtime for the actual time they work that day."
- **Revised Language:** "Eligible employees will receive 8 hours of pay or 4 hours of pay depending on the holiday. Employees who work on a holiday will receive an additional payment of overtime for the actual time worked on that day."

Passed this 2nd day of December 2024,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				

Executime

Regular Fulltime Employees (Fire/EMS)

Clock In & Out at the Beginning and End of Every Shift

System Setup Basis

Fire/EMS
12 Hour Work Day
Breaks Are Taken on the Clock
Paid For 12 Hours Worked

- Overtime and Comp Time Accruals **Must Be** Preapproved By Supervisors (excluding the required 8 hours in the respective week in the rotation)
- Vacation, Sick and Comp Time Do Not Count to Calculate Overtime
- Holiday Hours are Earned in 4 and 8 Hour Increments Depending on the Holiday and Do Count to Calculate Overtime
- Time Worked on a Holiday is Calculated at Overtime Rates
- Comp Time Can Be Requested In Lieu of Overtime and is Earned 1.5 hours for Every 1 Hour Worked Overtime

Shift Schedule:

- The standard shift for full-time Fire/EMS personnel is a **12-hour workday**.
- The schedule follows a **two-week cycle**:
 - **Week One:**

- **Team A** works 48 hours (4 shifts of 12 hours each).
- **Team B and Team D** work 42 hours (3 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
- **Team C** works 36 hours (3 shifts of 12 hours each).
- **Week Two:**
 - **Team A** works 36 hours (3 shifts of 12 hours each).
 - **Team B and Team D** work 42 hours (4 shifts of 12 hours each), adjusted due to the split nature of overnight shifts.
 - **Team C** works 48 hours (4 shifts of 12 hours each).
- **The schedule weeks for each team will switch on the first pay period of each fiscal year** to ensure fairness in the rotation and balance of shifts across all teams.
- Employees may work a **maximum of 16 consecutive hours**. After reaching 16 hours of work, employees are required to take a **mandatory 8-hour break**, which must be **off-duty and away from City property** to ensure rest and safety before starting the next shift, unless they are engaged in an active call at the end of a shift that cannot be avoided. In such cases, the run must be documented, and a report filed with the direct supervisor or schedule coordinator

Holidays:

- If employees work on designated holidays, they will receive overtime pay, and any holiday hours are included in the calculation of overtime eligibility.
- **Paid holidays** will follow the **true calendar schedule** (observing holidays on the actual calendar date).

Regular Part-time Employees (Fire/EMS)

Clock In & Out at the Beginning and End of Every Shift

System Setup Basis

Fire/EMS
12 Hour Work Day

Breaks Are Taken on the Clock
Paid For 12 Hours Worked

Clocking In and Out:

- Part-time employees are required to **clock in and out** at the beginning and end of every shift using the timekeeping system.

Work Schedule:

- Part-time employees work **as needed and available**, following the 12-hour shifts as assigned, in coordination with the full-time employee schedule.
- Employees may work a **maximum of 16 consecutive hours**. After reaching 16 hours of work, employees are required to take a **mandatory 8-hour break**, which must be **off-duty and off City property** before starting the next shift.

Breaks:

- Breaks are **taken on the clock** and included in the paid time for part-time shifts.

Overtime Calculation:

- Overtime must be **preapproved** by supervisors, with compensation provided at overtime rates for hours worked over **40 hours in a workweek**.
- Time worked on holidays is calculated at **overtime rates**.

Comp Time:

- Comp time can be **requested in lieu of overtime** and will be earned at 1.5 hours for every hour worked in overtime.

Holidays:

- If employees work on designated holidays, they will receive overtime pay, and any holiday hours are included in the calculation of overtime eligibility.
- **Paid holidays** will follow the **true calendar schedule** (observing holidays on the actual calendar date).



HOLIDAY SCHEDULE

2024 (January 1, 2024 - December 31, 2024)

- **New Year's Eve (Half-day, starting at noon):** December 31, 2024 (Tuesday)
- **New Year's Day:** January 1, 2024 (Monday)
- **Martin Luther King, Jr. Day:** January 15, 2024 (Monday)
- **President's Day:** February 19, 2024 (Monday)
- **Memorial Day:** May 27, 2024 (Monday)
- **Independence Day:** July 4, 2024 (Thursday)
- **Labor Day:** September 2, 2024 (Monday)
- **Veterans' Day:** November 11, 2024 (Monday)
- **Thanksgiving Day:** November 28, 2024 (Thursday)
- **Day after Thanksgiving:** November 29, 2024 (Friday)
- **Additional Christmas Holiday (Half-day, starting at noon):** December 23, 2024 (Monday)
- **Christmas Eve:** December 24, 2024 (Tuesday)
- **Christmas Day:** December 25, 2024 (Wednesday)

2025 (January 1, 2025 - December 31, 2025)

- **New Year's Eve (Half-day, starting at noon):** December 31, 2025 (Wednesday)
- **New Year's Day:** January 1, 2025 (Wednesday)
- **Martin Luther King, Jr. Day:** January 20, 2025 (Monday)
- **President's Day:** February 17, 2025 (Monday)
- **Memorial Day:** May 26, 2025 (Monday)
- **Independence Day:** July 4, 2025 (Friday)
- **Labor Day:** September 1, 2025 (Monday)
- **Veterans' Day:** November 11, 2025 (Tuesday)
- **Thanksgiving Day:** November 27, 2025 (Thursday)
- **Day after Thanksgiving:** November 28, 2025 (Friday)

- **Additional Christmas Holiday (Half-day, starting at noon):** December 23, 2025 (Tuesday)
 - **Christmas Eve:** December 24, 2025 (Wednesday)
 - **Christmas Day:** December 25, 2025 (Thursday)
-

2026 (January 1, 2026 - December 31, 2026)

- **New Year's Eve (Half-day, starting at noon):** December 31, 2026 (Thursday)
 - **New Year's Day:** January 1, 2026 (Thursday)
 - **Martin Luther King, Jr. Day:** January 19, 2026 (Monday)
 - **President's Day:** February 16, 2026 (Monday)
 - **Memorial Day:** May 25, 2026 (Monday)
 - **Independence Day:** July 4, 2026 (Saturday)
 - **Labor Day:** September 7, 2026 (Monday)
 - **Veterans' Day:** November 11, 2026 (Wednesday)
 - **Thanksgiving Day:** November 26, 2026 (Thursday)
 - **Day after Thanksgiving:** November 27, 2026 (Friday)
 - **Additional Christmas Holiday (Half-day, starting at noon):** December 23, 2026 (Wednesday)
 - **Christmas Eve:** December 24, 2026 (Thursday)
 - **Christmas Day:** December 25, 2026 (Friday)
-

2027 (January 1, 2027 - December 31, 2027)

- **New Year's Eve (Half-day, starting at noon):** December 31, 2027 (Friday)
- **New Year's Day:** January 1, 2027 (Saturday)
- **Martin Luther King, Jr. Day:** January 18, 2027 (Monday)
- **President's Day:** February 15, 2027 (Monday)
- **Memorial Day:** May 31, 2027 (Monday)
- **Independence Day:** July 4, 2027 (Sunday)
- **Labor Day:** September 6, 2027 (Monday)
- **Veterans' Day:** November 11, 2027 (Thursday)
- **Thanksgiving Day:** November 25, 2027 (Thursday)
- **Day after Thanksgiving:** November 26, 2027 (Friday)
- **Additional Christmas Holiday (Half-day, starting at noon):** December 23, 2027 (Thursday)
- **Christmas Eve:** December 24, 2027 (Friday)
- **Christmas Day:** December 25, 2027 (Saturday)



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 12/2/2024
Public Hearing

TITLE: Public hearing to consider eligible project(s) for an upcoming pre-application by the City to the Iowa Economic Development Authority's Community Catalyst Building Remediation Grant Program

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The purpose of this item is to consider all potential private development projects interested in partnering with the City of Bondurant to submit a pre-application to the Iowa Economic Development Authority's (IEDA) Community Catalyst Building Remediation Grant Program. The City can only submit one application per round. The Community Catalyst Building Remediation Program is designed to support the redevelopment and remediation of underutilized or deteriorating buildings in Iowa communities, enhancing economic vitality and community growth by transforming blighted properties into functional, attractive spaces that benefit residents and local businesses.

Under the Community Catalyst Building Remediation Grant Program, the IEDA requires that a City and not a private developer be the applicant, where, if the City is awarded grant funding, a development agreement would be established between the City and a developer where the grant funds would get distributed to a developer through a reimbursement process. The City may request up to \$100,000 under this grant program on behalf of a developer.

During this public hearing, the City Council will hear proposals from private developers and, if multiple projects are presented, consider the IEDA's pre-application scoring criteria to determine the most competitive project for submission. The pre-application scoring criteria is as follows:

“Community catalyst” means a building or buildings which, if remediated, would stimulate additional economic growth or reinvestment in the community, especially private sector financial investment. A community catalyst project will be expected to have a significant positive impact on the community.

“Economic growth” means the project should include:

	Yes	No
the creation of additional jobs	—	—
growth of new or existing businesses	—	—
development of new housing units	—	—
increased property values of the project	—	—
potential population growth	—	—
public/private sector investment	—	—
The building will be located in an area central to the city’s economic development activities.	—	—
Project will be a model & the stimulant for additional projects.	—	—
The selected building is a priority for the city	—	—
The Catalyst grant is essential to the project	—	—

The City's pre-application is due to the IEDA by January 30, 2025. Full applications are by invitation from the IEDA only. Full applications are due April 17, 2025. The IEDA anticipates making grant award announcements in June 2025, where a project must be completed within 24 months of the grant award.

FUNDING SOURCE: NA to hold the public hearing

STAFF RECOMMENDATION: Hold public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 12/2/2024
Public Hearing

TITLE: Public hearing for Bondurant City Park Phase 2

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: This is the time and date for the public hearing for the Bondurant City Park Phase 2 improvements. City Staff and the design team from RDG and their partner consultants developed the design and plans for Phase 2, which includes the Splash Pad and associated underground infrastructure for the Ice Ribbon. This also includes the control buildings for each.

Substantial completion for Phase 2 is scheduled for May 14th, 2025, which will allow for the splash area to be on the original timeline set forth when the City Park Reconstruction first began.

Bids are due by 2:00 p.m. on December 5 for the Bondurant City Park Phase 2 Project.

FUNDING SOURCE: Bond Funds/TIF

STAFF RECOMMENDATION: Hold Public Hearing

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 12/2/2024
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's grant application to the Iowa Economic Development Authority's Community Catalyst Building Remediation Program for funding to assist with renovation efforts at ADDRESS HERE

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The purpose of this item is to consider all potential private development projects interested in partnering with the City of Bondurant to submit a pre-application to the Iowa Economic Development Authority's (IEDA) Community Catalyst Building Remediation Grant Program. The City can only submit one application per round. The Community Catalyst Building Remediation Program is designed to support the redevelopment and remediation of underutilized or deteriorating buildings in Iowa communities, enhancing economic vitality and community growth by transforming blighted properties into functional, attractive spaces that benefit residents and local businesses.

Under the Community Catalyst Building Remediation Grant Program, the IEDA requires that a City and not a private developer be the applicant, where, if the City is awarded grant funding, a development agreement would be established between the City and a developer where the grant funds would get distributed to a developer through a reimbursement process. The City may request up to \$100,000 under this grant program on behalf of a developer.

During this public hearing, the City Council will hear proposals from private developers and, if multiple projects are presented, consider the IEDA's pre-application scoring criteria to determine the most competitive project for submission. The pre-application scoring criteria is as follows:

“Community catalyst” means a building or buildings which, if remediated, would stimulate additional economic growth or reinvestment in the community, especially private sector financial investment. A community catalyst project will be expected to have a significant positive impact on the community.

“Economic growth” means the project should include:

	Yes	No
the creation of additional jobs	___	___
growth of new or existing businesses	___	___
development of new housing units	___	___
increased property values of the project	___	___
potential population growth	___	___
public/private sector investment	___	___
The building will be located in an area central to the city’s economic development activities.	___	___
Project will be a model & the stimulant for additional projects.	___	___
The selected building is a priority for the city	___	___
The Catalyst grant is essential to the project	___	___

The City's pre-application is due to the IEDA by January 30, 2025. Full applications are by invitation from the IEDA only. Full applications are due April 17, 2025. The IEDA anticipates making grant award announcements in June 2025, where a project must be completed within 24 months of the grant award.

FUNDING SOURCE: N/A to submit application

STAFF RECOMMENDATION: Approve resolution on a roll call vote after inserting address for applicant project.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

- 1. RESOLUTION NO. 241202-288

CITY OF BONDURANT
RESOLUTION NO. 241202-288

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S GRANT
APPLICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY'S
COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM FOR FUNDING TO
ASSIST WITH RENOVATION EFFORTS AT **PROJECT LOCATION HERE**

WHEREAS the Bondurant City Council held a public hearing on Monday, December 2, 2024, to consider all eligible project(s) interested in collaborating with the City to submit a pre-application to the Iowa Economic Development Authority's Community Catalyst Building Remediation Grant Program; AND

Whereas City Council considered the following pre-application scoring criteria when considering all interested project(s): economic growth opportunities, location central to community's economic development activities, project will be a model and stimulant for additional projects, selected building is a priority for the City, and Catalyst funding is essential to the project; AND

WHEREAS a developer has approached the City of Bondurant regarding a proposed building rehabilitation project in downtown Bondurant; AND

WHEREAS this project is located within the City's Central Business (C-4) District; AND

WHEREAS this site/building is underutilized and in need of rehabilitation where such rehabilitation would help to ensure that one of Bondurant's downtown-area buildings remains for the decades to come; AND

WHEREAS Chapter 7 of the Building Bondurant Comprehensive Plan is titled Community Character + Downtown and the following goals of the Comprehensive Plan support this project; AND

- Preserve and strengthen Bondurant's hometown feel as the community continues to evolve.
- Remain a strategic partner for local organizations, businesses, and residents.
- Foster a vibrant and diverse downtown so that the area serves as a unique destination for residents and visitors.

WHEREAS renovation of the site/building would be considered catalytic, meaning its renovation may help drive other downtown-area redevelopment efforts, specifically redevelopment efforts within the entire 24-acre Grain District area situated in downtown Bondurant also located along the Chichaqua Valley Trail; AND

WHEREAS the City of Bondurant is appreciative of the opportunity to apply for funds through the Community Catalyst Building Remediation Grant Program to assist with renovation of this catalytic project in downtown Bondurant.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council authorizes City Staff to submit the City's pre-application grant request in the amount of \$100,000 to the Community Catalyst Building Remediation Grant Program.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 2nd day of December 2024.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 12/2/2024
Discussion Item

TITLE: - Resolution approving a Professional Services Agreement with McClure Engineering in the amount of \$8,790 for concept layout, design assistance, and construction staking services related to the Eagle Park Disc Golf Project

CONTACT PERSON:

Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: The attached resolution approves the also-attached McClure Engineering Professional Services Agreement in the amount of \$8,790 for concept layout, design assistance, and construction staking services related to the Eagle Park Disc Golf Project. The Parks & Recreation Board reviewed this Professional Services Agreement during their November 21, 2024 meeting and voted unanimously for recommended City Council approval. It is anticipated the Eagle Park Disc Golf Course will be installed in 2025.

This project aligns with the 2024 Parks, Trails, & Greenways Master Plan, which recommends the following action for completion by June 2027: "Install the disc golf/multi-golf course at Eagle Park, including constructing additional parking." Additionally, the Eagle Park Disc Golf Course is consistent with the 2022 Eagle Park Master Plan, which includes a draft layout for a 9-hole disc golf course at the park, as shown below. McClure Engineering is expected to further refine this draft layout as they design the proposed course.

It is anticipated the Bondurant City Council will enter into a separate Professional Services Agreement for the design and construction of additional parking at Eagle Park. This parking will be developed in coordination with the disc golf project to address the expected increase in park usage resulting from the Eagle Park Disc Golf Course.

Draft 9-Hole Disc Golf Course included in 2022 Eagle Park Master Plan



FUNDING SOURCE: Local Option Sales and Services Tax (LOSST) and Grant Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 241202-289
2. Eagle Park Disc Golf Concept and Layout Scope

CITY OF BONDURANT
RESOLUTION NO. 241202-289

RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH
MCCLURE ENGINEERING IN THE AMOUNT OF \$8,790 FOR CONCEPT LAYOUT,
DESIGN ASSISTANCE, AND CONSTRUCTION STAKING SERVICES RELATED TO
THE EAGLE PARK DISC GOLF PROJECT

WHEREAS the City of Bondurant seeks to implement the Eagle Park Disc Golf Project in alignment with the 2024 Parks, Trails, & Greenways Master Plan, which includes a recommended action for completion by June 2027 to "Install the disc golf/multi-golf course at Eagle Park, including constructing additional parking"; AND

WHEREAS the Eagle Park Disc Golf Course is also consistent with the 2022 Eagle Park Master Plan, which identified a draft layout for a 9-hole disc golf course at Eagle Park; AND

WHEREAS the attached Professional Services Agreement with McClure Engineering outlines services for concept layout, design assistance, and construction staking for the Eagle Park Disc Golf Project, in the amount of \$8,790; AND

WHEREAS the Parks & Recreation Board reviewed the Professional Services Agreement during their November 21, 2024, meeting and voted unanimously to recommend City Council approval; AND

WHEREAS it is anticipated that the Eagle Park Disc Golf Course will be installed in 2025, with additional parking to be designed and constructed under a separate agreement to meet the increased park usage anticipated from this project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Professional Services Agreement with McClure Engineering in the amount of \$8,790 is hereby approved, pending review by legal counsel.

Passed this 2nd day of December 2024,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

DETAILED SCOPE OF WORK

MCCLURE ENGINEERING COMPANY

DETAILED SCOPE OF WORK

Eagle Park Disc Golf - Bondurant

Project Understanding

McClure Engineering Company (aka "McClure", aka "Consultant") understands that the City of Bondurant (aka "City", aka "Owner") would like to install a 9-hole disc golf course in Eagle Park. City has requested McClure provide concept layouts, design assistance and construction staking.

General Description of Scope

McClure will hold a virtual kickoff meeting with City officials to determine goals and establish initial concepts. Based on City feedback, McClure will provide maps generated in ArcGIS to show potential tee pad and basket locations (9-holes plus potential alternate locations), including fairways and greens. Maps will also include property boundaries, easements (if public and/or readily available) and other features relevant to the course design (creek crossings, prohibited areas, existing pedestrian path, etc.). McClure will submit initial maps for City review and revise maps based on City feedback until final approval is achieved.

McClure will also provide construction staking once the City is ready to install the disc golf course, likely in early Spring 2025. Staking will be completed using GPS technology and will include basket and tee pad locations, greens and fairways. Baskets and tee pads will be marked with flags or survey stakes while fairways and greens will be marked with spray paint.

Project Team

Owner

City of Bondurant

Katie Klus, Communications and Events Coordinator

200 2nd Street NE Bondurant, IA 50035

(515) 630-6982

kklus@cityofbondurant.com

Consultant

McClure Engineering Company

Lee Strait, Project Manager – Environmental

(319) 531-7587

2229 E. Grantview Drive, Suite 2 Coralville, IA 52241

lstrait@mcclurevision.com

Geoff Barnes, GIS Specialist - Environmental

(515) 249-0681

335 SE Oralabor Road Ankeny, IA 50021

gbarnes@mcclurevision.com

Exclusions

The following services are not included in this scope of work but may be added by contract amendment:

- Topographic, boundary or easement survey beyond GPS location
- Hydrologic and Hydraulic modeling
- Geo-technical analysis
- Detailed landscaping plans and layouts
- Permitting such as floodplain, NEPA, CWA Section 404 or 408, etc.
- Funding acquisition or negotiation
- Preparation of bidding documents, construction SWPPP, or project manual
- Construction observation or administration services
- Contract closeout documentation
- Land purchase costs, closing costs associated with land acquisition, and costs associated with condemnation process.
- Preparation of Acquisition Plats and Legal Descriptions
- Right-of-Way Services not specifically mentioned herein, including Individual Parcel Exhibits, Preparation of Parcel Files, Appraisals and Compensation Estimates, Appraisal Review, Right-of-Way Negotiations/Acquisitions, Closing, Condemnation Services
- Testing of any suspect environmental material, including but not limited to asbestos, radon, lead, air quality, or industrial waste
- Any permit and publication fees associated with permit applications except as noted
- Construction material testing services
- Public meetings and exhibits
- Formal Operation and Maintenance Manual
- Any other service not explicitly defined in this scope

Schedule, Fee and Terms

Consultant proposes to provide the services described above on a 'Time and Materials – Not to Exceed (NTE)' fee based on Consultant's 2024 rate schedule (attached). The fee will include all labor, equipment, materials and reasonable expenses (travel, mileage, etc). All work will be completed by June 1st, 2025.

Consultant will track the budget & will notify Owner in advance if the scope and budget needs to be amended to provide all services identified.

The actual effort included in the billings may include work completed before the contract is fully executed if the work is described in the scope of services and pertinent to the timely execution of project progress. If additional services beyond those included in this scope are requested, or otherwise determined to be required, this lump sum fee limit may be increased only by specific written authorization from the Client.

The estimated fee for the proposed services will be a Time and Materials – NTE fee of \$8,790 and will be billed monthly based on progress made. Fee breakdown is included below.

 McCLURE™	FEE SCHEDULE	TASK SUBTOTAL
PHASE 100 - PRELIMINARY PLANNING AND REPORTS		\$550.00
PHASE 500 - FINAL DESIGN		\$4,010.00
PHASE 700 - SURVEY SERVICES		\$3,200.00
PHASE 850 - PROJECT MANAGEMENT & MEETINGS		\$830.00
PHASE 950 - MISC FEES, EXPENSES, & SUBCONSULTANTS		\$200.00
Total Fee		\$8,790

Project Assumptions –

Consultant will base the project design on the following standards and specifications:

- Current version of Iowa SUDAS
- City standard specifications (if applicable)
- The following Georeferencing systems will be used:
 - Horizontal: Iowa RCS Zone 8 Ames
 - Vertical: NAVD88 (Geoid18)

Specific Scope of Services Items, Tasks and Deliverables

1. Project Management

1.1. Project Administration

1.1.1. Management of Team, Budget, Schedule, and Scope

Consultant will manage the project with respect to internal staff and owner communications. A formal communication chain will be established to prevent confusion and re-work. Monthly invoices will be provided that include an estimate of task completion (%) and budget status. If project work is not progressing in a manner to comply with the anticipated completion date, the Consultant shall provide a brief summary of the actions to be taken to reduce or eliminate any delays in completing the tasks in accordance with the agreed upon schedule.

Consultant will monitor and manage project production with respect to schedule and scope. This includes task identification, scheduling, task assignment, relating tasks to one another, and coordination with other members of the project team. The Consultant will to the best of their knowledge inform the Owner of any services required which may not be included in this scope. It will be the responsibility of the Consultant to receive written Owner approval of any potential amendments to the contract before the services are rendered. Only those services approved by the Owner are eligible for compensation.

1.2. Meetings

1.2.1.1. Owner Kickoff Meeting

Key staff from Consultant will meet with key staff from Owner (virtually via Zoom, etc.) to discuss project goals and timelines, establish communications procedures, facilitate information requests (if any), and foster any additional project discussions necessary to get the project underway.

1.2.1.2. Progress and Design Review Meetings

Consultant will host 1 design review meetings (in person, or “virtual” using Zoom, etc.) with key staff from Consultant and the Owner. Others including stakeholders, contractors, etc. may be invited to join specific meetings if pertinent. The purpose of the meetings will be to review the

proposed layout, give brief updates on progress, to share developing information, and to make basic decisions to keep the project moving forward systematically.

The purpose of the meetings is to review comments and feedback at one time, such that the design team can proceed with improving the project documents for the next milestone.

Deliverables – Consultant will prepare meeting agendas and minutes if appropriate.

1.2.1.3. Internal Team Meetings

Internal team meetings will be informal and as needed to coordinate among the teams within Consultant.

2. Existing Conditions

2.1. General Project Reconnaissance

Consultant will collect any project data and documents not previously obtained in the scope development and will review the documents for information pertinent to the project. Consultant will visit the site, take photos, for documenting existing pre-construction site conditions and for reference by the team throughout the design process.

Deliverables – Photos, electronic scans of hard copy data, drone footage, etc. can be delivered for Owner's usage if requested.

3. Conceptual Plan Development

3.1. Conceptual Plan Development

After the kickoff meeting and initial discussions, Consultant will provide conceptual design plans in ArcGIS showing potential layout and amenities. Consultant will submit a draft concept to the City for review. Consultant will incorporate City feedback into the concept and will resubmit for review up to 3 times. Additional review steps may require a contract amendment.

4. Survey Services

4.1. Construction Staking

After concept approval, Consultant will arrange a date with the City to stake the proposed layout in Eagle Park so it may be constructed according to the design. Consultant will provide all necessary equipment and technology needed to accurately mark the locations. Basket and tee pad locations will be marked with flags or construction lathe and appropriately labelled. Fairways and greens will be marked with orange or white spray paint so City maintenance personnel can construct them. It is anticipated the required staking can be completed with one trip to the site. Additional trips may require a contract amendment.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 12/2/2024
Discussion Item

TITLE: Discussion of the renovation of the Fire Station

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Maggie Murray, Planning & Community Development Director
Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: The City Council recently contracted with FEH for design of the renovation of the current fire station into a facility for recreational programming and civic use. We will have an update regarding where we are at in the process and have preliminary images of potential floor plans.

With construction now underway for the new Bondurant Emergency Services Facility in the Civic Campus area, scheduled to open in Fall 2025, now is the ideal time for the City to begin implementing Goal 15 and Action Item 15A from the 2022 *Building Bondurant Comprehensive Plan*. These elements pertain to the current Bondurant Emergency Services Facility at 101 Grant Street North, which will soon be vacated, and state:

Goal 15: Enhance the downtown through strategic public projects to attract quality private redevelopment.

Action Item 15A: Repurpose the Bondurant Emergency Services building for community programming and events through the Parks & Recreation Department.

This renovation proposal also aligns with the 2024 *Art, Culture, & Wayfinding Master Plan* Appendix, which outlines a vision to transform the former Emergency Services Facility into a venue for both Parks & Recreation activities and broader community events.

To move forward, the City of Bondurant requested proposals for design services on this renovation project, guided by the project's goals and timeline. FEH Design is the firm that created the original building designs for 101 Grant Street North. FEH Design's proposed team includes KCL Engineering and Bolton & Menk. Their timeline for the project is as follows:

- **November-December 2024:** Schematic Design Phase
- **January-May 2025:** Design Development & Construction Documents
- **June 2025:** Bidding/Contract Award
- **October 2025:** Start of Construction
- **April 2026:** Facility Opening

The RFP included the key design goals:

1. Office and Meeting Space:

- Design the facility to accommodate at least three offices.
- Include a conference room suitable for meetings and community gatherings.

2. Restroom and Locker Room Upgrades:

- Reconfigure existing restrooms and locker rooms to ensure adequate plumbing fixtures and facilities for the change in occupancy and increased occupant load.

3. Storage Solutions:

- Convert the existing Decontamination Room into storage space for recreation equipment.

4. Apparatus Bay Doors:

- Provide a design approach for the four apparatus bay doors on each side of the building, considering their future use and aesthetics.

5. Natural Light Enhancement:

- Enlarge existing windows to improve natural light.
- Add a window in the small office near the west entry to provide a view of the recreation area.

6. Kitchen Upgrade:

- Renovate the kitchen with considerations for event rentals, including functionality for catering and food preparation.

7. Exterior Treatment:

- Recommend exterior improvements that maintain and enhance the downtown character of Bondurant. Please note the exterior treatment shown in the Art, Culture, & Wayfinding Master Plan may be considered too modern of an approach given this site's downtown location and character.

8. Parking Optimization:

- Maximize parking opportunities on the site to accommodate the anticipated increase in visitors. Please note we do not anticipate that a community garden will be incorporated into the site's design as shown in the Art, Culture, & Wayfinding Master Plan.

9. Entrance Design:

- Develop entrance features that face Main Street, with a potential secondary entrance for catering or service access from Grain Street.

10. Indoor/Outdoor Space:

- Create a flexible indoor/outdoor space on the east side of the building, which will serve as the new front.

11. Technology Integration:

- Develop recommendations for technology enhancements to support events, recreation activities, and facility management.

12. Acoustic Considerations:

- Address any necessary acoustic modifications to improve the functionality and comfort of the space for various activities.

The Parks and Recreation Board met on November 21, 2024, and made a recommendation on an internal layout, which will be discussed at the meeting.

FUNDING SOURCE: Bond/TIF

STAFF RECOMMENDATION: This is a discussion item.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Site Plan
2. Floor Plan Option A
3. Floor Plan Option B









**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 12/2/2024
Discussion Item

TITLE: Discussion regarding DMWW 28E Draft Agreement

CONTACT PERSON:

John Horton, Public Works Director
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: Additional information will be provided at the council meeting regarding the ongoing discussion related to the Des Moines Water Works 28E agreement.

FUNDING SOURCE: Water Utility Rates

STAFF RECOMMENDATION: This is a discussion item necessary to provide information to staff to be able to update the draft 28E with DMWW.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None