

**A virtual meeting was offered.*

BONDURANT CITY COUNCIL
Minutes
February 18, 2025
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Bob Pepper, Council Member Matt
Sillanpaa

Absent: Council Member Chad Driscoll

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Fire Chief Aaron Kreuder,
Public Works Director John Horton, Library
Director Michell Klinker-Feld, City Planner
Isaac Pezley, Assistant Fire Chief Anthony
Rauterberg, City Engineer Greg Roth, Planning
& Community Development Director Maggie
Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by McKenzie, to approve the agenda. Vote
on Motion 3-0. Motion carried.

5. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of February 3, 2025, City Council Meeting Minutes

b. Claims List

c. Applications for Council Approval

d. Receive & File - BES January Monthly Report

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- e. Receive & File - January 8, 2025, Library Board Meeting Minutes & Director's Report
- f. R-250218-43- Resolution approving Pay Request No. 2 to Ball Team LLC for the Bondurant City Park Reconstruction Phase 2 Project in the amount of \$115,498.15
- g. R-250218-44- Resolution approving Change Order No. 4 for negative quantity reduction of items not done for the 15th Street, SE and 13th Street Stormwater Improvements in the amount of -\$44,830.00
- h. R-250218-45- Resolution approving Pay Request No. 16 to KLC Construction LLC for the 15th Street and NE 88th Street/32nd Street, SE and Jorie Way Water Main Project in the amount of \$41,012.51 (Release of Retainage)
- i. R-250218-46- Resolution approving pay request no. 3 to James Construction LLC for the 15th St./13th St./Field Tiling Stormwater Project in the amount of \$16,225.63 (Release of Retainage)
- j. R-250218-47- Resolution approving Pay Request No. 8 to Gerard Tank & Steel for the Water Tower Project in the amount of \$291,527.27
- k. R-250218-48- Resolution approving change order No. 2 to Brothers Cleaning Corporation DBE Brothers Concrete for the Bondurant City Park Reconstruction Project in the amount of \$196,154.41
- l. R-250218-49- Resolution approving Pay Request No. 3 (Final Pay Request) to Brothers Cleaning Corporation DBE Brothers Concrete for the Bondurant City Park Reconstruction Project in the amount of \$780,982.84
- m. R-250218-50- Resolution approving Pay Request No. 3 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$67,419.36
- n. R-250218-51- Resolution approving the Hazard Mitigation Plan
Council Pepper questioned item #5l. Mayor Elrod questioned item #5g.

Council Member Driscoll arrived at 06:06 PM.

Motion by Pepper, seconded by Cox, to Approve the Consent Agenda. Roll

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Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

6. Guests requesting to address the City Council
None.

Mayor Elrod read the proclamation declaring February 21, 2025, as Government Communicators Day, recognizing the importance of government communication professionals in fostering transparency, engagement, and trust within the community.

7. Action Items

- a. O-250203-203 - (Second Reading) Discussion of Cemetery Plot Prices and possible consideration of one or more readings of Ordinance Amending Chapter 115 - Cemetery to Remove Plot Prices and Establish a Fee Schedule
Motion by Pepper, seconded by Cox, to Approve the second reading of O-250203-203. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- b. R-250203-39- Resolution Adopting a Cemetery Fee Schedule (Tabled from February 3, 2025 City Council Meeting)
Council discussed the previously tabled item and agreed to leave it on the table for further consideration at a later date.

8. Reports / Comments and appropriate action thereon:

- a. Mayor
None.
- b. Council Members
Pepper - Upcoming meetings.
Cox - Chamber update, WRA meeting update, and upcoming meetings.
Driscoll - P&Z training comments.
McKenzie - DART and CVB update, and upcoming meetings.
Sillanpaa - P&Z update.
- c. Administrator
Pi(e) Day, CVB agreement meeting, franchise fees update, Cocktails & Conversation event recap, legislative update.
- d. Directors
Hagan - Department update.
Horton - Department update.
Klinker-Feld - Department update.
Kreuder - Department update.
Murray - Department update.

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9. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Deleted.
10. Adjournment
Motion by Pepper, seconded by Driscoll, to adjourn at 06:32 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on February 18, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor