

**Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:
<https://us02web.zoom.us/j/89079099353?pwd=ASS0v608PUWja5ZKsd0k3bfjNHYesV.1>*

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
MARCH 20, 2025**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on March 20, 2025, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open, and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. -January 2025 Minutes for approval
 - b. -February 2025 - Mtg. Cancelled/No minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
7. Action Items
 - a. -Recommend revised shelter rental rates to the City Council
8. Discussion Items -
 - a. The Garden
9. Reports and Comments:
 - a. -Cribbage Tournament Event Report
 - b. -Bondu Chowder Ride Event Report
 - c. -Communications and Events Coordinator Report
 - d. -City Administrator Report
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
January 16, 2025

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - Motion by Rasmussen, seconded by Simpson, to approve the minutes. Vote on Motion 7-0. Motion carried.
 - a. September Minutes for approval
 - b. November Minutes for approval
5. Perfecting and Approval of the Agenda
 - Motion by Williams, seconded by Karwoski, to approve agenda. Vote on Motion 7-0. Motion carried.
6. Guests requesting to address the Parks Board
 - Jeff Cook (708 Jefferson Ave SE, Bondurant, IA 50035)
 - Jeff inquired if the other restrooms in town, besides The Depot, will be insulated so they can be open during the winter season.
7. Action Items
 - a. -Collison Playground
 - Motion by Williams, seconded by Collison, to recommend replacing the playground, benches and picnic tables at Collison Soccer Park. Vote on Motion 7-0. Motion carried.
8. Discussion Items -
 - a. -The Depot signage
 - They agreed to to postpone large Central Iowa Trails until more development was completed (Grain District Redevelopment District, The Station, further trail modifications). The would like to see more options for the design of the temporary signage that would be installed at the Depot. They also agreed to remove the current historical signage temporarily to improve flow at events at The Depot.
9. Reports and Comments:

- a. Cribbage Tournament Event Report
 - b. Communications and Events Coordinator update
 - 1. Parks and Recreation Software update
 - 2. Dates for the 2025 P & R events have been set, except for Live Healthy Iowa 5k/1k (waiting on Live Healthy Iowa to set date)
 - 3. Chowder Ride is coming up on Feb 22nd
 - 4. We were partially funded for the Iowa DNR's Wildlife Diversity Management Grant. It goes before the City Council on Monday for approval.
 - c. City Administrator Update
 - 1. We hosted a Non-profit Grant Writing Workshop last night. It was very well received and look forward to future workshops covering topics such as strategic planning and marketing.
 - 2. We met with the "Moving Curiously" artist today. We discussed adding more interactive elements.
 - 3. The next planning meeting for The Station is next week. We will have an update for the Parks and Recreation Board in February.
 - d. Board Comments
 - None
10. Adjournment

Katie Klus
Communications and Events Specialist

ATTEST:

Dennis Lyman
Board Chair

February 2025 Bondurant Parks and Recreation Board Meeting

This meeting was cancelled and does not have any minutes or other comments.

City Official: Katie Klus



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 3/20/2025
Resolution

TITLE: -Recommend revised shelter rental rates to the City Council

CONTACT PERSON:

Katie Klus, Communication & Events Coordinator

BRIEF HISTORY & ANALYSIS: We are transitioning to a new timing structure for our shelter rentals, which means that the fee structure needs to be updated, as well. We are restructuring the timing of shelter rentals based on feedback from our Public Works Department and the upcoming launch of new recreation software.

FUNDING SOURCE: Revenue

STAFF RECOMMENDATION: Recommend rate restructuring to the City Council for approval.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Shelter Reservation Fee Structure

Shelter Reservation Information

Fee Structure

Resident

Half Day (7am-2pm/3pm-10pm): \$50

Full Day (7am-10pm): \$100

Non - Resident

Half Day (7am-2pm/3pm-10pm): \$75

Full Day (7am-10pm): \$125



Bondurant
Life Connecting

If you need assistance after normal business hours, please contact Polk County Sheriff's Office Non-Emergency at 515-286-3333. During normal business hours, please call 515-967-2413.



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 3/20/2025
Discussion Item

TITLE: The Garden

CONTACT PERSON:

Katie Klus, Communication & Events Coordinator
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The purpose of this discussion is to review an update on The Garden project and secure feedback on some of the elements of the project.

FUNDING SOURCE:

STAFF RECOMMENDATION: Staff will present information at the meeting.

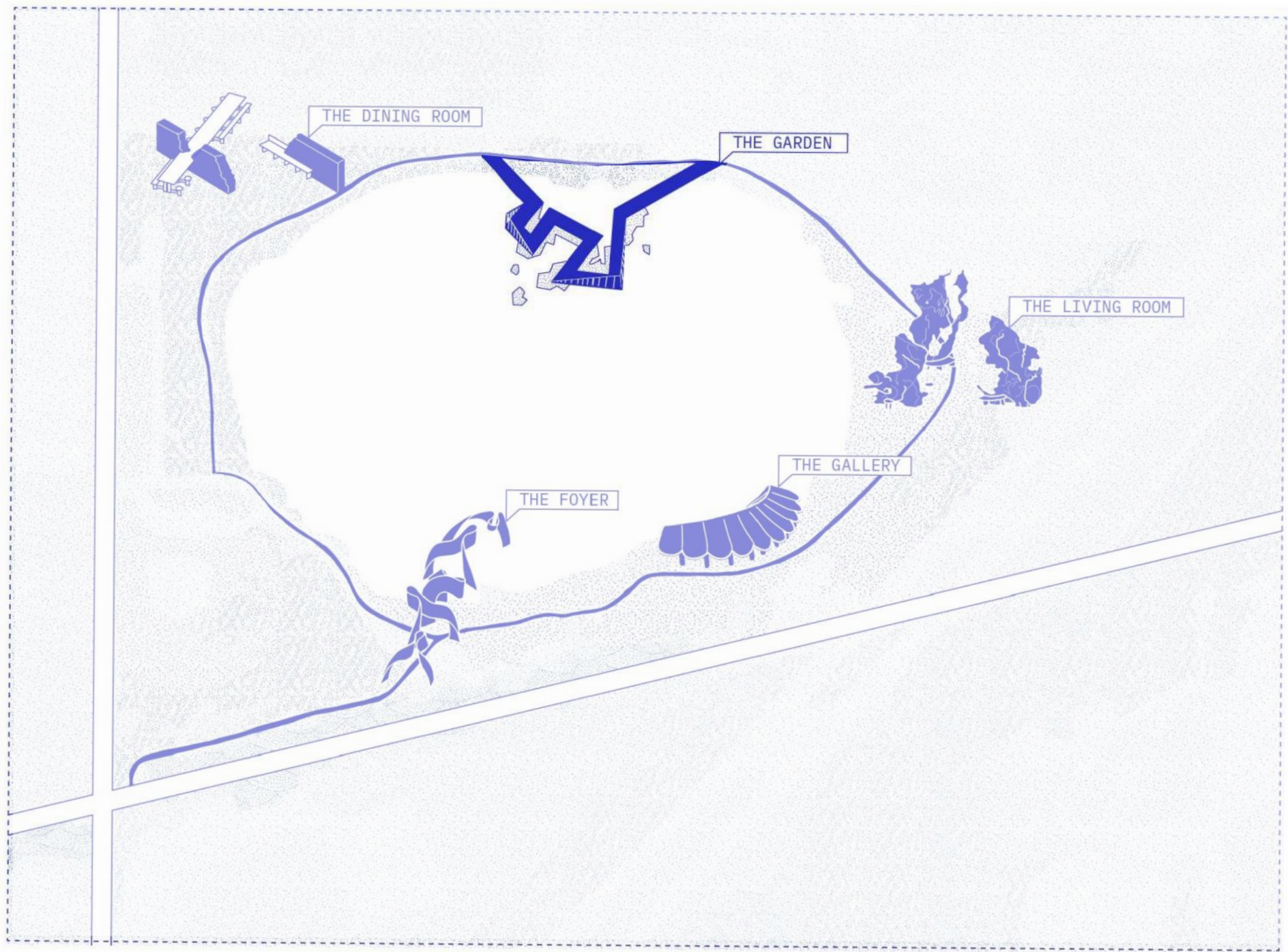
APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. The Garden revised
2. The Garden
3. 2025-02-28_SD Package The Garden
4. The Garden handrail height







The Garden

The garden is a fractal shaped boardwalk that meanders through a series of sculpted floating gardens. The installation is designed using a differential growth algorithm that mimics undulating forms found in nature, combining traditions of land art and parametric design to create an experiential work of art. Here, the design doubles a 75 foot segment of shoreline into a nearly 150-foot boardwalk, allowing local residents to take greater advantage of Lake Petocka. The Garden creates a more dynamic experience of the water’s edge through the series of the floating gardens that weave between a boardwalk and float out into the lake. The boardwalk provides new amenities in the form of seating, a kayak launch, and a fishing outpost for the community.

Garden + Railing Design



Option 1:
Boardwalk with floating garden docks



Option 2:
Boardwalk with extended garden decks



Option 3:
Boardwalk widened with built-in gardens

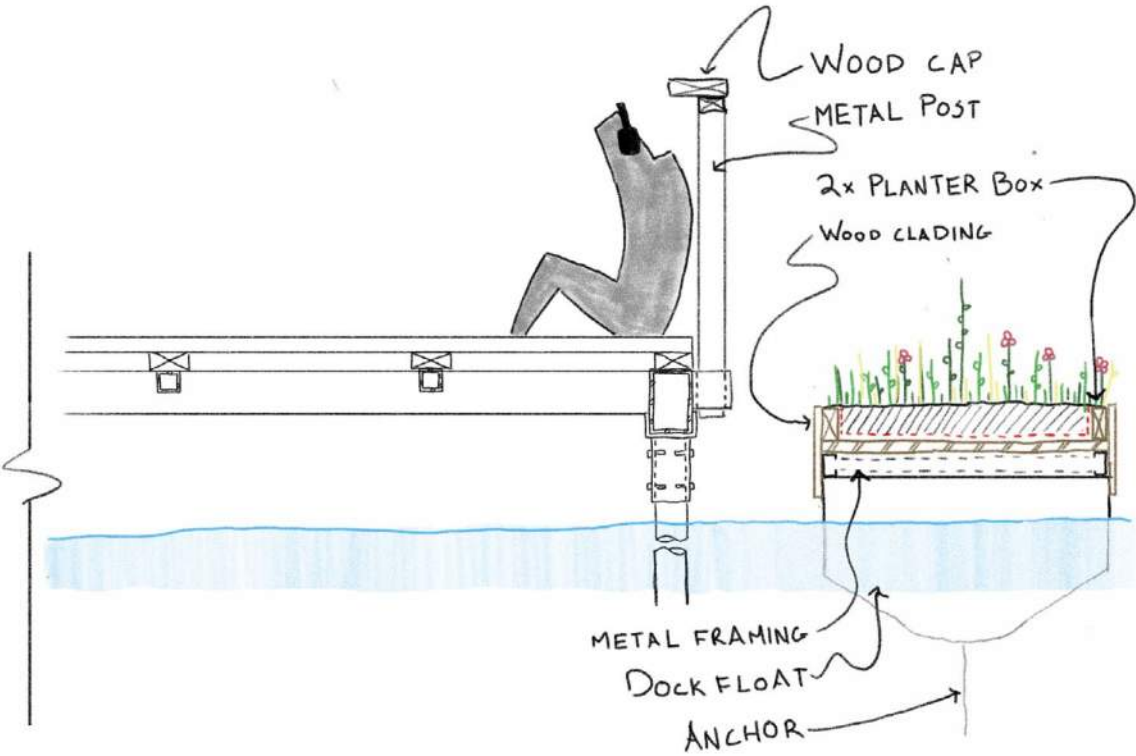
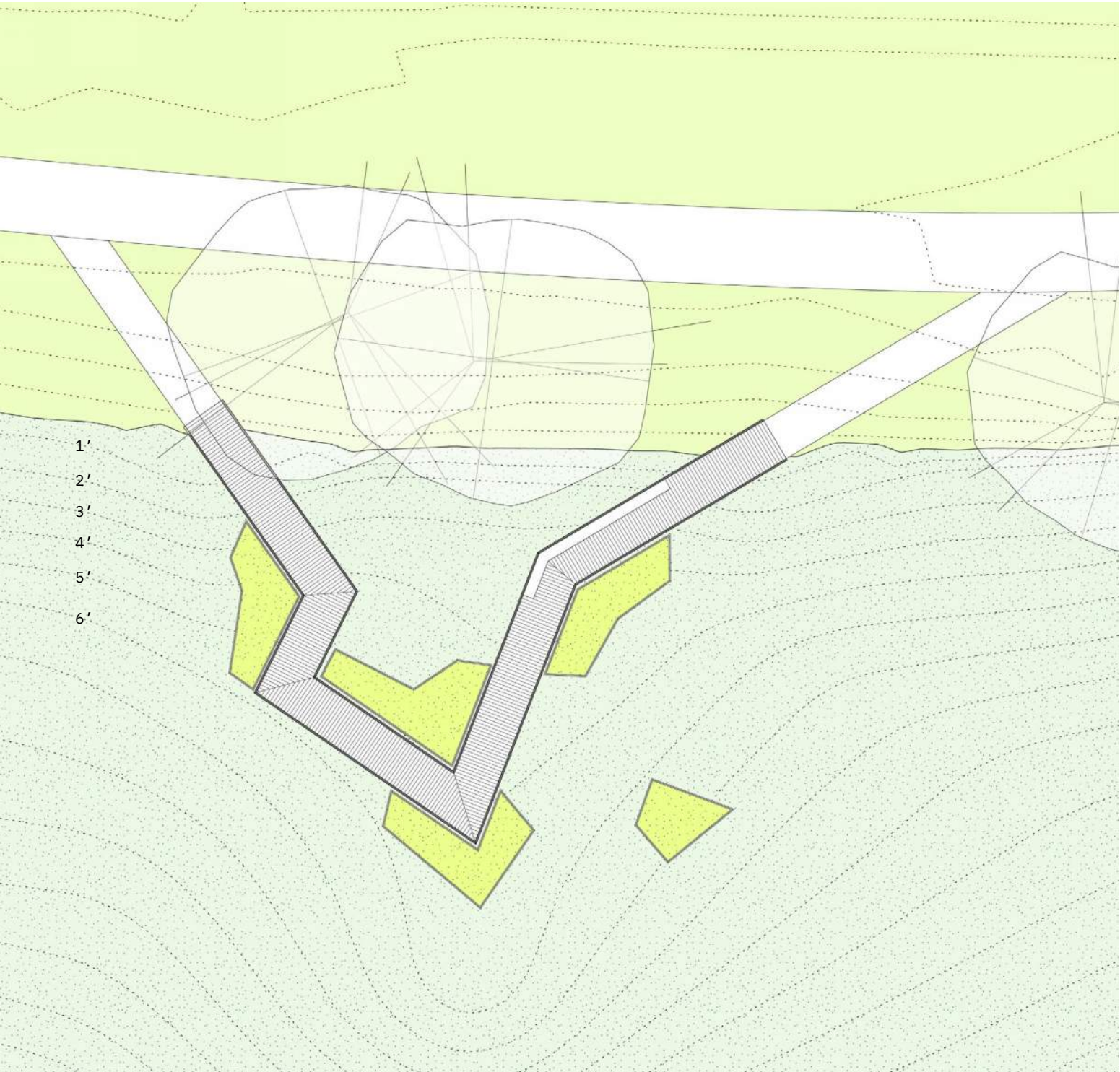
Option 1

Boardwalk with floating garden docks



Option 1

Total Length: 145 feet
Width: 6 feet
Boardwalk Area: 855 sq ft
Garden Area: 700 sq ft
Railing Height: 6-34 inches







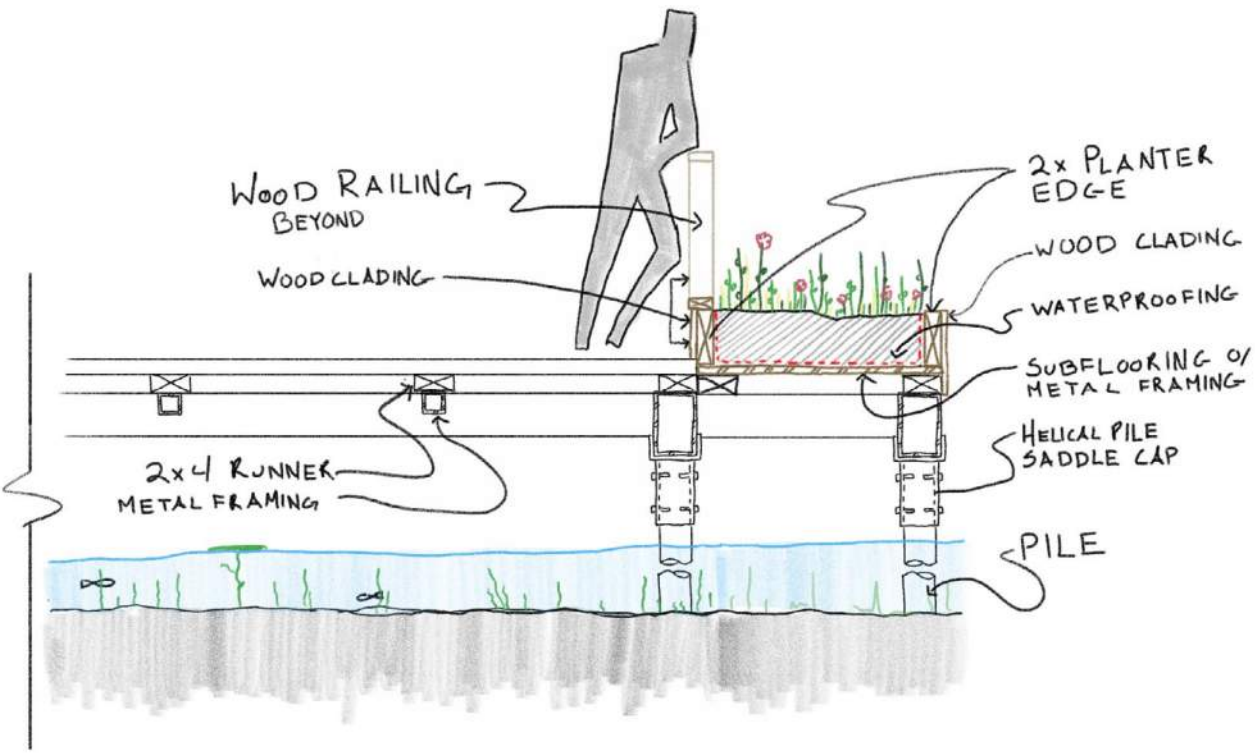
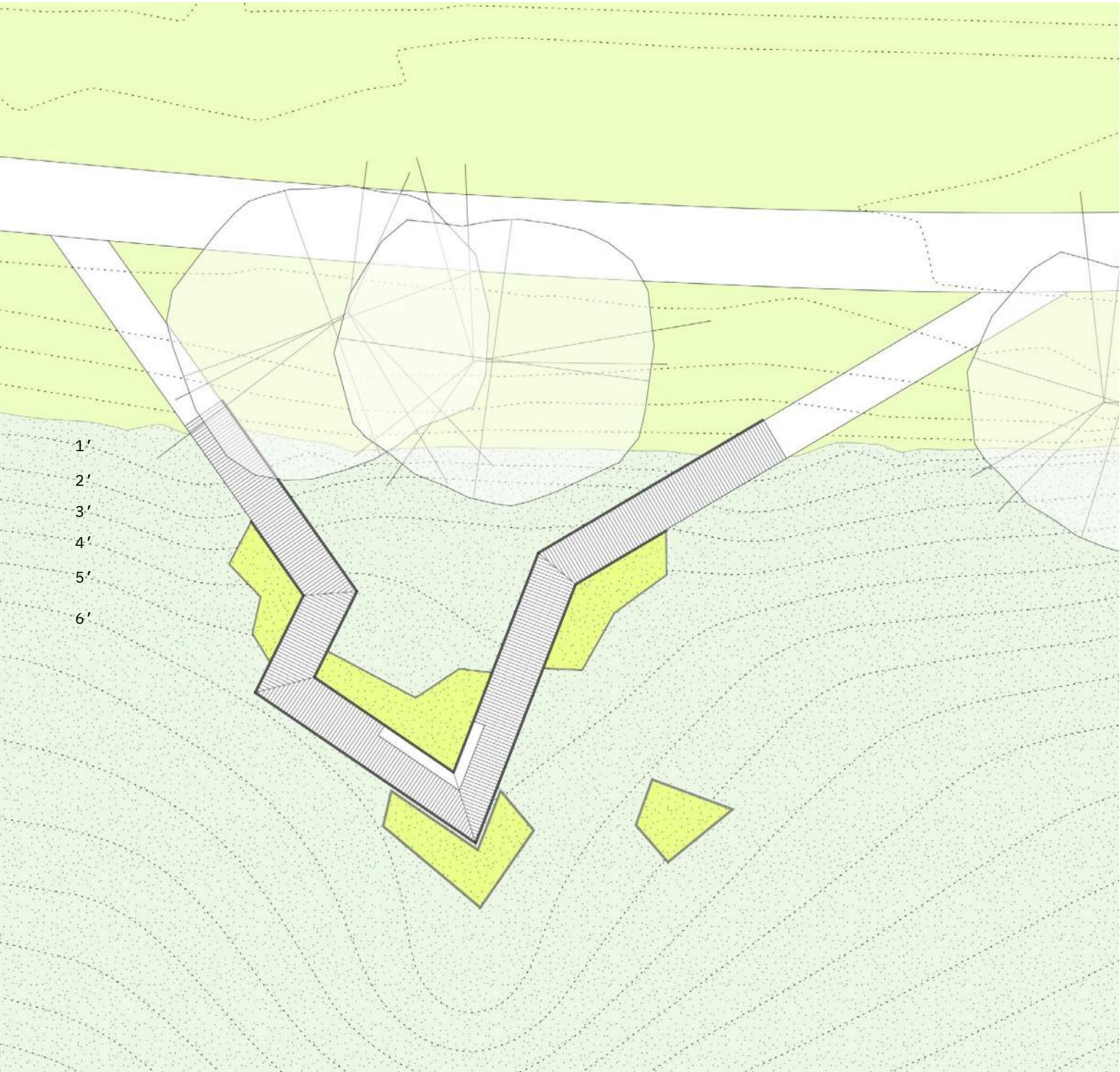
Option 2

Boardwalk with extended garden decks



Option 2

Total Length: 145 feet
Width: 6 feet (+ extended sections for gardens)
Boardwalk Area: 1200 sq ft
Garden Area: 575 sq ft
Railing Height: 6-34 inches

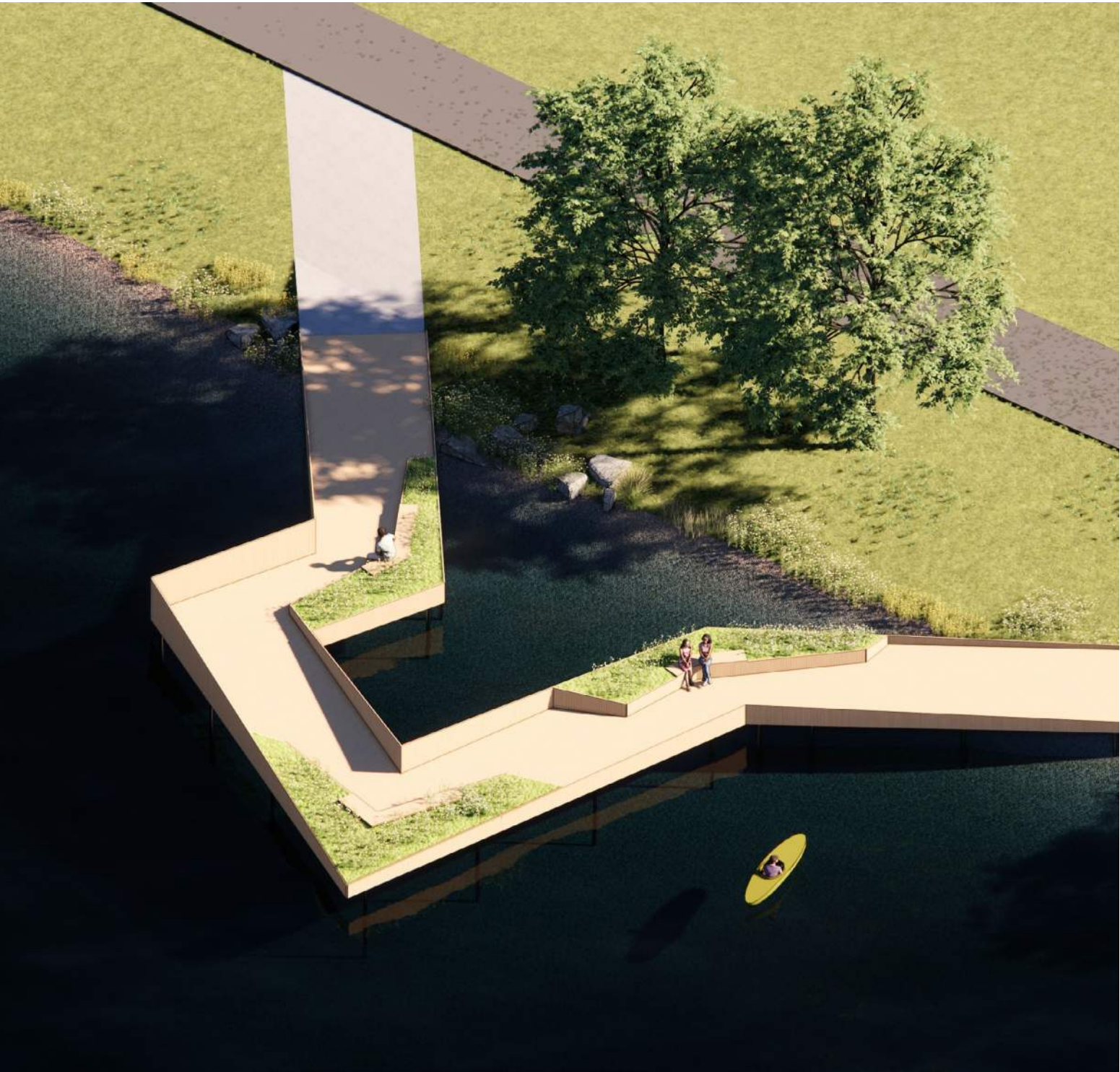






Option 3

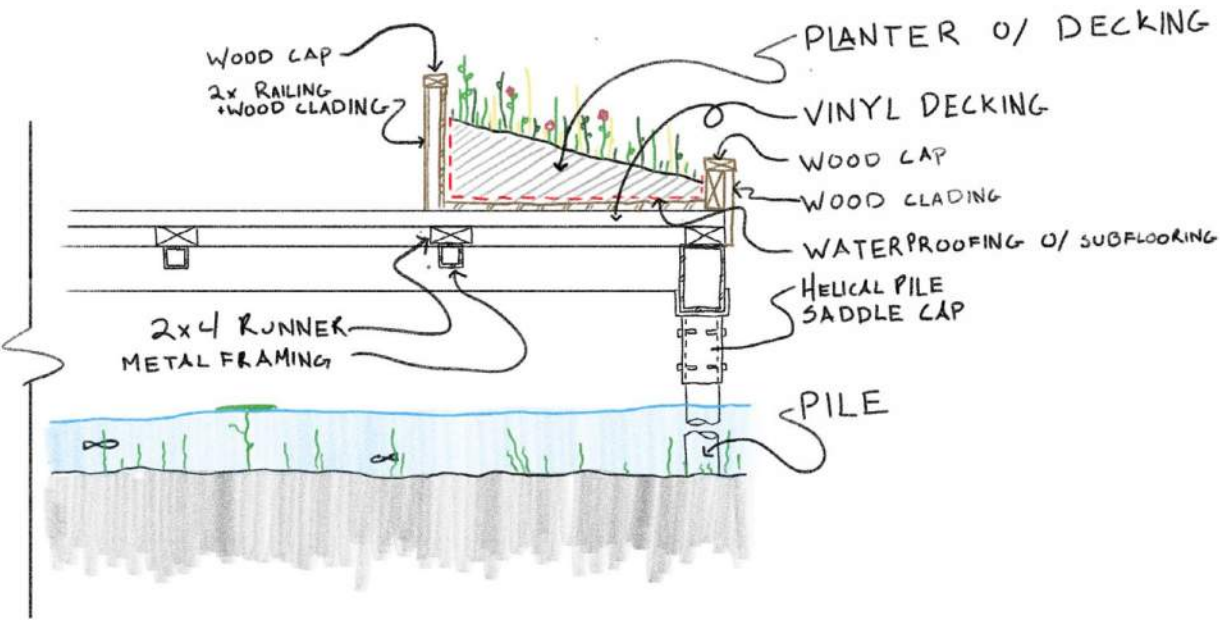
Boardwalk widened with built-in gardens





Option 3

Total Length: 145 feet
Width: 10 feet
Boardwalk Area: 1450 sq ft
Garden Area: 350 sq ft
Railing Height: 6-34 inches







Preliminary Cost Comparison



Option 1:	
Boardwalk structure	\$55,575
•Treated Lumber Decking •Galvanized Steel Frame •Helical Pile Foundation	
Gardens	\$50,000
Steel Post Railings	\$45,000
Installation	\$93,000
Total:	\$244,075



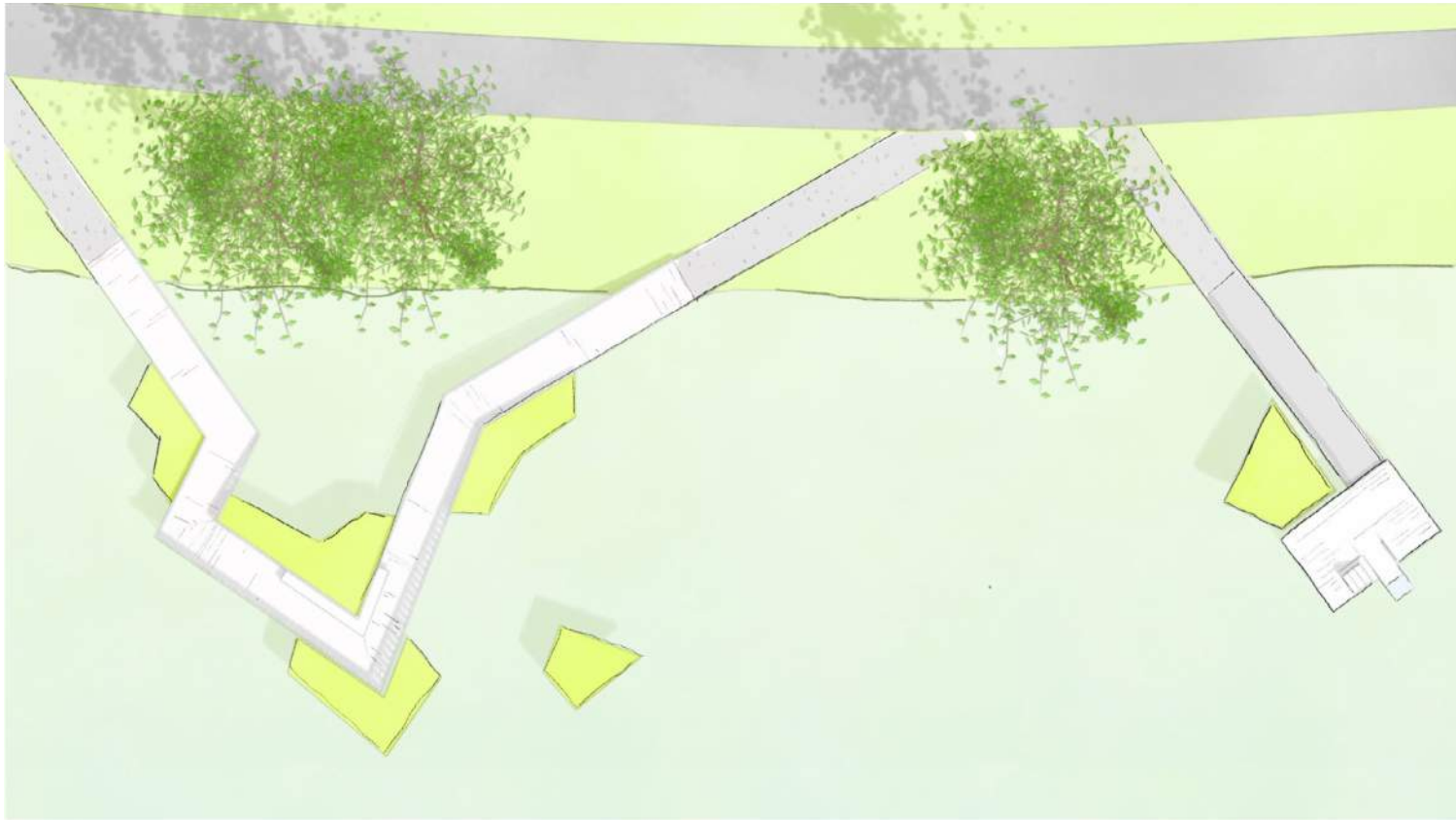
Option 2:	
Boardwalk structure	\$78,000
•Treated Lumber Decking •Galvanized Steel Frame •Helical Pile Foundation	
Gardens	\$40,000
Wood Post Railings	\$15,000
Installation	\$123,000
Total:	\$256,000



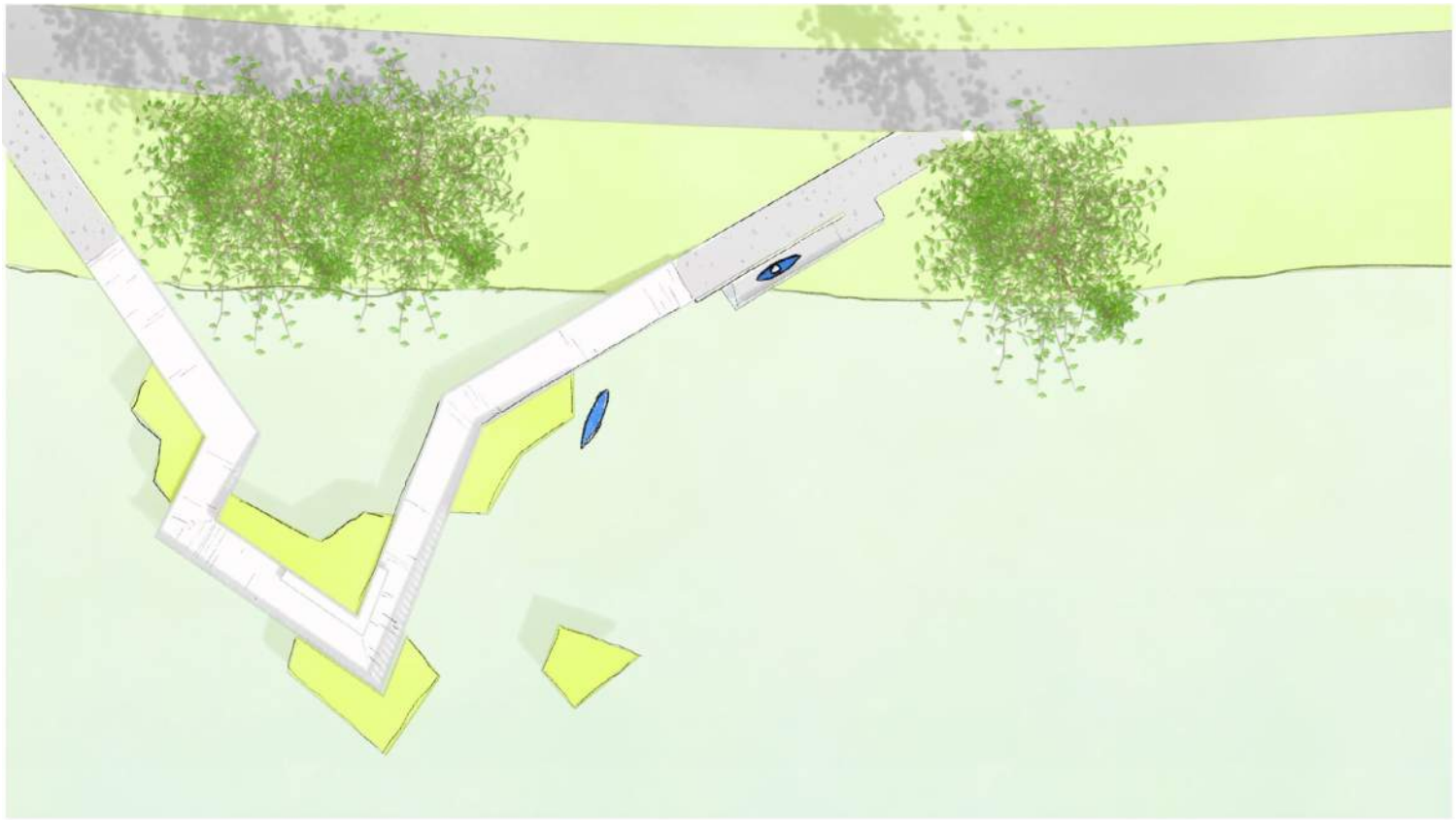
Option 3:	
Boardwalk structure	\$94,250
•Treated Lumber Decking •Galvanized Steel Frame •Helical Pile Foundation	
Gardens	\$24,500
Wood Railings	\$30,000
Installation	\$152,000
Total:	\$300,750

*preliminary estimate only, prices subject to change

Kayak Launch Integration



Option 1:
Boardwalk with floating garden docks



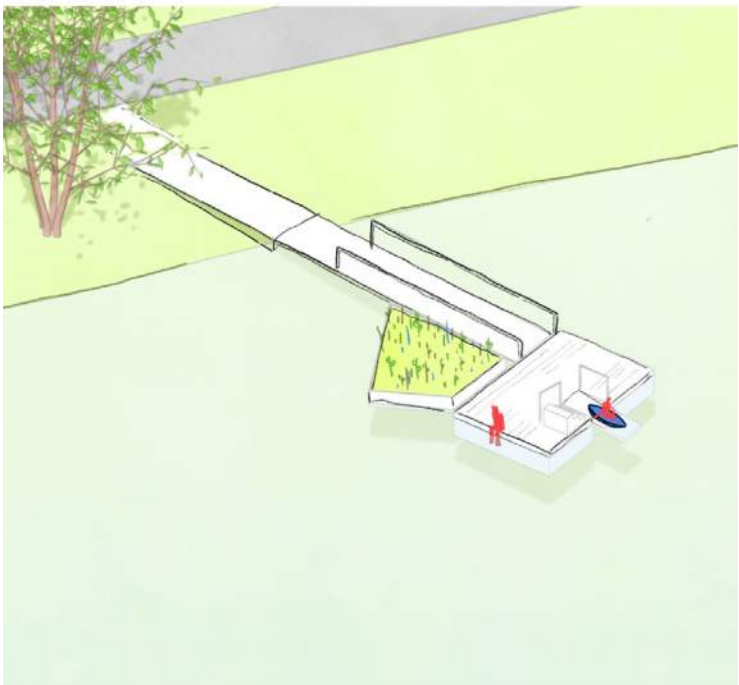
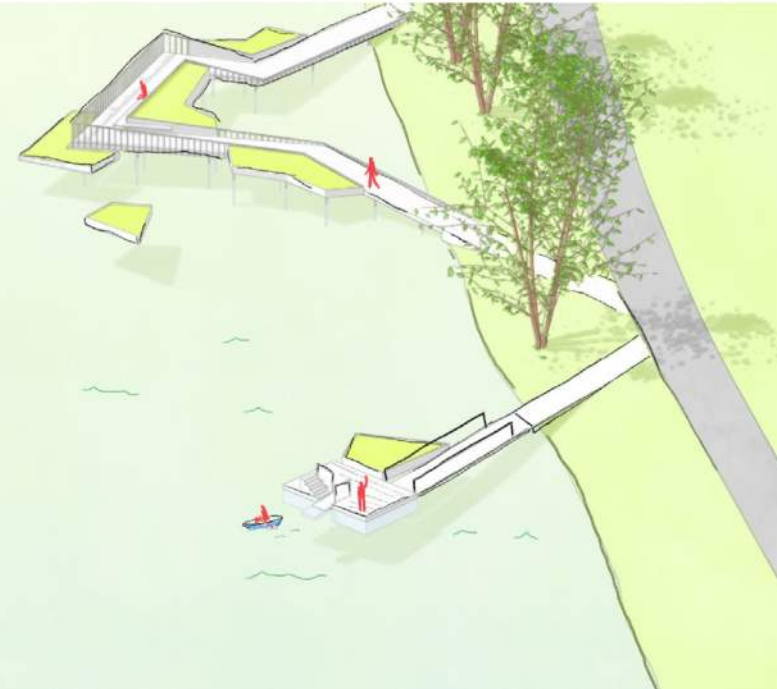
Option 2:
Boardwalk with extended garden decks



Option 1

Floating kayak launch with floating garden bed

Reference -
Accudock ADA
Kayak Launch

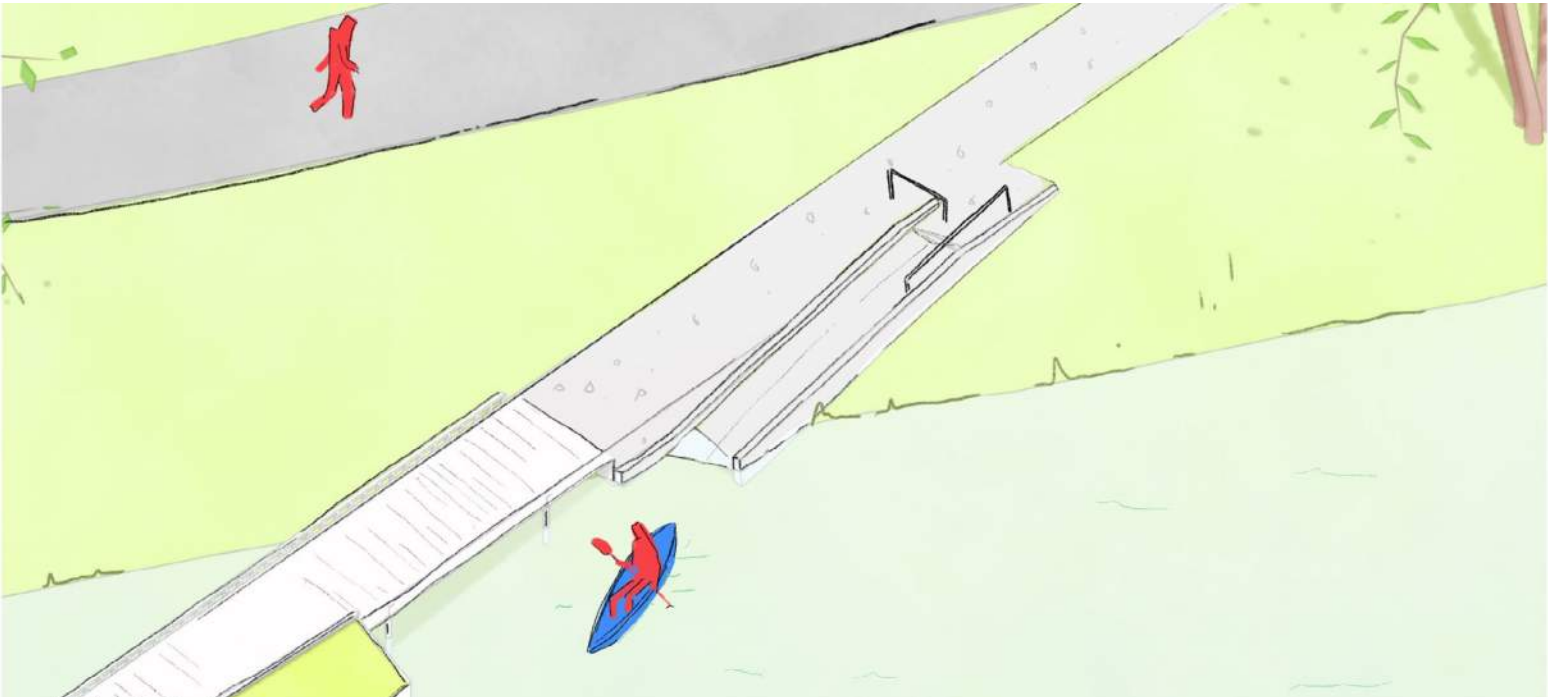
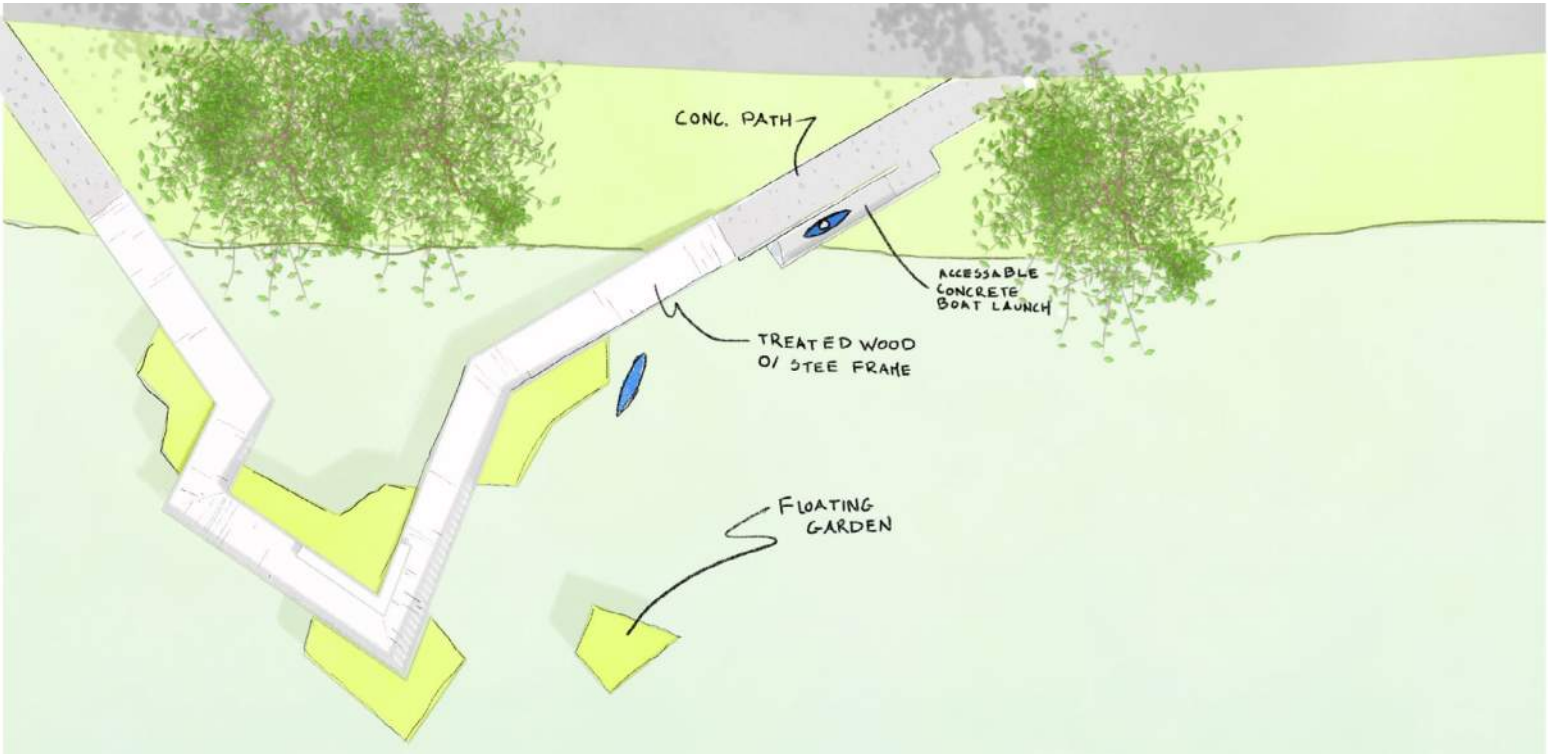


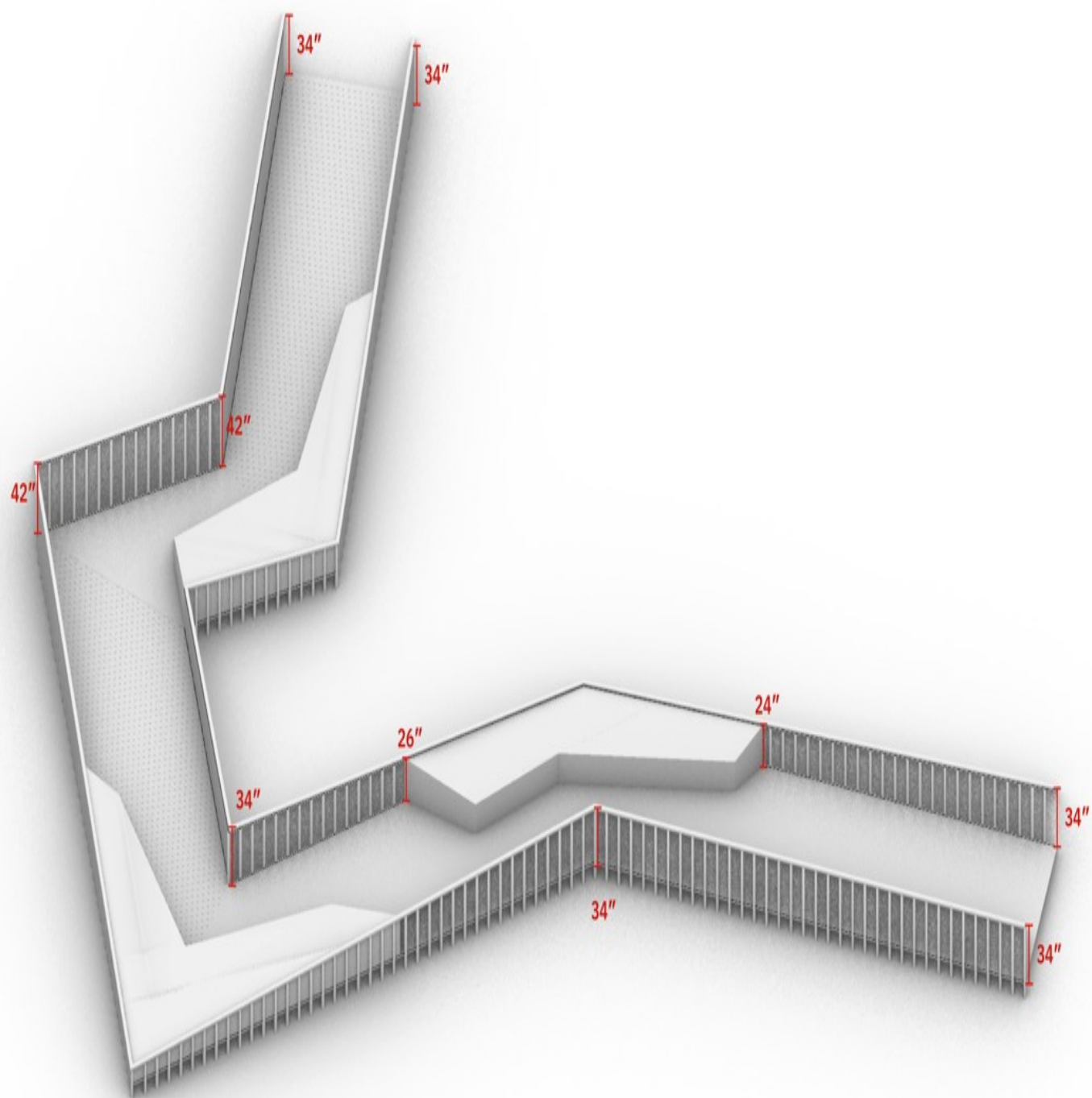
12' x 18' ADA Transfer Package PKG-TRF1 Includes: 3' x 8' Safe Launch, ADA Transfer Platform and PVC Decking Upgrade \$18,118	16' x 18' ADA Transfer Package PKG-TRF2 Includes: 3' x 12' Safe Launch, ADA Transfer Platform and PVC Decking Upgrade \$21,427	16' x 26' ADA Transfer Package PKG-TRF3 Includes: 3' x 12' Safe Launch, 4' x 12' Open Slip, ADA Transfer Platform and PVC Decking Upgrade \$27,511
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Option 2

Built-in kayak launch parallel with boardwalk

Reference -
Seine River
Accessible
Kayak Launch







Park & Rec Event Report

Name of Event: Cribbage Tournament

Date: 1/12/25

Time: 12.30-5pm

Demographic: Adults

Attendance: 42

Labor: 1 Staff, 2 Volunteers (Capital City Cribbage Club, Reclaimed Rails)

Equipment & Supplies: 21 Tournament Cribbage Boards, 24 decks of cards, pens, scorecards, AV Equipment, blank W9s, trophies,

Expenses: \$38.97 (Extra decks of cards, trophies)

Organizations Involved:

Reclaimed Rails

Capital City Cribbage Club

Advertisement: Social Accounts, website, Bondurant Living magazine

Lessons Learned:

- Host more tournaments! The tournament sold out, and the waiting list had over 10 people on it.
- Need to figure something different out for registration – the system used in previous years was pretty clunky. I tried to simplify registration, but it caused other problems. This may be eliminated when the new P&R software is onboard.
- Look into getting tournament boards made with Bondurant branding. Could be helpful if we host larger tournaments. Volunteer project?



Park & Rec Event Report

Name of Event: Bondu Chowder Ride

Date: 2/22/25

Time: 10.30am-3pm

Demographic: Adults

Attendance: 54 that checked-in

Labor: 1 Staff, 6 Volunteers (Berwick Congregational Church, Founders Irish Pub, Reclaimed Rails Brewing Company)

Equipment & Supplies: Reclaimed Rails provided the check-in space and the chili, Founders provided chowder and chicken noodle soup (they also opened early [probably didn't need to]), Berwick Congregational Church provided snacks/hot cider and opened their building as a warming spot. The City provided granola bars (only need 20 or so next year), bottled water (less than a case needed for next year), and bananas/apples/oranges (need about half of what we had this year), hot chocolate (borrowed Library's percolator), coffee banner at Depot, 2 A-frames with signs (modified last year's). Kwik Star donated bottled water and fruit.

Expenses: \$68.54 (hot chocolate, granola bars) – This was an investment purchase

Organizations Involved:

Reclaimed Rails, Founders Pub, Berwick Congregational, Kwik Star (sponsorship)

Advertisement: Social Accounts, website, Bondurant Living magazine, Bikelowa website and social accounts, bulletin boards at Library and City Hall.

Lessons Learned:

- The Berwick stop doesn't really need much from the City – the riders didn't take much of the packaged food. They went through about half a percolator of coffee and 2/3 of a percolator of hot cocoa. Saved money by brewing coffee myself in the morning. Next year have a stop at the Carney Tap to make the ride longer. Lots of positive comments when that was proposed to riders. If Founders wants to open early, have check-in there – this year we had check-in at Reclaimed, so it would be fair to offer the check-in to Founders next year. Riders purchased drinks at check-in. Maybe think about investing in another A-frame sign. It would've been nice to have an A-frame at the Berwick turn.