

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

March 7, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll, Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders, Fire Chief Aaron Kreuder, Finance Director Jene Jess

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Cox, to amend the agenda by removing item #5l. Vote on Motion 5-0. Motion carried.

Motion by Cox, seconded by Driscoll, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of February 22, 2022

b. Claims List

c. Applications for City Council Approval

d. Receive and File - February 2, 2022 Library Board Meeting Minutes & Director's Report

e. Receive and File - Park and Recreation Board Meeting Minutes from December 2, 2021, and January 20, 2022

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- f. Receive and File - 2021 Park and Recreation Annual Report
 - g. Receive and file - Quail Run Phase 2 Preliminary Plat PUD Amendment (Minor)
 - h. R-220307-63-Resolution setting date of public hearing for March 21, 2022 for Contract Award for Ditch 2 Stream Restoration/Ditch Stabilization Project
 - i. R-220307-64-Resolution conveying Real Property from NE Storm Sewer Project
 - j. R-220307-65-Resolution approving amended professional services agreement with The Smith Group, Inc. in the amount of \$131,250 for amended scope of work associated with the Central District Stormwater Improvements (Central Park Master Plan).
 - k. R-220307-66-Resolution approving Disinterment Arrangements
 - l. -Resolution approving Agreement related to future Property Use and Planning Services
Motion by Pepper, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
City Administrator Oliver presented the GFOA Award and the Voice of the People Award.
- a. Polk County Sheriff's Report
Captain Van Hoozer reported 584 calls of service, which included arrests and traffic stops.
Mayor Elrod reported a few complaints regarding speeding on Paine Street, SE, and Council Member Cox reported a complaint regarding Lincoln Street, SE.
7. **Public Hearing**
- a. Public Hearing regarding FY23 Budget Proposal
Mayor Elrod opened the public hearing at 06:11 PM.
Mayor Elrod provided his comments on the budget. Council Member Cox expressed concerns regarding EPIC. The council discussed an

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economic development position, utility rates, capital improvement projects, etc.

Mayor Elrod closed the public hearing at 06:54 PM.

8. Action Items

- a. R-220307-67-Resolution accepting Iowa DOT City Bridge Fund
Motion by Pepper, seconded by Driscoll, to Approve R-220307-67. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- b. R-220307-68-Resolution adopting the Annual Budget for the Fiscal Year ending June 30, 2023, and Certifying the Proposed Tax Levy Rate
Motion by Pepper, seconded by Driscoll, to Approve R-220307-68. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- c. R-220307-69-Resolution approving the Professional Services Agreement with Veenstra & Kimm, Inc. for the 16th Street, NE Improvements (Pleasant Street, NE & NE Hubbell Avenue) Project
Motion by Driscoll, seconded by Pepper, to Approve R-220307-69. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- d. O-220222-200 -(Second Reading) Ordinance changing Future Land Use Map and Rezoning Property (GHOLDS Area)
Motion by Pepper, seconded by Cox, to waive the second, and approve the third and final reading of O-220222-200. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- e. O-220307-201 -Discussion and possible Consideration of Ordinance Amending Chapter 92, Water Rates, Adjusting Water Rates and Fees Effective on Bills Issued on 4/1/2022 for Water Consumed during the March Billing Cycle
The council discussed a communication plan.

Motion by Cox, seconded by Sillanpaa, to Approve the first reading of O-220307-201. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- f. O-220307-202 -Discussion and possible Consideration of Amending Chapter 106, Collection of Solid Waste
Motion by Pepper, seconded by Cox, to Approve the first reading of O-220307-202. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

9. Discussion Items -

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- a. Homeless Coordinating Council
Mayor Elrod discussed the council and the need for a representative from Bondurant. Council Member Pepper expressed interest in serving on the board for Bondurant.
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
Suggested an ADHOC committee that focuses on diversity, equity and inclusion comments, DART update.
 - b. Council Members
Pepper - MWA update, CVB update.
Driscoll - Congratulations to Jill, BRAVO Board update, Tree Board update.
Cox - Chamber update, upcoming EPIC meeting.
McKenzie - Questioned the soccer field's irrigation, questioned the community garden, questioned tornado support, questioned a master gardener club.
Sillanpaa - MAC meeting tomorrow.
 - c. Administrator
Met with the new City of Altoona City Administrator, the city received information regarding hotel interests, and meeting tomorrow regarding water trails.
 - d. Directors
Horton - Bid opening today, and a contract will be awarded on the 21st.
Murray - Central Park Master Planning process update, received a draft of a future land use plan for the comprehensive plan, Knuth annexation update.
Sanders - Summer Reading Program update, 5-year long-range plan update, library board vacancy update.
Jess - None.
Kreuder - Active-threat workgroup update, tornado support update.
11. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Pepper, seconded by Cox, to Move into closed session at 07:51 PM. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll.
Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the closed session at 08:16 PM.
12. Adjournment
Motion by Pepper, seconded by Cox, to adjourn at 08:16 PM. Vote on Motion 5-0. Motion carried.

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Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on March 7, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor