

**A virtual meeting was offered.*

BONDURANT CITY COUNCIL
Minutes
June 2, 2025
Bondurant City Council

1. Roll Call

Present:	Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll
City Officials Present:	City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance & Employee Services Director Jene Jess, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Assistant Fire Chief Anthony Rauterberg, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Cox, to amend the agenda by moving item #7h to #9h. Vote on Motion 5-0. Motion carried. Motion by McKenzie, seconded by Pepper, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Guests requesting to address the City Council

Mallory Chabak, 812 Spruce Street NW, shared concerns regarding the safety of crosswalks near the high school.

Cory Berkenes, 212 1st Street NW, addressed the issue of residents mowing the natural prairie area in Eagle Park and recommended installing signage to prevent this.

Lieutenant S. Grego of the Polk County Sheriff's Department reported 510 calls for service in May.

6. Presentations

a. ICON Presentation

Stephanie Oppel, representing ICON, provided an update to the Council on the ongoing water trails project taking place throughout the metro area.

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- b. Greg Edwards, Catch Des Moines

Greg Edwards, Greater Des Moines Convention & Visitors Bureau, presented the annual update on Catch Des Moines to the Council.

7. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of May 19, 2025, City Council Meeting Minutes
- b. Claims List
- c. Applications for Council Approval
- d. R-250602-166- Resolution approving pay request no. 6 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$469,935.55
- e. R-250602-167- Resolution approving change order no. 3 for additional materials and changes required to relocate DMWW 3-inch rural water main for the Civic Campus Phase 2 Public Improvements in the amount of \$18,588.05
- f. R-250602-168- Resolution approving the Request for Permit for a Supervised Fireworks Display on June 10, 2025, for Summerfest
- g. R-250602-169- Resolution awarding the contract for the NE Jorie Way Drainage Improvements Project to Con-Struct Inc. in the amount of \$105,655.00
- i. R-250602-171- Resolution Authorizing Submission of WTED Grant Application and Commitment to DMACC Training Contract
- j. R-250602-172- Resolution approving Notice of Use Restrictions Imposed by Federal Law on Certain Real Estate associated with the Chichaqua Valley Trail corridor through the Grain District
- k. R-250602-173- Resolution approving and authorizing execution of the amendment to the Intergovernmental Agreement for the Promotion of Tourism and Convention Activities in the Greater Des Moines Area

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- l. O-250505-206 - (Third Reading) Ordinance to consider establishing the 2nd Street, NE, Highway 65 to Eisenhower Drive NE/NE 88th Street, NE Water Connection Fee District
- m. O-250505-207 - (Third Reading) Ordinance to consider establishing the Eisenhower Drive NE/NE 88th Street, Highway 65 to 2nd Street, NE, Water Connection Fee District
- n. O-250505-208 - (Third Reading) Ordinance considering establishing the SE Water Study Water Connection Fee District
- o. O-250505-209 - (Third Reading) Ordinance to consider establishing the 10th Street, SW Water Connection Fee District
- p. O-250505-210 - (Third Reading) Ordinance to consider establishing the Truman Drive NE, 2nd Street NE to 16th Street NE, Water Connection Fee District
- q. O-250505-211 - (Third Reading) Ordinance to consider amending amending the Urban Service Area Sanitary Sewer Connection Fee District
- r. O-250505-212 - (Third Reading) Ordinance to consider establishing the Civic Campus Regional Stormwater Management Connection Fee District
- s. O-250505-213 - (Third Reading) Ordinance to consider establishing the Truman Drive, NE, 2nd Street, NE to 16th Street, NE, Sanitary Sewer Connection Fee District
- t. O-250505-214 - (Third Reading) Ordinance amending the Park Side Water Connection Fee District to exclude portions proposed for inclusion in the Eisenhower Drive NE, Highway 65 to 2nd Street NE, Water Connection Fee District
- u. O-250505-215 - (Third Reading) Ordinance amending the Highway 65 Water Connection Fee District to exclude portions proposed for inclusion in the 10th Street, SW Water Connection Fee District
Motion by Pepper, seconded by None, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

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8. **Public Hearing**

- a. Public hearing on the request for rezoning from the General Commercial (C-2) District to the Central Business (C-4) District, on the property located at 101 Grant Street, North

Mayor Elrod opened the public hearing at 06:33 PM.

Maggie Murray, Planning and Community Development Director, presented the request to rezone 101 Grant Street North from General Commercial (C-2) to Central Business (C-4). The property, currently used by the Fire Department, will be repurposed for Parks and Recreation and community use. The Planning & Zoning Commission recommended approval of the rezoning request.

Mayor Elrod closed the public hearing at 06:34 PM.

- b. Public hearing on the proposed Truman Drive NE Phase 1 Street Assessment

Mayor Elrod opened the public hearing at 06:34 PM.

Bob Veenstra, Greenwood Consulting, presented information during the public hearing regarding the Truman Drive NE – Phase 1 Street Assessment project. He outlined the project scope, funding, and special assessment process, noting its importance in supporting future growth, including the new elementary school planned for Fall 2027.

Mayor Elrod closed the public hearing at 06:37 PM.

9. **Action Items**

- a. R-250602-174- Resolution of Preliminary resolution of necessity for construction of Truman Drive NE – Phase 1 Street Improvements for the City of Bondurant
Motion by Driscoll, seconded by Cox, to Approve R-250602-174. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- b. R-250602-175- Discussion and possible consideration of Resolution approving updates to the Shelter Reservation Fee Structure
Motion by Driscoll, seconded by Sillanpaa, to Approve R-250602-175. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- c. O-250602-216 - (First Reading) Ordinance to consider rezoning from the General Commercial (C-2) District to the Central Business (C-4) District, on the property located at 101 Grant Street, North

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Motion by McKenzie, seconded by Cox, to waive the first and second reading, and approve the third and final reading of O-250602-216. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- d. O-250602-220 - (First Reading) Ordinance amending Chapter 126 of the Bondurant City Code, titled Consumer Fireworks Sellers Permit
Motion by Driscoll, seconded by Cox, to waive the first and second reading, and approve the third and final reading of O-250602-220. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- e. O-250602-217 - (First Reading) Ordinance amending Chapter 41 of the Bondurant City Code, titled Public Health and Safety, to amend Section 41.11, titled Fireworks
Motion by Cox, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-250602-217. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: Pepper. Absent: None. Motion carried 4-1.

- f. O-250602-218 - (First Reading) Ordinance amending Chapter 47, Park Regulations
Motion by McKenzie, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-250602-218. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- g. O-250602-219 - (First Reading) Ordinance Amending Chapter 123 - Hotel and Motel Tax
Motion by McKenzie, seconded by Driscoll, to waive the first and second reading, and approve the third and final reading of O-250602-219. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- h. R-250602-170- Resolution approving action to order construction and set date of bid letting and public hearing for June 16, 2025, at 6:00 p.m. at Bondurant City Hall for the Truman Dr. NE Public Infrastructure Project
Motion by Cox, seconded by Pepper, to Approve R-250602-170. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
Upcoming events and meetings.
- b. Council Members
McKenzie - Upcoming meetings.
Driscoll - Upcoming meetings.

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Sillanpaa - Upcoming meetings and gym event report.
Cox - Upcoming meetings and events.
Peffer - None.

c. Administrator
Upcoming events and meetings.

d. Directors
Horton - Department update.
Murray - Department update.
Kreuder - Department update.
Klinker-Feld - Department update.
Jess - Department update.
Hagan - Department update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Driscoll, seconded by McKenzie, to Move into Closed Session at 07:37 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the Closed Session at 08:09 PM.

12. Adjournment
Motion by Peffer, seconded by Cox, to adjourn at 08:09 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 2, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor