

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

January 18, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Chad Driscoll, Council Member Bob Pepper, Council Member Angela McKenzie, Council Member Matt Sillanpaa

Absent: Council Member Tara Cox

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Finance Director Jene Jess, Planning & Community Development Director Maggie Murray, Associate Planner Emily Rizvic

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:03 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by McKenzie, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of January 3, 2022

b. Receive and File - Library Director's Report

c. Claims List

d. Applications for Council Approval

e. R-220118-14-Resolution setting public hearing for February 7, 2022 to hear public comment on Proposed Property Tax Levy (Please note this

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

is NOT the rate the City is proposing for the final property tax rate. This is the Max Levy Rate hearing required by State Law.)

- f. R-220118-15- Resolution certifying the population of the Myers Certified Site annexation area
- g. R-220118-16-Resolution approving letter of engagement with Piper Sanlder & Co for Project Financings related to the General Obligation Annual Appropriation GO Bonds, Series 2022A
- h. R-220118-17-Resolution approving Engagement Letter from Public Financial Advisors LLC (PFM) to act as Financial Advisor in connection with the issuance of approximately \$14,055,000 General Oglibation Annual Appropriation Corporate Purpose Bonds, Series 2022A
- i. R-220118-18-Resolution approving Pay Request No. 2 for the Paine Heights Sewer Lining Project
- j. R-220118-19-Resolution approving Certificate of Completion for the Paine Heights Sewer Lining Project (Municipal Pipe Tool Co. LLC)
- k. R-220118-20-Resolution appointing Jon Klein to the Board of Adjustment
- l. R-220118-21-Resolution approving a Contract in the amount not to exceed \$65,000 with SAM for Stormwater GIS Services
- m. R-220118-22-Resolution authorizing the use of a preliminary official statement for the sale of General Obligation Annual Appropriation Corporate Purpose Bonds, Series 2022A
- n. R-220118-23-Resolution of endorsement for the City of Bondurant's grant application to the Iowa Economic Development Authority's Community Catalyst Grant Program
- o. R-220118-24-Resolution of endorsement of the Bondurant Parks and Recreation Grant Application Request to the Iowa Foundation of Parks and Recreation Mini Grant Program

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- p. R-220118-25-Resolution approving application for Planning and Design Loan Application to the State Revolving Fund for Water Tower, Well Field, and Water Treatment Plant Improvement Project
Motion by Pepper, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.
- 6. Guests requesting to address the City Council
None.
- 7. Action Items
 - a. R-220118-26-Resolution designating the last Saturday in October as Door-to-Door "Trick-or-Treat" Night
The council discussed keeping the timeframe from 06:00 to 08:00 pm.

Motion by Pepper, seconded by McKenzie, to Approve R-220118-26. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.
- 8. Discussion Items -
 - a. -Stormwater Discussion - residential lots larger than 2 acres
The council discussed Mr. Hall's suggestions regarding larger properties with impervious surfaces and ERUs. There are currently 18 properties that are larger than two acres within the city limits. The council is not in favor of placing a cap on residential properties that are larger in size.
- 9. Reports / Comments and appropriate action thereon:
 - a. Mayor
Updates from meetings attended, DART update.
 - b. Council Members
Pepper - Des Moines Register article comments.
Driscoll - Iowa League of Cities training update.
Sillanpaa - Meeting updates, Iowa League of Cities training update.
McKenzie - WRA meeting update, questioned the health status of staff, snow removal comments.
 - c. Administrator
Meeting with Scott Raecker to facilitate the upcoming work session, Moody's rating call/credit strength update, reported that Bondurant's valuation has doubled, outside art program update.
 - d. Directors

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Murray - Introduced the Associate Planner, Emily Rizvic, to the council.
Jess - None.

Horton - Staff update, reported that Bondurant received 11.5 inches of snow.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Pepper, seconded by McKenzie, to Move into Closed Session at 06:49 PM. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 07:12 PM.

11. Adjournment

Motion by Pepper, seconded by Driscoll, to adjourn at 07:12 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 18, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor