

*A virtual meeting was offered.

BONDURANT CITY COUNCIL

Minutes

September 15, 2025

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Tara Cox, Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Public Works Director John Horton, Library Director Michell Klinker-Feld, Assistant Fire Chief Anthony Rauterberg

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Sillanpaa, to approve the agenda. Vote on Motion 3-0. Motion carried.

5. Presentations

a. National Clean Energy Week Proclamation

The Mayor presented and signed a proclamation recognizing National Clean Energy Week.

6. Guests requesting to address the City Council

Jill Altringer, Polk County Supervisor, addressed the Council and the public and provided an update on county matters.

7. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of September 2, 2025, City Council Meeting Minutes

b. Claims List

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- c. Applications for Council Approval
 - d. Receive & File - BES August Monthly Report
 - e. Receive & File - Library Board Meeting Minutes of July 2, 2025, and August 13, 2025, & Director's Report
 - f. O-250902-225 - (Second Reading) Ordinance rezoning Parcel 8022-30-200-021 from the Agricultural (A-1) District to the High-Density Residential (R-3) District
 - g. R-250915-268- Resolution approving pay request no. 1 to Sternquist Construction for the BFSd Truman Drive Project in the amount of \$85,606.82
 - h. R-250915-269- Resolution approving pay request no. 1 to Con-Struct Inc. for the NE Jorie Way Drainage Improvements Project in the amount of \$100,372.25
 - i. R-250915-270- Resolution Approving Pay Request No. 1 to Clouser Plumbing For Additional Work On The Grain District Lincoln Street Public Improvements Project In The Amount Of \$32,200
 - j. R-250915-271- Resolution approving proposal to add Mid-American Energy owned street lighting along 2nd Street, NW from Mallard Pointe Dr. NW to Franklin St. SW in the amount of \$10,548.16
 - k. R-250915-272- Resolution approving Quote for 2025 City Wide Roadway Restriping Project to Quality Striping Inc. in the amount of \$29,850
Motion by McKenzie, seconded by Sillanpaa, to Approve the Consent Agenda. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Cox, Peffer. Motion carried 3-0.
8. Action Items
- a. R-250915-273- Resolution Extending the Maturity Date of the City's Water Revenue Loan and Disbursement Agreement Anticipation Project Note

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Motion by McKenzie, seconded by Sillanpaa, to Approve R-250915-273.
Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Cox, Peffer. Motion carried 3-0.

9. Discussion Items -

a. Sidewalk Gap Discussion

The council discussed the Sidewalk Gap Study for Grant Street South, which highlighted the importance of completing the missing sidewalk segments to improve connections to schools, parks, and businesses. The discussion included prioritizing high-use areas, design standards, ADA compliance, and potential funding options, with staff noting that this will be incorporated into the upcoming five-year Capital Improvement Plan update.

Jeff Cook, 708 Jefferson Avenue SE, inquired about the timeline for widening Grant Street and asked about trail connectivity between the Gay Lea Wilson Trail and the Chichaqua Valley Trail.

Council Member Sillanpaa raised concerns about traffic issues and the lack of sidewalks in certain areas of the older part of town. He suggested the addition of stop signs at certain intersections and inquired about the process for determining whether they are necessary.

10. Reports / Comments and appropriate action thereon:

a. Mayor

Polk County Luncheon comments.

b. Council Members

Sillanpaa - MAC meeting comments, P&Z update, and other liaison updates.

McKenzie - None.

Driscoll - Water Tower Dedication comments.

c. Administrator

3CMA Award, construction closeout meeting update.

d. Directors

Murray - Upcoming P&Z meeting date change.

Kreuder - BES building update, truck delivery status, department update.

Horton - Project updates.

Klinker-Feld - Department update.

Hagan - Department update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Sillanpaa, to Move into Closed Session at 06:54 PM. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None.

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Absent: Cox, Pepper. Motion carried 3-0.

Mayor Elrod closed the Closed Session at 07:12 PM.

12. Adjournment

Motion by Sillanpaa, seconded by McKenzie, to adjourn at 07:12 PM.

Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on September 15, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor