

*\*A virtual meeting was offered.*

BONDURANT CITY COUNCIL  
Minutes  
January 5, 2026  
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll, Council Member Dennis Lyman

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Assistant City Administrator Jene Jess, Fire Chief Aaron Kreuder, Assistant Fire Chief Anthony Rautherberg, Library Director Michell Klinker-Feld

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Appointment of Mayor Pro Tem

Mayor Elrod appointed Council Member Driscoll to serve as Mayor Pro Tem for the upcoming term.

4. Abstentions declared

None.

5. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Driscoll, to amend the agenda by removing item #7p. Vote on Motion 5-0. Motion carried. Motion by Cox, seconded by Driscoll, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

6. Presentations

a. Human Trafficking Prevention & Awareness Month

The Mayor read and proclaimed January 2026 as Human Trafficking Prevention and Awareness Month, recognizing the importance of raising awareness, promoting prevention efforts, and supporting victims and survivors of human trafficking.

b. Bondurant Library Annual Report

Library Director Klinker-Feld presented the Bondurant Community Library Annual Report, providing an overview of library operations, programs, services, and highlights from the past year.

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- c. Polk County Sheriff's Department Report  
Lt. Shane Grego, Polk County Sheriff's Department, reported a total of 566 calls for service within the City of Bondurant. Lt. Andrew Hunt was introduced to the City Council and the public as the new liaison assigned to the Bondurant area.

7. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of December 15, 2025, City Council Meeting Minutes
- b. Claims List
- c. Applications for Council Approval
- d. Receive & File - Bondurant Library Annual Report
- e. Receive & File - November 5, 2025, Bondurant Library Board Meeting Minutes & Director's Report
- f. R-260105-1- Resolution approving Change Order No. 4 to Manatt's Inc. for additional work not in the plans for the Grain District Lincoln Street Public Improvements in the amount of \$500.00
- g. R-260105-2- Resolution approving Pay Request No. 5 to Manatt's Inc. for the Grain District Lincoln Street Public Improvements Project in the amount of \$40,619.89
- h. R-260105-3- Resolution approving Pay Request No. 12 to McAninch Corporation for the Civic Campus Improvements Phase 1 Project in the amount of \$7,692.54
- i. R-260105-4- Resolution approving Change Order No. 4 for replacement of water system valve boxes for the 2nd Street Widening Project in the amount of \$2,640.00 to Manatt's Inc.
- j. R-260105-5- Resolution approving Pay Request No. 8 to Manatt's Inc for the 2nd Street, NW Widening Project in the amount of \$12,464.19
- k. R-260105-6- Resolution re-approving Pay Request No. 2 to Core Construction for The Station Project in the amount of \$215,842.46

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- l. R-260105-7- Resolution approving Pay Request No. 3 to Core Construction for The Station Project in the amount of \$246,858.21
  - m. R-260105-8- Resolution approving Pay Request No. 1 to Graphite Construction Group Inc. for 108 Main Street Parking Lot Project in the amount of \$1,500.00
  - n. R-260105-9- Resolution approving appointments to the WRA Finance Committee for CY 2026
  - o. R-260105-10- Resolution approving the appointment of Shive-Hattery as City Engineer and approving a professional services agreement for City Engineering Services
  - p. R-260105-11- Resolution approving the Shive-Hattery professional services agreement related to the design of Timmins Industrial Park Roadway Improvements in the amount of \$2,953,000  
Motion by Driscoll, seconded by Cox, to Approve the Consent Agenda.  
Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None.  
Absent: None. Motion carried 5-0.
8. Guests requesting to address the City Council  
None.
9. Discussion Items -
- a. Conference Center Naming  
The Bondurant Emergency Services Training Room was highlighted as a flexible, multi-use conference space that supports a wide range of meetings, trainings, and community events, enhancing collaboration among emergency services, City staff, partner organizations, and the community. Discussion was also held regarding naming the space in honor of a former member of the department, recognizing their service and lasting contributions.
10. Reports / Comments and appropriate action thereon:
- a. Mayor  
Happy New Year, welcomed Council Member Lyman, Greater Des Moines Partnership Legislative Opening Night next Monday.
  - b. Council Members  
McKenzie - Upcoming liaison meetings.  
Driscoll - Upcoming liaison meetings and inquiries about a few projects

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around town.

Lyman - Upcoming liaison meetings.

Cox - Kudos and appreciation expressed to the Fire Department for their efforts and professionalism on the recent fire in the area, and upcoming liaison meetings.

Sillanpaa - Liaison updates.

c. Administrator

Recent fire in the area comments, the next Council meeting will be on a Tuesday due to the holiday.

d. Directors

Horton - Department update.

Kreuder - Department update.

Klinker-Feld - Department update.

Jess - Department update.

Murray - Department update.

Hagan - Department update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Sillanpaa, to Move into Closed Session at 06:53 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the Closed Session at 07:12 PM.

12. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 07:12 PM. Vote on Motion 5-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

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Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 5, 2026, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Doug Elrod, Mayor