

Bondurant Parks and Recreation Board
Minutes
July 16, 2026

1. Roll Call

Present: Marian Collison, Emily Karwoski, Seth Williams, Aaron Rasmussen, Mike Mackin

Absent: Nic Robinson

City Officials Present: Parks & Recreation Director, Katie Klus

2. Call to Order and Declaring a Quorum

Chair Karwoski called the meeting to order at and declared a quorum.

3. Abstentions declared

4. Approval of Minutes

Motion by Rasmussen, seconded by Collison, to approve 5/21/26 minutes. Vote on Motion 5-0. Motion carried.

a. -Approval of 5/21/26 Minutes

5. Perfecting and Approval of the Agenda

Motion by Collison, seconded by Rasmussen, to approve agenda. Vote on Motion 5-0. Motion carried.

6. Guests requesting to address the Parks Board

None.

7. Action Items

a. - Private Plantings on Parkland

Motion by Williams, seconded by Rasmussen, to develop a policy regarding private plantings on parkland. Vote on Motion 5-0. Motion carried.

8. Discussion Items -

a. -The Station Update

Staff reported that offices, restrooms, and the conference room audiovisual installation at the Station are complete. Work continues on the remaining AV build-out and a few minor IT items. A Chamber of Commerce event was successfully held at the Station on 7/15/26, generating positive feedback, with additional Chamber events already scheduled. Staff also reported strong interest in facility rentals, which will

begin on Sept. 1. An RFQ for event cleaning services has been issued, and several companies have scheduled site walkthroughs.

b. -Sports Complex Lease Agreements

Staff requested direction from the Board regarding the upcoming sports field lease process for the BRSC complex, as multiple organizations have expressed interest in leasing baseball and softball facilities. Discussion centered on a request from the Bondurant Blue Jay Baseball Club to lease Field 0, which is currently included under the Bondurant Little League lease agreement.

The Board discussed several factors that should be evaluated before determining a leasing approach, including reviewing grant requirements to ensure compliance, evaluating existing lease language that could encourage coordination between user groups, identifying sample RFPs or lease agreements from other communities, and gathering participation and field usage data from both Bondurant Little League and Bondurant Blue Jay Baseball. Members also discussed comparing Bondurant's field-to-participant ratio with similar communities to help assess current and future facility needs.

Representatives from Bondurant Blue Jay Baseball and the Bondurant Soccer Club attended the meeting to provide input regarding facility needs, lease terms, scheduling challenges, and opportunities for increased collaboration. Board members also discussed the potential implications of utilizing an open RFP process, including the possibility of proposals from additional organizations, and whether underutilized school district facilities could help address field demand.

Staff noted that the City's objective is to maximize recreational opportunities for the greatest number of residents while recognizing the increasing demand for athletic fields and the limited availability of land for future expansion. The Board acknowledged that additional information is needed before making a recommendation and directed staff to complete the requested research and present findings for further discussion and possible action at a future meeting.

9. Reports and Comments:

a. -Staff Reports & Comments

- Prairie Meadows Legacy Grant awarded for \$100k
- Polk County Sponsorship Grant awarded for Blues & Brews event for \$1k
- Disruption to the CVT through the Grain District during Filmore build out
- Splash pad remains open thanks to the decision to invest in a recirculating system. Staff is monitoring tank levels daily.
- Jamie Horton has been selected and is starting on Monday as the new Communications & Events Coordinator.
- Silo Art: A new mural concept has been received by City staff. On

Monday's City Council Meeting there are two agenda items relating to this concept and approval of the contract. Parks & Recreation board members shared their approval of the concept.

-Ribbon Cutting for the Eye of Imagination is tentatively scheduled for August 20th, ahead of the August Parks & Recreation Board Mtg. This will be confirmed later through email.

- Moving Curiously sculpture is slated to be installed on August 13-14, 2026.

-The Board was asked their opinion regarding the finish for the updated trash bins that will be placed in City Park and other nearby parks.

-Bondu Blues Brews and BBQ was a great event. There was a slight increase in attendance (about 400 people over the course of the day's events). The additional art classes and mural painting received positive anecdotal comments from both instructors and visitors. Based on this feedback, we anticipate offering art ("hues") programming/options.

10. Adjournment

Motion by Collison, seconded by Rasmussen, to adjourn. Vote on Motion 5-0. Motion carried.

Katie Klus
Parks & Recreation Director

ATTEST:

Emily Karwoski
Board Chair