

**Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: [Zoom Meeting Link](#)*

**NOTICE OF A REGULAR MEETING
BONDURANT CITY COUNCIL
JANUARY 5, 2026**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on January 5, 2026, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open, and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Appointment of Mayor Pro Tem
4. Abstentions declared
5. Perfecting and Approval of the Agenda
6. Presentations
 - a. Human Trafficking Prevention & Awareness Month
 - b. Bondurant Library Annual Report
 - c. Polk County Sheriff's Department Report
7. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a. Approval of December 15, 2025, City Council Meeting Minutes
 - b. Claims List
 - c. Applications for Council Approval
 - d. Receive & File - Bondurant Library Annual Report
 - e. Receive & File - November 5, 2025, Bondurant Library Board Meeting Minutes & Director's Report
 - f. - Resolution approving Change Order No. 4 to Manatt's Inc. for additional work not in the plans for the Grain District Lincoln Street Public Improvements in the amount of \$500.00
 - g. - Resolution approving Pay Request No. 5 to Manatt's Inc. for the Grain District Lincoln Street Public Improvements Project in the amount of \$40,619.89
 - h. - Resolution approving Pay Request No. 12 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$7,692.54

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

**Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: [Zoom Meeting Link](#)*

- i. - Resolution approving Change Order No. 4 for replacement of water system valve boxes for the 2nd Street Widening Project in the amount of \$2,640.00 to Manatt's Inc.
 - j. - Resolution approving Pay Request No. 8 to Manatt's Inc for the 2nd Street, NW Widening Project in the amount of \$12,464.19
 - k. - Resolution re-approving Pay Request No. 2 to Core Construction for The Station Project in the amount of \$215,842.46
 - l. - Resolution approving Pay Request No. 3 to Core Construction for The Station Project in the amount of \$246,858.21
 - m. - Resolution approving Pay Request No. 1 to Graphite Construction Group Inc. for 108 Main Street Parking Lot Project in the amount of \$1,500.00
 - n. - Resolution approving appointments to the WRA Finance Committee for CY 2026
 - o. - Resolution approving the appointment of Shive-Hattery as City Engineer and approving a professional services agreement for City Engineering Services
 - p. - Resolution approving the Shive-Hattery professional services agreement related to the design of Timmins Industrial Park Roadway Improvements in the amount of \$2,953,000
8. Guests requesting to address the City Council
9. Discussion Items -
 - a. Conference Center Naming
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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Proclamation

HUMAN TRAFFICKING PREVENTION MONTH

WHEREAS, human trafficking is a form of modern-day slavery that involves the exploitation of individuals through force, fraud, or coercion for labor or commercial sex, and it affects people of all ages, genders, races, and socioeconomic backgrounds; and

WHEREAS, human trafficking is a serious crime and a violation of fundamental human rights, impacting millions of victims worldwide, including individuals within the United States and the State of Iowa; and

WHEREAS, traffickers often target vulnerable populations, including youth, individuals experiencing economic hardship, and those seeking employment or stability, making community awareness and education critical to prevention efforts; and

WHEREAS, January is recognized nationally as Human Trafficking Prevention Month, providing an opportunity to raise awareness, promote education, and encourage collaboration among government agencies, nonprofit organizations, businesses, schools, and community members to combat trafficking; and

WHEREAS, prevention efforts—including public awareness, education, victim support services, and coordinated law enforcement response—are essential to identifying trafficking situations and supporting survivors on their path to recovery; and

WHEREAS, the City of Bondurant is committed to fostering a safe, informed, and compassionate community that works proactively to prevent exploitation and protect the dignity and well-being of all individuals;

NOW, THEREFORE, I, Doug Elrod, Mayor of the City of Bondurant, Iowa, do hereby proclaim January 2026 as Human Trafficking Prevention Month in the City of Bondurant and encourage all residents to learn the signs of human trafficking, support prevention efforts, and work together to help end this crime.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Bondurant to be affixed this 5th of January 2026.



Bondurant
Life Connecting

Mayor



BONDURANT COMMUNITY LIBRARY

ANNUAL REPORT JULY 1, 2024 TO JUNE 30, 2025

Library Staff:

- Director: Michell Klinker-Feld
- Assistant Director: Megan Sockness Teeple
- Youth Services Librarian: Megan Schincke
- Children's Librarian: Carly Suhr
- Adult Services Librarian: Jeni Adkisson
- Library Clerks: Christina King, Katie Claman,
and Ezra Adams

Hours:

- Monday –Thursday, 9am to 7pm
- Friday & Saturday, 9am to 5pm
- Sunday, 12pm to 5pm

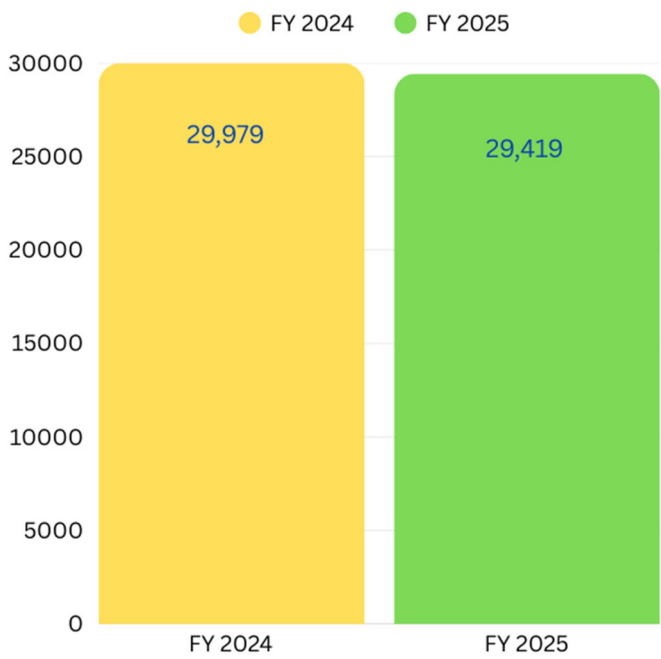


Library Card holders FY 2025	Library Card holders FY 2024
6,237	5,670

10% Increase



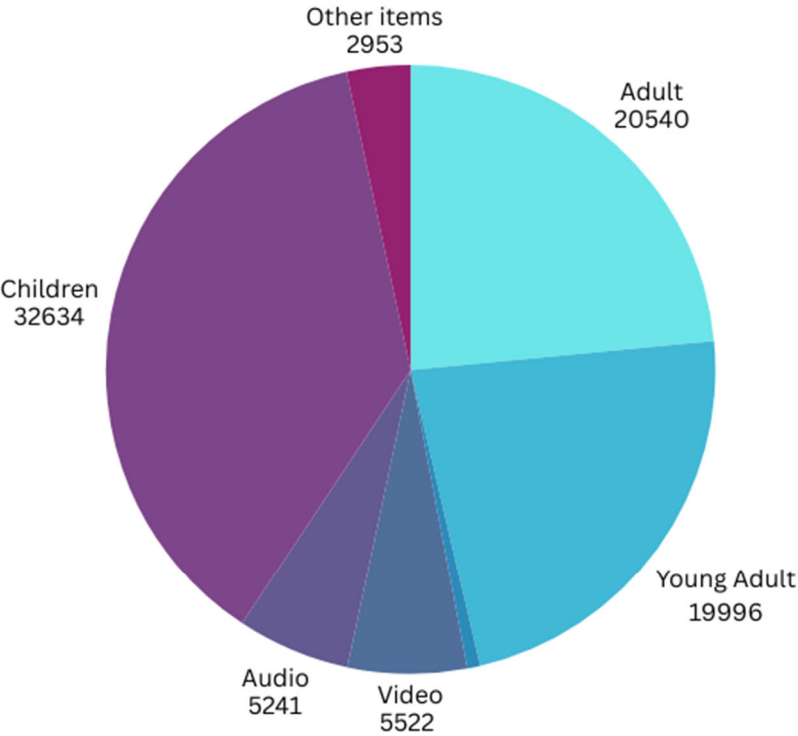
Physical Collection



Staff have been doing some extensive weeding of materials in order to update the collection.

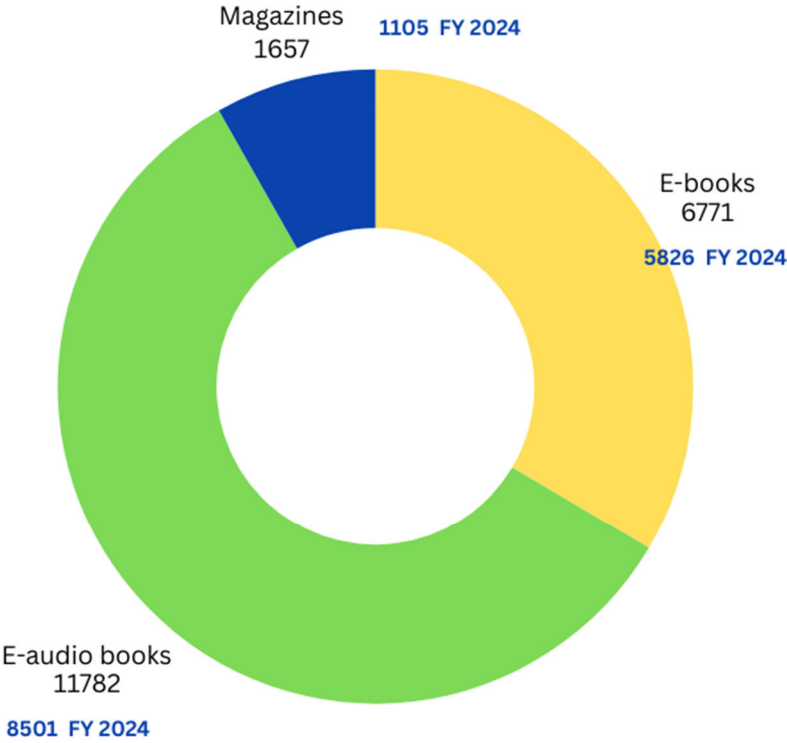
Circulation FY 2025

Total 87,489
FY 2024 - 72,934



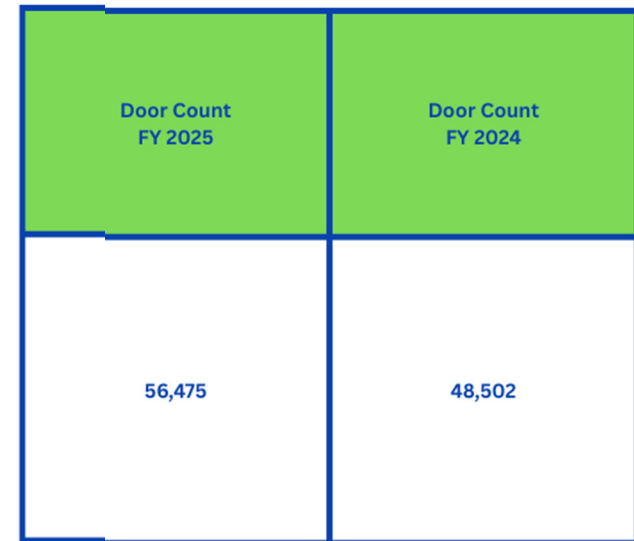
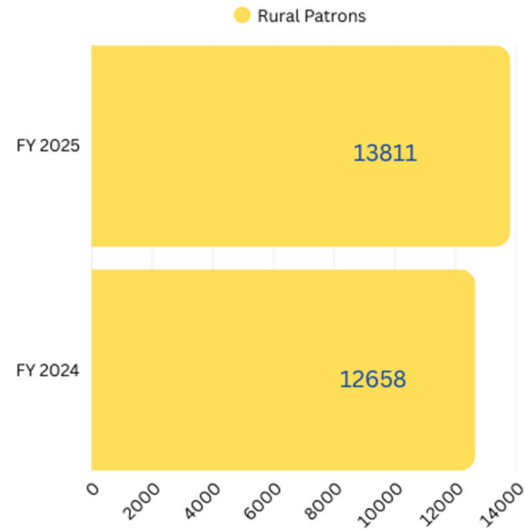
Circulation of physical materials increased by 20% from last year.

Circulation of Downloadable Materials



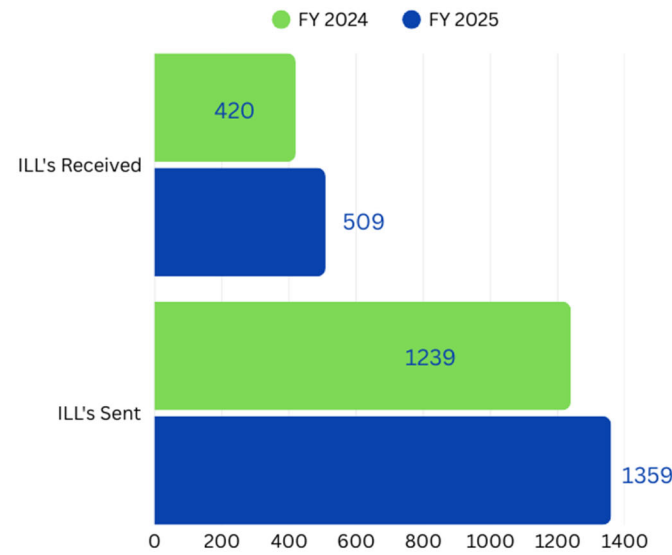
Total Circulation FY 2024 was 15,432.
Total Circulation FY 2025 was 20,210.
This is an increase of 31%.

Circulation to Rural Patrons



16.4% more people visited the library this year than last year.

Interlibrary Loans



Programming

	FY 2025 # of programs	FY 2025 Attendance	FY 2024 # of programs	FY 2024 Attendance
Children 0-5	290	6,888	282	5,400
Children 6-11	127	5,791	111	4,208
Young Adults 12-18	46	405	27	1,050
Adult	191	1,683	163	1,384
General Interest	24	3,136	41	4,398

⇒ 22% increase
in attendance

⇒ 27% increase
in attendance

⇒ 17% increase
in attendance

SUMMER READING PROGRAM 2025

PARTICIPANTS IN 2024—1100

PARTICIPANTS IN 2025—2187

Thanks to Bondurant
Emergency Services for
assisting with the Egg
Drop!



End of Summer Reading Carnival!



We collected and distributed
more than 139 pounds of
food and personal hygiene
products during the Summer
Reading Program.



Polk County Sheriff's Office
Administrative Services

Bondurant - CAD - Calls for Service

Count
Dec 2025

Call Code	Call Sub-Code	Number of Calls
ABANDONED VEHICLE		2
ACCIDENT		1
ACCIDENT	PERSONAL INJURY	4
ACCIDENT	PROPERTY DAMAGE	19
ALARM SILENT	PANIC	1
ANIMAL CALL		3
ANIMAL CALL	CONFINED	1
ANIMAL CALL	INJURED	1
ANIMAL CALL	STRAY	4
ASSAULT	REPORT	1
ASSIST OFFICER/AGENCY	FIRE DEPARTMENT (PSCO USE ONLY)	11
ASSIST OFFICER/AGENCY	MEDICS (PCSO USE ONLY)	40
ATTEMPT TO LOCATE		1
AUDIBLE ALARM	COMMERCIAL	20
AUDIBLE ALARM	RESIDENTIAL	1
BAR CHECK		1
BROADCAST	RECKLESS	2
BUILDING CHECK		52
CHILD IN NEED OF ASSISTANCE (CHINA)		1
CONCENTRATED PATROL - PC ONLY		51
DEBRIS IN ROADWAY		4
DISPUTE/DISAGREEMENT		7
DISPUTE/DISAGREEMENT	CIVIL	1
DISPUTE/DISAGREEMENT	HALF ONLY	2
DISPUTE/DISAGREEMENT	NEIGHBORHOOD	1
DOMESTIC		4



Bondurant - CAD - Calls for Service

Count

Dec 2025

DPQ	LOUD MUSIC	1
FIGHT		1
FIRE ALARM		5
FOLLOW UP		13
FRAUD	REPORT	3
HARASSMENT	REPORT	2
HAZMAT	LESS THAN 20 GALLONS	1
HIT & RUN	REPORT	1
ILLEGAL HUNTERS		1
ILLEGAL PARKING		5
ILLEGAL PARKING	NO PARKING ZONE	1
ILLEGAL PARKING	SNOW ORDINANCE VIOLATION (PSCO ONLY)	1
ILLEGAL POSSESSION	TOBACCO	1
INCOMPLETE 911 CALL		2
INFORMATION		4
INFORMATION	REPOSSED VEHICLE	3
INTOXICATED PERSON		1
INVESTIGATION ASSIGNMENT	CARBON MONOXIDE DETECTOR W/O ILLNESS	1
INVESTIGATION ASSIGNMENT	SUSPICIOUS ODOR	2
LARCENY MOTOR VEHICLE	RECOVERED	1
LARCENY MOTOR VEHICLE	REPORT	1
MENTAL PROBLEM		3
MESSAGE		11
MISSING PERSON		1
MISSING PERSON	RECOVERED	1
MISSING PERSON	REPORT	1
NATURAL GAS - CHOOSE SUB TYPE	ODOR OUTSIDE	1
NATURAL GAS - CHOOSE SUB TYPE	RUPTURED MAIN	1



Polk County Sheriff's Office
Administrative Services

Bondurant - CAD - Calls for Service

Count
Dec 2025

OPEN DOOR		2
OWI		2
PUBLIC ASSIST (POLICE)		9
RADAR SETUP		26
RECKLESS DRIVER(S)		4
ROADS HAZARDOUS/BLOCKED		2
SPECIAL WATCH		1
STALLED VEHICLE		32
STRUCTURE FIRE	APPLIANCE CONTAINED	1
SUICIDE	THREATS	1
SUSPICIOUS		2
SUSPICIOUS	PERSON	1
SUSPICIOUS	VEHICLE	5
THEFT	REPORT	1
TRAFFIC SIGNAL PROBLEM		2
TRAFFIC STOP		129
TRESPASS		2
UNKNOWN PROBLEM		2
VANDALISM	REPORT	2
VEH IN DITCH DUE TO ROADS		7
VEHICLE UNLOCK		9
WANTED PERSON		1
WANTED PERSON	CHECK	2
WELFARE CHECK		14
WIRES DOWN		1
Total:		566

BONDURANT CITY COUNCIL
Minutes
December 15, 2025
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Assistant City Administrator Jene Jess, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Assistant Fire Chief Anthony Rauterberg, Library Director Michell Klinker-Feld

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Pepper, to approve the agenda. Vote on Motion 4-0. Motion carried. Council Member McKenzie arrived at 06:01 PM.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of December 1, 2025, City Council Meeting Minutes
- b. Claims List and Treasurer's Report
- c. Applications for Council Approval
- d. Receive & File - BES November Monthly Report
- e. R-251215-355- Resolution approving action to order construction and set date of letting and public hearing for the SE Trunk Sewer Project

**A virtual meeting was offered.*

- f. R-251215-356- Resolution approving perpetual and temporary easement document for the SE Trunk Sewer Project
- g. R-251215-357- Resolution approving appointments to the BRAVO Board for CY26
- h. R-251215-358- Resolution approving appointments to the Des Moines Convention and Visitors' Bureau Board of Directors
- i. R-251215-359- Resolution approving City Council Meeting Dates for Calendar Year 2026
- j. R-251215-360- Resolution selecting persons to serve as Commissioner and Alternate for the Des Moines Regional Transit Authority (DART) for Calendar Year 2026
- k. R-251215-361- Resolution approving Appointments to Des Moines Area MPO and Des Moines Area MPO's Transportation Technical Committee
- l. R-251215-362- Resolution approving appointments to the Polk County Joint E911 Service Board for Calendar Year 2026
- m. R-251215-363- Resolution appointing a Representative and alternates to Eastern Polk Innovation Collaboration (EPIC)
- n. R-251215-364- Resolution approving appointments to the ICON Board for CY 2026
- o. R-251215-365- Resolution approving appointments to the MWA Board for CY 2026
- p. R-251215-366- Resolution designating the Official Newspapers of Record for 2026
- q. R-251215-367- Resolution appointing a representative and alternate representative to the Polk County Emergency Management Commission
- r. R-251215-368- Resolution approving appointments for City Legal Services for Calendar Year 2026

**A virtual meeting was offered.*

- s. R-251215-369- Resolution approving appointments to the WRA Board and Technical Committee for CY 2026
- t. R-251215-370- Resolution designating the Official Depositories for 2026
- u. R-251215-371- Resolution approving Change Order No. 3 to RW Excavating Solutions LC for the Parkside Trail Connection Project in the amount of (-\$30,024.60)
- v. R-251215-372- Resolution approving pay request no. 5 to RW Excavating Solutions for the Parkside Trail Connection Project in the amount of \$727.50
- w. R-251215-373- Resolution approving pay request no. 6 (Release of Retainage) to RW Excavating Solutions for the Parkside Trail Connection Project in the amount of \$13,884.45
- x. R-251215-374- Resolution Approving Employee Handbook Updates
- y. R-251215-375- Resolution Approving Updates to the Captain FIRE/EMS Coordinator Job Description
- z. R-251215-376- Resolution Approving Changes to the Finance Director Job Description
- aa. R-251215-377- Resolution Approving Wage Range Adjustments for FY27
- bb. R-251215-378- Resolution approving Pay Request No. 1 to Core Construction Services, LLC for the Bondurant Parks & Recreation Event Center Facility Renovation (The Station) in the amount of \$99,024.39
- cc. R-251215-379- Resolution approving Pay Request No. 2 to Core Construction Services, LLC for the Bondurant Parks & Recreation Event Center Facility Renovation (The Station) in the amount of \$99,024.39
- dd. R-251215-380- Resolution appointing a representative to the Friends of the Chichaqua Valley Trail (CVT)

**A virtual meeting was offered.*

- ee. R-251215-381- Resolution approving a grant agreement with Bravo Greater Des Moines in the amount of \$50,000 for implementation of the Grain Silo Mural at Silo Commons
 - ff. R-251215-382- Resolution rejecting all proposals received related to the Grain District Tourism & Economic Impact Feasibility Study
 - gg. R-251215-383- Resolution Extending the Moratorium related to the Temporary Suspension of Accessory Dwelling Unit (ADU) Approvals
 - hh. R-251215-384- Resolution approving pay request no. 1 to James Construction LLC for the 5th Court, NW Stormwater Project in the amount of \$26,922.00
 - ii. R-251215-385- Resolution Setting Date for Public Hearing on Designation of the Expanded Bondurant Urban Renewal Area and on Urban Renewal Plan Amendment
 - jj. R-251215-386- Resolution approving a professional services agreement with Shive-Hattery in the amount of \$2,953,000 for design, construction, and other engineering services related to the 32nd Street, SE and new north/south corridor project
 - kk. R-251215-387- Resolution approving proposal from Bell Brothers Heating and Air Condition in the amount of \$17,844 for the purchase and installation of three AprilAire E-100 E-Series dehumidifiers at City Hall
Motion by Pfeffer, seconded by Driscoll, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
None.
7. Action Items
- a. O-251201-229 - Second and possible third (final) Reading of Ordinance approving a rezoning from the City's Limited Industrial (M-1) District to the Medium Industrial (M-2) District at the Certified Timmins Industrial Park
Motion by Pfeffer, seconded by Driscoll, to waive the second reading, and Approve the third and final reading of O-251201-229. Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

**A virtual meeting was offered.*

- b. O-251215-230 - (First Reading) Ordinance amending various sections of the Bondurant Municipal Code to update publication and public notice requirements to four (4) and twenty (20) days in compliance with the 2025 Iowa Acts
Motion by McKenzie, seconded by Sillanpaa, to waive the first and second reading, and Approve the third and final reading of O-251215-230. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - c. O-251215-231 - (First Reading) Ordinance approving and establishing a water wheeling cost recovery policy and methodology
Motion by McKenzie, seconded by Driscoll, to waive the first and second reading, and Approve the third and final reading of O-251215-231. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - d. R-251215-388- Resolution approving Seasonal Decor Contract with MidAmerican Energy Company
Motion by McKenzie, seconded by Driscoll, to Approve R-251215-388. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
8. Discussion Items -
- a. R-251215-389- Discussion and possible consideration of resolution approving Occupational Health Services Review and Consideration of Employer Services Agreement with Exemplar Care
Motion by Driscoll, seconded by Sillanpaa, to Approve R-251215-389. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
9. Reports / Comments and appropriate action thereon:
- a. Mayor
Mayor Elrod read a proclamation honoring Council Member Bob Pepper in recognition of his eleven years of dedicated service to the City of Bondurant and his lasting contributions to the community. Thanked the Public Works Department for their service and efforts during the recent weather conditions.
 - b. Council Members
Pepper - Council Member Pepper thanked the Mayor, Council, and City staff for their support and collaboration over the years and reflected on his service to the City of Bondurant.
Cox - Provided liaison updates and information on upcoming meetings.
Sillanpaa - Thanked Council Member Pepper for his years of service and provided liaison updates and information on upcoming meetings.
Driscoll - Thanked Council Member Pepper for his years of service and

**A virtual meeting was offered.*

provided liaison updates and information on upcoming meetings.
McKenzie - Provided liaison updates and information on upcoming meetings.

Council Member Cox departed at 06:40 PM.

c. Administrator

Expressed appreciation to Council Member Pepper for his years of service, and administrative updates.

d. Directors

Jess - Department update.

Murray - Department update.

Horton - Department update.

Kreuder - Department update.

Klinker-Feld - Department update.

Hagan - Department update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

None.

11. Adjournment

Motion by Pepper, seconded by Driscoll, to adjourn at 06:45 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 15, 2025, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 1/5/2026
Motion

TITLE: Claims List

CONTACT PERSON:

Jene Jess, Assistant City Administrator

BRIEF HISTORY & ANALYSIS: The claims list contains recent financial records for the City. It includes check registers and payroll summaries detailing payments made to vendors and employees, as well as specific refunds for utility billing accounts. Total payment amounts and fund allocations are summarized for each register.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Claims List



Check Register

Packet: APPKT03152 - 12/12/25 AUTOMATED PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2600	AIRGAS USA, LLC	12/12/2025	AP Automation	0.00	89.10	APA001507
0049	BAKER GROUP	12/12/2025	AP Automation	0.00	2,311.12	APA001508
1003	BONDURANT CHAMBER OF COMME	12/12/2025	AP Automation	0.00	1,210.00	APA001509
1537	BOUND TREE MEDICAL LLC	12/12/2025	AP Automation	0.00	310.69	APA001510
2229	CIVICPLUS, LLC	12/12/2025	AP Automation	0.00	3,893.89	APA001511
2525	DINGES FIRE COMPANY	12/12/2025	AP Automation	0.00	504.00	APA001512
1525	GANNETT MEDIA CORP	12/12/2025	AP Automation	0.00	436.40	APA001513
2637	GENERAL TRAFFIC CONTROLS, INC.	12/12/2025	AP Automation	0.00	1,675.00	APA001514
2765	I & S GROUP, INC.	12/12/2025	AP Automation	0.00	84,395.35	APA001515
0210	IMWCA	12/12/2025	AP Automation	0.00	8,653.00	APA001516
2642	KONICA MINOLTA BUSINESS SOLUTI	12/12/2025	AP Automation	0.00	282.90	APA001517
0842	MENARDS - ALTOONA	12/12/2025	AP Automation	0.00	241.56	APA001518
2409	MERCY NORTH PHARMACY	12/12/2025	AP Automation	0.00	69.26	APA001519
2930	PATRIOT CRITICAL POWER LLC	12/12/2025	AP Automation	0.00	459.97	APA001520
0900	POLK COUNTY AUDITOR	12/12/2025	AP Automation	0.00	3,501.04	APA001521
2691	POLK COUNTY SHERIFF	12/12/2025	AP Automation	0.00	73,616.25	APA001522
0876	SCHNEIDER GRAPHICS, INC.	12/12/2025	AP Automation	0.00	73.95	APA001523
1813	UNITYPOINT CLINIC-OCCUPATI MED	12/12/2025	AP Automation	0.00	84.00	APA001524
2706	VALEO NETWORKS	12/12/2025	AP Automation	0.00	6,309.00	APA001525

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	24	19	0.00	188,116.48
	24	19	0.00	188,116.48

AP Automation	24	19	0.00	188,116.48
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	188,116.48
			<u>188,116.48</u>



Check Register

Packet: APPKT03150 - 12/12/2025 MANUAL CHECK

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
3030	ANTHONY RAUTERBERG	12/15/2025	Regular	0.00	42.54	65156
2983	BEN SIEVE	12/15/2025	Regular	0.00	74.12	65157
2327	ISU EXTENSION - POLK COUNTY	12/15/2025	Regular	0.00	90.00	65158
2837	KATIE KLUS	12/15/2025	Regular	0.00	239.02	65159
2676	TIFFANY LUING	12/15/2025	Regular	0.00	573.67	65160
2700	SARAH MERRILL	12/15/2025	Regular	0.00	493.96	65161
2107	CON-STRUCT INC	12/05/2025	Bank Draft	0.00	5,282.75	DFT0004390
2336	RYAN COMPANIES US INC.	12/05/2025	Bank Draft	0.00	1,407,708.20	DFT0004391
0387	TREASURER - STATE OF IOWA	12/04/2025	Bank Draft	0.00	11,721.37	DFT0004392
0387	TREASURER - STATE OF IOWA	12/04/2025	Bank Draft	0.00	2,090.43	DFT0004393
2757	GOOGLE LLC	12/05/2025	Bank Draft	0.00	26.71	DFT0004394
1069	FIRST NATIONAL BANK OMAHA	12/08/2025	Bank Draft	0.00	1,208.90	DFT0004395
3025	MI-FIBER LLC	12/10/2025	Bank Draft	0.00	30.25	DFT0004396
1069	FIRST NATIONAL BANK OMAHA	12/08/2025	Bank Draft	0.00	2,877.58	DFT0004397
1715	A KINGS THRONE LLC	12/12/2025	Bank Draft	0.00	-240.00	DFT0004398
2433	WEX BANK	12/12/2025	Bank Draft	0.00	3,458.22	DFT0004399
2412	ALLIANCE CONSTRUCTION GROUP	12/12/2025	Bank Draft	0.00	439,147.64	DFT0004400
0965	MANATT'S INC.	12/12/2025	Bank Draft	0.00	558,617.56	DFT0004401
3009	STERNQUIST CONSTRUCTION, INC.	12/12/2025	Bank Draft	0.00	309,302.20	DFT0004402
3031	MR VENTURES LLC	12/12/2025	Bank Draft	0.00	65,188.13	DFT0004403

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	6	0.00	1,513.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	14	0.00	2,806,419.94
EFT's	0	0	0.00	0.00
	21	20	0.00	2,807,933.25

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	2,808,413.25
			<u>2,808,413.25</u>



Check Register

Packet: APPKT03179 - 12/15/2025 AUTOMATICE PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2492	NATIONAL PUBLIC EMPLOYER LABO	12/15/2025	AP Automation	0.00	215.00	APA001526
2706	VALEO NETWORKS	12/15/2025	AP Automation	0.00	8,570.52	APA001527

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	2	2	0.00	8,785.52
	2	2	0.00	8,785.52

AP Automation	2	2	0.00	8,785.52
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	8,785.52
			<u>8,785.52</u>



Check Register

Packet: APPKT03193 - 12/18/25 AUTOMATED PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2619	KONICA MINOLTA PREMIER FINANCE	12/18/2025	AP Automation	0.00	234.40	APA001528
2619	KONICA MINOLTA PREMIER FINANCE	12/18/2025	AP Automation	0.00	236.88	APA001529
2930	PATRIOT CRITICAL POWER LLC	12/18/2025	AP Automation	0.00	8,702.50	APA001530
2231	VERIZON WIRELESS	12/18/2025	AP Automation	0.00	1,792.25	APA001531

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	11	4	0.00	10,966.03
	11	4	0.00	10,966.03

AP Automation	11	4	0.00	10,966.03
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	10,966.03
			<u>10,966.03</u>



Check Register

Packet: APPKT03208 - 12/29/25 AUTOMATED PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
3006	ALLY ENTERPRISES, INC.	12/29/2025	AP Automation	0.00	2,430.00	APA001532
0035	ANKENY SANITATION	12/29/2025	AP Automation	0.00	342.50	APA001533
2687	AT&T MOBILITY	12/29/2025	AP Automation	0.00	1,098.29	APA001534
1537	BOUND TREE MEDICAL LLC	12/29/2025	AP Automation	0.00	294.38	APA001535
0073	BRICK GENTRY P.C.	12/29/2025	AP Automation	0.00	40.00	APA001536
0081	CALHOUN-BURNS & ASSOC INC.	12/29/2025	AP Automation	0.00	1,083.50	APA001537
0577	CAPITAL CITY EQUIPMENT	12/29/2025	AP Automation	0.00	224.73	APA001538
1228	CINTAS CORPORATION #762	12/29/2025	AP Automation	0.00	39.93	APA001539
0097	CITY OF DES MOINES	12/29/2025	AP Automation	0.00	75,747.30	APA001540
0145	DIAM PEST CONTROL	12/29/2025	AP Automation	0.00	100.00	APA001541
2525	DINGES FIRE COMPANY	12/29/2025	AP Automation	0.00	450.00	APA001542
2828	ELECTRIC PUMP INC.	12/29/2025	AP Automation	0.00	590.00	APA001543
1611	GREATER DES MOINES CONVENTION	12/29/2025	AP Automation	0.00	1,500.00	APA001544
0193	HAWKEYE TRUCK EQUIPMENT	12/29/2025	AP Automation	0.00	462.19	APA001545
2111	HEIMAN FIRE EQUIPMENT	12/29/2025	AP Automation	0.00	1,276.00	APA001546
2931	HENRY ROBERT VEENSTRA JR.	12/29/2025	AP Automation	0.00	14,926.50	APA001547
2754	HR GREEN, INC.	12/29/2025	AP Automation	0.00	2,824.25	APA001548
2765	I & S GROUP, INC.	12/29/2025	AP Automation	0.00	11,285.00	APA001549
0230	IOWA ONE CALL	12/29/2025	AP Automation	0.00	624.00	APA001550
2223	IMAGE 360	12/29/2025	AP Automation	0.00	343.00	APA001551
2125	IMS ALLIANCE	12/29/2025	AP Automation	0.00	34.50	APA001552
2895	JAMES CONSTRUCTION	12/29/2025	AP Automation	0.00	2,880.00	APA001553
2957	LANDSCAPE TECHNOLOGIES LLC	12/29/2025	AP Automation	0.00	400.00	APA001554
2108	MCKINNEY TOWING	12/29/2025	AP Automation	0.00	437.50	APA001555
0842	MENARDS - ALTOONA	12/29/2025	AP Automation	0.00	341.44	APA001556
2409	MERCY NORTH PHARMACY	12/29/2025	AP Automation	0.00	57.99	APA001557
0251	MICROBAC LABORATORIES, INC	12/29/2025	AP Automation	0.00	87.50	APA001558
0308	MUNICIPAL SUPPLY, INC.	12/29/2025	AP Automation	0.00	3,863.00	APA001559
0939	OCCUPATIONAL HEALTH CENETERS	12/29/2025	AP Automation	0.00	362.00	APA001560
1457	OREILLY AUTO PARTS	12/29/2025	AP Automation	0.00	575.78	APA001561
0325	P & P SMALL ENGINES	12/29/2025	AP Automation	0.00	27.00	APA001562
2930	PATRIOT CRITICAL POWER LLC	12/29/2025	AP Automation	0.00	997.46	APA001563
0876	SCHNEIDER GRAPHICS, INC.	12/29/2025	AP Automation	0.00	3,337.43	APA001564
2495	SOMEWHERE IN THE MIDDLE COFFE	12/29/2025	AP Automation	0.00	202.35	APA001565
1346	STRYKER SALES CORPORATION	12/29/2025	AP Automation	0.00	7,695.00	APA001566
0930	TOMPKINS INDUSTRIES, INC.	12/29/2025	AP Automation	0.00	81.79	APA001567
0854	VARIED CONSTRUCTION SERVICES	12/29/2025	AP Automation	0.00	1,465.00	APA001568

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
AP Automation	47	37	0.00	138,527.31
	47	37	0.00	138,527.31

AP Automation	47	37	0.00	138,527.31
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Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	138,527.31
			<u>138,527.31</u>



Payable Register

Payable Detail by Vendor Name

Packet: APPKT03035 - PYPKT00763 - RETZLAFF VACATION
PAYOUT

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code		On Hold						
Vendor: 0238 - IOWA WORKFORCE DEVELOPMENT									Vendor Total:	1.54
INV0005387	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	1.54	0.00	0.00	0.00	1.54
Unemployment Insurance		AP Bank Code - AP Bank		No	Payment Date: 12/19/2025			Bank Draft:	DFT0004389	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance		NA		0.00	0.00	1.54	0.00	0.00	0.00	1.54
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2122		STATE WITHHOLDING				1.54	100.00%			

Vendor: 1512 - IRS USATAXPYMT									Vendor Total:	303.54
INV0005386	Invoice	12/5/2025	12/5/2025	12/5/2025	12/5/2025	303.54	0.00	0.00	0.00	303.54
Federal Tax Withheld		AP Bank Code - AP Bank		No	Payment Date: 12/5/2025			Bank Draft:	DFT0004388	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding		NA		0.00	0.00	63.66	0.00	0.00	0.00	63.66
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2121		FICA/MEDICARE WITHHOLDING				63.66	100.00%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding		NA		0.00	0.00	14.88	0.00	0.00	0.00	14.88
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2121		FICA/MEDICARE WITHHOLDING				14.88	100.00%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld		NA		0.00	0.00	225.00	0.00	0.00	0.00	225.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
001-050-2120		FEDERAL WITHHOLDING				225.00	100.00%			

Vendor: 1832 - TREASURER - STATE OF IOWA									Vendor Total:	1.97
INV0005385	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	1.97	0.00	0.00	0.00	1.97
State Tax Withholding		AP Bank Code - AP Bank		No	Payment Date: 12/19/2025			Bank Draft:	DFT0004387	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding		NA		0.00	0.00	1.97	0.00	0.00	0.00	1.97
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
001-050-2122		STATE WITHHOLDING				1.97	100.00%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	307.05	0.00	0.00	0.00	307.05	307.05	0.00
Grand Total:		307.05	0.00	0.00	0.00	307.05	307.05	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	225.00
001-050-2122	STATE WITHHOLDING	1.97
Total:		226.97

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	78.54
112-050-2122	STATE WITHHOLDING	1.54
Total:		80.08



Payable Register

Payable Detail by Vendor Name

Packet: APPKT03034 - PYPKT00764 - 06/01-11/30/25 PPC PAID
ON 12/05/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code		On Hold						
Vendor: 0239 - IPERS									Vendor Total:	1,706.70
INV0005382	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	1,706.70	0.00	0.00	0.00	1,706.70
Payroll Contribution		AP Bank Code - AP Bank		No	Payment Date: 12/19/2025			Bank Draft:	DFT0004384	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions		NA		0.00	0.00	1,706.70	0.00	0.00	0.00	1,706.70
Account Number		Account Name		Project Account Key		Amount	Percent			
110-050-2123		IPERS WITHHOLDING				1,706.70	100.00%			

Vendor: 1512 - IRS USATAXPYMT									Vendor Total:	435.34
INV0005384	Invoice	12/5/2025	12/5/2025	12/5/2025	12/5/2025	435.34	0.00	0.00	0.00	435.34
Federal Tax Withheld		AP Bank Code - AP Bank		No	Payment Date: 12/5/2025			Bank Draft:	DFT0004386	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding Distributions		NA		0.00	0.00	37.20	0.00	0.00	0.00	37.20
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2121		FICA/MEDICARE WITHHOLDING				37.20	100.00%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding Distributions		NA		0.00	0.00	323.34	0.00	0.00	0.00	323.34
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2121		FICA/MEDICARE WITHHOLDING				323.34	100.00%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld Distributions		NA		0.00	0.00	74.80	0.00	0.00	0.00	74.80
Account Number		Account Name		Project Account Key		Amount	Percent			
001-050-2120		FEDERAL WITHHOLDING				74.80	100.00%			

Vendor: 1832 - TREASURER - STATE OF IOWA									Vendor Total:	34.34
INV0005383	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	34.34	0.00	0.00	0.00	34.34
State Tax Withholding		AP Bank Code - AP Bank		No	Payment Date: 12/19/2025			Bank Draft:	DFT0004385	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions		NA		0.00	0.00	34.34	0.00	0.00	0.00	34.34
Account Number		Account Name		Project Account Key		Amount	Percent			
001-050-2122		STATE WITHHOLDING				34.34	100.00%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	2,176.38	0.00	0.00	0.00	2,176.38	2,176.38	0.00
Grand Total:		2,176.38	0.00	0.00	0.00	2,176.38	2,176.38	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	74.80
001-050-2122	STATE WITHHOLDING	34.34
Total:		109.14

Account	Name	Amount
110-050-2123	IPERS WITHHOLDING	1,706.70
Total:		1,706.70

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	360.54
Total:		360.54



Payable Register

Payable Detail by Vendor Name

Packet: APPKT03033 - PYPKT00765 - 11/17-11/30/25 PAID ON
12/05/225

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 32,772.49
INV0005369	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	1,937.71	0.00	0.00	0.00	1,937.71
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004371
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,937.71	0.00	0.00	0.00	1,937.71	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,937.71	100.00%				
INV0005372	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	23,731.82	0.00	0.00	0.00	23,731.82
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004374
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	23,731.82	0.00	0.00	0.00	23,731.82	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				23,731.82	100.00%				
INV0005373	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	1,292.02	0.00	0.00	0.00	1,292.02
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004375
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	1,292.02	0.00	0.00	0.00	1,292.02	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,292.02	100.00%				
INV0005375	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	1,680.36	0.00	0.00	0.00	1,680.36
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004377
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,680.36	0.00	0.00	0.00	1,680.36	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,680.36	100.00%				
INV0005376	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	3,894.00	0.00	0.00	0.00	3,894.00
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004378
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	3,894.00	0.00	0.00	0.00	3,894.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				3,894.00	100.00%				
INV0005377	Invoice	1/1/2026	1/1/2026	1/1/2026	1/1/2026	236.58	0.00	0.00	0.00	236.58
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 1/1/2026			Bank Draft:	DFT0004379

Payable Register

Packet: APPKT03033 - PYPKT00765 - 11/17-11/30/25 PAID ON 12/05/225

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
VISION AVISES Distributions	Service	0.00	0.00	236.58	0.00	0.00	0.00	236.58			
Account Number	Account Name	Project Account Key			Amount	Percent					
112-050-2132	VISION WITHHOLDING				236.58	100.00%					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 89.92

INV0005381	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	89.92	0.00	0.00	0.00	89.92
Unemployment Insurance	AP Bank Code - AP Bank			No	Payment Date: 12/19/2025			Bank Draft:	DFT0004383	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance Distributions		NA		0.00	0.00	89.92	0.00	0.00	0.00	89.92
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2122		STATE WITHHOLDING				89.92	100.00%			

Vendor: [0239 - IPERS](#)

Vendor Total: 23,412.33

INV0005374	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	626.77	0.00	0.00	0.00	626.77
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 12/19/2025			Bank Draft:	DFT0004376	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions		NA		0.00	0.00	626.77	0.00	0.00	0.00	626.77
Account Number		Account Name		Project Account Key		Amount	Percent			
112-050-2123		IPERS WITHHOLDING				626.77	100.00%			

INV0005378	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	22,785.56	0.00	0.00	0.00	22,785.56
Payroll Contribution	AP Bank Code - AP Bank			No	Payment Date: 12/19/2025			Bank Draft:	DFT0004380	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution Distributions	NA		0.00	0.00	8,440.20	0.00	0.00	0.00	8,440.20	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				8,440.20	100.00%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Contribution Distributions	NA	0.00	0.00	14,345.36	0.00	0.00	0.00	14,345.36
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2123	IPERS WITHHOLDING			14,345.36	100.00%			

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 35,868.31

INV0005380	Invoice	12/5/2025	12/5/2025	12/5/2025	12/5/2025	35,868.31	0.00	0.00	0.00	35,868.31
Federal Tax Withheld	AP Bank Code - AP Bank			No	Payment Date: 12/5/2025			Bank Draft:		DFT0004382
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding Distributions	NA		0.00	0.00	18,549.54	0.00	0.00	0.00	18,549.54	
Account Number	Account Name		Project Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				18,549.54	100.00%				

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding Distributions	NA	0.00	0.00	4,338.22	0.00	0.00	0.00	4,338.22
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			4,338.22	100.00%			

Payable Register

Packet: APPKT03033 - PYPKT00765 - 11/17-11/30/25 PAID ON 12/05/225

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Federal Tax Withheld Distributions	NA	0.00	0.00	12,980.55	0.00	0.00	0.00	12,980.55			
Account Number	Account Name	Project Account Key			Amount	Percent					
670-050-2120	FEDERAL WITHHOLDING				31.05	0.24%					
610-050-2120	FEDERAL WITHHOLDING				1,054.28	8.12%					
600-050-2120	FEDERAL WITHHOLDING				1,141.18	8.79%					
110-050-2120	FEDERAL WITHHOLDING				1,190.36	9.17%					
741-050-2120	FEDERAL WITHHOLDING				468.91	3.61%					
001-050-2120	FEDERAL WITHHOLDING				9,094.77	70.06%					

Vendor: [2249 - ISOLVED BENEFIT SERVICES](#)

Vendor Total: 2,446.77

INV0005370	Invoice	12/5/2025	12/5/2025	12/5/2025	12/5/2025	2,396.80	0.00	0.00	0.00	2,396.80
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 12/5/2025				Bank Draft: DFT0004372

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,396.80	0.00	0.00	0.00	2,396.80
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				2,396.80	100.00%		

INV0005371	Invoice	1/6/2026	1/6/2026	1/6/2026	1/6/2026	49.97	0.00	0.00	0.00	49.97
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 1/6/2026				Bank Draft: DFT0004373

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE Distributions	Service	0.00	0.00	49.97	0.00	0.00	0.00	49.97
Account Number	Account Name	Project Account Key			Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				49.97	100.00%		

Vendor: [1274 - MISSION SQUARE](#)

Vendor Total: 3,776.72

INV0005366	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	2,480.00	0.00	0.00	0.00	2,480.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 12/19/2025				Bank Draft: DFT0004368

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction Distributions	NA	0.00	0.00	2,480.00	0.00	0.00	0.00	2,480.00
Account Number	Account Name	Project Account Key			Amount	Percent		
001-050-2130	ICMA-RC				2,480.00	100.00%		

INV0005367	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	435.22	0.00	0.00	0.00	435.22
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 12/19/2025				Bank Draft: DFT0004369

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DEFERRED COMPENSATION Distributions	Service	0.00	0.00	435.22	0.00	0.00	0.00	435.22
Account Number	Account Name	Project Account Key		Amount	Percent			
001-050-2130	ICMA-RC			435.22	100.00%			

INV0005368	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	861.50	0.00	0.00	0.00	861.50
ICMA-ROTH	AP Bank Code - AP Bank				No	Payment Date: 12/19/2025				Bank Draft: DFT0004370

Payable Register

Packet: APPKT03033 - PYPKT00765 - 11/17-11/30/25 PAID ON 12/05/225

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ICMA-ROTH Distributions	NA	0.00	0.00	861.50	0.00	0.00	0.00	861.50		
Account Number	Account Name	Project Account Key			Amount	Percent				
110-050-2130	ICMA-RC				4.99	0.58%				
741-050-2130	ICMA-RC				2.48	0.29%				
670-050-2130	ICMA-RC				2.50	0.29%				
610-050-2130	ICMA-RC				79.54	9.23%				
600-050-2130	ICMA-RC				77.06	8.94%				
001-050-2130	ICMA-RC				694.93	80.67%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 4,434.40

INV0005379	Invoice	12/19/2025	12/19/2025	12/19/2025	12/19/2025	4,434.40	0.00	0.00	0.00	4,434.40
State Tax Withholding	AP Bank Code - AP Bank			No	Payment Date: 12/5/2025			Bank Draft:	DFT0004381	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding Distributions	NA	0.00	0.00	4,434.40	0.00	0.00	0.00	4,434.40
Account Number	Account Name	Project Account Key		Amount	Percent			
741-050-2122	STATE WITHHOLDING			180.39	4.07%			
600-050-2122	STATE WITHHOLDING			380.64	8.58%			
670-050-2122	STATE WITHHOLDING			12.51	0.28%			
610-050-2122	STATE WITHHOLDING			349.08	7.87%			
110-050-2122	STATE WITHHOLDING			409.19	9.23%			
001-050-2122	STATE WITHHOLDING			3,102.59	69.97%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	102,800.94	0.00	0.00	0.00	102,800.94	102,800.94	0.00
Grand Total:		102,800.94	0.00	0.00	0.00	102,800.94	102,800.94	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	9,094.77
001-050-2122	STATE WITHHOLDING	3,102.59
001-050-2130	ICMA-RC	3,610.15
Total:		15,807.51

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	1,190.36
110-050-2122	STATE WITHHOLDING	409.19
110-050-2130	ICMA-RC	4.99
Total:		1,604.54

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	22,887.76
112-050-2122	STATE WITHHOLDING	89.92
112-050-2123	IPERS WITHHOLDING	23,412.33
112-050-2124	HEALTH INSURANCE WITHHOLDING	30,598.20
112-050-2125	DENTAL INSURANCE	1,937.71
112-050-2132	VISION WITHHOLDING	236.58
Total:		79,162.50

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	1,141.18
600-050-2122	STATE WITHHOLDING	380.64
600-050-2130	ICMA-RC	77.06
Total:		1,598.88

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	1,054.28
610-050-2122	STATE WITHHOLDING	349.08
610-050-2130	ICMA-RC	79.54
Total:		1,482.90

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	31.05
670-050-2122	STATE WITHHOLDING	12.51
670-050-2130	ICMA-RC	2.50
Total:		46.06

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	468.91
741-050-2122	STATE WITHHOLDING	180.39
741-050-2130	ICMA-RC	2.48
Total:		651.78

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,446.77
Total:		2,446.77



Payroll Check Register

Checks

Pay Period: 12/1/2025-12/14/2025

Packet: PYPKT00783 - 12/01-12/14/25 PAID ON 12/19/25
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 12/1/2025-12/14/2025

Packet: PYPKT00783 - 12/01-12/14/25 PAID ON 12/19/25
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ADAMS, CASSANDRA	3148	12/19/2025	174.80	107288
ADAMS, CASSANDRA	3148	12/19/2025	174.80	107288
ADKISSON, JENNIFER	3145	12/19/2025	1,138.25	107289
AGANS, PAYTON	1602	12/19/2025	2,177.73	107290
BAAS, JAMIE	4147	12/19/2025	258.33	107291
BAILEY, BOYCE E	7104	12/19/2025	2,058.61	107292
BERGESON, JOHN W	7121	12/19/2025	2,098.72	107293
BRIGGS, ASHTON S	1511	12/19/2025	938.93	107294
CARPENTER, JOHN C	5129	12/19/2025	1,718.10	107295
CLAMAN, CATHERINE JO	3146	12/19/2025	303.99	107296
CLAMAN, CATHERINE JO	3146	12/19/2025	455.99	107296
COLLISON, PATRICK F	5103	12/19/2025	2,510.12	107297
CORY, JOHN P	7120	12/19/2025	2,319.22	107298
CRITTENDEN, MATTHEW	1567	12/19/2025	1,579.16	107299
DE LOS SANTOS, JUAN DAVID	7128	12/19/2025	2,096.36	107300
DENHAM, DARIN	7129	12/19/2025	2,254.99	107301
DENNY, KOLE	1585	12/19/2025	356.39	107302
ELLIOTT, KYLE	1568	12/19/2025	813.63	107303
GILSON, DUSTY ALAN	7124	12/19/2025	2,396.09	107304
HAGAN, SHELBY L	5118	12/19/2025	2,884.64	107305
HIGGINS, DAVID P.	7105	12/19/2025	2,832.47	107306
HORTON, JOHN C	7112	12/19/2025	3,867.51	107307
HORTON, JOHN C	7112	12/19/2025	100.00	107307
HUFF, TIMOTHY J	1559	12/19/2025	1,958.42	107308
HUFF, TIMOTHY J	1559	12/19/2025	330.00	107308
ISKE, BLAKE	1600	12/19/2025	586.09	107309
JESS, JENE' N	5123	12/19/2025	3,759.86	107310
JOHNSON, DEVIN	1610	12/19/2025	2,406.04	107311
KERR, JOHN	1611	12/19/2025	1,158.07	107312
KING, CHRISTINA M	3143	12/19/2025	639.58	107313
KLINKER-FELD, MICHELL M	3135	12/19/2025	2,755.25	107314
KLUS, KATIE	5134	12/19/2025	2,201.49	107315
KOBER, ANDREW M	1557	12/19/2025	503.84	107316
KREUDER, AARON M	1441	12/19/2025	4,006.61	107317
KRUSE, OSCAR	1586	12/19/2025	1,420.09	107318
LEINEN, DAVID	1608	12/19/2025	692.58	107319
LUING, TIFFANY A	5133	12/19/2025	2,134.60	107320
LUNDQUIST, BRADLEY D	1555	12/19/2025	1,165.16	107321
MARSHMAN, CRAIG A	5125	12/19/2025	2,144.56	107322
MASON, KYLE	1598	12/19/2025	1,223.55	107323
MATTSON, ELAINE	5135	12/19/2025	1,460.50	107324
MERRILL, SARAH J	1590	12/19/2025	2,623.04	107325
MEYERES, KYLEIGH	1601	12/19/2025	696.98	107326
MILLER, BRODY E	1582	12/19/2025	1,865.15	107327
MURRAY, MARGARET	5126	12/19/2025	3,488.44	107328
OLIVER, MARKETA S	8403	12/19/2025	300.00	107329
OLIVER, MARKETA S	8403	12/19/2025	4,360.27	107329
PEZLEY, ISAAC J	5132	12/19/2025	2,426.20	107330
RAUTERBERG, ANTHONY	1599	12/19/2025	2,954.82	107331
REYNOLDS, RAY A	1537	12/19/2025	733.97	107332
RICCIO, ANTHONY F	1583	12/19/2025	860.83	107333

Employee	Employee #	Date	Amount	Number
SCHINCKE, MEGAN	3137	12/19/2025	1,723.04	107334
SEXTON, WILLIAM M	7125	12/19/2025	250.00	107335
SEXTON, WILLIAM M	7125	12/19/2025	1,534.96	107335
SIEVE, BENJAMIN JOSHUA	1606	12/19/2025	2,467.96	107336
SIMONI, ANDREW	1604	12/19/2025	300.00	107337
SIMONI, ANDREW	1604	12/19/2025	2,209.32	107337
SOCKNESS TEEPLE, MEGAN E	3147	12/19/2025	2,127.75	107338
SOCKNESS TEEPLE, MEGAN E	3147	12/19/2025	250.00	107338
SPOERRY, DANIELLE M	1527	12/19/2025	1,514.47	107339
STOULIL, JUSTIN	7131	12/19/2025	2,082.25	107340
SUHR, CARLENE E.F.	3144	12/19/2025	1,532.57	107341
SUMMERS, AANNA N	1575	12/19/2025	2,518.88	107342
SUMMERS, ALAN C	1534	12/19/2025	2,069.19	107343
WELTHA, CLAYTON	1566	12/19/2025	1,133.65	107344



Payroll Check Register Report Summary

Pay Period: 12/1/2025-12/14/2025

Packet: PYPKT00783 - 12/01-12/14/25 PAID ON 12/19/25
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	65	108,078.86
Total	65	108,078.86



Payroll Check Register

Checks

Pay Period: 12/15/2025-12/28/2025

Packet: PYPKT00790 - 12/15-12/28/25 PAID ON 01/02/26
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Pay Period: 12/15/2025-12/28/2025

Packet: PYPKT00790 - 12/15-12/28/25 PAID ON 01/02/26
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
ADAMS, CASSANDRA	3148	01/02/2026	88.93	107345
ADAMS, CASSANDRA	3148	01/02/2026	88.93	107345
ADKISSON, JENNIFER	3145	01/02/2026	969.61	107346
AGANS, PAYTON	1602	01/02/2026	2,719.52	107347
BAAS, JAMIE	4147	01/02/2026	149.89	107348
BAILEY, BOYCE E	7104	01/02/2026	1,344.35	107349
BERGESON, JOHN W	7121	01/02/2026	2,111.08	107350
BRIGGS, ASHTON S	1511	01/02/2026	1,066.62	107351
CARPENTER, JOHN C	5129	01/02/2026	1,725.02	107352
CLAMAN, CATHERINE JO	3146	01/02/2026	362.30	107353
CLAMAN, CATHERINE JO	3146	01/02/2026	241.53	107353
COLLISON, PATRICK F	5103	01/02/2026	2,512.71	107354
CORY, JOHN P	7120	01/02/2026	2,015.57	107355
CRITTENDEN, MATTHEW	1567	01/02/2026	1,725.44	107356
DE LOS SANTOS, JUAN DAVID	7128	01/02/2026	1,721.83	107357
DENHAM, DARIN	7129	01/02/2026	1,560.39	107358
DENNY, KOLE	1585	01/02/2026	175.31	107359
ELLIOTT, KYLE	1568	01/02/2026	616.20	107360
GILSON, DUSTY ALAN	7124	01/02/2026	1,788.03	107361
HAGAN, SHELBY L	5118	01/02/2026	2,885.17	107362
HIGGINS, DAVID P.	7105	01/02/2026	1,582.81	107363
HORTON, JOHN C	7112	01/02/2026	3,897.57	107364
HORTON, JOHN C	7112	01/02/2026	100.00	107364
HUFF, TIMOTHY J	1559	01/02/2026	330.00	107365
HUFF, TIMOTHY J	1559	01/02/2026	3,021.16	107365
ISKE, BLAKE	1600	01/02/2026	414.98	107366
JESS, JENE' N	5123	01/02/2026	3,792.70	107367
JOHNSON, DEVIN	1610	01/02/2026	2,104.02	107368
KERR, JOHN	1611	01/02/2026	3,070.14	107369
KING, CHRISTINA M	3143	01/02/2026	709.15	107370
KLINKER-FELD, MICHELL M	3135	01/02/2026	2,785.71	107371
KLUS, KATIE	5134	01/02/2026	1,853.54	107372
KOBER, ANDREW M	1557	01/02/2026	755.40	107373
KREUDER, AARON M	1441	01/02/2026	4,039.45	107374
KRUSE, OSCAR	1586	01/02/2026	1,310.83	107375
LEINEN, DAVID	1608	01/02/2026	500.06	107376
LUING, TIFFANY A	5133	01/02/2026	2,280.69	107377
LUNDQUIST, BRADLEY D	1555	01/02/2026	746.36	107378
MARSHMAN, CRAIG A	5125	01/02/2026	1,976.93	107379
MASON, KYLE	1598	01/02/2026	957.96	107380
MATTSON, ELAINE	5135	01/02/2026	1,467.40	107381
MERRILL, SARAH J	1590	01/02/2026	2,635.40	107382
MEYERES, KYLEIGH	1601	01/02/2026	792.77	107383
MILLER, BRODY E	1582	01/02/2026	2,455.70	107384
MURRAY, MARGARET	5126	01/02/2026	3,509.63	107385
OLIVER, MARKETA S	8403	01/02/2026	300.00	107386
OLIVER, MARKETA S	8403	01/02/2026	4,209.70	107386
PEZLEY, ISAAC J	5132	01/02/2026	2,438.55	107387
RAUTERBERG, ANTHONY	1599	01/02/2026	2,967.17	107388
REYNOLDS, RAY A	1537	01/02/2026	1,017.60	107389
RICCIO, ANTHONY F	1583	01/02/2026	1,136.41	107390

Employee	Employee #	Date	Amount	Number
SCHINCKE, MEGAN	3137	01/02/2026	1,732.65	107391
SEXTON, WILLIAM M	7125	01/02/2026	250.00	107392
SEXTON, WILLIAM M	7125	01/02/2026	1,387.03	107392
SIEVE, BENJAMIN JOSHUA	1606	01/02/2026	2,431.89	107393
SIMONI, ANDREW	1604	01/02/2026	2,227.87	107394
SIMONI, ANDREW	1604	01/02/2026	300.00	107394
SOCKNESS TEEPLE, MEGAN E	3147	01/02/2026	250.00	107395
SOCKNESS TEEPLE, MEGAN E	3147	01/02/2026	2,138.63	107395
SPOERRY, DANIELLE M	1527	01/02/2026	1,730.44	107396
STOULIL, JUSTIN	7131	01/02/2026	1,638.43	107397
SUHR, CARLENE E.F.	3144	01/02/2026	1,493.41	107398
SUMMERS, AANNA N	1575	01/02/2026	3,198.61	107399
SUMMERS, ALAN C	1534	01/02/2026	1,306.98	107400
WELTHA, CLAYTON	1566	01/02/2026	927.30	107401



Payroll Check Register Report Summary

Pay Period: 12/15/2025-12/28/2025

Packet: PYPKT00790 - 12/15-12/28/25 PAID ON 01/02/26
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	65	106,041.46
Total	65	106,041.46



Refund Check Register

Refund Check Detail

UBPKT07761 - 12/29/25 - REISSUE REFUND CHECK 01-02430-13

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-02430-13	LAWRENCE EZELL 2415 Paine St NE Apt 209 BONDURANT, IA 50035	12/29/2025	65162	128.01			128.01	Deposit
Total Refunds: 1		Total Refunded Amount:		128.01				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	128.01
Revenue Total:	128.01

General Ledger Distribution

Posting Date: 12/29/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	600 - WATER			
	600-000-1101	CLAIM ON POOLED CASH	-128.01	Yes
	600-050-2141	APPLIED CREDITS	<u>128.01</u>	
	600 Total:		0.00	
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-128.01	
	999-050-2300	DUE TO OTHER FUNDS	<u>128.01</u>	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	

Tax Abatement Applications
January 5, 2026
City of Bondurant

Name	Address	Closing Date	Cost
Dynamic Storage Bondurant East, LLC	2020 2 nd Street, NE	4/30/2026	\$1,895,320

CLASS "B" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: DOLGENCORP LLC

FEIN: XX-XXX2764

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 370301

Premises Information

Premises DBA: DOLLAR GENERAL #23568

Premises Address: 501 HAWTHORNE CROSSING DR SE BONDURANT IA 50035-1310

Premises Type: Convenience Store

Number of Floors: 1

Control of Premises: Lease

The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.
10765

Does your premises conform to all local and state health, fire and building laws and regulations?
Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?
No

Has the number of floors of the premises changed?
No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.
No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.
No

Has the square footage of the premises changed?
No

License Information

Effective Date: 19-Jan-2026

Length of License Requested: 12MONTH

Would you like to add or remove any privileges on your license?:

No

Endorsements

Local Authority: City of Bondurant

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	TAYLOR, EMILY	SSN	***-**-0210	19-Mar-19 76	61585540 00	100 MISSION RDG DEPT TAXLICENSI NG GOODLETTS VILLE TN 37072-2171	0.00
Individual	BRINING, ZACHARY	SSN	***-**-6960	15-Aug-19 78	61585540 00	100 MISSION RIDGE DR GOODLETTS VILLE TN 37072-2171	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: TAX DEPT

Phone Number: 6158554000

Email Address: tax-beerandwinelicense@dollargeneral.com

Address: 100 MISSION RIDGE DR GOODLETTSVILLE TN 37072-2171

Attestation Information

Attestation Name: EMILY TAYLOR

Attestation Date: 02-Jan-2026



BONDURANT COMMUNITY LIBRARY

ANNUAL REPORT JULY 1, 2024 TO JUNE 30, 2025

Library Staff:

- Director: Michell Klinker-Feld
- Assistant Director: Megan Sockness Teeple
- Youth Services Librarian: Megan Schincke
- Children's Librarian: Carly Suhr
- Adult Services Librarian: Jeni Adkisson
- Library Clerks: Christina King, Katie Claman,
and Ezra Adams

Hours:

- Monday –Thursday, 9am to 7pm
- Friday & Saturday, 9am to 5pm
- Sunday, 12pm to 5pm

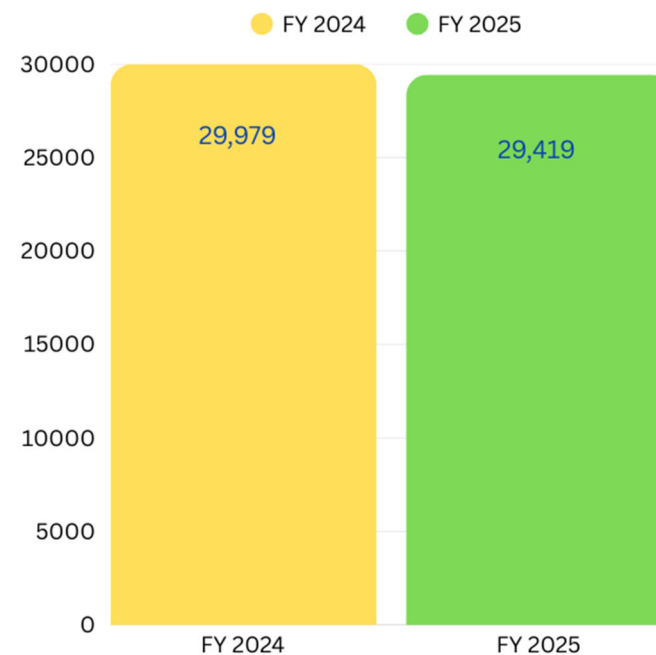


Library Card holders FY 2025	Library Card holders FY 2024
6,237	5,670

10% Increase



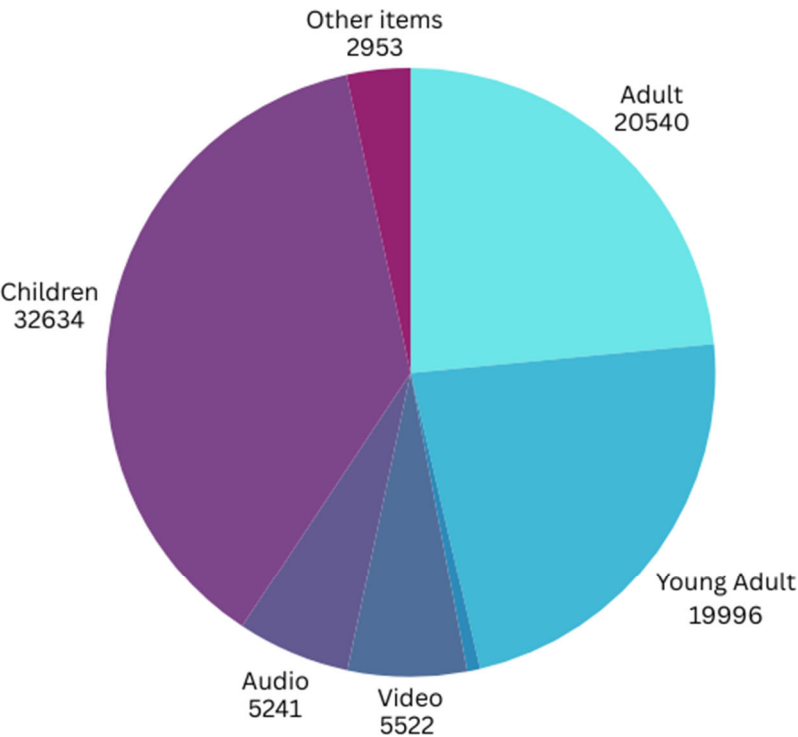
Physical Collection



Staff have been doing some extensive weeding of materials in order to update the collection.

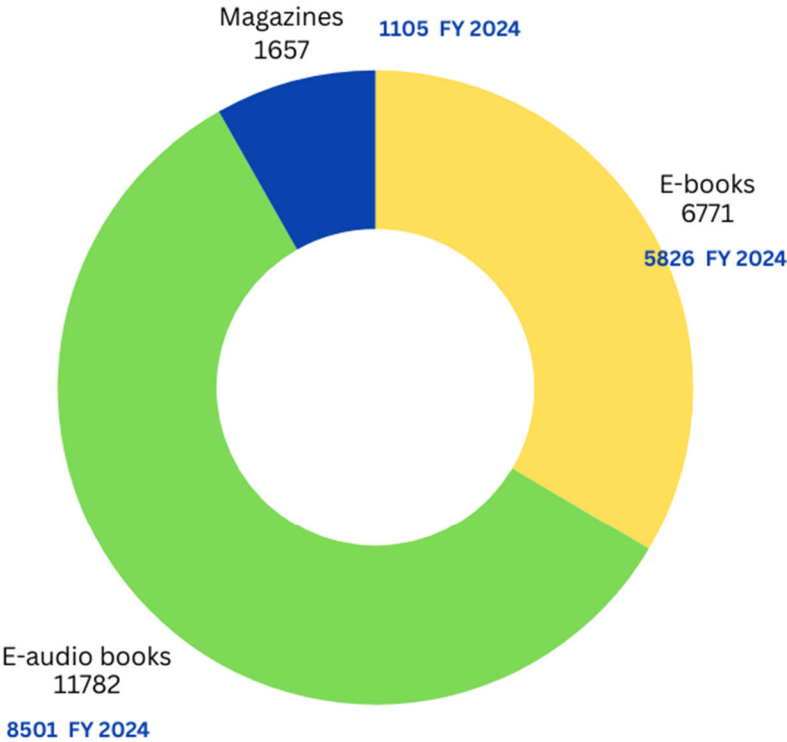
Circulation FY 2025

Total 87,489
FY 2024 - 72,934



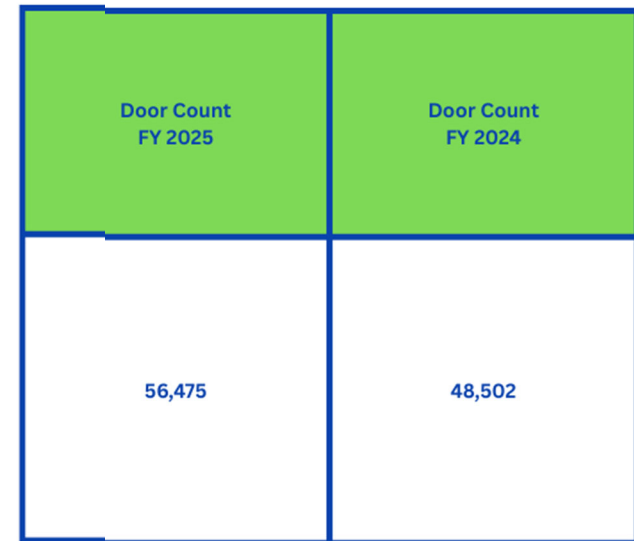
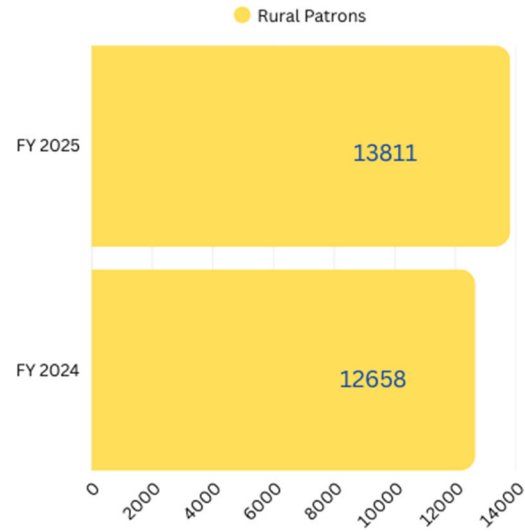
Circulation of physical materials increased by 20% from last year.

Circulation of Downloadable Materials



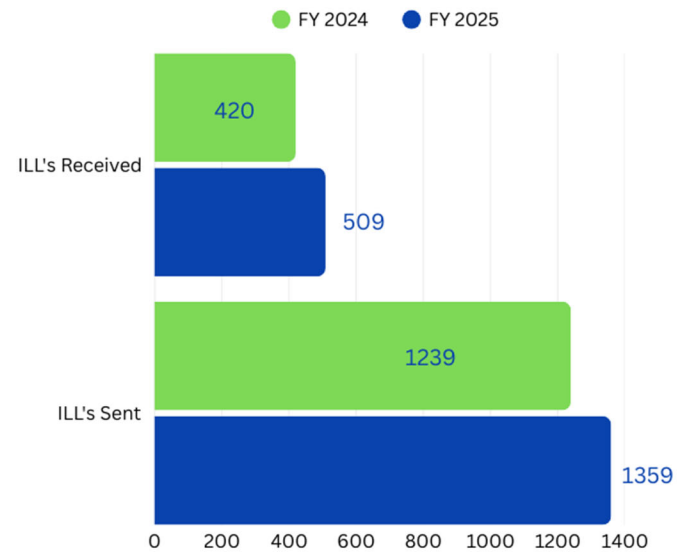
Total Circulation FY 2024 was 15,432.
Total Circulation FY 2025 was 20,210.
This is an increase of 31%.

Circulation to Rural Patrons



16.4% more people visited the library this year than last year.

Interlibrary Loans



Programming

	FY 2025 # of programs	FY 2025 Attendance	FY 2024 # of programs	FY 2024 Attendance
Children 0-5	290	6,888	282	5,400
Children 6-11	127	5,791	111	4,208
Young Adults 12-18	46	405	27	1,050
Adult	191	1,683	163	1,384
General Interest	24	3,136	41	4,398

⇒ 22% increase
in attendance

⇒ 27% increase
in attendance

⇒ 17% increase
in attendance

SUMMER READING PROGRAM 2025

PARTICIPANTS IN 2024—1100

PARTICIPANTS IN 2025—2187

Thanks to Bondurant
Emergency Services for
assisting with the Egg
Drop!



End of Summer Reading Carnival!



We collected and distributed
more than 139 pounds of
food and personal hygiene
products during the Summer
Reading Program.

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, November 5, 2025

Call to order: Meeting called to order at 6:00 PM by President Bryant.

1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Jen Keeler, Mike Kramer, and Sue Ugulini. Library Director Klinker-Feld, Tara Cox (City Council Liaison) and Marketa Oliver (Bondurant City Administrator) were also present.
Guests: None

2. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Keeler. Motion carried.

3. **Approval of Consent Agenda:**

- a. Minutes of past meeting – October 2025
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report – October 2025
- e. Director's Report – October 2025
- f. Statistics – October 2025

Director Klinker-Feld will send statistics following the meeting. Motion to approve the above consent agenda with updates by Bergeson, seconded by Kramer. Motion carried.

Director Klinker-Feld presented the Board with a document outlining circulation statistics for FY 2025, including physical and downloadable materials, interlibrary loans and children-adult programming. Plans are to present this at an upcoming City Council meeting and utilize for social media content.

4. **Public Comments:** None.

5. **Library Foundation Update:** None.

6. **Friends of the Library Update:** Book Sale and Hat Bar fundraiser November 14-15, 2025.

7. **City Council Liaison Report:** Liaison Cox reported the results of most recent city election; Open House for Bondurant Emergency Services new facility is December 6th from 8-11 am; New position for City Works: Parks Department is currently posted; 2nd Street project is open; 79th Street to Campus expected to open soon; Grain District development continues with concrete work; received a grant for Pleasant View Park; Merry and Bright holiday festivities are December 7th.

8. Old Business: None.

9. New Business:

- a) **Director's review of Annual Survey summary.** Director Klinker-Feld reported that Annual Survey has been completed and signed.
- b) **Report from Trustee Training event on October 22, Julie Bergeson.** Bergeson reported on the statewide training with speakers from the Iowa Library Association, Iowa League of Cities and Every Library. Training included looking ahead to the 2026 legislative session with emerging issues, how Trustees can stay informed, ideas for advocacy at the local level, building relationships with legislators and city administration and how to use data to accurately tell they story of your local library.
- c) **Review/Approve Lost Damaged Materials Policy.** Motion to approve by Kramer, seconded by Ugulini. Motion carried.
- d) **Review/Approve Selection Collection Development Policy.** Motion to approve by Bergeson, seconded by Ugulini. Motion carried.

10. Board President Items: None

11. Adjournment: Motion to adjourn by Bergeson, seconded by Kramer. Motion carried.

Next Meeting: December 3, 2025, at 6 PM.



Library Director Report to City Council for November 2025

Michell

- November 3 & 17: Attended City Council Meetings
- November 14: Visited the AP Literature class at the high school
- November 18 & 25: Attended City Staff meetings
- November 19: VITA Webinar
- November 19: Attended the Friends and Foundation meetings
- November 20: Attended the Iowa Small Library Association meeting

Megan T.

- November 12-14: Attended CORE Forum Conference in Denver
- November 20: Submitted a META Grant Proposal
- November 20: Webinar "Polk County Community Betterment Grants Workshop"

Megan S.

- November 6: Performer's Showcase in Ames
- November 19: Webinar "Summer Reading 2026 Jump Start"
- November 25: Webinar "Check It Out"
- Library Journal PopCon Live
- Began planning for Summer Reading 2026: Theme: Plant a Seed, Read

Carly

- November 6: Performer's Showcase in Ames
- November 12: Webinar "Engaging Caregivers During Story Time"
- November 20: Attended Kids Lib
- November 21: Presented at an in-home daycare on Community Helpers

Jeni

- November 5: Webinar "Wish Wall Information Session"
- November 19: Hosted AdLib
- November 20: Webinar "AARP Senior Planet Information Session"
- Prepared the Winter Bingo reading program that will begin in December

Events in November

- *Early Literacy Programs*
 - 10 story times
 - 3 baby story times
 - Messy Munchkins
 - Saturday Stories
- *Recurring Children's Programs (3rd-5th Grade):*



Library Director Report to City Council for November 2025

- Reading Dragons
 - Pokemon Club
 - Curious & Creative Kids Club
- *Early Out Monday Programs*
 - After-School Clay Pot Turkeys
 - After-School PBS Marble Run
 - After-School BINGO
 - After-School Movie & Popcorn
- *Recurring Teen Programs (6th grade and up)*
 - Anime Club
 - In the Middle Book Club
 - Teen Café
- *All Ages Programs*
 - Dinosaur Scavenger Hunt
 - Family Game Night with The Dealt Hand
- *Adult Programs*
 - 7 Fit for Life
 - Adult Craft Night: Fall Gnome Decoration
 - Book Discussion for Adults: Black Cake
 - Sourdough 101
 - Coffee Social
 - Adult Crafternoon: Fall Gnome Decoration
- *Outreach*
 - Courtyard Estates
 - 2 Story Times at Bloom
 - 2 Story Times at Generation Next
 - 2 Story Times with the Church Pre-K
 - 1 Story Time at Sunflower Lane Daycare



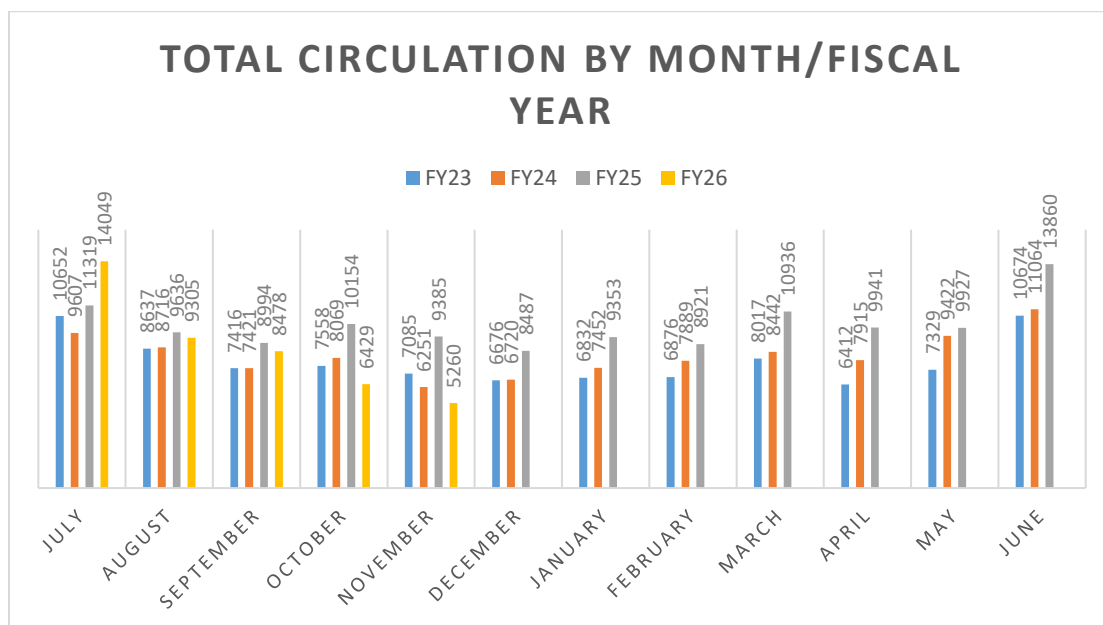
Library Director Report to City Council for November 2025

Public Comments

Comment on Facebook: “Libby is the best. Thank you for continuing to invest in it!”

“We are really enjoying the puzzles! Thanks so much for them.”

Comment on Facebook post about Sourdough 101: “Learned so much last night! Thanks, Erica! You’re the best!”



PROGRAM ATTENDANCE

Age group	Number of programs	Number attending
Ages 0-5	22	524



Library Director Report to City Council for November 2025

Ages 6-11	7	214
Teens	3	22
Adults	12	154
General Interest	1	23

OTHER STATISTICS:

DOOR COUNT: 4372

Same month, previous year: 4030

CIRCULATION:

Overdrive (e-books, e-audiobooks, & magazines)	2,239
Hoopla	327
Physical Materials	5,260
Total	7,826

Same month, previous year: 9,385

HOTSPOT CIRCULATION: 114

NOTARY SERVICE: 7

TABLET STATION USE: 27



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.f.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Change Order No. 4 to Manatt's Inc. for additional work not in the plans for the Grain District Lincoln Street Public Improvements in the amount of \$500.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend to Council the approval of the attached resolution to approve change order #4 in the amount of \$500.00 related to additional work that was not included in the original plans. An adjustment and extra work were needed for trail construction over the top of an abandoned railroad signal base. This Change Order increases the price of the current contract (which includes the original contract and change orders 1 through 3) price of \$2,062,309.45 to \$2,062,809.45.

FUNDING SOURCE: TIF/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-01
2. Change Order No. 4

CITY OF BONDURANT
RESOLUTION NO. 260105-01

RESOLUTION APROVING CHANGE ORDER NO. 4 TO MANATT'S FOR
ADDITIONAL WORK ON THE GRAIN DISTRICT LINCOLN ST. PUBLIC
IMPROVEMENTS PROJECT IN THE AMONT OF \$500.00

WHEREAS, on December 23rd, 2025, the City of Bondurant received change order no. 4 for the additional work needed for the Grain District Lincoln St. Public Improvement Project; AND

WHEREAS, the City Council approves change order no. 4 for the additional work needed for the Grain District Lincoln St. Public Improvement Project; AND

WHEREAS this Change Order increases the price of the current contract (which includes the original contract and change orders 1 through 3) price of \$2,062,309.45 to \$2,062,809.45; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that change order no. 4 for the Grain District Lincoln St. Public Improvement Project to Manatt's Inc. is hereby approved

Passed this 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
Lyman				
McKenzie				
Sillanpaa				

Date of Issuance: January 5, 2025

Effective Date: January 5, 2025

PROJECT: Grain District Public Improvements	ENGINEER'S PROJECT NUMBER: 25-32109
OWNER: City of Bondurant	DATE OF CONTRACT:
CONTRACTOR: Manatts, Inc.	OWNER'S CONTRACT NUMBER:

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Item 1018 - adjustment to abandoned light pole base at Chichaqua Valley Trail crossing of 2nd Street NE

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$1,950,334.85

(Increase) (Decrease) from previously approved

Change Orders Number 1 to 3

\$111,974.60

Contract Price prior to this Change Order:

\$2,062,309.45

(Increase) (Decrease) of this Change Order:

\$500.00

Contract Price Incorporating this Change Order:

\$2,062,809.45

Original Contract Times: ☐ Working Days ☒ Calendar Days

Substantial Completion (day or dates): November 21, 2025

Ready for Final Payment (day or dates): December 22, 2025

(Increase) (Decrease) from previously approved

Change Orders Number to

Substantial completion (day or dates):

Ready for Final Payment (day or dates):

Contract Times prior to this Change Order:

Substantial Completion (day or dates):

Ready for Final Payment (day or dates):

(Increase) (Decrease) of this Change Order:

Substantial Completion (day or dates):

Ready for Final Payment (day or dates):

Contract Times with all approved Change Orders:

Substantial Completion (day or dates):

Ready for Final Payment (day or dates):

RECOMMENDED:

I&S Group, Inc.

By: *Jay Whitaker*
Engineer (Authorized Signature)

Date: 12/17/2025

ACCEPTED:

City of Bondurant

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

Manatts, Inc.

By: _____
Contractor (Authorized Signature)

Date: 12-23-2025

					Amount	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	Increase	Decrease
1018	GRADE ADJUSTMENT TO EXISTING POLE BASE AT BIKE TRAIL	LS	1.00	\$500.00	\$500.00	

TOTALS

NET CHANGE IN CONTRACT PRICE

INCREASE (DECREASE) IN CONTRACT TIME, days

\$500.00	\$0.00
\$500.00	

Justification For Changes:

Item 1018 - an abandoned light pole base was discovered during grading of the subgrade for the Chichaqua Valley Trail near the crossing of 2nd Street NE. The contractor removed the top portion of the base below grade to continue construction.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.g.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Pay Request No. 5 to Manatt's Inc. for the Grain District Lincoln Street Public Improvements Project in the amount of \$40,619.89

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay app #5 in the amount of \$40,619.89 related to the Grain District Lincoln St. Public Improvements Project.

This pay application has been reviewed by City Staff and Engineers from ISG for accuracy and is for work completed from November 23rd through December 12th, for the project. Most paving has been completed on the streets and the arboretum trail section. Most work has stopped until weather conditions improve.

FUNDING SOURCE: TIF/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-02
2. Pay Request No. 5

CITY OF BONDURANT
RESOLUTION NO. 260105-02

RESOLUTION APPROVING PAY REQUEST NO. 5 TO MANATTS INC. FOR THE
GRIAN DISTRICT LINCOLN STREET PUBLIC IMPROVEMENTS PROJECT IN THE
AMOUNT OF \$40,619.89

WHEREAS, the Grain District Lincoln Street Public Improvements Project Pay Request No. 5 was submitted on December 23rd, 2025; AND

WHEREAS the pay request no. 5 is for work completed November 23rd through December 12th, 2025, on the Grain District Lincoln Street Public Improvements Project; AND

WHEREAS, City Staff and engineers from ISG have reviewed the pay application for accuracy; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 5 to Manatt's Inc. in the amount of \$40,619.89 hereby approved.

Passed this 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
Lyman				
McKenzie				
Sillanpaa				

Contractor's Application for Payment

Owner: <u>City of Bondurant</u> Engineer: <u>I&S Group, Inc.</u> Contractor: <u>Manatts, Inc.</u> Project: <u>Grain District Public Improvements</u> Contract: <u>Grain District Public Improvements</u>	Owner's Project No.: _____ Engineer's Project No.: <u>25-32109</u> Contractor's Project No.: _____																								
Application No.: <u>5</u> Application Date: <u>1/5/2026</u>																									
Application Period: From <u>11/23/2025</u> to <u>12/12/2025</u>																									
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 70%;">1. Original Contract Price</td><td style="width: 30%; text-align: right;">\$ 1,950,334.85</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ 112,474.60</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 2,062,809.45</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td><td style="text-align: right;">\$ 1,458,037.81</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. <u>5%</u> X <u>\$ 1,451,733.07</u> Work Completed</td><td style="text-align: right;">\$ 72,586.65</td></tr><tr><td> b. <u>5%</u> X <u>\$ 6,304.74</u> Stored Materials</td><td style="text-align: right;">\$ 315.24</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 72,901.89</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 1,385,135.92</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ 1,344,516.03</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 40,619.89</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 4)</td><td style="text-align: right;">\$ 604,771.64</td></tr></table>		1. Original Contract Price	\$ 1,950,334.85	2. Net change by Change Orders	\$ 112,474.60	3. Current Contract Price (Line 1 + Line 2)	\$ 2,062,809.45	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,458,037.81	5. Retainage		a. <u>5%</u> X <u>\$ 1,451,733.07</u> Work Completed	\$ 72,586.65	b. <u>5%</u> X <u>\$ 6,304.74</u> Stored Materials	\$ 315.24	c. Total Retainage (Line 5.a + Line 5.b)	\$ 72,901.89	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,385,135.92	7. Less previous payments (Line 6 from prior application)	\$ 1,344,516.03	8. Amount due this application	\$ 40,619.89	9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 604,771.64
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Manatts Inc</u>																									
Signature: _____ Date: <u>12-23-2025</u>																									
Recommended by Engineer By: <u>Jay Whitaker</u> Title: <u>ISG - Civil Engineer</u> Date: <u>12/23/2025</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Bondurant	Owner's Project No.:	
Engineer:	I&S Group, Inc.	Engineer's Project No.:	25-32109
Contractor:	Manatts, Inc.	Contractor's Project No.:	
Project:	Grain District Public Improvements		
Contract:	Grain District Public Improvements		

Application No.: 5 Application Period: From 11/23/25 to 12/12/25 Application Date: 01/05/26

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1	CLEARING AND GRUBBING	1	LS	7,500.00	7,500.00	1.00	7,500.00		7,500.00	100%	-
2	STRIP, SALVAGE, SPEAD TOPSOIL	100	CY	42.50	4,250.00	-	-		-	0%	4,250.00
3	OFF-SITE TOPSOIL, CONTRACTOR FURNISHED	800	CY	28.00	22,400.00	-	-		-	0%	22,400.00
4	EXCAVATION, CLASS 10	12820	CY	11.10	142,302.00	11,800.00	130,980.00		130,980.00	92%	11,322.00
5	SUBGRADE PREPARATION	6209	SY	2.50	15,522.50	6,209.00	15,522.50		15,522.50	100%	-
6	SUBBASE, MODIFIED, 4 INCH	3387	SY	5.75	19,475.25	2,869.30	16,498.48		16,498.48	85%	2,976.77
7	SUBBASE, MODIFIED, 6 INCH	6209	SY	7.75	48,119.75	6,209.00	48,119.75		48,119.75	100%	-
8	COMPACTION TESTING	1	LS	5,000.00	5,000.00	0.90	4,500.00		4,500.00	90%	500.00
9	SANITARY SEWER GRAVITY MAIN, TRENCHED, SDR-26, 8"	500	LF	88.00	44,000.00	500.00	44,000.00		44,000.00	100%	-
10	SANITARY SEWER SERVICE STUB, SDR-23.5, 6"	6	EA	2,345.00	14,070.00	6.00	14,070.00		14,070.00	100%	-
11	STORM SEWER, TRENCHED, RCP, 15"	120	LF	67.00	8,040.00	531.00	35,577.00		35,577.00	443%	(27,537.00)
12	STORM SEWER, TRENCHED, RCP, 18"	687	LF	74.00	50,838.00	315.00	23,310.00		23,310.00	46%	27,528.00
13	STORM SEWER, TRENCHED, RCP, 24"	139	LF	92.00	12,788.00	94.00	8,648.00		8,648.00	68%	4,140.00
14	STORM SEWER, TRENCHED, CMP, 24"	216	LF	72.00	15,552.00	80.00	5,760.00		5,760.00	37%	9,792.00
15	STORM SEWER, TRENCHED, RCP, 30"	247	LF	123.00	30,381.00	240.00	29,520.00		29,520.00	97%	861.00
16	STORM SEWER, TRENCHED, RCP, 36"	73	LF	145.00	10,585.00	73.00	10,585.00		10,585.00	100%	-
17	STORM SEWER, TRENCHED, RCP, 48"	101	LF	195.00	19,695.00	93.00	18,135.00		18,135.00	92%	1,560.00
18	STORM SEWER, TRENCHED, RCP, 60"	67	LF	311.00	20,837.00	51.00	15,861.00		15,861.00	76%	4,976.00
19	PIPE APRON, RCP, 24"	1	EA	3,480.00	3,480.00	-	-		-	0%	3,480.00
20	PIPE APRON, CMP, 24"	2	EA	2,290.00	4,580.00	2.00	4,580.00		4,580.00	100%	-
21	PIPE APRON, RCP, 30"	1	EA	4,475.00	4,475.00	1.00	4,475.00		4,475.00	100%	-
22	PIPE APRON, RCP, 48"	1	EA	7,550.00	7,550.00	1.00	7,550.00		7,550.00	100%	-
23	PIPE APRON, RCP, 60"	2	EA	10,450.00	20,900.00	2.00	20,900.00		20,900.00	100%	-
24	SUBDRAIN, PVC TYPE 1, 6"	1948.9	LF	20.00	38,978.00	1,771.80	35,436.00		35,436.00	91%	3,542.00
25	SUBDRAIN CLEANOUT, A-1, 6"	3	EA	1,010.00	3,030.00	6.00	6,060.00		6,060.00	200%	(3,030.00)
26	SUBDRAIN OUTLETS AND CONNECTIONS, OUTLET TO	9	EA	357.00	3,213.00	11.00	3,927.00		3,927.00	122%	(714.00)
27	SUBDRAIN OUTLETS AND CONNECTIONS, CONNECTION TO	4	EA	276.00	1,104.00	-	-		-	0%	1,104.00
28	SUBDRAIN OUTLETS AND CONNECTIONS, CAP, 6"	1	EA	269.00	269.00	-	-		-	0%	269.00
29	WATER MAIN, TRENCHED, C900, 8 INCH	963	LF	39.00	37,557.00	950.50	37,069.50		37,069.50	99%	487.50
30	WATER MAIN, TRENCHED, C900, 12 INCH	76	LF	179.00	13,604.00	197.50	35,352.50		35,352.50	260%	(21,748.50)
31	FITTING, 11.25 DEGREE BEND, 8 INCH	2	EA	1,320.00	2,640.00	2.00	2,640.00		2,640.00	100%	-
32	FITTING, 22.5 DEGREE BEND, 8 INCH	3	EA	1,235.00	3,705.00	3.00	3,705.00		3,705.00	100%	-
33	FITTING, TEE, 8" INCH	1	EA	1,605.00	1,605.00	1.00	1,605.00		1,605.00	100%	-
34	FITTING, TEE, 12" X 8" INCH	2	EA	1,820.00	3,640.00	3.00	5,460.00		5,460.00	150%	(1,820.00)
35	WATER SERVICE STUB, COPPER, 3/4"	1	EA	1,570.00	1,570.00	2.00	3,140.00		3,140.00	200%	(1,570.00)
36	WATER SERVICE STUB, COPPER, 1"	1	EA	1,780.00	1,780.00	1.00	1,780.00		1,780.00	100%	-
37	WATER SERVICE STUB, PVC, 6 INCH	5	EA	4,275.00	21,375.00	5.00	21,375.00		21,375.00	100%	-
38	WATER MAIN REMOVAL	380	LF	13.00	4,940.00	483.00	6,279.00		6,279.00	127%	(1,339.00)
39	VALVE, GATE, 8"	6	EA	3,210.00	19,260.00	6.00	19,260.00		19,260.00	100%	-

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Bondurant	Owner's Project No.:	
Engineer:	I&S Group, Inc.	Engineer's Project No.:	25-32109
Contractor:	Manatts, Inc.	Contractor's Project No.:	
Project:	Grain District Public Improvements		
Contract:	Grain District Public Improvements		

Application No.:	5	Application Period:	From	11/23/25	to	12/12/25	Application Date:	01/05/26			
A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
40	FIRE HYDRANT ASSEMBLY	1	EA	9,295.00	9,295.00	1.00	9,295.00		9,295.00	100%	
41	MANHOLE, SW-301, 48"	4	EA	5,165.00	20,660.00	4.00	20,660.00		20,660.00	100%	-
42	MANHOLE, SW-401, 60"	1	EA	6,540.00	6,540.00	1.00	6,540.00		6,540.00	100%	-
43	MANHOLE, SW-401, 72"	1	EA	8,515.00	8,515.00	1.00	8,515.00		8,515.00	100%	-
44	MANHOLE, SW-402, 70"x70"	2	EA	17,340.00	34,680.00	-	-		-	0%	34,680.00
45	INTAKE, SW-501	5	EA	3,825.00	19,125.00	-	-		-	0%	19,125.00
46	INTAKE, SW-502	3	EA	4,320.00	12,960.00	4.00	17,280.00		17,280.00	133%	(4,320.00)
47	PAVEMENT, PCC, 7"	4461.8	SY	54.00	240,937.20	4,231.70	228,511.80	-	228,511.80	95%	12,425.40
48	PAVEMENT, PCC, 7", STAMPED AND COLORED	328.1	SY	136.50	44,785.65	218.70	29,852.55		29,852.55	67%	14,933.10
49	PAVEMENT, PCC, 7", PARKING LOT	1180	SY	54.00	63,720.00	1,191.60	64,346.40		64,346.40	101%	(626.40)
50	REMOVAL OF SIDEWALK	56.2	SY	18.00	1,011.60	205.10	3,691.80		3,691.80	365%	(2,680.20)
51	REMOVAL OF GRANULAR SURFACING	1245.7	SY	3.10	3,861.67	1,245.70	3,861.67		3,861.67	100%	-
52	SHARED USE PATH, 12', PCC, 6"	2902.8	SY	37.00	107,403.60	2,463.30	91,142.10		91,142.10	85%	16,261.50
53	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	3387	SY	4.50	15,241.50	2,790.00	12,555.00		12,555.00	82%	2,686.50
54	SIDEWALK, PCC, 6"	1527.8	SY	62.00	94,723.60	11.40	706.80		706.80	1%	94,016.80
55	DETECTABLE WARNING	440	SF	40.00	17,600.00	24.00	960.00		960.00	5%	16,640.00
56	DRIVEWAY, PCC, 6"	27	SY	53.00	1,431.00	53.50	2,835.50		2,835.50	198%	(1,404.50)
57	DRIVEWAY, GRANULAR, 6"	4	SY	116.00	464.00	-	-		-	0%	464.00
58	PAVEMENT REMOVAL	619.5	SY	11.15	6,907.43	2,058.20	22,948.93		22,948.93	332%	(16,041.50)
59	PAINTED PAVEMENT MARKINGS, WATERBORNE	20.5	STA	126.00	2,583.00	-	-		-	0%	2,583.00
60	PAINTED SYMBOLS AND LEGENDS	7	EA	75.00	525.00	-	-		-	0%	525.00
61	TYPE A SIGN, SHEET ALUMINUM, HANDICAP SIGN	7	EA	275.00	1,925.00	-	-		-	0%	1,925.00
62	TYPE A SIGN, SHEET ALUMINUM, STOP SIGN	6	EA	500.00	3,000.00	-	-		-	0%	3,000.00
63	TYPE A SIGN, SHEET ALUMINUM, STOP SIGN WITH STREET	2	EA	650.00	1,300.00	-	-		-	0%	1,300.00
64	TEMPORARY TRAFFIC CONTROL	1	LS	7,640.00	7,640.00	0.50	3,820.00		3,820.00	50%	3,820.00
65	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	3.3	AC	5,000.00	16,500.00	-	-		-	0%	16,500.00
66	PLANTS WITH WARRANTY, DECIDUOUS TREES, 2.5" B&B	70	EA	525.00	36,750.00	-	-		-	0%	36,750.00
67	PLANTS WITH WARRANTY, EVERGREEN TREES, 8' B&B	9	EA	650.00	5,850.00	-	-		-	0%	5,850.00
68	PLANTS WITH WARRANTY, ORNAMENTAL TREES, 2", 8' B&B	18	EA	425.00	7,650.00	-	-		-	0%	7,650.00
69	PLANTS WITH WARRANTY, SHRUBS, #5 CONT	96	EA	67.00	6,432.00	-	-		-	0%	6,432.00
70	PLANTS WITH WARRANTY, PERENNIAL PLANT, #1 CONT	311	EA	16.00	4,976.00	-	-		-	0%	4,976.00
71	DOUBLE-SHREDDED HARDWOOD MULCH	17	CY	135.00	2,295.00	-	-		-	0%	2,295.00
72	SWPPP MANAGEMENT	1	LS	2,950.00	2,950.00	0.45	1,327.50		1,327.50	45%	1,622.50
73	WATTLE, STRAW, 9 INCH	3448	LF	1.70	5,861.60	610.00	1,037.00		1,037.00	18%	4,824.60
74	RIP RAP, CLASS E REVETMENT	750.6	TON	70.00	52,542.00	315.30	22,071.00		22,071.00	42%	30,471.00
75	STABILIZED CONSTRUCTION EXIT	75	SY	26.50	1,987.50	62.20	1,648.30		1,648.30	83%	339.20
76	INLET PROTECTION DEVICE	11	EA	145.00	1,595.00	8.00	1,160.00		1,160.00	73%	435.00
77	MOBILIZATION	1	LS	67,000.00	67,000.00	1.00	67,000.00		67,000.00	100%	-
78	ELECTRICAL	1	LS	271,000.00	271,000.00	0.01	2,710.00	6,304.74	9,014.74	3%	261,985.26
79	SOIL AMENDMENTS	2000	CY	22.60	45,200.00	-	-		-	0%	45,200.00

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner: City of Bondurant Engineer: I&S Group, Inc. Contractor: Manatts, Inc. Project: Grain District Public Improvements Contract: Grain District Public Improvements												Owner's Project No.: Engineer's Project No.: 25-32109 Contractor's Project No.:	
Application No.: 5		Application Period:		From 11/23/25		to 12/12/25		Application Date: 01/05/26					
A	B	C	D	E	F	G	H	I	J	K	L		
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - I) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
80	CONCRETE WASHOUT	1	LS	4,300.00	4,300.00	0.70	3,010.00		3,010.00	70%	1,290.00		
Original Contract Totals					\$ 1,950,334.85		\$ 1,276,667.08	\$ 6,304.74	\$ 1,282,971.82	66%	\$ 667,363.03		

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Bondurant											Owner's Project No.:	
Engineer:	I&S Group, Inc.											Engineer's Project No.:	25-32109
Contractor:	Manatts, Inc.											Contractor's Project No.:	
Project:	Grain District Public Improvements												
Contract:	Grain District Public Improvements												

Application No.:	5	Application Period:	From	11/23/25	to	12/12/25	Application Date:						01/05/26
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
1001	LIGHT POLE AND LIGHT POLE BASE REMOVAL	1.00	LS	3,547.61	3,547.61	1.00	3,547.61		3,547.61	100%	-
1002	CONCRETE FLUME REMOVAL	224.00	SY	15.40	3,449.60	238.10	3,666.74		3,666.74	106%	(217.14)
1003	REMOVE AND DISPOSE OF POWER POLES AND RR TIES	1.00	LS	2,475.00	2,475.00	1.00	2,475.00		2,475.00	100%	-
1004	TREE REMOVAL AT RAILROAD AND MAIN	1.00	LS	440.00	440.00	1.00	440.00		440.00	100%	-
1005	EXPLORATORY HYDROEXCAVATION	10.00	HR	385.00	3,850.00	14.25	5,486.25		5,486.25	143%	(1,636.25)
1006	LIVE TAP VALVE EXCAVATION AND SHORING	1.00	LS	11,550.00	11,550.00	1.00	11,550.00		11,550.00	100%	-
1007	PIPE APRON, RCP, 15"	1.00	EA	3,575.00	3,575.00	1.00	3,575.00		3,575.00	100%	-
1008	MANHOLE, SW-402, 72"x72", CAST-IN-PLACE	1.00	EA	22,275.00	22,275.00	1.00	22,275.00		22,275.00	100%	-
1009	MANHOLE, SW-403, 72"x84", CAST-IN-PLACE	1.00	EA	33,874.50	33,874.50	1.00	33,874.50		33,874.50	100%	-
1010	MANHOLE, SW-402, 72"x48", CAST-IN-PLACE	1.00	EA	24,675.20	24,675.20	1.00	24,675.20		24,675.20	100%	-
1011	INTAKE, SW-501, CAST-IN-PLACE	4.00	EA	4,598.00	18,392.00	4.00	18,392.00		18,392.00	100%	-
1012	INTAKE, SW-504, CAST-IN-PLACE	1.00	EA	12,925.00	12,925.00	1.00	12,925.00		12,925.00	100%	-
1013	DISPOSAL OF UNSUITABLE MATERIAL	1,090.00	CY	5.50	5,995.00	1,090.00	5,995.00		5,995.00	100%	-
1014	REMOVAL OF LIGHT POLE BASES AT FORMER GAS STATION	2.00	EA	750.00	1,500.00	2.00	1,500.00		1,500.00	100%	-
1015	12" GATE VALVE	1.00	EA	8,115.19	8,115.19	1.00	8,115.19		8,115.19	100%	-
1016	SE POND SAND SEAM REMEDY	1.00	LS	9,933.00	9,933.00	1.00	9,933.00		9,933.00	100%	-
1017	PCC COLD WEATEHR PROTECTION	2,456.20	SY	2.50	6,140.50	2,456.20	6,140.50		6,140.50	100%	-
1018	GRADE ADJUSTMENT TO EXISTING POLE BASE AT BIKE TRAIL	1.00	LS	500.00	500.00	1.00	500.00		500.00	100%	-
					-		-		-		-
					-		-		-		-
Existing Item Changes											
11	STORM SEWER, TRENCHED, RCP, 15"	417.00	LF	67.00	27,939.00		-		-	0%	27,939.00
12	STORM SEWER, TRENCHED, RCP, 18"	(372.00)	LF	74.00	(27,528.00)		-		-	0%	(27,528.00)
13	STORM SEWER, TRENCHED, RCP, 24"	(42.00)	LF	92.00	(3,864.00)		-		-	0%	(3,864.00)
19	PIPE APRON, RCP, 24"	(1.00)	EA	3,480.00	(3,480.00)		-		-	0%	(3,480.00)
44	MANHOLE, SW-402, 70"x70"	(2.00)	EA	17,340.00	(34,680.00)		-		-	0%	(34,680.00)
45	INTAKE, SW-501	(5.00)	EA	3,825.00	(19,125.00)		-		-	0%	(19,125.00)
					-		-		-		-
					-		-		-		-
Change Order Totals					\$ 112,474.60		\$ 175,065.99	\$ -	\$ 175,065.99	156%	\$ (62,591.39)
Original Contract and Change Orders											
Project Totals					\$ 2,062,809.45		\$ 1,451,733.07	\$ 6,304.74	\$ 1,458,037.81	71%	\$ 604,771.64

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Bondurant	Owner's Project No.:	
Engineer:	I&S Group, Inc.	Engineer's Project No.:	25-32109
Contractor:	Manatts, Inc.	Contractor's Project No.:	
Project:	Grain District Public Improvements		
Contract:	Grain District Public Improvements		

Application No.:	5		Application Period:		From	11/23/25		to	12/12/25		Application Date:		01/05/26						
A	B	C	D	E	F	G	H	I	J	K	L	M							
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)							
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)								
78	DM191054		Rebar and Sonitube (light pole bases)	Breton Electric	3	-	2,409.41	2,409.41			-	2,409.41							
78	SS13623435		Conduit	On Site	3	-	3,895.33	3,895.33			-	3,895.33							
47	DM196572		Expansion, dowels, bars etc.	On Site	3	-	17,540.90	17,540.90		17,540.90	17,540.90	-							
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Totals						\$	-	\$	23,845.64	\$	23,845.64	\$	-	\$	17,540.90	\$	17,540.90	\$	6,304.74



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.h.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Pay Request No. 12 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$7,692.54

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay app #12 in the amount of \$7,692.54 related to the Civic Campus Improvements Phase 1 Project.

This pay application has been reviewed by City Staff and Engineers from Veenstra & Kim for accuracy and is for work completed from October 25th through December 12th, 2025, for the project. The Phase 1 project is now completed, and release of retainage will be on the next council agenda to close out the project.

Phase 1 of this project is now complete at 100%

FUNDING SOURCE: Bond Funding supported by GO Debt Service and TIF and RISE Grant

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-03
2. Pay Request No. 12

CITY OF BONDURANT
RESOLUTION NO. 260105-03

RESOLUTION APPROVING PAY REQUEST NO. 12 TO MCANINCH CORPORATION
FOR THE CIVIC CAMPUS IMPROVEMENTS PHASE 1 PROJECT IN THE AMOUNT
OF \$7,692.54

WHEREAS, the Civic Campus Improvements Phase 1 Pay Request No. 12 was submitted on December 12th, 2025; AND

WHEREAS the pay request no. 12 is for work completed October 25th through December 12th, 2025, on the Civic Campus Phase 1 Project; AND

WHEREAS City Staff and engineers from Veenstra & Kimm have reviewed the pay application for accuracy; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 12 to McAninch Corporation in the amount of \$7,692.54 is hereby approved.

Passed this 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
Lyman				
McKenzie				
Sillanpaa				



PARTIAL PAYMENT NO. 12 (FINAL)

PROJECT TITLE: CIVIC CAMPUS IMPROVEMENTS PHASE 1 - COURTYARD DRIVE

Date: 12/12/2025

Original Contract Amount:	\$1,627,374.45
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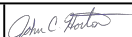
Pay Period: October 25, 2025 to December 12, 2025

BID ITEMS

[illegible]

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SUMMARY			
		Original Contract	Total Completed
Bid Item Subtotal		\$1,627,374.45	\$1,963,027.36
APPROVED CHANGE ORDERS			
Change Order No.	Description/Notes	Total Approved	Total Completed
1	Water Main/Services and West Pond Excavation	\$92,795.80	\$0.00
2	West Pond #2 Excavation	\$66,528.28	\$0.00
3	Straw Mulch for Stabilization	\$7,300.50	\$0.00
4	Sanitary Sewer Alignment Adjustment to North of Road	\$259,141.80	\$0.00
5		\$0.00	\$0.00
6		\$0.00	\$0.00
7		\$0.00	\$0.00
8		\$0.00	\$0.00
9		\$0.00	\$0.00
10		\$0.00	\$0.00
(Refer to Bid Item Schedule for Total Completed) Total Change Orders		\$425,766.38	\$0.00
		Total Approved	Total Completed
Revised Contract Price		\$2,053,140.83	\$1,963,027.36
			Total Completed
Total Materials Stored			\$0.00
Total Completed Plus Materials Stored			\$1,963,027.36
Previously Held Retainage @ 5% Prior to July 1, 2025 (based on \$1,685,103.41)			\$84,255.17
Retainage on Work Completed After July 1, 2025 (3%)			\$8,337.72
Total Earned Less Retainage			\$1,870,434.47
APPROVED PARTIAL PAYMENTS			
Partial Payment No.	Period	Total Approved	
1	June 3, 2024 to June 25, 2024	\$99,178.96	
2	June 26, 2024 to July 31, 2024	\$389,397.52	
3	Aug 1, 2024 to Aug 30, 2024	\$382,055.49	
4	Aug 31, 2024 to Oct 28, 2024	\$86,198.96	
5	Oct 29, 2024 to Dec 11, 2024	\$6,935.74	
6	Dec 12, 2024 to March 28, 2025	\$66,373.08	
7	March 29, 2025 to April 29, 2025	\$305,400.79	
8	April 30, 2025 to June 11, 2025	\$265,307.70	
9	June 12, 2025 to June 30, 2025	\$222,624.72	
10	July 1, 2025 to August 26, 2025	\$17,568.81	
11	August 27, 2025 to October 24, 2025	\$21,700.16	
12		\$0.00	
		Total Previously Approved	\$1,862,741.93
Amount Due This Request			\$7,692.54
Note: The amount \$7,692.54 is recommended for approval for payment in accordance with the terms of the Contract.			
CONTRACT SUMMARY			
ORIGINAL CONTRACT AMOUNT		\$1,627,374.45	
TOTAL CONTRACT AMOUNT PLUS CHANGE ORDERS		\$2,053,140.83	
THIS PARTIAL PAYMENT		\$7,692.54	
TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT		\$1,870,434.47	
FINAL RETAINAGE - TO BE PAID 31 DAYS AFTER FINAL ACCEPTANCE		\$92,592.89	
PERCENT COMPLETE		100.0%	
Recommended By: Veenstra & Kimm, Inc.		Contractor: McAninch Corporation	Approved by: City of Bondurant
Signature		Signature	 Matthew Dykstra (Dec 15, 2025 07:33:18 CST)
Name	William Weber	Name	Matthew Dykstra
Title	Project Manager	Title	COO
Date	Dec 12, 2025	Date	Dec 15, 2025
Signature		Signature	
Name		Name	John Horton
Title		Title	Public Works Director
Date		Date	Dec 29, 2025



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.i.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Change Order No. 4 for replacement of water system valve boxes for the 2nd Street Widening Project in the amount of \$2,640.00 to Manatt's Inc.

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve change order #4 in the amount of \$2,640.00 related to replacement of 2 water system valve boxes that needed to be replaced by Mannat's Inc. during the NW Widening project. The contract amount before this change order is \$1,909,033.25 and post change order will be \$1,911,673.25.

FUNDING SOURCE: RUT Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-04
2. Change Order No. 4

CITY OF BONDURANT
RESOLUTION NO. 260105-04

RESOLUTION APROVING CHANGE ORDER NO. 4 FOR WATER SYSTEM VALVE
BOXES FOR THE 2nd St. NW WIDENING PROJECT IN THE AMONT OF
\$2,640.00

WHEREAS, on December 10th, 2025, the City of Bondurant received change order no. 4 to Mannat's Inc. for the work to replace 2 water system valve boxes for the 2nd St. NW Widening Project; AND

WHEREAS, the City Council approves change order no. 4 for the work to replace 2 water system valve boxes for the 2nd St. NW Widening Project; AND

WHEREAS, the contract amount before this change order is \$1,909,033.25 and post change order will be \$1,911,673.25; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that change order no. 4 for the 2nd St. NW Widening Project to Manatt's Inc. is hereby approved

Passed this 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Lyman				
Driscoll				
McKenzie				
Sillanpaa				



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City of Bondurant

Change Order Details

City of Bondurant - 2nd Street Widening

Description	J:\2024\2403363\Construction This project includes all materials, equipment, transportation and labor necessary for the reconstruction and widening of 2nd Street NW from Franklin Street to Fireside Drive. Base Bid project items include 9" thick PCC pavement (Option A) or 10" thick HMA pavement (Option B), dependant on option bid and selected. Other items include water main, storm sewer, sidewalk, driveways, traffic control, restoration, and associated work. Alternate 1 project items include additional project staging, traffic control, temporary traffic signals, extended completion dates and associated work to maintain traffic on 2nd Street NW.
Prime Contractor	MANATT'S, INC. 1775 OLD HIGHWAY 6 BROOKLYN, IA 52211-0535
Change Order	4
Status	Approved
Date Created	12/06/2025
Type	Unforeseen Conditions
Summary	Valve Box Replacements
Change Order Description	The purpose of this change order is to add items for the replacement of Valve Boxes. The valve boxes for the Casey's water service and at Sta. 29+75 (approx.) were damaged and required replacement.
Awarded Project Amount	\$2,006,212.00

Authorized Project Amount	\$1,909,033.25
Change Order Amount	\$2,640.00
Revised Project Amount	\$1,911,673.25

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
A-96	2554-0212030	EACH	2.000	\$1,320.000	\$2,640.00
VALVE BOX REPLACEMENT					
Reason: The valve boxes for the Casey's water service and at Sta. 29+75 (approx.) were damaged and required replacement.					
1 item					Total: \$2,640.00

This Change Order is incorporated into and governed by the above mentioned contract.

Manatt's, Inc.

(Date)

12/10/2025

Recommended by HR Green

(Date)

Approved by City of Bondurant

(Date)



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.j.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Pay Request No. 8 to Manatt's Inc for the 2nd Street, NW Widening Project in the amount of \$12,464.19

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay app #8 in the amount of \$12,464.19 related to the 2nd St. NW Widening Project.

This pay application has been reviewed by City Staff and Engineers from HR Green for accuracy and is for work completed from October 26th through December 5th, for the project. Project is substantial complete on both phases. The contractor has finished working on the punch list items and then there will be another walk through in the spring.

FUNDING SOURCE: RUT Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-05
2. Pay Request No. 8

CITY OF BONDURANT
RESOLUTION NO. 260105-05

RESOLUTION APPROVING PAY REQUEST NO. 8 TO MANATT'S INC. FOR THE 2nd
STREET, NW WIDENING PROJECT IN THE AMOUNT OF \$12,464.19

WHEREAS, the 2nd Street, NW Widening Project Pay Request No. 8 was submitted on December 10th, 2025; AND

WHEREAS, the pay request no. #8 is for work completed October 26th though December 5th, 2025, on the 2nd Street, NW Widening Project; AND

WHEREAS, City Staff and engineers from HR Green have reviewed the pay application for accuracy; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 8 to Manatt's Inc. in the amount of \$12,464.19 hereby approved.

Passed this 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Lyman				
Driscoll				
McKenzie				
Sillanpaa				



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Detailed Payment

City of Bondurant - 2nd Street Widening

Description	J:\2024\2403363\Construction This project includes all materials, equipment, transportation and labor necessary for the reconstruction and widening of 2nd Street NW from Franklin Street to Fireside Drive. Base Bid project items include 9" thick PCC pavement (Option A) or 10" thick HMA pavement (Option B), dependant on option bid and selected. Other items include water main, storm sewer, sidewalk, driveways, traffic control, restoration, and associated work. Alternate 1 project items include additional project staging, traffic control, temporary traffic signals, extended completion dates and associated work to maintain traffic on 2nd Street NW.
Payment Number	8
Pay Period	10/26/2025 to 12/05/2025
Prime Contractor	MANATT'S, INC. 1775 OLD HIGHWAY 6 BROOKLYN, IA 52211-0535
Payment Status	Pending
Awarded Project Amount	\$2,006,212.00
Authorized Amount	\$1,911,673.25

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Description										
A-1	A-1	UNIT	\$47.000	66.000	0.000	66.000	66.000	66.000	\$0.00	\$3,102.00
CLEARING AND GRUBBING										
A-2	A-2	CY	\$25.000	2,116.000	0.000	2,116.000	2,116.000	2,116.000	\$0.00	\$52,900.00
TOPSOIL OFF-SITE, 8"										
A-3	A-3	CY	\$9.000	5,770.000	0.000	6,163.000	6,163.000	6,163.000	\$0.00	\$55,467.00
EXCAVATION, CLASS 10										
A-4	A-4	CY	\$10.000	50.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
BELOW GRADE EXCAVATION, (CORE OUT)										
A-5	A-5	SY	\$2.000	11,972.000	0.000	11,972.000	11,972.000	11,972.000	\$0.00	\$23,944.00
SUBGRADE PREPARATION										
A-6	A-6	TON	\$295.000	304.000	0.000	314.830	314.830	314.830	\$0.00	\$92,874.85
SUBGRADE TREATMENT, 6% CEMENT										
A-7	A-7	SY	\$11.000	1,777.000	0.000	1,777.000	1,777.000	1,777.000	\$0.00	\$19,547.00
SUBBASE, MODIFIED 4"										
A-8	A-8	SY	\$13.000	13,369.000	0.000	13,987.000	13,987.000	13,987.000	\$0.00	\$181,831.00
SUBBASE, MODIFIED 6"										
A-9	A-9	LS	\$4,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,000.00
COMPACTION TESTING										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-10	A-10	HR	\$350.000	4.000	0.000	5.000	5.000	5.000	\$0.00	\$1,750.00
EXPLORATORY EXCAVATION										
A-11	A-11	LS	\$4,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,000.00
TRENCH COMPACTION TESTING										
A-12	A-12	LF	\$30.000	567.000	0.000	567.000	567.000	567.000	\$0.00	\$17,010.00
STORM SEWER, TRENCHED, HDPE, 15"										
A-13	A-13	LF	\$50.000	215.000	0.000	215.000	215.000	215.000	\$0.00	\$10,750.00
STORM SEWER, TRENCHED, HDPE, 18"										
A-13-2	A-13-2	LF	\$58.000	53.000	0.000	53.000	53.000	53.000	\$0.00	\$3,074.00
STORM SEWER, TRENCHED, RCP, 15"										
A-14	A-14	LF	\$75.000	90.000	0.000	90.000	90.000	90.000	\$0.00	\$6,750.00
STORM SEWER, TRENCHED, RCP, 24"										
A-15	A-15	LF	\$260.000	607.000	0.000	607.000	607.000	607.000	\$0.00	\$157,820.00
STORM SEWER, TRENCHED, RCP, 48"										
A-16	A-16	LF	\$10.000	28.000	0.000	28.000	28.000	28.000	\$0.00	\$280.00
REMOVAL OF STORM SEWER, CMP, 15"										
A-17	A-17	LF	\$10.000	256.000	0.000	256.000	256.000	256.000	\$0.00	\$2,560.00
REMOVAL OF STORM SEWER, RCP, 15"										
A-18	A-18	LF	\$10.000	230.000	0.000	230.000	230.000	230.000	\$0.00	\$2,300.00
REMOVAL OF STORM SEWER, CMP, 18"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-19	A-19	LF	\$20.000	26.000	0.000	26.000	26.000	26.000	\$0.00	\$520.00
REMOVAL OF STORM SEWER, CMP, 24"										
A-20	A-20	LF	\$20.000	10.000	0.000	10.000	10.000	10.000	\$0.00	\$200.00
REMOVAL OF STORM SEWER, CMP, 30"										
A-21	A-21	LF	\$20.000	145.000	0.000	145.000	145.000	145.000	\$0.00	\$2,900.00
REMOVAL OF STORM SEWER, RCP, 30"										
A-22	A-22	EA	\$2,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,000.00
PLUG OF EXISTING STORM SEWER CONNECTION, 18"										
A-23	A-23	LF	\$100.000	7.000	0.000	7.000	7.000	7.000	\$0.00	\$700.00
PIPE CULVERT, CMP, 30"										
A-24	A-24	EA	\$1,200.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,400.00
PIPE APRONS, RCP, 15"										
A-25	A-25	EA	\$1,400.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,400.00
PIPE APRONS, RCP, 24"										
A-26	A-26	EA	\$1,450.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,900.00
PIPE APRONS AND APRON GUARDS, CMP, 30"										
A-27	A-27	EA	\$400.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$1,200.00
FOOTINGS FOR APRONS										
A-28	A-28	EA	\$400.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$800.00
PIPE APRON GUARD, 15"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-29	A-29	EA	\$500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$500.00
PIPE APRON GUARD, 24"										
A-30	A-30	LF	\$15.250	2,770.000	0.000	2,770.000	2,770.000	2,770.000	\$0.00	\$42,242.50
SUBDRAIN, CASE B, TYPE 1, PVC, 6"										
A-31	A-31	EA	\$420.000	5.000	0.000	5.000	5.000	5.000	\$0.00	\$2,100.00
SUBDRAIN CLEANOUT, TYPE A-1,PVC, 6"										
A-32	A-32	EA	\$230.000	12.000	0.000	12.000	12.000	12.000	\$0.00	\$2,760.00
SUBDRAIN OUTLETS AND CONNECTIONS, PVC, 6"										
A-33	A-33	LF	\$80.000	27.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
WATER MAIN, TRENCHED, PVC, 8"										
A-34	A-34	LF	\$200.000	15.000	0.000	15.000	15.000	15.000	\$0.00	\$3,000.00
WATER MAIN, TRENCHED, PVC, 12"										
A-35	A-35	LF	\$200.000	110.000	0.000	110.000	110.000	110.000	\$0.00	\$22,000.00
WATER MAIN, TRENCHLESS, PVC, 12"										
A-36	A-36	LB	\$11.000	912.000	0.000	472.000	472.000	472.000	\$0.00	\$5,192.00
FITTINGS, DUCTILE IRON, MECHANICAL JOINT, BY WEIGHT										
A-37	A-37	LF	\$10.000	27.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
WATER MAIN REMOVAL, 8"										
A-38	A-38	EA	\$4,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,500.00
VALVE, GATE, 12"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-39	A-39	EA	\$7,400.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$7,400.00
FIRE HYDRANT ASSEMBLY										
A-40	A-40	EA	\$250.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$750.00
VALVE BOX EXTENSION										
A-41	A-41	EA	\$1,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,500.00
FIRE HYDRANT ADJUSTMENT										
A-42	A-42	EA	\$3,300.000	6.000	0.000	6.000	6.000	6.000	\$0.00	\$19,800.00
STORM SEWER INTAKE, SW-505										
A-43	A-43	EA	\$8,500.000	6.000	0.000	6.000	6.000	6.000	\$0.00	\$51,000.00
STORM SEWER INTAKE, SW-506, MODIFIED										
A-44	A-44	EA	\$5,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$5,500.00
STORM SEWER INTAKE, SW-512, TYPE 1, 30"										
A-46	A-46	EA	\$1,200.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,200.00
MANHOLE ADJUSTMENT, MINOR										
A-47	A-47	EA	\$1,500.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$3,000.00
CONNECTION TO EXISTING 8'X8' RCB										
A-48	A-48	SY	\$58.500	399.000	0.000	398.600	398.600	398.600	\$0.00	\$23,318.10
PAVEMENT, PCC, 7"										
A-49	A-49	SY	\$54.000	7,656.000	0.000	7,656.200	7,656.200	7,656.200	\$0.00	\$413,434.80
PAVEMENT, PCC, 9"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-50	A-50	SY	\$51.000	659.000	0.000	676.200	676.200	676.200	\$0.00	\$34,486.20
TEMPORARY PCC/HMA PAVEMENT, 7"										
A-51	A-51	SY	\$107.250	14.000	0.000	14.000	14.000	14.000	\$0.00	\$1,501.50
CONCRETE MEDIAN, 6"										
A-52	A-52	LS	\$5,860.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$5,860.00
PCC PAVEMENT SAMPLES AND TESTING										
A-53	A-53	SY	\$60.500	2,853.000	0.000	2,870.200	2,870.200	2,870.200	\$0.00	\$173,647.10
PAVEMENT, HMA, 10", HIGH TRAFFIC, PG 58-28H										
A-54	A-54	LS	\$600.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$600.00
HMA PAVEMENT SAMPLES AND TESTING										
A-55	A-55	SY	\$8.000	114.000	0.000	167.300	167.300	167.300	\$0.00	\$1,338.40
REMOVAL OF SIDEWALK										
A-56	A-56	SY	\$10.000	505.000	0.000	505.400	505.400	505.400	\$0.00	\$5,054.00
REMOVAL OF DRIVEWAY										
A-57	A-57	LF	\$14.000	125.000	0.000	73.000	73.000	73.000	\$0.00	\$1,022.00
REMOVAL OF CURB										
A-58	A-58	SY	\$48.000	1,488.000	0.000	1,488.000	1,488.000	1,488.000	\$0.00	\$71,424.00
SHARED USE PATH, PCC 6"										
A-59	A-59	SY	\$43.000	299.000	0.000	323.000	323.000	323.000	\$0.00	\$13,889.00
SIDEWALK, PCC, 4"										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-60	A-60	SY	\$51.500	109.000	0.000	121.000	121.000	121.000	\$0.00	\$6,231.50
SIDEWALK, PCC, 6"										
A-61	A-61	SF	\$45.000	270.000	0.000	290.000	290.000	290.000	\$0.00	\$13,050.00
DETECTABLE WARNING										
A-62	A-62	SY	\$53.250	568.000	0.000	568.000	568.000	568.000	\$0.00	\$30,246.00
DRIVEWAY, PAVED, PCC, 7"										
A-63	A-63	TON	\$40.000	10.000	0.000	10.000	10.000	10.000	\$0.00	\$400.00
DRIVEWAY, GRANULAR, CLASS A CRUSHED STONE										
A-64	A-64	SY	\$7.000	7,588.000	0.000	10,554.900	10,554.900	10,554.900	\$0.00	\$73,884.30
PAVEMENT REMOVAL										
A-65	A-65	TON	\$29.000	472.000	54.000	321.000	375.000	375.000	\$1,566.00	\$10,875.00
GRANULAR SHOULDERS, TYPE B										
A-66	A-66	STA	\$115.000	70.000	0.000	70.000	70.000	70.000	\$0.00	\$8,050.00
PAINTED PAVEMENT MARKINGS, DURABLE										
A-67	A-67	EA	\$200.000	10.000	0.000	10.000	10.000	10.000	\$0.00	\$2,000.00
PAINTED SYMBOLS AND LEGENDS, DURABLE										
A-68	A-68	STA	\$85.000	52.000	0.000	52.000	52.000	52.000	\$0.00	\$4,420.00
GROOVES CUT FOR PAVEMENT MARKINGS										
A-69	A-69	EA	\$210.000	10.000	0.000	10.000	10.000	10.000	\$0.00	\$2,100.00
GROOVES CUT FOR SYMBOLS AND LEGENDS										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-70	A-70	LS	\$13,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$13,500.00
TEMPORARY TRAFFIC CONTROL										
A-71	A-71	EA	\$250.000	11.000	0.000	7.000	7.000	7.000	\$0.00	\$1,750.00
REMOVE AND SALVAGE TRAFFIC SIGN ASSEMBLY										
A-72	A-72	AC	\$2,695.000	3.000	3.000	0.000	3.000	3.000	\$8,085.00	\$8,085.00
CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING, TYPE 1										
A-73	A-73	LS	\$2,000.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
WARRANTY										
A-74	A-74	LS	\$1,400.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,400.00
SWPPP PREPARATION										
A-75	A-75	LS	\$4,200.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,200.00
SWPPP MANAGEMENT										
A-76	A-76	SY	\$10.000	61.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TEMPORARY ROLLED CONTROL PRODUCT, TYPE 2D										
A-77	A-77	LF	\$1.650	1,100.000	57.000	1,952.000	2,009.000	2,009.000	\$94.05	\$3,314.85
WATTLE, 9”										
A-78	A-78	LF	\$0.250	1,100.000	975.000	0.000	975.000	975.000	\$243.75	\$243.75
WATTLE, REMOVAL										
A-79	A-79	LF	\$1.650	4,800.000	0.000	2,282.000	2,282.000	2,282.000	\$0.00	\$3,765.30
SILT FENCE, INSTALLATION										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-80	A-80	LF	\$0.010	4,800.000	570.000	0.000	570.000	570.000	\$5.70	\$5.70
SILT FENCE, REMOVAL OF SEDIMENT										
A-81	A-81	LA	\$0.010	4,800.000	570.000	0.000	570.000	570.000	\$5.70	\$5.70
SILT FENCE, REMOVAL OF DEVICE										
A-82	A-82	EA	\$125.000	24.000	0.000	24.000	24.000	24.000	\$0.00	\$3,000.00
INLET PROTECTION DEVICE, INSTALLATION, DROP-IN										
A-83	A-83	EA	\$125.000	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
INLET PROTECTION DEVICE, INSTALLATION, SURFACE-APPLIED										
A-84	A-84	EA	\$20.000	28.000	24.000	0.000	24.000	24.000	\$480.00	\$480.00
INLET PROTECTION DEVICE, MAINTENANCE										
A-85	A-85	TON	\$68.000	15.000	0.000	15.000	15.000	15.000	\$0.00	\$1,020.00
REVTMENT, CLASS E										
A-86	A-86	LF	\$200.000	100.000	0.000	100.000	100.000	100.000	\$0.00	\$20,000.00
SAFETY RAIL, POWDER COATED BLACK										
A-87	A-87	LS	\$13,300.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$13,300.00
CONSTRUCTION SURVEY										
A-88	A-88	LS	\$95,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$95,000.00
MOBILIZATION										
A-89	A-89	EA	\$2,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,500.00
CONCRETE WASHOUT										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
A-90	A-90	EA	\$17,750.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$17,750.00
RECTANGULAR RAPID FLASHING BEACON (RRFB) - 2 POSTS PER LOCATION										
A-91	A-91	EA	\$7,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$7,500.00
SOLAR POWERED SPEED FEEDBACK SIGN										
A-92	A-92	LS	\$225.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$225.00
RCTT Sign on Creekside Dr										
A-93	2599-9999005	EACH	\$7,917.250	1.000	0.000	1.000	1.000	1.000	\$0.00	\$7,917.25
('EACH' ITEM): Cast-In-Place Storm Structures										
A-94	2113-0001100	SY	\$3.250	250.000	0.000	250.000	250.000	250.000	\$0.00	\$812.50
SUBGRADE STABILIZATION MAT'L, POLYMER GRID										
A-95	2599-9999005	EACH	\$1,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,500.00
('EACH' ITEM): Steel Reinforcement at Gas Main										
A-96	2554-0212030	EACH	\$1,320.000	2.000	2.000	0.000	2.000	2.000	\$2,640.00	\$2,640.00
VALVE BOX REPLACEMENT										
C-1	C-1	SY	\$13.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SUBBASE, MODIFIED 6"										
C-2	C-2	SY	\$76.500	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TEMPORARY PCC/HMA PAVEMENT, 7"										
C-3	C-3	LS	\$16,500.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TEMPORARY TRAFFIC CONTROL										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
C-4	C-4	EA	\$2,000.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TEMPORARY TRAFFIC SIGNALS										
C-5	C-5	AC	\$1,000.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
END OF SEASON TEMPORARY EROSION CONTROL										
C-6	C-6	LS	\$69,950.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MOBILIZATION										
Section Totals:									\$13,120.20	\$1,934,171.30
Total Payments:									\$13,120.20	\$1,934,171.30

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Work shall be fully completed on or before 10/1/25 for the base bid. Liquidated damages of \$1,000 for each calendar day that the work remains incomplete will be issued.	10/01/2025	10/01/2025	N/A	\$0.00	N/A	0.0 Days	\$0.00
Work shall be fully completed on or before 12/1/25 for Alternate 1. Liquidated damages of \$1,000 for each calendar day that the work remains incomplete will be issued.	12/01/2025	12/01/2025	N/A	\$0.00	N/A	0.0 Days	\$0.00
Work will start within 10 days of the date specified on the Notice to Proceed, work shall be substantially complete on or before 11/1/25 for Alternate 1. Liquidated	11/01/2025	11/01/2025	N/A	\$0.00	N/A	0.0 Days	\$0.00
Total Damages:							\$0.00

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
damages of \$1,000 for each calendar day after.							
Work will start within 10 days of the date specified on the Notice to Proceed, work shall be substantially complete on or before 9/1/25 for the base bid. Liquidated damages of \$1,000 for each calendar day after.	09/01/ 2025	09/01/2025	N/A	\$0.00	N/A	0.0 Days	\$0.00
Total Damages:							\$0.00

Summary

Current Approved Work:	\$13,120.20
Current Stockpile Advancement:	\$0.00
Current Stockpile Recovery:	\$0.00
Current Retainage:	\$656.01
Current Retainage Released:	\$0.00
Current Liquidated Damages:	\$0.00
Current Adjustment:	\$0.00
Current Payment:	\$12,464.19
Previous Payment:	\$375,916.79

Approved Work To Date:	\$1,934,171.30
Stockpile Advancement To Date:	\$0.00
Stockpile Recovery To Date:	\$0.00
Retainage To Date:	\$96,708.57
Retainage Released To Date:	\$0.00
Liquidated Damages To Date:	\$0.00
Adjustments To Date:	\$0.00
Payments To Date:	\$1,837,462.73
Previous Payments To Date:	\$1,824,998.54

The work items shown herein are just and unpaid, and the requirement of SUDAS specifications for this project, all requirements as to maximum hours of labor and minimum wages have been complied with.

Manatt's, Inc.

(Date)

12/10/2025

Recommended by HR Green

(Date)

Approved by City of Bondurant

(Date)



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.k.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution re-approving Pay Request No. 2 to Core Construction for The Station Project in the amount of \$215,842.46

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend to Council the attached resolution to rescind resolution #251215-379 and approve pay app #2 in the amount of \$215,842.46 related to the Station Project.

On the council agenda for December 15th, 2025, council approved Pay Applications #1 and #2 for the Station Project. On Pay Application #2, the amount stamped by the architect for approval was incorrectly stamped with the wrong amount, which is why this item includes the request for the rescission of the earlier payment resolution. The actual pay application was correct, but the resolution approved was for an incorrect amount. Staff recommend approval of the attached resolution rescinding the approved resolution #251215-379 and approving Pay Application #2 for the correct amount.

FUNDING SOURCE: LWCF Grant/Bond Funds/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-06
2. Pay Request No. 2

CITY OF BONDURANT
RESOLUTION NO. 260105-06

RESOLUTION APPROVING RESCINDING APPROVED RESOLUTION #251215-379
AND RE-APPROVING PAY REQUEST NO. 2 TO CORE CONSTRUCTION SERVICES
LLC FOR THE BONDURANT PARKS & RECREATION EVENT CENTER FACILITY
RENOVATION (THE STATION) PROJECT IN THE AMOUNT OF \$215,842.46

WHEREAS, the City of Bondurant entered into a contract with Core Construction Services, LLC for *The Station – Parks & Recreation Event Center Facility Renovation Project*; and

WHEREAS, the Contractor has submitted Pay Request No. 2, dated November 25, 2025, for work completed through November 30, 2025; and

WHEREAS, the Architect incorrectly certified the wrong amount for payment, so council rescinds approved resolution #251215-379; and

WHEREAS, the Architect has reviewed the application and certified the amount of \$215,842.46 is due and payable in accordance with the Contract Documents; and

WHEREAS, City staff recommends re-approval of Pay Request No. 2 as submitted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that:

1. Resolution #251215-379 is hereby rescinded; AND
2. Pay Request No. 2 to Core Construction Services, LLC, in the amount of Two-Hundred Fifteen Thousand Eight Hundred Forty-Two Dollars and Forty-Six Cents (\$215,842.46) is hereby approved for payment.

Passed This 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Lyman				
Driscoll				
McKenzie				
Sillanpaa				

APPLICATION AND CERTIFICATE FOR PAYMENT (G702)

TO: City of Bondurant 200 2nd Street NE Bondurant, IA 50035 ATTN:	PROJECT: Bondurant Parks & Recreation Event Center Facility Renovation 101 Grant Street North Bondurant, IA 50035 CM:	Application No: 02 App. Date: 11/25/25 Period To: 11/30/25 Project #: Contract Date: 8/25/25	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☒ OTHER
FROM: Core Construction Services, LLC 3093 NW Prairie Lane Des Moines, IA 50313	VIA ARCHITECT: Email		

CONTRACTOR'S APPLICATION FOR PAYMENT

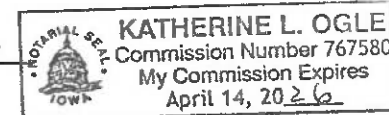
Application is made for Payment, as shown below in connection with the Contract Continuation Sheet, Document G703, is attached.

1. ORIGINAL CONTACT SUM	\$ 2,843,299.00
2. Net change by Change Orders	\$ -
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 2,843,299.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 324,605.00
5. RETAINAGE:	
a. 3% % of Completed Work (Column D + E on G703)	\$ 7,795.65
b. 3% % of Stored Material (Column F on G703)	\$ 1,942.50
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 9,738.15
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 314,866.85
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 99,024.39
8. CURRENT PAYMENT DUE	\$ 215,842.46
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$ 2,528,432.15

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Core Structural Services, LLC

By: [Signature] Date: 11/24/25
State of: Iowa County of: Polk
Subscribed and sworn to before me this 24 day of Nov, 2025
Notary Public: [Signature]
My Commission expires: 4/14/26



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$215,842.46**

(Attach explanation if amount certified differs from the amount applied for.)

By: [Signature] Date: 12-16-2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Change Order Summary		
Change Orders approved in previous months by Owner		
TOTAL		\$ -
Approved this Month		
Number	Date Approved	
		\$ -
		\$ -
TOTALS		\$ -
Net change by Change Orders		\$ -

CONTINUATION SHEET (G703)

G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest penny.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: **02**
APPLICATION DATE: **11/25/25**
PERIOD TO: **11/30/25**

ARCHITECT'S PROJECT NO:

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
				From Previous Application (D+E)	This Period					
1	10000			-			-		-	-
2				-			-		-	-
3				-			-		-	-
4		Bond	22,109	22,109.00			22,109.00	100.00%	-	1,105.45
5		General Conditions	258,336	29,404.00	25,725.00		55,129.00	21.34%	203,207.00	2,756.45
6	24100			-			-		-	-
7		Building Demo E	3,700	-	3,700.00		3,700.00	100.00%	-	185.00
8		Building Demo L	31,300	-	26,300.00		26,300.00	84.03%	5,000.00	1,315.00
9	33000			-			-		-	-
10		Bldg. Concrete GC's	22,370	-			-	0.00%	22,370.00	-
11		CIP Curb L	2,535	-			-	0.00%	2,535.00	-
12		CIP Curb M	1,229	-			-	0.00%	1,229.00	-
13		Drilled Piers L	2,431	-			-	0.00%	2,431.00	-
14		Drilled Piers M	1,815	-			-	0.00%	1,815.00	-
15		Formed Pier L	2,392	-			-	0.00%	2,392.00	-
16		Formed Pier M	1,297	-			-	0.00%	1,297.00	-
17		Iso. Ftg. L	2,531	-			-	0.00%	2,531.00	-
18		Iso. Ftg. M	2,776	-			-	0.00%	2,776.00	-
19		Paving L	24,034	-			-	0.00%	24,034.00	-
20		Paving M	19,168	-			-	0.00%	19,168.00	-
21		Rebar Labor	3,000	-			-	0.00%	3,000.00	-
22		Rebar Material	4,310	-	4,310.00		4,310.00	100.00%	-	215.50
23		Site Formed Curb L	6,039	-			-	0.00%	6,039.00	-
24		Site Formed Curb M	5,240	-			-	0.00%	5,240.00	-
25		Site Ftg. L	2,509	-			-	0.00%	2,509.00	-
26		Site Ftg. M	3,790	-			-	0.00%	3,790.00	-
27		Site Wall L	2,468	-			-	0.00%	2,468.00	-
28		Site Wall M	1,231	-			-	0.00%	1,231.00	-
29		SOG L	3,229	-			-	0.00%	3,229.00	-
30		SOG M	7,387	-			-	0.00%	7,387.00	-
31		Stoops L	2,498	-			-	0.00%	2,498.00	-
32		Stoops M	2,671	-			-	0.00%	2,671.00	-
33		Trench Ftg. L	5,566	-			-	0.00%	5,566.00	-
34		Trench Ftg. M	8,912	-			-	0.00%	8,912.00	-
35		Walks L	18,431	-			-	0.00%	18,431.00	-
36		Walks M	25,570	-			-	0.00%	25,570.00	-
37	42000			-			-		-	-
38		Masonry Labor	9,880	-			-	0.00%	9,880.00	-
39		Masonry Material	4,545	-			-	0.00%	4,545.00	-
40	51200			-			-		-	-
41		Misc Steel Labor	14,000	-			-	0.00%	14,000.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	From Previous Application (D+E)	This Period	MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
42	61000	Steel Labor	31,000	-			-	0.00%	31,000.00	-
43		Steel Material	95,000	-		64,750.00	64,750.00	68.16%	30,250.00	3,237.50
44				-			-		-	-
45		Rough Carpentry L	9,826	-			-	0.00%	9,826.00	-
46	64100	Rough Carpentry M	6,528	-			-	0.00%	6,528.00	-
47				-			-		-	-
48		Milwork Labor	13,402	-			-	0.00%	13,402.00	-
49		Milwork Material	19,380	-			-	0.00%	19,380.00	-
50	72500			-			-		-	-
51	74213	Weather Barriers L	1,770	-			-	0.00%	1,770.00	-
52		Weather Barriers M	675	-			-	0.00%	675.00	-
53				-			-		-	-
54		Metal Wall Panels L	11,144	-			-	0.00%	11,144.00	-
55	74213.23	Metal Wall Panels M	10,485	-			-	0.00%	10,485.00	-
56				-			-		-	-
57		Metal Panel Install	9,993	-			-	0.00%	9,993.00	-
58				-			-		-	-
59	75400			-			-	0.00%	3,878.00	-
60	79200	Membrane Roof L	3,878	-			-	0.00%	2,883.00	-
61		Membrane Roof M	2,883	-			-	0.00%	-	-
62				-			-		3,133.00	-
63		Joint Sealants L	3,133	-			-	0.00%	922.00	-
64	81100	Joint Sealants M	922	-			-	0.00%	-	-
65				-			-		4,096.00	-
66		Door & HW Labor	4,096	-			-	0.00%	3,968.00	-
67		Door Frame Labor	3,968	-			-	0.00%	17,780.00	-
68	81416	Door Frame Material	17,780	-			-	0.00%	-	-
69				-			-		7,223.00	-
70		Wood Door Material	7,223	-			-	0.00%	-	-
71				-			-		750.00	-
72	83223	Access Doors	750	-			-	0.00%	-	-
73				-			-		2,925.00	-
74		Sliding Glazed I	2,925	-			-	0.00%	21,365.00	-
75		Sliding Glazed M	21,365	-			-	0.00%	-	-
76	83313			-			-		800.00	-
77		Coiling Door L	800	-			-	0.00%	5,300.00	-
78		Coiling Door M	5,300	-			-	0.00%	-	-
79		Coiling Door SD	500	-	500.00		500.00	100.00%	-	25.00
80	84313			-			-		-	-
81		Alum Storefront OH	17,719	-	3,544.00		3,544.00	20.00%	14,175.00	177.20
82		Alum Storefront PM	10,632	-	2,127.00		2,127.00	20.01%	8,505.00	106.35
83		Distribution	2,681	-			-	0.00%	2,681.00	-
84		Engineering	13,924	-	13,924.00		13,924.00	100.00%	-	696.20
85		Equipment	10,771	-			-	0.00%	10,771.00	-
86		Fabrication	21,518	-			-	0.00%	21,518.00	-
87		Layout	5,200	-			-	0.00%	5,200.00	-
88		Mobilization	3,544	-			-	0.00%	3,544.00	-
89		Storefront Glass I	894	-			-	0.00%	894.00	-
		Storefront Install	4,631	-			-	0.00%	4,631.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
90		Storefront Material	6,042	-			-	0.00%	6,042.00	-
91	84413			-			-		-	-
92		Curtainwall Glass I	7,962	-			-	0.00%	7,962.00	-
93		Curtainwall Install	44,520	-			-	0.00%	44,520.00	-
94		Curtainwall Material	89,798	-			-	0.00%	89,798.00	-
95	87100			-			-		-	-
96		Door HW Material	61,997	-			-	0.00%	61,997.00	-
97	88000			-			-		-	-
98		Glazing Install	1,218	-			-	0.00%	1,218.00	-
99		Glazing Material	3,237	-			-	0.00%	3,237.00	-
100	92116			-			-		-	-
101		Gyp Bd Assemb GC's	37,435	-			-	0.00%	37,435.00	-
102		Gyp Ceiling L	3,051	-			-	0.00%	3,051.00	-
103		Gyp Ceiling M	6,520	-			-	0.00%	6,520.00	-
104		Gyp Int. Wall L	47,461	-			-	0.00%	47,461.00	-
105		Gyp Int. Wall M	59,203	-			-	0.00%	59,203.00	-
106	93000			-			-		-	-
107		Tile Labor	6,383	-			-	0.00%	6,383.00	-
108		Tile Material	3,721	-			-	0.00%	3,721.00	-
109	95100			-			-		-	-
110		ACT Labor	6,017	-			-	0.00%	6,017.00	-
111		ACT Material	6,205	-			-	0.00%	6,205.00	-
112		Gyp Bulkhead L	14,821	-			-	0.00%	14,821.00	-
113		Gyp Bulkhead M	11,707	-			-	0.00%	11,707.00	-
114	96500			-			-		-	-
115		Base Labor	1,628	-			-	0.00%	1,628.00	-
116		Base Mateiral	3,899	-			-	0.00%	3,899.00	-
117		LVT Labor	8,716	-			-	0.00%	8,716.00	-
118		LVT Material	25,848	-			-	0.00%	25,848.00	-
119	96813			-			-		-	-
120		Carpet Labor	943	-			-	0.00%	943.00	-
121		Carpet Material	5,420	-			-	0.00%	5,420.00	-
122	98430			-			-		-	-
123		Baffles L	8,012	-			-	0.00%	8,012.00	-
124		Baffles M	16,560	-			-	0.00%	16,560.00	-
125	99000			-			-		-	-
126		Paint Labor	18,880	-			-	0.00%	18,880.00	-
127		Paint Material	10,084	-			-	0.00%	10,084.00	-
128	033500			-			-		-	-
129		Concrete sealer	1,200	-			-	0.00%	1,200.00	-
130		Concrete Topping L	13,000	-			-	0.00%	13,000.00	-
131		Concrete Topping M	29,900	-			-	0.00%	29,900.00	-
132	100000			-			-		-	-
133		Specialties Labor	14,184	-			-	0.00%	14,184.00	-
134	101400			-			-		-	-
135		6" Vinyl Labor	300	-			-	0.00%	300.00	-
136		6" Vinyl Material	400	-			-	0.00%	400.00	-
137		8" Vinyl Labor	150	-			-	0.00%	150.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED From Previous Application (D+E)	This Period	MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
138		8" Vinyl Material	100	-			-	0.00%	100.00	-
139		Channel Letter L	4,000	-			-	0.00%	4,000.00	-
140		Channel Letter M	11,800	-			-	0.00%	11,800.00	-
141		Plaque Labor	300	-			-	0.00%	300.00	-
142		Plaque Materials	1,428	-			-	0.00%	1,428.00	-
143		Restroom Sign L	450	-			-	0.00%	450.00	-
144		Restroom Sign M	648	-			-	0.00%	648.00	-
145		Room ID Sign L	1,800	-			-	0.00%	1,800.00	-
146		Room ID Sign M	1,368	-			-	0.00%	1,368.00	-
147	102113			-			-		-	-
148		Toilet Compartment	20,350	-			-	0.00%	20,350.00	-
149	102226			-			-		-	-
150		Operable Part SD	2,800	-	2,800.00		2,800.00	100.00%	-	140.00
151		Operable Partition L	4,700	-			-	0.00%	4,700.00	-
152		Operable Partition M	33,000	-			-	0.00%	33,000.00	-
153	102600			-			-		-	-
154		Wall and CG M	1,275	-			-	0.00%	1,275.00	-
155	104400			-			-		-	-
156		Fire Extinguishers M	985	-			-	0.00%	985.00	-
157	107316.33			-			-		-	-
158		Film Material	10,988	-			-	0.00%	10,988.00	-
159		Glazed Canopie I	5,687	-			-	0.00%	5,687.00	-
160		Glazed Canopies M	24,637	-			-	0.00%	24,637.00	-
161		Panels Material	34,504	-			-	0.00%	34,504.00	-
162	111810			-			-		-	-
163		Keybox M	975	-			-	0.00%	975.00	-
164	122413			-			-		-	-
165		Roller Shades L	3,586	-			-	0.00%	3,586.00	-
166		Roller Shades M	21,966	-			-	0.00%	21,966.00	-
167	129300			-			-		-	-
168		Bike Racks	2,500	-			-	0.00%	2,500.00	-
169	210000			-			-		-	-
170		Fire Sprinkler L	19,409	-			-	0.00%	19,409.00	-
171		Fire Sprinkler M	16,591	-			-	0.00%	16,591.00	-
172	220000			-			-		-	-
173		Demo Labor	15,034	-	13,418.00		13,418.00	89.25%	1,616.00	670.90
174		Plumbing Labor	74,000	-	8,400.00		8,400.00	11.35%	65,600.00	420.00
175		Plumbing Material	49,800	-			-	0.00%	49,800.00	-
176		Submittals	39,419	3,411.00	15,441.00		18,852.00	47.82%	20,567.00	942.60
177	230000			-			-		-	-
178		Controls Labor	18,970	-			-	0.00%	18,970.00	-
179		Controls Material	10,510	-			-	0.00%	10,510.00	-
180		Duct Accessories L	5,766	-	912.00		912.00	15.82%	4,854.00	45.60
181		Duct Accessories M	16,297	-	3,488.00		3,488.00	21.40%	12,809.00	174.40
182		Ductwork Labor	9,532	-	2,001.00		2,001.00	20.99%	7,531.00	100.05
183		Ductwork Material	22,063	-	5,197.00		5,197.00	23.56%	16,866.00	259.85
184		Equipment L	7,198	-			-	0.00%	7,198.00	-
185		Equipment M	137,598	-			-	0.00%	137,598.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
186		Fan,Grill,Louver L	1,948	-			-	0.00%	1,948.00	-
187		Fan,Grill,Louver M	12,584	-			-	0.00%	12,584.00	-
188		Insulation Labor	15,450	-			-	0.00%	15,450.00	-
189		Insulation Material	7,850	-			-	0.00%	7,850.00	-
190		Rental Equipment	9,022	-			-	0.00%	9,022.00	-
191		Shop Drawings	11,659	4,163.00	3,981.00		8,144.00	69.85%	3,515.00	407.20
192		TAB Labor	3,400	-			-	0.00%	3,400.00	-
193		TAB Material	900	-			-	0.00%	900.00	-
194	260050			-			-		-	-
195		Common Work L	3,520	-			-	0.00%	3,520.00	-
196		Hangers and Supp L	1,760	-			-	0.00%	1,760.00	-
197		Hangers and Supp M	385	-			-	0.00%	385.00	-
198	260090			-			-		-	-
199		Electrical Demo L	4,290	-			-	0.00%	4,290.00	-
200	260519			-			-		-	-
201		Power L	19,800	-			-	0.00%	19,800.00	-
202		Power M	9,917	-			-	0.00%	9,917.00	-
203	260526			-			-		-	-
204		Grounding L	660	-			-	0.00%	660.00	-
205		Grounding M	545	-			-	0.00%	545.00	-
206	260553			-			-		-	-
207		ID Electrical Sys L	440	-			-	0.00%	440.00	-
208		ID Electrical Sys M	180	-			-	0.00%	180.00	-
209	260533.13			-			-		-	-
210		Raceway L	41,800	-			-	0.00%	41,800.00	-
211		Raceway M	8,650	-			-	0.00%	8,650.00	-
212	260533.16			-			-		-	-
213		Boxes L	1,320	-			-	0.00%	1,320.00	-
214		Boxes M	560	-			-	0.00%	560.00	-
215	260923			-			-		-	-
216		Lighting Control L	5,830	-			-	0.00%	5,830.00	-
217		Lighting Control M	9,405	-			-	0.00%	9,405.00	-
218	262416			-			-		-	-
219		Panelboard L	2,860	-			-	0.00%	2,860.00	-
220		Panelboard M	22,300	-			-	0.00%	22,300.00	-
221	262726			-			-		-	-
222		Wiring Devices L	6,600	-			-	0.00%	6,600.00	-
223		Wiring Devices M	1,950	-			-	0.00%	1,950.00	-
224	262816.16			-			-		-	-
225		Enclosed Switches L	550	-			-	0.00%	550.00	-
226		Enclosed Switches M	1,525	-			-	0.00%	1,525.00	-
227	263600			-			-		-	-
228		Transfer Switch L	440	-			-	0.00%	440.00	-
229		Transfer Switch M	3,225	-			-	0.00%	3,225.00	-
230	264300			-			-		-	-
231		Surge Device L	110	-			-	0.00%	110.00	-
232		Surge Device M	1,950	-			-	0.00%	1,950.00	-
233	265100			-			-		-	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
				From Previous Application (D+E)	This Period					
234	265600	Int. Lighting L	13,640	-			-	0.00%	13,640.00	-
235		Int. Lighting M	49,803	-			-	0.00%	49,803.00	-
236				-			-		-	-
237		Ext. Lighting L	1,760	-			-	0.00%	1,760.00	-
238		Ext. Lighting M	9,896	-			-	0.00%	9,896.00	-
239	271000			-			-		-	-
240		Struc Cable M	26,000	-			-	0.00%	26,000.00	-
241	274100			-			-		-	-
242		AV material	63,000	-			-	0.00%	63,000.00	-
243	281300			-			-		-	-
244		Security Material	61,016	-			-	0.00%	61,016.00	-
245	284600			-			-		-	-
246		Fire Alarm Material	11,285	-			-	0.00%	11,285.00	-
247	310000			-			-		-	-
248		Aggregate - Material	14,500	-	4,500.00		4,500.00	31.03%	10,000.00	225.00
249		Amended soils - Labo	3,000	-			-	0.00%	3,000.00	-
250		Amended Soils - Mate	6,000	-			-	0.00%	6,000.00	-
251		Demo - Labor	18,500	10,500.00			10,500.00	56.76%	8,000.00	525.00
252		Mobilization	2,000	-			-	0.00%	2,000.00	-
253		Rough grade - Labor	3,500	-			-	0.00%	3,500.00	-
254		Site grading - Labor	21,000	-			-	0.00%	21,000.00	-
255		Strip site and pile	2,000	-			-	0.00%	2,000.00	-
256	321723			-			-		-	-
257		Pavement Markings	12,019	-			-	0.00%	12,019.00	-
258	329300			-			-		-	-
259		Landscape Labor	22,766	-			-	0.00%	22,766.00	-
260		Landscape Material	23,614	-			-	0.00%	23,614.00	-
261		Landscape Pavers	13,125	-			-	0.00%	13,125.00	-
262		Landscape Temp Water	2,500	-			-	0.00%	2,500.00	-
263		Lime Stone Blocks	8,865	-			-	0.00%	8,865.00	-
264		MOBILE PLANTERS	42,790	-			-	0.00%	42,790.00	-
265		Paver Sub-Base Matei	15,840	-			-	0.00%	15,840.00	-
266	330000			-			-		-	-
267		Utilities - Labor	25,000	10,000.00	7,500.00		17,500.00	70.00%	7,500.00	875.00
268		Utilities - Material	42,500	22,500.00	10,000.00		32,500.00	76.47%	10,000.00	1,625.00
269				-			-		-	-
270				-			-		-	-
521				-			-		-	-
		TOTAL Scheduled Values	\$ 2,843,299.00	\$ 102,087.00	\$ 157,768.00	\$ 64,750.00	\$ 324,605.00	11.42%	\$ 2,518,694.00	\$ 16,230.25

Architecture Engineering Planning Interiors

Contractor Core Construction
Application Date 11/25/25 Project Bondurant Parks & Recreation

[illegible]

Page 118 of 185

REQUEST FOR PAYMENT

From: US Erectors, Inc.
5760 Metro East Drive
Pleasant Hill, IA 50327

To: Core Structural Services, LLC
3093 NW Prairie Ln
Des Moines, IA 50313

Invoice: 46172112
Draw: 1
Invoice date: 11/24/2025
Period ending date: 11/30/2025

Contract For:

Request for payment:

Original contract amount	\$140,000.00	
Approved changes	\$0.00	
Revised contract amount		\$140,000.00
Contract completed to date		\$64,750.00
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$1,937.97	
Total completed less retainage		\$62,812.03
Less previous requests	\$0.00	
Current request for payment		\$62,812.03
Current billing		\$64,750.00
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$1,937.97	
Current amount due		\$62,812.03
Remaining contract to bill	\$77,187.97	

Project: 2500-061
Bondurant Parks & Rec Center

Contract date:

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date , as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Core Structural Services , LLC relating to the above referenced project . I also certify that the contractor has paid all amounts previously billed and paid by the owner .

CONTRACTOR: US Erectors, Inc.

By: [Signature]

Date: 11/21/25

State Of Iowa

County Of Polk

Subscribed and sworn to before me this

21 day of November 2025

Notary Public

My commission expires 5-11-27



REQUEST FOR PAYMENT DETAIL

Project: 2500-061 / Bondurant Parks & Rec Center Invoice: 46172112 Draw: 1 Period Ending Date: 11/30/2025 Detail Page 2 of 2 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
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01	Structural	31,000.00						31,000.00	
02	Misc. Steel	14,000.00						14,000.00	
03	Steel (FAB)	95,000.00			64,750.00	64,750.00	68.16	30,250.00	1,937.97

Totals	140,000.00			64,750.00	64,750.00	46.25	75,250.00	1,937.97
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EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

11/24/2025

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukee, IA 50263	PHONE (A/C, No, Ext): 800-247-7756	COMPANY American Select Insurance Compay PO Box 5001 Westfield Center, OH 44251	
FAX (A/C, No):	E-MAIL ADDRESS: selectcertificate@holmesmurphy.com		
CODE:	SUB CODE:		
AGENCY CUSTOMER ID #:			
INSURED Steel Structures Limited 4921 Douglas Ave Ste 6 Des Moines IA 50310	LOAN NUMBER	POLICY NUMBER 436397W	
	EFFECTIVE DATE 09/01/2025	EXPIRATION DATE 09/01/2026	☐ CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:			

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

Business Personal Property, Special (Including Theft), Replacement Cost
Business Income with Extra Expense and Rental Value, Special (Including Theft)

5,000
ALS

1,000

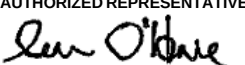
REMARKS (Including Special Conditions)

Stored Materials - \$64,750. - Mid-States Steel Corporation, 2515 Industrial Park Rd, Boone, IA 50036

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS City of Bondurant 200 2nd Street NE Bondurant, IA 50035	ADDITIONAL INSURED	LENDER'S LOSS PAYABLE	LOSS PAYEE
	MORTGAGEE		
	LOAN #		
AUTHORIZED REPRESENTATIVE 			



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

11/24/2025

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukee, IA 50263	PHONE (A/C, No, Ext): 800-247-7756	COMPANY American Select Insurance Compay PO Box 5001 Westfield Center, OH 44251	
FAX (A/C, No):	E-MAIL ADDRESS: selectcertificate@holmesmurphy.com		
CODE:	SUB CODE:		
AGENCY CUSTOMER ID #:			
INSURED Steel Structures Limited 4921 Douglas Ave Ste 6 Des Moines IA 50310	LOAN NUMBER	POLICY NUMBER 436397W	
	EFFECTIVE DATE 09/01/2025	EXPIRATION DATE 09/01/2026	☐ CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:			

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

Business Personal Property, Special (Including Theft), Replacement Cost
Business Income with Extra Expense and Rental Value, Special (Including Theft)

5,000
ALS

1,000

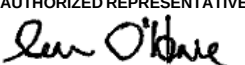
REMARKS (Including Special Conditions)

Stored Materials - \$64,750. - Mid-States Steel Corporation, 2515 Industrial Park Rd, Boone, IA 50036

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS Core Construction 3093 NW Prairie Ln Des Moines, IA 50313	☒	ADDITIONAL INSURED	☐	LENDER'S LOSS PAYABLE	☐	LOSS PAYEE
	☐	MORTGAGEE	☐			
	LOAN #					
AUTHORIZED REPRESENTATIVE 						







**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.I.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Pay Request No. 3 to Core Construction for The Station Project in the amount of \$246,858.21

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay app #3 to Core Construction in the amount of \$246,858.21 related to the Station Project.

Work continues to progress on the renovation project. Most of the new interior framing is completed and the electrical and plumbing rough-in work is ongoing. The floor in the old apparatus bays has been leveled in preparation for the new flooring that will be installed in the open space of the Station. Work continues to progress on the exterior of the building as the footings for the east side, new entrance vestibule and awning have been poured, and the steel structure will begin to be installed in the next few weeks.

This pay application has been reviewed by city staff for accuracy and is for work completed through December 31st, 2025.

FUNDING SOURCE: LWCF Grant/Bond Funds/LOSST

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-07
2. Pay Request No. 3

CITY OF BONDURANT
RESOLUTION NO. 260105-07

RESOLUTION APPROVING PAY REQUEST NO. 3 TO CORE CONSTRUCTION SERVICES LLC FOR THE BONDURANT PARKS & RECREATION EVENT CENTER FACILITY RENOVATION (THE STATION) PROJECT IN THE AMOUNT OF \$246,858.21

WHEREAS, the City of Bondurant entered into a contract with Core Construction Services, LLC for *The Station – Parks & Recreation Event Center Facility Renovation Project*; and

WHEREAS, the Contractor has submitted Pay Request No. 3, dated December 25, 2025, for work completed through December 31st, 2025; and

WHEREAS, the Architect has reviewed the application and certified the amount of \$246,858.21 is due and payable in accordance with the Contract Documents; and

WHEREAS, City staff recommends approval of Pay Request No. 3 as submitted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that Pay Request No. 3 to Core Construction Services, LLC, in the amount of Two-Hundred Forty-Six Thousand Eight Hundred Fifty-Eight Dollars and Twenty-One Cents (\$246,858.21) is hereby approved for payment.

Passed This 5th day of January 2026,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Lyman				
Driscoll				
McKenzie				
Sillanpaa				

APPLICATION AND CERTIFICATE FOR PAYMENT (G702)

TO: City of Bondurant 200 2nd Street NE Bondurant, IA 50035 ATTN:	PROJECT: Bondurant Parks & Recreation Event Center Facility Renovation 101 Grant Street North Bondurant, IA 50035 CM:	Application No: 03 App. Date: 12/25/25 Period To: 12/31/25 Project #: Contract Date: 8/25/25	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☒ OTHER
FROM: Core Construction Services, LLC 3093 NW Prairie Lane Des Moines, IA 50313	VIA ARCHITECT: Email		

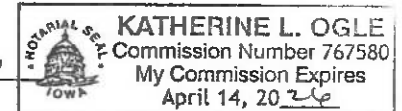
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below in connection with the Contract Continuation Sheet, Document G703, is attached.

1. ORIGINAL CONTACT SUM	\$ 2,843,299.00
2. Net change by Change Orders	\$ -
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 2,843,299.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 579,098.00
5. RETAINAGE:	
a. 3% % of Completed Work (Column D + E on G703)	\$ 15,294.81
b. 3% % of Stored Material (Column F on G703)	\$ 2,078.13
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 17,372.94
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 561,725.06
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 314,866.85
8. CURRENT PAYMENT DUE	\$ 246,858.21
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$ 2,281,573.94

CONTRACTOR: Core Structural Services, LLC

By: [Signature] Date: 12/23/25
State of: Iowa County of: Polk
Subscribed and sworn to before me this 23 day of Dec, 2025
Notary Public: [Signature]
My Commission expires: 4/14/26



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the date comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$246,858.21**

(Attach explanation if amount certified differs from the amount applied for.)

By: [Signature] Date: 12-30-2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Change Order Summary		
Change Orders approved in previous months by Owner		
TOTAL		\$ -
Approved this Month		
Number	Date Approved	
		\$ -
		\$ -
TOTALS		\$ -
Net change by Change Orders		\$ -

CONTINUATION SHEET (G703)

G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest penny.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: **03**
APPLICATION DATE: **12/25/25**
PERIOD TO: **12/31/25**

ARCHITECT'S PROJECT NO:

A		B	C	D	E	F	G	%	H	I	
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE	
				From Previous Application (D+E)	This Period						
1	10000			-			-		-	-	
2				-			-		-	-	
3				-			-		-	-	
4		Bond	22,109	22,109.00			22,109.00	100.00%	-	1,105.45	
5	24100	General Conditions	258,336	55,129.00	27,224.00		82,353.00	31.88%	175,983.00	4,117.65	
6				-			-		-	-	
7		Building Demo E	3,700	3,700.00			3,700.00	100.00%	-	185.00	
8		Building Demo L	31,300	26,300.00			26,300.00	84.03%	5,000.00	1,315.00	
9	33000			-			-		-	-	
10		Bldg. Concrete GC's	22,370	-	3,913.00		3,913.00	17.49%	18,457.00	195.65	
11		CIP Curb L	2,535	-	2,535.00		2,535.00	100.00%	-	126.75	
12		CIP Curb M	1,229	-	1,229.00		1,229.00	100.00%	-	61.45	
13		Drilled Piers L	2,431	-			-	0.00%	2,431.00	-	
14		Drilled Piers M	1,815	-			-	0.00%	1,815.00	-	
15		Formed Pier L	2,392	-	2,392.00		2,392.00	100.00%	-	119.60	
16		Formed Pier M	1,297	-	1,297.00		1,297.00	100.00%	-	64.85	
17		Iso. Ftg. L	2,531	-	2,531.00		2,531.00	100.00%	-	126.55	
18		Iso. Ftg. M	2,776	-	2,776.00		2,776.00	100.00%	-	138.80	
19		Paving L	24,034	-			-	0.00%	24,034.00	-	
20		Paving M	19,168	-			-	0.00%	19,168.00	-	
21		Rebar Labor	3,000	-	2,000.00		2,000.00	66.67%	1,000.00	100.00	
22		Rebar Material	4,310	4,310.00			4,310.00	100.00%	-	215.50	
23		Site Formed Curb L	6,039	-			-	0.00%	6,039.00	-	
24		Site Formed Curb M	5,240	-			-	0.00%	5,240.00	-	
25		Site Ftg. L	2,509	-			-	0.00%	2,509.00	-	
26		Site Ftg. M	3,790	-			-	0.00%	3,790.00	-	
27		Site Wall L	2,468	-			-	0.00%	2,468.00	-	
28		Site Wall M	1,231	-			-	0.00%	1,231.00	-	
29		SOG L	3,229	-			-	0.00%	3,229.00	-	
30		SOG M	7,387	-			-	0.00%	7,387.00	-	
31		Stoops L	2,498	-			-	0.00%	2,498.00	-	
32		Stoops M	2,671	-			-	0.00%	2,671.00	-	
33		Trench Ftg. L	5,566	-	5,566.00		5,566.00	100.00%	-	278.30	
34		Trench Ftg. M	8,912	-	8,912.00		8,912.00	100.00%	-	445.60	
35		Walks L	18,431	-			-	0.00%	18,431.00	-	
36		Walks M	25,570	-			-	0.00%	25,570.00	-	
37		42000			-			-		-	-
38		51200	Masonry Labor	9,880	-			-	0.00%	9,880.00	-
39			Masonry Material	4,545	-			-	0.00%	4,545.00	-
40					-			-		-	-
41			Misc Steel Labor	14,000	-	2,800.00		2,800.00	20.00%	11,200.00	140.00

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
42		Steel Labor	31,000	-	6,200.00		6,200.00	20.00%	24,800.00	310.00
43		Steel Material	95,000	-	30,250.00	64,750.00	95,000.00	100.00%	-	4,750.00
44	61000			-			-		-	-
45		Rough Carpentry L	9,826	-	-		-	0.00%	9,826.00	-
46		Rough Carpentry M	6,528	-	3,000.00		3,000.00	45.96%	3,528.00	150.00
47	64100			-			-		-	-
48		Milwork Labor	13,402	-			-	0.00%	13,402.00	-
49		Milwork Material	19,380	-			-	0.00%	19,380.00	-
50	72500			-			-		-	-
51		Weather Barriers L	1,770	-			-	0.00%	1,770.00	-
52		Weather Barriers M	675	-			-	0.00%	675.00	-
53	74213			-			-		-	-
54		Metal Wall Panels L	11,144	-			-	0.00%	11,144.00	-
55		Metal Wall Panels M	10,485	-			-	0.00%	10,485.00	-
56	74213.23			-			-		-	-
57		Metal Panel Install	9,993	-			-	0.00%	9,993.00	-
58	75400			-			-		-	-
59		Membrane Roof L	3,878	-			-	0.00%	3,878.00	-
60		Membrane Roof M	2,883	-			-	0.00%	2,883.00	-
61	79200			-			-		-	-
62		Joint Sealants L	3,133	-			-	0.00%	3,133.00	-
63		Joint Sealants M	922	-			-	0.00%	922.00	-
64	81100			-			-		-	-
65		Door & HW Labor	4,096	-			-	0.00%	4,096.00	-
66		Door Frame Labor	3,968	-			-	0.00%	3,968.00	-
67		Door Frame Material	17,780	-	5,181.00	-	5,181.00	29.14%	12,599.00	259.05
68	81416			-			-		-	-
69		Wood Door Material	7,223	-			-	0.00%	7,223.00	-
70	83100			-			-		-	-
71		Access Doors	750	-			-	0.00%	750.00	-
72	83223			-			-		-	-
73		Sliding Glazed I	2,925	-			-	0.00%	2,925.00	-
74		Sliding Glazed M	21,365	-			-	0.00%	21,365.00	-
75	83313			-			-		-	-
76		Coiling Door L	800	-			-	0.00%	800.00	-
77		Coiling Door M	5,300	-			-	0.00%	5,300.00	-
78		Coiling Door SD	500	500.00			500.00	100.00%	-	25.00
79	84313			-			-		-	-
80		Alum Storefront OH	17,719	3,544.00	1,418.00		4,962.00	28.00%	12,757.00	248.10
81		Alum Storefront PM	10,632	2,127.00	950.00		3,077.00	28.94%	7,555.00	153.85
82		Distributon	2,681	-			-	0.00%	2,681.00	-
83		Engineering	13,924	13,924.00			13,924.00	100.00%	-	696.20
84		Equipment	10,771	-			-	0.00%	10,771.00	-
85		Fabrication	21,518	-			-	0.00%	21,518.00	-
86		Layout	5,200	-			-	0.00%	5,200.00	-
87		Moblization	3,544	-			-	0.00%	3,544.00	-
88		Storefront Glass I	894	-			-	0.00%	894.00	-
89		Storefront Install	4,631	-			-	0.00%	4,631.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C-G)	RETAINAGE
90		Storefront Material	6,042	-			-	0.00%	6,042.00	-
91	84413			-			-		-	-
92		Curtainwall Glass I	7,962	-			-	0.00%	7,962.00	-
93		Curtainwall Install	44,520	-			-	0.00%	44,520.00	-
94		Curtainwall Material	89,798	-			-	0.00%	89,798.00	-
95	87100			-			-		-	-
96		Door HW Material	61,997	-	-	4,521.00	4,521.00	7.29%	57,476.00	226.05
97	88000			-			-		-	-
98		Glazing Install	1,218	-			-	0.00%	1,218.00	-
99		Glazing Material	3,237	-			-	0.00%	3,237.00	-
100	92116			-			-		-	-
101		Gyp Bd Assemb GC's	37,435	-	7,288.00		7,288.00	19.47%	30,147.00	364.40
102		Gyp Ceiling L	3,051	-			-	0.00%	3,051.00	-
103		Gyp Ceiling M	6,520	-			-	0.00%	6,520.00	-
104		Gyp Int. Wall L	47,461	-	17,953.00		17,953.00	37.83%	29,508.00	897.65
105		Gyp Int. Wall M	59,203	-	18,266.00		18,266.00	30.85%	40,937.00	913.30
106	93000			-			-		-	-
107		Tile Labor	6,383	-			-	0.00%	6,383.00	-
108		Tile Material	3,721	-			-	0.00%	3,721.00	-
109	95100			-			-		-	-
110		ACT Labor	6,017	-			-	0.00%	6,017.00	-
111		ACT Material	6,205	-			-	0.00%	6,205.00	-
112		Gyp Bulkhead L	14,821	-			-	0.00%	14,821.00	-
113		Gyp Bulkhead M	11,707	-			-	0.00%	11,707.00	-
114	96500			-			-		-	-
115		Base Labor	1,628	-			-	0.00%	1,628.00	-
116		Base Mateiral	3,899	-			-	0.00%	3,899.00	-
117		LVT Labor	8,716	-			-	0.00%	8,716.00	-
118		LVT Material	25,848	-			-	0.00%	25,848.00	-
119	96813			-			-		-	-
120		Carpet Labor	943	-			-	0.00%	943.00	-
121		Carpet Material	5,420	-			-	0.00%	5,420.00	-
122	98430			-			-		-	-
123		Baffles L	8,012	-			-	0.00%	8,012.00	-
124		Baffles M	16,560	-			-	0.00%	16,560.00	-
125	99000			-			-		-	-
126		Paint Labor	18,880	-			-	0.00%	18,880.00	-
127		Paint Material	10,084	-			-	0.00%	10,084.00	-
128	033500			-			-		-	-
129		Concrete sealer	1,200	-			-	0.00%	1,200.00	-
130		Concrete Topping L	13,000	-	13,000.00		13,000.00	100.00%	-	650.00
131		Concrete Topping M	29,900	-	29,900.00		29,900.00	100.00%	-	1,495.00
132	100000			-			-		-	-
133		Specialties Labor	14,184	-			-	0.00%	14,184.00	-
134	101400			-			-		-	-
135		6" Vinyl Labor	300	-			-	0.00%	300.00	-
136		6" Vinyl Material	400	-			-	0.00%	400.00	-
137		8" Vinyl Labor	150	-			-	0.00%	150.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C-G)	RETAINAGE
138		8" Vinyl Material	100	-			-	0.00%	100.00	-
139		Channel Letter L	4,000	-			-	0.00%	4,000.00	-
140		Channel Letter M	11,800	-			-	0.00%	11,800.00	-
141		Plaque Labor	300	-			-	0.00%	300.00	-
142		Plaque Materials	1,428	-			-	0.00%	1,428.00	-
143		Restroom Sign L	450	-			-	0.00%	450.00	-
144		Restroom Sign M	648	-			-	0.00%	648.00	-
145		Room ID Sign L	1,800	-			-	0.00%	1,800.00	-
146		Room ID Sign M	1,368	-			-	0.00%	1,368.00	-
147	102113			-			-		-	-
148		Toilet Compartment	20,350	-			-	0.00%	20,350.00	-
149	102226			-			-		-	-
150		Operable Part SD	2,800	2,800.00			2,800.00	100.00%	-	140.00
151		Operable Partition L	4,700	-			-	0.00%	4,700.00	-
152		Operable Partition M	33,000	-			-	0.00%	33,000.00	-
153	102600			-			-		-	-
154		Wall and CG M	1,275	-			-	0.00%	1,275.00	-
155	104400			-			-		-	-
156		Fire Extinguishers M	985	-			-	0.00%	985.00	-
157	107316.33			-			-		-	-
158		Film Material	10,988	-			-	0.00%	10,988.00	-
159		Glazed Canopie I	5,687	-			-	0.00%	5,687.00	-
160		Glazed Canopies M	24,637	-			-	0.00%	24,637.00	-
161		Panels Material	34,504	-			-	0.00%	34,504.00	-
162	111810			-			-		-	-
163		Keybox M	975	-			-	0.00%	975.00	-
164	122413			-			-		-	-
165		Roller Shades L	3,586	-			-	0.00%	3,586.00	-
166		Roller Shades M	21,966	-			-	0.00%	21,966.00	-
167	129300			-			-		-	-
168		Bike Racks	2,500	-			-	0.00%	2,500.00	-
169	210000			-			-		-	-
170		Fire Sprinkler L	19,409	-			-	0.00%	19,409.00	-
171		Fire Sprinkler M	16,591	-			-	0.00%	16,591.00	-
172	220000			-			-		-	-
173		Demo Labor	15,034	13,418.00			13,418.00	89.25%	1,616.00	670.90
174		Plumbing Labor	74,000	8,400.00	12,000.00		20,400.00	27.57%	53,600.00	1,020.00
175		Plumbing Material	49,800	-	13,500.00		13,500.00	27.11%	36,300.00	675.00
176		Submittals	39,419	18,852.00	12,487.00		31,339.00	79.50%	8,080.00	1,566.95
177	230000			-			-		-	-
178		Controls Labor	18,970	-			-	0.00%	18,970.00	-
179		Controls Material	10,510	-			-	0.00%	10,510.00	-
180		Duct Accessories L	5,766	912.00	1,058.00		1,970.00	34.17%	3,796.00	98.50
181		Duct Accessories M	16,297	3,488.00	3,487.00		6,975.00	42.80%	9,322.00	348.75
182		Ductwork Labor	9,532	2,001.00	2,157.00		4,158.00	43.62%	5,374.00	207.90
183		Ductwork Material	22,063	5,197.00	5,187.00		10,384.00	47.07%	11,679.00	519.20
184		Equipment L	7,198	-			-	0.00%	7,198.00	-
185		Equipment M	137,598	-			-	0.00%	137,598.00	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
186		Fan,Grill,Louver L	1,948	-			-	0.00%	1,948.00	-
187		Fan,Grill,Louver M	12,584	-			-	0.00%	12,584.00	-
188		Insulation Labor	15,450	-			-	0.00%	15,450.00	-
189		Insulation Material	7,850	-			-	0.00%	7,850.00	-
190		Rental Equipment	9,022	-			-	0.00%	9,022.00	-
191		Shop Drawings	11,659	8,144.00	3,515.00		11,659.00	100.00%	-	582.95
192		TAB Labor	3,400	-			-	0.00%	3,400.00	-
193		TAB Material	900	-			-	0.00%	900.00	-
194	260050			-			-		-	-
195		Common Work L	3,520	-			-	0.00%	3,520.00	-
196		Hangers and Supp L	1,760	-			-	0.00%	1,760.00	-
197		Hangers and Supp M	385	-			-	0.00%	385.00	-
198	260090			-			-		-	-
199		Electrical Demo L	4,290	-			-	0.00%	4,290.00	-
200	260519			-			-		-	-
201		Power L	19,800	-			-	0.00%	19,800.00	-
202		Power M	9,917	-			-	0.00%	9,917.00	-
203	260526			-			-		-	-
204		Grounding L	660	-			-	0.00%	660.00	-
205		Grounding M	545	-			-	0.00%	545.00	-
206	260553			-			-		-	-
207		ID Electrical Sys L	440	-			-	0.00%	440.00	-
208		ID Electrical Sys M	180	-			-	0.00%	180.00	-
209	260533.13			-			-		-	-
210		Raceway L	41,800	-			-	0.00%	41,800.00	-
211		Raceway M	8,650	-			-	0.00%	8,650.00	-
212	260533.16			-			-		-	-
213		Boxes L	1,320	-			-	0.00%	1,320.00	-
214		Boxes M	560	-			-	0.00%	560.00	-
215	260923			-			-		-	-
216		Lighting Control L	5,830	-			-	0.00%	5,830.00	-
217		Lighting Control M	9,405	-			-	0.00%	9,405.00	-
218	262416			-			-		-	-
219		Panelboard L	2,860	-			-	0.00%	2,860.00	-
220		Panelboard M	22,300	-			-	0.00%	22,300.00	-
221	262726			-			-		-	-
222		Wiring Devices L	6,600	-			-	0.00%	6,600.00	-
223		Wiring Devices M	1,950	-			-	0.00%	1,950.00	-
224	262816.16			-			-		-	-
225		Enclosed Switches L	550	-			-	0.00%	550.00	-
226		Enclosed Switches M	1,525	-			-	0.00%	1,525.00	-
227	263600			-			-		-	-
228		Transfer Switch L	440	-			-	0.00%	440.00	-
229		Transfer Switch M	3,225	-			-	0.00%	3,225.00	-
230	264300			-			-		-	-
231		Surge Device L	110	-			-	0.00%	110.00	-
232		Surge Device M	1,950	-			-	0.00%	1,950.00	-
233	265100			-			-		-	-

A		B	C	D	E	F	G	%	H	I
ITEM NO	Division	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G /C)	BALANCE TO FINISH (C-G)	RETAINAGE
234	265600	Int. Lighting L	13,640	-			-	0.00%	13,640.00	-
235		Int. Lighting M	49,803	-			-	0.00%	49,803.00	-
236				-			-		-	-
237		Ext. Lighting L	1,760	-			-	0.00%	1,760.00	-
238		Ext. Lighting M	9,896	-			-	0.00%	9,896.00	-
239	271000			-			-		-	-
240	274100	Struc Cable M	26,000	-			-	0.00%	26,000.00	-
241				-			-		-	-
242	281300	AV material	63,000	-			-	0.00%	63,000.00	-
243				-			-		-	-
244	284600	Security Material	61,016	-			-	0.00%	61,016.00	-
245				-			-		-	-
246	310000	Fire Alarm Material	11,285	-			-	0.00%	11,285.00	-
247				-			-		-	-
248	321723	Aggregate - Material	14,500	4,500.00			4,500.00	31.03%	10,000.00	225.00
249		Amended soils - Labo	3,000	-			-	0.00%	3,000.00	-
250		Amended Soils - Mate	6,000	-			-	0.00%	6,000.00	-
251		Demo - Labor	18,500	10,500.00			10,500.00	56.76%	8,000.00	525.00
252		Mobilization	2,000	-			-	0.00%	2,000.00	-
253		Rough grade - Labor	3,500	-			-	0.00%	3,500.00	-
254		Site grading - Labor	21,000	-			-	0.00%	21,000.00	-
255		Strip site and pile	2,000	-			-	0.00%	2,000.00	-
256				-			-		-	-
257		Pavement Markings	12,019	-			-	0.00%	12,019.00	-
258	329300			-			-		-	-
259		Landscape Labor	22,766	-			-	0.00%	22,766.00	-
260		Landscape Material	23,614	-			-	0.00%	23,614.00	-
261		Landscape Pavers	13,125	-			-	0.00%	13,125.00	-
262		Landscape Temp Water	2,500	-			-	0.00%	2,500.00	-
263	330000	Lime Stone Blocks	8,865	-			-	0.00%	8,865.00	-
264		MOBILE PLANTERS	42,790	-			-	0.00%	42,790.00	-
265		Paver Sub-Base Matei	15,840	-			-	0.00%	15,840.00	-
266				-			-		-	-
267		Utilities - Labor	25,000	17,500.00			17,500.00	70.00%	7,500.00	875.00
268		Utilities - Material	42,500	32,500.00			32,500.00	76.47%	10,000.00	1,625.00
269				-			-		-	-
270				-			-		-	-
521				-			-		-	-
		TOTAL Scheduled Values	\$ 2,843,299.00	\$ 259,855.00	\$ 249,972.00	\$ 69,271.00	\$ 579,098.00	20.37%	\$ 2,264,201.00	\$ 28,954.90

Architecture Engineering Planning Interiors

Contractor Core Construction
Application Date 12/25/25 Project Bondurant Parks & Recreation

Pay-App Line	Description of Material	(1) Materials Stored in Last Application OffSite	*(2) Material Added Since Last Application OffSite	*(2) Material Added Since Last Application OnSite	*(2) Material Added Since Last Application	(3) Materials Used Since Last Application	(4) Materials Stored in this Application	Sub
43	Steel Material	\$ 64,750.00					\$ 64,750.00	USEI
96	Door HW Material	\$ -	\$ 4,521.00				\$ 4,521.00	Doors Inc
							\$ -	
							\$ -	
							\$ -	
							\$ -	
							\$ -	
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							\$ -	
							\$ -	
							\$ -	
		\$ 64,750.00	\$ 4,521.00				\$ 69,271.00	

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APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: PROJECT: Bondurant Parks & Rec
Core Construction Services LLC 101 Grant St N
3093 NW Prairie Ln Bondurant, Iowa 50035
Des Moines, Iowa 50313
FROM CONTRACTOR: VIA ARCHITECT: FEH Design
Doors, Inc
300 SW 6th Street
Des Moines, Iowa 50309
CONTRACT FOR: Doors, Frames and Finish Hardware

APPLICATION NO 1
PERIOD TO: 12/31/2025
PROJECT NOS: 25120
CONTRACT DATE:

OWNER
ARCHITECT
CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 87,000.00
- 2. Net change by Change Orders \$ 781.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 87,781.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 9,702.00
- 5. RETAINAGE:
 - a. 0 % of Completed Work \$ 0.00
 - b. % of Stored Material \$ Included in above
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 0.00
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0
- 8. CURRENT PAYMENT DUE \$ 9,702.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 78,079.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor/Supplier: Doors, Inc

By: Date: December 17th, 2025

State of: Iowa County of: Polk
Subscribed and sworn to before me this 17th Day of December, 2025
Notary Public: My Commission expires: 1-5-2027



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$781.00	
TOTALS	\$781.00	
NET CHANGES by Change Order	\$781.00	

page 2 of 2

ARCHITECT'S PROJECT NO: \$25,120.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

EXHIBIT F

SCHEDULE OF MAJOR SUPPLIERS OR SUBCONTRACTORS

Project: Bondurant Parks & Recreation Event Center Renovation

CORE Job No.: 25120

Owner: City of Bondurant

Subcontractor: Doors Inc

In order to verify proper payment has been made to your subcontractors or suppliers, we require this exhibit to be completely filled out and returned with your signed Subcontract Agreement. Core Construction Services, LLC will not execute the Subcontract Agreement or PO until this exhibit is returned, nor will your pay application be processed until this exhibit is returned and all other proper paperwork is provided.

Please list all firms, subcontractors or suppliers supplying labor, materials, equipment, effort or resources of any type to you and that are greater than or equal to \$5,000 over the entirety of the project. If your firm intends to use materials from your stock/warehouse, describe those materials and list the total value of those materials under 'Stock/Warehouse'.

Firm	Address	Phone/Fax	Description of Work/Material	Value
NONE				
Stock/Warehouse				\$9,702.00

Secondary Lien Waivers

Each month you are required to submit executed secondary lien waivers for any firms, subcontractors or suppliers that you have listed above who supplied your company labor, materials, equipment, effort or resources of any type in the previous month, accompanied by our 'Monthly Secondary Lien Waivers' form that is executed by the applicable party. For example, if you are submitting a pay application for the month of March you must also provide the 'Monthly Secondary Lien Waivers Form' and secondary lien waivers applicable to your February payment.

The person and firm below attest that this exhibit contains the complete list of all firms, subcontractors, and suppliers supplying labor, materials, equipment, effort or materials greater than or equal to \$5,000 to the Subcontractor noted below.


Signature

Jordan Snider
Printed Name of Signor

DOORS, INC
Name of Subcontractor / SUPPLIER

Date

BONDURANT PARKS & RECREATION EVENT CENTER RENOVATION
Project



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSPRO, a Marsh & McLennan Agency LLC, Company 4000 Pine Lake Road Lincoln NE 68506	CONTACT NAME: Wesley Rohweder PHONE (A/C, No, Ext): 402-483-4500 FAX (A/C, No): E-MAIL ADDRESS: Wesley.Rohweder@MarshMMA.com
INSURED Doors Incorporated 300 SW 6th St Des Moines IA 50309	INSURER(S) AFFORDING COVERAGE INSURER A : SECURA Supreme Insurance Compa INSURER B : Secura Insurance, A Mutual Company INSURER C : INSURER D : INSURER E : INSURER F :
	NAIC # 10239 22543

COVERAGES**CERTIFICATE NUMBER:** 114938484**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Retention: \$0 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	Y	Y	CP3426999	12/31/2024	12/31/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	A3427001	12/31/2024	12/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0	Y	Y	CU3427008	12/31/2024	12/31/2025	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	WC3427002	12/31/2024	12/31/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Store Finish Hardware, Hollow metal Frames & Doors and Wood Doors in Doors Inc Warehouse at 300 SW 6th Street, Des Moines, Iowa 50309 for Bondurant Parks & Recreation. Core Construction Services LLC and City of Bondurant are named as additional Insured.

CERTIFICATE HOLDER**CANCELLATION**

Core Construction Services LLC
3093 NW Prairie Ln
Des Moines IA 50313

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.m.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving Pay Request No. 1 to Graphite Construction Group Inc. for 108 Main Street Parking Lot Project in the amount of \$1,500.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommend the attached resolution to approve pay app #1 in the amount of \$1,500.00 related to the 108 Main Street Parking Lot Project.

Pay application #1 reflects a request from the contractor to offset the cost of the bond for the project as they do not anticipate starting until March 1st, 2026

This pay application has been reviewed by city staff and engineers from Bolton & Menk for accuracy.

FUNDING SOURCE: IDALS Grant/Bond Funds/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Pay Request No. 1

Contractor's Application for Payment

Owner: City of Bondurant, Iowa
Engineer: Bolton & Menk, Inc.
Contractor: Graphite Construction Group Inc.
Project: 108 Main Street NE Parking Lot Expansion
Contract: _____

Owner's Project No.: _____
Engineer's Project No.: 25X.139112.000
Agency's Project No.: _____

Application No.: 01 **Application Date:** 1/5/2026 **EARLY PAYMENT FOR BOND**
Application Period: From _____ to _____

1. Original Contract Price	\$	266,000.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	266,000.00
4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials)	\$	1,546.39
5. Retainage		
a. 3% X \$ 1,546.39 Work Completed	\$	46.39
b. 3% X \$ - Stored Materials	\$	-
c. X \$ 500.00 Liquidated Damages (Lump Sum)	\$	-
d. Total Retainage (Line 5.a + Line 5.b + Line 5.c)	\$	46.39
6. Amount eligible to date (Line 4 - Line 5.d)	\$	1,500.00
7. Less previous payments	\$	-
8. Amount due this application	\$	1,500.00
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	264,453.61

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Graphite Construction Group Inc.
1955 NE 58th Avenue, Suite 100
Des Moines, Iowa 50313

Signature: _____
Name: _____

Date: _____
Title: _____

Recommended by Engineer: Bolton & Menk, Inc.
430. E. Grand Avenue Suite 101
Des Moines, Iowa 50309

Name: Forrest Martinson, P.E.

Title: Municipal Project Engineer

Signature: _____

Date: _____

Approved for Payment: City of Bondurant
200 2nd St NE
Bondurant, Iowa 50035

Name: Doug Elrod

Title: Mayor

Signature: _____

Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Bondurant, Iowa	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	25X.139112.000
Contractor:	Graphite Construction Group Inc.	Agency's Project No.:	
Project:	108 Main Street NE Parking Lot Expansion		
Contract:			

Application No.:	01	Application Period:	From	to		Application Date: 1/5/2026								EARLY PAYMENT FOR BOND	
A	B	C	D	E	F	F1	F2	G1	G2	H1	H2	I	J		
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		This Estimate		% of Value of Item (G2 / F) (%)	Balance to Finish (F - H) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Estimated Quantity of Work this Pay Estimate	Work complete during this Pay Estimate (H1 x E) \$				
Original Contract															
1	TOPSOIL, ON-SITE	689.00	CY	\$ 2.85	\$ 1,963.65	-	\$ -	-	\$ -	-	\$ -		\$ 1,963.65		
2	ENGINEERED SOIL	24.00	CY	\$ 61.25	\$ 1,470.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,470.00		
3	EXCAVATION, CLASS 10	672.00	CY	\$ 11.25	\$ 7,560.00	-	\$ -	-	\$ -	-	\$ -		\$ 7,560.00		
4	SUBBASE, MODIFIED, 6 INCHES	704.00	SY	\$ 9.25	\$ 6,512.00	-	\$ -	-	\$ -	-	\$ -		\$ 6,512.00		
5	SUBBASE, MODIFIED, 4 INCHES	124.00	SY	\$ 14.50	\$ 1,798.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,798.00		
6	STONE CHOKER LAYER, 3/8" WASHED CHIPS	5.00	TON	\$ 112.50	\$ 562.50	-	\$ -	-	\$ -	-	\$ -		\$ 562.50		
7	STONE FILTER AGGREGATE BASE, 1-2" CRUSHED STONE,	27.00	TON	\$ 72.00	\$ 1,944.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,944.00		
8	STORM SEWER, TRENCHED, RCP, 12 INCH	40.00	LF	\$ 59.00	\$ 2,360.00	-	\$ -	-	\$ -	-	\$ -		\$ 2,360.00		
9	STORM SEWER, TRENCHED, RCP, 15 INCH	164.00	LF	\$ 65.00	\$ 10,660.00	-	\$ -	-	\$ -	-	\$ -		\$ 10,660.00		
10	REMOVAL OF STORM SEWER, ≤ 15 INCH	130.00	LF	\$ 11.25	\$ 1,462.50	-	\$ -	-	\$ -	-	\$ -		\$ 1,462.50		
11	PIPE APRON, RCP, 12 INCH	3.00	EA	\$ 1,455.00	\$ 4,365.00	-	\$ -	-	\$ -	-	\$ -		\$ 4,365.00		
12	FOOTING FOR CONCRETE PIPE APRON, RCP, 12 INCH	3.00	EA	\$ 767.00	\$ 2,301.00	-	\$ -	-	\$ -	-	\$ -		\$ 2,301.00		
13	PIPE APRON GUARD, 12 INCH	3.00	EA	\$ 1,223.00	\$ 3,669.00	-	\$ -	-	\$ -	-	\$ -		\$ 3,669.00		
14	SUBDRAIN OUTLETS AND CONNECTIONS, 6 INCH	4.00	EA	\$ 393.50	\$ 1,574.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,574.00		
15	STORM MANHOLE, SW-401, 48 INCH	2.00	EA	\$ 5,944.00	\$ 11,888.00	-	\$ -	-	\$ -	-	\$ -		\$ 11,888.00		
16	INTAKE, SW-512	1.00	EA	\$ 3,637.00	\$ 3,637.00	-	\$ -	-	\$ -	-	\$ -		\$ 3,637.00		
17	REMOVE INTAKE	1.00	EA	\$ 278.00	\$ 278.00	-	\$ -	-	\$ -	-	\$ -		\$ 278.00		
18	PAVEMENT, PCC, 7 INCH, C-MIX	670.00	SY	\$ 78.50	\$ 52,595.00	-	\$ -	-	\$ -	-	\$ -		\$ 52,595.00		
19	SIDEWALK, CLASS 'A', PCC, 5 INCH	124.00	SY	\$ 125.00	\$ 15,500.00	-	\$ -	-	\$ -	-	\$ -		\$ 15,500.00		
20	SIDEWALK, PCC, 6 INCH	25.00	SY	\$ 100.50	\$ 2,512.50	-	\$ -	-	\$ -	-	\$ -		\$ 2,512.50		
21	DETECTABLE WARNING	24.00	SF	\$ 41.00	\$ 984.00	-	\$ -	-	\$ -	-	\$ -		\$ 984.00		
22	PAVEMENT REMOVAL	17.00	SY	\$ 79.50	\$ 1,351.50	-	\$ -	-	\$ -	-	\$ -		\$ 1,351.50		
23	ENGINEERING FABRIC	540.00	SY	\$ 1.55	\$ 837.00	-	\$ -	-	\$ -	-	\$ -		\$ 837.00		
24	UNDERDRAIN, 6 INCH, PERFORATED PVC	366.00	LF	\$ 24.75	\$ 9,058.50	-	\$ -	-	\$ -	-	\$ -		\$ 9,058.50		
25	STORAGE AGGREGATE, NO. 2 STONE	370.00	TON	\$ 49.75	\$ 18,407.50	-	\$ -	-	\$ -	-	\$ -		\$ 18,407.50		
26	FILTER AGGREGATE, NO. 57 STONE	160.00	TON	\$ 63.00	\$ 10,080.00	-	\$ -	-	\$ -	-	\$ -		\$ 10,080.00		
27	PERMEABLE INTERLOCKING PAVERS, PARKING	490.00	SY	\$ 88.00	\$ 43,120.00	-	\$ -	-	\$ -	-	\$ -		\$ 43,120.00		
28	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	4.50	STA	\$ 195.00	\$ 877.50	-	\$ -	-	\$ -	-	\$ -		\$ 877.50		
29	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 436.00	\$ 436.00	-	\$ -	-	\$ -	-	\$ -		\$ 436.00		
30	TRAFFIC SIGNS	2.00	EA	\$ 376.00	\$ 752.00	-	\$ -	-	\$ -	-	\$ -		\$ 752.00		
31	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING,	0.80	AC	\$ 5,177.00	\$ 4,141.60	-	\$ -	-	\$ -	-	\$ -		\$ 4,141.60		
32	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING,	0.10	AC	\$ 4,469.00	\$ 446.90	-	\$ -	-	\$ -	-	\$ -		\$ 446.90		
33	PLANTS WITH WARRANTY, PERENNIAL, #1 CONT.	19.00	EA	\$ 20.25	\$ 384.75	-	\$ -	-	\$ -	-	\$ -		\$ 384.75		
34	PLANTS WITH WARRANTY, GRASSES, #1 CONT.	4.00	EA	\$ 20.50	\$ 82.00	-	\$ -	-	\$ -	-	\$ -		\$ 82.00		
35	PLANTS WITH WARRANTY, GROUND COVER, #1 CONT.	206.00	EA	\$ 29.75	\$ 6,128.50	-	\$ -	-	\$ -	-	\$ -		\$ 6,128.50		
36	PLANTS WITH WARRANTY, OVERSTORY TREE, 2.5 CAL, B&B	7.00	EA	\$ 677.00	\$ 4,739.00	-	\$ -	-	\$ -	-	\$ -		\$ 4,739.00		
37	PLANTS WITH WARRANTY, UNDERSTORY TREE	2.00	EA	\$ 479.00	\$ 958.00	-	\$ -	-	\$ -	-	\$ -		\$ 958.00		
38	WATTLE, STRAW, 9 INCH	1,200.00	LF	\$ 2.20	\$ 2,640.00	-	\$ -	-	\$ -	-	\$ -		\$ 2,640.00		
39	RIP RAP, EROSION STONE	13.00	TON	\$ 123.00	\$ 1,599.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,599.00		

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Bondurant, Iowa	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	25X.139112.000
Contractor:	Graphite Construction Group Inc.	Agency's Project No.:	
Project:	108 Main Street NE Parking Lot Expansion		
Contract:			

Application No.:	01	Application Period:	From		to		Application Date:	1/5/2026	EARLY PAYMENT FOR BOND				
A	B	C	D	E	F	F1	F2	G1	G2	H1	H2	I	J
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		This Estimate		% of Value of Item (G2 / F) (%)	Balance to Finish (F - H) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Estimated Quantity of Work this Pay Estimate	Work complete during this Pay Estimate (H1 x E) \$		
40	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	285.00	LF	\$ 1.90	\$ 541.50	-	\$ -	-	\$ -	-	\$ -		\$ 541.50
41	TURF REINFORCEMENT MATS, 5.F	10.00	SY	\$ 16.50	\$ 165.00	-	\$ -	-	\$ -	-	\$ -		\$ 165.00
42	INLET PROTECTION DEVICE, DROP-IN	5.00	EA	\$ 233.00	\$ 1,165.00	-	\$ -	-	\$ -	-	\$ -		\$ 1,165.00
43	CONSTRUCTION SURVEY	1.00	LS	\$ 5,014.00	\$ 5,014.00	-	\$ -	-	\$ -	-	\$ -		\$ 5,014.00
44	MOBILIZATION	1.00	LS	\$ 17,478.60	\$ 17,478.60	-	\$ -	0.09	\$ 1,546.39	0.09	\$ 1,546.39	9%	\$ 15,932.21
Original Contract Totals					\$ 266,000.00		\$ -		\$ 1,546.39		\$ 1,546.39		\$ 264,453.61



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.n.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving appointments to the WRA Finance Committee for CY 2026

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
Jene Jess, Assistant City Administrator

BRIEF HISTORY & ANALYSIS: The Des Moines Metropolitan Wastewater Reclamation Authority (WRA) has adopted the Third Amended and Restated Agreement, anticipated to take effect on January 1, 2026. The updated Agreement establishes a WRA Finance Committee and authorizes each participating community to appoint one primary representative and one alternate representative with financial expertise and knowledge of the community's financial relationship with the WRA. The City of Bondurant desires to designate Assistant City Administrator Jene Jess as the Primary Representative, and City Administrator Marketa Oliver as the Alternate Representative to the WRA Finance Committee for Calendar Year 2026.

The attached resolution makes these appointments.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-09

CITY OF BONDURANT
RESOLUTION NO. 260105-09

RESOLUTION APPROVING APPOINTMENTS TO THE WRA FINANCE COMMITTEE
FOR CY 2026

WHEREAS, the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) has adopted the Third Amended and Restated Agreement, anticipated to take effect on January 1, 2026; and

WHEREAS the updated Agreement establishes a WRA Finance Committee and authorizes each participating community to appoint one primary representative and one alternate representative with financial expertise and knowledge of the community's financial relationship with the WRA; and

WHEREAS the City of Bondurant desires to designate individuals who possess the required financial background and familiarity with the City's WRA financial obligations and operations; and

WHEREAS Assistant City Administrator Jene Jess is qualified and willing to serve as the Primary Representative, and City Administrator Marketa Oliver is qualified and willing to serve as the Alternate Representative to the WRA Finance Committee for Calendar Year 2026;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointments to the WRA Finance Committee are hereby approved as presented.

Passed and adopted this 5th day of January 2026,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Lyman				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.o.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving the appointment of Shive-Hattery as City Engineer and approving a professional services agreement for City Engineering Services

CONTACT PERSON:

Marketa Oliver, ICMA-CM, SPHR, City Administrator
John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS:

The attached resolution approves the also-attached professional services agreement appointing Shive-Hattery to provide City Engineering Services for the City of Bondurant.

In November 2025, the Bondurant City Council authorized City staff to initiate a competitive Request for Proposals (RFP) process to solicit qualifications from engineering firms to provide municipal engineering services on a continuing, as-needed basis. The RFP outlined a comprehensive scope of services including general municipal engineering, development review, capital improvement projects, and coordination with the City's long-range planning initiatives. This RFP was initiated because the City's prior competitive selection for engineering services occurred in 2012 and periodic review of professional services is a recognized best practice.

By the December 11, 2025 submittal deadline, the City received eight (8) proposals from qualified engineering firms. Those firms that responded to the RFP were: Bolton & Menk, HR Green, ISG, McClure Engineering, MAS, Shive-Hattery, Snyder & Associates, and Veenstra & Kimm. Following an initial evaluation, the RFP Review Committee shortlisted and interviewed six (6) firms on December 17, 2025.

Proposals and interviews were evaluated by the RFP Review Committee based on the criteria established in the RFP, including:

- Understanding of the City's needs and proposed approach
- Experience with municipal engineering projects
- Qualifications and availability of assigned staff

- Demonstrated capacity to perform work within established timelines
- Quality of references and past performance
- Basis of compensation and overall value to the City

Following completion of interviews and scoring, Shive-Hattery received the highest overall evaluation score. As such, the Review Committee is therefore recommending Shive-Hattery for appointment as the City's engineering consultant.

The attached agreement establishes Shive-Hattery as the City's municipal engineer and defines the scope of services, compensation structure, and general terms under which engineering services will be provided to support the City's ongoing growth and infrastructure needs. The attached resolution approved the agreement pending legal counsel review.

FUNDING SOURCE: Engineering services are charged to the fund in which the related project is located. (For example, if it is a capital project, it is charged to the capital fund. If it is sewer-related project, it would be charged to sewer, etc.)

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-10
2. Professional Services Agreement for City Engineering Services

CITY OF BONDURANT
RESOLUTION NO. 260105-10

RESOLUTION APPROVING THE APPOINTMENT OF SHIVE-HATTERY AS CITY
ENGINEER AND APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR
CITY ENGINEERING SERVICES

WHEREAS the City of Bondurant requires professional municipal engineering services to support public infrastructure, development review, and capital improvement projects; AND

WHEREAS, following a competitive Request for Proposals process, Shive-Hattery has been recommended for appointment as the City's engineering services provider by the RFP Review Committee; AND

WHEREAS a Professional Services Agreement between the City of Bondurant and Shive-Hattery has been presented to the City Council, establishing the scope, term, and conditions under which such services will be provided.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that:

1. Shive-Hattery is hereby appointed as the City Engineer for the City of Bondurant for the term identified in the Professional Services Agreement; AND
2. The Professional Services Agreement between the City of Bondurant and Shive-Hattery is hereby approved, subject to review and approval as to form by the City Attorney.

Passed and adopted this 5th day of January 2026,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Lyman				
Sillanpaa				

MASTER SERVICES AGREEMENT

ATTN: Marketa Oliver
CLIENT: City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

PROJECT: Bondurant - City Engineer Services

PROJECT LOCATION: Bondurant, IA

DATE OF AGREEMENT: December 31, 2025

PROJECT DESCRIPTION

This agreement establishes Shive-Hattery as the City of Bondurant's municipal engineer, providing professional services and support for the City's ongoing engineering needs. The partnership is designed to facilitate planning, development, and management of municipal infrastructure in alignment with the City's strategic objectives. Services will be delivered in close coordination with City staff and leadership to support Bondurant's continued growth.

SCOPE OF SERVICES

Shive-Hattery will provide the following services:

1. General Municipal Engineering Services

- a. Serve as the City's designated City Engineer, providing ongoing professional engineering support and guidance to City staff, boards, and commissions.
- b. Advise on infrastructure planning, design, and maintenance for public utilities, streets, drainage, and stormwater systems.
- c. Prepare and review engineering standards, specifications, technical reports, cost estimates, feasibility studies, and project budgets.
- d. Support the City's asset management, capital planning, and compliance with applicable regulations, including ADA, FEMA, and IDNR requirements.
- e. Coordinate with utility providers and assist with right-of-way and easement establishment, acquisition, and management.
- f. Provide recommendations for infrastructure improvements and maintenance, including annual street maintenance programs and life-cycle evaluations.
- g. Small Capital Infrastructure Projects
 - i. Assist with the planning, design, bidding, and construction administration of small City led infrastructure projects, including preparation of construction documents, supporting reports and cost estimates.
 - ii. Support project prioritization, funding strategies, and public engagement for capital improvements.

- iii. Identify and assist in securing external funding for capital projects, including state and federal grants or loan programs.
- iv. Coordinate with public utilities during design and construction to manage relocations and conflicts.
- v. Large Capital improvement projects shall be contracted separately as a lump sum agreement.
- h. Coordination with Long-Range Planning Initiatives
 - i. Review and maintain a working understanding of the City's adopted long-range planning documents to inform engineering recommendations, project prioritization, and design approaches.
 - ii. Participate in and provide technical expertise as part of future long-range planning efforts as identified by the City.
 - iii. Assist the City in developing and updating its Capital Improvement Plan (CIP), including:
 - 1. Scoping potential projects and identifying infrastructure needs.
 - 2. Developing project estimates and feasibility studies.
 - 3. Advising on project prioritization and scheduling.
 - 4. Supporting funding strategies and grant applications for CIP projects.
- i. Special Projects (As Requested)
 - i. Provide professional services related to traffic studies, roadway design, transportation corridor studies, intersection analysis, and complete streets planning.
 - ii. Support sanitary and water distribution systems,
 - iii. Provide assistance related to grant applications and administration.
 - iv. Assist with connection fee districts, street assessments, utility rate and infrastructure cost recovery studies.
 - v. Provide Aerial and Topographic Services.

2. Development Review

- a. Review and provide recommendations on development proposals, plats, site plans, grading plans, stormwater management reports, and public improvement plans to align with City standards and long-range planning goals.
- b. Represent the City's interests in pre-application meetings, development discussions, and coordinate with staff and applicants.
- c. Assist with legal descriptions, annexations, plats, easements, and right-of-way acquisition.
- d. Conduct construction observation and testing as needed, to verify developer-installed infrastructure meets City standards and is eligible for acceptance.
- e. Assist with record drawings, inspection reporting, bond review, and post-construction stormwater management compliance.
- f. Evaluate preliminary utility modeling for proposed developments and review erosion/sediment control measures for compliance.

ADDITIONAL TERMS OF SERVICE

1. The above services will be provided on an hourly basis according to the standard hourly fee schedule in effect at the time of the services, except as noted below.
 - a. General engineering services for day-to-day support and small assignments shall be invoiced at a rate 8% lower than the fees listed in attached standard hourly fee schedule. This includes all services contained under Section 1, General Municipal Engineering Services.
 - b. Hours associated with Section 2, Development Review, including site plans and subdivisions, shall be invoiced at the standard hourly fee schedule included with this agreement.
 - c. Capital improvement projects and large assignments will be contracted separately, as appropriate.
 - d. Shive-Hattery will hold regular on-site office hours at Bondurant City Hall to function as an extension of City staff. Recurring schedule will be established within regular office hours and may potentially align with staff meetings. During this time, Shive-Hattery staff will remain available for City-related needs, while also maintaining flexibility to complete other work as necessary.
 - e. Attendance at the City Council and other board or commission meetings shall be included at no additional cost when requested by the City.
 - f. This Agreement shall commence upon execution by both parties and remain in effect for a period of three (3) years. The term may be extended beyond the initial period based on mutual consent of the City and Shive-Hattery.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.

ADDITIONAL SERVICES

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

- Large Capital Projects
- Materials Testing
- Geotechnical Services
- Building Related Services
- Acquisition Services
- Archeology Services

OTHER TERMS

STANDARD TERMS AND CONDITIONS

Copyright © Shive-Hattery October 2024

PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc., Shive-Hattery A/E Services, P.C., Helix Design Group, a Division of Shive-Hattery, Inc., Shive-Hattery New Jersey, Inc., WSM, a Division of Shive-Hattery, Inc., or KdG, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, and employees against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item

is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state that the project is located.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

HARASSMENT

If either party becomes aware of any form of harassing conduct by the other party's employees, agents, contractors, consultants, vendors, or affiliated companies, the party receiving the harassing conduct will promptly investigate the reported conduct and take appropriate action that may include termination of this Agreement by providing written notice to the other party. Prior to the written notice to terminate, all applicable obligations contained in this Agreement by either party remain in effect. Harassment conduct includes any verbal, physical, and visual or pictorial content that creates an intimidating, offensive, obscene, or hostile working environment, unwanted and unsolicited verbal comments, sexual advances or innuendo, unwelcome jokes or banter, threats, or derogatory comments.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

AGREEMENT

This proposal shall become the Master Services Agreement when accepted by both parties. Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,
SHIVE-HATTERY, INC.



David Fliehler, PE,
Project Manager
dflihler@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Bondurant, IA

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____

STANDARD HOURLY FEE SCHEDULE

Effective January 1, 2026 to December 31, 2026

PROFESSIONAL STAFF:

Grade 1	\$115.00
Grade 2	\$138.00
Grade 3	\$154.00
Grade 4	\$173.00
Grade 5	\$192.00
Grade 6	\$207.00
Grade 7	\$225.00
Grade 8	\$245.00
Grade 9	\$266.00

TECHNICAL STAFF:

Grade 1	\$ 81.00
Grade 2	\$ 99.00
Grade 3	\$113.00
Grade 4	\$123.00
Grade 5	\$136.00
Grade 6	\$157.00
Grade 7	\$175.00

ADMIN STAFF: \$ 78.00

SURVEY STAFF:

One Person	\$177.00
Two Person	\$274.00
One Person with ATV	\$202.00
Two Person with ATV	\$299.00

REIMBURSABLE EXPENSES:

TRAVEL

Mileage- Car/Truck	\$0.70/ Mile
Mileage- Survey Trucks	\$0.80/ Mile
Lodging, Meals	Cost + 10%
Airfare	Cost + 10%
Car Rental	Cost + 10%

OUTSIDE SERVICES

Aerial Photogrammetry	Cost + 10%
Professional Services	Cost + 10%
Prints/Plots/Photos	Cost + 10%

IN-HOUSE SERVICES

Prints/Plots:

Bond	\$.30/Sq. Ft.
Mylar	\$.75/Sq. Ft.
Photogloss	\$.90/Sq. Ft.
Color Bond	\$.60/Sq. Ft.
Foam Core Mounting	\$ 13.00

Color Prints:

Letter Size	\$ 1.00
Legal Size	\$ 2.00



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.p.
For Meeting of 1/5/2026
Resolution

TITLE: - Resolution approving the Shive-Hattery professional services agreement related to the design of Timmins Industrial Park Roadway Improvements in the amount of \$2,953,000

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director
Marketa Oliver, ICMA-CM, SPHR, City Administrator

BRIEF HISTORY & ANALYSIS: The City of Bondurant continues to advance infrastructure planning for the Timmins Industrial Park to support certified industrial development and future economic growth. Shive-Hattery has submitted a Professional Services Agreement dated December 10, 2025, to provide design and construction administration services for the Timmins Industrial Park Roadway Improvements.

The agreement includes engineering and related professional services for two roadway phases intended to serve the west parcel of the Timmins Industrial Park. Phase 1 includes roadway reconstruction from Grant Street SE to the western portion of the site, and Phase 2 includes new roadway construction extending north to 15th Street SE. The scope includes coordination with the Iowa Department of Transportation due to anticipated funding through a Revitalize Iowa's Sound Economy (RISE) grant and anticipates a local letting through the City. The total proposed fee for Phase 1 and Phase 2 design and construction services is \$2,953,000, with expenses included, and the project is anticipated to be delivered through two bid packages.

FUNDING SOURCE:

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 260105-11
2. Shive-Hattery Professional Services Agreement for the Timmins Industrial Park Roadway Improvements

CITY OF BONDURANT
RESOLUTION NO. 260105-11

RESOLUTION APPROVING THE SHIVE-HATTERY PROFESSIONAL SERVICES
AGREEMENT RELATED TO THE DESIGN OF THE TIMMINS INDUSTRIAL PARK
ROADWAY IMPROVEMENTS IN THE AMOUNT OF \$2,953,000

WHEREAS, the City of Bondurant, Iowa, previously entered into a Professional Services Agreement with Shive-Hattery, Inc. to provide engineering and design services for City projects; and

WHEREAS, the City desires to proceed with the design services related to the Timmins Industrial Park Roadway Improvements, which were not included in the original scope of services; and

WHEREAS, Shive-Hattery, Inc. has submitted a Professional Services Agreement to provide professional design services necessary to advance the Timmins Industrial Park Roadway Improvements; and

WHEREAS, City staff have reviewed the agreement and find it to be in the best interest of the City to ensure timely and coordinated project design;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that the Professional Services Agreement with Shive-Hattery, Inc., related to the design of the Timmins Industrial Park Roadway Improvements in the amount of **\$2,953,000**, is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the agreement and any related documents necessary to carry out the intent of this Resolution.

Passed and adopted this 5th day of January 2026,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Lyman				
Sillanpaa				

PROFESSIONAL SERVICES AGREEMENT

ATTN: Maggie Murray
CLIENT: City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

PROJECT: Bondurant -Timmins Industrial Park Roadway Improvements

PROJECT LOCATION: Bondurant, IA

DATE OF AGREEMENT: December 10, 2025

PROJECT DESCRIPTION

Shive-Hattery will provide design and construction administration services for Phase 1 and Phase 2 road infrastructure improvements to serve the west parcel of the Timmins Industrial Park. Phase 1 will consist of road reconstruction from Grant Street Southeast to the western portion of the property and Phase 2 will consist of new construction at the north/south street corridor from the limits of Phase 1 north to 15th Street SE. Coordination with the Iowa Department of Transportation (IDOT) will be required due to anticipated funding of the project by an IDOT Revitalize Iowa's Sound Economy (RISE) Grant. It is anticipated the project will be let through a City of Bondurant local letting.

The project is anticipated to be completed within two separate bid packages.

Refer to attached **Scope Exhibit** for project location and identification of overall project elements.

SCOPE OF SERVICES

We will provide the following services for the project:

Civil Engineering, Land Surveying, Traffic Engineering, Structural Engineering, Transportation Engineering, Wetland Delineation, Right-of-Way Acquisition Services, Subsurface Exploration, Construction Administration, and Construction Observation.

These services will consist of the following tasks:

Design Engineering Services

1. Project Meetings

- A. Kickoff Meeting - The Consultant shall coordinate and lead a project kickoff meeting with appropriate City of Bondurant staff.
- B. Kickoff Meeting - The consultant shall coordinate and lead a project kickoff meeting with appropriate Department of Transportation (DOT) staff.
- C. Progress Meetings – The consultant shall lead bi-weekly/weekly project meetings with City of Bondurant and Developer teams during the design phase.
- D. Prepare meeting minutes and documentation of items discussed at project meetings.

2. Progress Reports

- A. The Consultant shall provide progress reporting with action items on a bi-weekly basis throughout the design process.

3. Quality Control

- A. The Consultant will provide on-going quality control throughout the design process.

4. Coordination

- A. The Consultant will coordinate with the Timmins site development team during the preparation of plans.
- B. Coordination with Adjacent Property Owners – The Consultant shall coordinate with adjacent properties owners as required. It is anticipated a maximum of 2 meetings with each of the property owners will be required.
- C. Coordination with utility providers with facilities within the project limits.
- D. The Consultant shall coordinate with utility companies in the corridor to discuss impacts to their facilities by the proposed roadway improvements.
- E. It is anticipated up to two meetings with each of the utilities will be held to discuss their impacts to their facilities and a plan for relocation. The meetings may be in person, virtual, or through exchanges of emails.

5. RISE Coordination and Application Submittal.

- A. Coordinate with Iowa DOT on potential RISE funding for the project.
- B. Assist Developer and City with RISE funding discussions as requested along with preparing required exhibits and budgetary cost opinions.
- C. Preparation of a RISE application and associated submittals to the Iowa DOT.
- D. Coordinate RISE submittal requirements with Developer and City.
- E. Meet and review conceptual plans with City and Developer. Request City and Client approvals of final conceptual plans and scope of public improvements.
- F. Coordination with RISE following the application submittal and provide supplemental information and submittals as requested.
- G. It is assumed this project meets the criteria for an immediate need RISE opportunity.

6. Surveys and Mapping

- A. The Consultant shall perform field and office tasks required to collect topographic data and right-of-way information deemed necessary to complete the project.
- B. The Consultant will conduct field surveys to obtain topographic data, ground elevations, and cross sections required for the development of the Project and to supplement the existing mapping available from the City.
- C. The Consultant shall obtain high resolution georeferenced orthomosaic map of the site (aerial photography).
- D. The Consultant will contact the various utility companies and collect available information on underground utility locations and incorporate such available utility information into the base mapping of the project. Utilities to be researched include sanitary sewer, storm sewer, electric, gas, water, telephone, cable vision, and fiber optic lines.
- E. The Consultant will research City, County, and State Records to establish locations of property lines, right-of-way lines, and property ownership for the properties affected by the project and incorporate this data into the base mapping of the project.
- F. The Consultant will provide acquisition platting. It is anticipated a maximum of 11 parcels will require acquisition platting for Right-of-Way or permanent easement.

- G. The Consultant shall complete required platting of the right-of-way for the project. The platting shall include:
 - 1) Right-of-way acquisition required for improvements
 - 2) Temporary grading and construction easements.
 - 3) Permeant easement for sanitary sewer and storm sewer.
- H. The Consultant will provide staking of the Right-of-Way or proposed roadway project features (edge of pavement, Centerline of future Storm Sewer, etc.) for the purposes of relocation of utilities throughout the corridor as required.
- I. The Consultant shall provide staking for soil boring locations.
- J. The Consultant shall provide staking and as-built documentation of any pot holing completed. Pot holing to be completed by Others.

7. Right-of-Way Acquisition Services (by Subconsultant)

The Consultant will perform the following tasks related to right-of-way acquisition. The City shall be considered the Acquiring Authority. It is anticipated a maximum of 11 parcels may require acquisition, of which 8 are assumed to require appraisal and appraisal review. Relocation assistance is not included.

- A. Record of Property Ownership and Liens Certificates
 - 1) At the request of Consultant during the design process SUBCONSULTANT will place title orders to assist Consultant in identifying ownership, property legal descriptions and/or encumbrances on properties that may be impacted by the project. For acquisition purposes, a certified Record of Ownership and Liens report(s) will be obtained by Consultant from a local abstractor and verified to identify all the owners, easements and encumbrances, judgments, mortgages, and other interest holders needed to obtain possession of the interests in land being acquired.
- B. Compensation Valuation
 - 1) Consultant will prepare offers of compensation based upon current fair market value of similar property in the vicinity of the project. To adequately determine the fair market value of right of way sought to be acquired, Consultant will search public records for comparable sales data for each land use type encountered for allocation of just compensation payments. If the proposed acquisition for any parcel is complicated and/or estimated to exceed \$25,000.00, Consultant will recommend the services of an experienced Eminent Domain Appraiser to prepare the appraisal products for the CITY. If requested, Consultant will also recommend an experienced Eminent Domain Review Appraiser to complete the valuation process. The CITY shall approve the Review Appraiser's allocation of value to be offered to the affected property owner(s) as Just Compensation for the acquisition of each parcel.
- C. Acquisition Process
 - 1) Forms of transfer documents and purchase agreements will be submitted to the CITY for approval and acceptance. Where applicable, preparation of Warranty deeds for the conveyance of fee ownership interests will be the responsibility of the CITY's attorney, or other attorney to comply with state law.
 - 2) Consultant shall make a good faith effort to negotiate the purchase of the land, or interests in the land, needed for the project. Consultant shall make contacts with the property owners, tenants and/or their legal representative to explain the effect of the acquisition, answer questions, and make a written offer to acquire the property. Nonresident landowners shall be contacted by mail, return receipt requested if necessary. If an agreement cannot be reached with a property owner through good faith negotiations, Consultant shall consider any evidence of value or an appraisal provided by the landowner; report landowner counteroffers; and/or make a recommendation whether

a settlement should be attempted at an amount other than that previously offered. No action shall be taken based on such recommendations until it has been approved by the CITY.

- 3) Negotiations shall be considered complete upon occurrence of one of the following:
 - a) both the owner and tenant accept the offer or an administrative settlement, or
 - b) either the owner or tenant fails or refuses to sign the offer or administrative settlement, or
 - c) in the judgment of the CITY, negotiations have reached an impasse.
- 4) For every parcel on which negotiations have reached an impasse or that cannot be acquired by negotiated agreement, Consultant shall deliver as much of the file to the CITY as is necessary for the CITY's Attorney, or other attorney, to begin preparation for the condemnation of the parcel.

D. Relocation Assistance – (Task Not Included)

E. Closing Process

- 1) Upon completion of the acquisition of right of way, Consultant will organize and verify data for each parcel file's closing and payment process and return the parcel file data to the CITY for payment processing and the closing process. The completed file will contain originals of all executed conveyance documents, a signed W-9 form, and, if necessary, an Allocation of Proceeds statement directing the split of payment(s) to be made.

F. Condemnation Support

- 1) In the event condemnation should become necessary, Consultant will provide parcel file documents and information necessary for the CITY and/or the ACQUIRING AUTHORITY's attorney, or other attorney, to file the Application for Condemnation. If requested, (UNDER A SEPARATE ADDENDUM TO THIS AGREEMENT) attend necessary meetings in support of the condemnation proceeding and/or appear as an expert witness at the condemnation hearing. In addition to the items contained in the Scope of Services for this Agreement, Consultant will also provide additional support and administrative services as requested by the CITY's attorney in support of the condemnation process on a case-by-case basis.

8. Subsurface Exploration (by Subconsultant)

A. Geotechnical Exploration

- 1) Consultant shall prepare field boring logs as part of standard drilling operations including sampling depths, penetration distances, and other relevant sampling information. Field logs include visual descriptions of materials observed during drilling and the driller's interpretation of subsurface conditions between samples. Final boring logs, prepared from field logs, represent the Geotechnical Engineer's interpretation, and include modifications based on observations and laboratory tests.
- 2) Mobilization with truck and ATV drilling equipment, traffic control, utility locations (Iowa One Call), drill up to 26 borings; 10 to 120 feet deep (20 roadway borings, 6 culvert or bridge structure).

B. Laboratory Testing

- 1) The Consultant will review field data and assign laboratory tests to understand select engineering properties of various soil strata. Exact types and number of tests cannot be defined until completion of fieldwork, it is anticipated the following laboratory testing may be performed:
 - a) Water content
 - b) Unit weight

- c) Unconfined compressive strength
 - d) Atterberg limits (up to 10 tests)
 - e) Grain size distribution (up to 10 tests)
 - f) One dimensional consolidation (up to 4 tests)
 - g) Consolidated-undrained (CU) triaxial compression (up to 2 tests)
- 2) Laboratory testing includes examination of soil samples. Based on the results of the field and laboratory programs, Consultant shall describe and classify soil samples in accordance with the Unified Soil Classification System (USCS).
- C. Engineering and Project Delivery
 - 1) The results of the field and laboratory programs will be evaluated, and a geotechnical engineering report will be prepared. The geotechnical engineering report will provide the following:
 - a) Boring logs with field and laboratory data
 - b) Stratification based on visual soil descriptions
 - c) Subsurface water levels observed during and after the completion of drilling, when applicable
 - d) Site Location and Exploration Plans
 - e) Subsurface exploration procedures
 - f) Description of subsurface conditions
 - g) Earthwork Analysis:
 - o Site preparation
 - o Shrink-swell soil design considerations, if applicable
 - o Cut and Fill Construction
 - o Structural fill material types, including suitability of on-site soils
 - o Structural fill compaction criteria
 - o Excavation considerations
 - h) Pavement Analysis
 - o Opinions of minimum pavement thickness (PCC)
 - o Subgrade preparation recommendations for pavements
 - o Subsurface drainage recommendations for pavements
 - i) Proposed bridge/culverts analysis, consisting of:
 - o 2 global slope stability cross-sections the bridge/culvert
 - o 2 settlement calculations (same locations as noted above)

9. Traffic Impact Study and Engineering

- A. Traffic Impact Study (TIS) scope will include the proposed site development only and not future development of surrounding lots.
- B. The TIS will include the following intersections:
 - 1) 32nd St SW & Grant St S
 - 2) 32nd St SE & Pleasant St SE
 - 3) Jorie Way & Proposed N-S Rd
 - 4) Proposed NS Road and 15th St SE
 - 5) Two Access from the site to adjacent streets
- C. Traffic data collection:
 - 1) Collect 12-hour turning movement counts at the 4 intersections
 - a) 32nd St SW & Grant St S, 32nd St SE & Pleasant St SE
 - b) 15th St SE & Pleasant St SE, 15th St SE and Eisenhower Dr SE
- D. The TIS will analyze the following scenarios:
 - 1) 2026 (existing conditions)
 - 2) 2027 (opening day) Buildout only
 - 3) 2047 (Design year) No Build

- 4) 2047 (Design Year) Buildout
- E. Evaluate Traffic Signal and Turning Lane Warrants
 - 1) Evaluate warrants for right and left turn lanes where the traffic analysis indicates a need.
 - 2) Review Access Locations.
 - 3) Review adjacent streets and identify proposed changes.
- F. Land Use
 - 1) Existing land usage, existing trip generation and distribution
 - 2) Proposed trip generation will be provided by the Client.
 - 3) Trip distribution will be accomplished by using Vistro and distribution patterns at current intersections.
- G. Traffic Forecast
 - 1) The background traffic growth will be calculated using Iowa DOT AADT maps and MPO projections.
 - 2) Peak hour traffic generated by the proposed development shall be provided by the Client.
 - 3) Traffic forecast will be developed for the open year and design year scenarios.
- H. Traffic Modelling
 - 1) Traffic models will be developed in Synchro or Vistro for the four (4) previously identified scenarios
 - 2) Analysis will be done using either Synchro/Simtraffic or Vistro, as needed
 - 3) The analysis will rely on delays and queue lengths.
 - 4) Analysis will utilize peak traffic volumes (provided by Client).
- I. Conclusions and Recommendations
 - 1) A draft report will be prepared, summarizing the findings and recommendations on the following:
 - a) Roadway and intersection safety and operations
 - b) Geometric impacts to the streets and intersections (addition of turning lanes, change in control, signalization).
 - 2) A FINAL report will be prepared, summarizing the findings and recommendations incorporating any review comments received
- J. Additional Services
 - 1) Additional traffic services may be required dependent on preliminary results, Client requests, and construction phasing. These additional services will be negotiated once the additional scope can be defined.
 - 2) Separate modeling and evaluation of peak season traffic generation is not currently included in our scope.

10. Environmental Permitting

- A. Wetland and Waters of the United States (WOTUS) Delineation
 - 1) Conduct a wetland and WOTUS delineation to determine if the project site contains aquatic features that may be regulated by the US Army Corps of Engineers under Section 404 of the Clean Water Act.
 - a) The delineation will define wetland and WOTUS boundaries and document vegetation, hydrology, and soils per the USACE Wetland Delineation Manual (1987) and Midwest Regional Supplement (2010).
 - b) Conduct a preliminary desktop review using USGS topo maps, NWI maps, USDA Soil Survey maps, and historical aerial imagery.
 - c) Conduct an on-site assessment of suspected wetland areas to collect data on vegetation, soils, and hydrology:
 - 1. Classify vegetation by stratum and species.
 - 2. Evaluate soils for hydric indicators via sampling.
 - 3. Document hydrology indicators.

- d) Map boundaries of identified wetlands and waters with GPS (sub-meter accuracy).
- 2) Submit a Wetland and Waters of the United States Delineation Report to the client that can be used for submittal to the USACE. This report will include, but is not limited to sample locations, data forms, site photos, maps of the wetland area(s), and explanation of the results of the investigation.
- B. Wetland and Stream Permitting
 - 1) Permit applications will be prepared and submitted to the Iowa Department of Natural Resources through the Permit and Environmental Review Management Tool (PERMT) and to the Rock Island District Corps of Engineers through the Regulatory Request System (RRS). These applications will be utilized to obtain applicable Iowa DNR Flood Plain Management, Sovereign Lands/Environmental Review, Section 401 Water Quality Certification, and U.S. Army Corps of Engineers Section 404 permits. Applications will be submitted in two phases corresponding to roadway construction Phase 1 and Phase 2.
 - 2) Shive-Hattery will act as the Authorized Agent throughout the permitting process. During this process, Shive-Hattery staff will respond to inquiries from the Iowa Department of Natural Resources and Rock Island District Corps of Engineers.
 - 3) Phase 1 Permitting
 - a) Impacts to jurisdictional waters are anticipated during Phase 1. Total impacts are expected to be less than 0.5 acres, qualifying the project for Nationwide Permit #14 – Linear Transportation Projects.
 - b) Stream impacts will require compensatory mitigation. Shive-Hattery will:
 - 1. Obtain quotes from approved mitigation banks within the project's service area.
 - 2. Coordinate the purchase with the selected bank sponsor.
 - 3. Provide proof of sale to the assigned USACE regulator.
 - 4) Phase 2 Permitting
 - a) To confirm jurisdictional status of waters identified during delineation, Shive-Hattery will request an Approved Jurisdictional Determination (AJD) from USACE. The AJD will guide final roadway alignment to avoid impacts that could trigger an Individual Permit.
 - 1. *A Request for Corps Jurisdictional Determination* package will be prepared and submitted to the Rock Island District Corps of Engineers. This request will be utilized to obtain the official Corps determination that jurisdictional waters of the United States are either present or absent on the subject property. Shive-Hattery will act as the Authorized Agent throughout the determination request process. During this process, Shive-Hattery staff will respond to inquiries from the Rock Island District Corps of Engineers.
 - b) If impacts remain less than 0.5 acres, Nationwide Permit #14 will apply.
 - c) Compensatory mitigation may be required for Phase 2. Shive-Hattery will:
 - 1. Obtain quotes from approved mitigation banks within the project's service area.
 - 2. Coordinate the purchase with the selected bank sponsor.
 - 3. Provide proof of sale to the assigned USACE regulator.
- C. Hydraulic Analysis & Floodplain Permitting
 - 1) At the primary culvert location over Mud Creek, the Creek has a drainage area of approximately 10.4 square miles and is located within the city limits of Bondurant. Since the culvert location is in an urban area on a stream draining greater than two square miles, a floodplain permit will be required.
 - 2) The effective floodplain insurance rate map (Panel #19153C0240F) became effective in February 2019. The FIRM Panel shows the project location to be mapped in Zone AE. Based on this and Iowa DNR rules, the replacement culvert will be required to meet "no-rise" criteria for the 100-year stream flow. The HEC-RAS model used to develop the

- FIRM will be obtained for the project area to be used as the model baseline unless a different model is required to be used by Iowa DNR.
- 3) Iowa DOT methodology will be used to determine/validate stream flows at the project location and a modified effective model will be prepared, adding additional cross sections as needed to model both the existing bridges and proposed culvert.
 - 4) Shive-Hattery will prepare a hydraulic memo and “no-rise” certification detailing hydraulic impact of the proposed structure, submit to the DNR for floodplain permitting and address questions from Iowa DNR during the review period until a permit is obtained.
 - a) It should be noted that at this time, about 90 days is anticipated from the date of the submittal until receipt of a floodplain permit by Iowa DNR.
 - 5) One additional secondary culvert located east of Mud Creek will be sized according to SUDAS design criteria. The culvert will not require floodplain review and has a drainage area of approximately 0.4 square miles.
- D. Federal and State Section 7 Threatened & Endangered Species and Migratory Bird Habitat Review
- 1) Federally Listed Species Review
 - a) Shive-Hattery will conduct a habitat-based review of the review area in accordance with the U.S. Fish & Wildlife Service’s (USFWS) Endangered Species Act (ESA) Section 7 and the Migratory Bird Treaty Act (MBTA). The review will include:
 - (i) Obtaining an official species list via the USFWS IPaC system.
 - (ii) Desktop analysis of species habitat requirements and potential occurrence within the review area.
 - (iii) Field reconnaissance by qualified environmental staff to identify potential habitat features. GPS data will be collected.
 - (iv) Preparation of a report summarizing findings, including maps of potential habitat and supporting documentation.
 - b) Because the project will involve federal permitting (USACE) or funding, Shive-Hattery will prepare a Section 7 memo with effect determinations (“No Effect,” “May Affect – Not Likely to Adversely Affect,” or “May Affect – Likely to Adversely Affect”) consistent with USFWS guidance. For non-federal projects, a Section 9 memo will assess potential “take” under ESA.
 - 2) State Listed Species Review
 - a) In addition to federally listed species, Shive-Hattery will review potential habitat for state-listed threatened and endangered species within the review area. For projects in Iowa, an Environmental Review Request will be submitted to the Iowa Department of Natural Resources (Iowa DNR) through the PERMT system. This request will include project details, location maps, and a description of potential impacts to state-listed species and sensitive habitats. The Iowa DNR will provide a response identifying any concerns or required coordination. Shive-Hattery will incorporate the results of this review into the project documentation and recommend avoidance or minimization measures as needed.
 - 3) Tree Clearing Coordination (Bat Species)
 - a) Various tree species are present within the project area that may require clearing. Some trees could qualify as bat habitat, specifically downstream of the existing Mud Creek culvert. There are also trees located on the north side of the road along a portion of the roadway. These may or may not be considered suitable bat habitat.
 - (i) In order to proceed without schedule delay, Shive-Hattery recommends that trees to the north of the road within the Right of Way be cleared before April 1, 2026. If the trees are cleared and the project does not include additional tree clearing, a supplemental bat habitat assessment may not be required.
 - (ii) If trees are not cleared ahead of April 1, 2026, a habitat survey and report for the project area will be conducted so that trees not considered bat habitat could be

- cleared between April 1, 2026, and September 30, 2026. Suitable bat habitat trees may not be cleared during that time and if present may delay construction progress.
- E. The Consultant shall coordinate the required NPDES permit publishing of the public notice of stormwater discharge and provide proof of publication to the contractor.
 - F. The consultant shall coordinate with the Iowa Department of Natural Resources (IDNR) to obtain an IDNR Public Water Supply Construction Permit as necessary for Phase 2 roadway improvements.

11. Functional Design Development 30%

- A. Prior to preliminary design, the consultant shall develop a functional design plan for all roadway sections including a design criteria memo to document the design criteria to be utilized for the project.
 - 1) The functional design will establish necessary ROW, proposed roadway cross section, identify existing utilities, potential conflicts and relocations.
 - 2) Functional Design will also include 20%-30% design refinement, associated plan sheets, and cost opinion establishing cost share for RISE funding.
 - 3) The functional design plans, cost estimate and RISE application will then be submitted to the RISE committee for review and consideration.

12. Preliminary Design and Plan Preparation

- A. Following the Functional Design Phase, the Consultant will perform preliminary design services in the preparation of design plans and specifications depicting the proposed grading, drainage, paving, signing, public and private located within the proposed right-of-way, aesthetics, and other features of the project. The plans for the project will be approximately 60% complete upon completion of the Preliminary Design. Plans will be prepared in accordance with the Iowa SUDAS.
- B. Tasks included within the preliminary design include:
 - 1) Roadway design and modeling.
 - 2) Hydraulic modeling of Mud Creek at proposed crossing to determine type/size of culvert crossing.
 - 3) Preliminary design and layout of storm sewer, sanitary sewer, and water utilities
 - 4) Generate surface models to be used for earthwork calculations.
 - 5) Identify constraints or conflicts which affect the anticipated cost & location of the proposed facilities.
 - 6) Establish project bid items and quantities.
 - 7) Coordination of the proposed project with existing utilities. (Refer to Utility Coordination Section)
 - 8) Prepare and submit various wetland and floodplain permitting to governing jurisdictions for review and comment. (Refer to Permitting Section)
 - 9) Prepare Opinion of Probable Cost
- C. Preliminary Design plans will include the following:
 - 1) Title and General Information Sheets (A Sheets)
 - 2) Preliminary Typical Cross Sections (B Sheets)
 - 3) Preliminary Plan and Profile Sheets (D and E Sheets)
 - 4) Reference Ties and Bench Marks (G Sheets)
 - 5) Preliminary Staging (J Sheets)
 - 6) Preliminary Stormwater Drainage Design (M Sheets)
 - 7) Preliminary Sanitary Sheets (MSA Sheets)
 - 8) Preliminary Watermain Sheets (MWM Sheets)

- 9) Preliminary Traffic Signal, Pavement Marking, and Signage (N Sheets)
- 10) Preliminary Culvert Type, Size, and Location Plans (V Sheets)
- 11) Preliminary Cross Section Sheets (W, X, Y Sheets)
- D. An Opinion of Probable Construction Cost will be completed with Preliminary Design.
- E. Deliverables: Preliminary Plans, Preliminary Opinion of Probable Cost.

13. Utility Coordination

- A. The Consultant shall coordinate with utility companies in the corridor to discuss impacts to their facilities by the proposed roadway improvements. The anticipated utilities located within the corridor are listed below:
 - 1) Bondurant Water
 - 2) Bondurant/WRA Sanitary
 - 3) Mid-American Gas & Electric
 - 4) Northern Natural Gas
 - 5) Windstream
 - 6) Lumen/CenturyLink
 - 7) Zayo Fiber
- B. It is anticipated up to two (2) meetings with each of the utilities will be held to discuss their impacts to their facilities and a plan for relocation.
- C. The Consultant shall coordinate with the utilities during relocation of their facilities, as necessary.

14. Final Plans and Specifications

- A. Based upon approved preliminary design, the Consultant shall subsequently proceed with final design, construction drawings, specifications, and an opinion of probable construction cost for the award of a single contract for the construction of the proposed improvements. Final Plans and Specifications to include the following:
 - 1) Title and General Information Sheets (A Sheets)
 - 2) Typical Cross Sections (B Sheets)
 - 3) Estimate of Quantities, Estimate Reference Information, Tabulations (C Sheets)
 - 4) Plan and Profile Sheets (D and E Sheets)
 - 5) Reference Ties and Bench Marks (G Sheets)
 - 6) Right-of-way Sheets (H Sheets)
 - 7) Traffic Control and Staging (J Sheets)
 - 8) Intersection Geometrics and Jointing Plans (L Sheets)
 - 9) Stormwater Drainage Design (M Sheets)
 - 10) Sanitary Sheets (MSA Sheets)
 - 11) Watermain Sheets (MWM Sheets)
 - 12) Preliminary Traffic Signal, Pavement Marking, and Signage (N Sheets)
 - 13) Watermain sheets (O Sheets)
 - 14) Street Lighting Design and Electrical Sheets (Street lighting layout and photometric calculations shall in be included, it is anticipated circuitry and installation of any wiring will be by the utility provider (P Sheets)
 - 15) Erosion Control Sheets (RR Sheets)
 - 16) Curb Ramp, Sidewalk, and Trail Plans and tabulations (S Sheets)
 - 17) Culvert Type, Size, and Location Plans (V Sheets)
 - 18) Detailed Cross Sections (W, X, Y Sheets)

- B. Opinion of Probable Cost
- C. Deliverables: Final Plans and Specifications, Final Opinion of Probable Cost

15. Bidding

- A. The Consultant will coordinate and manage the letting process for the project including preparing the formal Notice of Hearing and Letting, and plan clarification and addenda. Consultant to attend bid opening, prepare the bid tabulation, make recommendation of award of contract, and secure the necessary contractual documents.
- B. Provide the Iowa DOT RISE office the bid tabulation and associated documents to request award of the contract (Phase 1)
- C. A maximum of two (2) bid packages are assumed for the project.

Construction Engineering Services

1. Construction Administration

- A. Construction Administration services shall consist of office-based services to assist the City in implementing the construction contract for this project. The work tasks to be performed by the Consultant shall include the following:
 - 1) Attend a Pre-Construction Meeting after the award of the construction contract for the Contractor, Subcontractors, Utility Companies and other interested parties.
 - 2) Review Shop drawings, samples, and other data which the Contractor is required to submit.
 - 3) Participate in weekly Construction meetings. For budgeting purposes, it is assumed meetings will be completed in accordance with the schedule included within this professional services agreement.
 - 4) Provide visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor's work. For budgeting purposes, it is assumed two site visits per week will be completed in accordance with the schedule included within this professional services agreement and shall coincide with the timing of the weekly construction meetings.
 - 5) Provide a final review of work for each phase to determine if work has been completed satisfactorily according to contract documents. Prepare a list of deficient items to the Contractor as required.
 - 6) Review final payment application, bonds, and provide recommendation to Owner for final project acceptance.
 - 7) Issue necessary interpretations and clarifications of the plans, and in connection therewith, prepare change orders as required.
 - 8) Assist in processing Pay Requests and Change orders and RISE Reimbursement coordination.
 - 9) Prepare construction record drawings defining the actual location of improvements and fixtures showing those changes made during construction, based on the marked-up drawings and other data furnished by the contractor and the Resident Construction observer. Field survey of the constructed project is not included.

2. Resident Construction Observation

- A. Work to be performed under this phase of the Project shall include fresh concrete testing and frequent resident observation of the construction work in addition to that included under Construction Administration. The Consultant shall determine the monthly quantities of work completed and recommend, in writing, payments to the Contractor in such amounts. Resident Construction Observation Services are assumed to be completed in accordance with schedule

included within this professional services agreement.

- B. Documentation of construction progress as observed by resident construction observers including photographs and written field reports containing information on unexpected issues encountered in the field, timing of when individual infrastructure items are installed, and weather conditions on site.
- C. Work shall include observing the performance of construction work and advising the Contractor and the City of non-complying work or materials incorporated into the project.
- D. Testing of mature concrete (strength testing of hardened concrete samples), moisture and density of soil shall be by an independent testing consultant and has been included under this agreement. Coordination and scheduling of material testing is to be performed by the contractor.
- E. It is anticipated that resident construction observation will be completed on a near daily basis to aid in construction progress and respond to construction issues quickly. Additionally, due to the location of the work and project spanning a large area one to two resident construction observers may be required at a given time depending on the contractor's operation.

3. Construction Staking

- A. Construction survey - Perform construction staking for Phase 1 and 2 Roadway Improvements as show in the attached Exhibit. Construction staking to include the following:
 - 1) Mobilization – control network\gps machine control verification for mass grading
 - 2) Project limit stakes – right-of-way and easements
 - 3) Removal limit stakes
 - 4) Storm sewer stakes
 - 5) Water main stakes
 - 6) Paving stakes
 - 7) Sidewalk and trail stakes
 - 8) Traffic signal poles
 - 9) Restaking and miscellaneous item allowance.
 - a) The base scope of survey services to be provided by the Owner includes an allowance for restaking and additional miscellaneous items requested by the Contractor. This allowance includes a maximum of an additional ten (10) trip to the site.
- B. Additional Staking Services
 - 1) The following items are not included in the construction survey scope of services but can be provided by Shive-Hattery to the Contractors.
 - a) Silt fence or stormwater control locations.
 - b) Rough grade stakes or grade stakes if GPS equipment is not utilized.
 - c) Traffic control equipment, wiring, and interconnections.
 - d) Landscaping locations and limits.
 - e) Pavement markings.
 - f) Restaking of above listed items.
 - g) Staking of additional items not specifically described above.

4. Construction Materials Testing

- A. Construction Materials Testing (By SubConsultant) SubConsultant will provide employees appropriately trained and equipped to respond to the testing and special inspection needs of this project. The scope of the on-call services includes:
 - 1) Earthwork compaction testing
 - a) Site preparation observation
 - b) Site grading fill placement
 - c) Utility trench backfill

- 2) Laboratory soil/aggregate testing
 - a) Standard Proctors
 - b) Atterberg limits
 - c) Relative densities
 - 3) Portland cement concrete testing
 - a) Laboratory compressive strength testing of cylinders or beams
 - 4) Project Management
 - a) Attend pre-construction meetings and periodic project meetings at Client's request
 - b) Supervision of laboratory and field services
 - c) Preparation and review of project reports
- B. Proposed testing methods and frequencies are based on SUDAS specifications.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Provide Shive-Hattery personnel unlimited access to the site as required.

SCHEDULE

We will begin our services upon receipt of this Agreement executed by you which will serve as a notice to proceed.

- | | |
|---|-------------------------|
| • Phase 1 (P1) Functional Design | January - February 2026 |
| • Submit RISE Application and Function Dsn. | February 13, 2026 |
| • Award RISE Funding – DOT Commission Mtg | March 10, 2026 |
| • Utility Coordination, Permitting | April - August 2026 |
| • 60% P1 Design Submittal (City Review) | May 2026 |
| • Property Acquisition | April - June 2026 |
| • 90% P1 Plans/Specs Submittal (City & RISE Review) | June 11, 2026 |
| • 100% P1 Construction Docs (City & RISE Review) | June 25, 2026 |
| • Approve Plans & Specs – DOT Concurrence | July 6, 2026 |
| • Local Bid Letting, Award Construction | August 5, 2026 |
| • Begin P1 Construction | August 2026 |
| • P1 Substantial Completion – Open for Traffic | July 23, 2027 |
| • P1 Final Completion | November 2027 |
| • Phase 2 (P2) Design | August – November 2026 |
| • Phase 2 (P2) Construction | March – November 2027 |

COMPENSATION

Description	Fee Type	Fee	Estimated Expenses	Total
Phase 1 Design Services	Fixed Fee	\$ 1,560,000	Included	\$ 1,560,000
Phase 1 Construction Services	Fixed Fee	\$ 266,000	Included	\$ 266,000
Phase 2 Design Services	Fixed Fee	\$ 893,000	Included	\$ 893,000
Phase 2 Construction Services	Fixed Fee	\$ 234,000	Included	\$ 234,000
TOTAL		\$ 2,953,000	Included	\$ 2,953,000

Fee Types:

1. Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

2. Included - For Fixed Fee Type, expenses have been included in the Fee amount. For Hourly Fee Types, expenses will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred.

See attached Standard Hourly and Expense Fee Schedule.

The terms of this proposal are valid for 30 days from the date of this proposal.

ADDITIONAL SERVICES

Unless specifically stated in the Scope of Services, any resilient design-related services including areas of resistance, reliability and redundancy (i.e. flood protection, storm/tornado shelter, emergency generators, utility backup, etc.) are not included in this proposal.

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Environmental permitting beyond what has been identified within the above scope of services
2. Making changes subsequent to previously approved design decisions.
3. Additional Bid Lettings or Packages beyond the two identified.
4. Additional Construction Administration and Construction Resident Engineering required due to revisions to anticipated construction schedules.
5. Potholing, Subsurface Utility Investigations.
6. Aesthetic improvements

EXHIBITS

1. Exhibit A – Scope of Public Improvements
2. Exhibit B – Public Improvements Project Schedule

STANDARD TERMS AND CONDITIONS

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PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc., Shive-Hattery A/E Services, P.C., Helix Design Group, a Division of Shive-Hattery, Inc., Shive-Hattery New Jersey, Inc., WSM, a Division of Shive-Hattery, Inc., or KdG, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, and employees against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to

permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably

increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state that the project is located.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

HARASSMENT

If either party becomes aware of any form of harassing conduct by the other party's employees, agents, contractors, consultants, vendors, or affiliated companies, the party receiving the harassing conduct will promptly investigate the reported conduct and take appropriate action that may include termination of this Agreement by providing written notice to the other party. Prior to the written notice to terminate, all applicable obligations contained in this Agreement by either party remain in effect. Harassment conduct includes any verbal, physical, and visual or pictorial content that creates an intimidating, offensive, obscene, or hostile working environment, unwanted and unsolicited verbal comments, sexual advances or innuendo, unwelcome jokes or banter, threats, or derogatory comments.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

AGREEMENT

This proposal shall become the Agreement for Services when accepted by both parties. Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,
SHIVE-HATTERY, INC.



David Fliehler, Civil Engineer
dflihler@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Bondurant, IA

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____

CC: Nathan Hardisty
Victoria Watts

