

[AGENDA\_POSTING\_DATE]

*\*Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:  
<https://us02web.zoom.us/j/89079099353?pwd=ASS0v608PUWja5ZKsd0k3bfjNHYesV.1>*

**NOTICE OF A REGULAR MEETING  
BONDURANT PARKS AND RECREATION BOARD  
DECEMBER 18, 2025**

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 PM on December 18, 2025, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open, and the public is encouraged to attend.

**AGENDA**

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
  - a. -11/3/25 Mtg. Minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
7. Action Items
8. Discussion Items -
  - a. -The Station Survey
  - b. -Disc Golf Update
9. Reports and Comments:
  - a. -Merry & Bright Event Report
  - b. -Communications & Events Coordinator Report
  - c. -City Administrator Report
10. Adjournment

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board  
Minutes  
November 3, 2025

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
  - a. -October 2025 Minutes
5. Perfecting and Approval of the Agenda
  - Recommendation for filling open position on Parks and Recreation Board added to agenda
6. Guests requesting to address the Parks Board
7. Action Items
  - a. -Silo Mural RFQ Review & Discussion
    - Klus issued a summary of the rubric totals to the Board members. Maggie Murray gave a summary of the next steps for this project. Aaron Rasmussen asked about the structural integrity of silos. Murray noted that an engineer's report had confirmed that they are structurally sound. The Board was in agreement that the top five listed on the rubric summary should be recommended to City Council for approval. From highest rated, this included: Yanoe X Zoueh, Brightsiders, Heesco, AJ Davis, Guido Van Helton.
  - b. - Recommendation of applicant to fill Parks and Recreation Board open position
    - The Board has recommended that Penny Moberly fill the open position on the Parks and Recreation Board. They felt that her experience both in the sports world, and her work with individuals with disabilities, would bring value to the Board.
8. Discussion Items -
9. Reports and Comments:
  - a. - Bondu Spooktacular Event Report

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

b. - Communications & Events Coordinator Report

- Murray gave an update on the timeline for installation of the Wolf Creek Basketball/Pickleball Court.
- Murray explained the timeline/next steps for Pleasantview Park implementation.
- Klus gave the Board an update on:
  - Merry & Bright is Dec. 7th
    - Additional events include Breakfast with Santa, holiday movie at the Library and a collaboration between the City and the Bondurant Area Chamber of Commerce Director
    - There will be some changes this year due to the construction at The Station and Grain District.
  - Grand Opening Pancake Breakfast at new Bondurant Emergency Services facility will be on Dec. 6th from 8:30a-11a.

10. Adjournment

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Katie Klus  
Communication and Events Coordinator

ATTEST:

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Emily Karwoski  
Board Chair



**BUSINESS OF THE PARKS & RECREATION BOARD  
BONDURANT, IOWA  
AGENDA STATEMENT**

Item No. 8.a.  
For Meeting of 12/18/2025  
**Discussion Item**

**TITLE:** -The Station Survey

**CONTACT PERSON:**

Katie Klus, Communication & Events Coordinator

**BRIEF HISTORY & ANALYSIS:**

We've launched a short community survey to gather input on how residents would like to use *The Station*, our new community facility. The survey asks about program interests, rental needs, and general ideas for how the space could best serve the community.

It's being promoted through our website, social media, and email. This is a valuable opportunity to gain early insight into the types of programming and services residents want most — helping guide our first investments and offerings in the space. Please spread the word!

We'd love to hear your ideas as well (what programs or services you'd like to see). Link to survey: [The Station Community Survey – Fill out form](#)

Early survey results indicate:

**Major Themes Identified**

1. Strong Interest in Family & Life-Event Use: The most consistent theme across comments was enthusiasm for using The Station for:

- Birthday parties
- Graduation parties
- Baby and bridal showers
- Family gatherings
- Small receptions and celebrations

2. Desire for Flexible, Multi-Use Space: Many comments emphasized flexibility, either explicitly or implicitly:

- Space that can be rearranged
- Ability to host different types of events
- Avoiding over-specialization

3. Preference for Occasional, Accessible Programming: Comments aligned with the quantitative data showing interest in:

- Drop-in events
- Seasonal or monthly programming
- Activities that do not require long-term commitment

Examples included:

- Community gatherings
- Educational workshops
- Intergenerational events

4. Community Identity & Local Pride: Several responses reflected interest in:

- Community connection
- Shared spaces for residents
- The Station as a gathering place rather than just a building

This often appeared indirectly (e.g., “a place for families,” “community events,” “local gatherings”).

**FUNDING SOURCE:**

**STAFF RECOMMENDATION:**

**APPROVED FOR SUBMITTAL:**

**ATTACHMENTS:** None



**BUSINESS OF THE PARKS & RECREATION BOARD  
BONDURANT, IOWA  
AGENDA STATEMENT**

Item No. 8.b.  
For Meeting of 12/18/2025  
**Discussion Item**

**TITLE:** -Disc Golf Update

**CONTACT PERSON:**

Katie Klus, Communication & Events Coordinator

**BRIEF HISTORY & ANALYSIS:** This is an update. The final design of disc golf is finishing up, which is coinciding with the finalization of a burn plan for Eagle Park. During early Spring, Eagle Park prairie will be burned by NRCS staff in accordance with the maintenance agreement for Eagle Park. Once the area has been burned, McClure Engineering will be staking out the holes/fairway. This will allow our staff to keep these fairways groomed as the prairie regrows next summer. The parking lot will also be installed next Spring.

The council approved an agreement with McClure Engineering Professional Services in the amount of \$8,790 for concept layout, design assistance, and construction staking services related to the Eagle Park Disc Golf Project in December 2024. The Parks & Recreation Board reviewed this Professional Services Agreement during their November 21, 2024, meeting and voted unanimously for recommended City Council approval. It is anticipated the Eagle Park Disc Golf Course will be installed in 2025.

This project aligns with the 2024 Parks, Trails, & Greenways Master Plan, which recommends the following action for completion by June 2027: "Install the disc golf/multi-golf course at Eagle Park, including constructing additional parking." Additionally, the Eagle Park Disc Golf Course is consistent with the 2022 Eagle Park Master Plan, which includes a draft layout for a 9-hole disc golf course at the park, as shown below. McClure Engineering is expected to further refine this draft layout as they design the proposed course.

It is anticipated the Bondurant City Council will enter into a separate Professional Services Agreement for the design and construction of additional parking at Eagle Park. This parking will be developed in coordination with the disc golf project to address the expected increase in park usage resulting from the Eagle Park Disc Golf Course.

Draft 9-Hole Disc Golf Course included in 2022 Eagle Park Master Plan.

**FUNDING SOURCE:**

**STAFF RECOMMENDATION:**

**APPROVED FOR SUBMITTAL:**

**ATTACHMENTS:** None



# Park & Rec Event Report

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**Name of Event:** Merry & Bright Celebration

**Date:** 12/7/25

**Time:** 10:30a-8pm

**Demographic:** families, kids

**Attendance:** 865 (Placer Report) \*This number does not include attendance at the Winter Vendor Fair. A wrestling tournament was being held at the High School, which means the Placer Report would come back with skewed attendance. This number was down significantly from last year due to the weather, and the fact that the carriage rides were cancelled.

**Labor:** 1 Staff (Public works on-call for setup and parade)

**Equipment & Supplies:** PA system and large switch for tree lighting, crafts at Library, Santa at Reclaimed Rails and at Library, Elsa from Frozen and Belle from Beauty in the Beast at Home Slice Pies, DVD rented from the Library

**Expenses: \$960.24**

Princess characters: \$400

Santa at Library: \$200

Santa at Reclaimed: \$300

Candy Canes & Propane Cylinders for heaters: \$60.24

**Organizations Involved:**

Photography by Ben

Reclaimed Rails

Home Slice Pies

Bondurant Historical Society

Bondurant Farmer's Market

Bondurant-Farrar Fine Arts Booster

Bondurant-Farrar Choirs

Bondurant Men's Club

Bondurant Emergency Services

Polk County Sheriff's Office

Luxe Medical Spa

Girl Scouts of Greater Iowa and local troops

Bondurant Community Library

**Advertisement:** Social Accounts, website, Bondurant Living magazine, physical flyers

**Lessons Learned:**

- Next year we will have The Station so the format will be different to make the most out of our space. It was great to have the Chamber of Commerce handling the parade logistics/signups. I hope we continue to work together in such a way next year. Also, the Girl Scouts of Greater Iowa hosted the craft station in the library, which was a big hit! I'm excited to continue increasing the partnerships that we have for this event in the future!