

**A virtual meeting was offered.*

BONDURANT CITY COUNCIL
Minutes
January 6, 2025
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Matt Sillanpaa, Council Member Chad
Driscoll

Absent: Council Member Bob Pepper

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Finance & Employee Services
Director Jene Jess, Public Works Director John
Horton, Planning & Community Development
Director Maggie Murray, Fire Chief Aaron
Kreuder, Library Director Michelle Klinker-Feld,
Assistant Fire Chief Tony Rauterberg, City
Engineer Greg Roth

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a
quorum.

3. Appointment of Mayor Pro Tem

Mayor Elrod appointed Council Member Sillanpaa as Mayor Pro Tem.

4. Abstentions declared

None.

5. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by McKenzie, to approve the agenda. Vote
on Motion 4-0. Motion carried.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of December 16, 2025, City Council Meeting Minutes

b. Claims List and Treasurer's Report

c. Applications for Council Approval

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- d. R-250106-1- Resolution authorizing the City of Bondurant to submit a joint application with the City of Altoona for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the Construction of Eastern Polk County I-80 Interchange Planning Study and further approving the application which obligates the City of Bondurant to matching funds for said project
- e. R-250106-2- Resolution approving the Iowa DNR REAP City Parks & Open Spaces Grant Agreement for funding to assist with constructing the Chichaqua Valley Trail Extension through the Grain District
- f. R-250106-3- Resolution approving Advertising Agreement with Big Green Umbrella for Bondurant Living newsletter and annual Bondurant Guide
- g. R-250106-4- Resolution establishing an electrical easement between the City of Bondurant and Mid-American Energy Company for conduit and equipment needed for service at 500 Campus Drive, SE (BES Facility)
- h. R-250106-5- Resolution approving Change Order No. 1 to Caliber Concrete LLC for the 1st & 3rd Street Parking Lot Project in the amount of \$10,821.67
- i. R-250106-6- Resolution approving proposal to add additional Mid-American Energy-owned street lighting along Grant Streetb N. Near the High School/Junior High Campus in the amount of \$51,728.82
- j. R-250106-7- Resolution approving a Professional Services Agreement with Shive-Hattery in the amount of \$18,100 for design services related to the Eagle Park, Parking Lot Expansion Project
- k. R-250106-8- Resolution approving a Professional Services Proposal with ISG Inc in the amount of \$219,100 for services related to the following Grain District elements: public infrastructure design, schematic design of the stage/amphitheater area, and Destination Iowa technical grant assistance
- l. R-250106-9- Resolution approving a Connection Fee District Consulting Services Agreement in the amount not to exceed \$20,500 with Greenwood Consulting Services LLC for services related to creating and modifying existing connection fee districts described in the agreement

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Motion by Driscoll, seconded by Sillanpaa, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

7. Guests requesting to address the City Council
 - a. Polk County Sheriff's Report
Lieutenant Grego reported 572 calls of service for December.

Jeff Cook, of 708 Jefferson Avenue SE, along with the Friends of CVT, addressed the council regarding the proposed trail extension through the Grain District.
 - b. Human Trafficking Prevention Month Proclamation
Mayor Elrod read a proclamation recognizing January as Human Trafficking Prevention Month, emphasizing the importance of raising awareness and supporting efforts to combat human trafficking in the community.
8. Discussion Items -
 - a. Compensation Philosophy & Policy Update
City Administrator Oliver presented an update to the Council and the public on the Compensation Philosophy and Policy, outlining key revisions and their impact on the organization.
9. Reports / Comments and appropriate action thereon:
 - a. Mayor
Grant comments and Legislators Unfiltered comments.
 - b. Council Members
Cox - Upcoming meetings.
McKenzie - Upcoming meetings.
Driscoll - Public Works Department comments regarding the winter weather, WRA & BRAVO update, BSC update.
Sillanpaa - None.
 - c. Administrator
Legislative Opening Night event next Monday.
 - d. Directors
Horton - None.
Kreuder - Department update.
Murray - Department update.
Klinker-Feld - Department update.

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Jess - None.

Hagan - Chamber update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by McKenzie, to Move into Closed Session at 06:51 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 07:15 PM.

11. Adjournment

Motion by Driscoll, seconded by McKenzie, to adjourn at 07:15 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 6, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor