

*A virtual meeting was offered.

BONDURANT CITY COUNCIL
Minutes
August 4, 2025
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Bob Pepper, Council Member
Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Planning & Community
Development Director Maggie Murray, Fire
Chief Aaron Kreuder, Assistant Fire Chief
Anthony Rauterberg, Library Director Michell
Klinker-Feld, Assistant City Administrator Jene
Jess, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:06 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Council Member Driscoll proposed removing items #6l and #6m from the
agenda and placing them on a future meeting agenda.

Motion by Cox, seconded by Pepper, to amend the agenda by removing
items #6l and #6m to a future agenda. Vote on Motion 4-0. Motion
carried. Motion by Cox, seconded by Pepper, to approve the agenda as
amended. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

Lieutenant Grego reported that the department handled 514 calls for
service in July.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of July 21, 2025, City Council Meeting Minutes

b. Claims List

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- c. Applications for Council Approval
- d. R-250804-226- Resolution approving the Consulting Engagement with Eide Bailly LLP for professional services related to the conversion to accrual accounting
- e. R-250804-227- Resolution approving moratorium on Accessory Dwelling Units pending the finalization of an updated Zoning Code
- f. R-250804-228- Resolution approving amendment to Intergovernmental Agreement for the Promotion of Tourism and Convention Activities in the Greater Des Moines Area (CVB 28E)
- g. R-250804-229- Resolution authorizing City staff to execute the Land & Water Conservation Fund Grant Agreement between the City of Bondurant and the Iowa DNR for funding to assist with the construction of the East Side CVT Trail Improvements
- h. R-250804-230- Resolution updating the depository maximum amounts for 2025
- i. R-250804-231- Resolution approving pay request no. 8 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$406,372.28
- j. R-250804-232- Resolution approving pay request no. 4 to Manatt's Inc for the 2nd St. NW Widening Project in the amount of \$94,179.40
- k. R-250804-233- Resolution of endorsement for the City of Bondurant's grant application to the State of Iowa's Resource Enhancement and Protection Act (REAP) grant program for funding to assist with the development efforts for Pleasantview Park
- l. R-250804-234- Resolution approving an amended Parking Lot Cost Share Development Agreement with DeepV PLLC for a parking lot expansion project at 106/108 Main Street, NE
- m. R-250804-235- Resolution approving a Public Parking Easement Agreement between the City of Bondurant and DeepV PLLC regarding the parking lot expansion project at 106/108 Main Street, NE

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- n. R-250804-236- Resolution approving NE Jorie Way Acquisition Plat
Council Member Driscoll raised a question concerning item #6e.

Motion by Driscoll, seconded by Cox, to Approve the Consent Agenda. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

7. **Public Hearing**

- a. Public hearing - Regarding vacation of portions of the Lincoln Street, NE right-of-way in the Grain District
Mayor Elrod opened the public hearing at 06:14 PM.

Planning & Community Development Director Murray provided an overview of the right-of-way vacation request for portions of Lincoln Street, NE, within the Grain District PUD. She explained that 101 LLC owns the property and that the development includes a reconfiguration of Lincoln Street, NE. The proposed vacation is for portions of the existing street that will not fall within the new corridor. Murray further stated that the vacation must be completed before the approved Grain District Final Plat can be recorded, and he highlighted that the Planning & Zoning Commission recommended approval during its July 10, 2025, meeting.

Mayor Elrod closed the public hearing at 06:15 PM.

8. **Action Items**

- a. R-250804-237- Resolution vacating of portions of the Lincoln Street, NE right-of-way in the Grain District
Motion by Pepper, seconded by Cox, to Approve R-250804-237. Roll Call: Ayes: Cox, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

9. **Discussion Items**

- a. Follow-up discussion regarding Bondurant Soccer Club's Irrigation Funding Request for \$30,000
Council continued its discussion with the Bondurant Soccer Club regarding the BRSC Soccer Park in-field irrigation project and next steps. Council and Jason Greubel reviewed potential alternative funding sources, including contributions from the Rugby Club, local foundations, and other organizations. Council members expressed concern about allocating park funds to a single park, while other parks also require attention. While recognizing the project's value, the Council indicated a

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willingness to explore alternative solutions to make the project feasible.

Council agreed to allocate \$10,000 towards the project over the next two years, in conjunction with the Rugby Club's planned \$20,000 contribution. A resolution formalizing this commitment will be included on the next agenda.

10. Reports / Comments and appropriate action thereon:

a. Mayor

The Mayor provided comments regarding a recent meeting on Homecoming activities, noting a partnership between the City and the school to address concerns about increased vandalism and other incidents in recent years. Plans include increasing the presence of the Polk County Sheriff's Office, compiling a list of individuals involved in incidents, and considering adjustments such as changing the date of the dance. A coordinated plan is underway to address and deter the vandalism and other disturbances experienced during previous Homecoming seasons.

b. Council Members

Driscoll - Thanks from the BSC, absent August 18th, BRAVO update.
Sillanpaa - Questioned a few items regarding a couple of properties in town, splash pad comments.
Cox - Library Board meeting this week, Chamber meeting on the 12th, Pieowa Premiere on August 15th, East Polk Regional Legislative Breakfast on August 26th.
Peffer - None.

c. Administrator

Splash Pad Ribbon Cutting on August 11th, Puddles Pavilion Ribbon Cutting on August 18th, City Park mural update, Water Tower dedication TBD.

d. Directors

Murray - Department update.
Kreuder - Department update.
Klinker-Feld - Department update.
Hagan - Department update.
Jess - Department update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Cox, to Move into Closed Session at 07:12 PM. Roll Call: Ayes: Cox, Peffer, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.

Mayor Elrod closes the Closed Session at 07:22 PM.

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12. Adjournment

Motion by Pepper, seconded by Cox, to adjourn 07:22 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on August 4, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor