**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: https://us02web.zoom.us/j/84792293984?pwd=T25GdTdHejJQOUVsbHEvb0k3L21KZz09*

NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
AUGUST 19, 2021

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on August 19, 2021, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Approval of Minutes
   a. Parks & Rec 21-4
6. Guests requesting to address the Parks Board
   a. Bondurant Cemetery Committee Proposal and Wreaths Across America Program - presented by John Desaulniers Jr.
7. Action Items
   a. Discussion and action on the Request for Proposals for Planning for Central Park, including Regional Stormwater Retention Facility
   b. Recommended adoption of an amended Chapter 151 of the City Code, to allow for placement of trees within the public right-of-way area
8. Discussion Items -
   a. Graffiti Area along the Gay Lea Wilson Underpass
   b. Bondurant-Farrar School District Donates Playground Equipment
   c. Community Recreation Program to highlight neighborhood parks weekly for different activities to bring the neighborhoods together.
   d. City Park Phased Budget
9. Reports and Comments:
   a. Event Reports
10. Adjournment

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 5.a.
For Meeting of 8/19/2021
Motion

TITLE: Parks & Rec 21-4

CONTACT PERSON:
Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: Attached are minutes from the most recent meeting.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Motion to approve June 30, 2021, Park and Recreation Board Meeting Minutes.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:
1. Parks & Rec 21-4

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board
Minutes
June 30, 2021

1. Roll Call

Present:	Board Chair Dennis Lyman, Board Member Marian Collison, Board Member Tessa Simpson, Board Member Emily Karwoski, Board Member Joe Miller, Board Member Seth Williams
Absent:	Board Member Nic Robinson
City Officials Present:	City Administrator Marketa Oliver, Communications and Events Coordinator Nicole Van Houten

2. Call to Order and Declaring a Quorum

   Special Park and Recreation Chair Lyman called the meeting to order at 07:07 PM and declared a quorum.

3. Abstentions declared

   Board Member Nic Robinson

5. Perfecting and Approval of the Agenda

   Motion by Miller, seconded by Williams, to approve Special Parks & Rec 21-4 June 30, 2021 agenda. Vote on Motion 6-0. Motion carried.

4. Approval of Minutes

   a. Parks & Rec 21-3

      Motion by Miller, seconded by Collison, to approve Parks & Rec 21-3, May 20, 2021 minutes. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

   None.

7. Action Items

   a. City Park Final Concept Master Plan

      Motion by Miller, seconded by Collison, to approve City Park Master Plan and recommend to City Council to be approved. Vote on Motion 6-0. Motion carried.

8. Discussion Items -

   a. Bondurant Skate Park Concept

Oliver reported that the Bondurant Community Foundation suggested locating a skate park here on property the City owns. The Highway 65 underpass will daylight on the northern edge of this property. It has a topography that would lend itself well to a skate park. The reason for discussion on this agenda is that as the underpass goes into the final design, it is necessary to take potential future development of a skate park into consideration in the design process, so as not to use the property in a way that could require additional work later if a skate park were located here.

Collison had concerns about the MidAmerican gas regulator easement on the parcel and the Des Moines Water Works water main that cuts east/west through this property. Any improvements will need to stay outside of this easement area and won't affect the area proposed for the skate park surfacing. Oliver noted it was likely possible to use this area for parking. The trail along 15th St SE will need to extend to the site. The Underpass will exit onto this parcel, so a portion of the parcel may be impacted. A few parking spaces will be included in the design of this attraction if the plan carries forward, but the Zoning Ordinance doesn't specify a minimum parking space count for public park uses. This parcel is zoned as Agricultural (A-1). Skate park use proposed would be permitted, as A-1 District allowed for publicly owned parks, playgrounds, golf courses, and recreation areas. If any actual buildings are proposed, the A-1 District setbacks will need to be met. Board is in favor of this concept.

9. Reports and Comments:

a. Event Reports

Van Houten reported that the 2021 Youth Fishing Derby had average attendance. Great support by Casey's General Store, Generational Guns, Great Escapes, Bondurant Men's Club, Bondurant Civic Club, and Blank Park Zoo. Volunteers from First Family Church hosted the educational booths, which was a good addition to the program. Iowa DNR Urban Biologist Tyler Stubbs volunteered his time and shared the current Iowa Fishing Regulations and the First Catch DNR Program. Nearly 110 people attended this event and donations will carry over to the 2022 Youth Fishing Derby.

10. Adjournment

Motion by Miller, seconded by Collison, to adjourn at 7:57 PM. Vote on Motion 6-0. Motion carried.

ATTEST:

Nicole Van Houten
Communications and Events

Dennis Lyman
Board Chair

Contact at Location Approval Form

This form needs to be filled out by the contact person associated with the cemetery/ memorial/ miscellaneous location in order to be approved as a location. This can be a town official if your cemetery is not manned on a daily basis. (Please submit this form by emailing it to locations@wreathsacrossamerica.org, by faxing it to 1-866-956-1625, or by mailing it to PO Box 249 Columbia Falls, ME 04623.)

Name of Location: _____

Name of Contact at Location (must work at cemetery/location): _____

Contact at Location's Physical and Mailing Address:

_____

_____

_____

Contact at Location's Information: (both are required for office purposes only)

Phone Number: _____

Email Address: _____

Would you like to be copied on delivery information or special announcements from Wreaths Across America by email. _____ Yes _____ No

Are there any special rules for your location that Wreaths Across America needs to comply with?

_____

_____

_____

Questions or Comments:

_____

_____

_____

_____ _____

Signature of Contact at Location Date Signed

Thank you for allowing us to participate at your location and for providing your contact information.

POLICIES FOR
REGISTERED SPONSORSHIP GROUPS

- You must be a registered Wreaths Across America sponsorship group to receive an official group ID to track money raised and total wreaths sponsorships. If you have not registered and received your official group ID number please register as soon as possible (do *not* register again if you have already registered once this year). If you are unsure if you have registered please contact sponsorship@wreathsacrossamerica.org.

- Both your sponsorship group ID and location ID must be on the sponsorship forms before you hand them out to perspective donors. We cannot put your information on the forms after we have received them. *ANY* sponsorship forms that do not have a Group ID number and Location ID number will go into the unallocated wreath fund.

- When you are sending funds in via the mail, please submit a copy of the tally sheet with each submission. This will make processing your funds quicker and easier. If you do not wish to submit both the wreath sponsorship form and tally sheet you may submit just the tally sheet unless there are "In Honor of" or "In Memory of" information on the wreath sponsorship form.

- Wreath Sponsorships are (and have always been) $15 each. DO NOT sell the wreath sponsorship for any more than or any less than this set price. You may take monetary donations of any amount that a donor wishes to give, but when selling a direct wreath sponsorship, you must not alter the set price.
    - If you are a "3-for-2" group please report your wreath sales to us in the format of single wreath increments of $15 each as our system is set up to detect a group's status by the ID number and will make the calculations accordingly.

- Checks for sponsorships/donations should be made payable to Wreaths Across America. (We discourage sending cash through the mail; should you collect cash please turn it into a money order or bank check before sending it in).

- It is not permissible to open a checking or savings account in Wreaths Across America's name.

- If you wish to have donors make checks payable to your group and then send one check to Wreaths Across America, that is fine. However, the funds must match the number of wreath sponsorships you are claiming. Please contact the Finance Office to find out proper procedure for submitting funds this way. If you are a $5-back group you *must submit all funds raised* and Wreaths Across America will send you your portion of the fundraising after we have processed the funds.

- Please note, sponsored wreaths are *not* labeled for individual groups at the participating location. Sponsored wreaths are intended for placement by all of those who attend the ceremony and should be shared accordingly. If you wish for your group to place the wreaths your group sponsors you will need to contact the volunteer location coordinator ahead of time to make special arrangements if they so allow. Wreaths Across America cannot force the location coordinator to make special arrangements.

- You may start fundraising at any time, and continue throughout the year wherever you find an opportunity to set up a booth or hand out sponsorship forms. Think of creative ways to increase your group's fundraising efforts and boost your wreath sponsorships/donations.
- If you have any sponsors wishing to make a "grave specific" request remember it is *your* responsibility to make sure the wreath gets placed on the grave in question. We will not keep track of grave specific information at Headquarters. Please note there is no "grave specific name" option on the sponsorship form, placing a name in the "In Honor of" or "In Memory of" does NOT mean that a wreath will be placed on this individual's headstone.

- Please remit sponsorships/donations on a bi-weekly basis. As the cutoff date gets closer – Monday after Thanksgiving – we suggest that you send sponsorships/donations in as frequently as possible.

- All veterans' wreaths are sent to the participating location that your group has chosen to sponsor. The volunteer Location Coordinator is responsible for communication with Wreaths Across America headquarters regarding delivery of sponsored wreaths.
    - The only exceptions to this are the *Patriot Pair* and *Military Tribute Pair*. These wreaths count as one sponsorship, if your group is using the fundraising option you will only receive $5 per Patriot Pair or Military Tribute Pair purchase. One wreath will go to the cemetery you are sponsoring and the second wreath will be shipped to the address provided on the form.

- Wreath sponsorship forms are only meant for wreath sponsorships, they are not intended to order merchandise or personal remembrance wreaths through the mail. You can make these purchases online or by calling our customer service department.

- Should you choose to display a flag or flags at any of your fundraising events please do so respectfully and follow proper flag etiquette, a brochure on flag etiquette can be downloaded from the link used to access the printable fundraising forms provided above.

- You will want to thank your sponsors; before mailing us your sponsorships and funds please keep a copy for your records. Due to privacy regulations, cannot provide you with donor names or contact information once you have sent it to headquarters. You can use the Messaging portal in the Manage Pages to email your contacts who have submitted online and provided an email when ordering.

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 7.a.
For Meeting of 8/19/2021
Resolution

TITLE: Discussion and action on the Request for Proposals for Planning for Central Park, including Regional Stormwater Retention Facility

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE: Stormwater/Grants/TIF/RUT

STAFF RECOMMENDATION: Discussion.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 7.b.
For Meeting of 8/19/2021
Ordinance

TITLE: Recommended adoption of an amended Chapter 151 of the City Code, to allow for placement of trees within the public right-of-way area

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: The City of Bondurant's 2020 Urban Forest Management Plan, prepared by Vince Grube of the Iowa Department of Natural Resources, notes the following, "at this time the ordinance does not allow planting in the right-of-way. The city should consider investing in street tree infrastructure. Trees in the city rights-of-way are an important tool to reduce stormwater infrastructure, lengthening the life of street pavement, slowing traffic, and much more".

Attached is a proposed amended Chapter 151 of the City Code of the City of Bondurant. Sections proposed for removal are in red, while new sections are in green. Section 151.02 of the current code states that, "no person shall plant a tree in any street, street parking, or public right-of-way". The proposed amendments include adding the following sections to Chapter 151:

Section 151.03 - Street Tree Species. This section includes a list of allowable street tree species. The City's of Des Moines' allowable street trees list was used as the starting point. The City's 2020 Urban Forest Management Plan was also followed when generating the list of allowable trees; this plan notes that the following trees should not be planted in the right-of-way: maples, cottonwoods, poplars, box elders, chinese elm, evergreen, willow, and black walnut.
Section 151.04 - Street Tree Planting Restrictions. This section includes all requirements for trees proposed for planting out in the parking (right-of-way) area. Existing ordinances from other communities (Marion, Perry, Iowa Falls, and others) were used when creating Bondurant's list of street tree restrictions.
Section 151.05 - Permit for Street Tree Planting or Removal Required. This section has been added to require a permit for planting out in the public right-of-way, since there are restrictions in Section 151.04 that must be followed.
Section 151.06 - Public Tree Care. This section has been added to clarify that the City of Bondurant has the right to plant, prune, maintain, and remove trees. The following section after 151.06, which will now be 151.07 - Duty to Trim Trees, will remain as is;

meaning that abutting property owners muststill keep trees trimmed so that all branches will be at least 15' above the surface of the street and at least 8' above sidewalks.
Section 151.09 - Removal of Stumps. Has been added to clarify that stumps must be removed below the surface of the ground.
Section 151.12 - Damage to Street Trees and Park Trees Prohibited. Has been added to clarify that no person shall damage, move, remove, or otherwise injure or vandalize any street or park trees.
Section 151.13 - Penatly.Has been added to clarify that any violation of Chapter 151 will be considered a simple misdimeanor or municipal infraction as provided for in Chapter 4 of the City Code.

The Park & Recreation Board will review and provide a recommendation to City Council before they consider the first reading of this ordinance change during their meeting on Tuesday, September 7th.

FUNDING SOURCE: Tree Fund

STAFF RECOMMENDATION: Staff seeks discussion and input from the Board prior to Council's consideration.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:
1. DRAFT CHAPTER 151 - 08172021

CHAPTER 151

TREES

151.01 Purpose	**151.08 Trimming Trees to be Supervised**
151.02 Definitions	**151.09 Removal of Stumps**
151.03 Street Tree Species	**151.10 Disease Control**
151.04 Street Tree Planting Restrictions	**151.11 Inspection and Removal**
151.05 Permit for Street Tree Planting or Removal Required	**151.12 Damage to Street Trees and Park Trees Prohibited**
151.06 Public Tree Care	**151.13 Penalty**
151.07 Duty to Trim Trees	

151.01 PURPOSE. It is the purpose of this chapter to provide for the placement and maintenance of trees and to regulate planting restrictions in public ways; to provide permits therefore; and to provide for penalties for violations thereof.

151.0~~1~~2 DEFINITIONS. For use in this chapter, the following terms are defined:

1. "Park Trees" means trees, shrubs, and all other woody vegetation in public parks and in all areas owned by the City or to which the public has free access as a park.

2. "Parking" means that part of the street, avenue, or highway in the City not covered by sidewalk and lying between the lot line and the curb line; or, on unpaved streets, that part of the street, avenue or highway lying between the lot line and that portion of the street usually traveled by vehicular traffic.

4. "Street Trees" means those trees growing in the parking.

5. "Trees" means woody vegetation usually growing with a single stem and a height over ten (10) feet.

~~**151.02 PLANTING PROHIBITED.** No person shall plant a tree in any street, street parking or public right-of-way.~~

~~***(Ordinance No. 11-205)***~~

151.03 STREET TREE SPECIES. The following species of trees are eligible for planting in the parking subject to all other requirements of this Chapter 151 being met.

1. Birch, River
2. Blackgum
3. Cucumber Tree
4. Elm, Hybrid (Patriot, Triumph, Valley Forge, Frontier)
5. Ginkgo (Male Only)

6. Hackberry
7. Hardy Rubber Tree
8. Hickory, Mockernut
9. Hickory, Shagbark
10. Holly, American
11. Honeylocust, Thornless
12. Horschesnut, Red
13. Ironwood, Persian
14. Japanese Pagoda Tree
15. Katsura Tree
16. Kentucky Coffee Tree (Male Only)
17. London Planetree
18. Linden, America
19. Linden, Littleleaf
20. Linden, Silver
21. Oak, Black
22. Oak, Bur
23. Oak, Chinkapin
24. Oak, Red
25. Oak, Sawtooth White
26. Oak, Swamp White
27. Ohio Buckeye
28. Persimmon
29. Sassafras
30. Sycamore, American
31. Sweetgu
32. Tulip Tree
33. Turkish Hazel
34. Yellowwood

Species of trees not listed in this section are considered to be prohibited for planting in the parking. Shrubbery of any kind is prohibited. The City Council may amend the list of eligible street trees species by ordinance upon receiving a recommendation from the City Tree Board.

151.04 STREET TREE PLANTING RESTRICTIONS. No street tree shall be planted in any parking except in accordance with the following:

1. No street tree shall be planted unless the parking is at least nine (9) feet in width.

2. No street tree shall be planted closer than four (4) feet to the curb or curbline and no closer than four (4) feet to the sidewalk. Whenever possible trees shall be centered between the curb or curbline and the sidewalk or property line. If no public sidewalk exists, the street tree shall avoid the location of the future public sidewalk area, as determined by the Public Works Director.

3. No street tree shall be planted within fifteen (15) lateral feet of an overhead utility line.

4. No street trees shall be planted closer than thirty-five (35) feet to the intersecting lot lines of a corner lot.

5. On a corner lot, no street tree shall be erected, placed, planted, or allowed to grow in such a manner as to materially impede vision between a height of two and-half (2 ½) and ten (10) feet above the centerline grades of the intersecting streets in the area bounded by the street lines of such corner lots and a line joining along said street lines twenty-five (25) feet from the point of intersection of the right-of-way lines.

6. No street tree shall be planted closer than five (5) feet from alleys or driveways.

7. No street tree shall be planted within five (5) lateral feet from a water main or sanitary sewer main.

8. No street tree shall be planted within ten (10) feet of a fire hydrant or utility pole.

9. No street tree shall be planted within twenty-five (25) feet of another street tree.

151.05 PERMIT FOR STREET TREE PLANTING OR REMOVAL REQUIRED. No person, except the City or a person hired by the City, shall plant or remove any street tree without first obtaining a permit from the City. Proof of insurance shall be required as part of the permit review process. As part of the permit review process, the Public Works Director shall have the authority to require any permit holder to show adequate insurance coverage to cover potential damages that occur during the execution of work. In the case of the property owner doing the work, proof of homeowner personal liability insurance may be required. If the property owner has hired another person or contractor to do the work, the contractor shall provide the City with a certificate of insurance. The certificate shall show the following minimum required limits of coverage of Commercial General Liability Insurance with limits of not less than $1,000,000 per occurrence and Worker's Compensation insurance coverage at statutory limits on any and all employees.

151.06 PUBLIC TREE CARE. The City shall have the right to plant, prune, maintain, and remove trees, plants, and shrubs within the lines of all streets, alleys, avenues, lanes, squares, and public playgrounds, as may be necessary to ensure public safety or to preserve or enhance symmetry and beauty of such public grounds. The City may remove or leave as is any tree or part thereof which is an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or public improvements, or is infected with or affected by any injurious fungus, insect, or other pest. This section does not prohibit the planting of street trees by adjacent property owners provided that the necessary permit required by Section 151.05 is obtained.

151.03~~7~~ DUTY TO TRIM TREES. The owner or agent of the abutting property shall keep the trees on, or overhanging the street, trimmed so that all branches will be at least fifteen (15) feet

above the surface of the street and eight (8) feet above the sidewalks. If the abutting property owner fails to trim the trees, the City may serve notice on the abutting property owner requiring that such action be taken within fourteen (14) days. If such action is not taken within that time, the City may perform the required action and assess the costs against the abutting property for collection in the same manner as a property tax.

151.04~~8~~ TRIMMING TREES TO BE SUPERVISED. Except as allowed in Section 151.0~~3~~7, it is unlawful for any person to trim or cut any tree in a street or public place unless the work is done under the supervision of the City.

151.09 REMOVAL OF STUMPS. All stumps of street trees and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

151.05~~5~~10 DISEASE CONTROL. Any dead, diseased or damaged tree or shrub, which may harbor serious insect or disease pests or disease injurious to other trees, is hereby declared to be a nuisance.

151.~~06~~ 11 INSPECTION AND REMOVAL. The City Administrator shall inspect or cause to be inspected any trees or shrubs in the City reported or suspected to be dead, diseased or damaged, and such trees and shrubs shall be subject to the following:

1. City Property. If it is determined that any such condition exists on any public property, including the strip between the curb and the lot line of private property, the Council may cause such condition to be corrected by treatment or removal. The Council may also order the removal by the City of any trees on the streets of the City which interfere with the making of improvements or with travel thereon.

2. Private Property. If it is determined with reasonable certainty that any such condition exists on private property and that danger to other trees or to adjoining property or passing motorists or pedestrians is imminent, the Council shall notify by certified mail the owner, occupant or person in charge of such property to correct such condition by treatment or removal within fourteen (14) days of said notification. If such owner, occupant or person in charge of said property fails to comply within fourteen (14) days of receipt of notice, the Council may cause the condition to be corrected and the cost assessed against the property.

151.12 DAMAGE TO STREET TREES AND PARK TREES PROHIBITED. No person shall damage, move, remove, or otherwise injure or vandalize any street trees or park trees.

151.13 PENALTY. Any violation of this chapter will be considered a simple misdemeanor or municipal infraction as provided for in Chapter 4 of the City Code.

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 8.a.
For Meeting of 8/19/2021
Discussion Item

TITLE: Graffiti Area along the Gay Lea Wilson Underpass

CONTACT PERSON:
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: This is a discussion about potential art in the tunnel/underpass. One idea is to create an art tunnel similar to the Leake Street tunnel in London. (Leake Street Graffiti Tunnel - Visiting London's Cool Street Art Spot (londonxlondon.com) (The word 'graffiti" can have negative connotations, so focusing on an "Art Tunnel" and inviting all kinds of artists to paint in sections of the underpass once a year or so is an alternative to that.)

FUNDING SOURCE: Funding for the underpass is grant, General Fund, and bond funds.

STAFF RECOMMENDATION: This is an item for discussion/brainstorming.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:
1. Screenshot 2021-08-11 105925

THE TUNNEL
AUTHORISED GRAFFITI AREA
No Sexism. No Racism. No Adverts.
Please take empty cans and litter
All pai
walls will b
You
stop

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 8.b.
For Meeting of 8/19/2021
Discussion Item

TITLE: Bondurant-Farrar School District Donates Playground Equipment

CONTACT PERSON:
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION: Open for discussion.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:
1. 20210720_132601
2. 20210720_132632
3. 20210720_132522
4. 20210720_132544

VENUS
EARTH
SATURN

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 8.c.
For Meeting of 8/19/2021
Discussion Item

TITLE: Community Recreation Program to highlight neighborhood parks weekly for different activities to bring the neighborhoods together.

CONTACT PERSON:
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION: This is an item for discussion/brainstorming.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 8.d.
For Meeting of 8/19/2021
Discussion Item

TITLE: City Park Phased Budget

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION: This is an item for open discussion.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:
1. City Park - Master Plan Report - Update
2. Budget

Bondurant

Life Connecting

CITY PARK MASTER PLAN

JULY 22ND, 2021

PROJECT INTENT

The City of Bondurant aimed to create clear and concise direction for the future of City Park. City Park is situated on the entire block of Main St SE and 2nd St SE. The park currently is home to a shelter facility, restroom, playground, and basketball court. The goal of the master plan was to evaluate how the park is used and can be used and design the park according to the needs of the community.

CITY OF BONDURANT

MARKETA OLIVER
CITY ADMINISTRATOR

NICOLE VAN HOUTON
COMMUNICATIONS & EVENTS SPECIALIST

JOE MILLER

SETH WILLIAMS

EMILY KARWOSKI

TESSA SIMPSON

MARIAN COLLISON

MAGGIE MURRAY

DENNIS LYMAN

NIC ROBINSON
PARK BOARD

CONSULTANT TEAM

MOLLY HANSON
COMMUNITY ENGAGEMENT

COLT MCDERMOTT
PARK DESIGN LEAD

MIKE BELL
LANDSCAPE ARCHITECT

GREG PIERCE
WATER RESOURCES ENGINEER

GARY ENERSON
ARCHITECT

GREG JAMESON
GIS TECHNICIAN

MINDY ALVAREZ
MULTI_MEDIA DESIGNER

SHELBY KLOOSTER
LIGHTING DESIGNER

SEAN GANNON
PROJECT COORDINATOR

Thank you to our amazing volunteers and the passionate City staff in Bondurant. This process has been a joy and we are confident in the Park Board's ability to champion this, along with future projects that will continue to shape this growing community. Bondurant is a great place to live, work and play!

DISCOVERY

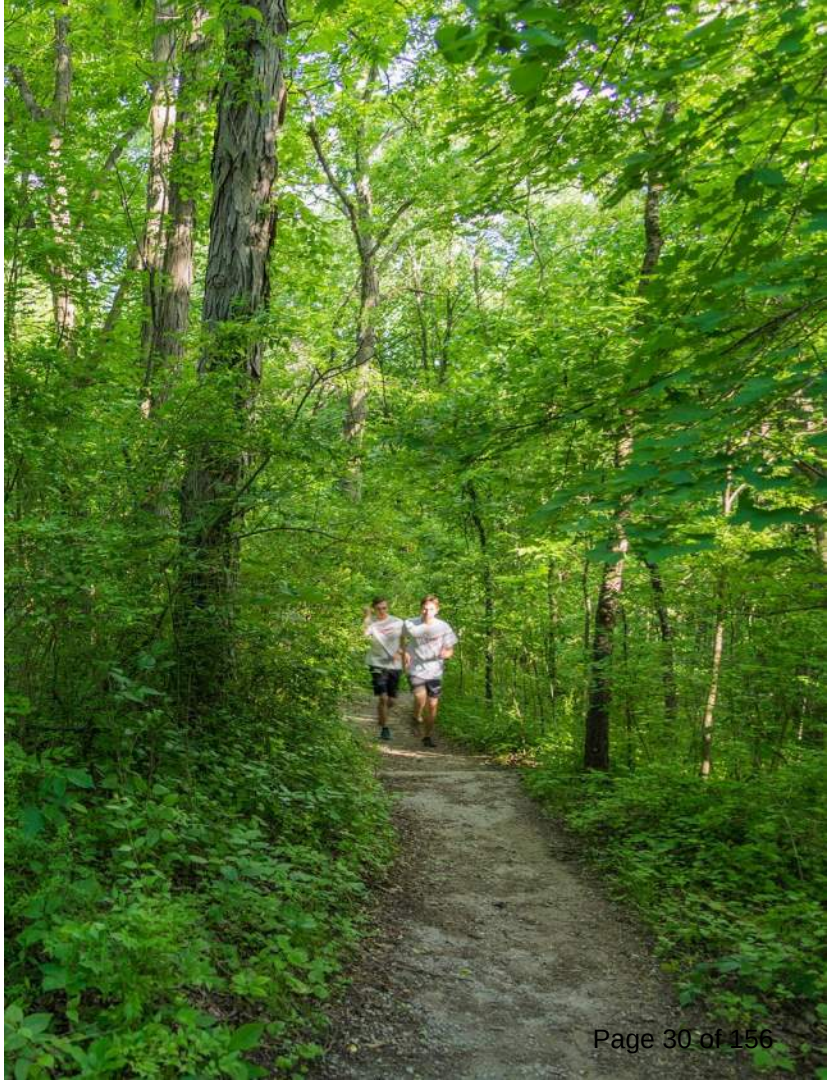
A moment to collect, understand, and explore City Park site conditions.

1

EMERGING PARK TRENDS

OUTDOOR ACTIVITY

In 2020, the top aspirational activity for all age segments is outdoor recreation. Every year, participation in outdoor recreation continues to grow with increasing interest in camping, biking, birdwatching, hiking and kayaking.



ADVENTURE SPORTS

Participation in adventure sports—including BMX, climbing and non-traditional off-road triathlons—continues to grow in 2019. New additions to programming in Bondurant may include a pop-up climbing wall or triathlon that utilizes Bondurant's parkland and trail system.

TEAM SPORTS

More and more people want to participate in recreation programs and activities with a partner, whether it be outdoor activities or fitness classes. Participation in team sports continues to grow and, at 86%, it is the largest category of programming offered by park and recreation agencies in the U.S. Youth are the most active participants in team sports at 57.1%.{21} Team sports that have seen increased participation over the last five years include baseball, field hockey, flag football, lacrosse, rugby and indoor soccer.

INCLUSIVE PROGRAMMNG

Inclusive programming is a proactive approach to planning recreation programs that go beyond non-discrimination policies by actively planning for people with disabilities to participate. Park agencies now have inclusive policies to provide opportunities at day camps.

EVIDENCE-BASED PROGRAMS THAT MEASURE HEALTH

Park and recreation sites serve as more than just a place for recreation activity, but also as locations to participate in evidence-based programs that measurably improve health.

	Quantity	Quality
Effort	How much did we do?	How well did we do it?
Effect	Is anyone better off?	
	(How many?)	(To what extent?}

BRAND CONTEXT

City Branding

BRAND STANDARDS:

For the City of Bondurant to maintain the brand integrity of the Bondurant Logo, and maximize its effectiveness as an identifier, the logo must be applied without modification.

Do not alter designs. Standardized designs for logomarks and logotypes may not be altered in any way except to enlarge or reduce. ANY alterations must be approved by the City of Bondurant.

CONCEPT: Bondurant "B"

The Bondurant "B" design modernizes the traditional "B" mark from logos past. Incorporating both a block "B" and a handwritten, flowing version, the design represents the balance offered among the community to connect people and opportunities wherever they are. The City of Bondurant celebrates its robust history while welcoming diversity and growth. With subtle references to green leaves and yellow corn, the mark also gives a nod to the area's agricultural roots in Iowa.

With a school system worthy of community pride, the Bondurant-Farrar School District blue is the anchor color symbolizing an intentional focus on raising future generations. Green represents opportunities for health and growth, while gold provides a feeling of warmth and optimism.

Bondurant
Life Connecting

standard colors

80 60 40 20
C: 100
M: 83
Y: 13
K: 02

80 60 40 20
C: 00
M: 33
Y: 96
K: 00

80 60 40 20
C: 67
M: 13
Y: 100
K: 01

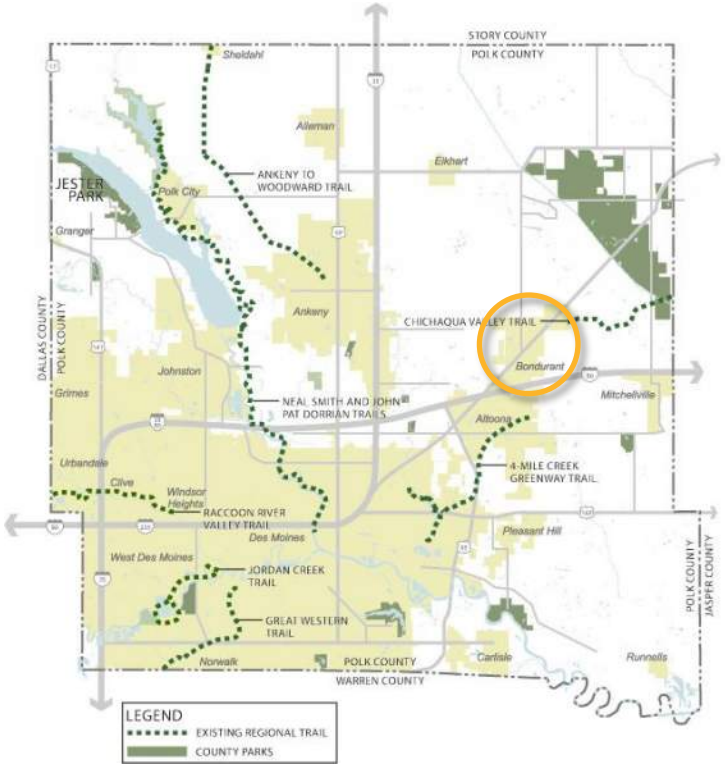
additional color

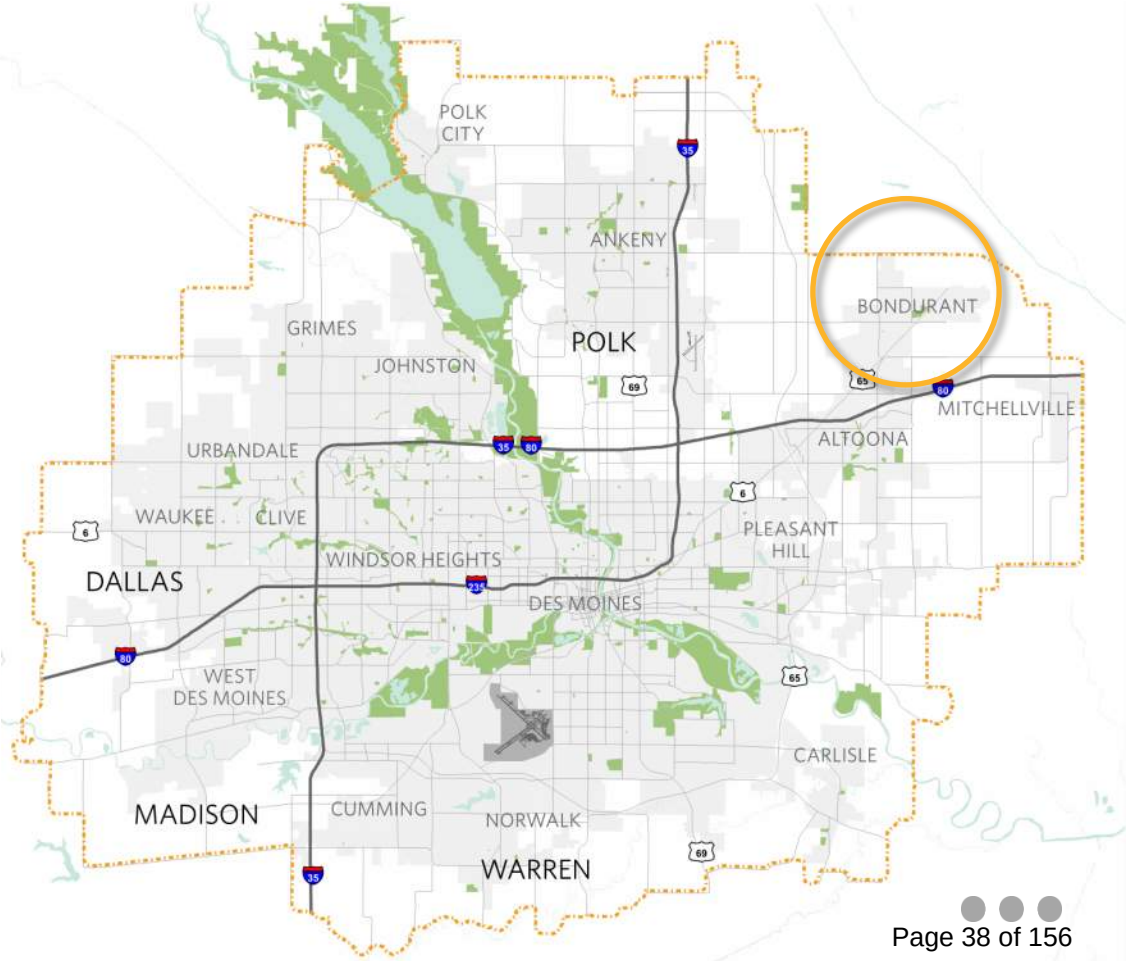
C: 36
M: 22
Y: 06
K: 00

note: pulled from 40% opacity of primary blue tone.

PARK LOCATION

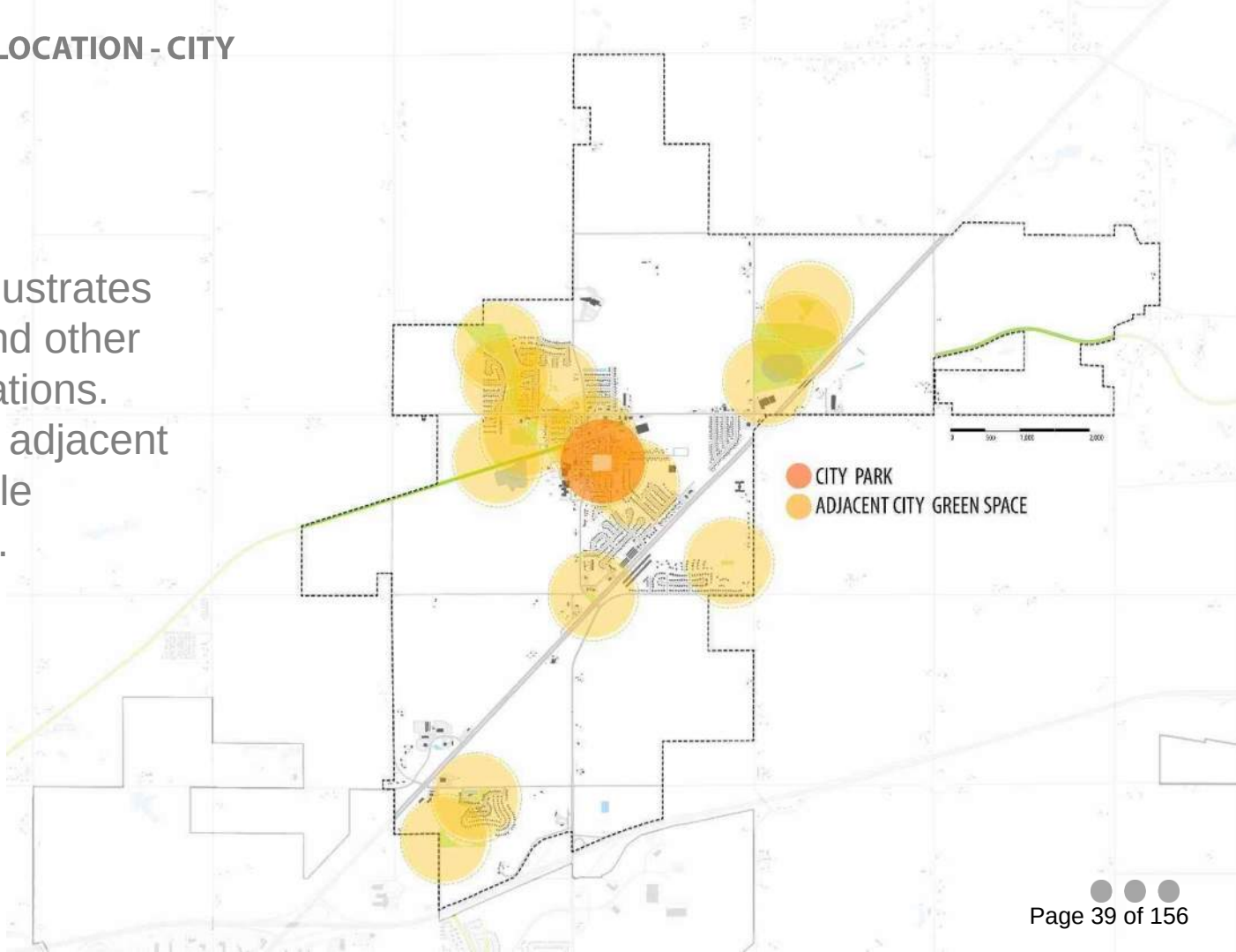
DISCOVERY > PROJECT LOCATION - REGION





CITY CONTEXT

The City diagram illustrates the park location and other City-wide considerations. Key focus is put on adjacent parks and the ¼ mile distance from each.



NEIGHBORHOOD CONTEXT

The neighborhood diagram illustrates the cultural and environmental considerations that may relate to or influence any analysis or recommended planning options.

THE DEPOT (TRAILHEAD)
CHICHAQUA TRAIL OPEN SPACE
CITY PARK (2.24 AC)
BONDURANT -FARRAR MIDDLE SCHOOL
GREEN SPACE

DISCOVERY > PROJECT LOCATION - HISTORICAL CONTEXT

APRIL 2000

Two residences

APRIL 2006

Privacy fence

MAY 2010

Play removal

SEPT. 2013

Sand courts removed

APRIL 2018

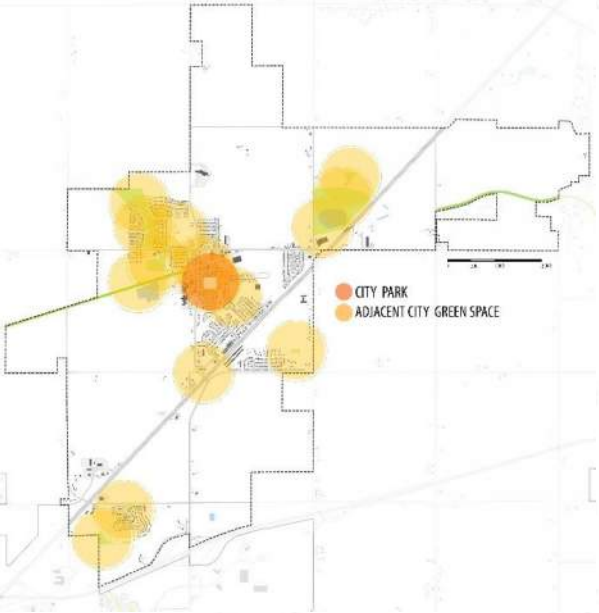
Park cut-through removed

PARK CONTEXT

This diagram identifies the issues directly adjacent to the park in relation to the built and natural environment. These items include circulation systems, land use, adjacent property considerations (including proximity and view sheds), vegetative systems and drainage.

DISCOVERY > PROJECT LOCATION – OVERVIEW

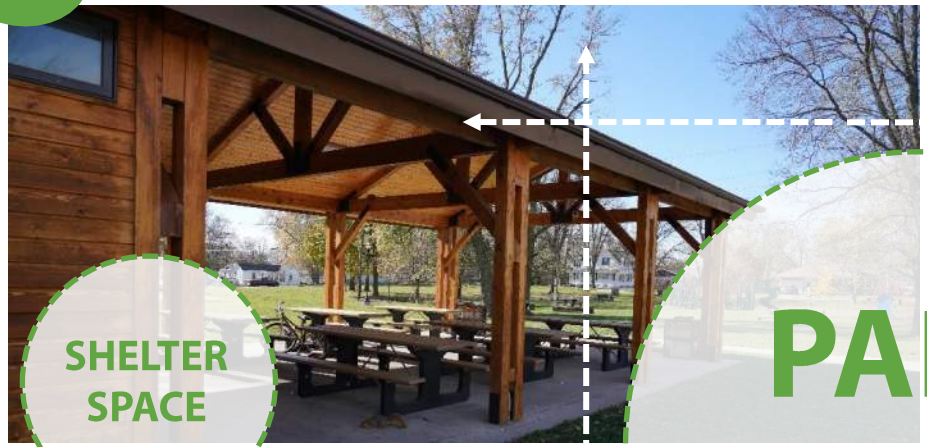
CITY



NEIGHBORHOOD

PARK

DISCOVERY > PROJECT BASE MAP



PARK TODAY

SHELTER SPACE

SEATING

PLAY ELEMENTS

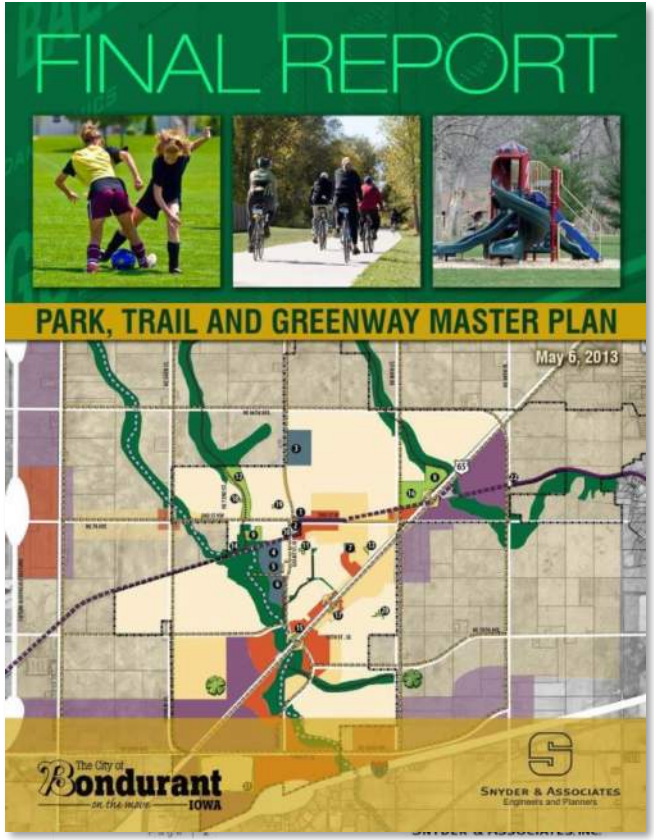
SPORT COURTS

FUTURE?

PARK INVENTORY

PARK, TRAIL AND GREENWAY MASTER PLAN

The objective of the Park, Trail and Greenway Master Plan is to evaluate existing parks, identify park and trail needs and plan for future improvements. The information gathered during this process will assist the community in prioritizing upcoming facilities improvements and budgetary costs.



Neighborhood Parks

Neighborhood parks are set up to serve people who live and work near the park. They are designed to meet the needs of local people and often include items like picnic tables, play equipment and lawn areas. Typically, park-users' houses are within a five-minute walk.

- **Mallard Pointe Park**
- **Gateway Park**
- Renaud Ridge Park
- Wolf Creek Park
- Wisteria Heights Park
- Eagle Park
- Efnor Estates
- Lincoln Estates Park
- Cleveland Park

Specialty Parks

Specialty parks often serve a larger group than a neighborhood park and are designed to meet the needs of the community in consolidated areas that are programmed with a specific purpose in mind. Often these have an athletic component and highly programmed areas.

- **Bondurant Recreational Sports Complex**
- **Bondurant West Soccer Complex**
- **Athletic Fields at Bondurant-Farrar Schools**

Community Parks

Community parks are designed to serve all members of the city. They are usually larger, and this size allows them to serve as parks, as well as natural resource areas. Community parks may include elements from other types of parks as well. They often require off-street parking and may necessitate additional facilities such as restrooms or shelters. All households should be within one mile of a community park.

- **City Park** (future expanded programming)
- **Lake Petocka Park**

Some don't fit nicely into a category…

Are there other categories to consider?

- Bondurant Regional Trailhead
  - The Depot
- Gateway Park
  - Porch Swings and Fireflies
- Bluejay Landing Park Area
- Chichaqua Valley Trail
- Gay Lea Wilson Trail
- North Gateway Park

Standard Program

- 5 to 25 acres
- 2 acres of open space
- Playground
- Shelter
- Pathway (trail) Access
- Frontage Access (at least one
- side, preferably two sides)
- Accessibility
- Landscape
- Signage

Additional Program with Neighborhood Pull

- Parking for a Minimum of 10 to 20 Stalls
- Restrooms
- Half-court Basketball
- Full-court Basketball
- Backstop/Ball Fields for Informal Play
- Lighting
- Additional Shelters and Shade Structures
- STEAM Station

Unique Program with Community Pull

- Tennis
- Volleyball
- Football
- Pickleball
- Splash Pad/Wading Pool
- Gardens
- Fitness/Adventure Course
- Art
- Day Lodge
- Day Camp Programing
- Expanded Picnic Opportunities
- Fully Accessible Play
- Amphitheater
- Winter Activity
  - Sledding Hill
  - Ice Skating
  - Ice Hockey
  - Snowshoe
- Environmental Activity
  - Boating
  - Fishing
  - Bird Watching
  - Nature Trails
  - Other

Playgrounds
- Swings
- Slides
- Climbing structures
- Diggers
- Ride-on animals
- Merry-go-round

Seating
- Benches
- Picnic tables
- Bleachers

Shelters
- Big, with bathrooms and grills
- Small, with tables

Restrooms

Plants
- Butterfly garden
- Trees
- Flower planters

Water
- Drinking fountains
- Hydrants

Signage
- Interpretive
- Wayfinding

Lighting
- Decorative vs. not

Sports
- Basketball
- Baseball/softball?
- Soccer
- Sand volleyball

Extra
- Pet waste stations
- Trash receptacles
- Free Little Libraries
- Hope food boxes
- Bike repair station(s)
- Plaza
- Concession stand
- Bike racks
- Fishing ponds
- Workout stations
- (Future) dog park
- Trails/sidewalks
- Parking
- Open space

What's Missing?

PARKLAND CATEGORIES

- PARKS
- CEMETERIES
- GOLF COURSES
- TRAILS
- RECREATIONAL OPEN SPACES
- NATURAL OPEN SPACES

ASSET CLASSES

- GROUND PLAY
- WATER PLAY
- ATHLETICS
- BURIAL STRUCTURES
- STRUCTURES
- AMENITIES
- TRANSPORTATION
- SIGNAGE
- ENVIRONMENTAL

ASSET TYPES

GROUND PLAY:
- Playground Package
- Freestanding Feature
- Swing Set
- Nature Playground
- Play Surfacing
- Special Feature
- Other

WATER PLAY:
- Sprayground
- Splash Pool
- Wading Pool
- Fountain
- Water Slide
- Other

ATHLETIC:
- Full-Court Basketball
- Half-Court Basketball
- Soccer Field
- Ball Diamond
- Tennis Court
- Pickleball Court
- Takraw Court
- Bocce Court
- Volleyball Court
- Horseshoe Pit
- Other

BURIAL STRUCTURES:
- Mausoleum
- Mini-Mausoleum
- Columbarium
- Memorial Monument
- Ash Spreading Area
- Other

STRUCTURES:
- Enclosed Shelter
- Open Air Shelter
- Full Restroom
- Kybo Restroom
- Storage Building
- Maintenance Building
- Pump House
- Community Center
- Pool
- Clubhouse
- Other

AMENITIES:
- Drinking Fountain
- Picnic Table
- Bench
- Grill
- Trash Receptacle
- Recycling Receptacle
- Bike Rack
- Lighting
- Fence or Railing
- Bike Fix It Station
- Other

TRANSPORTATION:
- Hard-Surfaced Path
- Hard-Surfaced Trail
- Soft-Surfaced Trail
- Bridge
- Parking
- Road
- Other

SIGNAGE:
- Site Location
- Wayfinding
- Interpretive
- Regulatory
- 911
- Other

ENVIRONMENTAL:
- Free Play Lawn Area
- Tree of Significance
- Ornamental Planting
- Green Infrastructure
- Beach
- Other

BUILT ENVIRONMENT (Inventory)

With an understanding of the location of the park (as it pertains to the City, the surrounding neighborhood and land directly adjacent), it is time to inventory the park itself starting with the built environment.

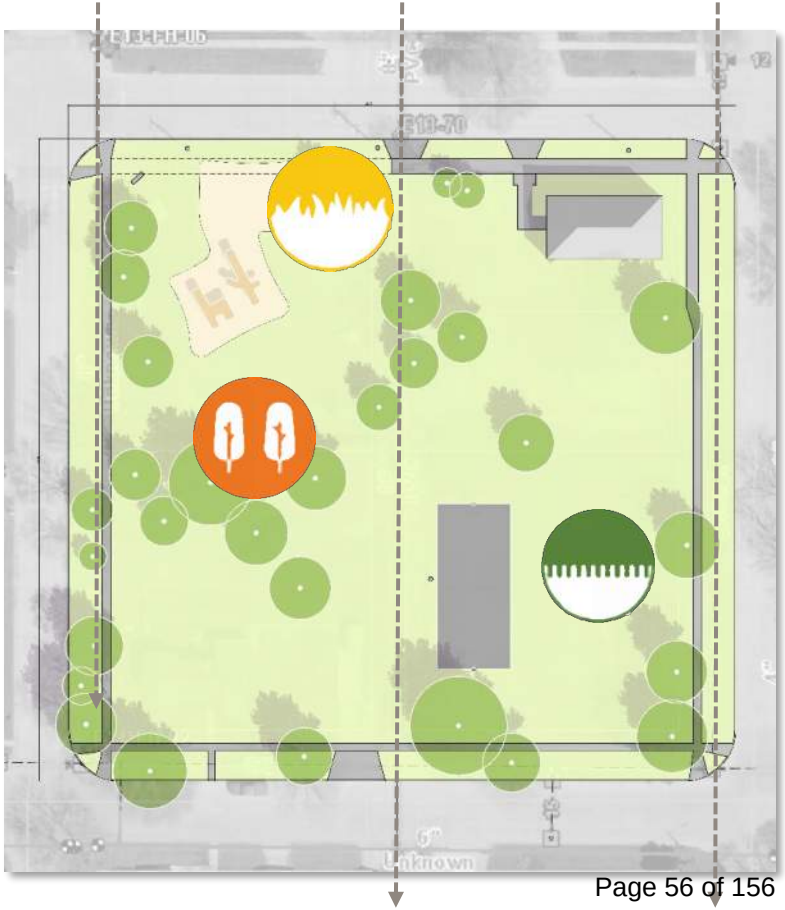
NATURAL ENVIRONMENT (Inventory)

This inventory identifies the land cover types that currently exist in this park.

LAWN

SHADED AREA

MULCH



ENGAGEMENT AND COMMUNICATIONS PLAN

Developing a comprehensive approach to public engagement is as important as the plan itself. Community “buy-in” is critical for the development of all public lands and especially for neighborhood parks. Developing public engagement strategy and a communication plan is a time-sensitive and critical component to developing a successful project.

The following are key phases of public engagement:

Awareness

At the beginning of the project, developing project awareness and branding is important for overall project familiarity and critical information gathering.

Input

Once the project is well on its way, input is critical to help guide the project and bring greater clarity to the “need list,” the “want list” and the “got to have it” list of park facilities. Gathering early input will help develop better concepts and design considerations.

Concepts

Presenting concepts to the public helps the planning team and the community understand that the public is being heard and the surrounding stakeholders have greater buy-in.

Owners

Once the stakeholders and general public have seen that they were included in the project and helped favorably impact the development of program and concepts, ownership begins to take root.

AWARENESS	INPUT	CONCEPTS	OWNERSHIP

PROJECT BASE: PROVEN PUBLIC ENGAGEMENT TECHNIQUES TO PROVIDE PARTICIPATION THROUGHOUT PROCESS.

AWARENESS

- ☐ LARGE GROUP KICK-OFF PRESENTATION
  Short presentation. Stations for each topic of plan.
- ☐ PROJECT WEBSITE
  Location to share downloads and event information.
- ☐ SURVEY *for Steering Committee or Community*
  Identify issues and gather perspectives.

INPUT

- ☐ REPRESENTATIVE STEERING COMMITTEE
  Strong involvement by meeting regularly.
- ☐ STAKEHOLDER DISCUSSIONS
  Organize by: Parks and Recreation, Major Employers, Education, Professionals, Retailers, Housing, Arts, Nonprofits, Special Districts

CONCEPTS

- ☐ DESIGN STUDIO
  Consultant Team on location for three days. Open hours to meet with public.

OWNERSHIP

- ☐ COMMUNITY OPEN HOUSE
  Short presentation. Stations for each topic of plan.
- ☐ FEEDBACK
  Short presentation. Stations for each topic of plan.
- ☐ JOINT WORK SESSION
  Short presentation. Stations for each topic of plan

ELECTED OPTIONS: TOOLS AND TECHNIQUES THAT INCREASE INTEREST, ENGAGEMENT, AND OWNERSHIP OF THE PLANNING PROCESS. *USING ALL FORMS OF ENGAGEMENT IS NOT ADVISABLE.*

AWARENESS

- ☐ PROJECT SYMPOSIUM *for Public*
  Consultants speak on projects within city.
- ☐ KICK-OFF CELEBRATION
  Presentations. Expo-like event with participating vendors (including profit and not-for-profit groups).
- ☐ COMMUNITY EVENTS
- ☐ LECTURES
- ☐ NEWSPAPER EDITORIAL/ARTICLES
- ☐ HANDOUTS AND COLLATERAL
- ☐ SOCIAL MEDIA AND E-BLASTS
- ☐ 1-QUESTION INSTANT POLLING E-BLASTS
- ☐ VIDEOGRAPHY

INPUT

- ☐ LARGE MIXED GROUP FACILITATION
  Discussion with invited experts/representatives organized around subject areas. *Day-long or 3 hours.*
- ☐ COMMUNITY ROUNDTABLES *for Public*
  Small group discussion. Hundreds could attend; challenge to manage. *Day-long or 2 hours.*
- ☐ "MY CITY" CLASSROOM PROGRAM
  Training assists students to identify projects and priorities for community improvement.
- ☐ STAKEHOLDER GROUPS *by Geography*
- ☐ SELF-FACILITATION TOOLBOX
- ☐ HALF-DAY LEADERSHIP PROGRAM
- ☐ STATISTICALLLY VALID SURVEY
  Third-party administers.
- ☐ VISUAL LISTENING SURVEY
  Series of images; users votes on preference.
- ☐ ONLINE MAPPING TOOL
  Allows challenges/opportunities to be pinpointed.
- ☐ POP-UP EVENTS

CONCEPTS

- ☐ NEIGHBORHOOD DESIGN STUDIOS
- ☐ SPECIAL DISTRICT PLANNING *for Public*
- ☐ PREFERENCE MAPPING
- ☐ INTERACTIVE SCENARIO MAPPING
- ☐ ONLINE FORUMS

OWNERSHIP

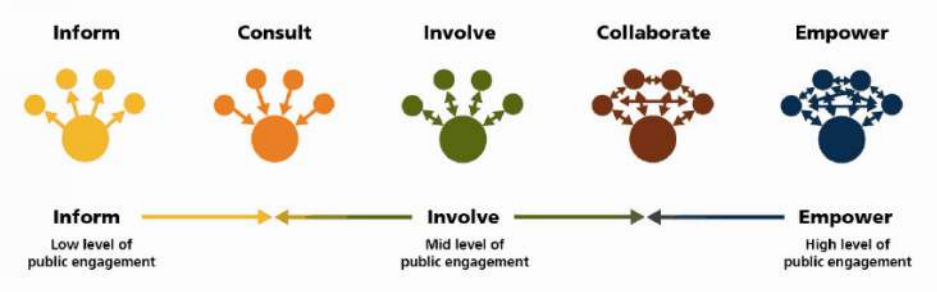
- ☐ LARGE MIXED GROUP FACILITATION
- ☐ NEIGHBORHOOD OPEN HOUSE
- ☐ COMMUNITY CELEBRATION
- ☐ IMPLEMENTATION SUMMIT
- ☐ APPROVAL PROCESS

Our Process:

- (**Awareness**) Creating content to share on the City website and on social media
- (**Input**) Stakeholder meetings with key user groups
- (**Input/Concepts**) Virtual Open House #1
- (**Concepts/Ownership**) Virtual Open House #2
- Final Deliverables

Key Considerations:

- _____
- _____
- _____



CASE STUDIES

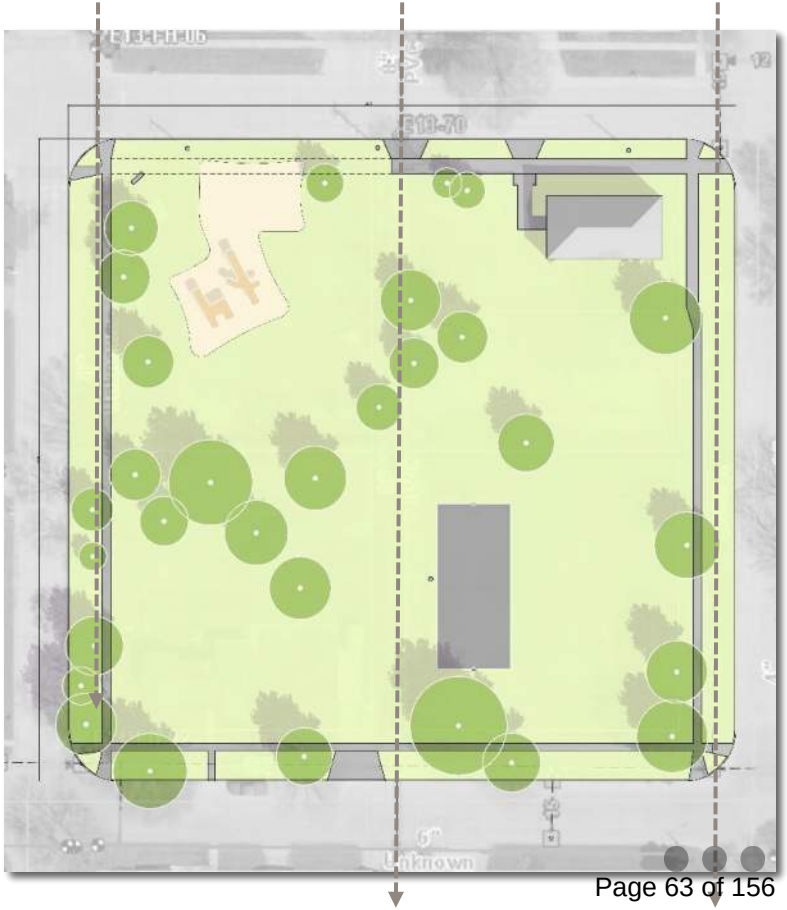
CASE STUDY

City Park is a 2.22-acre Community Park and most centrally located park in Bondurant.

Park Program (Facilities)

- Flexible open space
- Shelter
- Basketball court
- Playground

- Construction Cost: $TBD (2021)
- Cost per: SF $TBD per SF or $TBD per acre



STOP

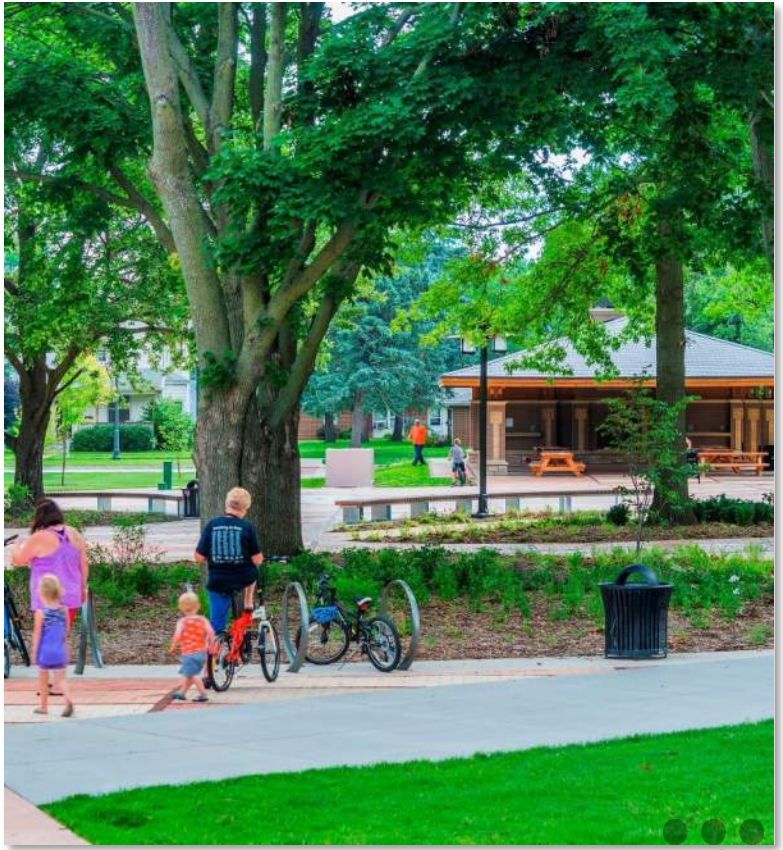
CASE STUDY

Central Park is a 3.76-acre Community Park. Central Park is home to the Thursday & Saturday Farmers Market that runs spring through fall and Thursday Music in the Park during the summer months.

Park Program (Facilities)

- Flexible open space
- Shelter to accommodate 50+ people (medium gatherings)
- Splash pad
- Amphitheater
- Playground
- Site lighting
- Signage
- Integrated art

- Construction Cost: $3,750,000 (2021)
- Cost per: SF $22.90 per SF or $997,340 per acre



DISCOVERY > CASE STUDIES – GRINNELL; CENTRAL PARK

DISCOVERY > CASE STUDIES – GRINNELL; CENTRAL PARK

CASE STUDY

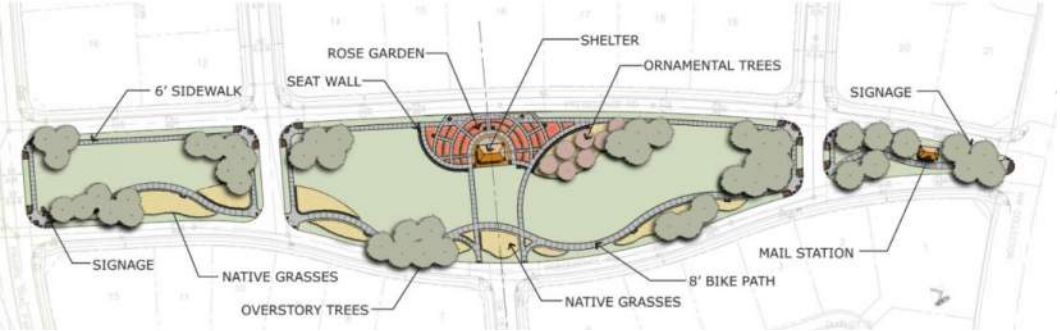
Precedence Park, a 3.54-acre park, is a passive park providing a meandering lawn with both natural and gardenesque landscaping. This park provides a more passive experience than its sister park, Dean Park.

Park Program (Facilities)

- Flexible open space
- Shelter to accommodate 36 people (small gatherings)
- Trail and sidewalk connection
- Site lighting
- Formal garden
- Signage
- Integrated art

- Construction Cost: $1,355,000 (2021)
- Cost per: SF $5.48 per SF or $382,768 per acre

DISCOVERY > CASE STUDIES – ANKENY; DEAN PARK



CASE STUDY

Dean Park is a 1.67-acre neighborhood park that provides both active and passive recreational opportunities.

Park Program (Facilities)

- Flexible open space
- Shelter to accommodate 50 people (medium gatherings)
- Trail and sidewalk connection
- Splash play
- Playground
- ½-court basketball
- Site signage
- Integrated art

- Construction Cost: $1,303,000 (2021)
- Cost per: SF $17.92 per SF or $780,240 per acre

DISCOVERY > CASE STUDIES – ANKENY; DEAN PARK

CASE STUDY

Bayliss Park, a 4.29-acre park, is a passive park providing a fountain serving as a focal point. This park is a community park located in downtown Council Bluffs.

Inventory

- Fountain
- Formal garden
- Terrace
- Shelter to accommodate 36 people (small gatherings)
- Trail and sidewalk connection
- Site lighting
- Formal garden
- Signage
- Integrated art

- Construction Cost: $3,115,000 (2005) / $5,890,000 (2021)
- Cost per: SF $31.23 per SF or $1.38M per acre

DISCOVERY > CASE STUDIES – COUNCIL BLUFFS; BAYLISS PARK

OVERLAND PARK KANSAS
ABOVE AND BEYOND. BY DESIGN.

CASE STUDY

Thompson Park is a 4.25-acre community park with spaces for gathering, playing, relaxing, working and more, right in the heart of Downtown Overland Park.

Inventory

- Two open-air shelters
- New restrooms
- Performance stage
- Seating areas
- Outdoor working space with Wi-Fi
- Playground (climbing structure and water play area)
- “On-street parking improvements.
- Signage
- Integrated art

- Construction Cost: $3,742,753 (2021)
- Cost per: SF $20.22 per SF or $880,647 per acre

DISCOVERY > CASE STUDIES – OVERLAND PARK; THOMPSON PARK

OVERLAND PARK
KANSAS
ABOVE AND BEYOND. BY DESIGN.

PROJECT FRAMEWORK

Outlining a series of potential park improvements within the built and natural environments.

2

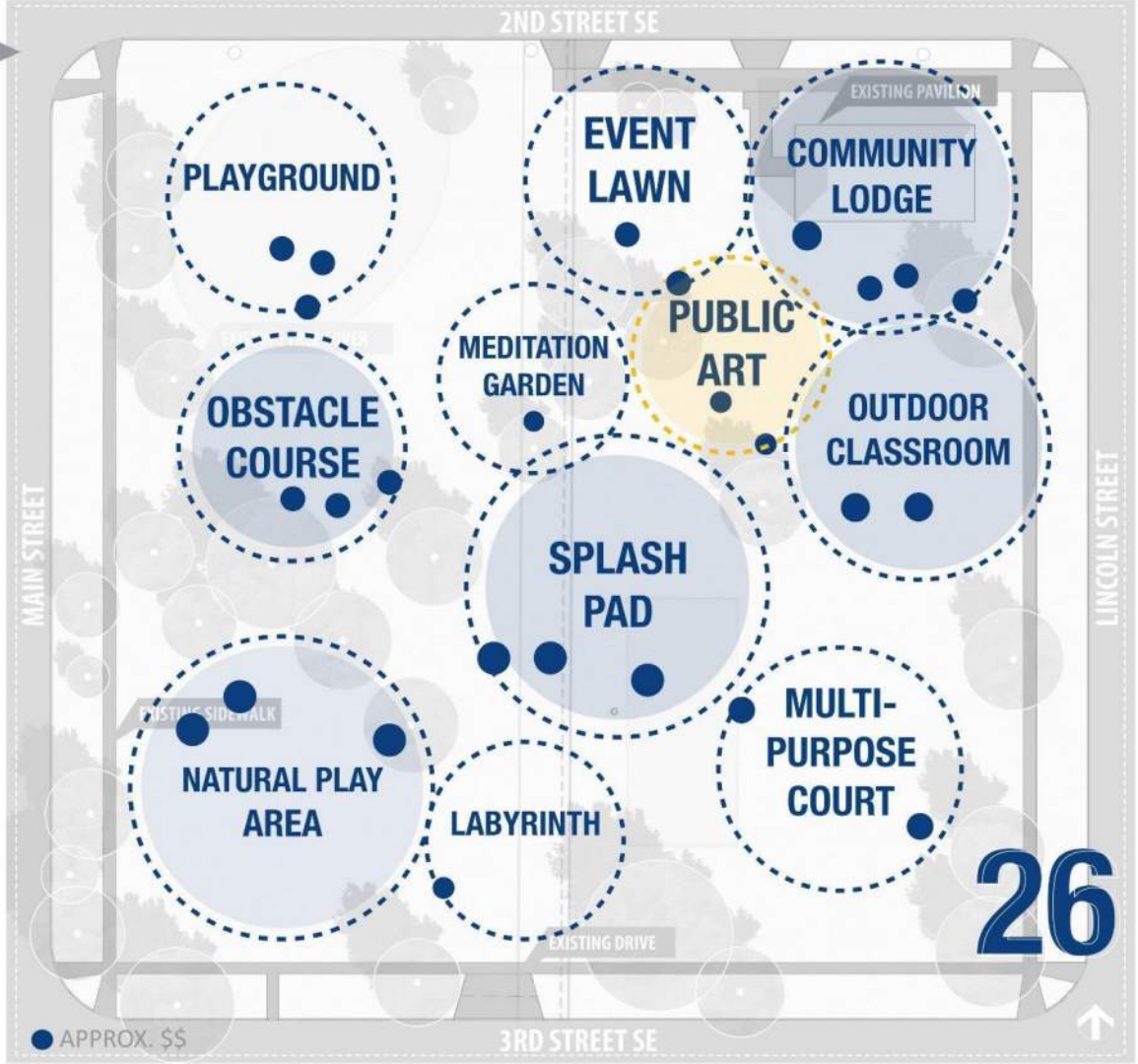
GAME BOARD EXERCISE

DISCOVERY > GAME BOARD - EXERCISE

PROJECT FRAMEWORK > WHAT WE HEARD - PROGRAMMING

2ND STREET SE
MAIN STREET
LINCOLN STREET
EXISTING SIDEWALK
$3
Playground
$3
Splash Pad
$1
Lookouts
$3
Natural Play Area
$1
Sand Volleyball
$3
Basketball Court

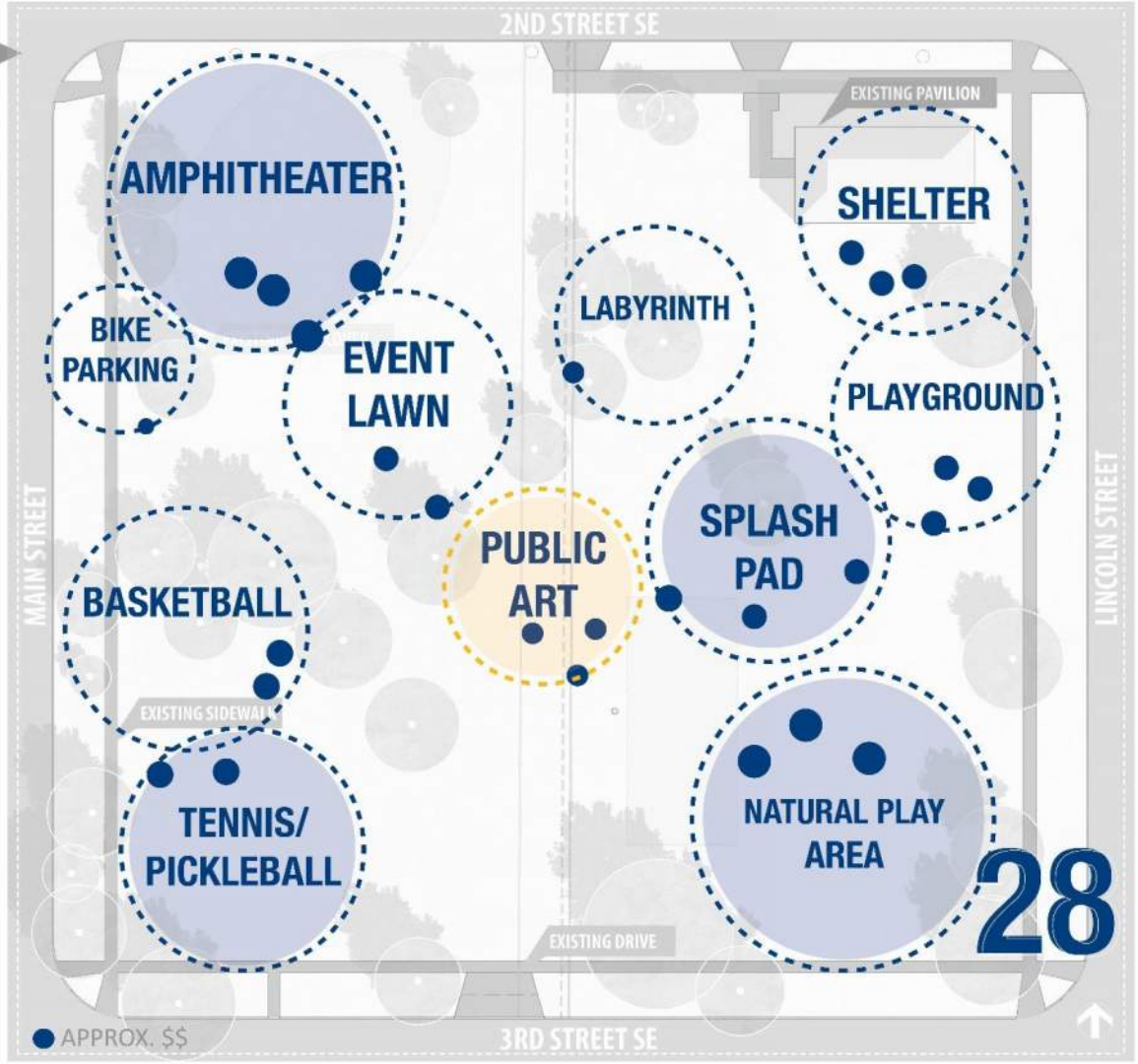
PROGRAMMING OPTION 1 - REVIEW



- Focus on holistic programming.
- Central idea of public art; does this want to be an overarching theme of the par?
- Play activity across site.
- Connections to/from each program will be crucial to connectivity.
- Less approximate dollars in cost (very close).
- Less sport court area and more open space.
- Maintains general location of existing program of playground and basketball court.
- Central focus on splash pad.
- Community lodge (let's confirm intent for this).
- No additional courts.
- No sand volleyball.

CONSIDERATIONS

PROGRAMMING OPTION 2 - REVIEW

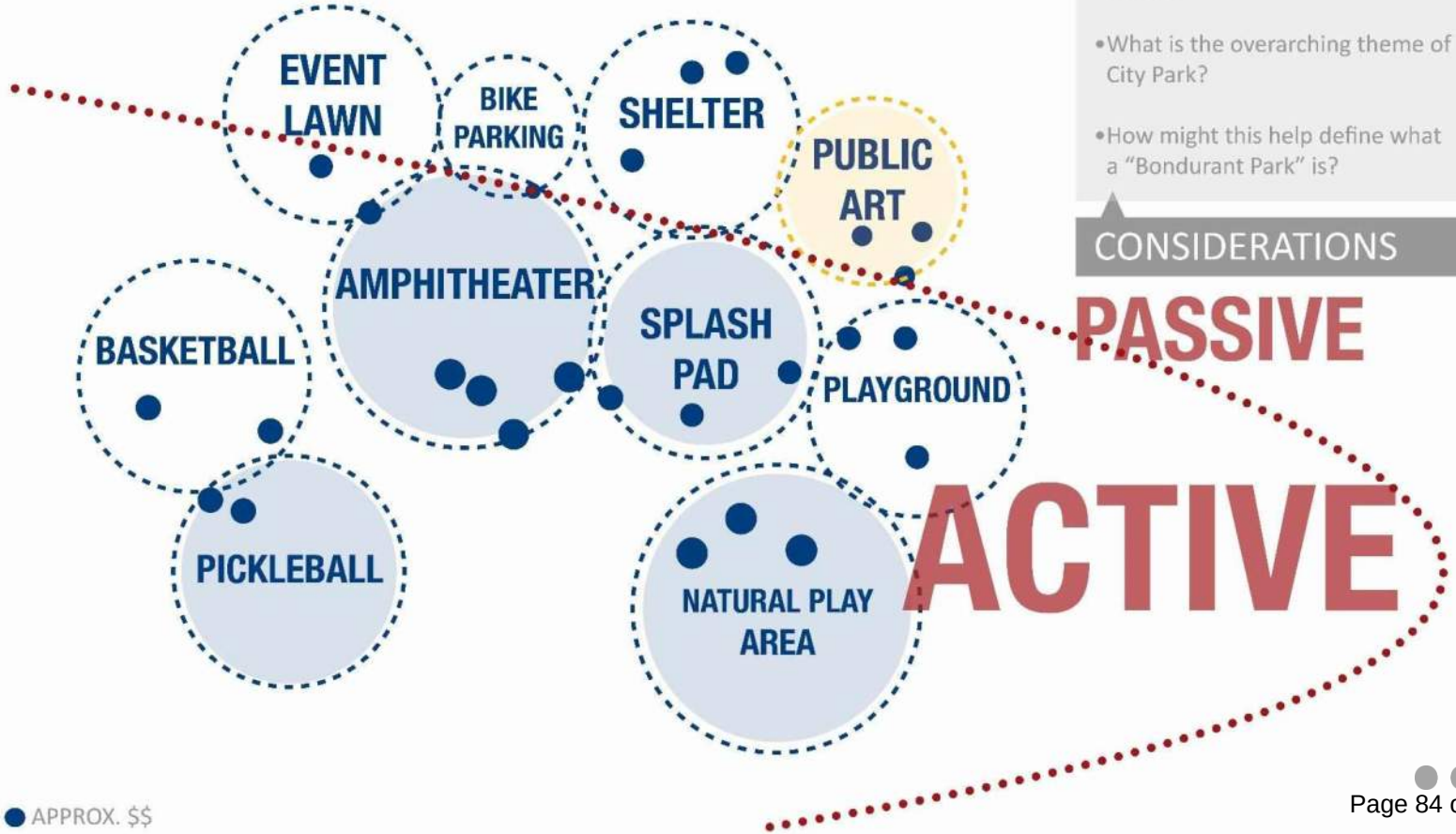


- Focus on holistic programming.
- Acoustics moving from the NW to the SE across the site.
- Central idea of public art; does this want to be an overarching theme of the par?
- Active area centered in the SW corner of the site.
- Play activity in Eastern/Central portion of site.
- Connections to/from each program will be crucial to connectivity.
- More approximate dollars in cost.
- Less open space and more sport court area.
- Moves existing program of playground and basketball court.

- No obstacle course.
- No meditation garden.
- No outdoor classroom.

CONSIDERATIONS

PROGRAMMING - COMBINED



- What is the defining program feature(s)?
- Do any program elements impact others?
- What is the overarching theme of City Park?
- How might this help define what a "Bondurant Park" is?

CONSIDERATIONS

VISUAL LISTENING EXERCISE

FRAMEWORK > VISUAL LISTENING - EXERCISE

SHADED AREA

BOCCE COURT

AMPHITHEATER

INCLUSIVE PLAY

PICNIC AREAS

OUTDOOR SEATING

FRAMEWORK > VISUAL LISTENING - EXERCISE

SHADED AREA

BOCCE COURT

AMPHITHEATER

INCLUSIVE PLAY

PICNIC AREAS

OUTDOOR SEATING

FRAMEWORK > VISUAL LISTENING - EXERCISE

GREEN INFRASTRUCTURE

SPORT COURTS

NATURE PLAY

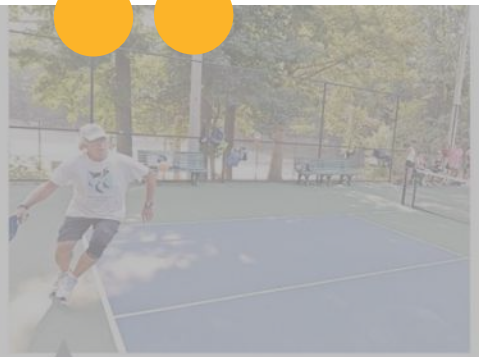
PUMP TRACK

OUTDOOR GAMES

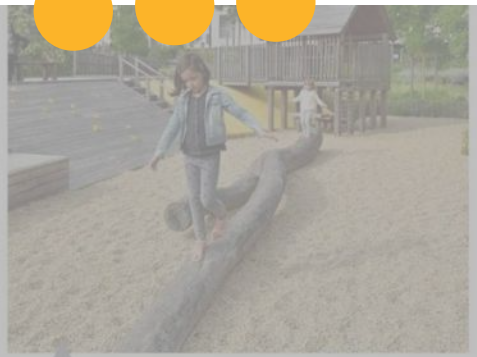
SHELTER

FRAMEWORK > VISUAL LISTENING - EXERCISE

GREEN INFRASTRUCTURE



SPORT COURTS



NATURE PLAY

PUMP TRACK

OUTDOOR GAMES

SHELTER

FRAMEWORK > VISUAL LISTENING - EXERCISE

BOOTHING EVENTS

AMPHITHEATER

LABYRINTH

SPLASH PAD

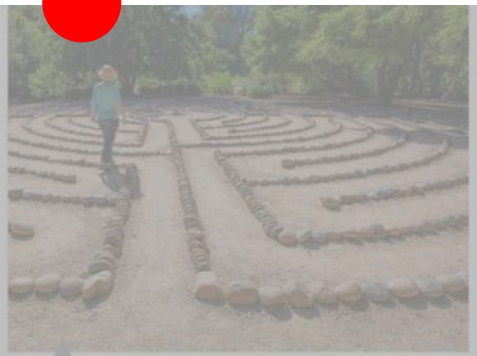
GARDENS

OPEN SPACE

FRAMEWORK > VISUAL LISTENING - EXERCISE

BOOTHING EVENTS

AMPHITHEATER



LABYRINTH

SPLASH PAD

GARDENS

OPEN SPACE

FRAMEWORK > VISUAL LISTENING - EXERCISE

TENNIS

BASKETBALL

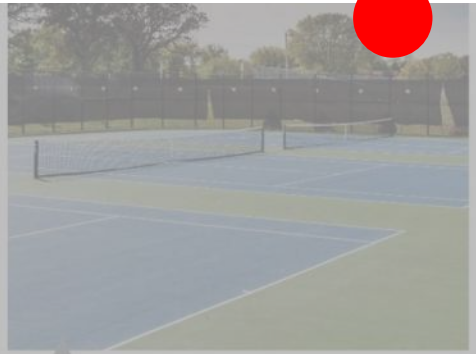
DISC GOLF

NATIVE PLANTING

FIRE CIRCLE

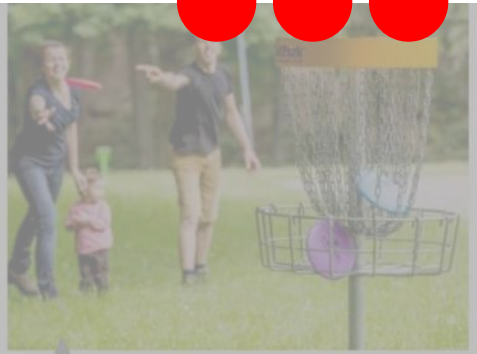
GREENHOUSE

FRAMEWORK > VISUAL LISTENING - EXERCISE



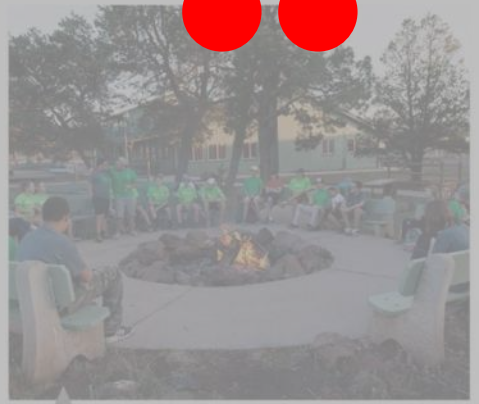
TENNIS

BASKETBALL

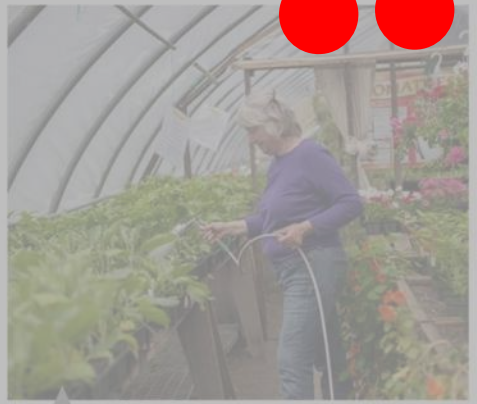


DISC GOLF

NATIVE PLANTING



FIRE CIRCLE



GREENHOUSE

FRAMEWORK > VISUAL LISTENING - EXERCISE

OUTDOOR GRILL(S)

BAGS/GAMES

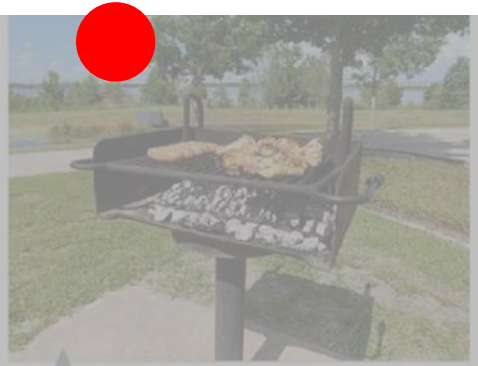
WINTER ACTIVITY

SOFT TRAILS

HABITAT RESTORATION

OUTDOOR MOVIES

FRAMEWORK > VISUAL LISTENING - EXERCISE

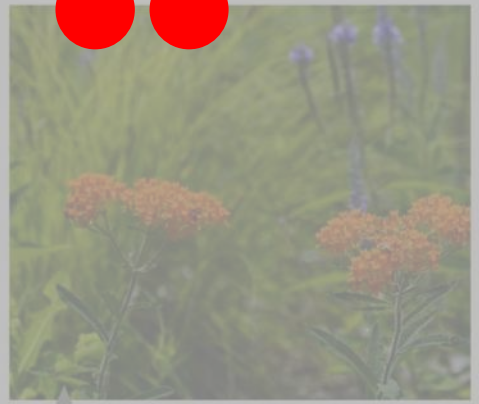


OUTDOOR GRILL(S)

BAGS/GAMES

WINTER ACTIVITY

SOFT TRAILS



HABITAT RESTORATION

OUTDOOR MOVIES

FRAMEWORK > VISUAL LISTENING - EXERCISE

GIANT JENGA

SAND VOLLEYBALL

BIKE PARKING

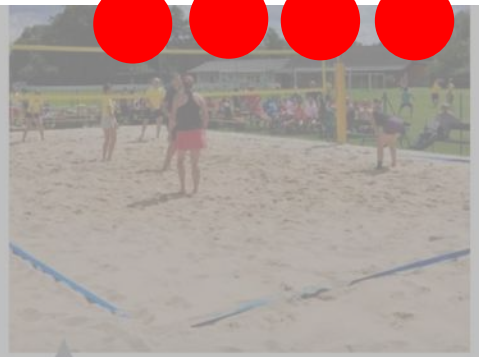
WAYFINDING/SIGNAGE

INTEGRATED ART

OUTDOOR CLASSROOM

FRAMEWORK > VISUAL LISTENING - EXERCISE

GIANT JENGA



SAND VOLLEYBALL

BIKE PARKING

WAYFINDING/SIGNAGE

INTEGRATED ART

OUTDOOR CLASSROOM

A summary of what the group discussed:

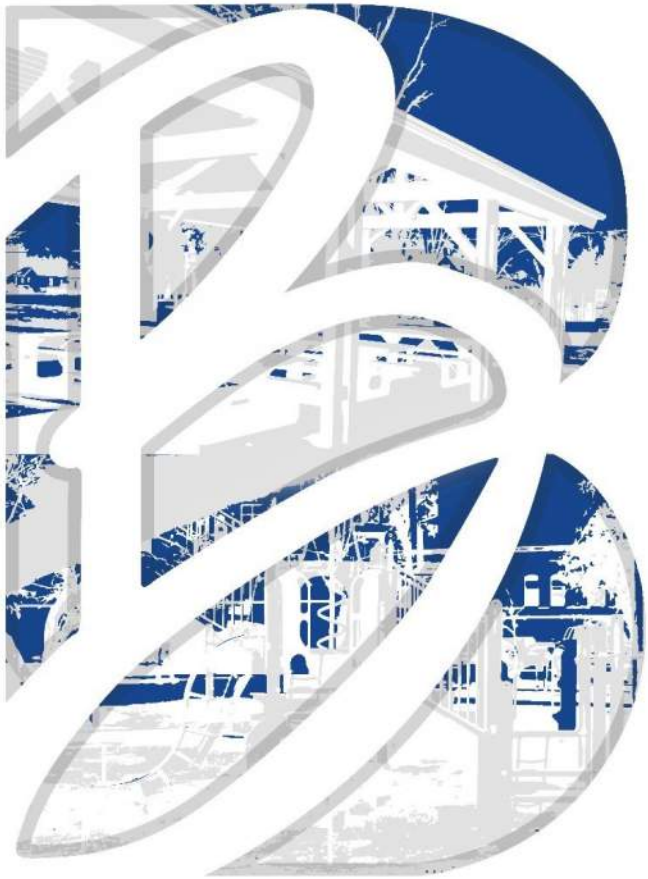
POSITIVE FEEDBACK

1. Amphitheater
2. Open Space
3. Shelter Space
4. (Nature) Playground
5. Basketball Court
6. Splash
7. Farmer’s Market/Public Events
8. Walking Paths

NOT SO POSITIVE FEEDBACK

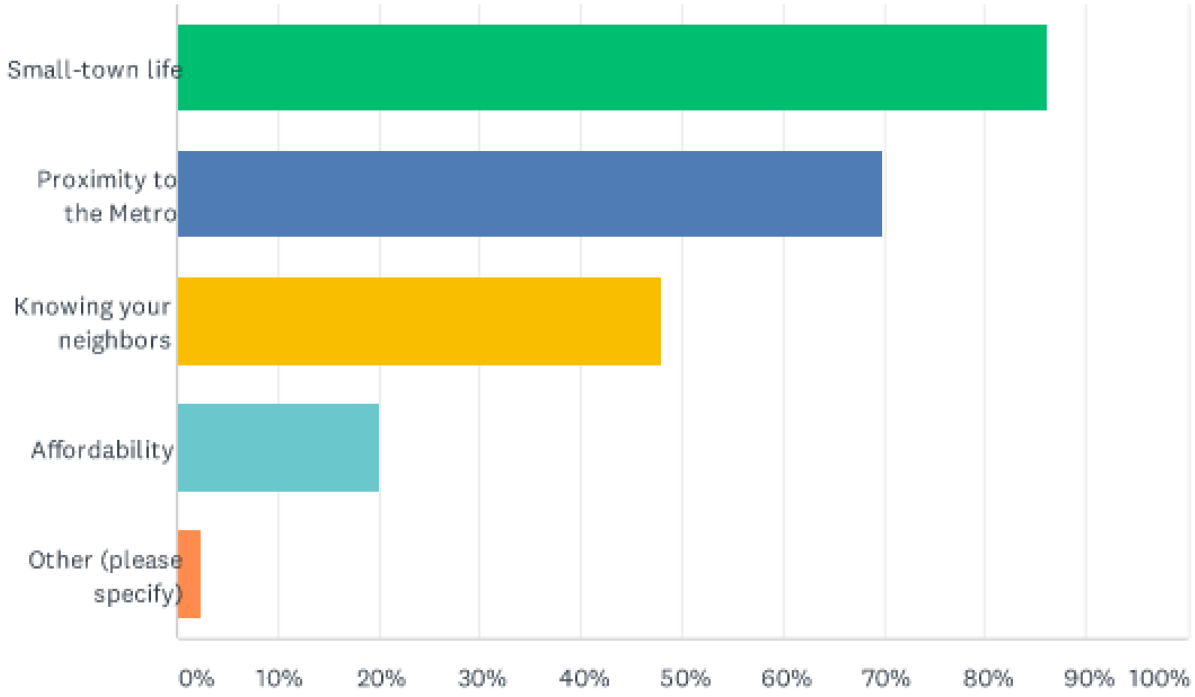
1. Bocce Court
2. Disc Golf
3. Greenhouse
4. Pump Track/Skateboarding
5. Labyrinth
6. Fire Features
7. Tennis
8. Volleyball

COMMUNITY FEEDBACK - SURVEY



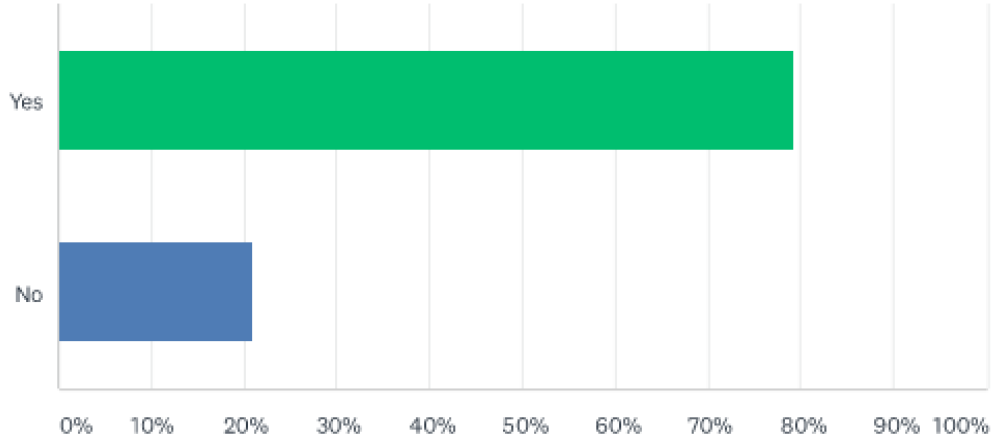
Q1 What do you love about living in Bondurant? (Check all that apply)

Answered: 397 Skipped: 1



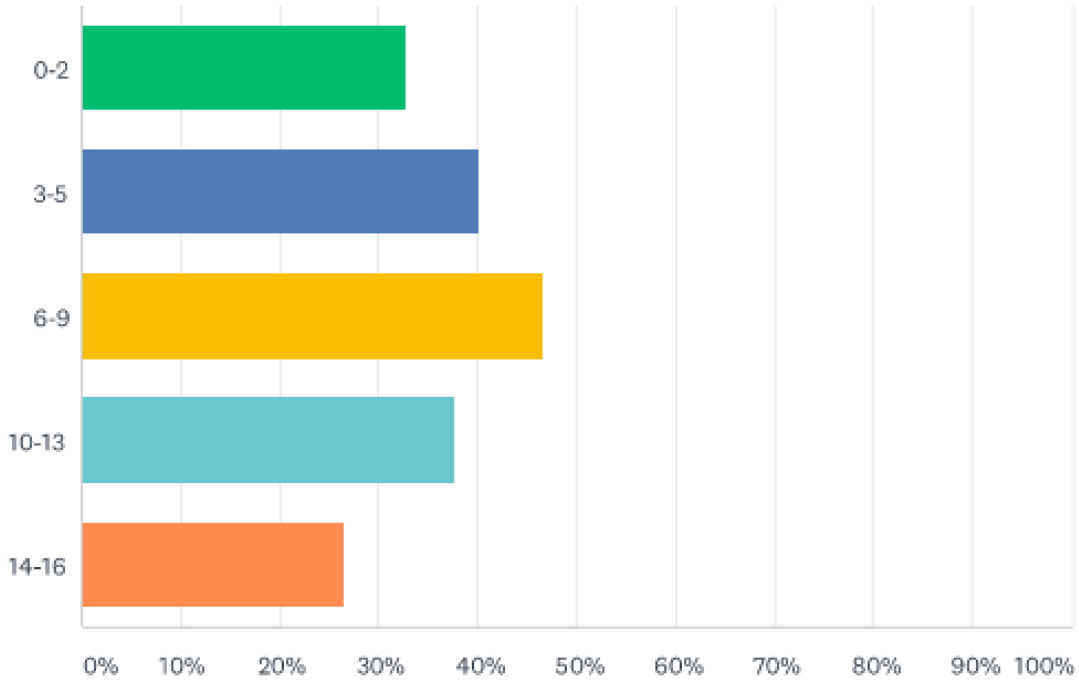
Q2 Do you have children living in your household?

Answered: 395 Skipped: 3



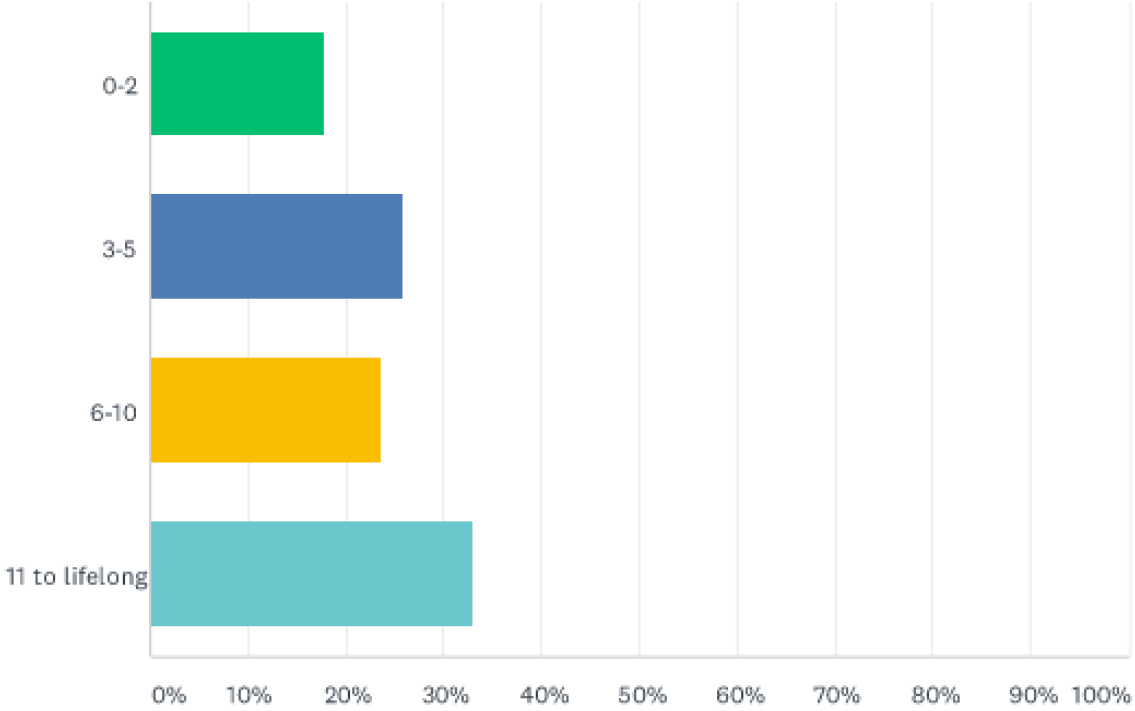
Q3 If so, which age categories to they fall into? (Check all that apply)

Answered: 316 Skipped: 82



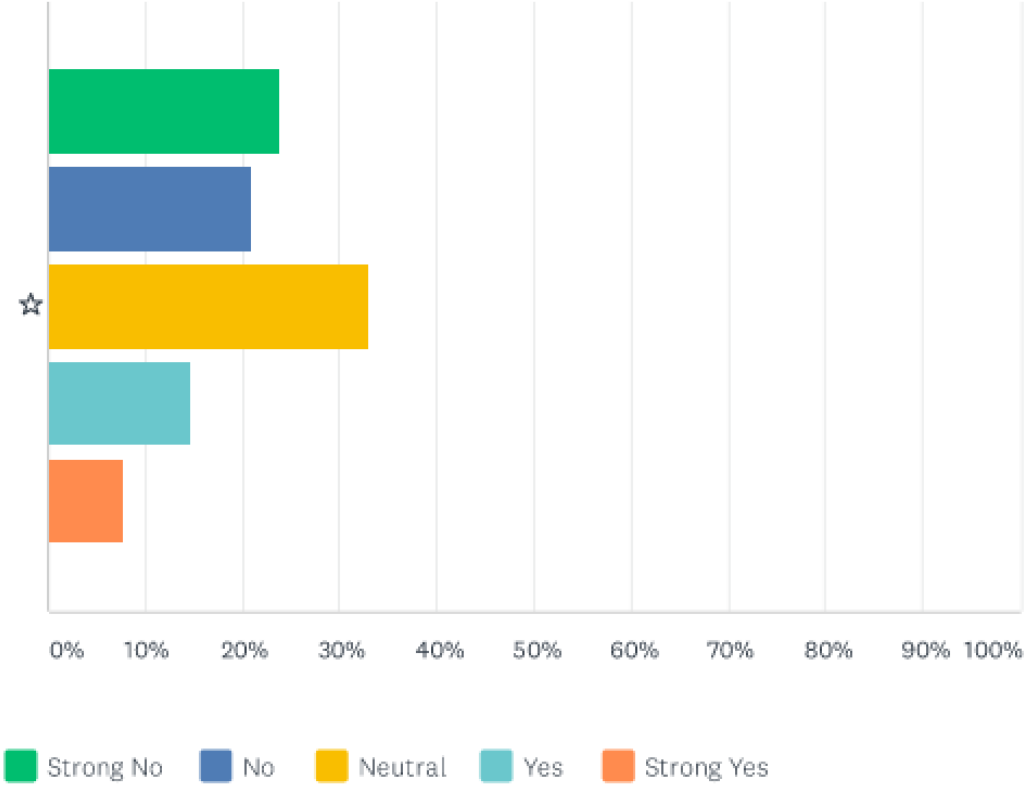
Q4 How many years have you lived in Bondurant?

Answered: 397 Skipped: 1



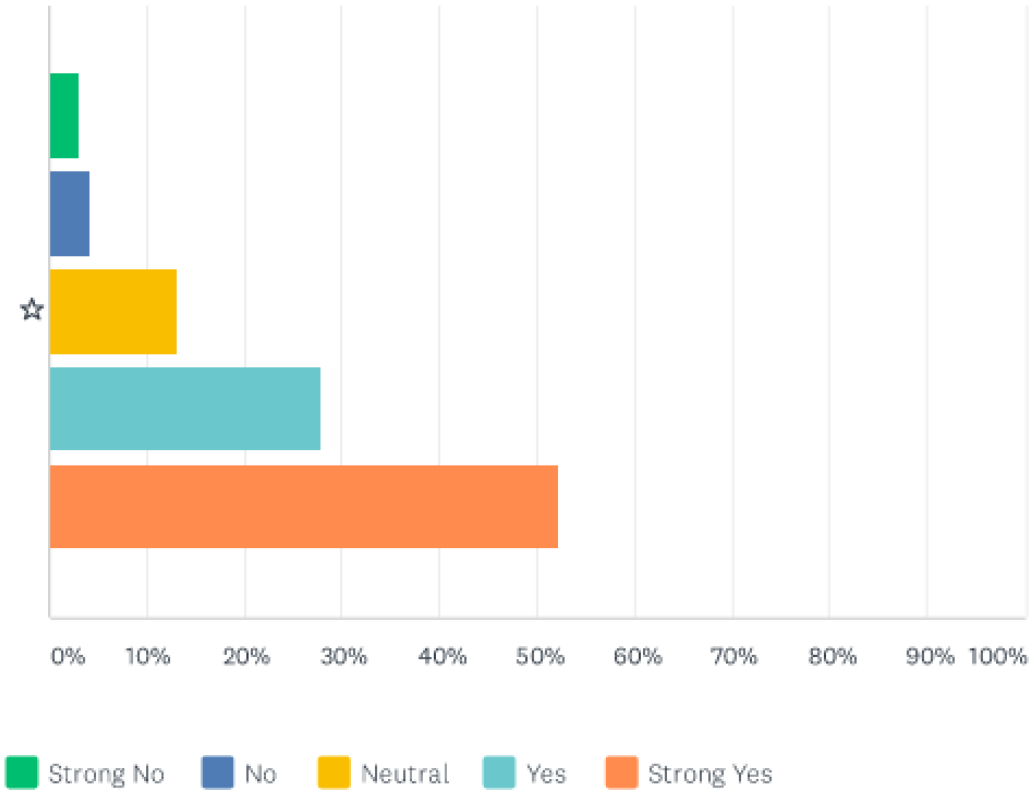
Q5 Skate park/half pipe/rails

Answered: 374 Skipped: 24



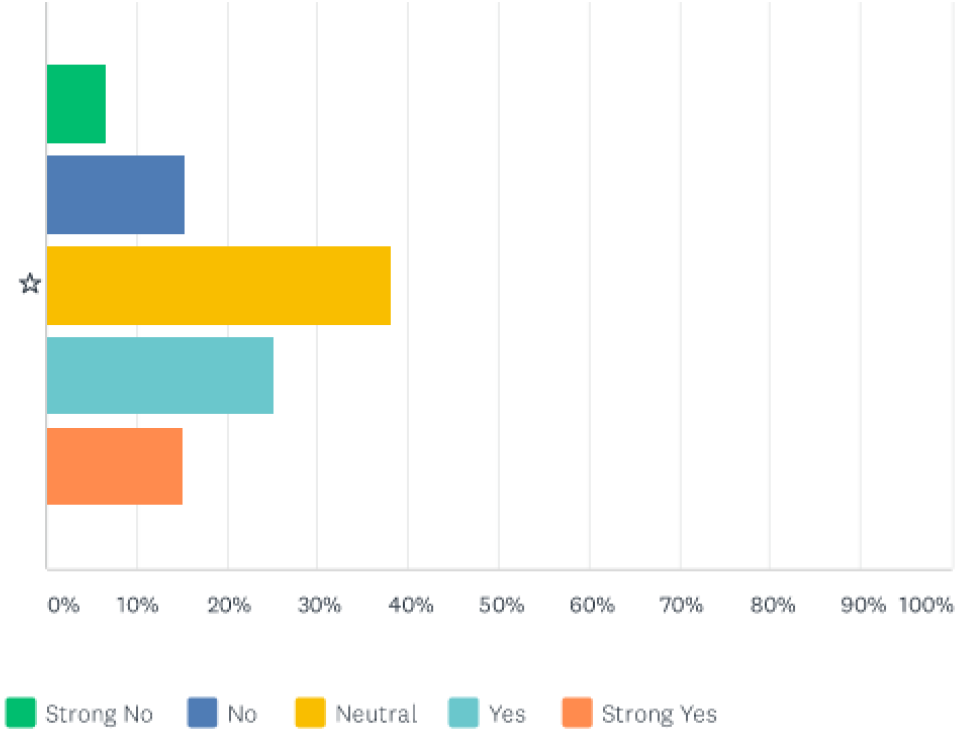
Q6 Small splash

Answered: 378 Skipped: 20



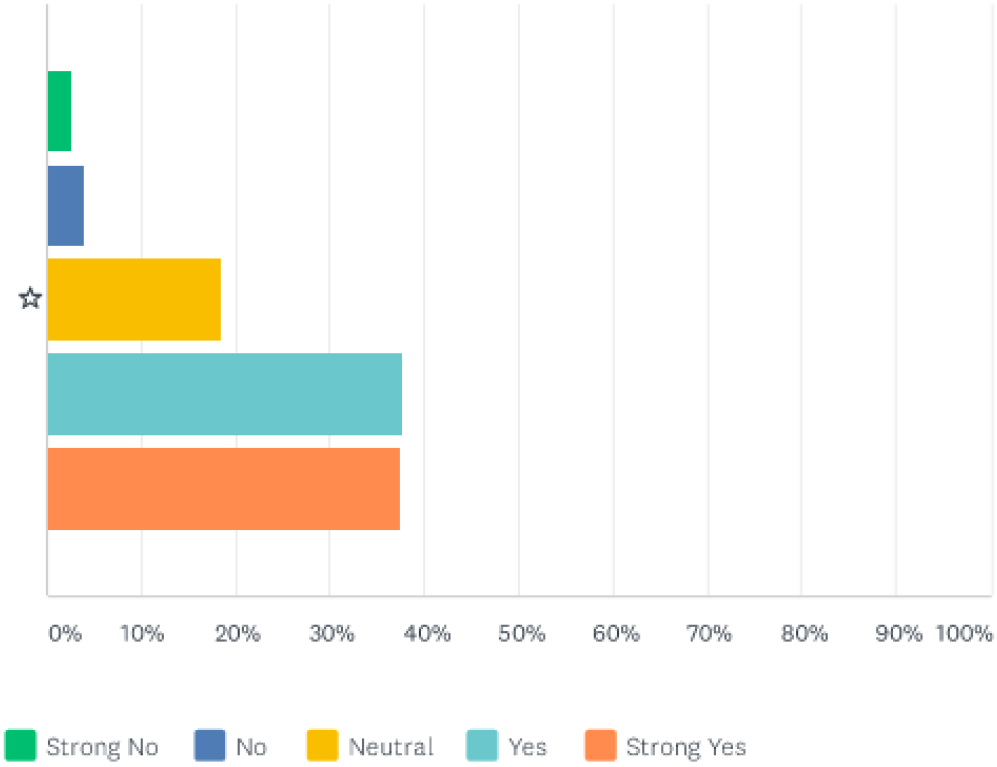
Q7 Pickleball/court sport

Answered: 373 Skipped: 25



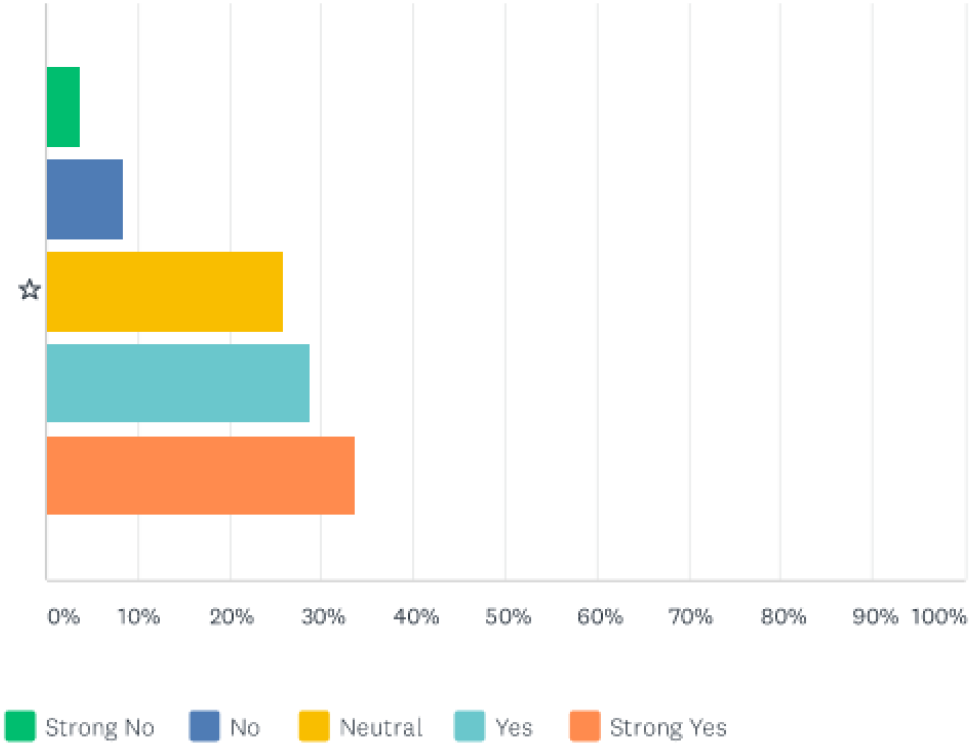
Q8 Larger, more inclusive playground/nature play

Answered: 374 Skipped: 24



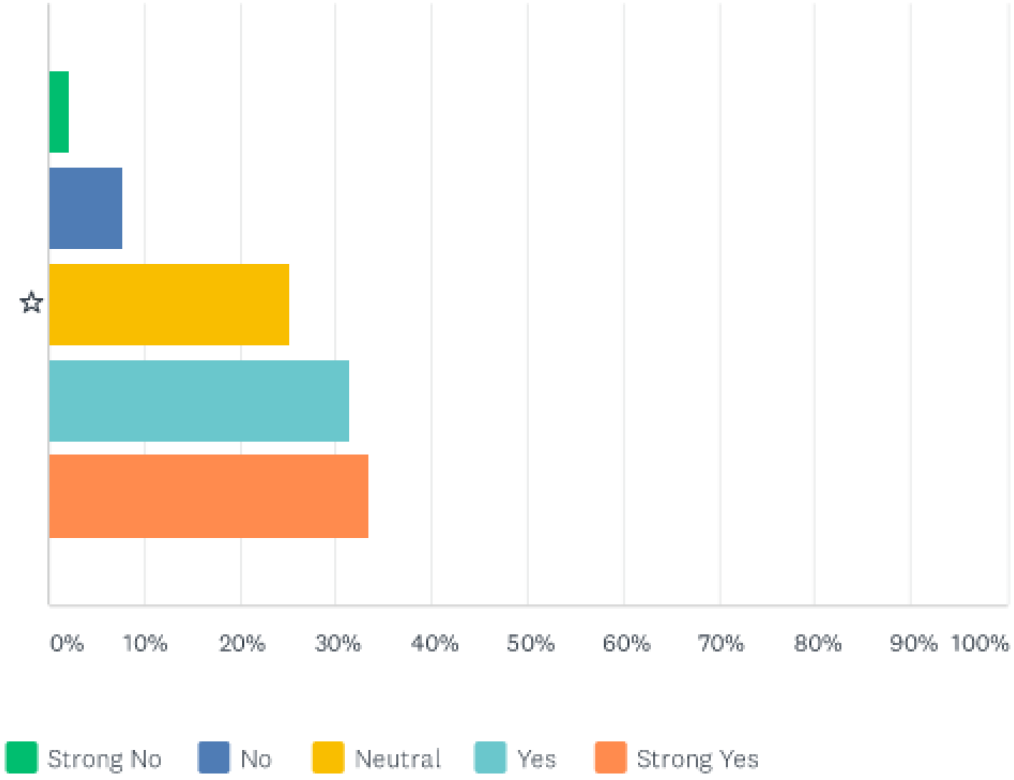
Q9 Amphitheater/bandshell

Answered: 373 Skipped: 25



Q10 Green space with trees

Answered: 373 Skipped: 25

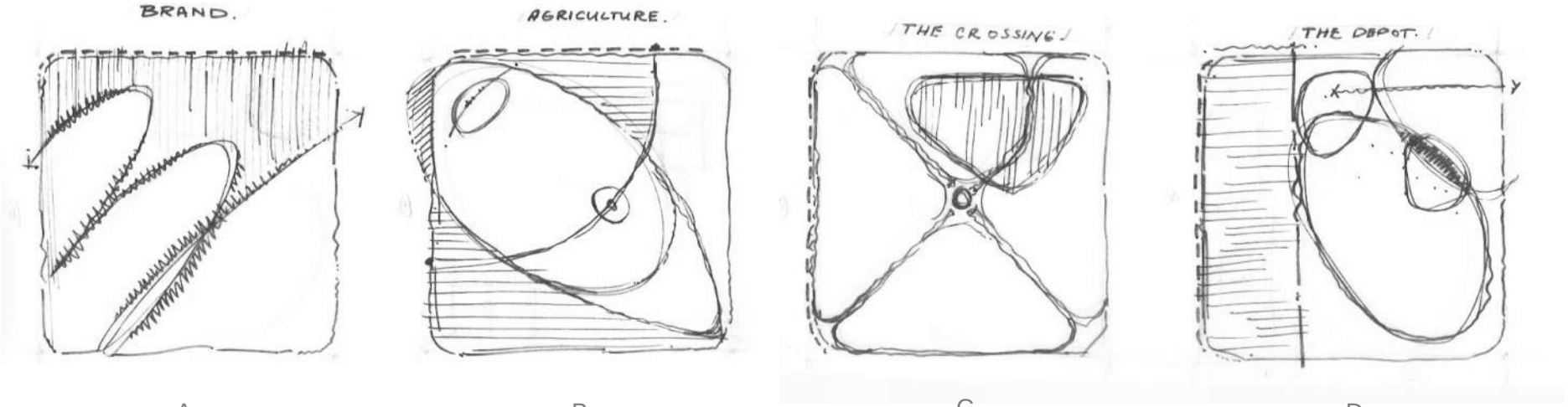


CONCEPTUAL DESIGN

Creating alternatives for park program and layout.

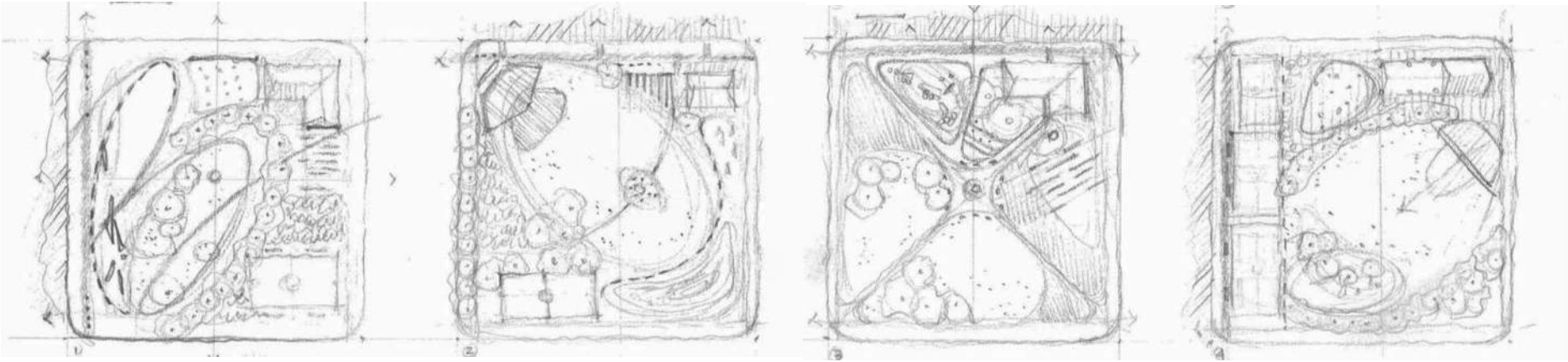
3

Reclaimed Rails
Brewing Company
Little House On Main
Home goods store
Bondurant Park
Perkins Chapel
Bondurant
Christian Church
2nd St SW
2nd St SE
3rd St SW
3rd St SE
Garfield St SW
Grant St S
Main St SE
Lincoln St SE



A B C D

| INITIAL FORM STUDY |



A B C D

| CONTINUED STUDY w/ PROGRAM |

0

2ND STREET SE
EXISTING PAVILION
EXISTING BOOK SHARE
EXISTING SHELTER
EXISTING PUBLIC GRILL
EXISTING PLAYGROUND
EXISTING TREE COVER
EXISTING SIDEWALK
MAIN STREET
LINCOLN STREET
EXISTING SIDEWALK
EXISTING BASKETBALL COURT
EXISTING TREES
EXISTING DRIVE
EXISTING CITY PARK
3RD STREET SE
LEGEND

1

CONCEPT OPTION 1 - REVIEW

LEGEND

- TENT AREA (FLEXIBLE)
- PUBLIC ART
- EXISTING SHELTER
- NATURE PLAY
- ORNAMENTAL PLANTING
- EXTENDED SHELTER/STORAGE
- SPLASH PAD & SEATING
- NATURAL PLANTING (BUFFER)
- OPEN SPACE
- WALKWAY
- STAGE FRONT PAVING
- AMPHITHEATER
- SPORT COURT (FLEXIBLE)
- SIGNAGE
- BACK-OF-HOUSE ELEMENTS

CONCEPT OPTION 2 - REVIEW

LEGEND

- SIGNAGE
- EXISTING SHELTER
- SPLASH PAD & SEATING
- ORNAMENTAL PLANTING
- OUTDOOR CLASSROOM
- NATURE PLAY
- PUBLIC ART
- CENTRAL SEATING AREA
- OPEN SPACE
- SPORT COURT (FLEXIBLE)
- WALKWAY
- NATURAL PLANTING (BUFFER)
- SIGNAGE

CONCEPT OPTION 3 - REVIEW

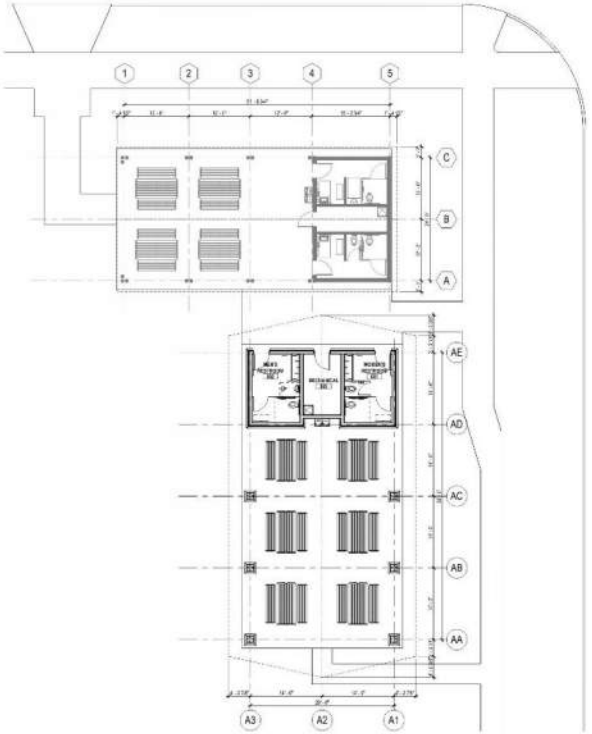
LEGEND

- PLANTERS
- ORNAMENTAL PLANTING
- EXISTING SHELTER
- PUBLIC ART
- SPLASH PAD
- PLAYGROUND
- OUTDOOR GAMES
- NATURE PLAY
- EXTENDED SHELTER/STORAGE
- FLEXIBLE TENT AREA
- SMALL LAWN
- OPEN SPACE
- PICKLEBALL/TENNIS COURT
- WALKWAY
- BASKETBALL COURT
- NATURAL PLANTING (BUFFER)
- NATURAL PLANTING
- GREEN WALL (S)

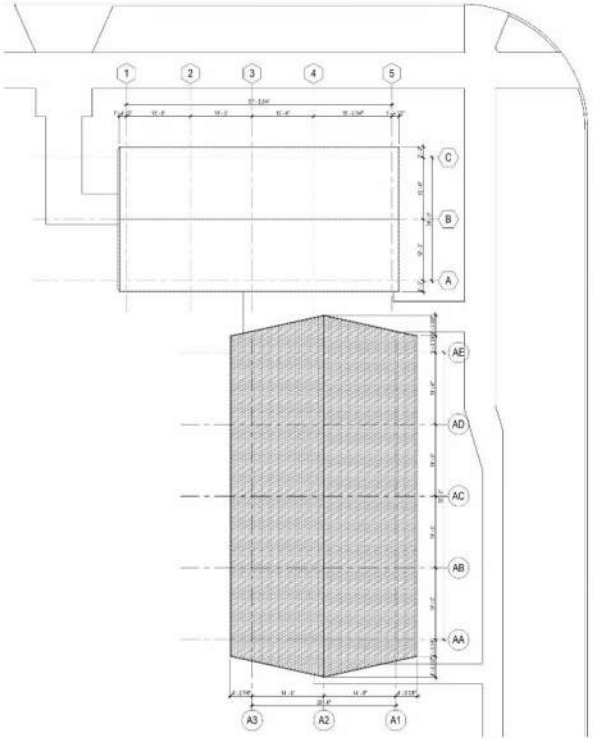
CONCEPTUAL DESIGN > ARCHITECTURE 1

CONCEPTUAL DESIGN > ARCHITECTURE 1

CONCEPTUAL DESIGN > ARCHITECTURE 1



A1 FLOOR PLAN LEVEL - SHELTER & ADDITION



A4 ROOF PLAN - SHELTER & ADDITION

NORTH

BONDURANT CITY PARK SHELTER & ADDITION

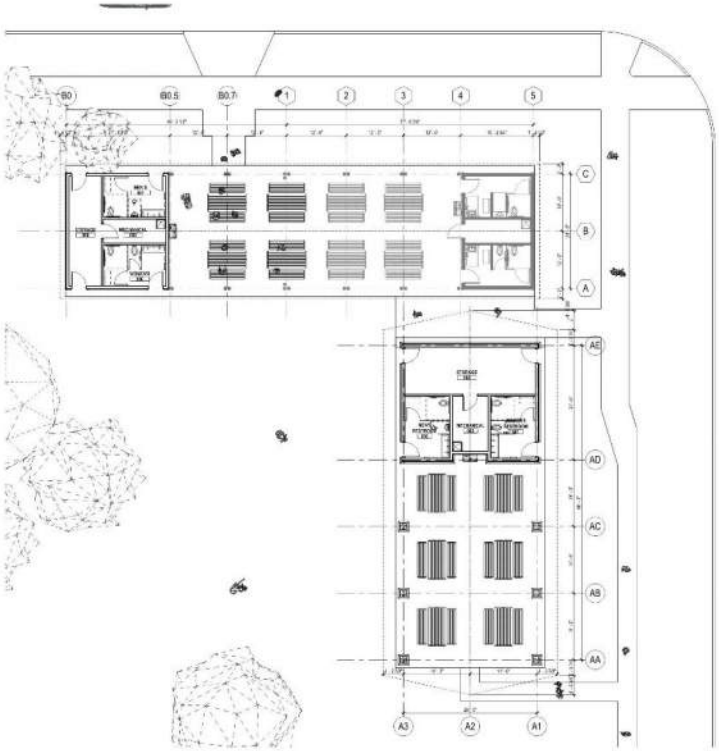
04/03/21

SCALE: 1/8" = 1'-0"

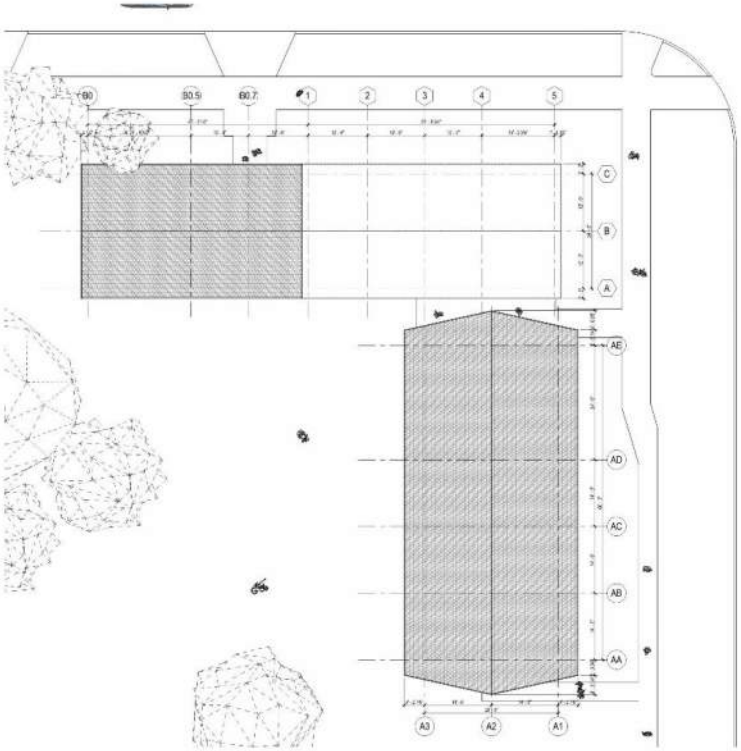
CONCEPTUAL DESIGN > ARCHITECTURE 2

CONCEPTUAL DESIGN > ARCHITECTURE 2

CONCEPTUAL DESIGN > ARCHITECTURE 2



A1 FLOOR PLAN - SHELTER & SHELTER ADDITION



A4 ROOF PLAN - SHELTER & SHELTER ADDITION

NORTH

BONDURANT CITY PARK SHELTER & ADDITION

05/05/21

CONCEPTUAL DESIGN

OPTION 1

| focus amphitheater & open space |

OPTION 2

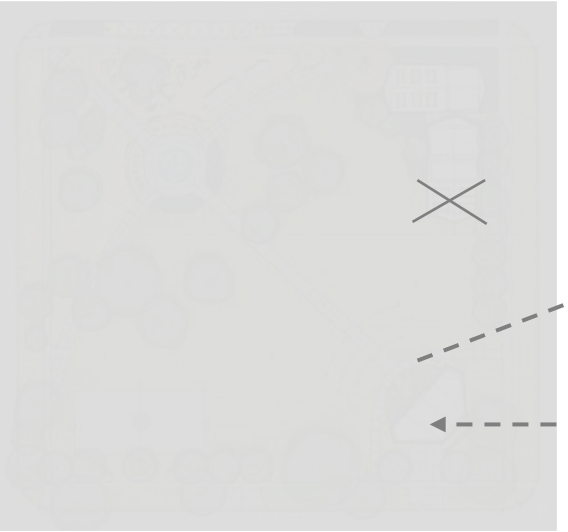
| focus on play |

OPTION 3

| focus on sport courts |

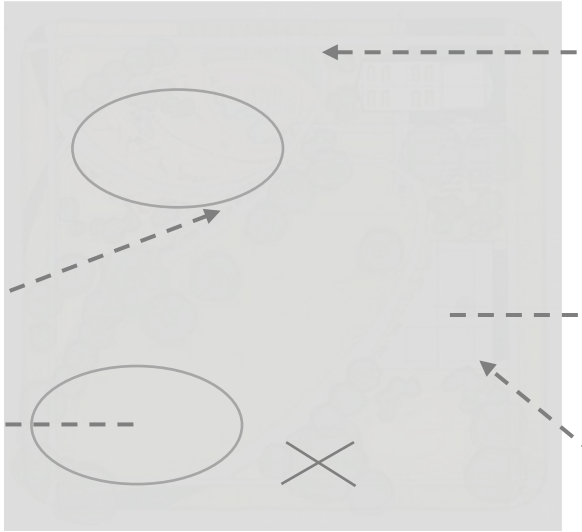
CONCEPTUAL DESIGN

OPTION 1



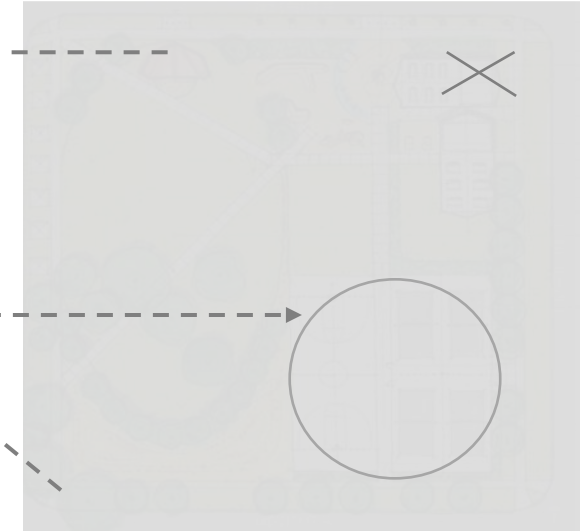
| focus amphitheater & open space |

OPTION 2



| focus on play |

OPTION 3



| focus on sport courts |

We now have a great opportunity to reflect upon community priorities and understand what the essence of the City Park wants to be! Options are flexible and will continue to change as we develop the final Master Plan.

WHAT?

TOPIC: BONDURANT CITY PARK - MASTER PLAN

VIRTUAL FAMILY OPEN HOUSE

Join us for this family friendly virtual event (we're serious, bring your kiddos!) to **help us reimagine Bondurant City Park.**

This virtual public open house will include a short presentation from RDG Planning & Design along with the City followed by interactive polling and visual examples of amenities and programs that could be the next great idea for Bondurant City Park! Stay for the whole thing or pop in for a few minutes to drop an idea in the comment section. We can't wait to hear from YOU!

WHEN?

THURSDAY, APRIL 8th, 2021 @ 4:30PM - 6:00PM

Central Time (US and Canada)

WHERE?

VIRTUAL (VIA ZOOM)

https://rdgusa.zoom.us/j/94252410573?pwd=eHpncnRnL3djMlNVSytKanZmaDBFQT09

Meeting ID: 942 5241 0573
Passcode: 720768
Dial In: +1 312 626 6799

MASTER PLAN

Refining a final plan to review with city staff and community members.

4

MASTER PLAN - REFINEMENT

V1

10'X10' TENT AREA
PLANTERS
ORNAMENTAL PLANTING
EXISTING SHELTER
PUBLIC ART
SWING SET
NATURE PLAYGROUND
SPLASH PAD
NEW SHELTER/STORAGE
FOOD TRUCK AREA W/ POWER PEDESTALS
POTENTIAL PICKLEBALL
GREEN/OPEN SPACE
BASKETBALL COURT
PLAZA SPACE
ORNAMENTAL PLANTING
AMPHITHEATER
NATURAL PLANTING (BUFFER)
FENCE/BUFFER
GREEN WALL (S)

LEGEND

MASTER PLAN > V1 COMMENTS

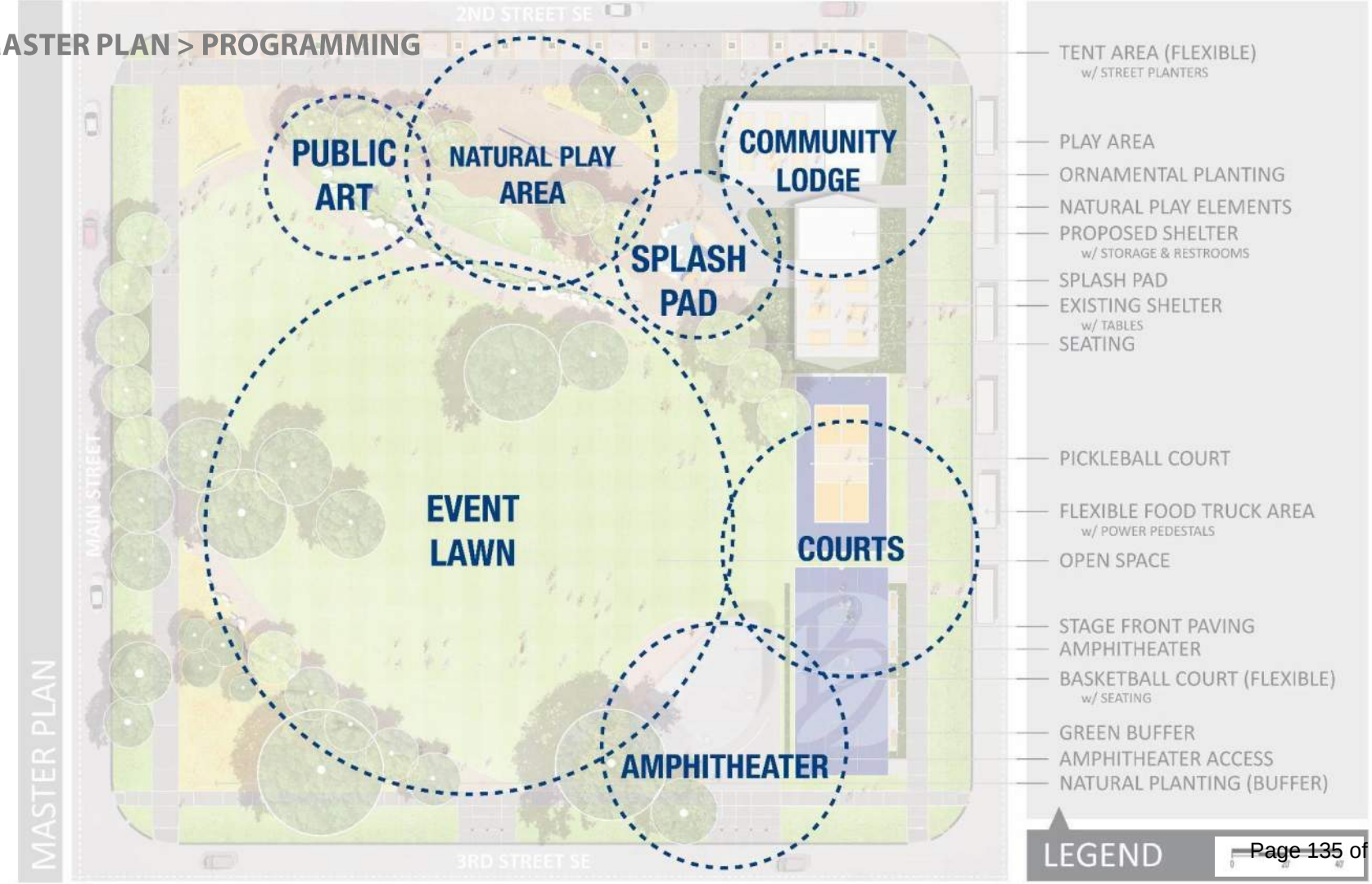
- Increase the width of the west sidewalk to mirror the width of the north sidewalk.
- Please sketch in the seating along the natural walking path below the oval walking paths in the north and south. I will provide a snip of the area I am referencing. They want to ensure and make clear that additional seating will be designed.
- Please specify that there will be additional restrooms in the new shelter.
- They request that the Pickleball Court be drawn in. The potential Pickleball Court will accommodate two courts and the board would rather see only one court drawn in along with a green wall/hedge to separate the court from the shelter. The single Pickleball Court will abut the Basketball Court.
- The request that a green wall/hedge be sketched between the Amphitheater and the Basketball Court for more separation and to obstruct the courts visibility while the Amphitheater is used.
- There was also discussion about increasing the size of the Splashpad, but Marketa also redirected that the size was altered due to it's use being 3 months out of a 12-month year.
- They really liked the Food Truck Area with power pedestals.
- Please sketch into the drawing an over-arching sign over the northwest corner sidewalk. There was a comment about the visual appeal and carrying that over to this sketch from a prior concept.
- They really like the scale of Amphitheater in this concept and the amount of open space this is showcasing.

FINAL MASTER PLAN

2ND STREET SE
MAIN STREET
LINCOLN STREET
3RD STREET SE
RDg...
PLANNING O DESIGN

MASTER PLAN
2ND STREET SE
MAIN STREET
3RD STREET SE
TENT AREA (FLEXIBLE)
w/ STREET PLANTERS
RDg
PLANNING O DESIGN
PLAY AREA
ORNAMENTAL PLANTING
NATURAL PLAY ELEMENTS
PROPOSED SHELTER
w/ STORAGE & RESTROOMS
SPLASH PAD
EXISTING SHELTER
w/ TABLES
SEATING
PICKLEBALL COURT
FLEXIBLE FOOD TRUCK AREA
w/ POWER PEDESTALS
OPEN SPACE
STAGE FRONT PAVING
AMPHITHEATER
BASKETBALL COURT (FLEXIBLE)
w/ SEATING
GREEN BUFFER
AMPHITHEATER ACCESS
NATURAL PLANTING (BUFFER)
LEGEND

MASTER PLAN > PROGRAMMING



MASTER PLAN > CHARACTER IMAGERY

FINAL MASTER PLAN - PERSPECTIVES

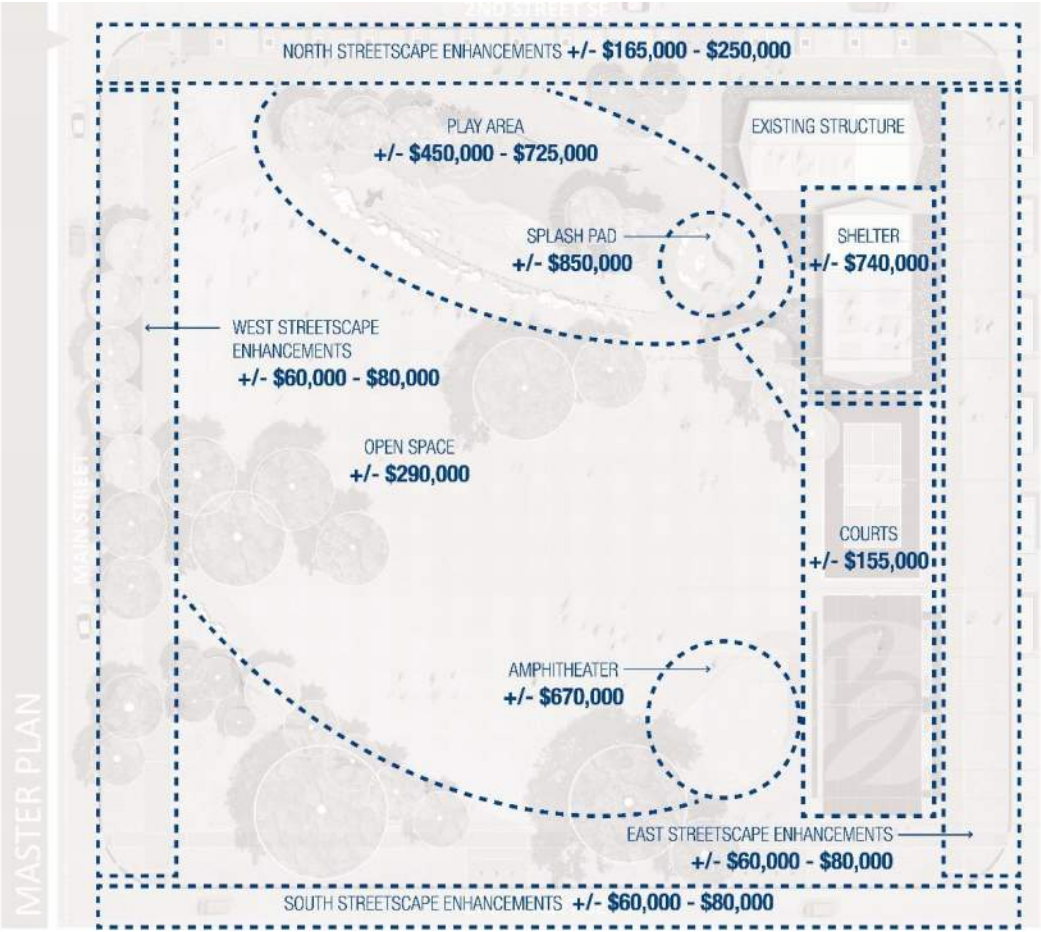
MASTER PLAN > AERIAL PERSPECTIVE

MASTER PLAN > PERSPECTIVE A

MASTER PLAN > PERSPECTIVE B

FINAL MASTER PLAN – COST OPINION

MASTER PLAN > COST DIAGRAM



OVERALL SITE ITEMS:

LANDSCAPE
+/- $45,000

SIGNAGE
+/- $80,000

LIGHTING
+/- $340,000

SITE PREP
+/- $180,000

SITE FURNITURE
+/- $95,000

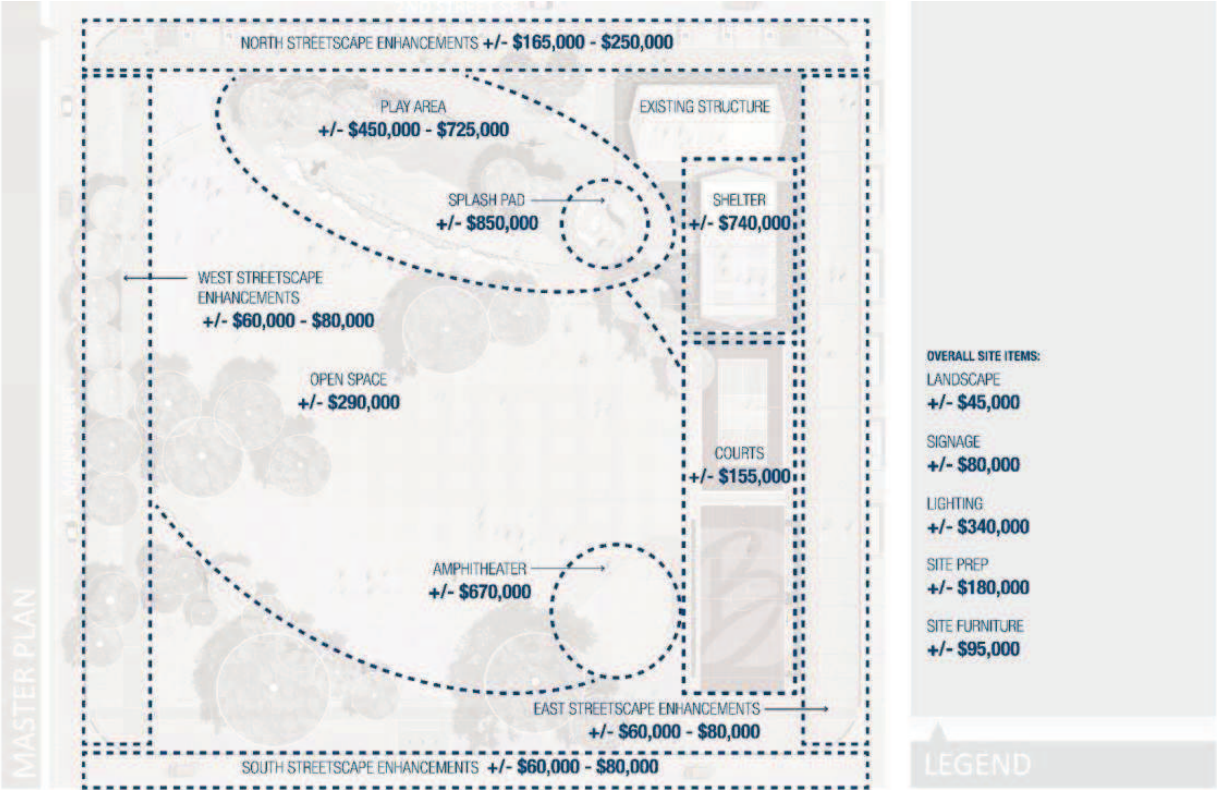
LEGEND

CREATE

MEANING

TOGETHER

MASTER PLAN > COST DIAGRAM



BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 9.a.
For Meeting of 8/19/2021
Reports and Comments

TITLE: Event Reports

CONTACT PERSON:
Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: On Saturday, June 26, 2021, the Bondurant Parks and Recreation Department were pleased to host Chris Norton back in his hometown for an Ice Cream Social and movie showing of his documentary 7-Yards. The venue was at the Bondurant-Farrar High School, hosted in the cafeteria and auditorium. Three local businesses were invited to offer sweet treats prior to the showing: Somewhere in the Middle, Sweet Swirls, and Home Slice Handmade Pie. Nearly 80 guests attended the hometown show. Bondurant is proud to be included. This was made possible due to a gracious donation from Prarie Meadow's Casino, Racetrack, and Hotel.

On Saturday, July 17, 2021, the Bondurant Parks and Recreation Department hosted the annual Bondu Blues and Brews Festival at the Bondurant Regional Trailhead, inviting the Ducharme-Jones Band to open the show for Sumpin Doo's second year attending this traditional outdoor concert. Two bounce houses were set up, along with a balloon artist and a face-painting booth for the kids. Grandpa's Waffles, Whimsical Wine Trailer, Red Top Taco Truck, Just Chillin', and Reclaimed Rails Brewing Co were onsite offering treats and refreshments. Bondurant Community Foundation announced the Sidewalk Chalk Art Contest winners and Reclaimed Rails Brewing Co emcee JC Olbrecht announced the Homebrew winner and runner-up. It was a fun-filled night in Bondurant. The event attracted over 400 spectators, which is outgrowing the space we use.

From August 2 - August 4, the three-day B-Safe Kids Day Camp attracted 20 preschoolers preparing for kindergarten. The Polk County Sherriff's Office, Bondurant Emergency Services, Greater Des Moines YMCA, Altoona Pet Supply Plus, Blank Children's Hospital Child Assault Prevention, Bondurant-Farrar Transportation, along with some college students from Indian Hills Community College and high school students from Bondurant-Farrar volunteered their time to bring a memorable safety program. It takes a village!

On Sunday, August 8, 2021, the Bondurant Parks and Recreation Department invited the Mayor of Bondurant to offer a leisurely bike ride along the Chichaqua Valley Trail. It's always a way to get to know a Bondurant leader while enjoying our beautiful community. The idea is to bring new residents out to explore the trail system that Bondurant offers. Three community families joined in this year.

FUNDING SOURCE:

STAFF RECOMMENDATION: Receive and file.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. 2021 Chris Norton Movie Showing Event Report
2. 2021 Bondu Blues and Brews Event Report
3. 2021 B Safe Event Report
4. 2021 Mayor's Bike Ride Event Report

Park & Rec Event Report

Name of Event: Chris Norton's Hometown Showing of 7 Yards

Date: Saturday, June 26, 2021 **Time:** 8-11:30 PM

Demographic: Families and friends

Venue: Bondurant-Farrar High School Cafeteria and Auditorium

Attendance: approx. 80 guests

Volunteers:
- Marketa Oliver, City Administrator
- Jordan George, Community Member

Equipment & Supplies:
- PA System
- Branded Tablecloth, branded goodies, branded City banners
- Hand sanitizer, first aid kit
- Drink/Food tickets (one serving per guest)

Budget/Expenses:

7 Yards: The Chris Norton Story Movie Showing Budget			
Ice Cream Social Vendors	Estimating 350 guests		Actual Expense
	Somewhere in the Middle		$85.45
	Sweet Swirls		$332.00
	Home Slice Pie		TBD
Facilities			
	Bondurant-Farrar Auditorium/Cafeteria		$445.00
Movie Licensing			
	Virgil Films		$349.00
Audio Company			
	So Bright Productions		$5,900.00
Total			$7,111.45

Fees: Free Event.

Donations: $5,000 from Prairie Meadows

Advertisement: Website, Facebook, Twitter, Instagram, Bondurant Bounce, Bondurant Living Magazine, Press Release

Notes: Guests began arriving at 7:30 PM, which was a lot earlier than anticipated. The Ice Cream Social and sweet treat offers were outstanding. Many guests made a comment that it was genuinely nice to enjoy sweet treats prior to the movie. The room was full of laughing, talking, and smiling faces. The background music was nearly drowned out by the number of social discussions throughout the cafeteria.

The background music (playlist), seating arrangement, venue (both cafeteria and auditorium), and vendor selection (all local Bondurant businesses)was wonderful.

Everyone was on time or early for the showing that began promptly at 9:30 PM.

So Bright Productions, based out of Prole, Iowa, was hired to provide a video wall and sound production for the movie showing. A slideshow was designed by the Parks and Recreation Department while guests were seated. The same playlist was used from Spotify that was used during the Ice Cream Social.

Lessons Learned: Since an audio-visual company was hired the movie could have been a lot earlier. Sunset will not affect the viewing, due to rain, the venue was changed to indoors in the end. The auditorium should have been the initial venue to prevent confusion because of changing venue due to weather. The late-night viewing was tough on attendance.

Park & Rec Event Report

Name of Event: Bondu Blues and Brews

Date: Saturday, July 17 **Time:** 5:30pm began set up; 6:30 PM – 10:00 PM band played 8:00-10:00pm

Demographic: All ages

Venue: The Depot

Attendance: 400+ people of all ages

Equipment & Supplies:
Band: The opening act was Ducharme-Jones Band – an Americana Roots Rock and Roll band created in Austin, Texas. This brings a little Texas back to the heart of the Midwest. This husband-wife duo is here to the rock the house.

The main act has been here before. It is our pleasure to welcome back Sumpin Doo! This act is a four-piece blues band with a bit of R&B and SOUL mixed in. The Davis brothers, Gil and George Davis started Sumpin Doo over 20 years ago and have had numerous different lineups of supporting band members over the years. Both men have played their whole lives and have has numerous opportunities throughout their careers which include Gil Davis being on one of the first Bruce Springsteen albums, both Gil and George being on tour with Kool & the Gang as part of the opening act, and both had the honor of playing the famous NYC club, "The Apollo Theater" as young men.

George and Gill Davis are both early entries into the Iowa Blues Hall of Fame.

Equipment:
COB 12x12 Pop-up Tent, blue 10x10 pop-up tent, 8-foot table (fits the COB tablecloth), 6-foot Table, and two 4-foot tables & six black chairs.

Event booth A-Frame sign, Bondu Blues & Brews A-Frame sign, Bondu Blues & Brews Banner, and No Smoking yard signs.

Kids Activity/Other Entertainment:

1. Kids face painting - the Bondurant-Farrar Cheer squad volunteered. Bondurant Parks and Recreation provided the design sheet, brushes, face paints, rubber gloves, disposable face masks, sanitizer, jars to hold water and they brought their own supplies – including table, popup, chairs and face painting supplies.

Volunteers:

- Public Works staff placed vendor parking sign with barricades and no parking signs near apartment parking lot and FD parking lot. A week prior they placed the Event Banner near the trail and Grant St (must place this much earlier)

- Public Works staff placed the tables, chairs, and popups, ALSO placed additional trash receptacles, and moved the picnic tables. They also power washed the area and mowed the lawn very nicely.

Emcee:
Reclaimed Rails Brewing Co owner, JC Olbrecht
Shared information about the vendors onsite, shared some friendly reminders, and introduced the opening act. Again, shared vendor information and friendly reminders then introduced the main headliner. Announced the Homebrew Competition winners.

Speakers:
1. Bondurant Community Foundation presented the Sidewalk Chalk Winner.

Vendors:
1. Reclaimed Rails Brewing Co
2. Whimsical Wine Trailer
3. Grandpa's Waffles
4. Red Top Taco Truck
5. Sweet Swirls
6. JP Parties Bounce Houses (Must be close to electrical access and not to impede other vendors)
7. Just Chillin'

Just Chillin' and Whimsical Wine Trailer chose a different location. The Bounce Houses took up a lot of space, which will need to be taken into consideration next year. Just Chillin' positioned their trailer near the women's restrooms. Whimsical Wine Trailer positioned themselves on Main St NE on the eastside of the trailhead. Also the Dog Park Committee and Bondurant Community Foundation positioned themselves along the FD wall.

Organization Tables:
1. City of Bondurant
2. Bondurant Community Foundation

Budget: $3,250

Expenses: $3,314.26

$500 1-hour open act; $1500 2-hours of the band; $120 each band members meal for the evening; $28 homebrew trophies; $123.56 operating supplies; $842.70 JP Party Rentals; $200 2-hour balloon animals

Revenue: None. Free event.

Advertisement: Bounce, Facebook, Website, reached out to the Iowa Brewers Union and Iowa Brewers Guild; need to reach out to the Blues Community Next Year (a majority of the audience was the band's fans) Marketing began late because of the COVID-19 concerns earlier in the year, so next year push more information out there. This can be a very large event. Next year consider moving the event to City Park or a larger area.

Lessons Learned:

Next year, notify the deputies on staff the event is taking place and encourage them to stop by.

The homebrewing competition was pre-judged so the judges could provide quality feedback on each brew. This WAS outstanding. Due to late notice because of COVID and slow planning – there were 12 brews submitted AT THE VERY LAST MINUTE. Would like to receive pre-registration sooner and be aware of the brews submitted. All the brews submitted did NOT pre-register.

Notes: Starting a little later in the evening and including an opening act was a good adjustment. Next year consider the main act playing 8:00 PM – 9:30 PM. Keep the opening act from 6:30 PM – 7:30 PM. The MC sharing opening details around 5:45 PM and again at 7:45 PM. The main act got a break at 8:45 PM when the BCF disclosure the Sidewalk Art winners (this should be earlier, if possible)

Park & Rec Event Report

Name of Event: B-Safe Kids Day Camp

Date: 3-day program

Demographic: Preschoolers starting Kindergarten

Venue: Anderson Elementary Music Room, Large/Mid Playground and Cafeteria

Attendance: 20 max registrations

Equipment & Supplies:

Expenses:

- Fire Safety take-home items – Positive Promotions $50
- Fire Safety take-home items – Amazon $30
- Bondurant-Farrar Facilities - $300
- T-Shirts -Miranda's Monogram Memories $250
- Snacks – Amazon $100

Total $730

Budget: $500

Revenue: $25/child $500 total (-230)

Volunteers:

- Polk County Sherriff Office – Stranger Danger and Safety City program
- Bondurant Emergency Services – Fire Safety and Poison Safety program
- Greater Des Moines YMCA – Water Safety program
- Pet Supplies Plus – Altoona location – Dog Safety and Reptile Safety
- Blank Children Hospital – Child Assault Prevention program
- Occupational Therapy Students from Indian Hills Community College hosted Park Safety, Helmet Safety, and Sports Safety programs.
- Bondurant-Farrar Transportation Director – Covered Bus Safety accompanied with a ride on a school bus.
- Bondurant-Farrar High School Silver Cord Volunteers – Kylie, Jeanie, and Zaladet.

Advertisement: The Bounce, Social accounts, Bondurant Living, Website, Flyers placed a local daycare center's

Lessons Learned/Notes:

Park & Rec Event Report

Name of Event: Mayor's Bike Ride

Date: August 8, 2021 **Time:** 5:00pm

Demographic: Community

Venue: Depot, Bike Trail, Lake Petocka

Attendance: 6 children, 5 adults (three community families)

Volunteers: The Van Houten's Crew

Equipment & Supplies: Refreshments – bottled water, boom chickapop, gold fish, and veggie straws. Coloring pages and crayons. Bluetooth Speaker for background music.

Friends of Chichaqua Valley Friends donated "Chichaqua Valley Trail" t-shirts.

Budget: N/A

Fees: N/A

Revenue: N/A

Expenses: $3.99 bottled water

Advertisement: Website, Facebook, Twitter, Bounce,

Lessons Learned: Advertise earlier, contact sponsors sooner, incorporate a raffle prize option or bike parade crafting to bring a "draw." Advertise on the Chichaqua Valley Trail Facebook Page and the Bike Iowa website.

May is Bike Month. Consider hosting during the month of May after school is let out for the summer and commencements are final. Start the month with the Bondurant Bike Month Bingo and end with the Mayor Bike Ride.

2016 Mayor's Bike Ride Donations

Casey's- 4 Dozen Donuts **(Received)**

Altoona Campus Aquatic Center- 1 $60.00 gift card to be used towards a 12 punch card or a season pass **(Received)**

Iowa Barnstormers- 4 Pack of 100 level tickets **(Received)**

Great Escape- 4 Bowling Passes (**Received)**

Metro Waste Authority (Judi Mendenhall)- Water Bottles **(Received)**