

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board
Minutes
December 2, 2021

1. Roll Call

Present: Miller, Karwoski, Lyman, Williams, Simpson

Absent: Collison, Robinson

City Officials Present: City Administrator Marketa Oliver,
Communications and Events Specialist Nicole
Van Houten, Council Member Bob Pepper

2. Call to Order and Declaring a Quorum

Chair Lyman called the meeting to order at 06:02 p.m. and declared a quorum.

3. Abstentions declared

None.

4. Approval of Minutes

a. Park & Rec 21-5

Motion by Williams seconded by Karwoski to approve August 19, 2021, Park and Recreation Minutes. Vote on Motion 5-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Williams seconded by Karwoski to approve the December 2, 2021, Park and Recreation Agenda. Vote on Motion 5-0. Motion carried.

6. Guests requesting to address the Parks Board

a. Bondurant Men's Club Representative Jeff Cook to discuss partnering on some Park projects.

Present: Jeff Cook and Ryan Hiatt

Representing: Bondurant Men's Club

Discussion Item: Bondurant Men's Club hosts fundraisers throughout the year, like the Bondurant Easter Egg Hunt, Breakfast with Santa, and Summerfest. This upcoming year will be the 47th year of Summerfest. They use those funds to give back to the community. For example, the Efnor Estates Shelter, Christmas Lights for the City's tree, annual donations to the Library's

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Summer Reading Program, and contribution towards the Bondurant Soccer Club's East Complex shelter.

The Bondurant Men's Club is planning their 2022 goals and would like to partner with the City and Boy Scouts to raise funds for the construction of a disc golf course. They would like to work with the Bondurant Boy Scouts on design. This would be a great addition to consider while the City is in the middle of enhancements to Eagle Park. Most surrounding communities have a Dic Golf Course: Mitchellville, Runnells, Altoona, Ankeny, and Norwalk to list a few. A 9-hole disc golf course would align with the current plans at Eagle Park.

The Bondurant Men's Club would also like to consider adding amenities to neighborhood parks for their 2022 planning. The neighborhood parks could benefit from having a unique element at each park like a gaga pit, shuffle board, bag boards, ice rink, etc. which could be a nice draw to get neighbors out to socialize and meet one another.

The Park and Recreation board is in favor of the proposals. They ask that the Bondurant Men's club put together a detailed proposal and bring it back to the board. Take into consideration what amenities will work at each park and provide a cost estimate. The City will have a plan designed by planning engineers doing work on the Eagle Park Project currently underway, which will provide a better view of the cost associated with a 9-hole disc golf course.

7. Action Items

a. 2022 Programming

Motion by Williams seconded by Karwoski to approve the 2022 Bondurant Parks and Recreation Programming. Vote on Motion 5-0. Motion carried.

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b. Beggar's Night Date

Presenter: Nicole Van Houten

Representing: City Staff

Discussion Item: A community citizen suggested on the Bondurant Community Discussion Facebook page that the city consider hosting Trick-of-Treat night on Saturday every year, possibly the last Saturday of October, regardless of the date. This particular Facebook post captured 117 likes, 33 hearts, and one angry reaction, plus 31 comments.

The pro's

- It would always be on a Saturday.
- Allow households less rushing to enjoy the holiday celebration.
- Not impacting the kids going to school the next morning.

The con's

- Households work on weekends and evenings or on non-traditional schedules.
- The households that have part-time custody of children.
- The potential of receiving an abundance of neighboring participants joining in on the Bondurant beggar's night.
- Risk of confusing people by being the only Metro Des Moines community that scheduled beggar's night in this manner.

Projecting ahead to hosting on the last Saturday of October, it could possibly be as early as October 25 and precisely on Halloween. Is October 25 too early for a celebration?

A community survey was conducted and we

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received 141 responses. 65% of the survey audience would like to see Beggars' Night on the last Saturday of the month.

Motion by Karwoski seconded by Williams to recommend City Council to amend Beggars' Night to the last Saturday of October. Vote on Motion 5-0. Motion carried.

8. Discussion Items -

a. Eagle Park Update

Presenter: Marketa Oliver

Representing: City Official

Discussion Item: The Eagle Park Project is moving forward to add a creek entry spot, as envisioned in the Regional Water Trail Plan. This includes bioretention cells, native grasses, benches, trees, soft walking trails, and butterfly gardens. The first phase of this project will include:

- Installing an 8' crushed limestone walking trail throughout Eagle Park.
- Establishing a Mud Creek access point.
- Stormwater wetlands are near the access point.
- Installing three solar-powered charging benches along the walking path.
- Establish native planting area.
- Establish a butterfly garden.
- Planting 100 trees.
- Installing wayfinding and interpretative signage.

Future Eagle Park Improvements: paved trail connection through Eagle Park to link the neighborhoods east and west. An overlook will be constructed near the detention pond area. There is no timeline for constructing the paved trail and overlook improvements at this time.

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Facebook has committed \$150,000 towards the project and the Natural Resource Commission approved the City of Bondurant's grant application for the FY22 REAP City Parks and Open Spaces Grants. Bondurant is awarded \$100,000 towards the Eagle Park Project. A pre-grant application will be submitted to the Iowa Department of Agriculture and Land Stewardship's Water Quality Initiative Grant Program to seek funding to implement the wetland project in Eagle Park. A grant application will be submitted to MidAmerican Trees Please! Grant Program requesting \$4,000 in grant funding.

c. Central Park Planning

Present: Marketa Oliver

Representing: City Official

Discussion Item: The Community Input meeting is scheduled for next week, Tuesday, December 7, starting at 6:00 pm at City Hall. Plan to attend. The Park and Recreation Board is the steering committee for the Central Park Master Planning process.

d. BRSC Parking

Presenter: Marketa Oliver

Representing: City Official

Discussion Item: Bondurant Little League was granted \$15,000 towards the construction of the Bondurant Recreational Sports Complex parking lot. According to the Prairie Meadows Youth Sports and Recreation grant requirements, this project must take place between October 1, 2021 and October 3, 2022, unless it is an ongoing project.

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This project will be a joint venture between the Bondurant Little League, Bondurant Soccer Club, and the City of Bondurant. The total estimated cost of the entire 2-phase project is approximately \$450,000. The challenge is that the \$15,000 grant is less than 10% of the project cost. The City does not have any additional investment in the BRSC project until FY24.

Lyman proposes that the City schedule a meeting with the Bondurant Little League and the Bondurant Soccer Club to find another funding source. The Bondurant Little League will need to see if the \$15,000 can be used towards a temporary gravel parking area. The Bondurant Soccer Club is establishing a temporary gravel parking area until the BRSC parking lot is complete. City staff will have to coordinate with Bondurant Little League and Bondurant Soccer Club to approve temporary parking options.

e. City Park Schematic Design Kick-Off Meeting

Presenter: Colt McDermott, Molly Hanson, and Mike Bell

Representing: RDG Planning and Design

Discussion Item: 1. Description of Schematic Design - in this phase, design professionals refine the concepts and drawings agreed to by adding elevations, sections, grading plans, and proposed utilities. Estimated costs will be advanced. This will also begin the process of identifying various elements of the park design.

2. Community Conversations - Since the Master Plan was developed there has been confusion about what a natural playscape may detail because there will be slide elements and swing elements which people thought may not be included. There also was discussion about too many elements in the east section of the park design. If possible, we should reconsider the placement. The steering committee would like to keep as many trees as possible during the construction of the City Park enhancements.

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3. Splash Pad & Natural Play

- a. Image Sharing - does this space need a structure or a fountain or a themed splash play or a natural river. Will this include inclusive play, nature-inspired play, custom-themed play, or age-specific play?
- b. Open Discussion - what is the life expectancy of the structure, features, pumps, filtration system, surface material, etc? How will the water be circulated? Will this be a heated element?

4. Action Items & Next Steps - This is the start of the schematic design planning and these are the elements that will be discussed and finalized. A community survey and community input session will be planned, plus steering committee meetings and city staff meetings.

f. Event Reports

Presenter: Nicole Van Houten

Representing: City Staff

Open Discussion: August 20, 2021, hosted Minute To Win It at City Park for 8 year-olds plus. The kids that participated had a lot of fun. Fun summer event. August 27, 2021, hosted the first Free Flick Friday at City Park. The first HS football game of the year was the same night and the local Brewery hosted a Bike Night the same evening. Attendance was average. The other events didn't impact the movie. Consider hosting another night of the week. September 18, 2021, hosted the Fall Bags Tournament in downtown, Bondurant. Attendance was low. First time requiring pre-registration due to handling finances. September 24, 2021, hosted the second Free Flick Friday at City Park. The HS football game and the Bike night were the same night but didn't impact the movie. Average attendance. It was very nice to host during the cooler months and later in the year, so dusk isn't too late. October 1, 2021, hosted the final Free Flick Friday at City Park. Attendance was low, but it was also the first time offering a teen-specific genre movie. I was impressed that the entire audience was teens. Normally, families attend with their young children. October 23, 2021, hosted the Bondu Spooktacular in City Park. The weather was

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very nice. This was the best attendance yet, with over 600 people. There were so many attending that it seemed like there wasn't enough space in City Park. The lines were long at each booth. Great event! October through December is the Blue Jay Youth Basketball League. This is administered by Bondurant Parks and Recreation but run by the Blue Jay Basketball Club. Registration numbers were average.

9. Reports and Comments:

a. Administrator
None.

b. Board Members
Miller - None.
Karwoski- None.
Simpson - None.
Williams - None.
Lyman - Suggestion to host Park and Recreation Board Meetings monthly because when a board member is absent there is so much that is missed. All board members were in favor.

10. Adjournment

Motion by Williams seconded by Karwoski to adjourn at 7:33 p.m. Vote on Motion 5-0. Motion carried.