

Bondurant Parks and Recreation Board
Minutes
May 21, 2026

1. Roll Call

Present: Marian Collison, Nic Robinson, Seth Williams, Aaron Rasmussen, Mike Mackin, Penny Moberly, Emily Karwoski

Absent:

City Officials Present: City Administrator Marketa Oliver, Communications & Events Coordinator Katie Klus

2. Call to Order and Declaring a Quorum

Nic Robinson called the meeting to order at and declared a quorum.

3. Abstentions declared

4. Approval of Minutes

Motion by Williams, seconded by Collison, to Approve the Minutes. Vote on Motion 6-0. Motion carried.

- a. -4/26/26 Parks & Recreation Board Minutes

5. Perfecting and Approval of the Agenda

Motion by Rasmussen, seconded by Mackin, to Approve the Agenda. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

None

7. Action Items

- a. - The Station Rental Rules and Regulations Policy discussion
The Board revisited the proposed Bondurant Regional Trailhead Station rental fee structure following action taken by the City Council. Council members voted to table Resolution R-260420-133 and refer the proposed rules and regulations back to the Parks & Recreation Board for additional review. Council requested further consideration of rental options, specifically the potential for Saturday block rentals and multi-day rental packages to provide a wider variety of rental opportunities for residents and non-residents.
Board members discussed the balance between maximizing facility availability, generating revenue to support operations, and providing flexible rental options that would appeal to different user groups.

Members reviewed the previously proposed fee structure and evaluated several alternatives for room availability, rental durations, and pricing. Following discussion, the Board recommended that weekday rentals for the small room be divided into three rental blocks: 7:00 a.m. to 11:00 a.m., 12:00 p.m. to 4:00 p.m., and 5:00 p.m. to 12:00 a.m. The large room would be available in two rental blocks. The Board also agreed that rentals utilizing both rooms should remain an all-day rental option rather than being offered in separate blocks.

The Board recommended establishing an all-day weekday resident rate of \$1,000 for rental of the entire facility. For Saturday rentals, the Board recommended an all-day resident rate of \$1,450 and an all-day non-resident rate of \$2,550. Members discussed maintaining a consistent pricing methodology for other rental periods and ultimately recommended setting Sunday rates at 85% of the applicable Saturday rate and weekday rates at 65% of the applicable Saturday rate.

Board members also discussed the City Council's interest in additional rental offerings, including Saturday block rentals and multi-day rental packages. The Board agreed that the revised fee schedule presented a more balanced approach and could serve as the foundation for future rental packages as facility usage patterns become established.

The Board further reviewed the proposed holiday rental surcharge included in the draft rules and regulations. Members noted that applying the same holiday pricing structure used for park shelters would have little effect on overall Station rental costs due to the significantly higher facility rental rates. Following discussion, the Board recommended that holiday pricing be limited to recovering any additional on-call staffing costs associated with holiday rentals rather than applying a separate holiday rental surcharge to the facility rental fee itself.

The Board's recommended fee schedule is reflected in the chart below.

3. Rental Rates

| Small Room | | |
|------------------------|-----------------|---------------------|
| Monday - Friday | | |
| | Resident | Non-Resident |
| 7am-11am | \$220 | \$390 |
| 12pm-4pm | \$220 | \$390 |
| 5pm-Midnight | \$390 | \$680 |
| Saturday | | |
| 7am-11am | \$340 | \$600 |
| 12pm-4pm | \$340 | \$600 |
| 5pm-Midnight | \$600 | \$1050 |
| Sunday | | |
| 7am-11am | \$290 | \$510 |
| 12pm-4pm | \$290 | \$510 |
| 5pm-Midnight | \$510 | \$895 |

| Large Room | | |
|------------------------|-----------------|---------------------|
| Monday - Friday | | |
| | Resident | Non-Resident |
| 7am-2pm | \$445 | \$780 |
| 3pm-Midnight | \$500 | \$880 |
| Saturday | | |
| 7am-2pm | \$680 | \$1200 |
| 3pm-Midnight | \$770 | \$1350 |
| Sunday | | |
| 7am-2pm | \$580 | \$1020 |
| 3pm-Midnight | \$650 | \$1145 |

| Combined Rooms | | |
|-----------------------|-----------------|---------------------|
| Monday-Friday | | |
| | Resident | Non-Resident |
| 7am-Midnight | \$1000 | \$1650 |
| Saturday | | |
| 7am-Midnight | \$1450 | \$2550 |
| Sunday | | |
| 7am-Midnight | \$1230 | \$2165 |

| Extended Event | |
|---------------------------------------|---------------------|
| 3pm Friday – Saturday Midnight | |
| Resident | Non-Resident |
| \$2000 | \$3500 |

b. -Moving Curiously art sculpture update

Board members reviewed the most recent fabrication photos of the *Moving Curiously* sculpture project. Members discussed the progress shown in the photos and expressed satisfaction with the quality and status of the work completed to date.

Following review, the Board identified no concerns or requested modifications. The Board voted to proceed with the project as presented and recommended no amendments at this time.

Motion by Robinson, seconded by Moberly. Vote on Motion 7-0. Motion

carried.

8. Discussion Items -

a. -Recap of Silo Mural Art meeting with artists, Parks & Rec Chair, Mayor and Staff

Emily Karwoski, Board Chair, and Staff provided a recap of the recent meeting held with the Silo Art Mural artists, which was attended by Parks & Recreation Board representative Emily, the Mayor, and City staff. During the meeting, staff reviewed feedback received from the City Council, Parks & Recreation Board, and members of the public regarding the mural concepts presented to date.

Staff noted that the artists were receptive to the feedback provided and engaged in productive discussion regarding the community's preferences and concerns. It was acknowledged that some of the feedback received from various stakeholders was contradictory, creating challenges in identifying a single concept that satisfies all expectations.

To assist in evaluating community preferences, a survey was distributed to gather additional input. Emily also provided the artists with a summary of the feedback received throughout the review process. At this time, the City is awaiting the artists' response and revised concept proposal.

Board members discussed the project's timeline and next steps. Nic inquired whether the project remains on schedule and what milestones remain before final approval. Staff indicated that the artists are aware the mural must be completed by October and that the current schedule remains achievable. The artists' next step is to prepare preliminary sketches and concept drawings incorporating the feedback received. Once those materials are available, a joint meeting will be scheduled to review the concepts and provide direction.

Discussion also included the grant funding associated with the project. Board members expressed a desire to ensure that the City is not committed to a final design concept solely because of funding considerations and emphasized the importance of selecting a concept that aligns with community expectations and project goals.

9. Reports and Comments:

a. -Rails2Trail 5k/10k Event Report

b. -Staff Reports and Comments

Staff Reports

Staff provided updates on several ongoing projects and upcoming events:

- Staff presented information regarding the Prairie Meadows CVT East Legacy Grant.
- Coordinator interviews are currently underway.
- The Station project continues to move forward; however, there is a delay in receiving glass materials.
- Vermeer held the groundbreaking ceremony for its new facility today.
- Construction of the parking lot adjacent to the dental office is progressing and is anticipated to be completed by Summerfest.
- Eagle Park has been staked and is ready for construction. Final improvements will be completed following installation of the parking lot.
- The splash pad remains on schedule, with a tentative opening date of June 1.

Community Events

- Bondurant Blues & Brews has secured grant funding for a mural artist and a community painting project.
- The annual Fishing Derby is scheduled for June 5 from 5:00 p.m. to 6:00 p.m.

Board Discussion

Amber will follow up regarding the decision not to utilize power bollards at City Park.

Marion raised concerns regarding ATVs and e-motos operating within the community. Discussion included the use of crossing buttons and the importance of utilizing designated street crossings.

10. Adjournment

Motion by Rasmussen, seconded by Robinson, to adjourn meeting.
Vote on Motion 7-0. Motion carried.

Katie Klus
Communication and Events Coordinator

ATTEST:

Emily Karwoski
Board Chair

