

Bondurant Parks and Recreation Board
Minutes
December 18, 2025

1. Roll Call

Present: Marian Collison, Nic Robinson, Emily Karwoski, Seth Williams

Absent: Aaron Rasmussen

City Officials Present: City Administrator Marketa Oliver,
Communications & Events Coordinator Katie Klus

2. Call to Order and Declaring a Quorum

Chair Karwoski called the meeting to order and declared a quorum.

3. Abstentions declared

4. Approval of Minutes

Motion by Williams, seconded by Karwoski, to approve the minutes.
Vote on Motion 2-0. Motion carried.

a. -11/3/25 Mtg. Minutes

5. Perfecting and Approval of the Agenda

Motion by Williams, seconded by Robinson, to approve the agenda.
Vote on Motion 4-0. Motion carried.

6. Guests requesting to address the Parks Board

None.

7. Action Items

8. Discussion Items -

a. -The Station Survey

A survey has been published inviting the public to give input on what kind of programming and use they would like to see at The Station. This will help us develop programming and prioritize equipment purchases. We are encouraging people to share the survey so that we receive good and useful feedback for budgeting purposes. The survey can be found here: <https://www.cityofbondurant.com/home/news/station-survey>. The survey was shared to our website and on our social media channels and was sent out via email to our newsletter subscribers.

b. -Disc Golf Update

Disc Golf design is just about finalized, with only a few small details remaining. We have received notice that the native prairie plantings in Eagle Park will be burned, according to the maintenance plan, in early Spring. This will allow the staking and installation of the course to be more efficient.

9. Reports and Comments:

a. -Merry & Bright Event Report

Considering the weather, Merry & Bright went well. We saw lower numbers, which was expected, due to the snow and colder temperatures this year. The carriage ride operator canceled, so we pivoted to hosting the remaining activities in downtown Bondurant and at the Library. We hosted a movie at the Library after the parade, but it wasn't well attended. We are looking at hosting a movie earlier in the day next year.

b. -Communications & Events Coordinator Report

- Cribbage Tournament is about 75% full - held at Reclaimed Rails on Jan. 11, 2025. We were able to use some new communication tools thanks to the new software. This communication tool resulted in 25% of registrations coming directly from those communications in the first 24 hours.

-Chowder Ride has been scheduled for Feb. 21st, 2025.

-Youth Sports Coordination Mtg is scheduled for Jan. 21st at 6pm in the Council Chambers (re: coordination of fields at Lake Petocka and Collison Soccer Park)

-Taking donations of gently used holiday decorations for the Station next year.

c. -City Administrator Report

-We received \$50,000 grant from Bravo of Greater Des Moines for Silo Commons

-We received a \$25,000 MidAmerican Grant for Silo Commons

-Mural Artists for the Silo Commons project will present at January Parks and Recreation Meeting, following an RFP process.

10. Adjournment

Katie Klus
Communication and Events Coordinator

ATTEST:

Emily Karwoski
Board Chair

