

**A virtual meeting was offered.*

BONDURANT CITY COUNCIL
Minutes
January 21, 2025
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Bob Pepper, Council Member Matt
Sillanpaa, Council Member Chad Driscoll
City Officials Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Public Works Director John
Horton, Planning & Community Development
Director Maggie Murray, Fire Chief Aaron
Kreuder, Assistant Fire Chief Anthony
Rauterberg, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Sillanpaa, seconded by Driscoll, to amend the agenda by removing item #7a. Vote on Motion 5-0. Motion carried. Motion by Driscoll, seconded by Pepper, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of January 6, 2025, City Council Meeting Minutes

b. Claims List

c. Receive & File - December Monthly Fire & EMS Report

d. R-250121-10- Resolution approving pay request No. 2 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$170,649.31

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- e. R-250121-11- Resolution approving Change Order No. 1 to RW Excavating Solutions LC for the Parkside Trail Connection Project in the amount of \$10,668.50
- f. R-250121-12- Resolution approving pay request No. 3 to RW Excavating Solutions for the Parkside Trail Connection Project in the amount of \$22,702.10
- g. R-250121-13- Resolution approving change order No. 4 to McAninch Corporation for additional work for the Civic Campus Phase 1 Public Improvements in the amount of \$259,141.80
- h. R-250121-14- Resolution approving pay request No. 1 to Ball Team LLC for the Bondurant City Park Reconstruction Phase 2 Project in the amount of \$20,777.45
- i. R-250121-15- Resolution approving City of Bondurant Training Programs
- j. R-250121-16- Resolution approving the Paramedic Training Contracts
- k. R-250121-17- Resolution Approving New Job Descriptions and 5-year Staffing Plan
- l. R-250121-18- Resolution adopting a \$600 Annual Employer Contribution Match to the City of Bondurant's Approved 457(b) Plan for Full-Time Employees and Amending the City of Bondurant Employee Handbook to reflect the Changes to Deferred Compensation
- m. R-250121-19- Resolution Approving FY26 Wage Ranges
- n. R-250121-20- Resolution approving Professional Services Agreement with Shive-Hattery in the amount of \$32,800 for concept refinement and site due diligence work associated with the Garden installation at the ARTocka Trail Loop
- o. R-250121-21- Resolution approving action to order construction and set date of bid letting and public hearing for the 2nd Street, NW Widening Project

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- p. R-250121-22- Resolution affixing a date for a public hearing on the request for rezoning from the Conservancy (U-1) District to the Light Industrial (M-1) District, on portions of the property located at 1506 Garfield Street, SW
 - q. R-250121-23- Resolution affixing a date for a public hearing on the request for rezoning from the Agricultural (A-1) District to the Medium Industrial (M-2) District, on the property located at 1920 2nd Street, NE
 - r. R-250121-24
- Resolution authorizing the Mayor to execute a real estate purchase agreement for land needed for area stormwater improvements at Parcel 8022-30-301-021, and authorizing the taking of necessary steps for the closing of the property acquisition transaction
 - s. R-250121-25- Resolution Approving Purchase of 2 New Vehicles from Stivers Ford in amount not to exceed \$96,275.00
 - t. R-250121-27- Approving Iowa DNR's Habitat Management Grant Agreement
 - u. R-250121-26- Resolution approving the purchase of a Braun Ambulance from North Central Emergency Vehicles in the amount of \$447,348.00
Council Member Driscoll delivered comments on item #5k. Motion by Pepper, seconded by Driscoll, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: . Motion carried 5-0.
6. Guests requesting to address the City Council
None.
7. Action Items
- a. R-250121-28- Resolution regarding approval of the site plan for BonduBikes at 13 Main Street, SE
Removed.
 - b. O-250121-200 - (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 69, Parking Regulations, Section 69.03 Angle Parking, to add a designated location
Motion by Pepper, seconded by Sillanpaa, to Amend O-250121-200 by adding 5. First Street, SW, on the north side from Grant Street, S to Garfield Street, SW. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0. Motion by

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Peffer, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-250121-200 as amended. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- c. R-250121-29- Discussion and possible consideration of a resolution approving playground equipment purchase for Collison Soccer Park City Administrator Oliver presented the playground equipment to the Council. Motion by McKenzie, seconded by Driscoll, to Approve R-250121-29. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
8. Discussion Items -
 - a. Local Option Sales and Services Tax Update and Franchise Fee Discussion
9. Reports / Comments and appropriate action thereon:
 - a. Mayor
MPO update.
 - b. Council Members
Sillanpaa - P&Z update.
Peffer - Upcoming meetings.
Driscoll - Greater Des Moines Partnership Legislative Reception comments, upcoming BRAVO meeting.
Cox - Chamber update, meeting updates.
McKenzie - DART update.
 - c. Administrator
Grant updates.
 - d. Directors
Murray - None.
Kreuder - Department update.
Horton - Department update.
Hagan - Department update.
10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Driscoll, seconded by Sillanpaa, to Move into Closed Session at 06:56 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the Closed Session at 07:43 PM.
11. Adjournment

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Motion by Pfeffer, seconded by Driscoll, to adjourn at 07:43 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 21, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor