

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JANUARY 6, 2025

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on January 6, 2025, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open, and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Appointment of Mayor Pro Tem
4. Abstentions declared
5. Perfecting and Approval of the Agenda
6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of December 16, 2025, City Council Meeting Minutes
- b. Claims List and Treasurer's Report
- c. Applications for Council Approval
- d. - Resolution authorizing the City of Bondurant to submit a joint application with the City of Altoona for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the Construction of Eastern Polk County I-80 Interchange Planning Study and further approving the application which obligates the City of Bondurant to matching funds for said project
- e. - Resolution approving the Iowa DNR REAP City Parks & Open Spaces Grant Agreement for funding to assist with constructing the Chichaqua Valley Trail Extension through the Grain District
- f. - Resolution approving Advertising Agreement with Big Green Umbrella for Bondurant Living newsletter and annual Bondurant Guide
- g. - Resolution establishing an electrical easement between the City of Bondurant and Mid-American Energy Company for conduit and equipment needed for service at 500 Campus Drive, SE (BES Facility)
- h. - Resolution approving Change Order No. 1 to Caliber Concrete LLC for the 1st & 3rd Street Parking Lot Project in the amount of \$10,821.67

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- i. - Resolution approving proposal to add additional Mid-American Energy-owned street lighting along Grant Streetb N. Near the High School/Junior High Campus in the amount of \$51,728.82
 - j. - Resolution approving a Professional Services Agreement with Shive-Hattery in the amount of \$18,100 for design services related to the Eagle Park, Parking Lot Expansion Project
 - k. - Resolution approving a Professional Services Proposal with ISG Inc in the amount of \$219,100 for services related to the following Grain District elements: public infrastructure design, schematic design of the stage/amphitheater area, and Destination Iowa technical grant assistance
 - l. - Resolution approving a Connection Fee District Consulting Services Agreement in the amount not to exceed \$20,500 with Greenwood Consulting Services LLC for services related to creating and modifying existing connection fee districts described in the agreement
7. Guests requesting to address the City Council
 - a. Polk County Sheriff's Report
 - b. Human Trafficking Prevention Month Proclamation
8. Discussion Items -
 - a. Compensation Philosophy & Policy Update
9. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
11. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

BONDURANT CITY COUNCIL

Minutes

December 16, 2024

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present : City Administrator Marketa Oliver, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Assistant Fire Chief Anthony Rauterberg, Library Director Jill Sanders, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, Second by Pepper to approve Agenda. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of November 18, 2024, & December 2, 2024, City Council Meeting Minutes

b. Claims List

c. Applications for Council Approval

d. Receive & File - Library Board Meeting Minutes of November 6, 2024 & Director's Report

e. R-241216-290- Resolution authorizing the Mayor to execute a real estate purchase agreement with JT Real Estate Trust for land needed for the construction of the Truman Drive NE corridor, authorizing payment for the acquisition of real property interests, and authorizing the taking of necessary steps for the closing of the property acquisition transaction

f. R-241216-291- Resolution Approving Pay Request No. 3 to Brothers Cleaning Corp for City Park Phase 1

g. R-241216-292- Resolution authorizing the City of Bondurant to submit an

- application for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Metropolitan Planning Organization (MPO) for the partial funding of the construction of the Grant Street South realignment project and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
- h. R-241216-293- Resolution approving change order no. 3 for added work for the 15th Street, SE and 13th Street Stormwater Improvements in the amount of \$5,400.00
 - i. R-241216-294- Resolution authorizing the City of Bondurant to submit an application for funding from the Federal Surface Transportation Block Grant Set-Aside Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the construction of the trails associated with the Grant Street South realignment project and further approving the application which obligates the City of Bondurant to matching funds for the construction of said project
 - j. R-241216-295- Resolution of endorsement for the City of Bondurant approving and authorizing the application for a Department of Transportation RAISE Discretionary Grant for funding assistance to be used for the development of Grant Street South Realignment/Central District Stormwater Improvements
 - k. R-241216-296- Resolution approving pay request no. 2 to James Construction, LLC for the 15th St./13th St./Field Tiling Stormwater Project in the amount of \$51,091.00
 - l. R-241216-297- Resolution approving the Bravo Greater Des Moines Public Art Grant Agreement for funding to assist with installing the downtown entryway feature
 - m. R-241216-298- Resolution approving pay request no. 2 to RW Excavating Solutions for the Parkside Trail Connection Project in the amount of \$151,970.60
 - n. R-241216-299- Resolution reappointing Jen Keeler to the Library Board of Trustees
 - o. R-241216-300- Resolution approving the 8295 NE Santiago Drive Plat of Survey located in unincorporated Polk County within two miles of Bondurant's city limits

- p. R-241216-301- Resolution approving the Plat of Survey creating Parcel '2024-191' in unincorporated Polk County within two miles of Bondurant's city limits (MidAmerican Energy)
- q. R-241216-302- Resolution approving change order no. 3 with McAninch Corporation for added straw mulch for stabilization for the Civic Campus Phase 1 Public Improvements in the amount of \$7,300.50
- r. R-241216-303- Resolution approving pay request no. 5 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$6,935.74
- s. R-241216-304- Resolution approving pay request no. 1 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$31,587.50
- t. R-241216-305- Resolution approving proposal to replace customer- owned streetlights with Mid-American Energy-owned street lighting in Wolf Creek Plat 1 in the amount of \$98,162.85
- u. R-241216-306- Resolution approving a Professional Services Proposal with ISG Inc. in the amount of \$86,750 for preliminary plat and planned unit development planning related to the Grain District Downtown Redevelopment Plan's implementation
- v. R-241216-307- Resolution authorizing Damage Claim Resolution related to an ongoing Capital Project (Water Mains)
- w. R-241216-308- Resolution approving pay request no. 2 to Caliber Concrete LLC for the 1st & 3rd Street Parking Lot Project in the amount of \$135,938.24
- x. R-241216-309- Resolution approving pay request No. 3 to Ryan Companies for the Bondurant Emergency Services Facility Project in the amount of \$326,509.03

Motion by Pfeffer, Second by Driscoll to approve Consent Agenda. Roll Call: Ayes: Cox, Pfeffer, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

- 6. Guests requesting to address the City Council
- 7. Presentation

- a. Bondurant Community Library Annual Report, Library Director Jill Sanders
Sanders presented Library's annual report stating digital numbers are continuing to rise. Mayor and Council Members thanks Sanders for her service as Library Director.
8. Action Items
 - a. R-241216-310- Resolution approving Captain Fire/EMS position Kreuder summarized need, stating it makes sense to start out with captains since this will be a need in the near future. Driscoll agreed and noted it fit needs previously discussed.
Motion by Pepper, Second by Driscoll to approve Resolution-241216-310. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - b. R-241216-311- Resolution approving contract with Ball Team LLC for Phase 2 of City Park
Horton provided Council an overview of Phase 2. Horton noted Phase 2 will include the splash pad but not the ice ribbon, the splash pad will be constructed to be compatible with future installation of an ice ribbon.
Motion by Pepper, Second by Driscoll to approve Resolution-241216-311. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - c. R-241216-312- Resolution approving the site plan for Shiloh Rose Business Park Phase 2
Murray summarized the site plan and stated the Planning & Zoning Commission voted to recommend approval of the site plan at their December 12 meeting, subject to the conditions listed on the attached resolution.
Motion by Pepper, Second by Driscoll to approve Resolution-241216-312. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
9. Discussion Items -
 - a. Discussion regarding DMWW 28E Draft Agreement
Oliver and Horton provided a summarization of the agenda statement. Council discussed the issue, Elrod stated staff should schedule a meeting with DMWW, Council agreed.
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
Driscoll - Merry & Bright event went well. Has a WRA meeting tomorrow (December 17), offered congratulations on Bravo Grant.

Pepper - No Parks & Rec meeting this month, attending Metro Waste Meeting on Wednesday (December 18).

Sillanpaa - Planning & Zoning Meeting last week (December 12), Zoning/Subdivision Code update was discussed. Stated new City

playground and Christmas decorations both look great. Thanked Sanders for her service to City and she will be missed.

Cox - No updates from the Library Board or EPIC. Chamber of Commerce has cocktails & conversations event, residential development was the topic this month.

c. Administrator

d. Directors

Murray - No comments.

Horton - City Park Phase 1 has a few minor punch-list items. Phase 2 contractor is wanting to get started this week on streetscape along north side of City Park. Public Works has planted a few trees and will plant a few more tomorrow (December 17). The trees are large caliber trees. Downtown parking lots are both usable with a few minor items that will be addressed in 2025. BRSC is paved with final items to be addressed in Spring 2025.

Kreuder - 2 white ambulances and one has a factor recall.

Klinker-Feld - No comments.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Closed Session stated at 7:00 p.m.

Present: Matt Brick, Council Members (McKenzie absent), Mayor, Oliver, Murray.

Closed Session ended at 7:14 p.m.

12. Adjournment

Motion by Pepper, Second by Driscoll to adjourn. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

Adjourn at 7:14 p.m.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 16, 2024, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report for November of the Fiscal Year Ending 2025. Following this letter is the year-to-date Fund Balance Report, Consolidated Balance Sheet, Bank Reconciliation Spreadsheet, and Bank Statement Registers.

The City's general checking account had a beginning balance on November 1, 2024, of \$17,698,164.17. The ending balance as of November 30, 2024, was \$13,108,710.63. This account earned \$57,023.05 of interest. The interest rate decreased from 4.57% to 4.32%. This account remains in strong financial condition.

The City's IPAIT accounts had a beginning balance on November 1, 2024, of \$22,468,642.86. The ending balance as of November 30, 2024, was \$22,551,496.99. These accounts earned a total of \$82,854.13 in interest across multiple funds. There were no withdrawals this month, and the accounts continue to show strong stability.

The Cemetery Perpetual Care fund had a beginning balance on November 1, 2024, of \$3,754.01, and after earning \$13.07 in interest, the ending balance for the account was \$3,767.08.

Significant expenditures for this month include payments for the Civic Campus project, water tower construction, Grain District land purchase, debt interest payments, payroll, law enforcement, engineering, wastewater treatment, and water. The total cleared checks and bank drafts for the month were \$6,042,425.49.

Please do not hesitate to contact the City's Finance & Employee Services Department if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jené Jess'.

Jené Jess, MPA, SHRM-CP
Finance & Employee Services Director
jjess@cityofbondurant.com



Fund Balance Report

As Of 11/30/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	5,638,071.67	2,817,317.12	2,218,257.43	6,237,131.36
110 - ROAD USE TAX	557,566.35	467,057.27	348,865.06	675,758.56
112 - EMPLOYEE BENEFIT	155,726.21	100,025.49	435,275.55	-179,523.85
121 - LOCAL OPTION SALES & SERVICE TAX	300,009.43	640,969.00	0.00	940,978.43
125 - TIF	2,833.78	1,687,886.78	0.00	1,690,720.56
160 - ECONOMIC DEVELOPMENT	47,351.87	0.00	0.00	47,351.87
167 - LIBRARY GRANT	10,389.97	4,974.47	31,161.65	-15,797.21
169 - PARK & REC	37,842.60	0.00	0.00	37,842.60
170 - DISASTER - EMERGENCY MANAGEMENT	2,573.71	0.00	0.00	2,573.71
172 - TREE FUND	18,676.35	4,637.50	0.00	23,313.85
200 - DEBT SERVICE	153,512.15	761,920.23	884,057.50	31,374.88
306 - CIVIC CAMPUS	10,037,305.44	135,647.26	2,801,295.80	7,371,656.90
316 - PAINE HTS DRAINAGE	0.00	0.00	0.00	0.00
320 - WASHINGTON STREET	0.49	0.00	0.00	0.49
324 - BRSC IMPROVEMENTS	0.00	0.00	0.00	0.00
325 - STREETS MASTER PLAN	4,487,035.12	77,388.60	135,456.94	4,428,966.78
327 - GRANT ST S/COMMUTER LOOP	173,521.30	3,104.77	0.00	176,626.07
329 - TIF-TRAIL TO CHICHAQUA	0.00	0.00	392.50	-392.50
333 - DITCH 2 IMPROV	53.39	0.00	0.00	53.39
335 - PARK IMPROVEMENTS	2,741,986.29	139,157.96	384,816.19	2,496,328.06
337 - THE GRAIN DISTRICT	151,548.75	0.00	1,103,639.45	-952,090.70
338 - MAIN STREET STORMWATER	0.00	0.00	0.00	0.00
340 - UNDERPASS-HWY 65/330	0.00	92,250.00	0.00	92,250.00
341 - TIF-PARK LAND PURCHASE	0.00	0.00	0.00	0.00
342 - TIF-1ST&MAIN ECONOMIC DVL	26,184.87	0.00	0.00	26,184.87
343 - DOWNTOWN PARKING	43,599.53	0.00	100,386.66	-56,787.13
344 - 16TH ST NE - GRANT TO HUBBELL	0.00	0.00	0.00	0.00
346 - CITY HALL RECONSTRUCTION	17,928.74	0.00	50,171.81	-32,243.07
347 - BRIDGE/INTERSECTION	270,189.78	2,066.58	0.00	272,256.36
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	0.00	0.00	0.00	0.00
349 - PLEASANT GROVE	166,624.45	0.00	0.00	166,624.45
351 - LIBRARY CAPITAL	73,015.78	0.00	0.00	73,015.78
352 - WATER FACILITIES	-449,415.05	1,843,064.43	2,325,745.01	-932,095.63
355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS	2,620,149.42	52,240.02	46,693.96	2,625,695.48
356 - CERTIFIED SITE IMPROVEMENTS	5,069,673.26	77,737.45	425,495.90	4,721,914.81
500 - CEMETERY PERPETUAL CARE	31,866.83	1,768.11	0.00	33,634.94
600 - WATER	1,817,626.66	1,188,040.32	720,895.68	2,284,771.30
610 - SEWER	2,530,982.90	790,660.04	699,606.75	2,622,036.19
670 - GARBAGE	191,396.66	249,118.51	238,036.93	202,478.24
741 - STORM WATER	392,398.36	205,892.59	144,738.04	453,552.91
820 - SELF-FUNDED INSURANCE	2,439.33	0.00	519.93	1,919.40
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	37,320,666.39	11,342,924.50	13,095,508.74	35,568,082.15



Consolidated Balance Sheet Report

Account Summary

As Of 11/30/2024

Account	Name	Balance	
Assets			
000-1100	POOLED CASH	12,993,187.02	
000-1101	CLAIM ON POOLED CASH	12,993,187.02	
000-1111	SAVINGS - CEMETERY XXX1037	3,767.08	
000-1114	CHANGE FUND - WATER	270.00	
000-1115	PETTY CASH - GENERAL	100.00	
000-1116	PETTY CASH - LIBRARY	200.00	
000-1117	CHANGE FUND - LIBRARY	20.00	
000-1150	IPAIT - GENERAL FUND 11763 MM	19,128,055.68	
000-1151	IPAIT - WATER OPERAT 104	2,496,194.97	
000-1153	IPAIT - NW TRK SEWR EXT 117	40,499.18	
000-1154	IPAIT - SEWER RESERVE 201	122,766.28	
000-1159	IPAIT - ROAD FUND 125	632,689.80	
000-1162	IPAIT - DEBT SERVICE 124	131,291.08	
000-1170	CHECKING - WATER DEPOSITS	92,564.76	
	Total Assets:	48,634,792.87	<u>48,634,792.87</u>
Liability			
050-2122	STATE WITHHOLDING	704.50	
050-2123	IPERS WITHHOLDING	0.08	
050-2124	HEALTH INSURANCE WITHHOLDING	52,227.30	
050-2125	DENTAL INSURANCE	3,735.97	
050-2131	SELF-FUNDED WITHHOLDING	94.48	
050-2132	VISION WITHHOLDING	436.23	
050-2141	APPLIED CREDITS	16,325.14	
050-2300	DUE TO OTHER FUNDS	12,993,187.02	
	Total Liability:	13,066,710.72	
Equity			
050-3950	FUND BALANCE	37,320,666.39	
	Total Beginning Equity:	37,320,666.39	
Total Revenue		11,342,924.50	
Total Expense		13,095,508.74	
	Total Equity and Current Surplus (Deficit):	35,568,082.15	
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>48,634,792.87</u>	

BANK RECONCILIATION NOVEMBER 2024

Bank Statement Balance:	\$	13,108,710.63
IPAIT balance	\$	22,551,496.99
Cemetery Vision	\$	3,767.08
Petty Cash	\$	590.00

Less:

Outstanding Checks:	\$	22,958.85
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(See listing next page)

Calculated Book Balance:	\$	35,641,605.85
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Actual Incode10 Balance:	\$	35,641,605.85
Fund Balances	\$	35,568,082.15

Liabilities	73523.7
DIFFERENCE:	\$ 0.00

DIFFERENCE:	\$ -
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Bank Statement Register

General Fund

Period 11/1/2024 - 11/30/2024

Packet: BRPKT00277

Bank Statement		General Ledger	
Beginning Balance	17,698,164.17	Account Balance	13,085,751.78
Plus Debits	1,457,158.59	Less Outstanding Debits	0.00
Less Credits	6,046,612.13	Plus Outstanding Credits	22,958.85
Adjustments	0.00	Adjustments	0.00
Ending Balance	13,108,710.63	Adjusted Account Balance	13,108,710.63

Statement Ending Balance	13,108,710.63
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

001-000-1120	CHECKING - RENT DEPOSIT/SURETY
110-000-1110	CHECKING - ROAD USE
173-000-1110	FEMA DISASTER AID
200-000-1110	CHECKING - DEBT SERVICE
600-000-1113	CHECKING - WATER SINKING
600-000-1118	CHECKING - PARKSIDE WATER EXT
600-000-1170	CHECKING - WATER DEPOSITS
610-000-1113	CHECKING - SEWER SINKING
610-000-1119	CHECKING-DVLPMT CONST-NW SEWER
741-000-1111	CHECKING-STORMWATER SINKING
999-000-1100	POOLED CASH

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
11/01/2024	DEP0035513			11/1/24 SEWER SINKING FUND TRANSI	18,288.13
11/01/2024	DEP0035514			11/1/24 STORMWATER SINKING FUND	11,483.34
11/01/2024	DEP0035515			11/1/24 WATER SINKING FUND TRANSI	19,778.91
11/01/2024	DEP0037785	001669 Insite	Mastercard -	CLPKT10592 BG:Online Payments	286.00
11/01/2024	DEP0037788	000499 Point Of Sale	OpenEdge Uti	CLPKT10593 BG:CC	150.00
11/01/2024	DEP0037788	000909 Point Of Sale	OpenEdge Per	CLPKT10593 BG:CC	53.10
11/01/2024	DEP0037791			Utility Reverse Payment Packet UBPKT0	-150.00
11/01/2024	DEP0037794			CLPKT10594 BG:DD	150.00
11/01/2024	DEP0037818			CLPKT10600 BG:DD	9,306.91
11/01/2024	DEP0037821			CLPKT10601 BG:DD	918.48
11/04/2024	DEP0037803	001671 Insite	Visa - Insite	CLPKT10595 BG:Online Payments	4,189.90
11/04/2024	DEP0037806	001672 Insite	Mastercard -	CLPKT10596 BG:Online Payments	1,723.73
11/04/2024	DEP0037809	000911 Point Of Sale	OpenEdge Per	CLPKT10597 BG:CC	10.00
11/04/2024	DEP0037812	001670 Insite	Visa - Insite	CLPKT10598 BG:Online Payments	578.50
11/04/2024	DEP0037815	000910 Point Of Sale	OpenEdge Per	CLPKT10599 BG:CC	21.80

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
11/04/2024	DEP0037824			Utility Reverse Payment Packet UBPKT0	-150.00
11/04/2024	DEP0037827			CLPKT10602 BG:DD	150.00
11/04/2024	DEP0037830			Utility Reverse Payment Packet UBPKT0	-150.00
11/04/2024	DEP0037833			CLPKT10603 BG:DD	150.00
11/04/2024	DEP0037836			Utility Reverse Payment Packet UBPKT0	-150.00
11/04/2024	DEP0037839			CLPKT10604 BG:DD	150.00
11/04/2024	DEP0037842			MED-PAYMENT.COM COF CREDIT	92.00
11/04/2024	DEP0037845			CLPKT10607 BG:DD	1,555.45
11/04/2024	DEP0037848			CLPKT10606 BG:DD	4,906.60
11/05/2024	DEP0037851	001673 Insite	Visa - Insite	CLPKT10608 BG:Online Payments	1,846.41
11/05/2024	DEP0037860			CLPKT10611 BG:DD	2,568.66
11/05/2024	DEP0037863			CLPKT10612 BG:DD	748.97
11/06/2024	DEP0037854	001674 Insite	Visa - Insite	CLPKT10609 BG:Online Payments	5,833.89
11/06/2024	DEP0037857	000912 Point Of Sale	OpenEdge Per	CLPKT10610 BG:CC	29.50
11/06/2024	DEP0037866			CLPKT10613 BG:DD	127.44
11/06/2024	DEP0037881			CLPKT10614 BG:DD	73.95
11/06/2024	DEP0037887			CLPKT10619 BG:DD	2,357.58
11/06/2024	DEP0037887			CLPKT10619 BG:DD	300.00
11/06/2024	DEP0037893			CLPKT10620 BG:DD	3,017.65
11/07/2024	DEP0037873	001675 Insite	Visa - Insite	CLPKT10616 BG:Online Payments	5,069.53
11/07/2024	DEP0037876	000500 Point Of Sale	OpenEdge Uti	CLPKT10617 BG:CC	54.73
11/07/2024	DEP0037876	000913 Point Of Sale	OpenEdge Per	CLPKT10617 BG:CC	24.80
11/07/2024	DEP0037879			Utility Reverse Payment Packet UBPKT0	-150.00
11/07/2024	DEP0037884			CLPKT10618 BG:DD	150.00
11/07/2024	DEP0037891			Utility Reverse Payment Packet UBPKT0	-150.00
11/07/2024	DEP0037896			CLPKT10621 BG:DD	150.00
11/07/2024	DEP0037897			WELLPOINT IA5C HCCLAIMPMT	160.94
11/07/2024	DEP0037909			CLPKT10625 BG:DD	3,242.34
11/07/2024	DEP0037912			CLPKT10626 BG:DD	3,280.80
11/07/2024	DEP0037915			CLPKT10627 BG:DD	693.33
11/07/2024	DEP0037915			CLPKT10627 BG:DD	300.00
11/08/2024	DEP0037900	001676 Insite	Mastercard -	CLPKT10622 BG:Online Payments	2,283.81
11/08/2024	DEP0037903	000501 Point Of Sale	OpenEdge Uti	CLPKT10623 BG:CC	150.00
11/08/2024	DEP0037906	000914 Point Of Sale	OpenEdge Per	CLPKT10624 BG:CC	12.00
11/08/2024	DEP0037916			36 TREAS 310 MISC PAY	115.25
11/08/2024	DEP0037938			CLPKT10634 BG:DD	7,655.15
11/08/2024	DEP0037941			CLPKT10635 BG:DD	1,273.30
11/12/2024	DEP0037919	001680 Insite	Mastercard -	CLPKT10628 BG:Online Payments	8,371.94
11/12/2024	DEP0037922	001678 Insite	AmericanExpr	CLPKT10629 BG:Online Payments	4,244.47
11/12/2024	DEP0037925	001677 Insite	Visa - Insite	CLPKT10630 BG:Online Payments	3,285.13
11/12/2024	DEP0037928	001679 Insite	Visa - Insite	CLPKT10631 BG:Online Payments	2,256.65
11/12/2024	DEP0037931	000916 Point Of Sale	OpenEdge Per	CLPKT10632 BG:CC	24.25
11/12/2024	DEP0037931	000502 Point Of Sale	OpenEdge Uti	CLPKT10632 BG:CC	190.41
11/12/2024	DEP0037934	000915 Point Of Sale	OpenEdge Per	CLPKT10633 BG:CC	75.00
11/12/2024	DEP0037944			Utility Reverse Payment Packet UBPKT0	-150.00

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
11/12/2024	DEP0037947			CLPKT10636 BG:DD	150.00
11/12/2024	DEP0037950			Utility Reverse Payment Packet UBPKT0	-150.00
11/12/2024	DEP0037953			CLPKT10637 BG:DD	150.00
11/12/2024	DEP0037954			11/12/24 STATE OF IOWA LATE PENAL1	1,093.94
11/12/2024	DEP0037955			11/12/24 STATE OF IOWA LATE PENAL1	200.52
11/12/2024	DEP0037961			CLPKT10639 BG:DD	5,321.58
11/12/2024	DEP0037961			CLPKT10639 BG:DD	300.00
11/12/2024	DEP0037964			CLPKT10640 BG:DD	4,250.73
11/12/2024	DEP0037967			CLPKT10641 BG:DD	15,312.88
11/12/2024	DEP0037970			CLPKT10642 BG:DD	4,278.55
11/12/2024	DEP0037973			CLPKT10643 BG:DD	2,983.82
11/12/2024	DEP0037976			CLPKT10644 BG:DD	16,057.43
11/12/2024	DEP0038124			CLPKT10676 BG:DD	361,381.93
11/13/2024	DEP0037958	001681 Insite	Mastercard -	CLPKT10638 BG:Online Payments	4,844.82
11/13/2024	DEP0037979			Utility Reverse Payment Packet UBPKT0	-150.00
11/13/2024	DEP0037982			CLPKT10645 BG:DD	150.00
11/13/2024	DEP0037985			Utility Reverse Payment Packet UBPKT0	-150.00
11/13/2024	DEP0037988			CLPKT10646 BG:DD	150.00
11/13/2024	DEP0037991			Utility Reverse Payment Packet UBPKT0	-150.00
11/13/2024	DEP0037994			CLPKT10647 BG:DD	150.00
11/13/2024	DEP0037997			CLPKT10648 BG:DD	13,541.62
11/13/2024	DEP0038013			CLPKT10651 BG:DD	66.45
11/13/2024	DEP0038016			CLPKT10652 BG:DD	942.79
11/13/2024	DEP0038022			CLPKT10654 BG:DD	3,038.82
11/13/2024	DEP0038025			CLPKT10655 BG:DD	860.32
11/14/2024	DEP0038006	001682 Insite	Visa - Insite	CLPKT10649 BG:Online Payments	4,239.50
11/14/2024	DEP0038007			WPS HCCLAIMPMT	481.25
11/14/2024	DEP0038010	000503 Point Of Sale	OpenEdge Uti	CLPKT10650 BG:CC	68.77
11/14/2024	DEP0038010	000917 Point Of Sale	OpenEdge Per	CLPKT10650 BG:CC	139.50
11/14/2024	DEP0038010	000503 Point Of Sale	OpenEdge Uti	CLPKT10650 BG:CC	150.00
11/14/2024	DEP0038019			CLPKT10653 BG:DD	75.25
11/14/2024	DEP0038043			CLPKT10658 BG:DD	628.46
11/14/2024	DEP0038048			CLPKT10659 BG:DD	5,402.34
11/14/2024	DEP0038051			CLPKT10660 BG:DD	4,807.72
11/15/2024	DEP0038029			ACH Draft Packet UBPKT06064	184,289.86
11/15/2024	DEP0038032	001683 Insite	Mastercard -	CLPKT10656 BG:Online Payments	4,829.42
11/15/2024	DEP0038035	000504 Point Of Sale	OpenEdge Uti	CLPKT10657 BG:CC	214.39
11/15/2024	DEP0038035	000918 Point Of Sale	OpenEdge Per	CLPKT10657 BG:CC	109.25
11/15/2024	DEP0038036			MED-PAYMENT.COM COF CREDIT	26.62
11/15/2024	DEP0038039			Utility Reverse Payment Packet UBPKT0	-150.00
11/15/2024	DEP0038046			CLPKT10661 BG:DD	150.00
11/15/2024	DEP0038069			CLPKT10670 BG:DD	47,072.99
11/15/2024	DEP0038075			CLPKT10667 BG:DD	2,836.99
11/15/2024	DEP0038081			CLPKT10668 BG:DD	2,893.72
11/15/2024	DEP0038085			CLPKT10669 BG:DD	2,618.69

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
11/18/2024	DEP0038054	001685 Insite	Mastercard -	CLPKT10662 BG:Online Payments	25,159.13
11/18/2024	DEP0038057	001684 Insite	Visa - Insite	CLPKT10663 BG:Online Payments	7,762.51
11/18/2024	DEP0038060	001686 Insite	Visa - Insite	CLPKT10664 BG:Online Payments	1,913.08
11/18/2024	DEP0038063	000505 Point Of Sale	OpenEdge Uti	CLPKT10665 BG:CC	684.90
11/18/2024	DEP0038066	000506 Point Of Sale	OpenEdge Uti	CLPKT10666 BG:CC	940.33
11/18/2024	DEP0038066	000919 Point Of Sale	OpenEdge Per	CLPKT10666 BG:CC	18.80
11/18/2024	DEP0038072			Utility Reverse Payment Packet UBPKT0	-163.94
11/18/2024	DEP0038079			Utility Reverse Payment Packet UBPKT0	-101.85
11/18/2024	DEP0038087			Utility Reverse Payment Packet UBPKT0	-97.57
11/18/2024	DEP0038090			Utility Reverse Payment Packet UBPKT0	-150.00
11/18/2024	DEP0038093			CLPKT10671 BG:DD	150.00
11/18/2024	DEP0038096			Utility Reverse Payment Packet UBPKT0	-150.00
11/18/2024	DEP0038099			CLPKT10672 BG:DD	150.00
11/18/2024	DEP0038102			Utility Reverse Payment Packet UBPKT0	-129.67
11/18/2024	DEP0038105			Utility Reverse Payment Packet UBPKT0	-117.57
11/18/2024	DEP0038108			Utility Reverse Payment Packet UBPKT0	-108.26
11/18/2024	DEP0038111			Utility Reverse Payment Packet UBPKT0	-82.57
11/18/2024	DEP0038120			CLPKT10675 BG:DD	852.12
11/18/2024	DEP0038126			CLPKT10677 BG:DD	3,643.32
11/18/2024	DEP0038129			CLPKT10678 BG:DD	2,854.97
11/19/2024	DEP0038114	001687 Insite	Visa - Insite	CLPKT10673 BG:Online Payments	2,136.71
11/19/2024	DEP0038117	000920 Point Of Sale	OpenEdge Per	CLPKT10674 BG:CC	2.50
11/19/2024	DEP0038132			Utility Reverse Payment Packet UBPKT0	-289.22
11/19/2024	DEP0038135			Utility Reverse Payment Packet UBPKT0	-168.22
11/19/2024	DEP0038136			ROAD USE TAX	87,918.96
11/19/2024	DEP0038137			MED-PAYMENT.COM COF CREDIT	103.05
11/19/2024	DEP0038140			Utility Reverse Payment Packet UBPKT0	-116.83
11/19/2024	DEP0038143			Utility Reverse Payment Packet UBPKT0	-68.57
11/19/2024	DEP0038151			CLPKT10681 BG:DD	407.03
11/19/2024	DEP0038156			CLPKT10682 BG:DD	421.93
11/19/2024	DEP0038156			CLPKT10682 BG:DD	150.00
11/20/2024	DEP0038144			WELLPOINT IA5C HCCLAIMPMT	526.59
11/20/2024	DEP0038147	001688 Insite	Visa - Insite	CLPKT10679 BG:Online Payments	5,327.71
11/20/2024	DEP0038154	000507 Point Of Sale	OpenEdge Uti	CLPKT10680 BG:CC	334.72
11/20/2024	DEP0038154	000921 Point Of Sale	OpenEdge Per	CLPKT10680 BG:CC	14.00
11/20/2024	DEP0038159			Utility Reverse Payment Packet UBPKT0	-118.27
11/20/2024	DEP0038168			CLPKT10685 BG:DD	84.05
11/20/2024	DEP0038171			CLPKT10686 BG:DD	127.53
11/20/2024	DEP0038171			CLPKT10686 BG:DD	150.00
11/21/2024	DEP0038162	001689 Insite	Visa - Insite	CLPKT10683 BG:Online Payments	1,750.74
11/21/2024	DEP0038165	000922 Point Of Sale	OpenEdge Per	CLPKT10684 BG:CC	44.50
11/21/2024	DEP0038165	000508 Point Of Sale	OpenEdge Uti	CLPKT10684 BG:CC	85.70
11/21/2024	DEP0038180			CLPKT10689 BG:DD	1,178.47
11/21/2024	DEP0038180			CLPKT10689 BG:DD	600.00
11/22/2024	DEP0038174	001690 Insite	Visa - Insite	CLPKT10687 BG:Online Payments	2,877.58

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
11/22/2024	DEP0038177	000509 Point Of Sale	OpenEdge Uti	CLPKT10688 BG:CC	335.91
11/22/2024	DEP0038183			Utility Reverse Payment Packet UBPKT0	-150.00
11/22/2024	DEP0038186			CLPKT10690 BG:DD	150.00
11/22/2024	DEP0038207			CLPKT10696 BG:DD	1,422.50
11/25/2024	DEP0038189	001692 Insite	Visa - Insite	CLPKT10691 BG:Online Payments	2,028.35
11/25/2024	DEP0038192	001691 Insite	Visa - Insite	CLPKT10692 BG:Online Payments	1,727.09
11/25/2024	DEP0038195	001693 Insite	Visa - Insite	CLPKT10693 BG:Online Payments	614.74
11/25/2024	DEP0038198	000510 Point Of Sale	OpenEdge Uti	CLPKT10694 BG:CC	245.35
11/25/2024	DEP0038198	000923 Point Of Sale	OpenEdge Per	CLPKT10694 BG:CC	16.90
11/25/2024	DEP0038201			Utility Reverse Payment Packet UBPKT0	-150.00
11/25/2024	DEP0038204			CLPKT10695 BG:DD	150.00
11/25/2024	DEP0038208			MED-PAYMENT.COM COF CREDIT	109.79
11/25/2024	DEP0038214			CLPKT10698 BG:DD	2,196.31
11/26/2024	DEP0038211	001694 Insite	Visa - Insite	CLPKT10697 BG:Online Payments	1,051.65
11/26/2024	DEP0038215			LOSST	106,692.31
11/26/2024	DEP0038216			HOTEL/MOTEL TAX	345.90
11/26/2024	DEP0038219			CLPKT10699 BG:DD	16.61
11/27/2024	DEP0038222	001695 Insite	Visa - Insite	CLPKT10700 BG:Online Payments	3,735.61
11/27/2024	DEP0038225	000924 Point Of Sale	OpenEdge Per	CLPKT10701 BG:CC	35.50
11/27/2024	DEP0038249			CLPKT10708 BG:DD	282.07
11/27/2024	DEP0038252			CLPKT10709 BG:DD	738.20
11/27/2024	DEP0038252			CLPKT10709 BG:DD	150.00
11/29/2024	DEP0035516			11/29/24 TRANSFER FOR SEWER SINKI	109,728.78
11/29/2024	DEP0035517			11/29/24 STORMWATER TRANSFER FOI	68,900.04
11/29/2024	DEP0035518			11/29/24 TRANSFER FOR WATER SINKI	118,673.44
11/29/2024	DEP0035519			11/29/24 TRANSFER .02 TO ROUND OU	0.02
11/29/2024	DEP0038228	001696 Insite	Visa - Insite	CLPKT10702 BG:Online Payments	739.91
11/29/2024	DEP0038231	001697 Insite	Visa - Insite	CLPKT10703 BG:Online Payments	209.83
11/29/2024	DEP0038233			WPS HCCLAIMPT	926.35
11/29/2024	DEP0038235	000925 Point Of Sale	OpenEdge Per	CLPKT10704 BG:CC	85.00
11/29/2024	DEP0038239	000926 Point Of Sale	OpenEdge Per	CLPKT10706 BG:CC	60.70
11/29/2024	DEP0038242			Utility Reverse Payment Packet UBPKT0	-150.00
11/29/2024	DEP0038245			CLPKT10707 BG:DD	150.00
11/30/2024	DEP0038682			INTEREST	57,023.05
Total Cleared Deposits (184)					1,452,971.95

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
07/01/2024	63896	Check	ANN PERRIN	-117.76
10/01/2024	64359	Check	KAPRISHA L GREEN	-36.61
10/01/2024	64363	Check	JEFF & HEIDI BEDIER	-151.21
10/22/2024	64442	Check	ALEC W PHELPS	-87.40
10/24/2024	64445	Check	ALTOONA ACE HARDWARE	-21.65

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
10/24/2024	64448	Check	BOOT BARN	-512.97
10/24/2024	64453	Check	CULTUREALL	-310.00
10/24/2024	64456	Check	DOG WASTE DEPOT	-267.77
10/24/2024	64461	Check	IOWA DEPT OF TRANSPORTATION	-429.20
10/24/2024	64464	Check	KELTEK INC.	-2,660.47
10/24/2024	64467	Check	MENARDS - ALTOONA	-653.12
10/24/2024	64470	Check	MERCY NORTH PHARMACY	-202.90
10/24/2024	64481	Check	SHIVE-HATTERY INC	-3,116.48
10/24/2024	64485	Check	VENDNOVATION, LLC	-50.00
10/24/2024	64486	Check	WOODY'S AUTO REPAIR SERVICE BONDUR	-1,342.54
11/01/2024	64487	Check	JANELLE S GEHRKE	-114.85
11/01/2024	64488	Check	DEANNA BLANCO	-225.27
11/01/2024	64489	Check	TRACEY L BOS	-118.74
11/01/2024	64494	Check	CORY D HABERL	-119.71
11/01/2024	64496	Check	ZACHARY T SIMPSON	-118.74
11/01/2024	64497	Check	LASHONDA D LIBOY	-60.37
11/01/2024	64499	Check	BRYAN WHEELER	-122.64
11/01/2024	64500	Check	NAIG REAL ESTATE LLC	-163.36
11/01/2024	64501	Check	IMELDA ROMERO	-97.13
11/01/2024	64502	Check	ALLISON DOZARK	-73.57
11/01/2024	64503	Check	JEAN STROTTMAN	-55.69
11/01/2024	64505	Check	BRIAN KOSSACK	-70.69
11/01/2024	64506	Check	KELLI R GETTINGS SMITH	-107.83
11/01/2024	64507	Check	DOUGLAS I ESCALONA	-110.95
11/01/2024	64508	Check	SENECA COMPANIES, INC	-844.52
11/08/2024	64509	Check	1-DAY CDL LLC	-2,200.00
11/08/2024	64510	Check	CONVERGINT TECHNOLOGIES LLC	-393.00
11/13/2024	64512	Check	ALAN SUMMERS	-56.91
11/13/2024	64513	Check	AMAZON CAPITAL SERVICES	-1,695.85
11/13/2024	64515	Check	BLUE VALLEY PUBLIC SAFETY, INC.	-2,520.00
11/13/2024	64516	Check	BOUND TREE MEDICAL LLC	-10.44
11/13/2024	64517	Check	BRICK GENTRY P.C.	-5,697.50
11/13/2024	64518	Check	CAPITAL CITY EQUIPMENT	-1,749.76
11/13/2024	64519	Check	CENTRAL SALT LLC	-11,177.03
11/13/2024	64520	Check	CONTINENTAL RESEARCH	-398.40
11/13/2024	64521	Check	ENVIRONMENTAL SYSTEMS RESEARCH INS	-5,100.00
11/13/2024	64522	Check	ETHAN SNEE FREELANCE	-200.00
11/13/2024	64523	Check	GALLS LLC	-498.94
11/13/2024	64524	Check	GANNETT MEDIA CORP	-772.30
11/13/2024	64526	Check	GERARD TANK & STEEL INC	-1,135,232.79
11/13/2024	64527	Check	HOTEL APPRAISERS & ADVISORS, LLC	-15,610.25
11/13/2024	64528	Check	KATIE KLUS	-508.67
11/13/2024	64529	Check	KONICA MINOLTA	-562.54
11/13/2024	64531	Check	TIFFANY LUING	-1,738.43
11/13/2024	64532	Check	MIDWEST CRITICAL POWER LLC	-21,377.19

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/13/2024	64537	Check	MUNICIPAL SUPPLY, INC.	-995.85
11/13/2024	64538	Check	MURRAY, MAGGIE	-821.29
11/13/2024	64539	Check	O'REILLY AUTO PARTS	-16.14
11/13/2024	64540	Check	SHIVE-HATTERY INC	-4,979.50
11/13/2024	64541	Check	STRATUS BUILDNG SOLUTIONS IOWA	-475.00
11/13/2024	64542	Check	TERRACON CONSULTANTS, INC	-4,662.50
11/13/2024	64543	Check	VALEO NETWORKS	-3,254.58
11/13/2024	64547	Check	OLIVIA R WINTHER	-140.38
11/13/2024	64548	Check	IOWA DEPT OF NATURAL RESOURCES	-230.70
11/15/2024	64549	Check	A KINGS THRONE LLC	-230.00
11/15/2024	64550	Check	AMAZON CAPITAL SERVICES	-2,522.70
11/15/2024	64552	Check	AT&T MOBILITY	-474.39
11/15/2024	64553	Check	BAKER & TAYLOR	-722.95
11/15/2024	64554	Check	BAKER GROUP	-15,516.34
11/15/2024	64555	Check	BOUND TREE MEDICAL LLC	-798.60
11/15/2024	64556	Check	CAPITAL CITY EQUIPMENT	-225.23
11/15/2024	64557	Check	CHAD DRISCOLL	-80.00
11/15/2024	64558	Check	CITY OF DES MOINES	-66,773.30
11/15/2024	64559	Check	CITY OF WEST DES MOINES	-2,242.00
11/15/2024	64560	Check	DIAM PEST CONTROL	-150.00
11/15/2024	64561	Check	FIRE SERVICE TRAINING BUREAU	-100.00
11/15/2024	64562	Check	GOVERNMENT FINANCE OFFICERS ASSOCI	-150.00
11/15/2024	64563	Check	HAWKEYE TRUCK EQUIPMENT	-16.25
11/15/2024	64564	Check	HOLIDAY INN DES MOINES AIRPORT	-237.44
11/15/2024	64565	Check	IOWA LEAGUE OF CITIES	-150.00
11/15/2024	64566	Check	IOWA RURAL WATER ASSOCIATION	-455.00
11/15/2024	64567	Check	IMWCA	-8,901.00
11/15/2024	64569	Check	JENNIFER ADKISSON	-14.74
11/15/2024	64570	Check	MICHELL KLINKER-FELD	-51.86
11/15/2024	64571	Check	KONICA MINOLTA BUSINESS SOLUTIONS	-282.59
11/15/2024	64572	Check	KONICA MINOLTA PREMIER FINANCE	-475.83
11/15/2024	64573	Check	KONICA MINOLTA PREMIER FINANCE	-263.84
11/15/2024	64574	Check	MACQUEEN EQUIPMENT, LLC	-2,742.20
11/15/2024	64575	Check	METRO WASTE AUTHORITY	-45,526.11
11/15/2024	64576	Check	MICROMARKETING LLC	-127.74
11/15/2024	64577	Check	MIDWEST CRITICAL POWER LLC	-2,148.78
11/15/2024	64578	Check	MIDWEST TAPE, LLC	-1,037.70
11/15/2024	64579	Check	MUNICIPAL SUPPLY, INC.	-2,158.37
11/15/2024	64580	Check	OPN ARCHITECTS	-14,339.94
11/15/2024	64581	Check	O'REILLY AUTO PARTS	-131.82
11/15/2024	64582	Check	OVERDRIVE INC	-2,263.08
11/15/2024	64584	Check	PETTY CASH	-175.38
11/15/2024	64585	Check	POLK COUNTY SHERIFF	-70,272.25
11/15/2024	64587	Check	SCHNEIDER GRAPHICS, INC.	-414.42
11/15/2024	64588	Check	SHIVE-HATTERY INC	-10,683.34

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/15/2024	64589	Check	STOREY KENWORTHY/MATT PARROTT	-464.07
11/15/2024	64590	Check	STRATUS BUILDNG SOLUTIONS IOWA	-851.56
11/15/2024	64591	Check	CARLENE SUHR	-59.94
11/15/2024	64592	Check	TERRACON CONSULTANTS, INC	-6,406.25
11/15/2024	64593	Check	THE CHILD'S WORLD	-275.40
11/15/2024	64594	Check	THE REINALT - THOMAS CORPORATION	-115.19
11/15/2024	64595	Check	THE UNIVERSITY OF OKLAHOMA	-7,125.00
11/15/2024	64596	Check	TRUCK EQUIPMENT, INC.	-13.08
11/15/2024	64597	Check	UNIQUE	-34.95
11/15/2024	64598	Check	UNITYPOINT CLINIC-OCCUPATI MED	-126.00
11/15/2024	64599	Check	UPHDM OCCUPATIONAL MEDICINE	-71.25
11/15/2024	64600	Check	US CELLULAR	-304.43
11/15/2024	64601	Check	VEENSTRA & KIMM, INC.	-119,116.44
11/15/2024	64603	Check	VENDNOVATION, LLC	-50.00
11/15/2024	64604	Check	VERIZON WIRELESS	-1,942.38
11/22/2024	64605	Check	ALTEC INDUSTRIES, INC	-2,079.44
11/22/2024	64606	Check	BAMWX LLC	-3,600.00
11/22/2024	64607	Check	BRICK GENTRY P.C.	-5,236.92
11/22/2024	64610	Check	CALIBER CONCRETE, LLC	-90,736.66
11/22/2024	64611	Check	CORE & MAIN LP	-70.63
11/22/2024	64612	Check	DES MOINES WATER WORKS	-72.58
11/22/2024	64613	Check	DORSEY & WHITNEY LLP	-9,839.00
11/22/2024	64615	Check	IOWA PRISON INDUSTRIES	-33.60
11/22/2024	64616	Check	MENARDS - ALTOONA	-2,715.80
11/22/2024	64617	Check	METRO WASTE AUTHORITY	-800.00
11/22/2024	64618	Check	MICROBAC LABORATORIES, INC	-70.00
11/22/2024	64619	Check	MIRACLE RECREATION EQUIPMENT	-230.28
11/22/2024	64621	Check	RDG PLANNING & DESIGN	-115,732.36
11/22/2024	64622	Check	RW EXCAVATING SOLUTIONS, LLC	-190,810.52
11/22/2024	64623	Check	SHIVE-HATTERY INC	-5,700.00
11/22/2024	64624	Check	STRYKER SALES CORPORATION	-460.98
11/22/2024	64626	Check	VERIZON WIRELESS	-1,832.09
11/22/2024	64628	Check	ZIEGLER INC.	-31.88
Total Cleared Checks (128)				-2,055,303.95

Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/01/2024	DFT0003406	Bank Draft	EBS	-1,845.76
11/01/2024	DFT0003412	Bank Draft	EBS	-21,794.90
11/01/2024	DFT0003413	Bank Draft	EBS	-1,107.06
11/01/2024	DFT0003415	Bank Draft	EBS	-1,517.78
11/01/2024	DFT0003416	Bank Draft	EBS	-3,653.00
11/01/2024	DFT0003417	Bank Draft	EBS	-214.95

Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/01/2024	DFT0003437	Bank Draft	EBS	-1,845.76
11/01/2024	DFT0003443	Bank Draft	EBS	-21,752.67
11/01/2024	DFT0003444	Bank Draft	EBS	-1,107.06
11/01/2024	DFT0003446	Bank Draft	EBS	-1,517.78
11/01/2024	DFT0003447	Bank Draft	EBS	-3,653.00
11/01/2024	DFT0003448	Bank Draft	EBS	-214.92
11/01/2024	EFT0000652	EFT	11/1/24 SEWER SINKING FUND TRANSFER	-18,288.13
11/01/2024	EFT0000653	EFT	11/1/24 STORMWATER SINKING FUND TR/	-11,483.34
11/01/2024	EFT0000654	EFT	11/1/24 WATER SINKING FUND TRANSFER	-19,778.91
11/04/2024	DFT0003432	Bank Draft	MIDAMERICAN ENERGY	-9,180.48
11/04/2024	DFT0003476	Bank Draft	POSTMASTER	-640.76
11/05/2024	DFT0003488	Bank Draft	GOOGLE LLC	-22.90
11/06/2024	DFT0003408	Bank Draft	ISOLVED BENEFIT SERVICES	-47.34
11/06/2024	DFT0003439	Bank Draft	ISOLVED BENEFIT SERVICES	-47.16
11/07/2024	DFT0003477	Bank Draft	TREASURER - STATE OF IOWA	-11,792.02
11/07/2024	DFT0003478	Bank Draft	TREASURER - STATE OF IOWA	-2,051.51
11/07/2024	DFT0003489	Bank Draft	MCANINCH CORPORATION	-86,198.96
11/07/2024	DFT0003490	Bank Draft	MCANINCH CORPORATION	-382,055.49
11/07/2024	DFT0003517	Bank Draft	FIRST NATIONAL BANK OMAHA	-2,907.89
11/08/2024	DFT0003457	Bank Draft	ISOLVED BENEFIT SERVICES	-2,239.14
11/08/2024	DFT0003470	Bank Draft	IRS USATAXPYMT	-28,954.61
11/08/2024	DFT0003473	Bank Draft	IRS USATAXPYMT	-171.60
11/08/2024	DFT0003492	Bank Draft	FIRST NATIONAL BANK OMAHA	-259.39
11/08/2024	EFT0000695	EFT	Payroll EFT	-86,899.50
11/08/2024	EFT0000696	EFT	Payroll EFT	-742.28
11/15/2024	DFT0003493	Bank Draft Reversal	WEX BANK	19.83
11/15/2024	DFT0003494	Bank Draft	WEX BANK	-3,722.57
11/19/2024	DFT0003522	Bank Draft	TCM BANK NA	-3,074.40
11/21/2024	DFT0003523	Bank Draft Reversal	TCM BANK NA	54.27
11/21/2024	DFT0003524	Bank Draft	TCM BANK NA	-173.60
11/22/2024	DFT0003459	Bank Draft	MISSION SQUARE	-1,448.00
11/22/2024	DFT0003460	Bank Draft	MISSION SQUARE	-411.13
11/22/2024	DFT0003461	Bank Draft	MISSION SQUARE	-348.00
11/22/2024	DFT0003464	Bank Draft	IPERS	-567.07
11/22/2024	DFT0003468	Bank Draft	IPERS	-18,755.88
11/22/2024	DFT0003469	Bank Draft	TREASURER - STATE OF IOWA	-4,457.57
11/22/2024	DFT0003472	Bank Draft	TREASURER - STATE OF IOWA	-12.06
11/22/2024	DFT0003486	Bank Draft	DES MOINES WATER WORKS	-22.00
11/22/2024	DFT0003487	Bank Draft	DES MOINES WATER WORKS	-30,344.13
11/22/2024	DFT0003496	Bank Draft	ISOLVED BENEFIT SERVICES	-2,239.14
11/22/2024	DFT0003498	Bank Draft	MISSION SQUARE	-1,448.00
11/22/2024	DFT0003499	Bank Draft	MISSION SQUARE	-411.13
11/22/2024	DFT0003500	Bank Draft	MISSION SQUARE	-348.00
11/22/2024	DFT0003503	Bank Draft	IPERS	-567.07
11/22/2024	DFT0003507	Bank Draft	IPERS	-20,060.82

Cleared Other

Item Date	Reference	Item Type	Description	Amount
11/22/2024	DFT0003508	Bank Draft	TREASURER - STATE OF IOWA	-4,849.93
11/22/2024	DFT0003509	Bank Draft	IRS USATAXPYMT	-30,817.47
11/22/2024	DFT0003512	Bank Draft	IPERS	-31.30
11/22/2024	DFT0003513	Bank Draft	TREASURER - STATE OF IOWA	-10.40
11/22/2024	DFT0003514	Bank Draft	IRS USATAXPYMT	-53.53
11/22/2024	DFT0003516	Bank Draft	DES MOINES WATER WORKS	-50,669.88
11/22/2024	DFT0003518	Bank Draft	BRICK GENTRY P.C.	-1,083,941.00
11/22/2024	EFT0000697	EFT	Payroll EFT	-91,227.74
11/22/2024	EFT0000698	EFT	Payroll EFT	-140.63
11/25/2024	APA000001	AP Automation	MENARDS - ALTOONA	-19.99
11/25/2024	DFT0003519	Bank Draft	JAMES CONSTRUCTION	-43,369.87
11/25/2024	DFT0003520	Bank Draft	KLC CONSTRUCTION	-50,000.00
11/25/2024	DFT0003521	Bank Draft	RYAN COMPANIES US INC.	-592,178.75
11/26/2024	DFT0003536	Bank Draft	UMB BANK	-600.00
11/27/2024	DFT0003482	Bank Draft	UMB BANK	-4,811.25
11/27/2024	DFT0003483	Bank Draft	UMB BANK	-1,550.00
11/27/2024	DFT0003484	Bank Draft	UMB BANK	-9,107.50
11/27/2024	DFT0003525	Bank Draft	UMB BANK	-3,243.75
11/27/2024	DFT0003526	Bank Draft	UMB BANK	-23,295.00
11/27/2024	DFT0003527	Bank Draft	UMB BANK	-28,050.00
11/27/2024	DFT0003528	Bank Draft	UMB BANK	-81,050.00
11/27/2024	DFT0003529	Bank Draft	UMB BANK	-27,228.75
11/27/2024	DFT0003530	Bank Draft	UMB BANK	-36,887.50
11/27/2024	DFT0003531	Bank Draft	UMB BANK	-18,900.00
11/27/2024	DFT0003532	Bank Draft	UMB BANK	-66,200.00
11/27/2024	DFT0003533	Bank Draft	UMB BANK	-226,487.50
11/27/2024	DFT0003534	Bank Draft	UMB BANK	-144,000.00
11/27/2024	DFT0003535	Bank Draft	UMB BANK	-258,775.00
11/29/2024	EFT0000655	EFT	11/29/24 TRANSFER FOR SEWER SINKING	-109,728.78
11/29/2024	EFT0000656	EFT	11/29/24 STORMWATER TRANSFER FOR SI	-68,900.04
11/29/2024	EFT0000657	EFT	11/29/24 TRANSFER FOR WATER SINKING	-118,673.44
11/29/2024	EFT0000658	EFT	11/29/24 TRANSFER .02 TO ROUND OUT W	-0.02
Total Cleared Other (83)				-3,987,121.54

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
08/01/2023	62409	Check	JOSEPH E WRIGHT	-137.00
08/01/2023	62410	Check	MARGARET BUTLER	-5.01
09/27/2023	62673	Check	PAM BALL & TYLER RAMSEY	-28.83
01/04/2024	63103	Check	DORAMAE BENNETT	-17.84
04/30/2024	63563	Check	EVRIELLE SMITH	-50.00
05/01/2024	63617	Check	FELIX & RITA HINSON	-108.10
05/01/2024	63619	Check	HOLLY MOHR	-123.72

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
06/03/2024	63753	Check	WYATT & BRITTANY HANUS	-0.18
06/03/2024	63761	Check	BERKEY HOMEBUILDERS, INC	-108.12
07/01/2024	63894	Check	SCOTT A STAJCAR	-8.59
07/01/2024	63895	Check	DYLAN THOMAS M MARUSZAK	-122.64
07/01/2024	63898	Check	KATRINA RICHMOND	-67.38
07/19/2024	63987	Check	SAMANTHA M BALLARD	-119.41
07/22/2024	63988	Check	MARGARET BUTLER	-5.01
07/22/2024	64022	Check	KING PAINTING LLC	-450.00
08/01/2024	64098	Check	TYLER M JOHNSTON	-36.19
08/01/2024	64106	Check	MASON A ROBERTS	-109.97
08/01/2024	64114	Check	GH HOMES LLC	-52.16
09/03/2024	64233	Check	NICHOLAS KRONE	-11.98
09/03/2024	64235	Check	MELANIE L WARD	-122.64
09/03/2024	64238	Check	JACKSON BRUCKNER	-185.03
10/01/2024	64368	Check	JONATHAN B STARUK	-0.77
10/01/2024	64369	Check	LUCAS M HANNUSCH	-113.87
10/07/2024	64404	Check	JUSTIN COLLINGWOOD	-25.00
11/01/2024	64490	Check	CINNAMON T HENLE	-6.52
11/01/2024	64491	Check	ARTURO M MORA	-110.78
11/01/2024	64492	Check	ADAM J DORF	-69.80
11/01/2024	64493	Check	KOLBY J DREES	-95.67
11/01/2024	64495	Check	ALEX KERR	-122.64
11/01/2024	64498	Check	JENNIFER TAFT	-5.36
11/01/2024	64504	Check	TAYLOR D THOMPSON	-122.64
11/13/2024	64511	Check	GOLDEN CIRCLE MUNIC OFFICERS A	-17.50
11/13/2024	64514	Check	BERKEY HOME BUILDERS INC	-402.00
11/13/2024	64530	Check	AARON KREUDER	-42.34
11/15/2024	64583	Check	PESTICIDE BUREAU - IDALS	-45.00
11/15/2024	64586	Check	JILL SANDERS	-46.82
11/22/2024	64614	Check	ERIC ROUSH	-200.00
11/22/2024	64620	Check	NATIONAL PUBLIC EMPLOYER LABOR RELA	-60.00
11/22/2024	64625	Check	US CELLULAR	-304.43
11/22/2024	64627	Check	WOODY'S AUTO REPAIR SERVICE BONDUR	-1,125.80
11/27/2024	64629	Check	AIRGAS USA, LLC	-76.88
11/27/2024	64630	Check	AT&T MOBILITY	-722.75
11/27/2024	64631	Check	BOUND TREE MEDICAL LLC	-2,140.73
11/27/2024	64632	Check	FIRE SERVICE TRAINING BUREAU	-100.00
11/27/2024	64633	Check	GALLS LLC	-383.57
11/27/2024	64634	Check	GANNETT MEDIA CORP	-805.89
11/27/2024	64635	Check	GREATER DES MOINES PARTNERSHIP	-30.00
11/27/2024	64636	Check	IOWA ONE CALL	-232.90
11/27/2024	64637	Check	IMS ALLIANCE	-40.55
11/27/2024	64638	Check	KARL CHEVROLET, INC.	-295.38
11/27/2024	64639	Check	KNOX COMPANY	-1,298.00
11/27/2024	64640	Check	AARON KREUDER	-124.06

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
11/27/2024	64641	Check	KYLEIGH MEYERES	-86.63
11/27/2024	64642	Check	MARK MICHAEL	-300.00
11/27/2024	64643	Check	MERCY NORTH PHARMACY	-1,084.39
11/27/2024	64644	Check	MICROBAC LABORATORIES, INC	-298.00
11/27/2024	64645	Check	MIDWEST CRITICAL POWER LLC	-6,778.98
11/27/2024	64646	Check	SHIVE-HATTERY INC	-3,373.40
Total Outstanding Checks (58)				-22,958.85

Voided Checks

Item Date	Reference	Item Type	Description	Amount
11/13/2024	64525	Check	Void Check	0.00
11/13/2024	64533	Check	Void Check	0.00
11/13/2024	64534	Check	Void Check	0.00
11/13/2024	64535	Check	Void Check	0.00
11/13/2024	64536	Check	Void Check	0.00
11/13/2024	64544	Check	Void Check	0.00
11/13/2024	64545	Check	Void Check	0.00
11/13/2024	64546	Check	Void Check	0.00
11/15/2024	64551	Check	Void Check	0.00
11/15/2024	64568	Check	Void Check	0.00
11/15/2024	64602	Check	Void Check	0.00
11/22/2024	64608	Check	Void Check	0.00
11/22/2024	64609	Check	Void Check	0.00
Total Voided Checks (13)				0.00



Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft Reversal	2	0.00	74.10	74.10
Bank Draft	69	0.00	-3,461,312.84	-3,461,312.84
Check	199	-22,958.85	-2,055,303.95	-2,078,262.80
Deposit	184	0.00	1,452,971.95	1,452,971.95
EFT	11	0.00	-525,862.81	-525,862.81
AP Automation	1	0.00	-19.99	-19.99
		-22,958.85	-4,589,453.54	-4,612,412.39



Bank Statement Register

Iowa Public Agency Investment Trust
Period 11/1/2024 - 11/30/2024
Packet: BRPKT00276

Bank Statement		General Ledger	
Beginning Balance	22,468,642.86	Account Balance	22,468,642.86
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	82,854.13	Adjustments	82,854.13
Ending Balance	22,551,496.99	Adjusted Account Balance	22,551,496.99

Statement Ending Balance	22,551,496.99
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

001-000-1150	IPAIT - GENERAL FUND 11763 MM
110-000-1159	IPAIT - ROAD FUND 125
121-000-1150	IPAIT - LOSST 128
167-000-1150	IPAIT - LIBRARY T&A MM 110
200-000-1162	IPAIT - DEBT SERVICE 124
306-000-1150	IPAIT - CITY CAMPUS 131
325-000-1150	IPAIT - STREETS MASTER PLAN 133
327-000-1150	IPAIT - GRANT ST S/COMMUTER LOOP 126
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 112
335-000-1150	IPAIT - PARKS 109
337-000-1150	IPAIT - THE CROSSING
338-000-1150	IPAIT - MAINSTREET STORMWATER 118
340-000-1150	IPAIT - UNDRPASS HWY65 114
341-000-1150	IPAIT - TIF PARKLAND 115
342-000-1150	IPAIT - IST & MAIN ECON
344-000-1150	IPAIT - 16TH ST NE - GRANT TO PLEASANT
346-000-1150	IPAIT - CITY HALL
347-000-1150	IPAIT - BRIDGE INTERSECTION 121
348-000-1150	IPAIT - NE STWATER EXPAN/DOWNSTRM CAP 122
350-000-1150	IPAIT - PROJECT BLUEJAY 202
351-000-1150	IPAIT - LIBRARY EXPANSION 129
353-000-1150	IPAIT - OMEGA 120
354-000-1150	IPAIT - COMMERCE CROSSING
355-000-1150	IPAIT - CENTRAL DISTRICT STORMWATER 134
356-000-1150	IPAIT - CERTIFIED SITE IMPROVEMENTS 132
500-000-1150	IPAIT - CEMETERY T/A 108
600-000-1151	IPAIT - WATER OPERAT 104
600-000-1159	IPAIT - UTILITY DEPOSITS 111
610-000-1151	IPAIT - SEWER OPERAT 103

610-000-1153	IPAIT - NW TRK SEWR EXT 117
610-000-1154	IPAIT - SEWER RESERVE 201
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 130

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
11/30/2024	INT0001169	Interest	INTEREST GENERAL	001-950-4-4300	4,930.61
11/30/2024	INT0001185	Interest	INTEREST STREETS	325-210-4-4300	12,853.30
11/30/2024	INT0001184	Interest	INTEREST CERTIFIED	356-520-4-4300	14,263.34
11/30/2024	INT0001183	Interest	INTEREST CAMPUS	306-150-4-4300	18,117.87
11/30/2024	INT0001182	Interest	INTEREST 2020E	741-865-4-4300	587.71
11/30/2024	INT0001181	Interest	INTEREST LOSST	121-950-4-4301	755.60
11/30/2024	INT0001180	Interest	INTEREST LOOP	327-210-4-4300	569.64
11/30/2024	INT0001179	Interest	INTEREST ROAD	110-210-4-4300	934.94
11/30/2024	INT0001186	Interest	INTEREST CENTRAL	355-865-4-4300	9,585.00
11/30/2024	INT0001178	Interest	INTEREST DEBT	200-125-4-4300	482.40
11/30/2024	INT0001176	Interest	INTEREST NW TRUNK	610-815-4-4300	148.83
11/30/2024	INT0001175	Interest	INTEREST DEPOSITS	600-810-4-4300	1,389.53
11/30/2024	INT0001174	Interest	INTEREST LIBRARY	167-410-4-4300	22.84
11/30/2024	INT0001173	Interest	INTEREST PARKS	335-430-4-4300	8,481.73
11/30/2024	INT0001172	Interest	INTEREST CEMETERY	500-450-4-4300	105.62
11/30/2024	INT0001171	Interest	INTEREST WATER	600-810-4-4300	2,782.70
11/30/2024	INT0001170	Interest	INTEREST SEWER	610-815-4-4300	6,388.30
11/30/2024	INT0001177	Interest	INTEREST TIF	347-520-4-4300	3.13
11/30/2024	INT0001187	Interest	INTEREST 2020C	610-815-4-4300	451.04
Total Adjustments (19)					82,854.13



Bank Statement Register

Cemetery Perpetual Care

Period 11/1/2024 - 11/30/2024

Packet: BRPKT00275

Bank Statement

General Ledger

Beginning Balance	3,754.01	Account Balance	3,754.01
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	13.07	Adjustments	13.07
Ending Balance	3,767.08	Adjusted Account Balance	3,767.08

Statement Ending Balance	3,767.08
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

500-000-1111 SAVINGS - CEMETERY XXX1037

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
11/30/2024	INT0001168	Interest	INTEREST	500-450-4-4300	13.07
Total Adjustments (1)					13.07



Check Register

Packet: APPKT01022 - REISSUE KONICA CHECK

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2619	KONICA MINOLTA PREMIER FINANCIAL	12/16/2024	Regular	0.00	244.52	64695

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	244.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	244.52

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	244.52
			244.52



Check Register

Packet: APPKT01026 - PYPKT00640 - 12/02-12/15/2024 PAID ON
12/20/2024

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2691	POLK COUNTY SHERIFF	12/19/2024	Regular	0.00	474.83	64696

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	474.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	474.83

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	474.83
			474.83



Check Register

Packet: APPKT01028 - 12/19/2024 FOR MEETING ON 1/6/2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2687	AT&T MOBILITY	12/19/2024	Regular	0.00	474.39	64697
1228	CINTAS CORPORATION #762	12/19/2024	Regular	0.00	73.44	64698
2075	CORE & MAIN LP	12/19/2024	Regular	0.00	31.56	64699
2137	JESTER INSURANCE SERVICE	12/19/2024	Regular	0.00	303.00	64700
0251	MICROBAC LABORATORIES, INC	12/19/2024	Regular	0.00	140.00	64701
2373	STEW HANSEN DODGE CITY	12/19/2024	Regular	0.00	454.52	64702
2239	UPHDM OCCUPATIONAL MEDICINE	12/19/2024	Regular	0.00	195.00	64703
2231	VERIZON WIRELESS	12/19/2024	Regular	0.00	1,973.40	64704
1069	FIRST NATIONAL BANK OMAHA	12/09/2024	Bank Draft	0.00	1,964.27	DFT0003564
0387	TREASURER - STATE OF IOWA	12/05/2024	Bank Draft	0.00	10,535.74	DFT0003581
2254	TCM BANK NA	12/12/2024	Bank Draft	0.00	618.71	DFT0003582
0387	TREASURER - STATE OF IOWA	12/05/2024	Bank Draft	0.00	2,007.73	DFT0003583
2254	TCM BANK NA	12/13/2024	Bank Draft	0.00	161.96	DFT0003584
2757	GOOGLE LLC	12/05/2024	Bank Draft	0.00	22.90	DFT0003585

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	8	0.00	3,645.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	15,311.31
EFT's	0	0	0.00	0.00
	17	14	0.00	18,956.62

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	18,956.62
			<u>18,956.62</u>



Check Register

Packet: APPKT01030 - DON TIMMINS CROP LOSS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2907	DONALD C. TIMMINS, L.C.	12/20/2024	Regular	0.00	22,015.16	64705

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	22,015.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	22,015.16

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	22,015.16
			22,015.16



Check Register

Packet: APPKT01029 - 12/19/24 AP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2905	ARMOR EQUIPMENT	12/20/2024	AP Automation	0.00	530.24	APA000104
1003	BONDURANT CHAMBER OF COMME	12/20/2024	AP Automation	0.00	1,100.00	APA000105
1537	BOUND TREE MEDICAL LLC	12/20/2024	AP Automation	0.00	1,065.11	APA000106
0577	CAPITAL CITY EQUIPMENT	12/20/2024	AP Automation	0.00	30.54	APA000107
0097	CITY OF DES MOINES	12/20/2024	AP Automation	0.00	66,773.30	APA000108
1580	D & K PRODUCTS	12/20/2024	AP Automation	0.00	465.50	APA000109
2828	ELECTRIC PUMP INC.	12/20/2024	AP Automation	0.00	309.50	APA000110
2906	EMS DETERGENT SERVICES	12/20/2024	AP Automation	0.00	263.45	APA000111
0193	HAWKEYE TRUCK EQUIPMENT	12/20/2024	AP Automation	0.00	689.60	APA000112
2754	HR GREEN, INC.	12/20/2024	AP Automation	0.00	26,546.50	APA000113
1062	IOWA PRISON INDUSTRIES	12/20/2024	AP Automation	0.00	2,489.80	APA000114
0904	INTERSTATE BATTERY	12/20/2024	AP Automation	0.00	50.95	APA000115
2736	MCCLURE	12/20/2024	AP Automation	0.00	10,500.00	APA000116
0842	MENARDS - ALTOONA	12/20/2024	AP Automation	0.00	831.29	APA000117
2421	MID COUNTRY MACHINERY, INC	12/20/2024	AP Automation	0.00	21,984.50	APA000118
2872	MIRACLE RECREATION EQUIPMENT	12/20/2024	AP Automation	0.00	446.93	APA000119
0308	MUNICIPAL SUPPLY, INC.	12/20/2024	AP Automation	0.00	8,343.42	APA000120
2492	NATIONAL PUBLIC EMPLOYER LABO	12/20/2024	AP Automation	0.00	215.00	APA000121
2192	OMNI EMS	12/20/2024	AP Automation	0.00	1,017.22	APA000122
1457	OREILLY AUTO PARTS	12/20/2024	AP Automation	0.00	97.95	APA000123
1504	SHIVE-HATTERY INC	12/20/2024	AP Automation	0.00	3,768.17	APA000124
1106	SPRAYER SPECIALTIES, INC.	12/20/2024	AP Automation	0.00	64.80	APA000125
2222	SURVEYING AND MAPPING, LLC	12/20/2024	AP Automation	0.00	75.00	APA000126
2886	TERRACON CONSULTANTS, INC	12/20/2024	AP Automation	0.00	6,413.75	APA000127
2661	THE REINALT - THOMAS CORPORATI	12/20/2024	AP Automation	0.00	522.00	APA000128
1161	VEENSTRA & KIMM, INC.	12/20/2024	AP Automation	0.00	74,059.08	APA000129
2595	VENDNOVATION, LLC	12/20/2024	AP Automation	0.00	50.00	APA000130
2157	WELTER STORAGE	12/20/2024	AP Automation	0.00	1,215.00	APA000131
2887	WOODYS AUTO REPAIR SERVICE BO	12/20/2024	AP Automation	0.00	63.19	APA000132

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	53	29	0.00	229,981.79
	53	29	0.00	229,981.79

AP Automation	53	29	0.00	229,981.79
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	229,981.79
			<u>229,981.79</u>



Check Register

Packet: APPKT01031 - 12/23/24 FOR MEETING ON 1/6/25

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2909	JAMIE CRISWELL	12/23/2024	Regular	0.00	96.00	64706
2908	SUSAN CUTLER	12/23/2024	Regular	0.00	16.00	64707

Bank Code AP Bank Code Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	112.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	112.00

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	112.00
			112.00



Check Register

Packet: APPKT01038 - PYPKT00647 - 12/16-12/29/24 PAID ON
01/03/25

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2691	POLK COUNTY SHERIFF	12/30/2024	Regular	0.00	479.79	64708

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	479.79
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	479.79

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	479.79
			479.79



Check Register

Packet: APPKT01040 - 12/31/24 AP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2412	ALLIANCE CONSTRUCTION GROUP	12/31/2024	AP Automation	0.00	31,587.50	APA000133
2705	AMAZON CAPITAL SERVICES	12/31/2024	AP Automation	0.00	562.30	APA000134
2638	BOLTON & MENK, INC	12/31/2024	AP Automation	0.00	1,072.00	APA000135
1537	BOUND TREE MEDICAL LLC	12/31/2024	AP Automation	0.00	273.60	APA000136
2792	CALIBER CONCRETE, LLC	12/31/2024	AP Automation	0.00	135,938.24	APA000137
2510	CENTRAL IOWA MECHANICAL	12/31/2024	AP Automation	0.00	282.75	APA000138
0095	CFI SALES INC.	12/31/2024	AP Automation	0.00	338.97	APA000139
2415	DES MOINES STEEL CO	12/31/2024	AP Automation	0.00	32.68	APA000140
0936	FEH ASSOCIATES, INC.	12/31/2024	AP Automation	0.00	17,500.00	APA000141
2911	GENERAL PARTS LLC	12/31/2024	AP Automation	0.00	611.00	APA000142
0193	HAWKEYE TRUCK EQUIPMENT	12/31/2024	AP Automation	0.00	107.43	APA000143
2388	HOTSY CLEANING SYSTEMS	12/31/2024	AP Automation	0.00	2,640.99	APA000144
2754	HR GREEN, INC.	12/31/2024	AP Automation	0.00	23,739.10	APA000145
2440	HSI EMERGENCY CARE SOLUTIONS, I	12/31/2024	AP Automation	0.00	76.90	APA000146
2765	I & S GROUP, INC.	12/31/2024	AP Automation	0.00	17,000.00	APA000147
1062	IOWA PRISON INDUSTRIES	12/31/2024	AP Automation	0.00	78.60	APA000148
0842	MENARDS - ALTOONA	12/31/2024	AP Automation	0.00	49.54	APA000149
0280	MENARDS - ANKENY	12/31/2024	AP Automation	0.00	13.77	APA000150
2650	MIDWEST CRITICAL POWER LLC	12/31/2024	AP Automation	0.00	5,813.51	APA000151
0979	NAPA AUTO PARTS	12/31/2024	AP Automation	0.00	51.90	APA000152
1457	OREILLY AUTO PARTS	12/31/2024	AP Automation	0.00	1,067.51	APA000153
2549	PEDIATRIC EMERGENCY STANDARDS	12/31/2024	AP Automation	0.00	1,752.98	APA000154
1628	QUICK SUPPLY CO.	12/31/2024	AP Automation	0.00	34.58	APA000155
2017	RDG PLANNING & DESIGN	12/31/2024	AP Automation	0.00	7,030.47	APA000156
1975	RW EXCAVATING SOLUTIONS, LLC	12/31/2024	AP Automation	0.00	151,970.60	APA000157
1504	SHIVE-HATTERY INC	12/31/2024	AP Automation	0.00	16,044.54	APA000158
1534	STRATUS BUILDNG SOLUTIONS IOW,	12/31/2024	AP Automation	0.00	475.00	APA000159
1346	STRYKER SALES CORPORATION	12/31/2024	AP Automation	0.00	98.28	APA000160
2706	VALEO NETWORKS	12/31/2024	AP Automation	0.00	3,875.40	APA000161

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	37	29	0.00	420,120.14
	37	29	0.00	420,120.14

AP Automation	37	29	0.00	420,120.14
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	420,120.14
			<u>420,120.14</u>



Check Register

Packet: APPKT01032 - 12/31/24 FOR MEETING ON 1/6/25

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2600	AIRGAS USA, LLC	12/31/2024	Regular	0.00	74.40	64709
2687	AT&T MOBILITY	12/31/2024	Regular	0.00	679.09	64710
1228	CINTAS CORPORATION #762	12/31/2024	Regular	0.00	75.30	64711
2910	DES MOINES BLUE PRINT CO. INC	12/31/2024	Regular	0.00	964.63	64712
0230	IOWA ONE CALL	12/31/2024	Regular	0.00	164.00	64713
0251	MICROBAC LABORATORIES, INC	12/31/2024	Regular	0.00	70.00	64714
2112	DANIELLE SPOERRY	12/31/2024	Regular	0.00	47.62	64715
1813	UNITYPOINT CLINIC-OCCUPATI MED	12/31/2024	Regular	0.00	191.00	64716
0073	BRICK GENTRY P.C.	12/04/2024	Bank Draft	0.00	800,714.00	DFT0003586
0073	BRICK GENTRY P.C.	12/16/2024	Bank Draft	0.00	10,000.00	DFT0003587
0144	DES MOINES WATER WORKS	12/23/2024	Bank Draft	0.00	45,026.41	DFT0003588
0291	MIDAMERICAN ENERGY	01/03/2025	Bank Draft	0.00	9,876.61	DFT0003589
0050	UMB BANK	12/24/2024	Bank Draft	0.00	250.00	DFT0003590
0050	UMB BANK	12/24/2024	Bank Draft	0.00	250.00	DFT0003591
0050	UMB BANK	12/24/2024	Bank Draft	0.00	250.00	DFT0003592
0050	UMB BANK	12/24/2024	Bank Draft	0.00	250.00	DFT0003593
0050	UMB BANK	12/24/2024	Bank Draft	0.00	300.00	DFT0003594
0050	UMB BANK	12/24/2024	Bank Draft	0.00	600.00	DFT0003595
0050	UMB BANK	12/24/2024	Bank Draft	0.00	600.00	DFT0003596
1069	FIRST NATIONAL BANK OMAHA	12/20/2024	Bank Draft	0.00	1,091.93	DFT0003597
0772	FRANCOTYP-POSTALIA INC	12/19/2024	Bank Draft	0.00	500.00	DFT0003598
0073	BRICK GENTRY P.C.	12/26/2024	Bank Draft	0.00	178,445.46	DFT0003599
2336	RYAN COMPANIES US INC.	12/27/2024	Bank Draft	0.00	326,509.03	DFT0003600
1148	MCANINCH CORPORATION	12/27/2024	Bank Draft	0.00	6,935.74	DFT0003601
2895	JAMES CONSTRUCTION	12/27/2024	Bank Draft	0.00	51,091.00	DFT0003602

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	8	0.00	2,266.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	1,432,690.18
EFT's	0	0	0.00	0.00
	26	25	0.00	1,434,956.22

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	1,425,079.61
999	POOLED CASH	1/2025	9,876.61
			1,434,956.22



Payable Register

Payable Detail by Vendor Name

Packet: APPKT01027 - PYPKT00640 - 12/02-12/15/2024 PAID ON
12/20/2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 31,212.59
INV0004453	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	1,899.47	0.00	0.00	0.00	1,899.47
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003565
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,899.47	0.00	0.00	0.00	1,899.47	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,899.47	100.00%				
INV0004459	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	22,602.11	0.00	0.00	0.00	22,602.11
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003571
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	22,602.11	0.00	0.00	0.00	22,602.11	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				22,602.11	100.00%				
INV0004460	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	1,142.88	0.00	0.00	0.00	1,142.88
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003572
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	1,142.88	0.00	0.00	0.00	1,142.88	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,142.88	100.00%				
INV0004462	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	1,559.05	0.00	0.00	0.00	1,559.05
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003574
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,559.05	0.00	0.00	0.00	1,559.05	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,559.05	100.00%				
INV0004463	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	3,789.00	0.00	0.00	0.00	3,789.00
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003575
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	3,789.00	0.00	0.00	0.00	3,789.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				3,789.00	100.00%				
INV0004464	Invoice	1/1/2025	1/1/2025	1/1/2025	1/1/2025	220.08	0.00	0.00	0.00	220.08
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 1/1/2025			Bank Draft:	DFT0003576

Payable Register

Packet: APPKT01027 - PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
VISION AVISES Distributions	Service	0.00	0.00	220.08	0.00	0.00	0.00	220.08			
Account Number	Account Name	Project Account Key			Amount	Percent					
112-050-2132	VISION WITHHOLDING				220.08	100.00%					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 164.53

INV0004469	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	164.53	0.00	0.00	0.00	164.53
Unemployment Insurance	AP Bank Code - AP Bank			No	Payment Date: 12/20/2024			Bank Draft:	DFT0003580	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance Distributions	NA		0.00	0.00	164.53	0.00	0.00	0.00	164.53	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2122	STATE WITHHOLDING				164.53	100.00%				

Vendor: [0239 - IPERS](#)

Vendor Total: 21,062.91

INV0004461	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	567.07	0.00	0.00	0.00	567.07
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 12/20/2024			Bank Draft:		DFT0003573
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	567.07	0.00	0.00	0.00	567.07	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				567.07	100.00%				

INV0004465	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	20,495.84	0.00	0.00	0.00	20,495.84
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 12/20/2024			Bank Draft:		DFT0003577
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	6,919.79	0.00	0.00	0.00	6,919.79	
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2123	IPERS WITHHOLDING				6,919.79	100.00%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	13,576.05	0.00	0.00	0.00	13,576.05
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			13,576.05	100.00%			

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 31,076.68

INV0004468	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	31,076.68	0.00	0.00	0.00	31,076.68
Federal Tax Withheld	AP Bank Code - AP Bank			No	Payment Date: 12/20/2024			Bank Draft:		DFT0003579
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding Distributions	NA		0.00	0.00	16,214.16	0.00	0.00	0.00	16,214.16	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				16,214.16	0%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding Distributions	NA	0.00	0.00	3,809.22	0.00	0.00	0.00	3,809.22
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			3,809.22	0%			

Payable Register

Packet: APPKT01027 - PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Federal Tax Withheld Distributions	NA	0.00	0.00	11,053.30	0.00	0.00	0.00	11,053.30		
Account Number	Account Name	Project Account Key			Amount	Percent				
670-050-2120	FEDERAL WITHHOLDING				20.22	0%				
741-050-2120	FEDERAL WITHHOLDING				369.49	0%				
610-050-2120	FEDERAL WITHHOLDING				911.10	0%				
600-050-2120	FEDERAL WITHHOLDING				986.52	0%				
110-050-2120	FEDERAL WITHHOLDING				1,091.71	0%				
001-050-2120	FEDERAL WITHHOLDING				7,674.26	0%				

Vendor: 2249 - ISOLVED BENEFIT SERVICES

Vendor Total: 2,286.29

INV0004454	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	2,239.13	0.00	0.00	0.00	2,239.13
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 12/20/2024			Bank Draft:	DFT0003566

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,239.13	0.00	0.00	0.00	2,239.13
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				2,239.13	100.00%		

INV0004455	Invoice	12/20/2024	12/20/2024	1/6/2025	12/20/2024	47.16	0.00	0.00	0.00	47.16
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 1/6/2025			Bank Draft:	DFT0003567

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE Distributions	Service	0.00	0.00	47.16	0.00	0.00	0.00	47.16
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				47.16	0%		

Vendor: 1274 - MISSION SQUARE

Vendor Total: 2,407.13

INV0004456	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	1,448.00	0.00	0.00	0.00	1,448.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 12/20/2024			Bank Draft:	DFT0003568

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	1,448.00	0.00	0.00	0.00	1,448.00
Account Number	Account Name	Project Account Key			Amount	Percent		
001-050-2130	ICMA-RC				1,448.00	100.00%		

INV0004457	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	411.13	0.00	0.00	0.00	411.13
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 12/20/2024			Bank Draft:	DFT0003569

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEFERRED COMPENSATION Distributions	Service	0.00	0.00	411.13	0.00	0.00	0.00	411.13
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			411.13	100.00%			

INV0004458	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	548.00	0.00	0.00	0.00	548.00
ICMA-ROTH	AP Bank Code - AP Bank				No	Payment Date: 12/20/2024			Bank Draft:	DFT0003570

Payable Register

Packet: APPKT01027 - PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ICMA-ROTH Distributions	NA	0.00	0.00	548.00	0.00	0.00	0.00	548.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
110-050-2130	ICMA-RC				5.00	0.91%				
600-050-2130	ICMA-RC				31.20	5.69%				
610-050-2130	ICMA-RC				31.20	5.69%				
001-050-2130	ICMA-RC				480.60	87.70%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 4,791.90

INV0004467	Invoice	12/20/2024	12/20/2024	12/20/2024	12/20/2024	4,791.90	0.00	0.00	0.00	4,791.90
State Tax Withholding	AP Bank Code - AP Bank	No				Payment Date: 12/20/2024	Bank Draft: DFT0003578			

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions	NA	0.00	0.00	4,791.90	0.00	0.00	0.00	4,791.90
Account Number	Account Name	Project Account Key			Amount	Percent		
600-050-2122	STATE WITHHOLDING				414.23	8.64%		
001-050-2122	STATE WITHHOLDING				3,333.00	69.55%		
110-050-2122	STATE WITHHOLDING				472.38	9.86%		
610-050-2122	STATE WITHHOLDING				374.51	7.82%		
670-050-2122	STATE WITHHOLDING				15.18	0.32%		
741-050-2122	STATE WITHHOLDING				182.60	3.81%		

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	93,002.03	0.00	0.00	0.00	93,002.03	93,002.03	0.00
Grand Total:		93,002.03	0.00	0.00	0.00	93,002.03	93,002.03	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	7,674.26
001-050-2122	STATE WITHHOLDING	3,333.00
001-050-2130	ICMA-RC	2,339.73
Total:		13,346.99

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	1,091.71
110-050-2122	STATE WITHHOLDING	472.38
110-050-2130	ICMA-RC	5.00
Total:		1,569.09

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	20,023.38
112-050-2122	STATE WITHHOLDING	164.53
112-050-2123	IPERS WITHHOLDING	21,062.91
112-050-2124	HEALTH INSURANCE WITHHOLDING	29,093.04
112-050-2125	DENTAL INSURANCE	1,899.47
112-050-2132	VISION WITHHOLDING	220.08
Total:		72,463.41

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	986.52
600-050-2122	STATE WITHHOLDING	414.23
600-050-2130	ICMA-RC	31.20
Total:		1,431.95

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	911.10
610-050-2122	STATE WITHHOLDING	374.51
610-050-2130	ICMA-RC	31.20
Total:		1,316.81

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	20.22
670-050-2122	STATE WITHHOLDING	15.18
Total:		35.40

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	369.49
741-050-2122	STATE WITHHOLDING	182.60
Total:		552.09

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,286.29
Total:		2,286.29



Payable Register

Payable Detail by Vendor Name

Packet: APPKT01037 - PYPKT00643 - SANDER'S RETIREMENT PAYOUT

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 27.66

INV0004496	Invoice	3/28/2025	3/28/2025	3/28/2025	3/28/2025	27.66	0.00	0.00	0.00	27.66
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 3/28/2025		Bank Draft: DFT0003605		

Payable Address: UI TAX - SCAN 2
1000 E GRAND AVE
DES MOINES, Iowa 50319-0209

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance	NA	0.00	0.00	27.66	0.00	0.00	0.00	27.66

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2122	STATE WITHHOLDING		27.66	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 12,639.47

INV0004495	Invoice	1/3/2025	1/3/2025	1/3/2025	1/3/2025	12,639.47	0.00	0.00	0.00	12,639.47
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 1/3/2025		Bank Draft: DFT0003604		

Payable Address:

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	3,410.26	0.00	0.00	0.00	3,410.26

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		3,410.26	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	797.56	0.00	0.00	0.00	797.56

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		797.56	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	8,431.65	0.00	0.00	0.00	8,431.65

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2120	FEDERAL WITHHOLDING		8,431.65	100.00%

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 1,024.47

INV0004494	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	1,024.47	0.00	0.00	0.00	1,024.47
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 1/31/2025		Bank Draft: DFT0003603		

Payable Address: WITHHOLD TAX PRCS-IA DEPT REV
PO BOX 10411
DES MOINES, Iowa 50306

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	1,024.47	0.00	0.00	0.00	1,024.47

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-050-2122	STATE WITHHOLDING		1,024.47	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	13,691.60	0.00	0.00	0.00	13,691.60	13,691.60	0.00
Grand Total:		13,691.60	0.00	0.00	0.00	13,691.60	13,691.60	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	8,431.65
001-050-2122	STATE WITHHOLDING	1,024.47
Total:		9,456.12

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	4,207.82
112-050-2122	STATE WITHHOLDING	27.66
Total:		4,235.48



Payable Register

Payable Detail by Vendor Name

Packet: APPKT01039 - PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS								Vendor Total:		31,212.61
INV0004497	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	1,899.47	0.00	0.00	0.00	1,899.47
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 2/1/2025		Bank Draft:		DFT0003606
Payable Address: EMPLOYEE BENEFIT SYSTEMS 214 N MAIN STREET BURLINGTON, Iowa 52601-										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,899.47	0.00	0.00	0.00	1,899.47	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,899.47	100.00%				
INV0004503										
HEALTH INSURANCE WELLMARK	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	22,602.11	0.00	0.00	0.00	22,602.11
	AP Bank Code - AP Bank				No	Payment Date: 2/1/2025		Bank Draft:		DFT0003612
Payable Address: EMPLOYEE BENEFIT SYSTEMS 214 N MAIN STREET BURLINGTON, Iowa 52601-										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	22,602.11	0.00	0.00	0.00	22,602.11	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				22,602.11	100.00%				
INV0004504										
EBS ADMIN COST	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	1,142.88	0.00	0.00	0.00	1,142.88
	AP Bank Code - AP Bank				No	Payment Date: 2/1/2025		Bank Draft:		DFT0003613
Payable Address: EMPLOYEE BENEFIT SYSTEMS 214 N MAIN STREET BURLINGTON, Iowa 52601-										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	1,142.88	0.00	0.00	0.00	1,142.88	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,142.88	100.00%				
INV0004506										
LIFE & DIS PRINCIPAL	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	1,559.05	0.00	0.00	0.00	1,559.05
	AP Bank Code - AP Bank				No	Payment Date: 2/1/2025		Bank Draft:		DFT0003615
Payable Address: EMPLOYEE BENEFIT SYSTEMS 214 N MAIN STREET BURLINGTON, Iowa 52601-										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,559.05	0.00	0.00	0.00	1,559.05	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,559.05	100.00%				
INV0004507										
SELF FUNDED DEDUCTABLE INSURANCE	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	3,789.00	0.00	0.00	0.00	3,789.00
	AP Bank Code - AP Bank				No	Payment Date: 2/1/2025		Bank Draft:		DFT0003616
Payable Address: EMPLOYEE BENEFIT SYSTEMS 214 N MAIN STREET BURLINGTON, Iowa 52601-										

Payable Register

Packet: APPKT01039 - PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SELF FUNDED DEDUCTABLE INSURANCE	Service	0.00	0.00	3,789.00	0.00	0.00	0.00	3,789.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
112-050-2124	HEALTH INSURANCE WITHHOLDING			3,789.00	100.00%					
INV0004508	Invoice	2/1/2025	2/1/2025	2/1/2025	2/1/2025	220.10	0.00	0.00	0.00	220.10
VISION AVISES	AP Bank Code - AP Bank			No	Payment Date: 2/1/2025			Bank Draft:		DFT0003617

Payable Address: EMPLOYEE BENEFIT SYSTEMS
214 N MAIN STREET
BURLINGTON, Iowa 52601-

BORENGSON, Iowa 52001

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
VISION AVISES Distributions	Service	0.00	0.00	220.10	0.00	0.00	0.00	220.10
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2132	VISION WITHHOLDING			220.10	100.00%			

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 423.51

INV0004513	Invoice	3/28/2025	3/28/2025	3/28/2025	3/28/2025	423.51	0.00	0.00	0.00	423.51
Unemployment Insurance	AP Bank Code - AP Bank			No	Payment Date: 3/28/2025			Bank Draft:	DFT0003621	

Payable Address: UI TAX - SCAN 2
1000 E GRAND AVE
DES MOINES, Iowa 50319-0209

DES MOINES, IOWA 50319-0209

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance Distributions	NA	0.00	0.00	423.51	0.00	0.00	0.00	423.51
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2122	STATE WITHHOLDING			423.51	100.00%			

Vendor: [0239 - IPERS](#)

Vendor Total: 22,456.08

INV0004505	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	567.07	0.00	0.00	0.00	567.07
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 1/31/2025			Bank Draft:	DFT0003614	

Payable Address: PO BOX 9117
DES MOINES, Iowa 50306-9117

DES MOINES, IOWA 50300-5117

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	567.07	0.00	0.00	0.00	567.07
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			567.07	100.00%			

INV0004509	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	21,889.01	0.00	0.00	0.00	21,889.01
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 1/31/2025			Bank Draft:	DFT0003618	

Payable Address: PO BOX 9117
DES MOINES, Iowa 50306-9117

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	8,381.70	0.00	0.00	0.00	8,381.70
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			8,381.70	100.00%			

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	13,507.31	0.00	0.00	0.00	13,507.31
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			13,507.31	100.00%			

Payable Register

Packet: APPKT01039 - PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 33,475.33

INV0004512	Invoice	1/3/2025	1/3/2025	1/3/2025	1/3/2025	33,475.33	0.00	0.00	0.00	33,475.33
Federal Tax Withheld	AP Bank Code - AP Bank	No	Payment Date: 1/3/2025					Bank Draft:	DFT0003620	

Payable Address:

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding Distributions	NA	0.00	0.00	17,385.42	0.00	0.00	0.00	17,385.42

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		17,385.42	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding Distributions	NA	0.00	0.00	4,065.94	0.00	0.00	0.00	4,065.94

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		4,065.94	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld Distributions	NA	0.00	0.00	12,023.97	0.00	0.00	0.00	12,023.97

Account Number	Account Name	Project Account Key	Amount	Percent
670-050-2120	FEDERAL WITHHOLDING		19.51	0.16%
741-050-2120	FEDERAL WITHHOLDING		321.93	2.68%
610-050-2120	FEDERAL WITHHOLDING		858.97	7.14%
600-050-2120	FEDERAL WITHHOLDING		927.23	7.71%
110-050-2120	FEDERAL WITHHOLDING		949.69	7.90%
001-050-2120	FEDERAL WITHHOLDING		8,946.64	74.41%

Vendor: [2249 - ISOLVED BENEFIT SERVICES](#)

Vendor Total: 2,391.29

INV0004498	Invoice	1/3/2025	1/3/2025	1/3/2025	1/3/2025	2,341.32	0.00	0.00	0.00	2,341.32
Payroll Deduction	AP Bank Code - AP Bank	No	Payment Date: 1/3/2025					Bank Draft:	DFT0003607	

Payable Address: 1454 30th Street
West Des Moines, Iowa 50266-

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,341.32	0.00	0.00	0.00	2,341.32

Account Number	Account Name	Project Account Key	Amount	Percent
820-050-2131	SELF-FUNDED WITHHOLDING		2,341.32	100.00%

INV0004499	Invoice	2/6/2025	2/6/2025	2/6/2025	2/6/2025	49.97	0.00	0.00	0.00	49.97
FSA ADMIN FEE	AP Bank Code - AP Bank	No	Payment Date: 2/6/2025					Bank Draft:	DFT0003608	

Payable Address: 1454 30th Street
West Des Moines, Iowa 50266-

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE Distributions	Service	0.00	0.00	49.97	0.00	0.00	0.00	49.97

Account Number	Account Name	Project Account Key	Amount	Percent
820-050-2131	SELF-FUNDED WITHHOLDING		49.97	100.00%

Vendor: [1274 - MISSION SQUARE](#)

Vendor Total: 2,407.13

INV0004500	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	1,448.00	0.00	0.00	0.00	1,448.00
Payroll Deduction	AP Bank Code - AP Bank	No	Payment Date: 1/31/2025					Bank Draft:	DFT0003609	

Payable Address: 777 N CAPITOL ST NE
WASHINGTON, District of Columbia 20002

Payable Register

Packet: APPKT01039 - PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Payroll Deduction Distributions	NA	0.00	0.00	1,448.00	0.00	0.00	0.00	1,448.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2130	ICMA-RC				1,448.00	100.00%				
INV0004501	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	411.13	0.00	0.00	0.00	411.13
DEFFERED COMPENSATION	AP Bank Code - AP Bank			No	Payment Date: 1/31/2025			Bank Draft:		DFT0003610

Payable Address: 777 N CAPITOL ST NE
WASHINGTON, District of Columbia 20002

Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
DEFFERED COMPENSATION Distributions		Service		0.00	0.00	411.13	0.00	0.00	0.00	411.13
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2130	ICMA-RC				411.13	100.00%				
INV0004502	Invoice	1/31/2025	1/31/2025	1/31/2025	1/31/2025	548.00	0.00	0.00	0.00	548.00
ICMA-ROTH	AP Bank Code - AP Bank			No	Payment Date: 1/31/2025			Bank Draft:	DFT0003611	

Payable Address: 777 N CAPITOL ST NE
WASHINGTON, District of Columbia 20002

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ICMA-ROTH Distributions	NA	0.00	0.00	548.00	0.00	0.00	0.00	548.00
Account Number	Account Name	Project Account Key		Amount	Percent			
110-050-2130	ICMA-RC			5.00	0.91%			
610-050-2130	ICMA-RC			31.20	5.69%			
600-050-2130	ICMA-RC			31.20	5.69%			
001-050-2130	ICMA-RC			480.60	87.70%			

Vendor: 1832 - TREASURER - STATE OF IOWA	Vendor Total:	4,113.32
INV0004511	Invoice	1/31/2025 1/31/2025 1/31/2025 1/31/2025 4,113.32 0.00 0.00 0.00 4,113.32
State Tax Withholding	AP Bank Code - AP Bank	No Payment Date: 1/31/2025 Bank Draft: DFT0003619

Payable Address: WITHHOLD TAX PRCS-IA DEPT REV
PO BOX 10411
DES MOINES, Iowa 50306

DES MOINES, Iowa 50300

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions	NA	0.00	0.00	4,113.32	0.00	0.00	0.00	4,113.32
Account Number	Account Name	Project Account Key		Amount	Percent			
670-050-2122	STATE WITHHOLDING			12.77	0.31%			
741-050-2122	STATE WITHHOLDING			135.64	3.30%			
610-050-2122	STATE WITHHOLDING			280.03	6.81%			
001-050-2122	STATE WITHHOLDING			3,036.37	73.82%			
600-050-2122	STATE WITHHOLDING			309.23	7.52%			
110-050-2122	STATE WITHHOLDING			339.28	8.25%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	96,479.27	0.00	0.00	0.00	96,479.27	96,479.27	0.00
Grand Total:		96,479.27	0.00	0.00	0.00	96,479.27	96,479.27	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	8,946.64
001-050-2122	STATE WITHHOLDING	3,036.37
001-050-2130	ICMA-RC	2,339.73
Total:		14,322.74

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	949.69
110-050-2122	STATE WITHHOLDING	339.28
110-050-2130	ICMA-RC	5.00
Total:		1,293.97

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	21,451.36
112-050-2122	STATE WITHHOLDING	423.51
112-050-2123	IPERS WITHHOLDING	22,456.08
112-050-2124	HEALTH INSURANCE WITHHOLDING	29,093.04
112-050-2125	DENTAL INSURANCE	1,899.47
112-050-2132	VISION WITHHOLDING	220.10
Total:		75,543.56

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	927.23
600-050-2122	STATE WITHHOLDING	309.23
600-050-2130	ICMA-RC	31.20
Total:		1,267.66

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	858.97
610-050-2122	STATE WITHHOLDING	280.03
610-050-2130	ICMA-RC	31.20
Total:		1,170.20

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	19.51
670-050-2122	STATE WITHHOLDING	12.77
Total:		32.28

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	321.93
741-050-2122	STATE WITHHOLDING	135.64
Total:		457.57

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,391.29
Total:		2,391.29



Payment Register

APPKT01029 - 12/19/24 AP

01 - City of Bondurant, IA

Bank: AP Bank Code - AP Bank

Vendor Number	Vendor Name					Total Vendor Amount
2905	ARMOR EQUIPMENT					530.24
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0062003-IN	EQUIPMENT REPAIR	12/17/2024	12/17/2024	0.00	530.24	

Vendor Number	Vendor Name					Total Vendor Amount
1003	BONDURANT CHAMBER OF COMMERCE					1,100.00
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0004451	2025 MEMBERSHIP	12/17/2024	12/17/2024	0.00	1,100.00	

Vendor Number	Vendor Name					Total Vendor Amount
1537	BOUND TREE MEDICAL LLC					1,065.11
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
85580197	MEDICAL SUPPLIES - BP CUFF AND BLADDER	12/17/2024	12/17/2024	0.00	57.08	
85580198	MEDICAL SUPPLIES -	12/17/2024	12/17/2024	0.00	1,008.03	

Vendor Number	Vendor Name					Total Vendor Amount
0577	CAPITAL CITY EQUIPMENT					30.54
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
51779D	TOOL CAT REPAIR #206 PW	12/17/2024	12/17/2024	0.00	30.54	

Vendor Number	Vendor Name					Total Vendor Amount
0097	CITY OF DES MOINES					66,773.30
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
138282	MONTHLY CIP WRA	12/17/2024	12/17/2024	0.00	66,773.30	

Vendor Number	Vendor Name					Total Vendor Amount
1580	D & K PRODUCTS					465.50
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
85705IN	ICE MELT	12/18/2024	12/18/2024	0.00	465.50	

Vendor Number	Vendor Name					Total Vendor Amount
2828	ELECTRIC PUMP INC.					309.50
Payment Type	Payment Number					Payment Date
Check						12/19/2024
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025376	LIFT STATION SERVICE - PAINE HEIGHTS	12/18/2024	12/18/2024	0.00	309.50	

Payment Register

APPKT01029 - 12/19/24 AP

Vendor Number	Vendor Name					Total Vendor Amount	
2906	EMS DETERGENT SERVICES					263.45	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	263.45		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1012052409	EMS SUPPLIES	12/18/2024	12/18/2024	0.00	263.45		
Vendor Number	Vendor Name					Total Vendor Amount	
0193	HAWKEYE TRUCK EQUIPMENT					689.60	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	689.60		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
164522	VEHICLE REPAIR 107	12/18/2024	12/18/2024	0.00	528.05		
164668	PW VEHICLE MAINTNACE SNOW PLOW	12/18/2024	12/18/2024	0.00	89.55		
164765	TRUCK REPAIR #107	12/18/2024	12/18/2024	0.00	72.00		
Vendor Number	Vendor Name					Total Vendor Amount	
2754	HR GREEN, INC.					26,546.50	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	26,546.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
181847	2ND STREET WIDENING	12/18/2024	12/18/2024	0.00	26,546.50		
Vendor Number	Vendor Name					Total Vendor Amount	
0904	INTERSTATE BATTERY					50.95	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	50.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
607146	VEHICLE MAINTNANCE VALVE TURNING MACHINE	12/18/2024	12/18/2024	0.00	50.95		
Vendor Number	Vendor Name					Total Vendor Amount	
1062	IOWA PRISON INDUSTRIES					2,489.80	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	2,489.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
300560	STREET SIGNS	12/18/2024	12/18/2024	0.00	2,387.80		
300657	CROSSING GUARD SIGNS	12/18/2024	12/18/2024	0.00	102.00		
Vendor Number	Vendor Name					Total Vendor Amount	
2736	MCCLURE					10,500.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	10,500.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
156434	15TH ST PROJECT	12/18/2024	12/18/2024	0.00	10,500.00		
Vendor Number	Vendor Name					Total Vendor Amount	
0842	MENARDS - ALTOONA					831.29	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				12/19/2024	831.29		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
10939	REORGANIZE SHOP SUPPLIES PLUG	12/18/2024	12/18/2024	0.00	5.69		
10957	SNOW FENCE	12/18/2024	12/18/2024	0.00	45.97		
11200	REORGANIZE PUBLIC WORK SUPPLIES	12/18/2024	12/18/2024	0.00	32.98		
11295	SNOW AND SHOP SUPPLIES	12/18/2024	12/18/2024	0.00	35.85		
11378	CHRISTMAS DISPLAYS	12/18/2024	12/18/2024	0.00	259.43		
11607	REORGANIZE SHOP SUPPLIES	12/18/2024	12/18/2024	0.00	99.86		
11815	POWER CORD FOR SHOP	12/18/2024	12/18/2024	0.00	209.97		
11948	WINTERIZE PETOCKA AND DEPOT BATHROOMS	12/18/2024	12/18/2024	0.00	55.75		
12063	SHOP SUPPLIES	12/18/2024	12/18/2024	0.00	85.79		

Payment Register

APPKT01029 - 12/19/24 AP

Vendor Number	Vendor Name					Total Vendor Amount
2421	MID COUNTRY MACHINERY, INC					21,984.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	21,984.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
E00876	NEW CONNECT WORK TOOLS	12/18/2024	12/18/2024	0.00	20,625.00	
W09249	WORK ON BACKHOE	12/18/2024	12/18/2024	0.00	1,359.50	
Vendor Number	Vendor Name					Total Vendor Amount
2872	MIRACLE RECREATION EQUIPMENT					446.93
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	446.93			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
883623	PARK MAINTNANCE	12/18/2024	12/18/2024	0.00	446.93	
Vendor Number	Vendor Name					Total Vendor Amount
0308	MUNICIPAL SUPPLY, INC.					8,343.42
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	8,343.42			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0927304-IN	METER SUPPLIES FOR AA&E HAULING	12/18/2024	12/18/2024	0.00	2,143.42	
0928989-IN	METER SUPPLIES	12/18/2024	12/18/2024	0.00	6,200.00	
Vendor Number	Vendor Name					Total Vendor Amount
2492	NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ASSO					215.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	215.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
13731	MEMBERSHIP RENEWAL 2025 OLIVER	12/18/2024	12/18/2024	0.00	215.00	
Vendor Number	Vendor Name					Total Vendor Amount
2192	OMNI EMS					1,017.22
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	1,017.22			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
11302024	AMBULANCE BILLING	12/18/2024	12/18/2024	0.00	1,017.22	
Vendor Number	Vendor Name					Total Vendor Amount
1457	O'REILLY AUTO PARTS					97.95
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	97.95			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0659-149344	TRAILER WIRING	12/18/2024	12/18/2024	0.00	97.95	
Vendor Number	Vendor Name					Total Vendor Amount
1504	SHIVE-HATTERY INC					3,768.17
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	3,768.17			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2240015530-1	2025 BASKETBALL COURTS DESIGN AND SURVEY	12/18/2024	12/18/2024	0.00	3,768.17	
Vendor Number	Vendor Name					Total Vendor Amount
1106	SPRAYER SPECIALTIES, INC.					64.80
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		12/19/2024	64.80			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1227851-IN	SIGN POST FOR CITY	12/18/2024	12/18/2024	0.00	64.80	

Payment Register

APPKT01029 - 12/19/24 AP

Vendor Number	Vendor Name					Total Vendor Amount
2222	SURVEYING AND MAPPING, LLC					75.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	75.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
201245143	GENERAL PROJECT SERVICES SHAPEFILES	12/18/2024	12/18/2024	0.00	75.00	
Vendor Number	Vendor Name					Total Vendor Amount
2886	TERRACON CONSULTANTS, INC					6,413.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	6,413.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
TN06856	FIRE STATION PROJECT	12/18/2024	12/18/2024	0.00	6,413.75	
Vendor Number	Vendor Name					Total Vendor Amount
2661	THE REINALT - THOMAS CORPORATION					522.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	522.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1265946	VEHICLE MAINTNANCE PW	12/18/2024	12/18/2024	0.00	522.00	
Vendor Number	Vendor Name					Total Vendor Amount
1161	VEENSTRA & KIMM, INC.					74,059.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	74,059.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
428100-20	WATER TREATMENT PLANT DESIGN	12/18/2024	12/18/2024	0.00	19,595.11	
428106-18	WATER TOWER BIDDING AND CONSTRUCTION	12/18/2024	12/18/2024	0.00	5,612.92	
428111-12	BFSD PUBLIC INFRASTRUCTURE LABOR	12/18/2024	12/18/2024	0.00	4,716.00	
428111-125	BUILDING PERMITS OCTOBER	12/18/2024	12/18/2024	0.00	7,584.40	
428112-14	CIVIC CAMPUS NORTH PLATTING	12/18/2024	12/18/2024	0.00	163.00	
428113-4	MIDWEST UNDERGROUND SUPPLY DRAINAGE	12/18/2024	12/18/2024	0.00	545.78	
428115-12	BONDURANT/DMWW FEEDER MAIN	12/18/2024	12/18/2024	0.00	8,177.07	
428119-7	MYERS 1 CONSTRUCTION SERVICES AND ENGINEERING	12/18/2024	12/18/2024	0.00	20,484.80	
4284-125	ENGINEERING EXPENSE, GENERAL MEETINGS	12/18/2024	12/18/2024	0.00	4,158.00	
42898-11	SHALLOW WELL	12/18/2024	12/18/2024	0.00	1,522.00	
42899-2	RAW WATER TRANSMISSION MAIN	12/18/2024	12/18/2024	0.00	1,500.00	
Vendor Number	Vendor Name					Total Vendor Amount
2595	VENDNOVATION, LLC					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2024-002982	EMS 12M LICENSE	12/18/2024	12/18/2024	0.00	50.00	
Vendor Number	Vendor Name					Total Vendor Amount
2157	WELTER STORAGE					1,215.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	1,215.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
M144435	ADDITIONAL RACKING FOR PW SHOP	12/18/2024	12/18/2024	0.00	1,215.00	
Vendor Number	Vendor Name					Total Vendor Amount
2887	WOODY'S AUTO REPAIR SERVICE BONDURANT					63.19
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/19/2024	63.19	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
57363	VEHICLE MAINTNANCE	12/18/2024	12/18/2024	0.00	63.19	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Bank Code	Check	53	29	0.00	229,981.79
Packet Totals:		53	29	0.00	229,981.79

Cash Fund Summary

Fund	Name	Amount
999	POOLED CASH	-229,981.79
Packet Totals:		-229,981.79



Payroll Check Register

Checks

Pay Period: 12/2/2024-12/15/2024

Packet: PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 12/2/2024-12/15/2024

Packet: PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ADKISSON, JENNIFER	3145	12/20/2024	802.24	105788
AGANS, PAYTON	1602	12/20/2024	1,950.33	105789
BAAS, JAMIE	4147	12/20/2024	273.82	105790
BAILEY, BOYCE E	7104	12/20/2024	1,511.23	105791
BERGESON, JOHN W	7121	12/20/2024	1,991.03	105792
BRIGGS, ASHTON S	1511	12/20/2024	821.50	105793
BRUCE, EMMA	3141	12/20/2024	926.71	105794
BUCKLIN, JEFFERY D	1562	12/20/2024	278.74	105795
CARPENTER, JOHN C	5129	12/20/2024	1,631.29	105796
CLAMAN, CATHERINE JO	3146	12/20/2024	205.72	105797
CLAMAN, CATHERINE JO	3146	12/20/2024	308.57	105797
COLLISON, PATRICK F	5103	12/20/2024	2,411.93	105798
CORY, JOHN P	7120	12/20/2024	1,610.85	105799
CRITTENDEN, MATTHEW	1567	12/20/2024	1,224.67	105800
DE LOS SANTOS, JUAN DAVID	7128	12/20/2024	1,802.06	105801
DENHAM, DARIN	7129	12/20/2024	1,995.60	105802
DOMINGUEZ, MATTHEW P	1513	12/20/2024	754.50	105803
ELLIOTT, KYLE	1568	12/20/2024	957.37	105804
GANNAWAY, COURTNEY	1597	12/20/2024	547.10	105805
GILSON, DUSTY ALAN	7124	12/20/2024	2,041.03	105806
HAGAN, SHELBY L	5118	12/20/2024	2,735.11	105807
HARMISON, TROY G	1503	12/20/2024	1,839.61	105808
HIGGINS, DAVID P.	7105	12/20/2024	1,677.26	105809
HOFFMAN, JOSHUA MATTHEW	1578	12/20/2024	553.58	105810
HORTON, JOHN C	7112	12/20/2024	3,577.21	105811
HORTON, JOHN C	7112	12/20/2024	100.00	105811
HUFF, TIMOTHY J	1559	12/20/2024	1,804.16	105812
ISKE, BLAKE	1600	12/20/2024	202.60	105813
JESS, JENE' N	5123	12/20/2024	3,459.78	105814
JOHNSON, ANNASTASHA	5130	12/20/2024	1,469.24	105815
KING, CHRISTINA M	3143	12/20/2024	616.15	105816
KLINKER-FELD, MICHELL M	3135	12/20/2024	2,268.38	105817
KLUS, KATIE	5134	12/20/2024	1,678.03	105818
KOBER, ANDREW M	1557	12/20/2024	484.76	105819
KREUDER, AARON M	1441	12/20/2024	3,834.58	105820
KRUSE, OSCAR	1586	12/20/2024	1,036.67	105821
LUING, TIFFANY A	5133	12/20/2024	1,986.87	105822
LUNDQUIST, BRADLEY D	1555	12/20/2024	1,088.59	105823
MARSHMAN, CRAIG A	5125	12/20/2024	1,771.29	105824
MASON, KYLE	1598	12/20/2024	1,281.00	105825
MERRILL, SARAH J	1590	12/20/2024	2,664.55	105826
MEYERES, KYLEIGH	1601	12/20/2024	228.95	105827
MILLER, BRODY E	1582	12/20/2024	1,695.22	105828
MURRAY, MARGARET	5126	12/20/2024	3,236.57	105829
OLIVER, MARKETA S	8403	12/20/2024	300.00	105830
OLIVER, MARKETA S	8403	12/20/2024	3,855.61	105830
PEZLEY, ISAAC J	5132	12/20/2024	2,326.47	105831
POWELL, TREVOR ALAN	7130	12/20/2024	784.90	105832
RAUTERBERG, ANTHONY	1599	12/20/2024	2,643.91	105833
REYNOLDS, RAY A	1537	12/20/2024	1,040.38	105834
RICCIO, ANTHONY F	1583	12/20/2024	772.06	105835

Employee	Employee #	Date	Amount	Number
SANDERS, JILL C	3128	12/20/2024	3,358.40	105836
SCHINCKE, MEGAN	3137	12/20/2024	125.00	105837
SCHINCKE, MEGAN	3137	12/20/2024	318.62	105837
SCHINCKE, MEGAN	3137	12/20/2024	743.44	105837
SEXTON, WILLIAM M	7125	12/20/2024	1,186.34	105838
SEXTON, WILLIAM M	7125	12/20/2024	250.00	105838
SOCKNESS TEEPLE, MEGAN E	3147	12/20/2024	250.00	105839
SOCKNESS TEEPLE, MEGAN E	3147	12/20/2024	815.90	105839
SPENCER, OWEN	1603	12/20/2024	574.29	105840
SPOERRY, DANIELLE M	1527	12/20/2024	1,549.01	105841
STARUK, JONATHAN B	1595	12/20/2024	347.31	105842
SUHR, CARLENE E.F.	3144	12/20/2024	1,468.53	105843
SUMMERS, AANNA N	1575	12/20/2024	1,987.70	105844
SUMMERS, ALAN C	1534	12/20/2024	2,148.79	105845
WELTHA, CLAYTON	1566	12/20/2024	891.54	105846



Payroll Check Register Report Summary

Pay Period: 12/2/2024-12/15/2024

Packet: PYPKT00640 - 12/02-12/15/2024 PAID ON 12/20/2024
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	66	93,074.65
Total	66	93,074.65



Payroll Check Register

Checks

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ADKISSON, JENNIFER	3145	01/03/2025	762.68	105847
AGANS, PAYTON	1602	01/03/2025	2,437.02	105848
BAAS, JAMIE	4147	01/03/2025	87.92	105849
BAILEY, BOYCE E	7104	01/03/2025	1,325.37	105850
BERGESON, JOHN W	7121	01/03/2025	2,018.24	105851
BRIGGS, ASHTON S	1511	01/03/2025	886.66	105852
BRUCE, EMMA	3141	01/03/2025	924.43	105853
BUCKLIN, JEFFERY D	1562	01/03/2025	519.59	105854
CARPENTER, JOHN C	5129	01/03/2025	1,651.02	105855
CLAMAN, CATHERINE JO	3146	01/03/2025	229.89	105856
CLAMAN, CATHERINE JO	3146	01/03/2025	344.84	105856
COLLISON, PATRICK F	5103	01/03/2025	2,648.03	105857
CORY, JOHN P	7120	01/03/2025	1,642.96	105858
CRITTENDEN, MATTHEW	1567	01/03/2025	1,279.23	105859
DE LOS SANTOS, JUAN DAVID	7128	01/03/2025	1,524.75	105860
DENHAM, DARIN	7129	01/03/2025	1,506.03	105861
DOMINGUEZ, MATTHEW P	1513	01/03/2025	432.99	105862
ELLIOTT, KYLE	1568	01/03/2025	989.90	105863
GANNAWAY, COURTNEY	1597	01/03/2025	672.93	105864
GILSON, DUSTY ALAN	7124	01/03/2025	1,624.99	105865
HAGAN, SHELBY L	5118	01/03/2025	2,733.60	105866
HARMISON, TROY G	1503	01/03/2025	1,856.68	105867
HIGGINS, DAVID P.	7105	01/03/2025	1,521.81	105868
HOFFMAN, JOSHUA MATTHEW	1578	01/03/2025	782.23	105869
HORTON, JOHN C	7112	01/03/2025	100.00	105870
HORTON, JOHN C	7112	01/03/2025	3,667.33	105870
HUFF, TIMOTHY J	1559	01/03/2025	2,013.78	105871
ISKE, BLAKE	1600	01/03/2025	516.95	105872
JESS, JENE' N	5123	01/03/2025	3,544.59	105873
JOHNSON, ANNASTASHA	5130	01/03/2025	1,468.11	105874
KING, CHRISTINA M	3143	01/03/2025	595.97	105875
KLINKER-FELD, MICHELL M	3135	01/03/2025	2,636.70	105876
KLUS, KATIE	5134	01/03/2025	1,720.43	105877
KOBER, ANDREW M	1557	01/03/2025	530.29	105878
KREUDER, AARON M	1441	01/03/2025	3,921.67	105879
KRUSE, OSCAR	1586	01/03/2025	1,149.02	105880
LUING, TIFFANY A	5133	01/03/2025	1,915.19	105881
LUNDQUIST, BRADLEY D	1555	01/03/2025	938.29	105882
MARSHMAN, CRAIG A	5125	01/03/2025	1,807.36	105883
MASON, KYLE	1598	01/03/2025	1,208.97	105884
MERRILL, SARAH J	1590	01/03/2025	3,542.96	105885
MEYERES, KYLEIGH	1601	01/03/2025	752.55	105886
MILLER, BRODY E	1582	01/03/2025	2,273.89	105887
MURRAY, MARGARET	5126	01/03/2025	3,276.53	105888
OLIVER, MARKETA S	8403	01/03/2025	300.00	105889
OLIVER, MARKETA S	8403	01/03/2025	3,918.69	105889
PEZLEY, ISAAC J	5132	01/03/2025	2,368.25	105890
POWELL, TREVOR ALAN	7130	01/03/2025	781.48	105891
RAUTERBERG, ANTHONY	1599	01/03/2025	2,686.60	105892
REYNOLDS, RAY A	1537	01/03/2025	1,268.53	105893
RICCIO, ANTHONY F	1583	01/03/2025	834.48	105894

Employee	Employee #	Date	Amount	Number
SANDERS, JILL C	3128	01/03/2025	3,491.77	105895
SCHINCKE, MEGAN	3137	01/03/2025	125.00	105896
SCHINCKE, MEGAN	3137	01/03/2025	1,076.91	105896
SEXTON, WILLIAM M	7125	01/03/2025	250.00	105897
SEXTON, WILLIAM M	7125	01/03/2025	1,186.35	105897
SOCKNESS TEEPLE, MEGAN E	3147	01/03/2025	250.00	105898
SOCKNESS TEEPLE, MEGAN E	3147	01/03/2025	1,774.38	105898
SPENCER, OWEN	1603	01/03/2025	794.59	105899
SPOERRY, DANIELLE M	1527	01/03/2025	2,397.74	105900
STARUK, JONATHAN B	1595	01/03/2025	740.05	105901
SUHR, CARLENE E.F.	3144	01/03/2025	1,464.88	105902
SUMMERS, AANNA N	1575	01/03/2025	2,530.95	105903
SUMMERS, ALAN C	1534	01/03/2025	3,104.87	105904
WELTHA, CLAYTON	1566	01/03/2025	1,056.75	105905



Payroll Check Register Report Summary

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00647 - 12/16-12/29/24 PAID ON 01/03/25
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	65	100,386.64
Total	65	100,386.64



Payroll Check Register

Checks

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00643 - SANDER'S RETIREMENT PAYOUT
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00643 - SANDER'S RETIREMENT PAYOUT
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
SANDERS, JILL C	3128	01/03/2025	15,942.12	105906



Payroll Check Register Report Summary

Pay Period: 12/16/2024-12/29/2024

Packet: PYPKT00643 - SANDER'S RETIREMENT PAYOUT
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	15,942.12
Total	1	15,942.12



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
H4 Enterprises, LLC	Clover Barn Beverages	(515) 202-1388		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
8382 NE 88th Street		Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
11534 NE 78th Ave	MITCHELLVILLE	Iowa	50169	

Contact Person

NAME	PHONE	EMAIL
Lochlan McIntosh	(515) 202-1388	mcintosh6@live.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0044164	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 1, 2025	Feb 28, 2026	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering, Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lochlan McIntosh	MITCHELLVILLE	Iowa	50169	owner	50.00	Yes
Dawn McIntosh	MITCHELLVILLE	Iowa	50169	owner	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Mar 1, 2025

POLICY EXPIRATION DATE

Mar 1, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.d.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution authorizing the City of Bondurant to submit a joint application with the City of Altoona for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the Construction of Eastern Polk County I-80 Interchange Planning Study and further approving the application which obligates the City of Bondurant to matching funds for said project

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution authorizes a joint application between the City of Bondurant and the City of Altoona to the Federal Surface Transportation Block Grant (STBG) Program for funding to assist with having the Eastern Polk County I-80 Interchange Planning Study completed. This resolution also acknowledges the City of Bondurant's grant match obligation should the City of Bondurant and the City of Altoona be awarded grant funds to have such study completed. It is anticipated the study will be in the form of a Planning & Environmental Linkages (PEL) Study. The PEL study is a precursor to an eventual Interstate Justification Report (IJR). Both studies will be required prior to eventual construction of this prospective Interstate 80 interchange.

The Building Bondurant Comprehensive Plan identifies this prospective interchange along the NE 88th Street/Eisenhower Drive SE street corridor. The City of Altoona's Comprehensive Plan also identifies a prospective interchange in this general area along Interstate 80. The PEL and the IJR will study the need in further detail and will ultimately help finalize a proposed location for such interchange.

STBG Funding Subcommittee a ranking of all individual projects based on the project's ability to meet targeted performance measures. The MPO, when considering STBG project requests, shall place primary emphasis upon region-wide transportation system improvement needs as identified in the Mobilizing Tomorrow Plan.

FUNDING SOURCE: TIF/RUT/General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-01

CITY OF BONDURANT
RESOLUTION NO. 250106-01

A RESOLUTION AUTHORIZING THE CITY OF BONDURANT TO SUBMIT A JOINT APPLICATION WITH THE CITY OF ALTOONA FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF EASTERN POLK COUNTY I-80 INTERCHANGE PLANNING STUDY AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF BONDURANT TO MATCHING FUNDS FOR SAID PROJECT

WHEREAS the City of Bondurant is a full member of the Des Moines Area Metropolitan Planning Organization; AND

WHEREAS the Federal Surface Transportation Block Grant Program provides funding to local jurisdictions for the construction of eligible projects; AND

WHEREAS the program is administered by the Des Moines Area Metropolitan Planning Organization which prioritizes and ranks all project applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT that:

1. The City of Bondurant supports and approves the attached joint application with the City of Altoona for Federal Surface Transportation Block Grant Program funding.
2. The City Council hereby commits to the City of Bondurant matching monies as required by the Federal Surface Transportation Block Grant Program funding.
3. The City of Bondurant hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.
4. The Mayor is hereby authorized to approve and execute the application on behalf of the City Council.

Passed and adopted this 6th day of January 2025,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.e.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving the Iowa DNR REAP City Parks & Open Spaces Grant Agreement for funding to assist with constructing the Chichaqua Valley Trail Extension through the Grain District

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution approves the also-attached Grant Agreement between the Iowa DNR and the City for grant funding the City has been awarded through the DNR's REAP City Parks & Open Spaces program. The City of Bondurant will be receiving \$100,000 through the REAP City Parks & Open Spaces Program for the purposes of extending the Chichaqua Valley Trail system through the Grain District.



The need to establish this Chichaqua Valley Trail extension project has been identified in the following adopted plans: 2022 Building Bondurant Comprehensive Plan, 2024

Parks, Trails, & Greenways Master Plan, and the 2024 Grain District Downtown Redevelopment Plan.

Per the Memorandum of Understanding approved by the Bondurant City Council on October 7, 2024 between the City of Bondurant and The 101, LLC (Grain District developer), The 101 LLC will donate the proposed Chichaqua Valley Trail extension corridor to the City of Bondurant by April 2025 so the City of Bondurant can construct the proposed trail extension project. The through its partnership with the University of Iowa's Iowa Initiative for Sustainable Communities Program, the City partnered with engineering students to have preliminary engineering designs created for the proposed Chichaqua Valley Trail extension project.

Per the attached grant agreement, the City will have until December 2026 to complete this Chichaqua Valley Trail extension project.

FUNDING SOURCE: N/A to approve grant agreement

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-02
2. REAP Development Grant

CITY OF BONDURANT
RESOLUTION NO. 250106-02

RESOLUTION APPROVING THE IOWA DNR'S RESOURCE ENHANCEMENT AND
PROTECTION (REAP) CITY PARKS & OPEN SPACES GRANT AGREEMENT FOR
FUNDING TO ASSIST WITH CONSTRUCTION THE ARBORETUM TRAIL, AN
EXTENSION OF THE CHICHAQUA VALLEY TRAIL THROUGH THE GRAIN
DISTRICT

WHEREAS the City of Bondurant was recently notified it will receive \$100,000 in grant funding through the Iowa DNR's REAP City Parks & Open Spaces Program for funding to assist with constructing the proposed arboretum trail, which will be an extension of the regional Chichaqua Valley Trail through the Grain District; AND

WHEREAS the need to establish such trail extension has been identified in several long-range planning documents of the City, including the 2022 Building Bondurant Comprehensive Plan, the 2024 Parks, Trails, & Greenways Master Plan, and the 2024 Grain District Downtown Redevelopment Plan; AND

WHEREAS the City must formalize a grant agreement with the Iowa DNR to formally accept such grant funds; AND

WHEREAS the Grant Agreement notes the grant funding will be in the form of a reimbursement; AND

WHEREAS the Grant Agreement notes the City will make a concerted effort to procure goods and services from Targeted Small Businesses (TSBs) during the performance of the Grant Agreement; AND

WHEREAS the Grant Agreement notes that all work specified in the project proposal shall be completed by December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Iowa DNR REAP City Parks & Open Spaces Grant Agreement is hereby approved and the Mayor is authorized to sign such agreement.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

December 27, 2024

CITY OF BONDURANT
TIFFANY LUING
200 2ND STREET NE
BONDURANT, IA 50035

Re: REAP Grant #: 25-R4-MD, CHICHAQUA VALLEY TRAIL EXTENSION - GRAIN DISTRICT

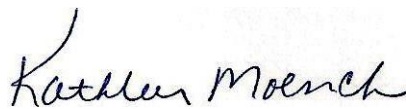
Dear TIFFANY LUING:

Congratulations! Attached please find your organizations Grant Agreement for your Resource Enhancement and Protection (REAP) grant awarded by the Department of Natural Resources (DNR). Please carefully review the grant agreement, sign, and email to my attention. A signed copy will be returned to you.

Please start a folder to place all grant and expense documentation in. State rules and regulations included with the application and pertaining to the REAP program effectively become part of the grant agreement.

If you have questions, please contact me at 515-720-2006, kathleen.moench@dnr.iowa.gov.

Sincerely,



Kathleen Moench
Budget and Finance Bureau

Enclosures

IOWA DEPARTMENT OF NATURAL RESOURCES

6200 PARK AVE STE 200, DES MOINES, IA 50319

RESOURCE ENHANCEMENT AND PROTECTION FUND

GRANT AGREEMENT-DEVELOPMENT

GRANTEE:	CITY OF BONDURANT	
PROJECT TITLE:	CHICHAQUA VALLEY TRAIL EXTENSION - GRAIN DISTRICT	
CONTACT PERSON/PHONE #:	TIFFANY LUING	515-630-6986
GRANT AWARD:	\$100000.00	
DNR CONTACT/PHONE #:	Kathleen Moench	515-720-2006
	kathleen.moench@dnr.iowa.gov	

1. **PURPOSE.** The purpose of this REAP Development Grant Agreement is to enable the Iowa Department of Natural Resources (DNR), acting for the State of Iowa, to assist the **CITY OF BONDURANT** (Grantee) in the development of land for the enhancement and protection of open space areas.
2. **PARTIES/AUTHORITY.** The parties to this Grant Agreement are the DNR, an agency of the State of Iowa, and the **CITY OF BONDURANT**. The parties make this Grant Agreement pursuant to 1989 Iowa Code Supplement Section 455A.19(1)(a), which authorizes the Natural Resource Commission to spend certain state funds appropriated for projects to enhance and protect open spaces.
3. **GENERAL DESCRIPTION OF PROJECT LANDS.** This Grant Agreement is for your project described as:

**CREATION OF A 2000 FOOT PAVED TRAIL ON THE FORMER RR RIGHT OF WAY, FROM MAIN ST
RUNNING NORTHEAST TO 2ND ST NE. CITY OF BONDURANT, POLK COUNTY, IOWA.**
4. **GRANT AWARD AND REIMBURSEMENTS.** The DNR will provide 100 percent of **development** costs up to a maximum amount of **\$100000.00**.
 - A. A ninety (90) percent advance reimbursement of the grant award may be requested by emailing a letter of request to the DNR Contact above.
 - B. Final payment will be made when the project is completed and the grantee submits a letter of request along with the following grant requirements:
 - proof showing an order for a REAP sign through [Iowa Prison Industries](https://www.iaprisonind.com/ipig104-funded-by-reap-w-logo-12x12.aspx) to post at the site;
 - a legal description of the property for the required Notice of Use Restriction;
 - pictures of the completed project;
 - copies of billings and canceled checks for 100 percent of the grant award;
 - contracted development work requires; a copy of the signed contract, pay estimates, and contractor's reimbursement Refund of Sales Tax;
 - final report, to include a couple of paragraphs or description of the completed project and efforts made to procure goods and services from Targeted Small Businesses (TSBs).
5. **RESPONSIBILITIES.** The grantee is solely responsible for the project completion as outlined in the project proposal. The grantee will make a concerted effort to procure goods and services from Targeted Small Businesses (TSBs) during the performance of this Grant Agreement. The DNR may provide assistance at the request of the grantee, or at the Director's recommendation.

6. **AMENDMENTS.** This Grant Agreement may be amended only by written ADDENDA signed and dated by the DNR Director or the DNR REAP coordinator. Requests for amendments shall be directed to the DNR REAP coordinator.
7. **EFFECTIVE DATE/TERMINATION.** This Grant Agreement shall become effective when it has been signed and dated by the DNR Director and the grantee. All work specified in the project proposal will be completed by **12/31/2026**.
8. **REAP SIGNS.** REAP signs are required to be posted at all properties funded by REAP. Signs can be purchased through Iowa Prison Industries. <https://www.iaprisonind.com/ipig104-funded-by-reap-w-logo-12x12.aspx>
9. **AVAILABILITY OF FUNDS:** If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
10. **By** signing this Grant Agreement, the grantee agrees to the terms and conditions set forth in this agreement and all documents listed below:
 - the REAP “General Provisions” (State Administrative Rules from your application);

 Date

 Alex Moon, Deputy Director
 Iowa Department of Natural Resources

 TLUING@CITYOFBONDURANT.COM

 Email Address

 Grantee Signature; Mayor or County Board Director

 Print Name; Mayor or County Board Director

Shaded area for DNR use only

Accounting Department Return Paid Copy to:

Kathleen Moench _____

Doc #:

Date:

CITY OF BONDURANT
 200 2ND STREET NE
 BONDURANT, IA 50035
 State ID #:

1st Pymt:

Fund/Ag/Org/SubOrg/\$: _____

**DEPARTMENT OF NATURAL RESOURCES
 REAP PROJECT BILLING – DEVELOPMENT GRANT**

Project billings must be accompanied by all required documentation (invoices, canceled checks, deeds, etc.) covering expenditures included in the billing.

Grant Recipient: CITY OF BONDURANT

Project #: 25-R4-MD

Project Title:

CHICHAQUA VALLEY TRAIL EXTENSION - GRAIN DISTRICT

Final Billing:

Y or N

Use the table below to list your budget items and the expenditures for each item. You should follow the budget items provided with your grant proposal as closely as possible.

Budget Item	Budget Amount	Expenditures This Billing	"To Date" Item Expenditures
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
To		_____	_____
Less Expenditures In Excess of Total Authorized Project Budget:			_____
Total "To Date" Expenditures:			_____
CLAIM REQUEST (___% OF "TO DATE" EXPENDITURES):			_____

LESS PREVIOUS PAYMENTS OF:			_____
TOTAL CLAIM TO BE PAID:			_____

I certify that this billing is correct and just based upon actual payment(s) of record by the grant recipient, and that the work and services are in accord with the approved grant.

Signature: _____

Date: _____

Print Name: _____

Title: _____

Email or Phone: _____

Email signed Billing Form and back up documents to Kathleen.moench@dnr.iowa.gov.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.f.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving Advertising Agreement with Big Green Umbrella for Bondurant Living newsletter and annual Bondurant Guide

CONTACT PERSON:

Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: Attached is the agreement for Big Green Umbrella, the company that produces Bondurant Living. The City has a newsletter in Bondurant Living Magazine every month and participates in the annual guide. The total investment is \$8,496. The rates are the same for 2025 as they were in 2024.

FUNDING SOURCE: Distributed across all funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-03
2. City of Bondurant Contract

CITY OF BONDURANT
RESOLUTION NO. 250106-03

A RESOLUTION APPROVING AN AGREEMENT WITH BIG GREEN UMBRELLA MEDIA FOR THE CITY OF BONDURANT MONTHLY NEWSLETTER AND ANNUAL GUIDE IN *BONDURANT LIVING* MAGAZINE

WHEREAS, the City of Bondurant values transparent communication and timely distribution of information to its residents; AND

WHEREAS, the City of Bondurant has partnered with *Bondurant Living* magazine, produced by Big Green Umbrella Media, to include the City's monthly newsletter and annual guide for community outreach; AND

WHEREAS, Big Green Umbrella Media has presented an agreement for continued publication services in 2025 at the same rates as in 2024, with a total investment of \$8,496;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT THAT:

1. The City Council of Bondurant approves the agreement with Big Green Umbrella Media for the inclusion of the City of Bondurant's monthly newsletter in *Bondurant Living* magazine and participation in the annual *Bondurant Guide*.
2. The approved agreement reflects a total investment of **\$8,496** for 2025, consistent with the 2024 rates.
3. The Mayor and City Administrator are hereby authorized to execute all necessary documents related to this agreement on behalf of the City of Bondurant.

Passed and adopted this 6th day of January 2025,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Customer Name/Number City of Bondurant

☐ New # ☒ Resign # 7313 ☐ Return #



ADVERTISING AGREEMENT

In consideration of the Advertiser's agreement to advertise according to the following terms and conditions, the Publisher and Advertiser agree:

1. Advertising commitment in

☐ Cityview ☒ Iowa Living magazines ☐ Living Weekly ☐ Internet

☐ Events ☐ Custom publishing ☐ Other

Frequency Commitment 16 ads within a month period to begin January, 2025.

☐ Center Spread ☐ Back Page ☒ Full Page ☐ 1/2 Page ☐ 1/4 Page ☐ 1/8 Page ☐ Other

Notes: City of Bondurant monthly newsletter. Resign is at the 2024 rates (not 2025)

Other Information: Inserts page(s) within a mo. period @ \$ per thousand insert. Number of inserts

2. Advertising schedule ☐ as listed below or ☐ attached

Date	Publication	Ad Size	Price	Date	Publication	Ad Size	Price
1. Jan	Bondurant Living	Full pg	\$ 568	13. May	2025 Bondurant Guide	4-pages	\$ \$1,680
2. Feb	Bondurant Living	Full pg	\$ 568	14. <u> </u>	4 pages for the price of 2	<u> </u>	\$ <u> </u>
3. March	Bondurant Living	Full pg	\$ 568	15. <u> </u>	\$840/page	<u> </u>	\$ <u> </u>
4. April	Bondurant Living	Full pg	\$ 568	16. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
5. May	Bondurant Living	Full pg	\$ 568	17. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
6. June	Bondurant Living	Full pg	\$ 568	18. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
7. July	Bondurant Living	Full pg	\$ 568	19. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
8. Aug	Bondurant Living	Full pg	\$ 568	20. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
9. Sept	Bondurant Living	Full pg	\$ 568	21. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
10. Oct	Bondurant Living	Full pg	\$ 568	22. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
11. Nov	Bondurant Living	Full pg	\$ 568	23. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>
12. Dec	Bondurant Living	Full pg	\$ 568	24. <u> </u>	<u> </u>	<u> </u>	\$ <u> </u>

Total investment \$ 8,496

3. Payment Terms (All new customers must pre-pay until credit is approved.)

☐ Prepaid check attached ☒ To pay within 30 days with approved credit after invoice

☐ VISA ☐ Mastercard ☐ Discover ☐ American Express Exp. Date 3-Digit Security Code

Billing address:

If account balance exceeds 90 days past due, the entire balance may be charged to this credit card.

4. Conditions

A. The rates to be charged by the Publisher for space used by the Advertiser will match the terms of this agreement; applicable discounts and the terms and conditions of this Agreement shall be those contained herein only. Such rates, discounts, terms and conditions are subject to revisions. The Advertiser may, by written notice to the Publisher, terminate this contract on either (a) the effective date of such revision or (b) ten days after the Advertiser has received notice of such revision, whichever is later, without liability for unused space and without short rate. If the Advertiser does not terminate this Agreement, then upon the effective date of such revision, the rates, discounts, terms and conditions of this Agreement shall be those contained herein and in a new revised rate card.

B. All new Advertisers must pay cash in advance until credit is established with the Publisher. Once credit is established, the Advertiser agrees to pay for advertising upon receipt of invoice. Payment will become past due 30 days thereafter. If, at any time, the Publisher determines that the financial responsibility of the Advertiser is not satisfactory, the Publisher can require cash or check in advance. A service charge of 18% per year will be charged on all accounts past due. Fifty dollars will be charged for all returned checks. Advertisers with past due balances more than 90 days may be sent to a collection agency, small claims court or other options to ensure payment.

C. The number of ads specified in the frequency contract identified in paragraph 1 must be scheduled and run within that frequency period. If the terms of the frequency agreement are not met, the Publisher reserves the right to bill the Advertiser at the adjusted rate, according to the actual advertising space used.

D. The Publisher may terminate this Agreement if the Advertiser fails to pay any amount when due or otherwise fails to perform in accordance with this Agreement; and, in the event the Publisher so terminates the Agreement, the Advertiser, upon being billed by the Publisher, shall promptly pay for space actually used during the contract period based on the Advertiser's actual performance at the applicable contract rates in effect when space was used.

E. To induce BGUM to approve this credit application and purchase agreement and in consideration of its so doing, we, the undersigned, do hereby jointly, severally and personally guarantee the above Individual Corporation or Partnership Purchasers full performance of said Purchase Agreement and hereby agree to indemnify BGUM against all damages, loss, expense (including Attorney fees) and/or liability sustained by BGUM by reason of, or related to, the above Purchasers failure to perform or to pay when due, charges incurred in accordance with the above Agreement. The above Purchase Agreement may be modified by BGUM and the Purchaser executing same without notice to the undersigned and without affecting the Indemnity and Guarantee. BGUM may enforce this Agreement against the undersigned or any of them, jointly or severally, whether or not any action is ever taken by it against the aboved named Purchaser.

F. No specified page or position is guaranteed (unless noted in paragraph 1).

G. The Advertiser shall defend and indemnify the Publisher against any claim or liability established against the Publisher by reason of the publication of any advertisement or any part thereof submitted by or published at the direction of the Advertiser. All advertising matter submitted by the Advertiser is subject to the approval of the Publisher, who reserves the option to insert above or below any copy the word "advertisement." If no space is available, the Publisher shall be relieved of all obligations to publish, and of all liability for failure to publish, such advertisement. All approved copy shall be published at the date specified by the Advertiser. The liability of the Publisher for failure to publish an advertisement in the issue specified shall be limited to publishing the advertisement in a subsequent issue.

H. The Publisher shall not be liable for slight changes or typographical errors which do not lessen the value of the advertisement. In the event of an error in an advertisement for which the Publisher is liable, its liability shall be limited to (a) republishing the advertisement or (b) refunding such proportion of the entire cost of the advertisement as the space occupied by the error bears to the whole space occupied by such advertisement, whichever the Publisher elects.

I. Every attempt will be made by the Publisher to hold events as planned regardless of weather or unforeseen incidents. Due to substantial pre-event promotion, event sponsors will be held accountable for payment regardless of outcome of event.

5. Authorization

Advertiser

Date December 16, 2024
City of Bondurant
Company Name 515-967-2418
Company Phone 200 2nd St NE, PO Box 37 Fax 50035
Address Bondurant IA 50035
City Marketa Oliver State ZIP
Name (PRINT) City Administrator
Title X
Signature moliver@cityofbondurant.com
E-mail address

Publisher

8101 Birchwood Court, Suite D
Johnston, Iowa 50131
Phone 515-953-4822
Fax 515-953-1394

Account Exec. Angela Ossian Date 12/16/2024
Sales Manager Date
Publisher Date

Contract not valid until signed by all parties.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.g.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution establishing an electrical easement between the City of Bondurant and Mid-American Energy Company for conduit and equipment needed for service at 500 Campus Drive, SE (BES Facility)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to create a 10-foot electrical easement along Courtyard Dr. SE and Campus Dr. SE and in the SW corner of the intersection of these two roads as well as on the Bondurant Emergency Services Facility site for Mid-American energy to be able to place electrical underground to provide service to the BES Facility Site at 500 Campus Dr. SE.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-04
2. Proposed Electric Distribution Easement for City of Boundurant

CITY OF BONDURANT
RESOLUTION NO. 250106-04

RESOLUTION ESTABLISHING AN ELECTRICAL EASEMENT BETWEEN THE CITY
OF BONDURANT AND MID-AMERICAN ENERGY COMPANY FOR SERVICE TO THE
PROPERTY AT 500 CAMPUS DR. SE (BES FACILITY)

WHEREAS, the easement proposal was submitted to the city on December 17th, 2024,
AND.

WHEREAS, the easement is necessary to provide electrical service to the new BES
Facility Site: AND

WHEREAS, Mid-American Energy is requesting a 10 foot underground electrical
easement along Courtyard Dr. SE and Campus Dr. SE and on the property at 500
Campus Dr. SE (BES Facility Site); AND

WHEREAS, this easement will not interfere with any of the operation or functionality of the
Civic Campus; AND

WHEREAS, City Staff have reviewed the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the proposal for underground electrical easement from Mid-American Energy
is hereby approved.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the
City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Prepared by and return to: ADAN MURILLO 515-992-5131 MIDAMERICAN ENERGY ATTN: RIGHT-OF-WAY SERVICES PO BOX 657 DES MOINES, IA 50306
--

**MIDAMERICAN ENERGY COMPANY
ELECTRIC EASEMENT**

Folder No. 127908
Work Req. No. 3601219
Project No. A1145

State of IOWA
County of POLK
Section 32
Township 80 North
Range 22 West of the 5th P.M.

This MidAmerican Energy Company Electric Easement (this "Easement") is made this ____ day of _____, _____, by and between **CITY OF BONDURANT**, an Iowa Municipal Corporation ("Grantor"), and **MIDAMERICAN ENERGY COMPANY**, an Iowa Corporation, its successors and assigns ("Grantee") (individually referred to at times as "Party", or collectively the "Parties").

RECITALS

WHEREAS, Grantor is the owner of the property legally described as:

A parcel of land located in the Northwest 1/4 of Section 32, Township 80 North, Range 22 West, West of the 5th P.M., City of Bondurant, Polk County, Iowa.

WHEREAS, Grantor desires to grant to Grantee an electric easement to be located on a portion of the Property and Grantee desires to accept the easement on the following terms and conditions.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Electric Easement.** Grantor does hereby establish, give, grant, and convey to Grantee a perpetual, non-exclusive easement under, upon, through and across a portion of the Property as described on **Exhibit A** attached hereto (the "Easement Area"), to construct, attach, reconstruct, operate, maintain, inspect, replace or remove electric supply line(s) for the transmission and distribution of electric energy and for communication and electrical controls, including other reasonably necessary poles, wires, conduit, duct, transformers, switching equipment, measurement and monitoring equipment, guys, guy stubs, anchors, ground rods, and further including other reasonably necessary equipment incident thereto (collectively "Facilities"), together with the right to survey the Property and the right of ingress and egress to and from same and all the rights and privileges incident and necessary to the enjoyment of this Easement. Additionally, if Grantor provides or installs duct or conduit for said Facilities, this grant shall cover and include all Facilities installed as a part of the Easement Area

2. **Erection and Placement of Structures, Obstructions, Plantings or Materials Prohibited.** Grantor shall not construct or place any permanent or temporary buildings, pavement, hardscape, structures, fences, trees, plants or other objects on or within the Easement Area without prior written permission from Grantee indicating that said construction or placement will not result in inadequate or excessive ground cover, or otherwise interfere with the Grantee's rights to operate and maintain its Facilities, nor shall Grantor cause or permit any obstruction or material to be placed on or within the Easement Area which violates the clearance requirements of the National Electrical Safety Code and/or the rules of the Iowa Utilities Board. No brush, vegetation or other flammable materials shall be deposited, placed, accumulated, or burned within the Easement Area. Subject to the rights of Grantee granted in this Easement, Grantor shall have the right to cultivate, use, and occupy the Property.
3. **Change of Grade Prohibited.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without prior written consent from Grantee, nor shall Grantor place or install any rocking, paving or other hardscape materials in the Easement Area without prior written consent from Grantee. Grantee shall have the right to restore any changes in grade, elevation or contour without prior written consent of Grantor.
4. **Violations by Grantor.** In the event Grantor, its successors, assigns, contractors, employees, or agents violates Section 2 or 3 above or otherwise commits an intentional or negligent act, which results in damage to Grantee's Facilities or the Easement Area, Grantor shall be solely responsible for all costs associated with the repair, reconstruction, replacement, and/or work to the Easement Area and Grantee's Facilities.
5. **Right of Access and Removal.** Grantee shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto. Grantee shall have the right to remove, trim, spray, or cut down any unauthorized fences, hardscape, structures, trees, shrubs, branches, saplings, brush, vegetation, or other obstructions within, upon, across, along, adjacent to and overhanging the Easement Area that may interfere with the proper construction, maintenance, operation or removal of Grantee's Facilities.
6. **Property to be Restored.** Grantee shall repair or pay for any damage which may be caused to crops, fences, or other property, real or personal of the Grantor by Grantee's construction, reconstruction, maintenance, operation, replacement or removal of Grantee's Facilities (except for damage to property placed subsequent to the granting of this easement). For any such repairs required to be made by Grantee hereunder, Grantee agrees to repair such damaged property to the approximate condition of such property existing immediately before being damaged, to the extent reasonably practicable. The cutting, recutting, trimming and removal of trees, branches, saplings, brush or other vegetation on or adjacent to the Easement Area is expected and not considered damage to the Grantor.
7. **Easement Runs with the Land.** This Easement shall be deemed perpetual and to run with the land. All provisions of this Easement, including benefits and burdens, shall run with the Property and are binding upon and inure to the heirs, assigns, successors, tenants, and personal representatives of the Parties hereto.
8. **Grantor Certification.** Grantor certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Grantor hereby agrees to defend, indemnify and hold harmless Grantee from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.
9. **Severability, Choice of Law and Waiver.** Each of the provisions of this Easement shall be

enforceable independently of any other provision of this easement and independent of any other claim or cause of action. In the event of any matter or dispute arising out of or related to this easement, it is agreed between the parties that the law of the jurisdiction and location where this easement is recorded (including statute of limitation provisions) will govern the interpretation, validity and effect of this easement without regard to the place of execution or place of performance thereof, or any conflicts or law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS EASEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

10. **Dower, Homestead, and Distributive Share.** Grantor hereby relinquishes all rights of dower, homestead and distributive share in and to the Easement Area and waives all rights of exemption as to any of the Easement Area. Grantor understands that homestead property is in many cases protected from the claims of creditors and exempt from judicial sale; and that by signing this easement, Grantor voluntarily gives up any right to this protection for the Easement Area with respect to claims based upon this Easement.
11. **IRS W-9 Form.** Prior to any payments referenced herein being made, Grantor is required to submit a fully executed IRS W-9 form to Grantee. Grantor's failure to submit a fully executed IRS W-9 form shall not impact any other provisions or obligations under this Easement.
12. **Fee Simple.** Grantor warrants to Grantee that Grantor holds title to the Easement Area in fee simple and Grantor has good and lawful authority to grant the rights provided in this Easement.
13. **Headings and Captions.** The titles or captions of sections and paragraphs in this Easement are provided for convenience of reference only and shall not be considered a part hereof for purposes for interpreting or applying this Easement, and such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Easement or any of its terms or conditions.
14. **Counterparts.** This Easement may be executed in two (2) or more counterparts, each of which shall be deemed an original for all purposes and all of which together shall constitute one and the same instrument. Parties may sign and deliver this Easement by facsimile, electronic, or PDF signatures, each such signature to be treated as an original.
15. **Entire Agreement.** It is mutually understood and agreed that this Easement covers all of the agreements and stipulations between the parties and that no representations or statements, oral or written, have been made modifying or changing the terms hereof.

Signature Page Follows



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.h.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving Change Order No. 1 to Caliber Concrete LLC for the 1st & 3rd Street Parking Lot Project in the amount of \$10,821.67

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve change order #1 in the amount of \$10,821.67 related to the 1st & 3rd Street Parking Lot Expansion Project. This change was needed to relocate a section of water main along 3rd St. SE to help facilitate a new storm sewer that was installed for the new parking lot along 3rd St.

As a reminder, the 1st & 3rd Street Parking Lot project is a parking lot along 1st Street SW just west of Grant St. That is to add 16 new parking stalls along with a connecting sidewalk to the CVT trail and a pad for vendor space, lighting, and electrical. The 3rd Street Parking is located southwest of City Park along 3rd Street SE and is adding 15 parking stalls along with lighting and sidewalk improvements. This parking area also incorporates the addition of permeable pavers for stormwater management.

FUNDING SOURCE: Bond Funds/TIF/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-05
2. Change Order No. 1

CITY OF BONDURANT
RESOLUTION NO. 250106-05

RESOLUTION APPROVING CHANGE ORDER #1 TO CALIBER CONCRETE LLC
FOR THE 1ST & 3RD STREET PARKING LOT PROJECT IN THE AMOUNT OF
\$10,821.67

WHEREAS, the 1st & 3rd Street Parking Lot Project Change Order #1 was submitted on December 13th, 2024; AND

WHEREAS, the change order #1 is for work completed to relocate a section of water main that was in conflict on the 1st & 3rd Street Parking Lot Project; AND

WHEREAS, City Staff have reviewed the change order for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the change order #1 to Caliber Concrete LLC in the amount of \$10,821.67 is hereby approved.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Change Order



Date December 13, 2024

Owner City of Boundurant

Contractor Caliber Concrete

Project 1st and 3rd St. Parking Improvements

Change Order # 1

Contract date 7/12/2024

You are directed to make the following changes in this contract

Watermain reroute performed 9/27/24 and 9/30/24. See Attached breakdown

The Original Contract sum was:	<u>284,126.46</u>
Net Amount of previous change orders	<u>0.00</u>
Total original contract amount plus or minus net change orders	<u>284,126.50</u>
Total amount of this change order:	<u>10,821.67</u>
The new contract amount including this change order will be	<u>294,948.17</u>

Caliber Concrete

City of Boundurant





Co-owner 12/13/24
Title Date

Public Works Director 12-19-2024
Title Date



NEVADA, IOWA 50201
PH: 515-451-6719
ccaboth@ontrackiowa.com

CHANGE ORDER

DATE: October 31, 2024
CPR # 1
RE: Reroute

ATTN: City of Bondurant

ITEM DESCRIPTION	AMOUNT
Watermain reroute performed 9/27/24 and 9/30/24	
MATERIALS	
<i>Hymax adaptors, 6" barrel section, (4) 45 degree bends, 6" C900, Thrust Blocks, 1 Yard M4, Mega lugs.</i>	\$ 3,603.53
LABOR & EQUIPMENT (CREW HOUR @ \$445.00/ HR)	
CREW HOUR BREAKOUT:	
<i>JD 245 Excavator @ \$195.00/ HR</i>	
<i>Foreman @ \$70.00/ HR</i>	
<i>Excavator Operator @ \$65.00/ HR</i>	
<i>Backfill Operator @ \$60.00/ HR</i>	
<i>Pipelayer @ \$55.00/ HR</i>	
12 Hours Full Crew @ \$445.00 Per Hour	5,340.00
10% Mark-up	\$ 894.35
TOTAL	\$ 9,837.88

THANK YOU FOR YOUR BUSINESS!



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.i.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving proposal to add additional Mid-American Energy-owned street lighting along Grant Streetb N. Near the High School/Junior High Campus in the amount of \$51,728.82

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve proposal from Mid-American Energy for the addition of 9 new Mid-American Energy owned streetlights along Grant Street N and 13th St. NW. This proposed streetlighting will be a combination of new poles along the East side of Grant and mast arm lighting on existing wood poles along the West side of the street from the North High School driveway North to 16th St. NE/NE 86th Ave.

Mid-American energy proposes the following work:

Install 5 250W LED Streetlights on existing wood poles with 12-foot mast arms.
Install 2 250W LED Streetlights on galvanized direct bury poles with 12-foot mast arms.
Install 2 250W LED Streetlights on galvanized direct bury poles with 6-foot mast arms.

FUNDING SOURCE: RUT Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-06
2. Bondurant Streetlights - Grant St - 4372168
3. 4372168-22x34_P_mec_border

CITY OF BONDURANT
RESOLUTION NO. 250106-06

RESOLUTION APPROVING PROPOSAL FROM MID-AMERICAN ENERGY FOR THE
ADDDION OF NEW STREETLIGHTING ALONG GRANT STREET N. IN THE AMOUNT
OF \$51,728.82

WHEREAS, the proposal for new streetlighting was submitted on December 11th, 2024;
AND

WHEREAS, the proposal for the work is as follows:

1. Install 5 250W LED Streetlights on existing wood poles with 12-foot mast arms.
2. Install 2 250W LED Streetlights on galvanized direct bury poles with 12-foot mast arms.
3. Install 2 250W LED Streetlights on galvanized direct bury poles with 6-foot mast arms; AND

WHEREAS, City Staff have reviewed the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the proposal for streetlighting along Grant Street N. from Mid-American Energy in the amount of \$51,728.82 hereby approved.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

12/11/2024

Cit of Bondurant
Attention: John Horton
jhorton@cityofbondurant.com

Dear John Horton:

Enclosed is our streetlight proposal for Grant Street; MX: 4372168

This proposal includes the installation of streetlights on:

Grant Street, 13th St NW

We Propose To:

Install:	5	250W	LED streetlights on existing wood poles with 12' arms
Install:	2	250W	LED streetlights on galvanized, direct embed poles with 12' arms
Install:	2	250W	LED streetlights on galvanized, direct embed poles with 6' arms

The cost for MidAmerican Energy Company to install these streetlights is **\$51,728.82**. MidAmerican Energy will send an invoice to the City for that amount upon completion of our installation.

Some of these lights will be installed on steel poles and served by underground conductors but will be billed to the City at the wood pole, overhead rate because the developer has agreed to pay the streetlight facilities charge.

MidAmerican Energy Company's street light proposal is based on the approved street light analysis provided by the City. MidAmerican Energy Company will install the lights based on the staked locations provided in the field by the City.

Pursuant to MidAmerican's tariff, the Applicant is required to pay actual permit fees. Permit fees may not be offset by Revenue Credit and are to be paid regardless of whether the applicant is required to pay a Refundable Advance or a Nonrefundable Contribution.

12/11/2024

Page 2

If this proposal is satisfactory, please sign and return one (1) copy to me. MidAmerican Energy Company will release the work for scheduling upon receipt of the signed proposal and site readiness. This proposal is valid for 90 days and if MidAmerican Energy Company construction has not commenced within 12 months it may be voided.

If you have any questions, please contact me at (515) 252-6730.

Sincerely,
MidAmerican Energy Company

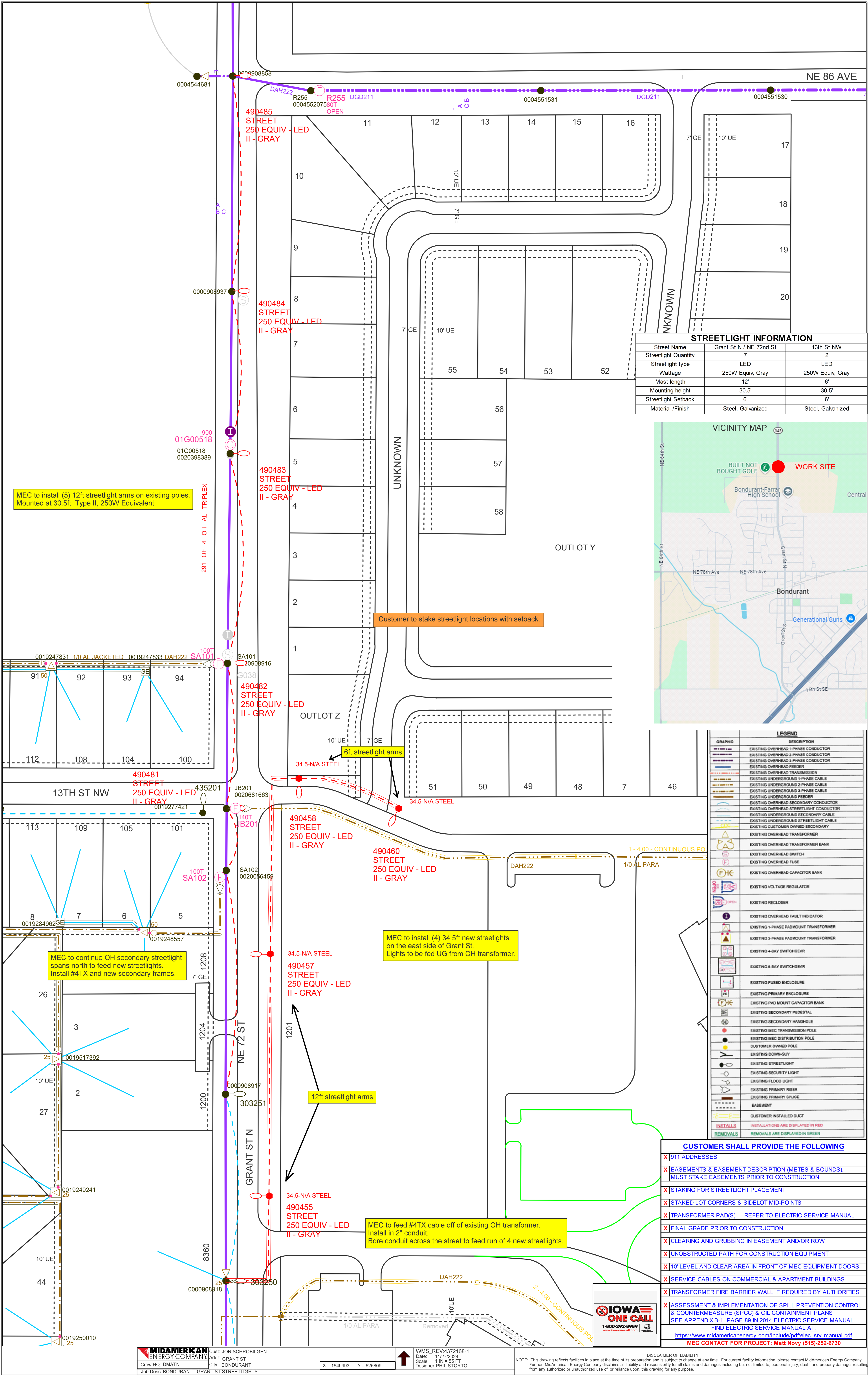


Matt Novy
Customer Project Coordinator

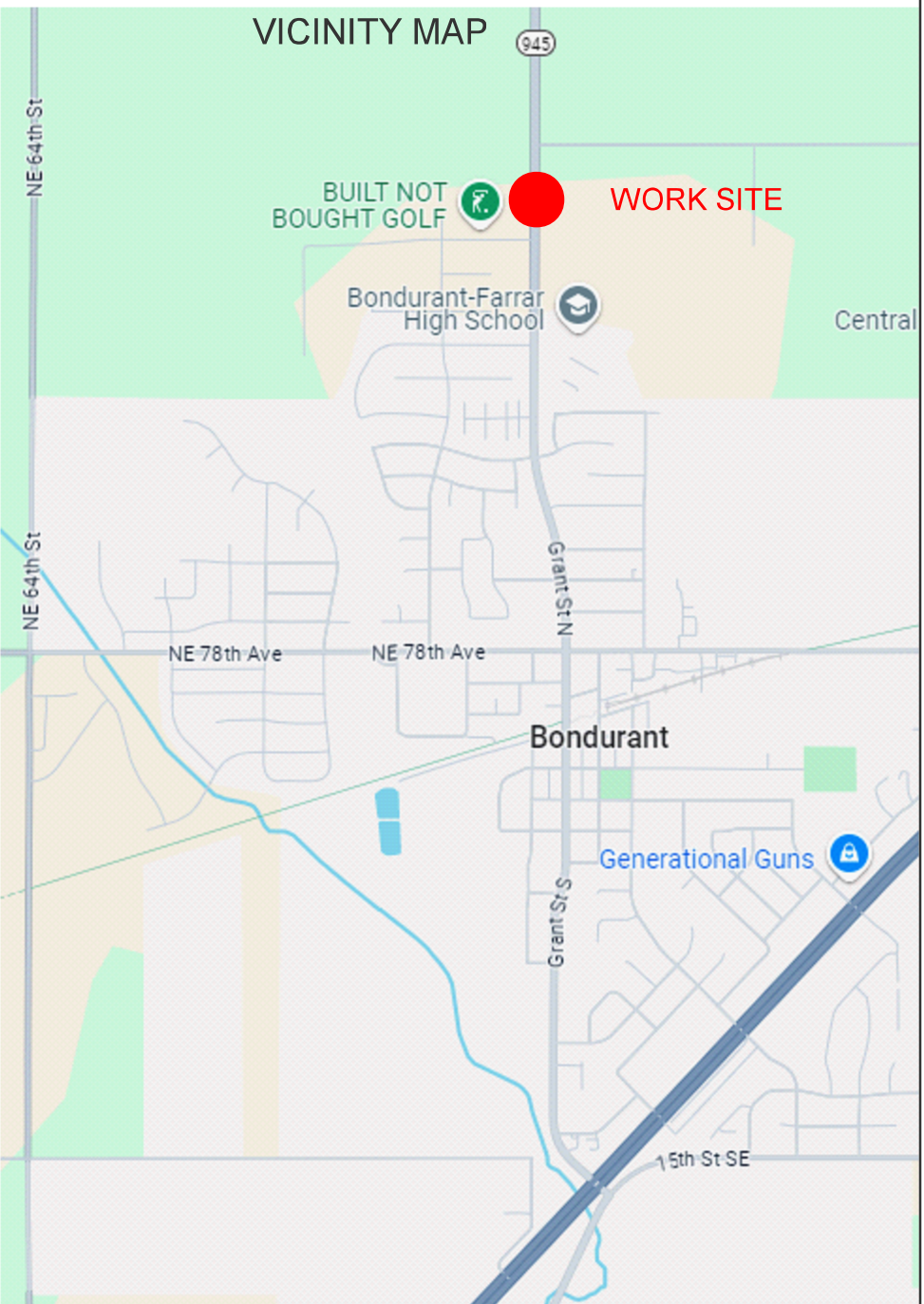
Enclosures: design map

Accepted By: _____

Date: _____ Date Service Required: _____



STREETLIGHT INFORMATION		
Street Name	Grant St N / NE 72nd St	13th St NW
Streetlight Quantity	7	2
Streetlight type	LED	LED
Wattage	250W Equiv, Gray	250W Equiv, Gray
Mast length	12'	6'
Mounting height	30.5'	30.5'
Streetlight Setback	6'	6'
Material /Finish	Steel, Galvanized	Steel, Galvanized



LEGEND	
GRAPHIC	DESCRIPTION
	EXISTING OVERHEAD 1-PHASE CONDUCTOR
	EXISTING OVERHEAD 2-PHASE CONDUCTOR
	EXISTING OVERHEAD 3-PHASE CONDUCTOR
	EXISTING OVERHEAD FEEDER
	EXISTING OVERHEAD TRANSMISSION
	EXISTING UNDERGROUND 1-PHASE CABLE
	EXISTING UNDERGROUND 2-PHASE CABLE
	EXISTING UNDERGROUND 3-PHASE CABLE
	EXISTING UNDERGROUND FEEDER
	EXISTING OVERHEAD SECONDARY CONDUCTOR
	EXISTING UNDERGROUND SECONDARY CABLE
	EXISTING UNDERGROUND STREETLIGHT CABLE
	EXISTING CUSTOMER OWNED SECONDARY
	EXISTING OVERHEAD TRANSFORMER
	EXISTING OVERHEAD TRANSFORMER BANK
	EXISTING OVERHEAD SWITCH
	EXISTING OVERHEAD FUSE
	EXISTING OVERHEAD CAPACITOR BANK
	EXISTING VOLTAGE REGULATOR
	EXISTING RECLOSER
	EXISTING OVERHEAD FAULT INDICATOR
	EXISTING 1-PHASE PADMOUNT TRANSFORMER
	EXISTING 3-PHASE PADMOUNT TRANSFORMER
	EXISTING 4-BAY SWITCHGEAR
	EXISTING 8-BAY SWITCHGEAR
	EXISTING FUSED ENCLOSURE
	EXISTING PRIMARY ENCLOSURE
	EXISTING PAD MOUNT CAPACITOR BANK
	EXISTING SECONDARY PEDESTAL
	EXISTING SECONDARY HANDHOLE
	EXISTING MEC TRANSMISSION POLE
	EXISTING MEC DISTRIBUTION POLE
	CUSTOMER OWNED POLE
	EXISTING DOWN-GUY
	EXISTING STREETLIGHT
	EXISTING SECURITY LIGHT
	EXISTING FLOOD LIGHT
	EXISTING PRIMARY RISER
	EXISTING PRIMARY SPLICE
	EASEMENT
	CUSTOMER INSTALLED DUCT
	INSTALLATIONS ARE DISPLAYED IN RED
	REMOVALS ARE DISPLAYED IN GREEN

CUSTOMER SHALL PROVIDE THE FOLLOWING	
X	911 ADDRESSES
X	EASEMENTS & EASEMENT DESCRIPTION (METES & BOUNDS). MUST STAKE EASEMENTS PRIOR TO CONSTRUCTION
X	STAKING FOR STREETLIGHT PLACEMENT
X	STAKED LOT CORNERS & SIDELOT MID-POINTS
X	TRANSFORMER PAD(S) - REFER TO ELECTRIC SERVICE MANUAL
X	FINAL GRADE PRIOR TO CONSTRUCTION
X	CLEARING AND GRUBBING IN EASEMENT AND/OR ROW
X	UNOBSTRUCTED PATH FOR CONSTRUCTION EQUIPMENT
X	10' LEVEL AND CLEAR AREA IN FRONT OF MEC EQUIPMENT DOORS
X	SERVICE CABLES ON COMMERCIAL & APARTMENT BUILDINGS
X	TRANSFORMER FIRE BARRIER WALL IF REQUIRED BY AUTHORITIES
X	ASSESSMENT & IMPLEMENTATION OF SPILL PREVENTION CONTROL & COUNTERMEASURE (SPCC) & OIL CONTAINMENT PLANS SEE APPENDIX B-1, PAGE 89 IN 2014 ELECTRIC SERVICE MANUAL FIND ELECTRIC SERVICE MANUAL AT: https://www.midamericenergy.com/include/pdf/elec_srv_manual.pdf MEC CONTACT FOR PROJECT: Matt Novy (615)-262-6730

MIDAMERICAN ENERGY COMPANY
Cust: JON SCHROBILGEN
Crew HQ: DMATN
Job Desc: BONDURANT - GRANT ST STREETLIGHTS

Addr: GRANT ST
City: BONDURANT

X = 164993 Y = 625809

WMS_REV:4372168-1
Date: 11/27/2024
Scale: 1"= 35 FT
Designer: PHIL STORTO

NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For current facility information, please contact MidAmerican Energy Company. Further, MidAmerican Energy Company disclaims all liability and responsibility for all claims and damages including but not limited to, personal injury, death and property damage, resulting from any authorized or unauthorized use of, or reliance upon, this drawing for any purpose.

DISCLAIMER OF LIABILITY



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.j.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving a Professional Services Agreement with Shive-Hattery in the amount of \$18,100 for design services related to the Eagle Park, Parking Lot Expansion Project

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: The attached resolution approves the also-attached Professional Services Agreement with Shive-Hattery in the amount of \$18,100 for design services related to the Eagle Park, Parking Lot Expansion Project. In conjunction with their review of the proposed Eagle Park Disc Golf Design Contract, the Parks & Recreation Board also reviewed this parking lot expansion project concept during their November 21, 2024 meeting and voted unanimously for recommended City Council approval. It is anticipated that the proposed Eagle Park Disc Golf Course and expanded parking lot area will be constructed in 2025.

This parking lot expansion project aligns with the 2024 Parks, Trails, & Greenways Master Plan, which recommends the following action for completion by June 2027: "Install the disc golf/multi-golf course at Eagle Park, including constructing additional parking". Additionally, the Eagle Park Disc Golf Course is consistent with the 2022 Eagle Park Master Plan, which includes a draft layout for a 9-hole disc golf course at the park.

Shive-Hattery's proposed scope of work included in the attached agreement entails the preparation of construction documents for the public parking lot expansion project. The project will look to increase the capacity from three stalls to approximately fourteen stalls. The design includes the removal and replacement of an existing granular trail section, replacing it with a paved connection between the sidewalk along 2nd Street NW and the proposed drive aisle. Parking will be developed on both the north and south sides of the proposed drive aisle, with the option for the north row of parking to be constructed at a later phase.

Draft parking lot expansion concept:



FUNDING SOURCE: LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-07
2. Professional Services Agreement

CITY OF BONDURANT
RESOLUTION NO. 250106-07

RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH
SHIVE-HATTERY IN THE AMOUNT OF \$18,100 FOR DESIGN SERVICES RELATED
TO THE EAGLE PARK, PARKING LOT EXPANSION PROJECT

WHEREAS the City of Bondurant recognizes the importance of providing enhanced recreational amenities for its residents and visitors in alignment with its strategic planning documents; AND

WHEREAS the 2024 Parks, Trails, & Greenways Master Plan identifies the completion of the Eagle Park Disc Golf Course and associated parking lot expansion as a recommended action item to be completed in the short-term; AND

WHEREAS the City anticipates the Eagle Park Disc Golf Project and the Eagle Park Parking Lot Expansion Project will be constructed in 2025; AND

WHEREAS Shive-Hattery has submitted a Professional Services Agreement in the amount of \$18,100 for services related to the design of the Eagle Park Parking Lot Expansion project; AND

Whereas the parking lot expansion project will look to accommodate approximately fourteen parking spaces, approximately half of which may be constructed at a later date.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, that Mayor is authorized to enter into a Professional Services Agreement with Shive-Hattery in the amount of \$18,100, pending Legal Counsel review.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

PROFESSIONAL SERVICES AGREEMENT

ATTN: Maggie Murray
CLIENT: City of Bondurant
200 Second Street NE
PO Box 37
Bondurant, IA 50035

PROJECT: Eagle Park Parking Improvements

PROJECT LOCATION: Bondurant, IA

DATE OF AGREEMENT: December 31, 2024

PROJECT DESCRIPTION

The scope of work entails the preparation of construction documents for the expansion of the existing public parking lot at Eagle Park in Bondurant. The project will increase parking capacity from three stalls to approximately 14 (+/-) stalls. The design includes the removal and replacement of an existing granular trail section, replacing it with a paved connection between the sidewalk along 2nd Street NW and the proposed drive aisle. Parking will be developed on both the north and south sides of the proposed drive aisle, with the option for the north row of parking to be constructed at a later phase.

Refer to **attached Exhibit** for project location and scope of improvements.

SCOPE OF SERVICES

We will provide the following services for the project:

Land Surveying, Civil Engineering, and Bid Phase Services

These services will consist of the following tasks:

1. Topographic Survey

- a. Complete a site topographic design survey of the proposed project area to be supplemented by LIDAR surface data, utility maps, and available record drawings for the surrounding area. The site survey will create a single electronic AutoCAD base drawing showing existing topographic information and site features as follows:
 - i. Plot location of existing structures on the property/within the project area.
 - ii. Show recorded or otherwise known easements and right-of-way and identify owners based on information readily available online or title opinion(s) provided by the Client. We have not included courthouse research in our current scope.
 - iii. Contours at one-foot intervals. Error shall not exceed one-half contour interval. Surface verified LIDAR or drone technologies will be used to supplement field survey data.
 - iv. Show and describe substantial visual improvements such as fences, walls, concrete slabs, gravel drives, culverts, etc.
 - v. Indicate access to public way such as driveways and access to and from other adjoining properties.



- vi. Complete an Iowa One Call design locate request and will survey all utilities located at the time of our field work (representative examples listed below). We have not included any private utility location services or potholing in our current scope of services.
 - 1) Manholes, catch basins, valve vaults, yard hydrants, or other surface indications of subterranean uses. Location, size, and depths where information is readily available.
 - 2) Wires and cables (including their function, if readily identifiable) crossing the surveyed premises. All poles on or within ten feet of the survey limits.
 - 3) Utility company installations on the surveyed premises.
 - 4) Fire hydrants available to the project area.
 - 5) Location, rim elevations, and inverts of public sanitary sewer line at all manholes within the project area.
 - 6) Location, rim elevations, and inverts of public storm sewer at all structures within the project area.
 - 7) Location of trees four inches and over (caliper two feet above ground) and location within one foot tolerance and identify deciduous or coniferous. For large groupings of densely spaced trees or shrubs, limits of the grouping(s) and an indication of predominant species will be shown.

2. Construction Documents

- a. Scope of services is based on the preliminary conceptual layout included with this proposal.
- b. Provide Civil Engineering Services for the preparation of State of Iowa certified site plan submittal and construction documents for the proposed project. Scope of Civil Engineering Design will include the following:
 - i. Cover Sheet
 - ii. Project Quantities and General Construction Notes
 - iii. Existing Conditions/Demolition Plan – Show required removals and site preparation requirements. We have not included any detailed construction staging or temporary access requirements.
 - iv. Site Plan – Show site geometrics for proposed site improvements.
 - 1) Pavement design will be based similar project sites in the area with comparable vehicle loadings and soil characteristics
 - 2) Connections to the adjacent existing granular trail. A paved trail connection will be made between the existing sidewalk along 2nd St NW to the proposed parking access route to the north.
 - 3) The North parking stalls will be designed and included as a bid alternative to provide flexibility should the City wish to construct at a later time.
 - v. Grading Plan – Provide site grading plan. Provide spot elevations at back of curb at edges of proposed pavement and along critical grade brakes or drainage paths.
 - 1) Grading plan shall include spot elevations and slope information for ADA accessible parking and pedestrian route(s).

- vi. Utility Plan – A plan will be developed illustrating the general layout of storm sewer connections.
 - 1) We will coordinate with utility companies identified within the project limits to discuss impacts to their facilities by the proposed project.
 - vii. Construction Details – Provide details and standard references to support civil plans. We will utilize Iowa Statewide Urban Design and Specifications (SUDAS) and Client specific details as provided with supplemental requirements listed on our drawings.
 - viii. Technical Specifications for site work will be included on our drawings and reference the Iowa Statewide Urban Design and Specifications (SUDAS) and any provided Client-specific specifications. Any deviations from this will be specified on the plans.
 - c. Provide Final (90%) Plans for review by applicable staff with requested deadline for comments.
 - i. Address comments and incorporate into project documents.
 - ii. Prepare one cost opinion for the proposed improvements.
 - d. Provide Final Plans, Project Manual (if required), and Estimate of Construction Costs for construction
 - i. Based on final cost estimates, it may be possible to solicit direct quotes for the contractor selection and construction of the project. We have included scope should a public bid be necessary.
 - e. Permanent and/or temporary easements are not anticipated with the design and construction of this project and have not been included under this scope of services.
- 3. Public Bid Phase Services (If Required)**
- a. If a public bid is deemed necessary, we will coordinate and manage the letting process for the project including preparing the formal Notice of Hearing and Letting, responding to contractors' questions, issue addenda (as necessary), help administer the bid letting prepare a bid tabulation summary, make a recommendation of award of contract, and secure the necessary contractual documents.
 - i. It is assumed bid documents will be posted utilizing Acton Reprographics Online Planroom and have been included within the project expenses.
 - b. Construction phase services have not been included under this scope of services.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Provide Shive-Hattery personnel unlimited access to the site as required.

SCHEDULE

We will begin our services upon receipt of this Agreement executed by you which will serve as a notice to proceed.

- We will meet with you to develop a mutually agreed-upon schedule for the Scope of Services.
 - It is understood that anticipated construction schedule would be Spring-Summer of 2025 in coordination with the adjacent Disk Golf Course Development.

COMPENSATION

Description	Fee Type	Fee	Estimated Expenses	Total
Topographic Survey	Fixed Fee	\$2,500	Included	\$2,500
Construction Documents	Fixed Fee	\$15,600	Included	\$15,600
Public Bid Phase Services (If Required)	Hourly	\$3,600	Included	\$3,600
TOTAL		\$21,700	Included	\$21,700

Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

- Estimated amount - The estimated expense amounts above will be reimbursed in accordance with our Reimbursable Expense Fee Schedule (attached) in effect at the time that the expense is incurred. We will not exceed the amounts without your prior authorization. Any City submittal and other regulatory permit fees can be paid for by Shive-Hattery and reimbursed by the Client or paid for directly by the Client.
- Included - For indicted Fixed Fee Type, expenses have been included in the Fee amount. For Hourly Fee Types, expenses will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred.

The terms of this proposal are valid for 30 days from the date of this proposal.

ADDITIONAL SERVICES

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Improvements beyond those detailed on attached exhibit.
2. Electric and lighting design.
3. Platting/Easement documents or negotiations.
4. Rezoning of property.
5. Boundary Survey.
6. Geotechnical services.
7. Construction survey staking.
8. Temporary Traffic Control or Staging Plans.
9. Site renderings.
10. Construction Observation or Administration services.
11. Erosion Control and SWPPP Plans.
 - a. NPDES Permit (Disturbance assumed to be < 1 Acre).
12. As-built surveys or certifications.

OTHER TERMS

STANDARD TERMS AND CONDITIONS

Copyright © Shive-Hattery May 2024

PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc. or Shive-Hattery A/E Services, P.C. or Studio951 a Division of Shive-Hattery or EPOCH a Division of Shive-Hattery or Shive-Hattery New Jersey, Inc. or WSM, a Division of Shive-Hattery, Inc. or KdG, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, and employees against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of

probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state of the locale of the S-H office address written in this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans with Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

AGREEMENT

This proposal shall become the Agreement for Services when accepted by both parties. Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,
SHIVE-HATTERY, INC.



David Fliehler, Civil Engineer – Project Manager
dflihler@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Bondurant

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____

RANGE OF HOURLY FEES SCHEDULE

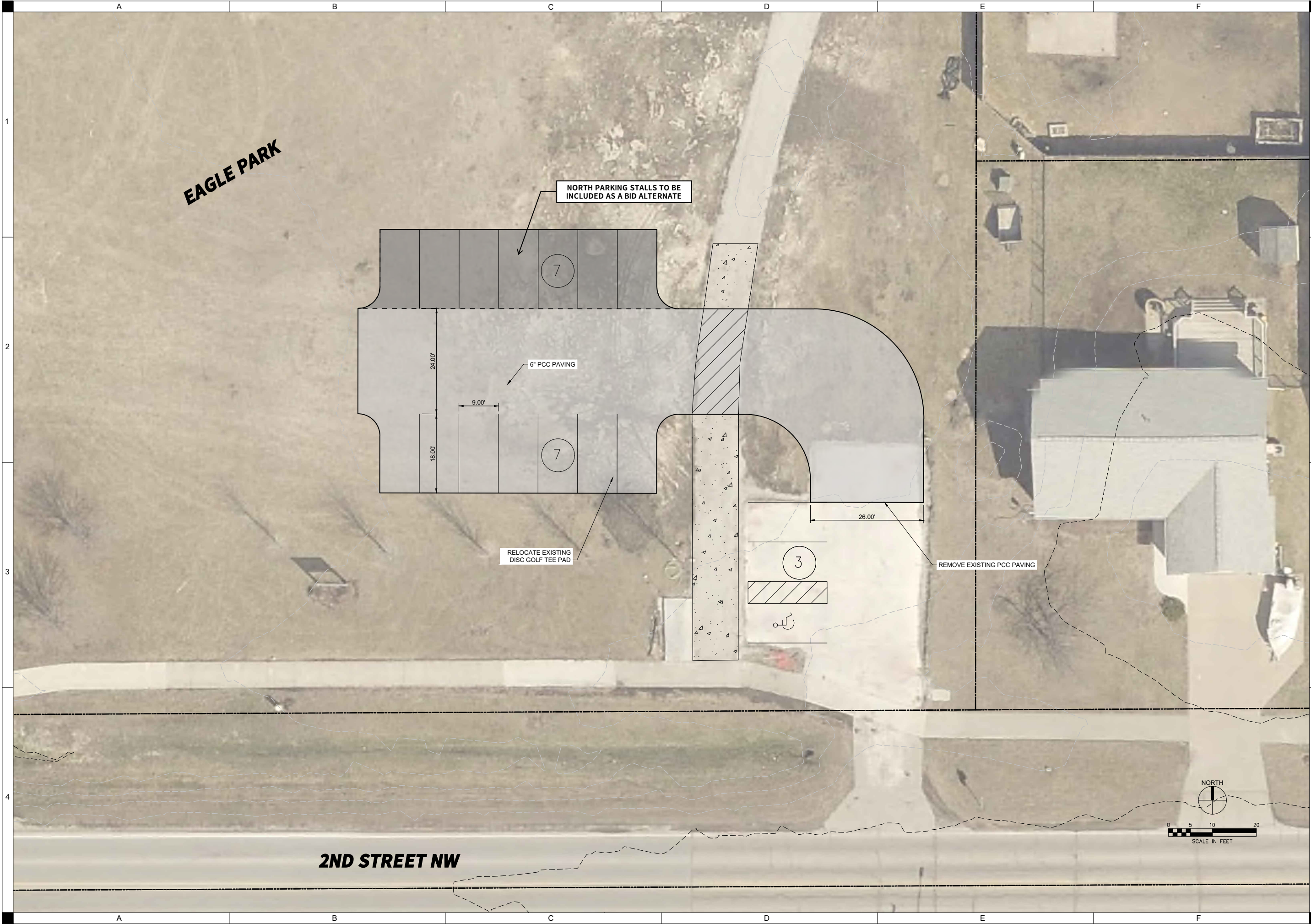
Effective January 1, 2025 to December 31, 2025

Licensed Professional Engineer	\$133.00 to \$255.00
Engineer	\$111.00 to \$199.00
Registered Architect	\$133.00 to \$255.00
Architect	\$111.00 to \$192.00
Registered Landscape Architects	\$111.00 to \$216.00
Interior Designer	\$111.00 to \$255.00
Licensed Land Surveyors	\$118.00 to \$199.00
Land Surveyors	\$ 78.00 to \$168.00
Technicians	\$ 78.00 to \$168.00
Administrative Support Staff	\$ 75.00
Survey Staff	\$170.00 to \$263.00

REIMBURSABLE EXPENSES:

Mileage- Car/Truck	\$0.70 / mile
Mileage- Survey Truck	\$0.80 / mile
Lodging, Meals	At Cost + 10%
Airfare, Car Rental	At Cost + 10%
Prints, Plots (in-house)	\$ By Sq. Ft./Type
Computer Services (outside)	At Cost + 10%
Professional Services (outside)	At Cost + 10%
Aerial Photogrammetry (outside)	At Cost + 10%
Printing, Plots, Photos (outside)	At Cost + 10%
Deliveries (outside)	At Cost + 10%

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SHIVE-HATTERY
ARCHITECTURE + ENGINEERING

800.798.0313 | SHIVE-HATTERY.COM

BONDURANT EAGLE PARK
PARKING IMPROVEMENTS

CITY OF BONDURANT

PRELIMINARY
- NOT FOR
CONSTRUCTION

DRAWN BY	BDD
APPROVED BY	KAL
ISSUED FOR	REVIEW
ISSUE DATE	03/14/2024
PROJECT NUMBER	2240004610
FIELD BOOK	—

EXHIBIT 1

EX 1

Page 129 of 173



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.k.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving a Professional Services Proposal with ISG Inc in the amount of \$219,100 for services related to the following Grain District elements: public infrastructure design, schematic design of the stage/amphitheater area, and Destination Iowa technical grant assistance

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The attached resolution approves the also-attached Professional Services Proposal from ISG Inc in the amount of \$219,100 for services related to the following Grain District elements: public infrastructure detailed design, schematic design of the stage/amphitheater area, and technical assistance in preparing a grant application to the Iowa Economic Development Authority's Destination Iowa program.

ISG is the firm that prepared the Grain District Downtown Redevelopment Plan through a public/private partnership between the City of Bondurant and The 101 LLC, developer of the Grain District area. ISG is also the firm that has been hired by the City to prepare the Grain District PUD & Preliminary Platting documents, which will also be a public/private partnership between the City and The 101 LLC.

Below is a summary of the services included in the attached Professional Services Proposal:

- **Detailed design of the following areas:** Arboretum Trail, Lincoln Street NE Extension, Public Parking Lot along Lincoln Street NE Extension, and Main Street NE Reconstruction. It is anticipated these project areas will be constructed in a series of phases, where the trail, first approximate 150' of the Lincoln Street NE extension project, and the public parking lot project will begin construction in 2025. It is anticipated that construction bidding and construction administration services will be considered as a potential future separate proposal.
- **Schematic design** of the stage/amphitheater area, where such services will include: site analysis + vision alignment; capacity + functionality design; integration with surrounding infrastructure; recreation + playground opportunities;

future flexibility + resilience; preliminary cost estimation; and visuals for grant + sponsorship pursuits. An amphitheater area was originally proposed in the 2021 City Park Master Plan before the Grain District opportunity was known.

Constructing the state/amphitheater area in the Grain District instead of at City Park allows for a larger space to accommodate such use.

- **Grant application assistance** for the City's upcoming application to the Iowa Economic Development Authority's Destination Iowa Program. This process will include creating updated visuals to reflect what the stage/amphitheater area could look like based on the schematic design process and the surrounding 13-acre parcel purchased by the City of Bondurant in November 2024. This process will also include the creation of a logo and branding guide for the Grain District that will complement the City's existing branding guide.

Implementation of the Grain District Downtown Redevelopment Plan is supported by multiple goals, policies, and action items of Chapter 7 of the Building Bondurant Comprehensive Plan, titled Community Character + Downtown. Below are these goals, policies, and action items:

- **Goal 15: Enhance the downtown through strategic public projects to attract quality private redevelopment projects.**
 - **Policy 15A:** Implement key public projects in a coordinated effort as private redevelopment is proposed.
 - **Policy 15B:** Implement streetscaping projects as a street construction/reconstruction projects occur.
 - **Policy 15C:** Increase opportunities for additional on-street parking.
- **Goal 16: Foster a vibrant and diverse downtown so that the area services as a unique destination for residents and visitors.**
 - **Policy 16A:** Promote private infill development, including redevelopment of the Landus site as identified in Goal 17.
- **Goal 17: Support redevelopment of the Landus site.**
 - **Policy 17A:** Utilize the site's unique characteristics as an opportunity for implementing creative placemaking efforts.
 - **Policy 17B:** Ensure that the development of the Landus redevelopment area is a cohesive extension of downtown.
 - **Policy 17C:** Promote connectivity and mobility between the Landus site and the existing developed downtown.
 - **Action Item 17A:** Help to guide redevelopment of the Landus site by referencing the strategic opportunities map to identify potential land uses and development patterns for the site.
 - **Action Item 17B:** Partner with a master developer or developers to redevelop the Landus property in a way that supports community goals and vision

FUNDING SOURCE: TIF/BOND/Grants/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-08
2. Professional Services Proposal

CITY OF BONDURANT
RESOLUTION NO. 250106-08

RESOLUTION APPROVING A PROFESSIONAL SERVICES PROPOSAL WITH ISG
INC IN THE AMOUNT OF \$219,100 FOR SERVICES RELATED TO THE FOLLOWING
GRAIN DISTRICT ELEMENTS: PUBLIC INFRASTRUCTURE DESIGN, SCHEMATIC
DESIGN OF THE STAGE/AMPITHEATER AREA, AND DESTINATION IOWA
TECHNICAL GRANT ASSISTANCE

WHEREAS the City of Bondurant has adopted the Grain District Downtown Redevelopment Plan to guide public and private redevelopment of the Grain District area through a public/private partnership with The 101 LLC; AND

WHEREAS ISG Inc. prepared the Grain District Downtown Redevelopment Plan and has been retained by the City to prepare the Grain District Planned Unit Development and Preliminary Platting documents; AND

WHEREAS the City desires to proceed with the next phases of the Grain District Redevelopment, including public infrastructure detailed design, schematic design of the stage/amphitheater area, and grant application assistance for the Iowa Economic Development Authority's Destination Iowa Program; AND

WHEREAS ISG has submitted a Professional Services Proposal in the amount of \$203,000 to perform these services, which include:

1. Detailed Design of Public Infrastructure: Arboretum Trail, Lincoln Street NE Extension, Public Parking Lot along Lincoln Street NE Extension, and Main Street NE Reconstruction, with phased construction anticipated to begin in 2025.
2. Schematic Design of the Stage/Amphitheater Area: Services include site analysis, capacity and functionality design, integration with surrounding infrastructure, recreation opportunities, flexibility, cost estimation, and visuals for grant and sponsorship pursuits.
3. Grant Application Assistance: Creation of updated visuals, a logo, and a branding guide for the Grain District to complement the City's branding efforts for the Destination Iowa grant application.

WHEREAS the implementation of the Grain District Downtown Redevelopment Plan supports multiple goals, policies, and action items of Chapter 7 of the Building Bondurant Comprehensive Plan, titled Community Character + Downtown.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, that Mayor is authorized to enter a Professional Services Proposal with ISG Inc. for the above-referenced scope of work in the amount of \$219,100, pending Legal Counsel review.

Passed this 6th day of January 2025,

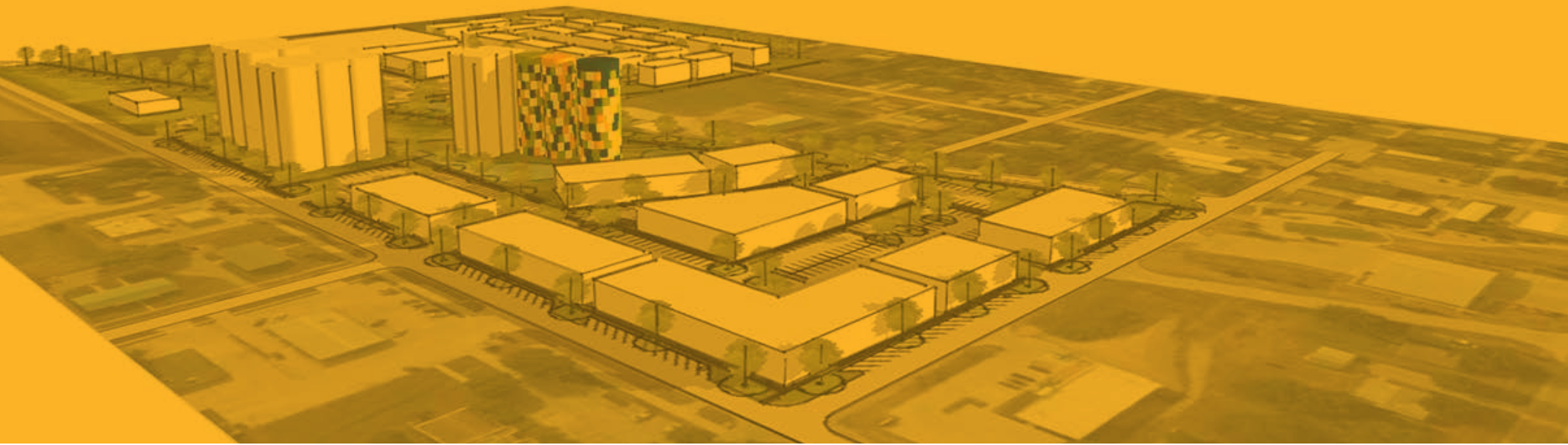
By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



GRAIN DISTRICT PUBLIC IMPROVEMENT PROJECTS

PROFESSIONAL SERVICES PROPOSAL FOR DETAILED DESIGN, SCHEMATIC DESIGN,
AND DESTINATION IOWA PRE-APPLICATION PREPARATION ASSISTANCE

December 19, 2024 | Revised: *January 2, 2025*



FOR:

Maggie Murray

Planning & Community Development Director

City of Bondurant
200 2nd Street Northeast
Bondurant, IA 50035

515.630.6985
planning@cityofbondurant.com

FROM:

Derek Johnson, PE

Vice President, Public Works Business Unit Leader

ISG
217 East 2nd Street + Suite 110
Des Moines, IA 50309

515.243.9143
Derek.Johnson@ISGInc.com

SERVICES

Architecture

- Architecture
- Interior Design
- Landscape Architecture
- Planning

Engineering

- Civil
- Drone
- Electrical
- Land Surveying
- Mechanical
- Municipal
- Refrigeration
- Structural
- Technology
- Telecommunications
- Transportation
- Water/Wastewater
- 3D Scanning

Environmental

- Assessments + Review
- Geographic Information Systems
- Permitting + Compliance
- Planning + Feasibility
- Testing + Monitoring

Planning

- Development
- Engagement
- Funding
- Planning
- Project Evaluation

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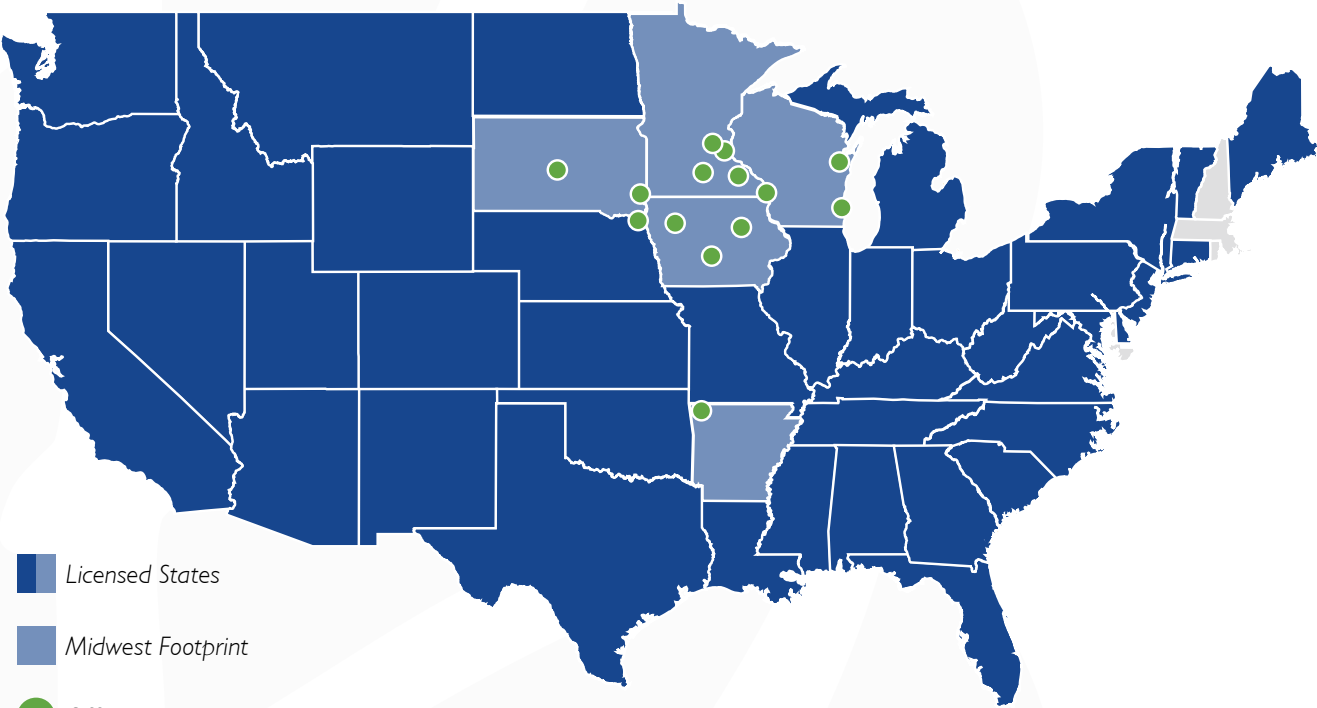
Cost of Services 22

Added-Value Engineering Design Services 23

FIRM OVERVIEW

MAKING A DIFFERENCE

ISG has a rich history, that extends over 50 years, of building trusting relationships with clients, stakeholders, and the community. As a multi-disciplinary firm that is 100% owned by employees, ISG fosters strong collaboration between all disciplines, providing clients a diverse knowledge base, high level of creativity, and broad perspective. ISG's business philosophy is centered around building relationships and constantly adding value through new and creative technologies, professionals, and ideas. ISG's flexibility makes it possible; our focus and innovative solutions make it happen.



Licensed in 45 States 500+ Multi-Disciplinary Employees 14 Offices Across the Midwest 2024 Zweig Group Hot Firm List 2024 Top 500 ENR Firm

Multi-Disciplinary Employees + Expertise

- Administrative
- Architecture
- Business Development
- Civil Engineering
- Electrical Engineering
- Environmental
- Finance + Accounting
- Information Technology
- Interior Design
- Land Survey
- Landscape Architecture
- Marketing
- Mechanical Engineering
- Pipeline
- Planning
- Project Delivery
- Project Management
- Refrigeration
- Structural Engineering
- Talent Engagement
- Technology
- Telecommunications
- Testing
- Transportation
- Water/Wastewater

TEAM MEMBERS

FOCUSED EXPERTISE

Backed by over 500 industry professionals, ISG's full-service firm offers economic development specialists, planners, architects, engineers, and community engagement professionals for a seamless interdisciplinary approach. This project team has experience working together on projects related to land use planning and is eager to work alongside the City, stakeholders, and community.

We are 100% committed to the success of your project and have built a team that will be focused on developing a tailored strategy and plan that meets your goals. **We will leverage our internal resources and horsepower to ensure that deadlines are met and expectations exceeded.**



○ Leadership ○ Support



DEREK JOHNSON, PE

*Vice President, Public Works
Business Unit Leader*

Role: Project Executive

Known for his leadership skills and reputation as a results-driven project manager and civil engineer, Derek builds lasting client relationships and assures that each project is fully supported and completed. He is highly regarded as a trusted manager due to his strong ability to effectively communicate with clients, local leaders, project teams, and colleagues. Derek will develop collaboration within the team and provide quality control expertise. He will ensure continual progress for the projects and bring in added expertise.

Project Experience

**Grain District Downtown
Redevelopment Plan** | Bondurant, IA
Water Works Park | Grimes, IA
Market District | Des Moines, IA
Humboldt Business Park | Humboldt, IA
Clear Lake Development | Clear Lake, IA
Kettleview Development | Waukee, IA



DANIELLE PROPST, AICP

Planner

**Role: Planning + Community
Engagement Lead**

Danielle's planning, funding, and community engagement efforts demonstrate the value of her expertise, and each have helped communities across the Midwest plan for their future. She adds comprehensive insight to the process, as she provides services that integrate land use, community and regional development, and financial resource planning efforts with the overarching goal of creating dynamic and feasible solutions for ISG and its community partners. Danielle also provides grant and funding assistance services to ensure that projects gain the traction they need to be seen through to fruition.

Project Experience

**Grain District Downtown
Redevelopment Plan** | Bondurant, IA
Community Development Plan | Le Mars, IA
Downtown Master Plan | Storm Lake, IA
River's Edge Discovery Center | Fort Dodge, IA
Downtown Revitalization | Eagle Grove, IA



JOEY WHITEHOUSE, PE

Civil Engineer

Role: Municipal Engineering Lead

Joey has experience in a variety of projects, including scopes with transportation, stormwater, sanitary collection, and water distribution. From development and new construction to rehabilitation of roadways and utilities, Joey keeps the City's present and future needs at the forefront of design. He is skilled at communicating with project team members, clients, stakeholders, and the community throughout the design and construction process to develop and maintain a safe and successful project. His thorough knowledge of Iowa Statewide Urban Design and Specifications (SUDAS), Iowa DOT, and other design standards and guidelines throughout Iowa will prove valuable on the project.

Project Experience

**Grain District Downtown
Redevelopment Plan** | Bondurant, IA
Community Development Plan | Le Mars, IA
Market District | Des Moines, IA
Downtown Streetscape Master Plan | Coon Rapids, IA
Downtown Revitalization | Eagle Grove, IA



PAUL NELSON, PLA

Landscape Architect

Role: Landscape Architect

Paul has over 10 years of experience working as a landscape architect with a special focus in site improvements, restoration, circulation, and accessibility, bringing valuable design skills to the team. As a landscape architect, Paul is attuned to the fine details of an environment while maintaining focus on the larger context of the site. Paul's professional experience with construction documentation and construction administration will support the project team in producing high quality work, and ultimately result in infrastructure and streetscape improvements.

Project Experience

Cedar Avenue Improvements | Owatonna, MN

Water Works Park | Grimes, IA

Market District | Des Moines, IA

Levee Park | Winona, MN

High Trestle Trail Experience Park | Ankeny, IA



NICK FREDERIKSEN

Senior Project Manager

Role: QA/QC Lead

As senior project manager, Nick draws on his extensive public works and transportation background to solve design challenges that clients face. He is solutions- and client-focused, providing consistent communication to keep over \$25 million in annual projects moving forward. Nick has applied persistent oversight and alternative analysis to feasibility studies, visioning and programming, funding, design, and construction administration processes on projects of all sizes. From small utility and street maintenance to multi-million dollar, multi-phase infrastructure development projects, Nick has been a key driver in bringing cost-effective, timely, and long-lasting changes to life for communities across Iowa.

Project Experience

Downtown Revitalization | Humboldt, IA

Market District | Des Moines, IA

Central Sioux Falls

Green Infrastructure | Sioux Falls, SD

Downtown Revitalization | Eagle Grove, IA



JERREMY FOSS, PE, CNU-A

Civil Engineering Practice

Group Leader

Role: Stormwater Engineering Lead

Jeremy brings over 20 years of experience in the land development industry serving communities across the Midwest. His design expertise includes site planning and design, utility design, site grading, and soil erosion and sedimentation control planning. He also works with cities to develop stormwater management plans, implement best management practices, and establish complete streets roadway design. Jeremy's upfront collaboration with other disciplines promotes implementation of sustainable practices that fit the expectations and budgets of his clients while enhancing the value and efficient use of property.

Project Experience

Market District | Des Moines, IA

Levee Park | Winona, MN

Lennar Corporation

Developments | Multiple Locations

Lino Lakes Development | Lino Lakes, MN



JAKE GUZIK, PE

Civil Engineer

**Role: Municipal
Infrastructure Design**

Jake is a seasoned civil engineering expert with a robust background as city engineer across multiple municipalities. With a focus on urban infrastructure, he effectively oversees transportation and public works elements, ensuring alignment with evolving community needs. His project management experience, including federally-funded transportation initiatives, positions him to integrate complex planning into land use strategies. Jake excels in stakeholder engagement, fostering community support and aligning projects with public expectations. His regulatory understanding ensures compliance with standards, contributing to effective, enduring land use strategies.

Project Experience

**Market District
(East 4th Street Improvements)** | Des Moines, IA
Myrtle Street Reconstruction | Stillwater, MN
Lytton-Sac City Consecutive Connection | Lytton, IA
Lino Lakes Development | Lino Lakes, MN



DANYELLE PIERQUET, PLA

Project Executive

Role: Urban Design

Danyelle is a reliable and responsive landscape architect who takes a hands-on approach to see a project through from start to finish. Dedicated to providing effective communication, she enjoys receiving and responding to various stakeholder requests, ensuring the end product will meet the needs and interests of all involved. Danyelle's eye for landscape architecture and her ability to create inspirational spaces that connects communities with the outdoors will help guide design as she transforms the City's ideas into reality. She is passionate about engaging grassroots momentum and sharing her energy to create meaningful change.

Project Experience

Jay C. Hormel Nature Center | Austin, MN
Community Development Plan | Le Mars, IA
East River Recreational Trail Master Plan | Allouez, WI
**Grain District Downtown
Redevelopment Plan** | Bondurant, IA



BARRETT HUBBARD, PE, PTOE, RSPi

Transportation Engineer

Role: Traffic + Transportation Engineer

Over the past 15 years, Barrett has built a career in transportation engineering, contributing to a wide array of projects. His expertise encompasses pavement management, traffic engineering, stormwater management, and construction oversight. Barrett has consistently played a pivotal role in the design and planning of transportation infrastructure projects, driving economic development and enhancing the quality of life across Iowa communities. His leadership has guided the successful design and execution of urban and rural roadway rehabilitation and reconstruction, traffic signals, roundabouts, traffic calming measures, and pedestrian safety initiatives.

Project Experience

Market District | Des Moines, IA
Lino Lakes Development | Lino Lakes, MN
Lake Butte Des Morts Development | Oshkosh, WI
**Economic Development
Infrastructure Planning** | Pierre, SD



KYLE HANNIGAN

Landscape Designer

Role: Landscape Design

Kyle is an experienced landscape designer who approaches each project with a holistic perspective, ensuring that all elements integrate seamlessly. His expertise encompasses spatial design, road and pedestrian networks, open spaces, and diverse land use types, all harmonized to create cohesive environments. Kyle has extensive experience in land use planning for diverse communities across the Midwest. His work involves long-term strategic planning and the creation of detailed land use maps, incorporating community goals and visions to develop engaging and functional community plans.

Project Experience

Tatanka Trail | Fort Pierre, SD

Community Development Plan | Le Mars, IA

Grain District Downtown

Redevelopment Plan | Bondurant, IA

Burwell Property Master Planning | Orono, MN



SARAH BOSER

Watershed Planner

Role: Grants + Funding

Sarah's combined passion for planning and natural resources proves invaluable, as she helps support water quality and quantity improvements across the upper Midwest. Her core services include plan facilitation, grant and funding management, and merging stakeholder input with existing data. Through hands-on facilitation, Sarah leads engagement initiatives with authentic and consistent messaging and provides groups with visual resources to help them understand implementation options, provide feedback, and take an active role in the prioritization process. Keeping project timelines on track, she tackles challenging conversations head on to discover the nexus of shared goals between stakeholders and move plans forward.

Project Experience

East River Recreational Trail Master Plan | Allouez, WI

Parks Master Plan | Saint Peter, MN

North + Middle River WMA | Greenfield, IA

North Cannon River WMO

Management Plan | Farmington, MN



KAREE BLESS

Graphic Designer

Role: Logo + Branding

Karee's eye for detail, creativity, joy for engaging stakeholders all contribute to her being a leading graphic designer. In her experience of over eight years, she has encapsulated client's and communities' values in various print and digital deliverables. From highly visual plans to intentional branding, her ability to transform complex information into clear and meaningful graphics makes her an asset to any project team. Down to the grain of each graphic element, Karee's designs evoke thought, feeling, and action. With this ability, Karee will provide the City of Bondurant logo and branding deliverables that resonate with the community and generate excitement for the future of the Grain District.

Logo + Branding Examples



METHODOLOGY

PROJECT UNDERSTANDING

The Grain District Downtown redevelopment, a recipient of the 2024 APA Iowa Economic Development Planning Award, represents a key partnership in advancing the City's goal of enhancing downtown through strategic public projects that drive high-quality private redevelopment. We have been a vital partner in the planning phase of this transformative project and are ready to take it to the design stage.

The Grain District will feature the extension of the Chichaqua Valley Trail, a vibrant retail and commercial district—including a distillery and grain silo redevelopment—alongside a recreational facility and townhomes. Designed as a walkable community hub, the development will foster economic growth while complementing neighboring projects such as a new elementary school, Civic Campus, and Parks and Recreation Facility. It will also provide connections to regional trail networks and integrate a mix of civic and private services to create a dynamic, sustainable space.

Community Context

The City has already completed significant work to support a successful development, including research and community conversations about wants and needs. As adept learners and listeners, we will put in time to understand all the resources available and integrate the previous work into this effort to maximize benefits.

To inform our project approach, ISG has gathered the following demographic and community data and reviewed the following documents, amongst others:

- Grain District Downtown Redevelopment Plan
- Building Bondurant Comprehensive Plan
- Art, Culture, and Wayfinding Plan
- University Of Iowa Design Documents

2024 DEMOGRAPHIC SNAPSHOT

8,290 *

Population

**Not based on special census*

5,602

Daytime Population

32.4

Median Age

2,615

Households

85% Owner-Occupied
Housing Units

15% Renter-Occupied
Housing Units

130

Businesses

1,394

Employees

\$4,978

Spent on Entertainment +
Recreation Per Average Household

\$354

Spent on Recreation +
Health Club Membership Fees
Per Household

1,813

Walkers

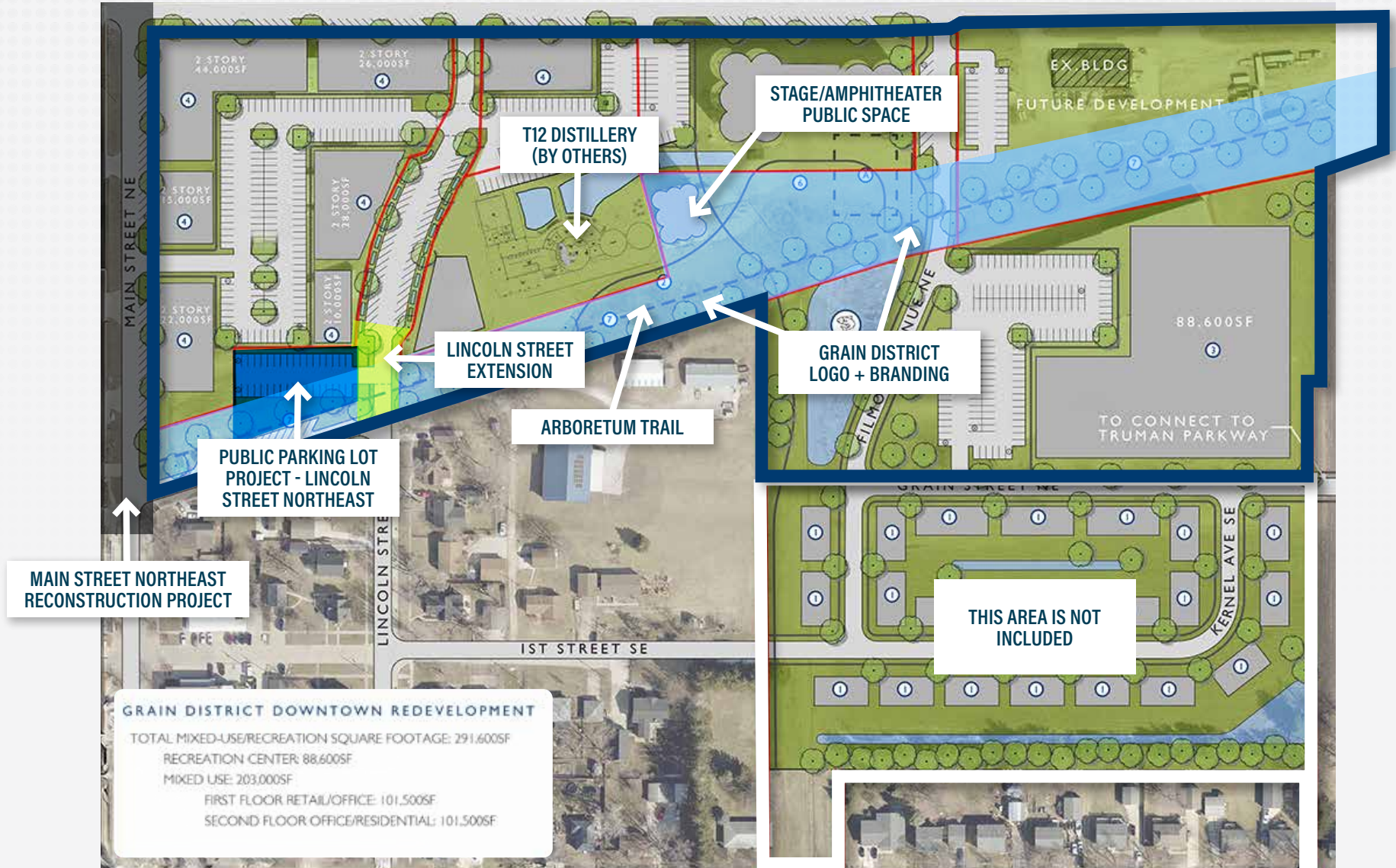
770

Joggers + Runners

30,000

Chichaqua Valley Trail
Users Per Year

GRAIN DISTRICT IMPROVEMENT PROJECTS





DESIGN SOLUTIONS

ISG's approach to preparing the construction documents for the Grain District public improvement projects focuses on leveraging the groundwork established during the preliminary planning and platting phase. We aim to deliver accurate, cost-effective, and visually compelling design solutions that align with the City's vision for a vibrant, mixed-use, pedestrian-friendly downtown.

Validation of Preliminary Plans

Cost Savings Opportunities

By reusing and refining key elements of the preliminary design, including conceptual grading, utility plans, and stormwater analysis, we aim to deliver efficiencies that translate into cost savings for the project.

Leveraging Precedent Projects

Our team will draw from successful projects, such as the High Trestle Trail in Ankeny, Iowa, Market District in Des Moines, Iowa, the Pearl Street enhancements in La Crosse, Wisconsin, and other projects across Iowa and the Midwest to deliver proven solutions tailored to Bondurant's unique needs.

This methodology ensures that ISG delivers comprehensive, high-quality construction documents that seamlessly transition the Grain District Public Improvements into the construction phase.

DETAILED DESIGN

Arboretum Trail

Integration of Existing Documentation

University of Iowa Design Documents: Our team will carefully review and refine the engineered design documents provided by the University of Iowa, identifying opportunities to streamline design and reduce costs. This detailed process will result in cost savings of \$5,000, which will be reflected in our final compensation.

Trail Width + Multi-Use Functionality: We will finalize trail dimensions and specifications to accommodate walkers, joggers, cyclists, and regional trail users, ensuring a balance between active use and placemaking.

Landscaping + Lighting

- Collaborating with ISG's in-house experts, we will select climate-appropriate tree species and design soil preparation and irrigation systems to ensure long-term viability.
- Our electrical team will design a trail lighting system that enhances year-round safety and aesthetics, with special attention to seasonal holiday illumination to create a signature experience.

Safe Crossings

- For crossings at Filmore and Lincoln Streets, we will implement solutions informed by precedent projects, including enhanced pedestrian visibility and traffic calming. Examples include raised pedestrian crossings and hybrid beacon signals.
- Ensure ADA compliance in all trail access points and crossing designs.

Wayfinding + Public Art

Incorporate elements from the 2024 Art, Culture, and Wayfinding Master Plan, including district signage, interpretive kiosks, and public art installations, ensuring cohesion with city branding.



HIGH TRESTLE TRAIL RENDERING

Project Team



DETAILED DESIGN

Lincoln Street Northeast Extension + Public Parking Lot

Urban Corridor Design

Mixed-Use Activation: Design Lincoln Street as a nearly shared-use space, balancing pedestrian, cyclist, and vehicular needs. Provisions will include textured paving, widened sidewalks, and space for pop-up events such as farmers markets.

Traffic-Calming Features: Draw from successful implementations in La Crosse, Market District, and other urban cores to introduce traffic calming features such as bump-outs, narrow travel lanes, and mid-block pedestrian crossings.

Phased Construction Documents: The final construction documents will encompass the entirety of Lincoln Street Northeast extending from Railroad Street to 2nd Street NE, designed to support a phased construction approach driven by the timing and needs of future development.

The initial phase will focus on the portion of Lincoln Street Northeast extending from Railroad Street approximately 150 feet north, terminating just beyond the proposed parking lot. This segment will provide critical access to the parking lot and adjacent developments, ensuring early activation of the corridor.

Integration of Infrastructure

- Incorporate stormwater management features that are both functional and aesthetically integrated into the streetscape. Projects in Eagle Grove, Iowa and Owatonna, Minnesota serve as precedents for innovative stormwater solutions in urban settings.
- Provide utility infrastructure to support future phases of development, minimizing disruption to newly constructed areas, including infrastructure necessary to serve the planned development of the T12 Distillery.

Non-Vehicle Parking

- Design parking areas for alternative vehicles such as UTVs, golf carts, and bicycles. Trailhead parking will also support Arboretum Trail users.

Parking Optimization

- Maximize parking availability while maintaining a downtown park-like aesthetic. The design will include efficient layouts for both vehicular and alternative vehicle parking, accommodating UTVs, bicycles, and other non-traditional modes of transportation.

Long-Term Vision

- Align parking layouts with the City's long-term vision, ensuring compatibility with future downtown developments and adjacent trail systems.

Main Street Northeast Reconstruction

Support for Future Development

- Design Main Street as a mixed-use corridor that encourages future commercial and residential development, with storefront access and shared parking solutions.
- Develop infrastructure that supports a denser urban environment, including street parking and underground utility upgrades.

Phased Implementation

- Work closely with the City to phase construction in alignment with other ongoing projects, including the planned Parks and Recreation hub renovation.

The full reconstruction design and plans for Main Street NE will be completed, ensuring a comprehensive approach that accommodates future needs.

Project Team



DETAILED DESIGN

Construction Bidding + Construction Administration

Construction Bidding Support

ISG will provide comprehensive support during the bidding phase to ensure a smooth and competitive process. By facilitating clear communication with bidders, we aim to reduce uncertainties, foster competitive pricing, and ensure alignment with the project's goals.

Our team will:

- Prepare and issue bid documents, including plans, specifications, and addenda.
- Respond to contractor inquiries and issue clarifications as needed to ensure all bidders fully understand the project requirements.
- Conduct a pre-bid meeting to review project scope, expectations, and site conditions.
- Assist the City in evaluating bids for completeness and compliance, offering recommendations to select the most qualified contractor.

Construction Staking

ISG will provide precise construction staking services to guide contractors in the accurate placement of project elements. Our team will:

- Stake key features, such as utility alignments, trail alignments, roadway centerlines, parking layouts, and grade elevations, based on approved construction plans.
- Conduct verification checks to ensure staking aligns with design intent and field conditions.
- Provide prompt responses to contractor requests for additional staking to avoid delays.

Construction Administration + Observation

ISG will actively oversee the construction phase to maintain quality and ensure compliance with project specifications.

Our services include:

Contract Administration: Manage contractor submittals, review payment applications, and process change orders to keep the project on schedule and within budget.

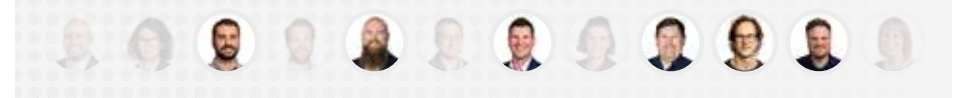
Field Observation: Conduct regular site visits to monitor progress, verify adherence to design intent, and document key milestones.

Issue Resolution: Proactively address on-site issues through coordination with contractors, the City, and other stakeholders to minimize delays or cost impacts.

Stakeholder Communication: Provide regular updates to the City, including progress reports and photos, and facilitate construction meetings to ensure alignment on objectives.

Final Inspection + Closeout: Conduct a final walkthrough to confirm compliance with plans and specifications, and assist in resolving punch list items before project acceptance. Through attentive oversight and responsive communication, we will ensure the successful execution of the project while maintaining quality, budget, and schedule integrity.

Project Team



SCHEMATIC DESIGN

Stage + Amphitheater

Our approach to the schematic design of the Stage/Amphitheater Area focuses on creating a multi-functional, high-quality public space that complements the Grain District vision, reflects on cities history, encourages community engagement, and provides flexibility for future enhancements.

Site Analysis + Vision Alignment

- Begin with a review of the Grain District Downtown Redevelopment Plan and the designated City-owned parcel boundary to ensure alignment with project goals.
- Assess site opportunities and constraints, including topography, access points, pedestrian circulation, and adjacent amenities such as the silos.

Capacity + Functionality Design

- Develop a flexible stage and amphitheater layout to host several hundred people for a variety of events, such as performances, community gatherings, and seasonal programming.
- Consider sight lines, seating capacity, and ADA accessibility to ensure inclusivity and comfort for all users.

Integration with Surrounding Infrastructure

- Plan seamless connections between the amphitheater, adjacent parking, and pedestrian corridors to enhance accessibility and flow.
- Account for the potential mural on the eastern face of the nine-pack structure as a visual anchor for the amphitheater space.

Recreation + Playground Opportunities

- Incorporate complementary recreation or play elements to attract families and visitors, enhancing year-round use of the area.
- Balance active and passive spaces to create a welcoming environment for all ages.

Future Flexibility + Resilience

- Design the amphitheater area with considerations for future redevelopment, ensuring proposed improvements remain unaffected if nearby structures, such as the silos, are repurposed or replaced.

Preliminary Cost Estimation

- Prepare a schematic-level cost estimate to inform funding and budgeting efforts.
- Identify opportunities for phased implementation to align with funding availability and construction schedules.

Visuals for Grant + Sponsorship Pursuits

- Develop up to three (3) high-quality renderings to serve as a key tool for pursuing grants and attracting private sponsorships. These visuals will effectively communicate the vision, functionality, and transformative impact of the amphitheater area, aiding in fundraising efforts and stakeholder engagement.



JAY C HORMEL AMPHITHEATER CONCEPTUAL DESIGN

Project Team



DESTINATION IOWA PRE-APPLICATION ASSISTANCE AND LOGO AND BRAND DEVELOPMENT

Our team will provide targeted support to help the City prepare a compelling pre-application for the Destination Iowa Program, ensuring alignment with grant requirements and maximizing the project's funding potential.

Visual Development + Enhancements

- Update and enhance visuals from the Grain District Downtown Redevelopment Plan to reflect the proposed improvements, including the stage and amphitheater area and surrounding 13-acre parcel.
- Prepare high-quality renderings and site plans that highlight project features, connectivity, and community impact.

Low-Cost, Temporary Activation Ideas

- Develop creative, low-cost activation concepts for the 13-acre parcel to provide immediate value while maintaining flexibility for future redevelopment. Examples include:
 - Temporary event spaces for community gatherings, such as food truck events and seasonal markets.
 - Pop-up recreation amenities like open play fields, disc golf, walking loops, and temporary seating areas.
 - Minimal infrastructure enhancements, such as portable lighting, wayfinding signage, or art installations.

Cost Opinions + Funding Justification

- Prepare accurate cost opinions for the project components required in the Destination Iowa application, ensuring they are developed within the program's six-month timeframe.

- Provide clear documentation to justify project costs and outline their alignment with community needs, project readiness, and long-term economic impact.

Narrative Development Support

- Assist in drafting key portions of the pre-application narrative, highlighting how the Grain District's improvements align with Destination Iowa's objectives, including economic development, placemaking, and community enhancement.

Coordination + Submission Support

- Work closely with City staff to finalize all required materials, ensuring a complete and competitive pre-application package is submitted on time.

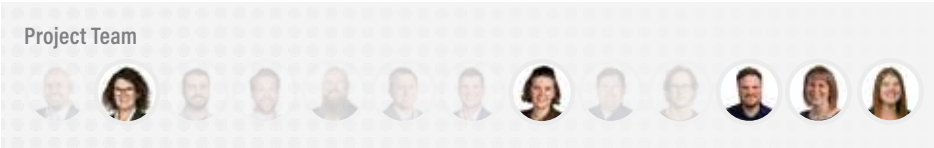
Grain District Logo + Brand Development

Logo Development

- Gain an understanding of brand goals and collect feedback on precedent logos to create four (4) logo design concepts.
- Review and collect feedback on initial concepts, refine them into one selected design, incorporate final revisions, and deliver the final logo.

Branding Guide

- Create a guide that includes logo variations and usage recommendations across various mediums, a detailed Pantone color palette for consistent branding, specified font styles, and additional information for cohesive brand implementation.



APPROACH TO MEETING DESIGN GOALS + DEADLINES

When it comes to meeting design goals and deadlines, no detail is too small. We recognize the importance of consistent communication with the City, especially when the project impacts the greater Bondurant community. Reaching beyond typical project management techniques, ISG will utilize our expertise to provide:

- Instantaneous and open communication
- Innovative design solutions and consistent project information
- Responsive service and quicker turnarounds to safeguard the schedule requirements
- Accountability at every corner by having clearly defined roles, a single point of contact, and a dedicated project team ensure quality control

SCHEDULE MANAGEMENT

To maintain a highly efficient project schedule, ISG's in-house team will work with the City and defined stakeholders to develop consensus-building strategies. This will allow the project team to uncover project goals early in the process and inform decision-making as the project progresses.

COST CONTROL CAPABILITIES + METHODS

ISG will provide cost estimating at key project milestones. We will work closely with City staff to prioritize and offer guidance on recommendations that align with your short- and long-term programming and operational needs. ISG utilizes the following practices to ensure project cost estimates and costs remain within the City's budget goals.



Local Project Experience + Internal Database

ISG will track costs and critical project information using our own internal database, cross-referencing data from recent, similar projects to determine accurate cost estimates.



Consistent Communication

ISG will proactively communicate findings, project progress, and the development of design to give the team advanced opportunity to estimate costs.



RSMean

RSMean data will be used to maintain accurate cost information, provide up-to-date cost estimates, and control the overall cost of the site and project.

ENSURING QUALITY

Quality Assurance + Quality Control (QA/QC)

ISG will effectively collaborate to provide high-quality deliverables and apply appropriate stakeholder engagement techniques to guide project processes. Together we will develop effective solutions and a QA/QC plan to measure the success of those goals being achieved throughout the lifespan of the projects.

Meeting Schedules

One of the keys to quality is maintaining schedules and budgets through effective communication. ISG will outline a schedule for assessing existing conditions, developing, reviewing, and approving planning and design documents. We will maintain our schedule and budget control through regular team meetings and status reports, emphasizing a philosophy of no surprises.

This includes a comprehensive project task schedule that is established at the project start-up to ensure clarity in the project flow and benchmarks. These tools are highly effective when communicating the current project status, identifying potential schedule issues, providing a record of project milestones, reconciling conflicts, and informing all team members of upcoming deliverables, time frames, and schedule expectations.

This schedule will include the following milestones as outlined in the Memorandum of Understanding between the City and The IOI, LLC:

1. Delivery of the documents and supporting materials to allow for the dedication of the necessary portion of former railroad right-of-way to the City for construction of the public improvements for the purposes of the Chichaqua Valley Trail Connection by April 1, 2025.
2. Delivery of the documents and supporting materials to allow for the dedication of the right of way necessary for the Lincoln Street Northeast extension by April 1, 2025.

Stakeholder Collaboration + Communication

ISG brings over 12 months of experience working closely with the City of Bondurant, The IOI LLC, and other project partners on the development of the award-winning Grain District Downtown Redevelopment Plan. Building on these established relationships, our team will maintain open and consistent communication to ensure alignment and coordination throughout the design process. By focusing on regular updates, milestone meetings, and collaborative workshops, we will help navigate the complexities of designing public infrastructure in parallel with the private sector like the distillery project, ensuring seamless integration across the entire District.

LISTEN FIRST APPROACH



Listen

ISG will listen with empathy to understand the goals and vision for the project.



Ask

To get the best solutions, we start with asking the right questions. Based on this understanding, our team will develop concepts and alternatives with deep contextual considerations—resulting in dynamic design solution.



Understand

Tapping into our creative mix of disciplines, ISG takes the time to understand what matters most to the success of the project, including aesthetics, function, timeline, budget, and impact.



Respond

Working collaboratively through each phase of the planning process, ISG will respond with forward-thinking designs that reflect and elevate the vision.

PROJECT EXPERIENCE

EXPERTISE IN ACTION

ISG's extensive portfolio demonstrates our commitment to enhancing communities through impactful solutions. The projects featured on the pages to follow provide a snapshot of comparable projects.

	Urban Corridor Design	Safe Crossings	Traffic Calming	Multi-Modal Trail Design	Landscape Design + Canopy Integration	Aesthetic + Functional Lighting	Art, Culture, and Wayfinding Integration	Non-Vehicle Parking	Stormwater Management	Public Space + Event Infrastructure	Stage + Amphitheater
Cedar Avenue Reconstruction <i>Owatonna, MN</i>											
Downtown Street + Utility Improvements <i>Winthrop, MN</i>											
Downtown Revitalization <i>Humboldt, IA</i>											
Water Works Park <i>Grimes, IA</i>											
High Trestle Trail Experience Park <i>Ankeny, IA</i>											
Market District <i>Des Moines, IA</i>											
Levee Park <i>Winona, MN</i>											
Jay C. Hormel Nature Center <i>Austin, MN</i>											
Eagle Grove Downtown Revitalization <i>Eagle Grove, IA</i>											
Pearl Street + Pearl Walkway Enhancements <i>La Crosse, WI</i>											
Kettleview Development <i>Waukee, IA</i>											



bit.ly/NorthCedarAve

CEDAR AVENUE RECONSTRUCTION

Owatonna, MN

To increase tourism, accessibility, and revitalization to Owatonna's historic downtown, the City partnered with ISG to plan and design a **three-block streetscaping improvement project**. The designs were guided by a contextual study of the surrounding environment and the preparation of an **Intersection Control Evaluation (ICE) report to fully understand site challenges and develop transportation designs that aligned with City and downtown district goals**. ISG worked closely with City staff and businesses owners to gather input and communicate project progress.

Improvements included the reconstruction of a downtown main street and modified intersection geometry to **increase pedestrian connectivity and safety**. The centerline of the roadway was shifted to allow parallel parking along both sides and **provide additional sidewalk space** within the typical sections. Three at-grade **mid-block crossings** were incorporated in line with alleyways to **produce traffic calming**.



http://bit.ly/winthrop_2023_ISG

DOWNTOWN STREET + UTILITY IMPROVEMENTS

Winthrop, MN

Building upon a 20 history of working together, ISG worked with the City of Winthrop the last four years to improve its utility and street infrastructure. In 2020, ISG conducted assessments, secured \$416,000 in county funds, and led street projects in collaboration with Sibley County, including the reconstruction of a County State Aid Highway and various utility improvements.

In 2023, ISG focused on **enhancing seven blocks of streets, a utility corridor, an alley, and a City parking lot, addressing flooding issues and incorporating water main looping**. The project featured **new sanitary and storm sewer trunk mains**, with segments up to 35 feet deep, and included **downtown streetscaping**. **Cost-sharing** with Sibley County and the City helped fund these improvements.



http://bit.ly/ISG_Humbolt

DOWNTOWN REVITALIZATION

Humboldt, IA

The Humboldt Downtown Revitalization project combined green infrastructure practices, **improved pedestrian experiences, and streetscaping enhancements in a four-block stretch to create a welcoming and sustainable downtown core**. This project was a multi-year process, beginning in 2017 when the City partnered with Iowa's Living Roadways to complete a Community Visioning assessment.

Following this assessment, ISG worked closely with residents, stakeholder groups, and City staff on prioritizing the goals identified in the visioning process to create and refine designs focused on improving the pedestrian experience and introducing green infrastructure into the streetscape. Ultimately, **stormwater practices combined with pedestrian improvements created a revitalized downtown space** that is collectively envisioned, environmentally responsible, and **inviting to all users**.



HIGH TRESTLE TRAIL EXPERIENCE PARK

Ankeny, IA

Leveraging existing trails as a catalyst for investment, the City of Ankeny developed a bicycle tourism and economic development strategy to drive trade and traffic to its historic downtown. Part of the plan is the **transformation of a 0.5-mile section of trail** encompassing over 10 acres of the High Trestle Trail.

This **linear urban oasis detours** off the main trail where users encounter **interactive experiences** ranging from **public art**, prairie animals, and a glow-in-the-dark trail to a nature playscape and rolling stroller coaster. The landscape design is centered around native prairie restoration and natural theme mixed with **diverse programming and non-motorized modes of recreation and transportation** for all ages and mobilities.



WATER WORKS PARK

Grimes, IA

Water Works Park is an **8.5-acre recreational green space** situated in the heart of the City of Grimes, offering **diverse opportunities for recreation**. ISG partnered with the City to conduct a feasibility study on the reuse of a former library building on the site and determine the site's ability to support a splash pad and natural play space, resulting in conceptual designs for park features and amenities.

The overall composition weaves water and nature play into a dynamic theme grounded in accessibility. Not only do the sprayers, misters, and water spraying boulders provide refreshing fun, they aesthetically tie into the dry play areas with logs, rocks, boulders, and flowering plants. **A dry stream bed and berming offers enhanced aesthetics and screening, and an open-air shelter with shade structures and restrooms encourage community gatherings.** The cohesive design positions Water Works Park as a premier destination for residents and visitors from the surrounding region.



MARKET DISTRICT

Des Moines, IA

The Market District Green Infrastructure Plan aimed to rejuvenate Des Moines's East Village through sustainability. Since 2020, ISG has partnered the City and led the plan's implementation, **providing design, construction administration, and traffic impact services**. Over 80 bioretention cells were designed using 3D scanning technology and installed to **improve water quality**.

ISG's traffic engineering strategies saved significant costs by optimizing signal phasing and timing rather than making costly road modifications. The \$750 million redevelopment **revitalized 11 city blocks**, introducing spaces for hospitality, retail, offices, and residences. This comprehensive approach has **transformed Market District into a sustainable, accessible, and economically thriving area**.



LEVEE PARK

Winona, MN

The City of Winona values and embraces its picturesque location and unique heritage. The master plan goal was to connect visitors to the river and **improve cultural and recreational opportunities in the downtown district**. Levee Park Phase I was a significant planning effort to revitalize Winona's riverfront. The redesigned park **increases foot traffic** and better connects locals and tourists to the area's natural beauty. **The park offers an elevated plaza, water jets, an artful splash-pad, winter ice skating, and performance seating with improved wayfinding and lighting.**

Seizing upon a great **urban revitalization opportunity**, Levee Park Phase 2 Master Plan, is a **comprehensive vision for underused portions of the park and surrounding industrial corridor**. This once isolated industrial neighborhood and seldom used public park has a clear path forward to **drive economic development and connect people to the history, culture, architecture, and recreational diversity of Winona.**



JAY C. HORMEL NATURE CENTER

Austin, MN

Environmental values and sustainability goals guided the design of the Hormel Nature Interpretive Center. ISG incorporated energy and water efficiency practices, including a **ground-mounted photovoltaic system for solar energy** and a low-maintenance geothermal system for heating and cooling. The Center features habitat exhibits, live birds of prey, an aquarium, sensory play areas, classrooms, and a library, all offering educational opportunities. ISG also developed a long-range master plan based on stakeholder input, focusing on expanding programming while balancing environmental preservation with infrastructure.

Complementing the new Center, improvements to the existing amphitheater integrates natural themes, using materials like river rock, wood, and native plants. A perimeter walkway and enhanced landscaping buffer the space from the adjacent street. The conceptual designs for this re-imagined amphitheater provide a compelling visual to help with project fundraising.



DOWNTOWN REVITALIZATION

Eagle Grove, IA

Recognizing the economic need and community desire to **modernize the City of Eagle Grove's downtown core**, the City began a multi-faceted approach to downtown revitalization. The resulting façade improvements, downtown building conversions into mixed-use spaces, and green infrastructure and **streetscaping improvements leveraged a variety of outside funding sources.**

As part of the Downtown Revitalization, 31 buildings were surveyed, with eight property owners opting to participate in the improvements. Green infrastructure practices included permeable pavement street parking, bioretention areas, and soil quality restoration to a three-block, highly visible stretch of downtown. **The additions of benches, lighting upgrades, trees and shrubs, and bike racks to the central business district is fueled by support from residents and the business community.**



PEARL STREET + PEARL WALKWAY ENHANCEMENTS

La Crosse, WI

ISG worked with the City, community, and nearby La Crosse Center staff to develop a vision for enhancements to Pearl Street and Pearl Walkway.

Following a series of stakeholder meetings and multiple concept packages that focused on **enhancing the pedestrian experience**, ISG developed a **complete construction document package** for the project. Design for the corridor focused on enhancements like **decorative lighting, wayfinding, artwork, seating, branding, green space, durability, accessibility, and safety.**

To demonstrate designs in the early stages of the project, **ISG generated a birds-eye rendering of Pearl Street that demonstrates the walkability, greenery, and flow of the walkway** with a glimpse of the newly renovated and expanded La Crosse Center.



KETTLEVIEW DEVELOPMENT

Waukee, IA

ISG worked closely with the private sector and the City of Waukee to complete the Planned Development for Kettleview as part of the execution of the Kettlestone Masterplan. **ISG led the civil engineering, survey, and landscape architecture design for the development of all roadways, utilities, and stormwater management facilities to support the development of 12.3 acres.** Working with City staff and the development community the plan was **phased to allow for development flexibility.**

IOWA ECONOMIC DEVELOPMENT AUTHORITY FUNDING

ISG has a long history of working with the public and private sector to support the pursuit of various funding options, including:



\$10 Million IEDA Reinvestment District Grant
The Linc - Lincoln Way | Ames, IA



\$4 Million Destination Iowa Grant
River's Edge Discovery Center | Fort Dodge, IA

COST OF SERVICES

ISG assumes the construction documents for the Arboretum Trail, Main Street Northeast, Lincoln Street Northeast, and the Public Parking Lot will be combined into a single plan set. This approach ensures seamless coordination of utilities, stormwater, and pedestrian connections, streamlines reviews and approvals to reduce costs and timelines. If separate plan sets are preferred, we are happy to discuss the implications on schedule, coordination, and cost.

Project	Cost
Arboretum Trail \$70,400 - \$5,000 (<i>Cost Savings from UI Student Plan</i>)	\$64,900
Lincoln Street Extension, Public Parking Lot, and Main Street Reconstruction	\$89,000
Stage + Amphitheater Area	\$57,700
Destination Iowa Pre-Application Assistance and Logo and Brand Development	\$7,500
Total	\$219,100

Construction Bidding, Staking, and Administration

\$101,500 8 hours/week on-site inspection

\$171,000 24 hours/week on-site inspection

The construction administration fee is based on our current understanding of the project scope and anticipated construction activities. At this stage, we estimate the time required for on-site construction observation to range from eight hours per week on the low end to 24 hours per week over a 24-week construction time frame. These estimates are provided as a time-and-expense basis, and actual hours may vary depending on the final project scope and phasing.

As the construction documents near completion and the scope is finalized, ISG will provide a more accurate estimate for construction administration and observation services. A separate agreement will be provided for consideration by City Council and staff at that time.

ADDED-VALUE ENGINEERING DESIGN SERVICES

ADDITIONAL RESOURCES

Working with the ISG team offers significant value through our in-house resources and specialists, enhancing both the design experience and deliverables. The following services illustrate the extensive and diverse resources at our disposal to develop a comprehensive and intentional design. These services can be added as requested.

Visualization

To bring ideas to life, ISG's team of visualization specialists work to create custom, client-driven deliverables varying in complexity, to help deepen project understanding and generate investment. Our visualizations build consensus among stakeholders and help sell project concepts to potential investors. Additional visualization services can be provided upon request.

Traffic Study

ISG has previously collaborated with Veenstra and Kimm to develop a scope of work for a traffic study. If necessary, we are prepared to revisit the scope, fee, and work associated with the study to ensure it aligns with current requirements.



Community Engagement

ISG excels in facilitating community engagement for community development, working closely with clients to identify and involve diverse stakeholder groups. Leveraging a mix of traditional public meetings, digital tools, and pop-up community events, ISG ensures meaningful stakeholder participation and a comprehensive understanding of project objectives and opportunities. Feedback is collected, analyzed, and integrated into the planning process, ensuring that the plan reflects the wants, needs, and desires of the community.

ISG's in-house engagement resource team provides valuable support to project teams, offering expertise in developing effective engagement plans tailored to each client's needs. Through ongoing training in techniques, such as The Art of Hosting and World Café, our team's approach enhances our engagement, ensuring dynamic and productive interactions with stakeholders.

Geographic Information Systems (GIS) Mapping

ISG offers a range of GIS solutions to assist in planning and decision-making using advanced technologies. By leveraging numerous datasets, our GIS experts solve complex spatial problems through analysis. They build geographic models with public and private data, applying quantitative methods to normalize values. Our team conducts complex suitability assessments, guiding stakeholders with weighted and unweighted preferences. With expertise in GIS technology, we effectively analyze and explore the viability of proposed recommendations.



Social Pinpoint

ISG uses Social Pinpoint, an advanced virtual engagement tool, to ensure the community is heard and represented in the final design. This interactive website features project details, online surveys, maps, engagement activities, and project goals all in one place.

EXPERTISE

Architecture
Engineering
Environmental
Planning

WORK

Commercial
Education
Food + Industrial
Government + Cultural
Healthcare
Mining
Public Works
Residential + Mixed-Use
Sports + Recreation
Telecommunications + Energy
Transportation
Water



Rogers, AR
Des Moines, IA
Storm Lake, IA
Waterloo, IA
Bloomington, MN
Mankato, MN
Rochester, MN
St. Louis Park, MN
Dakota Dunes, SD
Pierre, SD
Sioux Falls, SD
Brookfield, WI
Green Bay, WI
La Crosse, WI

ISGInc.com

On January 12, 2017, ISG formally announced its transition of firm ownership to a 100% employee stock ownership plan (ESOP). As a multi-disciplinary firm that started 50+ years ago, ISG has since grown to be a Top 500 Design Firm as recognized by Engineering News-Record (ENR), a Zweig Group Hot Firm, and Zweig Group Best Firm to Work For, illustrating the progressive increase in talent, expertise, and market share.





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.I.
For Meeting of 1/6/2025
Resolution

TITLE: - Resolution approving a Connection Fee District Consulting Services Agreement in the amount not to exceed \$20,500 with Greenwood Consulting Services LLC for services related to creating and modifying existing connection fee districts described in the agreement

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution approves the also-attached Consulting Services Agreement with Bob Veenstra of Greenwood Consulting Services LLC in the amount of not to exceed \$20,500 for engineering consultant work to establish or modify the following connection fee districts:

- a. Removal of that portion of the existing Park Side Water Main Connection Fee District located on the easterly side of Highway 65. This portion is being removed to allow the area to be included with the newly established connection fee districts.
- b. A new water main connection fee district along 2nd Street NE from Highway 65 to Eisenhower Drive NE.
- c. A new water main connection fee district for the water main along Eisenhower Drive NE from 2nd Street to Highway 65.
- d. A new water main connection fee district to cover the area serviced by the new water main loop out to the new water tower site and back.
- e. A new water main connection fee district for the area of the extension of 10th Street SW.
- f. A new water main connection fee district for the Truman Drive NE water main from 2nd Street NE to 16th Street NE.
- g. A new sanitary sewer connection fee district for the 2nd Street NE sanitary sewer being constructed from the Urban Service Area Lift Station westerly to the Civic Campus area.
- h. A new sanitary sewer connection fee district for the sanitary sewer that will extend along Truman Drive NE from 2nd Street NE northerly.

- i. A regional stormwater detention connection fee district for the regional stormwater detention facility being constructed as part of the Civic Campus improvements.

The proposal notes the City has previously established a general policy that major water main, sanitary sewer, and stormwater drainage facilities will be constructed by the City and that the City will establish connection fee districts to recover costs of major infrastructure improvements from those properties that receive a special benefit from the City-constructed systems. The agreement also notes that the City has established a general policy that connection fee districts will be established either at the time of implementation of the project or prior to the implementation of the specific project.

Implementing the above-described connection fee districts is consistent with the following policies and action items of the Building Bondurant Comprehensive Plan:

- **Action Item 25A:** Build out a water distribution system to include a grid of 12" water mains to provide redundancy and consistent service throughout the existing system and future expansion.
- **Action Item 25B:** Establish water main connection fee districts associated with the 12" water mains identified in Action Item 25A.
- **Action Item 26A:** Adopt and implement a long-range sanitary sewer system plan to support the City's Future Land Use Plan and establish sanitary sewer main connection fee districts associated with properties identified in the sanitary sewer system plan.
- **Policy 27B:** Investigate regional detention solutions identified in the Stormwater Master Plan and implement stormwater connection fee districts for the benefitted properties.

FUNDING SOURCE: Utility Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 250106-09
2. Greenwood Consulting - Future Districts Agreement

CITY OF BONDURANT
RESOLUTION NO. 250106-09

RESOLUTION APPROVING A CONNECTION FEE DISTRICT CONSULTING
SERVICES AGREEMENT IN THE NOT TO EXCEED \$20,500 WITH GREENWOOD
CONSULTING SERVICES LLC FOR SERVICES RELATED TO CREATING AND
MODIFYING EXISTING CONNECTION FEE DISTRICTS DESCRIBED IN THE
AGREEMENT

WHEREAS the City of Bondurant has adopted policies within the Building Bondurant Comprehensive Plan that support the establishment of water, sanitary sewer, and regional storm sewer connection fee districts to facilitate future development; AND

WHEREAS the City recognizes the necessity of implementing connection fee districts to recover costs associated with City-constructed systems that provide special benefits to specific properties; AND

WHEREAS the City has negotiated a Consulting Services Agreement with Bob Veenstra of Greenwood Consulting Services LLC in the amount of \$20,500 to provide engineering consulting services to establish or modify connection fee districts as outlined in the agreement; AND

WHEREAS a summary of the proposed connection fee district work includes:

- a. Removal of the portion of the existing Park Side Water Main Connection Fee District located on the easterly side of Highway 65 to allow inclusion of this area within newly established districts.
- b. Establishment of a new water main connection fee district along 2nd Street NE from Highway 65 to Eisenhower Drive NE.
- c. Establishment of a new water main connection fee district for the water main along Eisenhower Drive NE from 2nd Street NE to Highway 65.
- d. Establishment of a new water main connection fee district for the area serviced by the new water main loop to the new water tower site and back.
- e. Establishment of a new water main connection fee district for the extension of 10th Street SW.
- f. Establishment of a new water main connection fee district for the Truman Drive NE water main from 2nd Street NE to 16th Street NE.
- g. Establishment of a new sanitary sewer connection fee district for the 2nd Street NE sanitary sewer constructed from the Urban Service Area Lift Station westerly to the Civic Campus area.
- h. Establishment of a new sanitary sewer connection fee district for the sanitary sewer extending along Truman Drive NE from 2nd Street NE northerly.
- i. Establishment of a regional stormwater detention connection fee district for the regional stormwater detention facility constructed as part of the Civic Campus improvements.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, that Mayor is authorized to enter into a Consulting Service Agreement with Greenwood Consulting Services LLC in the amount of not to exceed \$20,500 for the above-referenced scope of work, pending Legal Counsel review.

Passed this 6th day of January 2025,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

CONSULTING SERVICES AGREEMENT

CONNECTION FEE DISTRICT DEVELOPMENT BONDURANT, IOWA

THIS AGREEMENT, made and entered into this _____ day of _____ 2025, by and between the **CITY OF BONDURANT**, a municipal corporation organized and existing pursuant to the laws of the State of Iowa, hereinafter referred to as the **City**, and **GREENWOOD CONSULTING SERVICES, LLC**, a limited liability corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Consultant**, with principal offices located in Des Moines, Iowa.

WITNESSETH; THAT WHEREAS, the City currently owns and operates a municipal water system, a municipal sanitary sewer system and municipal stormwater drainage facilities, and

WHEREAS, the City has previously established a general policy that major water main, sanitary sewer and stormwater drainage facilities will be constructed by the City, and

WHEREAS, the City has established a general policy that the City will establish connection fee districts as allowed under the Code of Iowa to recover costs of major infrastructure improvements from those properties that receive a special benefit from the City constructed water system, sewer system and stormwater drainage improvements, and

WHEREAS, the City has established a general policy that connection fee districts will be established either at the time of implementation of the project or prior to the implementation of a specific project, and

WHEREAS, the City has identified several current and future water main, sanitary sewer and stormwater drainage improvements that provide benefit to a specific area, and

WHEREAS, the City desires to establish connect fee districts for water main improvements, sanitary sewer improvements and regional stormwater drainage improvements, and

WHEREAS, the City desires to retain the Consultant to develop the information necessary for the City to establish the various connection fee districts.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto the City retains the Consultant for the development of the connection fee districts, subject to the following terms, conditions, and stipulations to wit:

- 1. CONNECTION FEE DISTRICTS.** The services under this Agreement involve the establishment or modification of the following connection fee districts:
- a. Removal of that portion of the existing Parkside Water Main Connection Fee District located on the easterly side of NE Hubbell Avenue. This portion of the existing Parkside Water Main Connection Fee District is being removed to allow the area to be included with the newly established connection fee districts.
 - b. A new water main connection fee district along 2nd Street NE from NE Hubbell Avenue, Eisenhower Drive NE.
 - c. New water main connection fee district for the water main along Eisenhower Drive NE from 2nd Street NE to NE Hubbell Avenue.
 - d. A water main connection fee district. The water mains associated with the water tower including a connection fee district along 15th Street SE from Pleasant Street SE to Eisenhower Drive SE, along Eisenhower Drive SE from 15th Street SE to NE Jorie Way and along 32nd Street SE from Grant Street SE to Pleasant Street SE and along NE Jorie Way from Pleasant Street SE to Eisenhower Drive SE. This connection fee district will be calculated based on the actual area within the connection fee district and will include both a east west water main component and north south water main component in accordance with the City's policy on water main connection fee districts in accordance with the City's standard policy portions of the benefitted area will be subject to both a north south water main component connection fee and an east west component of the connection fee.
 - e. A water main connection fee district for the area of the extension of 10th Street SE westerly of Grant Street SE. This connection fee district will encompass the area west of Grant Street SE extending to the west corporate boundaries and be bounded on the north by the former railroad right-of-way and bounded on the south by the Highway 65 utility extension water connection fee district. Due to the compact and unique nature of this connection fee district there will be a unified fee rather than separate east west and north south components of the connection fee.
 - f. A water main connection fee district for the Truman Drive NE water main from 2nd Street NE to 16th Street NE. During the development of the connection fee district a determination will be made relative to the district area in relationship to the existing 8-inch water main on Pleasant Street NE.
 - g. A sanitary sewer connection fee district for the 2nd Street NE sanitary sewer being constructed from the Urban Service Area Lift Station westerly to the Civic Campus area.

- h. A sanitary sewer connection fee district for the sanitary sewer that will extend along future Truman Drive NE from 2nd Street NE northerly. During the development of the connection fee district a determination will be made on the north boundary of this connection fee district.
- i. A regional stormwater detention connection fee district for the regional stormwater detention facility being constructed as part of the Civic Campus improvements.

It is understood and agreed that the exact scope of the Project can be adjusted by mutual agreement during the performance of the services to best meet the goals and objectives of the Project.

2. SCOPE OF SERVICES – REMOVAL OF CONNECTION FEE DISTRICT. The scope of services for the removal of an area from an existing connection fee district will include, but not necessarily be limited to the following:

- a. A determination of the area to be removed from the connection fee district.
- b. Development of a legal description of the connection fee district.
- c. Identification of property owners in the area to be removed from the connection fee district.
- d. Development of a draft ordinance to remove an area from the connection fee district.
- e. If the City determines as part of the removal of an area from the connection fee district that the fee for the balance of the connection fee will be adjusted upward the scope of services includes the preparation of the notices and documentation for a public hearing. If the City determines there will be no increase in the balance of the connection fee district area no public hearing is required under the provisions of the Code of Iowa.

3. SCOPE OF SERVICES – NEW CONNECTION FEE DISTRICT. The scope of services for the establishment of a new connection fee district will include, but not necessarily be limited to the following:

- a. A determination of the area to be included within the connection fee district.
- b. A determination of the estimated or actual cost of the improvements to be included within the connection fee district calculation.
- c. For two part connection fee districts determine the allocation of costs to each component of the connection fee district.
- d. Development of the description of the connection fee district and any subdistricts within the connection fee district.

- e. Development of a short form report setting forth the basis and determination of the connection fee district area and the connection fee.
 - f. Develop a listing of all property owners within the proposed connection fee district.
 - g. Development of a draft ordinance for the implementation of the connection fee district.
 - h. Develop the required notices to be utilized by the City in the publication and mailed notice and public hearing process for the establishment of the connection fee district.
4. **CONNECTION FEE DISTRICT IMPLEMENTATION.** It is understood and agreed the City will be responsible for providing the notifications to property owners in conjunction with the implementation of the connection fee district. The Consultant shall have a representative present and attend all public hearings associated with the establishment of a connection fee district.
 5. **RESPONSIBILITY OF THE CITY.** It is understood and agreed the City will provide assistance to the Consultant including making available relevant information on the municipal water system, sanitary sewer system and stormwater drainage system.
 6. **SERVICES NOT INCLUDED.** Services under this Agreement shall not include the preparation of any working drawings or contract documents, preparation of plans and specifications or taking of bids for any project recommended as part of this Agreement.

Work under this Agreement shall not include any services associated with litigation or claims resolution resulting from the final adoption of the report by the City. Any additional services as a result of litigation or claims resolution shall be considered Extra Work.

7. **EXTRA WORK.** The fees under this Agreement shall cover the services outlined in this Agreement for the Project. If the City requires additional services of the Consultant in connection with the Project or changes, or modifications in the Project, the Consultant shall receive additional compensation for such services. Such additional compensation shall be on the basis of a compensation mutually agreed to by the City and the Consultant and set forth in a written amendment to this Agreement.
8. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and heirs of the parties hereto.
9. **TERMINATION.** Should the City abandon the Project before the Consultant has completed their work, the Consultant shall be paid proportionally for the work and services performed until the date of termination.

10. **COMPENSATION.** The fees for services under this Agreement shall be on the basis of the standard hourly fee of the Consultant personnel actually engaged in the performance of the services, plus direct out-of-pocket expenses. The services under this Agreement shall not exceed the sum of Twenty Thousand Five Hundred Dollars (\$20,500). The fees for services under this Agreement shall be due and payable on a monthly basis as invoiced by the Consultant on the basis of work completed. The standard hourly rate for services under this agreement is \$125 per hour.

The maximum fee under this Agreement is based on the establishment of eight (8) new connection fee districts and the discontinuance of a portion of one connection fee district.

11. **TIME OF COMPLETION.** The estimated time for completion of the work by the Consultant to allow the City to move forward with the establishment of the connection fee districts is March 1, 2025.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on the date first written above.

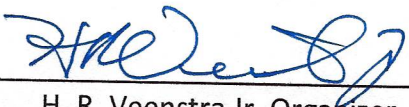
CITY OF BONDURANT, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

GREENWOOD CONSULTING, LLC

By  _____
H. R. Veenstra Jr. Organizer



Bondurant - CAD - Calls for Service Count

Dec 2024

Call Code	Call Sub-Code	Number of Calls
ABANDONED VEHICLE		3
ACCIDENT	PERSONAL INJURY	1
ACCIDENT	PROPERTY DAMAGE	8
ALARM SILENT	COMMERCIAL	1
ALARM SILENT	PANIC	1
ANIMAL CALL		3
ANIMAL CALL	BARKING DOG	1
ANIMAL CALL	CONFINED	2
ANIMAL CALL	INJURED	1
ANIMAL CALL	STRAY	3
ASSAULT	JUST OCCURRED	2
ASSAULT	REPORT	1
ASSIST OFFICER/AGENCY		2
ASSIST OFFICER/AGENCY	FIRE DEPARTMENT (PSC0 USE ONLY)	5
ASSIST OFFICER/AGENCY	MEDICS (PCSO USE ONLY)	36
AUDIBLE ALARM	COMMERCIAL	5
AUDIBLE ALARM	RESIDENTIAL	4
BUILDING CHECK		85
BURGLARY	REPORT	2
CHILD IN NEED OF ASSISTANCE		4
CONCENTRATED PATROL - PC		61
DEBRIS IN ROADWAY		9
DISPUTE/DISAGREEMENT		5
DISPUTE/DISAGREEMENT	HALF ONLY	5
DOMESTIC		1
DOMESTIC	FIGHT	1
DPQ	FIREWORKS	1
ENFORCEMENT CHECK	TOBACCO	8
FIRE ALARM - PC ONLY		6



Bondurant - CAD - Calls for Service Count

Dec 2024

FOLLOW UP		6
FRAUD	REPORT	3
HARASSMENT		1
HARASSMENT	REPORT	1
HAZMAT - CHOOSE SUB TYPE	LESS THAN 20 GALLONS	1
HIT & RUN	JUST OCCURRED	1
HIT & RUN	REPORT	1
ILLEGAL PARKING		10
ILLEGAL PARKING	HANDICAPPED ZONE	1
ILLEGAL POSSESSION		1
ILLEGAL POSSESSION	TOBACCO	2
INCOMPLETE 911 CALL		1
INFORMATION		1
INFORMATION	REPOSSED VEHICLE	2
INVESTIGATION ASSIGNMENT	CARBON MONOXIDE DETECTOR W/O ALARMS	2
INVESTIGATION ASSIGNMENT	FIRE ALARM SIGNAL TROUBLE - PC ONLY	1
INVESTIGATION ASSIGNMENT	SMOKE IN THE AREA - PC ONLY	1
LARCENY MOTOR VEHICLE	REPORT	1
MENTAL PROBLEM		2
MESSAGE		4
MISSING PERSON	RECOVERED	1
NATURAL GAS - CHOOSE SUB	SINGLE FAMILY	1
OPEN DOOR		2
PUBLIC ASSIST (POLICE)		3
PUBLIC WORKS INFORMATION		1
RADAR SETUP		21
RECKLESS DRIVER(S)		5
RECOVERED/FOUND PROPERTY		1
ROADS HAZARDOUS/BLOCKED		2
SCHOOL BUS VIOLATION		5
SPECIAL WATCH		7



Bondurant - CAD - Calls for Service Count

Dec 2024

STALLED VEHICLE		11
STRUCTURE FIRE	RESIDENTIAL - PC ONLY	1
SUSPICIOUS		1
SUSPICIOUS	ACTIVITY	2
SUSPICIOUS	PERSON	3
SUSPICIOUS	VEHICLE	5
THEFT	REPORT	3
THREATS	REPORT	2
TRAFFIC SIGNAL PROBLEM		1
TRAFFIC STOP		174
UNKNOWN PROBLEM		3
VEHICLE UNLOCK		4
WANTED PERSON		1
WELFARE CHECK		2
Total:		572

Proclamation

HUMAN TRAFFICKING PREVENTION MONTH

WHEREAS, across the world, more than 27 million people, including thousands in the United States, are subjected to the shameful, abhorrent abuse of human trafficking and forced labor, which targets the most vulnerable in society, exploiting them and denying their human rights, freedom, and dignity; and

WHEREAS, human trafficking is a stain on our collective conscience and an affront to basic human dignity, and as a community, we recognize the importance of raising awareness and taking action to prevent this crime and support survivors; and

WHEREAS, any form of trafficking in people — from forced labor to sex trafficking — must not be tolerated, and the City of Bondurant stands with local, state, and national efforts to prosecute offenders, protect survivors, and prevent future acts of trafficking; and

WHEREAS, Bondurant recognizes the significance of National Human Trafficking Prevention Month as an opportunity to unite in our commitment to ending human trafficking through awareness, collaboration, and action; and

WHEREAS, all members of the community, including businesses, organizations, and individuals, are encouraged to learn the signs of human trafficking, share resources like the National Human Trafficking Hotline (888-373-7888), and actively work toward preventing this crime in Bondurant and beyond;

NOW, THEREFORE, I, Doug Elrod, Mayor of Bondurant, do hereby proclaim January as **Human Trafficking Awareness Month** in the City of Bondurant, Iowa, and urge all residents to join in the effort to raise awareness, educate others, and work toward a community free from human trafficking.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Bondurant to be affixed this 6th of January 2025.



Bondurant
Life Connecting

Mayor