

*\*A virtual meeting was offered.*

BONDURANT CITY COUNCIL  
Minutes  
May 4, 2026  
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll, Council Member Dennis Lyman

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Assistant City Administrator Jene Jess, Library Director Michell Klinker-Feld, City Engineer Anthony Harbaugh, Assistant Fire Chief Anthony Rauterberg, Events & Communication Coordinator Katie Klus, Bondurant Emergency Services Member Dani Spoerry, Bondurant Emergency Services Member Kyleigh Meyeres, Bondurant Emergency Services Member Ashton Briggs, Bondurant Emergency Services Member Chris Jennings, Bondurant Emergency Services Member Brody Miller

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:0 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Lyman, to amend the agenda by moving item #6s to action items. Vote on Motion 5-0. Motion carried. Motion by Driscoll, seconded by Lyman, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Guests requesting to address the City Council

Kenadi Trammell, 906 Washington Ave SE, Apt. 206, addressed the Council regarding a disputed water bill. City staff indicated the meter had been replaced and will review the situation further and work with the customer to determine next steps.

Devin Johnson, 320 Aaron Avenue NW, addressed the Council

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regarding concerns with the operations of Bondurant Emergency Services. Mr. Johnson provided his contact information and indicated he would follow up with additional details.

A representative from the Polk County Sheriff's Office reported 693 calls for service for the month of April. The Sheriff and Council also discussed matters related to scooters within the community.

- a. Bluejay Landing Park Presentation  
University of Iowa students presented the Bluejay Landing Greenway and Eagle Park concepts, outlining project considerations, proposed design elements, phasing plans, and preliminary cost estimates for the project.
- b. Community Service Awards  
Fire Chief Kreuder recognized Dani Spoerry, Kyleigh Meyeres, and Ashton Briggs for their volunteer efforts during the "Letters for Santa" initiative, noting their dedication to bringing joy to children and families during the holiday season. The individuals were presented with the Community Service Award in appreciation of their contributions to the community.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of April 20, 2026, City Council Meeting Minutes
- b. Claims List & Treasurer's Report
- c. Applications for Council Approval
- d. Proclamation - City Clerk Week
- e. Proclamation - Bike Month
- f. Receive & File - Parks & Recreation Board Meeting Minutes of April 16, 2026
- g. R-260504-137- Resolution approving Change Order No. 3 for Core Construction for The Station Project in the amount of \$3,475.44

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- h. R-260504-138- Resolution approving amendment no. 3 to the professional services agreement with Shive-Hattery for the Garden project in the amount of \$4,982.48
- i. R-260504-139- Resolution approving Pay Request No. 1 for the Shallow Wells 5, 6 & 7 Project to Cahoy Pump Service Inc. in the amount of \$30,233.45
- j. R-260504-140- Resolution approving an amendment to the professional services agreement contract with Veenstra & Kimm for the sanitary force main related to the City of Bondurant Municipal Water System Improvements
- k. R-260504-141- Resolution approving the Request for Permit for a Supervised Fireworks Display on June 9, 2026, for Summerfest
- l. R-260504-142- Resolution approving Change Order No. 5 for spring 2026 restoration work for the 2nd Street Widening Project in the amount of \$3,300
- m. R-260504-143- Resolution approving Pay Request No. 14 to Alliance Construction Group LLC for the Civic Campus Improvements Phase 2 Project in the amount of \$78,906.59
- n. R-260504-144- Resolution approving Pay Request No. 5 to Sternquist Construction for the BFSD Truman Drive Project in the amount of \$364,994.39
- o. R-260504-145- Resolution approving Pay Request No. 7 to Manatt's Inc. for the Grain District Lincoln St. Public Improvements Project in the amount of \$90,833.97
- p. R-260504-146- Resolution approving action to order construction and set date of letting, and setting a public hearing on the Silo Commons Project for June 1, 2026 at 6:00 p.m.
- q. R-260504-147- Resolution ratifying Community Betterment Grant Agreement with Polk County for lighting at City Park
- r. R-260504-148- Resolution authorizing engagement of contractors via Navigate Construction Services LLC for Silo Commons repair work related to window replacement and roof waterproofing

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- t. O-260420-206 - (Second Reading) An ordinance amending the City Code of the City of Bondurant, Iowa, by adding the SE Trunk Sewer Connection Fee District to Chapter 104 – Sanitary Sewer Connection Fee Districts
- u. O-260420-207 - (Second Reading) Ordinance amending Chapter 92, Water
- v. O-260420-208 - (Second Reading) Ordinance amending Chapter 106, Solid Waste
- w. O-260420-209 - (Second Reading) Ordinance amending Chapter 99, Sewer
- x. R-260504-150- Resolution approving the Lucky Wife Wine Slushies Lease  
Council Member Lyman had questions regarding communication related to upcoming water bill changes. Council Member Driscoll asked questions regarding Item 6r.

Motion by Cox, seconded by Driscoll, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None. Absent: None. Motion carried 5-0.

## 7. **Public Hearing**

- a. Public Hearing for FY26 City of Bondurant Budget Amendment No. 1  
Mayor Elrod opened the public hearing at 07:03 PM.

Assistant City Administrator Jess provided an overview of the amendment, including updates to revenues, expenditures, and transfers. There were no public comments.

Mayor Elrod closed the public hearing at 07:05 PM.

- b. Public Hearing to consider the Civic Campus North Right-of-Way Easement Vacation Plats  
Mayor Elrod opened the public hearing at 07:05 PM.

Planning and Community Development Director Murray provided an overview of the proposed vacation of portions of Pleasant Street, SE and 2nd Street, NE, noting the changes align with prior roadway realignments and future commercial development plans. There were no public comments.

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Mayor Elrod closed the public hearing at 07:07 PM.

8. Action Items

- a. R-260504-151- Resolution Approving FY26 Budget Amendment No. 1  
Motion by Cox, seconded by Driscoll, to Approve R-260504-151. Roll Call:  
Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None. Absent:  
None. Motion carried 5-0.
- b. O-260504-210 - Discussion and possible consideration of the (First  
Reading) Ordinance amending Chapter 125, Mobile Food Vendor  
Motion by Cox, seconded by Driscoll, to Approve the first reading of O-  
260504-210. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman.  
Nays: None. Absent: None. Motion carried 5-0.
- c. R-260504-152- Resolution considering vacation of the public roadway  
easements in the Civic Campus North area  
Motion by Cox, seconded by Lyman, to Approve R-260504-152. Roll Call:  
Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None. Absent:  
None. Motion carried 5-0.
- s. R-260504-149- Resolution Rejecting All Proposals Received for Owner's  
Representative Consulting Services for the SE Industrial Public  
Improvements Project  
Staff presented a recommendation to reject all proposals received for the  
SE Industrial Infrastructure Improvements Project following evaluation of  
the RFP responses. Council Member Sillanpaa expressed reservations  
with the recommendation and indicated a preference to move forward  
with hiring an external firm to provide oversight for the project.  
  
Motion by Cox, seconded by Driscoll, to Approve R-260504-149. Roll Call:  
Ayes: Cox, McKenzie, Driscoll, Lyman. Nays: Sillanpaa. Absent: None.  
Motion carried 4-1.

9. Discussion Items -

- a. Wheeling Agreement Annual Cost Recovery Counter Proposal with Des  
Moines Water Works  
Assistant City Administrator Jess presented the proposed Wheeling  
Agreement Annual Cost Recovery Counter Proposal with Des Moines  
Water Works, outlining the methodology for recovering operating,  
maintenance, and capital costs based on metered usage and system  
depreciation. The City Council reviewed the proposal and provided  
direction to staff regarding the framework and continued negotiations  
with DMWW.
- b. Modification to BES Staffing Plan and Consideration of In-House Building  
Permit Services

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Staff presented a proposed modification to the Emergency Services staffing plan, including advancing two Firefighter/Paramedic positions from FY28 to FY27, and provided an overview of operational and financial impacts. Staff also presented options for bringing building permit and inspection services in-house, and Council and staff discussed the proposed changes and provided direction.

- c. R-260504-153- Discussion and possible consideration of resolution adopting the 2026 Federal Legislative Priorities Booklet  
Staff presented the City's draft Federal Legislative priorities and noted that additional support letters will be incorporated prior to finalizing the document. The final materials will be prepared in advance of the Greater Des Moines Partnership trip to Washington, D.C., where meetings with federal legislators have been requested.

Motion by Driscoll, seconded by Cox, to Approve R-260504-153. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll, Lyman. Nays: None. Absent: None. Motion carried 5-0.

10. Reports / Comments and appropriate action thereon:

- a. Mayor  
Mayor Elrod provided updates on DART, attended the Marco Logistics ribbon cutting, reported on a recent meeting with the artist group regarding the Grain Silo mural, and shared comments on the recently passed property tax legislation.
- b. Council Members  
McKenzie - None.  
Driscoll - Liaison updates, including a CVB update, noted an upcoming Library Board meeting, and shared that the soccer club is adding a select program.  
Lyman - Liaison updates and shared an update from the recent Community Foundation meeting.  
Cox - Liaison updates, including upcoming Chamber events and meetings, as well as an upcoming Metro Waste Authority (MWA) meeting.  
Sillanpaa - Liaison updates, including information regarding the Friends of CVT and the upcoming Hillbilly Bike Ride.
- c. Administrator  
City updates, including the recent house move through town.
- d. Directors  
Hagan - Department update, including AV project update, and upcoming events.  
Murray - Department update, including the City of Bondurant has received a "Best Practice in Economic Development" award from the American Planning Association. And upcoming BOA and Planning &

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Zoning Commission meetings are scheduled.  
Horton - Department update, including project updates.  
Kreuder - Department update, including staffing update.  
Jess - Department update.  
Klinker-Feld - Department update, including Book Sale and upcoming Summer Reading Program.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation  
None.
12. Adjournment  
Motion by Driscoll, seconded by Cox, to adjourn at 08:32 PM. Vote on Motion 5-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

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Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 4, 2026, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Doug Elrod, Mayor