

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/83046032323>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL APRIL 18, 2022

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on April 18, 2022, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of City Council Meeting Minutes of April 4, 2022
- b. Claims List
- c. Applications for City Council Approval
- d. Receive and File - Library Board Meeting Minutes of March 2, 2022 & Director's Report
- e. - Adoption of Federal Legislative Priorities and Requests
- f. - Resolution authorizing city staff to release the Civic Campus Master Plan Request for Proposals (RFP)
- g. - Resolution Setting Date for Budget Amendment for the FY22 Budget
- h. - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Economic Development Initiative (EDI) category for funding to implement findings of the Grain Elevator Facility Assessment
- i. - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the State and Tribal Assistance Grant (STAG) category for funding to the City's municipal water system improvements in the SE water study area.
- j. - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Highway

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/83046032323>*

Infrastructure Project category for funding to implement street projects associated with the West Commuter Loop project

6. Guests requesting to address the City Council
 - a. Proclamation for National Volunteer Week
 - b. Proclamation for Arbor Day
7. Action Items
 - a. R-220404-96 - Resolution approving the Edgeland Bondurant Preliminary Plat and Site Plan at Outlot R of the Quail Run Phase 2 Preliminary Plat Development Area
 - b. - Consideration of one or more readings of an ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations
8. Discussion Items -
 - a. Girl Scout Project
 - b. Discussion of Water Tower Design Issues
9. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
11. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

BONDURANT CITY COUNCIL

Minutes

April 4, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Matt Sillanpaa, Council
Member Chad Driscoll

Absent: Council Member Angela McKenzie, Council
Member Bob Pepper

City Officials
Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Public Works Director John
Horton, Planning & Community Development
Director Maggie Murray, Fire Chief Aaron
Kreuder, Library Director Jill Sanders, Planning
& Zoning Commission Member Brian Clayton

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Driscoll, seconded by Cox, to approve the agenda. Vote on Motion 3-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of March 21, 2022

b. Claims List

c. Applications for City Council Approval

d. R-220404-87- Resolution for the Disposal of Surplus Property

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- e. R-220404-88- Resolution approving an Easement Agreement with Casey's to establish the necessary easements for trail work associated with the City's Highway 65 Trail Underpass Project
 - f. R-220404-90- Resolution approving the Fox Ridge Estates Plat 1 Final Plat, a Subdivision in Unincorporated Polk County within two miles of Bondurant's city limits
 - g. R-220404-91- Resolution approving the Black Oak Farm Plat 1 Final Plat, a Subdivision in Unincorporated Polk County within two miles of Bondurant's city limits
 - h. R-220404-92- Resolution approving the Everett Mauch Estate Final Plat, a Subdivision in Unincorporated Polk County within two miles of Bondurant's city limits
 - i. R-220404-93- Resolution approving the Lauren Mauch Plat of Survey, a split in Unincorporated Polk County within 2 miles of Bondurant's city limits to create Parcel 2021-157
 - j. R-220404-94- Resolution waiving the City of Bondurant's right to review the proposed Minor Subdivision request as allowed under Section 354.9.2 of the Iowa Code and Section 180.02 of the City Code for a Subdivision in Unincorporated Polk County within 2 miles of Bondurant's city limits
Motion by Cox, seconded by Sillanpaa, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Peffer. Motion carried 3-0.
6. Guests requesting to address the City Council
- Brian Deeds, 130 Snyder Street, SE, expressed his traffic concerns in Paine Heights.
 - Aaron Bruce, 204 Main Street, SE, expressed his concerns about parking at the Farmers Market around City Park.
 - a. Polk County Sheriff's Report
Captain Van Hoozer updated council on the calls for service for the month of March.
7. **Public Hearing**
- a. Public Hearing on Proposed Development Agreement with Ryan Companies US, Inc.

Mayor Elrod opened the public hearing at 06:21 PM.
City Administrator Oliver explained the warehouse project is off of 23rd Street, SW and Shiloh Rose in the Shiloh Rose Industrial Park.
Mayor Elrod closed the public hearing at 06:21 PM.

- b. Public Hearing regarding disposition of Real Estate (Right-of-Way sliver along Grant Street)

Mayor Elrod opened the public hearing at 06:22 PM.
City Administrator Oliver explained the easement related to the NW Trunk Sewer Project.
Mayor Elrod closed the public hearing at 06:23 PM.

8. Action Items

- a. R-220404-89- Resolution approving Central Iowa Water Works Founding Resolution

Motion by Driscoll, seconded by Cox, to Approve R-220404-89. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pfeffer. Motion carried 3-0.

- b. R-220404-95- Resolution conveying Real Property from NE Storm Sewer Project

Motion by Cox, seconded by Driscoll, to Approve R-220404-95. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pfeffer. Motion carried 3-0.

- c. R-220404-96- Resolution approving the Edgeland Bondurant Preliminary Plat and Site Plan at Outlot R of the Quail Run Phase 2 Preliminary Plat Development Area

Eric Cannon, Snyder & Associates, explained the project to the council.

Council Member Sillanpaa provided comments from the residents.
Council Member Cox stated that she was not in favor of slab on grade units. Planning & Community Development Director Murray mentioned that they are in compliance with the original PUD that was submitted and approved. The units would cost approximately \$1500/month with the owner occupied as an option.

Jason Brown, 208 Summit Circle, NW, expressed his concerns about the housing.

Motion by Cox, seconded by Sillanpaa, to Table R-220404-96. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pfeffer. Motion carried 3-0.

- d. R-220404-97- Resolution Approving a Development Agreement with Ryan Companies US, Inc., Authorizing Annual Appropriation Tax

Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

Motion by Cox, seconded by Driscoll, to Approve R-220404-97. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pepper. Motion carried 3-0.

9. Discussion Items -

a. Federal Legislative Priorities

City Administrator Oliver presented the draft of the Federal Legislative Priorities that will be presented during the meetings during the Washington D.C. trip.

10. Reports / Comments and appropriate action thereon:

a. Mayor

MYLAG & DART update.

b. Council Members

Cox - EPIC update, Chamber and BDI meeting next week.

Driscoll - DEI update, volunteer engagement opportunities.

Sillanpaa - MAC meeting update, P&Z update, public engagement questions.

c. Administrator

The City was designated as an Iowa Great Place for another ten years.

d. Directors

Horton - Projects update.

Murray - Joint workshop is Monday, June 13th for the Comprehensive Plan.

Kreuder - Shoutout to the Clover Barn for their hospitality.

Sanders - The Foundation received a Facebook grant today for \$20,000.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Cox, to Move into closed session at 07:14 PM. Roll Call: Ayes: Cox, Sillanpaa, Driscoll. Nays: None. Absent: McKenzie, Pepper. Motion carried 3-0.

Mayor Elrod closed the closed session at 07:40 PM.

12. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 07:40 PM. Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 4, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Check Register

Packet: APPKT00591 - PYPKT00296 - 03/14-03/27/2022 PAID
04/01/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank 0106	COLLECTION SERVICES CENTER	04/04/2022	Regular	0.00	254.77	60077

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2022	254.77
			254.77



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00595 - EBS MISSED PAYMENT

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: 2304 - EBS									Vendor Total:	732.72
INV0001947	Invoice	3/1/2022	3/1/2022	3/1/2022	3/1/2022	732.72	0.00	0.00	0.00	732.72
GROUP INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 3/1/2022		Bank Draft:	DFT0001515	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
GROUP INSURANCE	Service		0.00	0.00	732.72	0.00	0.00	0.00	732.72	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
112-621-6150	GROUP INSURANCE				732.72	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	732.72	0.00	0.00	0.00	732.72	732.72	0.00
Grand Total:		732.72	0.00	0.00	0.00	732.72	732.72	0.00

Account Summary

Account	Name	Amount
112-621-6150	GROUP INSURANCE	732.72
Total:		732.72



Check Register

Packet: APPKT00589 - 4/1/22 AP FOR MEETING ON 4/18/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
1473	ACCESS SYSTEMS LEASING	03/31/2022	Regular	0.00	404.84	60032
0020	ALTOONA ACE HARDWARE	03/31/2022	Regular	0.00	9.58	60033
2188	AMAZON	03/31/2022	Regular	0.00	1,185.21	60034
	Void	03/31/2022	Regular	0.00	0.00	60035
1598	ASI SIGNAGE INNOVATIONS	03/31/2022	Regular	0.00	3,844.40	60036
0841	AWWA-IOWA SECTION	03/31/2022	Regular	0.00	690.00	60037
0048	BAKER & TAYLOR	03/31/2022	Regular	0.00	1,309.80	60038
0776	BAKER ELECTRIC INC	03/31/2022	Regular	0.00	1,675.46	60039
1712	THE BOOK FARM INC	03/31/2022	Regular	0.00	4,842.53	60040
2097	GREATER DSM BOTANICAL GARDEN	03/31/2022	Regular	0.00	150.00	60041
1537	BOUND TREE MEDICAL LLC	03/31/2022	Regular	0.00	319.97	60042
2504	CAPITAL ONE	03/31/2022	Regular	0.00	58.28	60043
1994	CONVERGINT TECHNOLOGIES LLC	03/31/2022	Regular	0.00	2,262.00	60044
0134	DEMCO	03/31/2022	Regular	0.00	99.10	60045
2175	EMMONS & OLIVER RESOURCE	03/31/2022	Regular	0.00	10,923.00	60046
2246	ETECH	03/31/2022	Regular	0.00	387.24	60047
1069	FIRST NATIONAL BANK OMAHA	03/31/2022	Regular	0.00	62.76	60048
1069	FIRST NATIONAL BANK OMAHA	03/31/2022	Regular	0.00	1,669.14	60049
2193	FRIENDS OF GRIMES PUBLIC LIBRA	03/31/2022	Regular	0.00	225.00	60050
2362	GOVERNMENT FINANCE OFFICERS ASS	03/31/2022	Regular	0.00	345.00	60051
0185	HACH COMPANY	03/31/2022	Regular	0.00	308.88	60052
2100	MIDWEST TAPE	03/31/2022	Regular	0.00	284.76	60053
2223	IMAGE 360	03/31/2022	Regular	0.00	80.00	60054
1402	INTERSTATE POWER SYSTEMS INC.	03/31/2022	Regular	0.00	409.66	60055
2182	JUNIOR LIBRARY GUILD	03/31/2022	Regular	0.00	1,252.80	60056
0849	KARL CHEVROLET, INC.	03/31/2022	Regular	0.00	1,622.05	60057
0251	KEYSTONE LABORATORIES	03/31/2022	Regular	0.00	55.00	60058
1340	KONICA MINOLTA	03/31/2022	Regular	0.00	544.77	60059
0040	MEDIACOM	03/31/2022	Regular	0.00	561.54	60060
0842	MENARDS	03/31/2022	Regular	0.00	258.27	60061
2409	MERCY NORTH PHARMACY	03/31/2022	Regular	0.00	15.00	60062
0599	MICROMARKETING LLC	03/31/2022	Regular	0.00	3,834.08	60063
0308	MUNICIPAL SUPPLY	03/31/2022	Regular	0.00	1,009.60	60064
1134	PETTY CASH	03/31/2022	Regular	0.00	72.69	60065
2046	PROVANTAGE LLC	03/31/2022	Regular	0.00	777.95	60066
2017	RDG PLANNING & DESIGN	03/31/2022	Regular	0.00	2,410.80	60067
1525	REGISTER MEDIA	03/31/2022	Regular	0.00	661.28	60068
0564	STOREY KENWORTHY/MATT PARROTT	03/31/2022	Regular	0.00	62.45	60069
1534	STRATUS BUILDNG SOLUTIONS IOWA	03/31/2022	Regular	0.00	1,326.56	60070
2578	THE CHILD'S WORLD	03/31/2022	Regular	0.00	331.20	60071
0940	THE DES MOINES REGISTER	03/31/2022	Regular	0.00	384.00	60072
2310	TITAN MACHINERY	03/31/2022	Regular	0.00	3,810.00	60073
2406	UNIQUE	03/31/2022	Regular	0.00	35.80	60074
0525	US CELLULAR	03/31/2022	Regular	0.00	521.88	60075
1161	VEENSTRA & KIMM, INC.	03/31/2022	Regular	0.00	53,048.21	60076
2433	WEX BANK	03/30/2022	Bank Draft	0.00	4,176.15	DFT0001493

Check Register

Packet: APPKT00589-4/1/22 AP FOR MEETING ON 4/18/22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2433	WEX BANK	03/30/2022	Bank Draft	0.00	-18.06	DFT0001494

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	91	44	0.00	104,142.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	2	2	0.00	4,158.09
EFT's	0	0	0.00	0.00
	93	47	0.00	108,300.63

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	3/2022	108,336.75
			<u>108,336.75</u>



Refund Check Register

Refund Check Detail

UBPKT02573 - Refunds 01 UBPKT02571 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-01174-05	BRYANT, ROBERT	4/5/2022	60078	121.70			121.70	Generated From Billing
01-01491-05	GSD PROPERTIES LLC	4/5/2022	60079	124.75			124.75	Generated From Billing
01-01953-02	NICOLE KENNEDY	4/5/2022	60080	67.12			67.12	Generated From Billing
01-02230-03	LEJLA RIZVIC	4/5/2022	60081	159.49			159.49	Generated From Billing
01-02305-02	HENDRICKSON, WESLEY J	4/5/2022	60082	120.93			120.93	Generated From Billing
01-02401-09	HUDNALL, BLAINE B	4/5/2022	60083	131.34			131.34	Generated From Billing
01-02404-08	CAITIE TAYLOR	4/5/2022	60084	77.52			77.52	Generated From Billing
01-02869-02	MELISSA KIMM	4/5/2022	60085	70.17			70.17	Generated From Billing
01-03160-06	ROGERS, SUE L	4/5/2022	60086	76.18			76.18	Generated From Billing
01-03220-03	SCHEFFERT, BRIAN W	4/5/2022	60087	124.75			124.75	Generated From Billing
01-14050-00	TANZANITE HOMES	4/5/2022	60088	117.88			117.88	Generated From Billing
02-01231-02	SHAWN FOPMA	4/5/2022	60089	43.59			43.59	Generated From Billing
02-01239-03	SHAINA BONIN	4/5/2022	60090	1.13			1.13	Generated From Billing
09-03248-01	BRET & JENNIFER WAGONER	4/5/2022	60091	83.70			83.70	Generated From Billing
16-01378-00	D. R. HORTON LLC	4/5/2022	60092	119.41			119.41	Generated From Billing
16-01398-00	ORTON HOMES, LLC	4/5/2022	60093	103.25			103.25	Generated From Billing
16-01425-00	TANZANITE HOMES	4/5/2022	60094	43.41			43.41	Generated From Billing
16-01442-00	TANZANITE HOMES	4/5/2022	60095	97.46			97.46	Generated From Billing
16-01445-00	D R HORTON IOWA LLC	4/5/2022	60096	26.04			26.04	Generated From Billing
16-01448-00	TANZANITE HOMES	4/5/2022	60097	115.59			115.59	Generated From Billing
16-01449-00	TANZANITE HOMES	4/5/2022	60098	123.98			123.98	Generated From Billing
16-01459-00	GENESIS HOMES	4/5/2022	60099	6.74			6.74	Generated From Billing
16-01478-00	ORTON HOMES LLC	4/5/2022	60100	122.46			122.46	Generated From Billing
16-01483-00	CREATIVE BUILDING VENTURES	4/5/2022	60101	116.35			116.35	Generated From Billing
16-01530-00	TANZANITE HOMES	4/5/2022	60102	56.92			56.92	Generated From Billing
16-01561-00	TANZANITE HOMES	4/5/2022	60103	116.35			116.35	Generated From Billing
16-01569-00	GENESIS HOMES	4/5/2022	60104	0.95			0.95	Generated From Billing
16-01581-00	D.R. HORTON, IOWA LLC	4/5/2022	60105	122.46			122.46	Generated From Billing
16-01585-00	ASI COMMERICAL CONSTRUCTION	4/5/2022	60106	130.57			130.57	Generated From Billing
16-01614-00	GREENLAND HOMES	4/5/2022	60107	112.89			112.89	Generated From Billing
16-01617-00	GREENLAND HOMES	4/5/2022	60108	120.93			120.93	Generated From Billing
16-01626-00	BUILDERS, REDWOOD	4/5/2022	60109	112.53			112.53	Generated From Billing
Total Refunds: 32			Total Refunded Amount:	2,968.54				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2968.54
Revenue Total:	2968.54

General Ledger Distribution

Posting Date: 04/01/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	600 - WATER			
	600-000-1101	CLAIM ON POOLED CASH	-2,968.54	Yes
	600-050-2141	APPLIED CREDITS	2,968.54	
		600 Total:	0.00	
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-2,968.54	
	999-050-2300	DUE TO OTHER FUNDS	2,968.54	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Tax Abatement Applications
April 18, 2022
City of Bondurant

Name	Address	Closing Date	Cost
Luke & Tara Pigott	329 11 th Street, NW	1/21/2022	--
TKRG Holdings, LLC	110 Main Street, SE	9/14/2021	\$309,155.44
Taylor Noonan	1201 Joshua Drive, SE	3/31/2022	\$358,000.00
Mark Dornbusch	116 13 th Street, NW	3/29/2022	\$358,900.00
James McCain	1204 Joshua Drive, SE	12/17/2021	\$349,990.00
Derek Anderson	75 Landon Drive, NW	3/25/2022	\$379,000.00
Myo Winn	917 Cove Street, SE	4/7/2022	\$329,490.00



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS	
EZ MART LLC	EZ Mart	(515) 490-3290	
ADDRESS OF PREMISES	CITY	COUNTY	ZIP
1111 SE Lincoln Street	Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP
1111 SE Lincoln Street	Bondurant	Iowa	50035

Contact Person

NAME	PHONE	EMAIL
Gurmeet Kaur	(515) 490-3290	bp.ezmart@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0002205	Class E Liquor License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 1, 2022	May 31, 2023	

SUB-PERMITS
Class E Liquor License, Class C Beer Permit, Class B Wine Permit



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Savneet Kaur	Bondurant	Iowa	50035	Member	50.00	Yes
Gurmeet Kaur	Ankeny	Iowa	50021	Member	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Nicole Schneider

NAME OF BUSINESS(DBA)

The Whimsical Wine Trailer

BUSINESS

(515) 291-8834

ADDRESS OF PREMISES

201 Main Street Southeast

CITY

Bondurant

COUNTY

Polk

ZIP

50035

MAILING ADDRESS

296 T ave.

CITY

Boone

STATE

Iowa

ZIP

50036

Contact Person

NAME

Nikki

PHONE

(515) 291-8834

EMAIL

thewhimsicalwinetrailer@gmail.com

License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

TERM

STATUS

Class C Native Wine Permit

6 Month

Submitted
to Local
Authority

EFFECTIVE DATE

EXPIRATION DATE

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Native Wine Permit

PRIVILEGES

Outdoor Service, Sunday Service



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicole Schneider	BOONE	Iowa	50036	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

May 18, 2022

POLICY EXPIRATION DATE

Nov 18, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Iowa Department of
REVENUE**RECEIVED**

APR 04 2022

Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor

tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Kum and Go #185

Physical location address: 3015 Oxbow Ct SW City: Bondurant ZIP: 50035

Mailing address: 1459 Grand Ave City: Des Moines State: IA ZIP: 50309

Business phone number: 515-457-6249

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Kum and Go LLC

Mailing address: 1459 Grand Ave City: Des Moines State: IA ZIP: 50309

Phone number: 515-457-6249 Fax number: _____ Email: Licenses@KumandGo.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐

Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Charles Campbell Name (please print): _____

Signature: Charles Campbell Signature: _____

Date: 3/29/2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, March 2, 2022

1. **Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Julie Bergeson, Jen Keeler, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
 2. **Call to order:** Meeting called to order at 7:00 PM by President Kaura.
 3. **Guests present:** Marketa Oliver, City of Bondurant; Mr. Shannon Kline; Dr. Toby Yak
 4. **Perfecting and Approving the Agenda:** Motion to approve the agenda, as amended, by Ugulini, seconded by Campbell. Motion carried.
 5. **Capital Improvement Project:** Director Sanders provided detailed updates on the capital improvement project, necessary change orders and current budget information.
 6. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – February 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - December
 - e. Director's Report - December
 - f. Statistics Review
- Motion to approve the above consent agenda by Bryant, seconded by Bergeson. Motion carried.
7. **Public Comments:** None.
 8. **Library Foundation Update:** Mini-Golf fundraising event was well received and raised approximately \$2,500. Upcoming events include the annual Book Sale with the Friends of the Library and possible activities during Summerfest.
 9. **City Council Liaison Report:** City Administrator Oliver told of presenting the City budget to the City Council; updates on the solar panel project; feasibility studies taking place on the Landus project; and future plans for expanding the Emergency Services building.
 10. **Old Business:**
 - a. **Trustee Appointment:** There are four potential candidates for the vacant Trustee position. A committee will interview the potential candidates and the Board will provide a recommendation to the City Council for the official appointment.
 - b. **Long-Range Plan:** Director Sanders asked for Trustee feedback on the plan by March 18, 2020.

11. New Business:

- a. **Discussion/Approval – Budget Amendment.** Motion to approve by Ugulini, seconded by Keeler. Motion carried.
 - b. **Discussion/Approval – Salary Adoption.** Motion to approve by Campbell, seconded by Bergeson. Motion carried.
 - c. **Discussion – Friends fundraiser during Summerfest.** No action taken.
- 12. Board President Items.** Director Sanders shared her nomination submitted for the I Love my Librarian” award sponsored by the American Library Association.

13. Adjournment: Motion to adjourn by Bryant, seconded by Keeler. Motion carried.

Next Meeting: Wednesday, April 6, 2022



Librarian items March 2022

- The Library participated in Des Moines Area Regional Transit Authority's Read and Ride Week. DART gave 2,083 free rides throughout the week to riders that showed a valid library card.
- Donation and Memorial plaques and signage have been ordered as well as the outside Bronze Plaque dedicating the new building. Vinyl Quotes have also been ordered to fill the rest of the new South addition.
- Spring Break at the Library was very busy. Many activities were planned for those patrons that did not travel. Those most popular included the Family Escape Room and the Scavenger Hunt.

The Hanson Family Escaped The Escape Room Altoona Smiles were guest Story Time presenters



Stats for March 2022

- Total Circulation for the month 7633, 3396 (2021 Pandemic) last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Hoopla (music, ebooks, streaming video), Transparent Language, Brainfuse, Adventure Pass 1191, 967 last year.
- Door Count 1896, last year 1452.
- Assisting patrons by phone, with the catalog, computers, etc. 462 and 474 last year.
- Story times- 19 were held with 130 attending, in person, last year 14 story times with 35 attending virtually.
- Total programming attendance 712 for adults, youth and children last year 73 attended.

- Website hits 7492, last year 5967.
- Internet usage in house was 242, last year 119, 986 Wi-Fi users 266 last year, 132 hotspot were used this past month last year 82.
- Meeting room –We are beginning to take reservations for the meeting room again. February had 56 reservations by the community.
- Issued 59 new library cards. Last year we issued 19 cards during the month of March.
- The library did 34 requests for materials from other libraries and provided 113 to other libraries.
- 495 items were added to the collection and 9 were removed.
- 0 Curbside deliveries were made.
- 14 Mobile Printing.
- 0 Inside appointments. The Library has opened for full service.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 4/18/2022
Resolution

TITLE: - Resolution authorizing city staff to release the Civic Campus Master Plan Request for Proposals (RFP)

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution authorizes city staff to release the attached draft Civic Campus Master Plan Request for Proposals (RFP). The Civic Campus Master Plan area is comprised of the land the City of Bondurant recently purchased from Alan & Debbie Knuth on Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000. The need for a Civic Campus Master Plan has been identified as part of the comprehensive plan update process.

The purpose of the Civic Campus Master Plan process is to hire a consultant to generate a conceptual master plan to assist the City of Bondurant in planning for its current needs as well as its future needs as the community continues to grow and evolve in the following decades. Consultant responses to the RFP are due May 26, 2022 by 4:00 p.m. Proposals received will be reviewed and scored by the RFP Scoring Committee. It is anticipated a consultant will be selected by the July 5, 2022 Council meeting.

FUNDING SOURCE: Bond funding/TIF

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220418-98
2. Draft Civic Campus Master Plan RFP

CITY OF BONDURANT
RESOLUTION NO. 220418-98

RESOLUTION AUTHORIZING CITY STAFF TO RELEASE THE CIVIC CAMPUS
MASTER PLAN REQUEST FOR PROPOSALS (RFP)

WHEREAS, the City of Bondurant has a contract to purchase the following parcels: 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000; AND

WHEREAS, this land has been identified as the Civic Campus area, as it will host multiple civic facilities; AND

WHEREAS, the City Council of the City of Bondurant finds it necessary to hire a consultant to generate a conceptual master plan for this Civic Campus area to assist the City of Bondurant in planning for its current needs as well as its future needs as the community continues to grow and evolve over the following decades; AND

WHEREAS, the City of Bondurant has drafted a Civic Campus Master Plan Request for Proposals (RFP); AND

WHEREAS, the Civic Campus Master Plan RFP will be released on April 20, 2022, and consultant responses are due by May 26, 2022 at 4:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council authorizes city staff to release the Civic Campus Master Plan Request for Proposals (RFP).

Passed and approved by the City Council of the City of Bondurant, Iowa, this 18th day of April, 2022.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Request for Proposals

To Prepare a Civic Campus Master Plan for the City of Bondurant, Iowa



Proposal Due Date/Time: May 26, 2022 at 4:00 p.m.



Planning & Community Development
Director: Maggie Murray
City of Bondurant
200 2nd Street NE, PO Box 37
Bondurant, IA 50035
www.cityofbondurant.com



DRAFT

Background Information

The City of Bondurant, Iowa is soliciting proposals for a Civic Campus Master Plan. Bondurant is a growing community located in northeast Polk County and is part of the Des Moines Metropolitan Area. Bondurant has a 2020 US Census population of 7,365 people. Between 2010 and 2020, the community experienced a 91% increase in population; this was the second-highest percent increase in Iowa during this timeframe.

The Civic Campus Master Plan area is comprised of approximately 46 acres on the following newly-acquired parcels along Pleasant Street SE in Bondurant's city limits: [230/00455-008-000](#), [230/00455-000-000](#), and [230/00455-009-000](#).

The Civic Campus Master Plan will need to consider both short-term and long-term needs of the community. In the short term, the City of Bondurant has identified the need to relocate its Emergency Services Department (including fitness center to be accessed by all people covered by the City's insurance plan) and its Public Works Department in new building(s) to be constructed within this Master Plan area. In 2022 the City of Bondurant hired a consultant to conduct an Emergency Services Department Strategic Plan, evaluating needs and making recommendations for staffing and organizational structures; the findings of this study will be made available to the selected Civic Campus Master Plan consultant. Long-term needs within the Civic Campus Master Plan area include relocating City Hall to the Campus, potentially constructing a Joint Maintenance Facility for use by the City and the Bondurant-Farrar Community School District, and potentially constructing a Law Enforcement Center in 10+ years. Additional information is included under the "Purpose of Civic Campus Master Plan" section of this RFP.

Notes on physical constraints of this Civic Campus Master Plan project area:

- An existing communications tower at [Parcel 230/00455-009-001](#) is located within this planning area and must be taken into account as part of the Civic Campus Master Plan planning efforts. All remaining structures within this Civic Campus Master Plan will be demolished make way for Civic Campus improvements.
- In 2022-2023 the City of Bondurant will reconstruct/realign the intersection of Pleasant Street/NE 80th Street/2nd Street NE as it approaches Highway 65/Hubbell Avenue. This intersection reconstruction/realignment project will also include extension of a new street south along the eastern edge of the Civic Campus Master Plan area. It is expected that the main drive access points for this Civic Campus Master Plan area will be accessed via the new street project. Please see Exhibit C for a map of the street reconstruction/realignment project. The Civic Campus Master Plan will need to incorporate the proposed street reconstruction/realignment project.

Firms may submit RFPs to the front counter at City Hall at 200 2nd Street NE, Bondurant, Iowa, or by mailing them to 200 2nd Street NE POB 37, Bondurant, Iowa 50035; in any

case, **complete submissions must be received by 4:00 p.m. on Friday, May 26, 2022.** An informational session during which interested parties can ask questions will be held on **Thursday, April 28 at 3:00 p.m.** in the City Council Chambers at Bondurant City Hall (200 2nd Street NE, Bondurant).

All communication on the proposal should be made to the primary contact. The proposal primary contact is:

Maggie Murray, AICP
Planning & Community Development Director
200 2nd Street NE POB 37
Bondurant, IA 50035
Planning@cityofbondurant.com

Purpose of the Civic Campus Master Plan

The purpose of this Civic Campus Master Plan process is to hire a consultant to generate a conceptual master plan to assist Bondurant in planning for current needs as well as its future needs as the community continues to grow and evolve in the following decades. The Civic Campus Master Plan will help to identify the community's future needs for this Civic Campus Master Plan area.

The prepared Civic Campus Master Plan must be highly visual and must include information on the following topics:

- An evaluation of the community's civic short-term and long-term needs. As noted, the short-term needs include relocating the Emergency Services Department (including fitness center to be accessed by all people covered by the City's insurance plan) and the Public Works Department in new building(s) within the Civic Campus Master Plan area. Future needs include City Hall, a Law Enforcement Facility, and potentially a Joint Maintenance Facility with the Bondurant-Farrar Community School District. Other potential future needs include a tree farm, a public gathering space(s), a park-and-ride area, and any other space that may be identified throughout the planning process.
- Campus-wide site layout options showing both short-term and long-term needs, with a preferred site layout option for the short-term needs.
- A phasing plan of the short-term and long-term needs.
- Suggested current and future building square footage needs for identified uses.
- An estimate of probable costs and phasing.
- An evaluation to determine if there are any other public programming needs that should be incorporated into the site design and development of the Civic Campus planning area.
- An evaluation to determine if there will be any additional land left to be sold for potential private development.

- Other topics to be addressed in the Civic Campus Master Plan, all of which should consider sustainable design ideas: parking and pedestrian circulation; landscaping; screening of outdoor storage associated with proposed uses; and the architectural theme for building needs.

Scope of Work

The scope of work for this study is proposed as follows:

1. Review Background Material & Data Collection
 - a. Comprehensive Plan – specifically a review of any goals/action items/policies related to civic uses and a review of future population growth sections
 - b. 2022 Emergency Services Study
 - c. Council Strategic Priorities
 - d. Future Staffing Plans
 - e. Department interviews
 - f. Site survey/walk through
 - g. Preliminary kickoff meeting with steering committee.
2. Conceptual Development
 - a. Including meeting(s) with steering committee.
3. Council Presentations
4. Final Plan
 - a. Final written report that is highly visual and addresses all topics listed in the Purpose of the Civic Campus Master Plan section of this RFP.
 - b. Delivery of the final plan shall include electronic (pdf and editable CAD and/or GIS) file formats of all concepts/building configurations.

RFP Submission Content

The following information must be included as part of your firm's response to this request:

- **Letter of Interest:** Cover letter indicating interest in the project and identifying the firm's ability to provide services needed.
- **Overview of Firm:** A brief description of the firm including the number of years the firm has been in existence, range of professional services, office locations, and staff size.
- **Key Personnel:** Identify the key personnel who will be assigned to the project. For these individuals, include their respective titles, experience, and periods of service with the firm, including resumes if desired.
- **Work Program:** Describe the general project approach and process to be employed. Work program to include a project schedule, including timeline of major milestones, deliverables, and completion.

- **Relevant Work Experience and References:** Brief documentation of the firm's prior work relevant to this RFP, including three client references.
- **Cost Estimate:** Estimate for completing the entire project, including a lump sum dollar figure for all consultant services, fees, and charges, as well as a document and graphics preparation, reproduction, and delivery. The basis of the total budget shall be on the required tasks identified in your proposals. The contract is expected to be constructed in a single total fee arrangement for all items.

Selection Process & Evaluation Criteria

Proposals received will be evaluated by the RFP Review Committee. Based on the materials submitted, the City may invite any or all firms for proposal interviews. It is the City's desire to select a consultant by the July 5, 2022 City Council meeting. All proposals received will be evaluated based on the following criteria:

- Capabilities and previous experience in comparable projects, including qualifications of key personnel who will have direct involvement in tasks on this project.
- Firm's general approach to this project.
- Proposed timeline to complete the work and demonstrated ability to meet proposed schedule.
- Past record and performance on similar projects, including quality of work, ability to meet deadlines, and cost control.
- Compatibility with the City's financial obligations.

Timeline

- **RFP Release** – April 20, 2022
- **Deadline for Submittal of RFP** – May 26, 2022
- **Initial Review by RFP Review Committee** – Week of May 30, 2022
- **Consultant Interviews** – Early to Mid-June 2022
- **Final Review by RFP Review Committee** – By end of June 2022
- **Contract Presented to Council** – by July 5, 2022

RFP Terms & Conditions

1. The City reserves the right to reject any or all proposals.
2. The City will host an informational session on April 28 at 3:00 p.m. in Bondurant City Council Chambers at 200 2nd Street NE, Bondurant, Iowa.
3. Questions regarding the RFP shall be submitted in writing to Maggie Murray, Planning & Community Development Director, at planning@cityofbondurant.com by May 13, 2022. Responses to all questions will be posted on the City's website.

4. Although cost is an important consideration, the City of Bondurant shall not be obligated to accept the lowest cost proposal, but will base its decision on the criteria as noted.
5. All data, documents, and other information provided to the City of Bondurant by a consultant because of the RFP shall become property of the City of Bondurant.
6. Expenses incurred in the preparation and submittal of proposals are solely the responsibility of the respondent and not the City of Bondurant. No costs chargeable for work under the proposed contract may be incurred before receipt of either a fully executed contract with the City or specific written authorization from the City of Bondurant.

DRAFT

Exhibit A – Civic Campus Master Plan Area Map

The Civic Campus Master Plan area is comprised of the following parcels: [230/00455-008-000](#), [230/00455-000-000](#), and [230/00455-009-000](#)

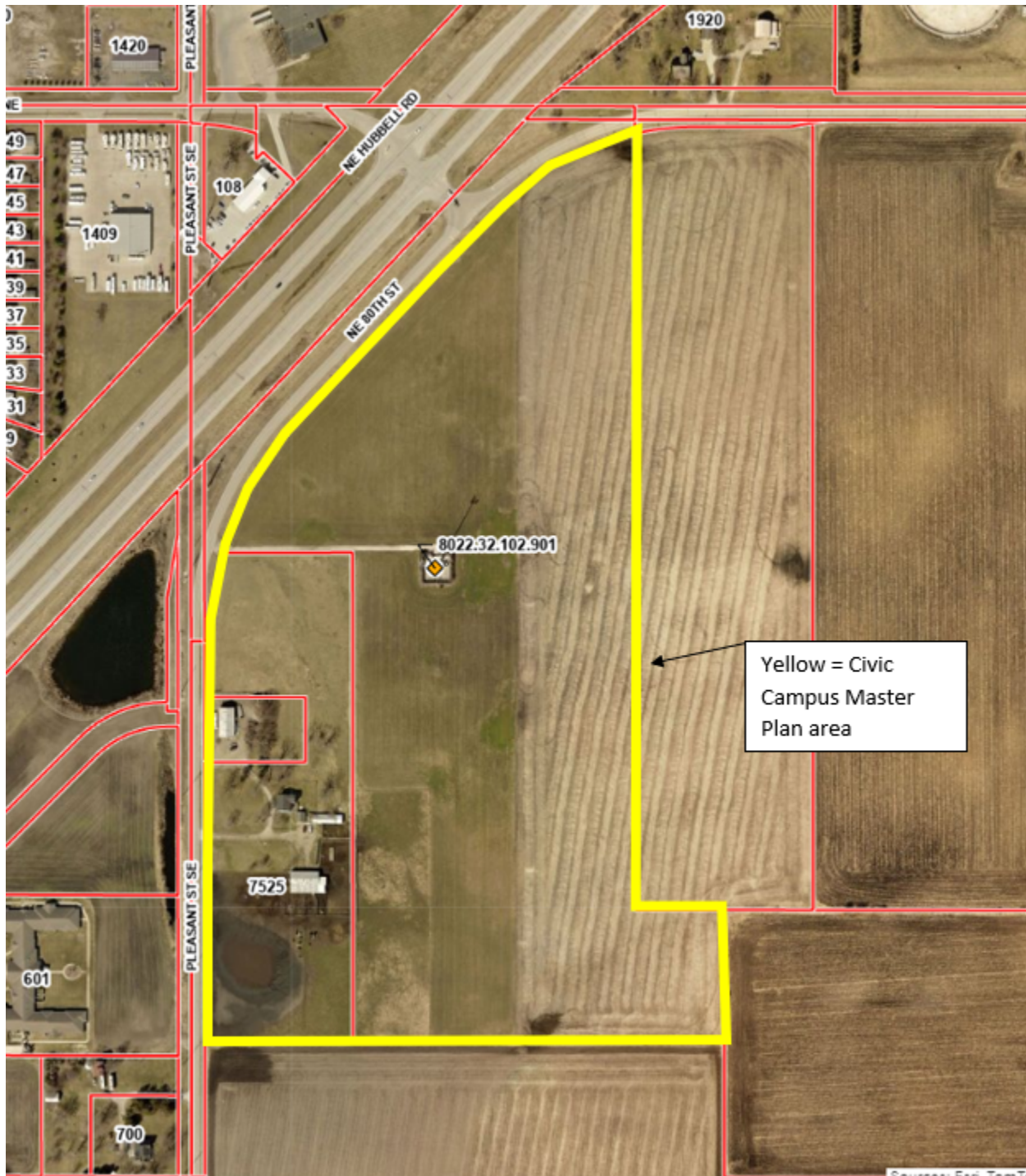


Exhibit B – General Location Map

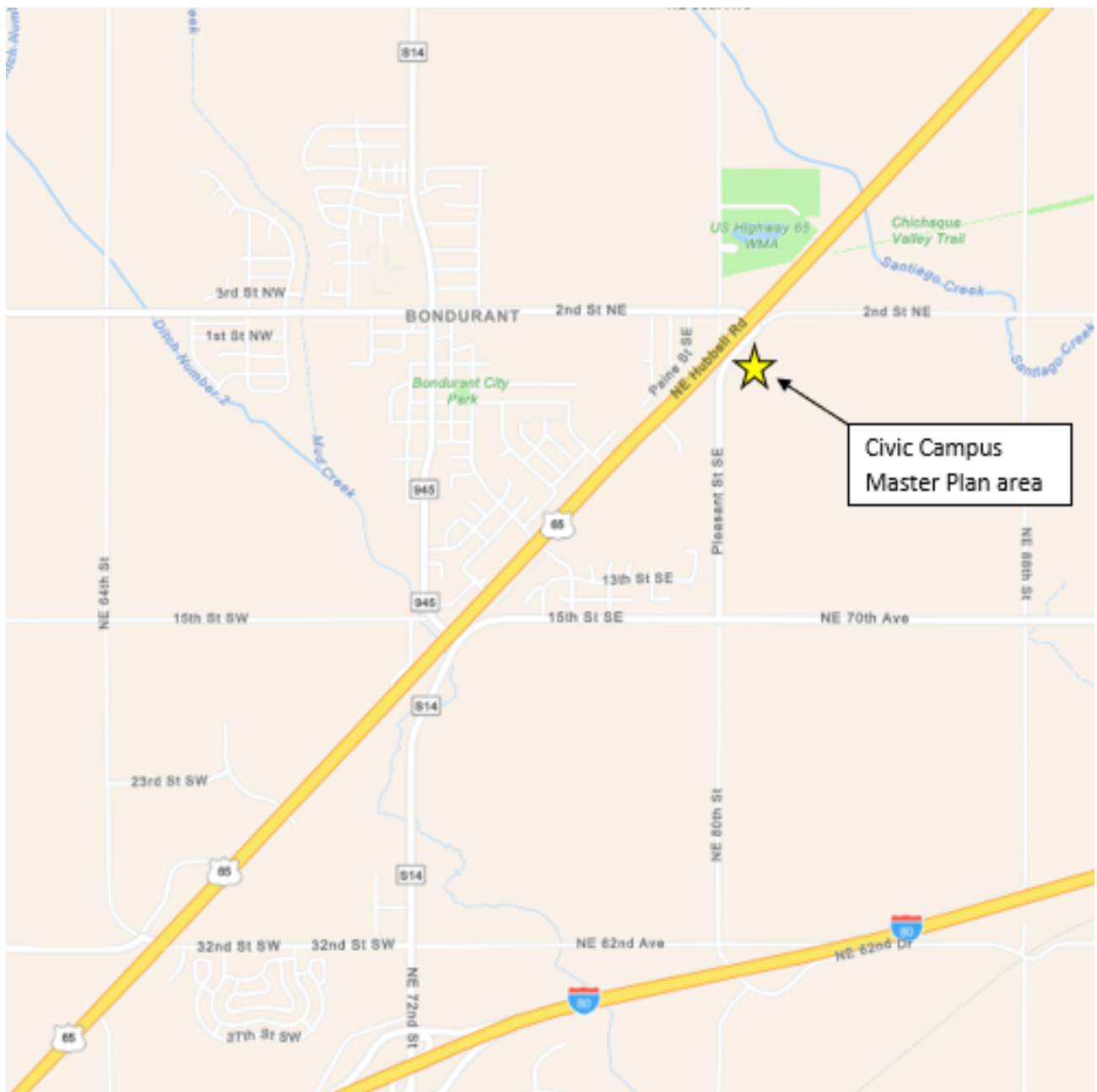


Exhibit C – City of Bondurant Intersection Reconstruction/Realignment Concept

DRAFT



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 4/18/2022
Resolution

TITLE: - Resolution Setting Date for Budget Amendment for the FY22 Budget

CONTACT PERSON:

Marketa Oliver, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The State of Iowa requires cities to amend their budgeted expenditures prior to exceeding their program or function. Following are the areas of amendment and reasons for the amendment.

- Public Safety increased \$219,237 due to large increases in building permit expenditures, which were offset by permit fees;
- Public Works increased \$170,737, due predominantly to project timing;
- Culture and Recreation increased \$9,111 due to planning, projects, and increased activity and participation in activities;
- Community and Economic Development increased \$206,658 due certified site-related planning efforts and the addition of a mid-year position;
- General Government increased \$167,358, predominantly driven by a one-time workers' compensation adjustment;
- Capital projects increased \$4,937,997 due to project timing and a new economic development project;
- Business Type Expenditures decreased by \$1,894,672 due to the delay of a capital project; and
- Transfers Out increased by \$1,694,620.

Revenues & Other Financing Sources have increased a total of \$14,994,291 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits.

FUNDING SOURCE: All funding sources.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220418-99
2. Public Hearing Notice 2022 Budget Amendment 1

CITY OF BONDURANT
RESOLUTION NO. 220418-99

RESOLUTION SETTING THE DATE OF A PUBLIC HEARING FOR THE PURPOSE
OF AMENDING THE CURRENT BUDGET OF THE CITY OF BONDURANT FOR THE
FISCAL YEAR ENDING JUNE 30, 2022

WHEREAS, Revenues & Other Financing Sources have increased a total of \$14,994,291 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits as well as use of money and property; AND

WHEREAS, Expenditures & Other Financing uses increased/decreased in the following categories:

- Public Safety increased \$219,237 due to large increases in building permit expenditures, which were offset by permit fees;
- Public Works increased \$170,737, due predominantly to project timing;
- Culture and Recreation increased \$9,111 due to planning, projects, and increased activity and participation in activities;
- Community and Economic Development increased \$206,658 due certified site-related planning efforts and the addition of a mid-year position;
- General Government increased \$167,358, predominantly driven by a one-time workers' compensation adjustment;
- Capital projects increased \$4,937,997 due to project timing and a new economic development project;
- Business Type Expenditures decreased by \$1,894,672 due to the delay of a capital project; and
- Transfers Out increased by \$1,694,620.

WHEREAS, there will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, to set the date of May 2, 2022, at 6:00 p.m. at City Hall, 200 2nd Street NE, Bondurant, IA for a public hearing conducted by the Council, pursuant to published notice, for persons to express their views for or against the amendment of the current budget of the city for the Fiscal Year ending June 30, 2022.

Passed this 18th day of April 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET**

The City Council of Bondurant in POLK County, Iowa will meet at 200 2nd Street NE, Bondurant, Iowa at 6:00 p.m. on 5/18/2020, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020 by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<u>Revenues & Other Financing Sources</u>				
Taxes Levied on Property	1	3,156,749	0	3,156,749
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,156,749	0	3,156,749
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	602,808	0	602,808
Other City Taxes	6	324,398	55,530	379,928
Licenses & Permits	7	329,500	334,850	664,350
Use of Money and Property	8	18,093	46,006	64,099
Intergovernmental	9	1,339,298	4,837,738	6,177,036
Charges for Services	10	2,882,000	453,699	3,335,699
Special Assessments	11	9,400	6,959	16,359
Miscellaneous	12	567,000	-154,547	412,453
Other Financing Sources	13	6,700,000	3,763,062	10,463,062
Transfers In	14	1,066,392	11,661,632	12,728,024
Total Revenues and Other Sources	15	16,995,638	21,004,929	38,000,567
<u>Expenditures & Other Financing Uses</u>				
Public Safety	16	1,837,662	206,830	2,044,492
Public Works	17	1,257,577	0	1,257,577
Health and Social Services	18	15,950	0	15,950
Culture and Recreation	19	660,079	158,002	818,081
Community and Economic Development	20	218,867	106,732	325,599
General Government	21	738,442	0	738,442
Debt Service	22	1,398,088	640,942	2,039,030
Capital Projects	23	6,623,604	7,726,103	14,349,707
Total Government Activities Expenditures	24	12,750,269	8,838,609	21,588,878
Business Type / Enterprises	25	5,203,358	-1,558,953	3,644,405
Total Gov Activities & Business Expenditures	26	17,953,627	7,279,656	25,233,283
Transfers Out	27	1,066,392	11,661,632	12,728,024
Total Expenditures/Transfers Out	28	19,020,019	18,941,288	37,961,307
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29	-2,024,381	2,063,641	39,260
Beginning Fund Balance July 1	30	4,849,264	-2,468	4,846,796
Ending Fund Balance June 30	31	2,824,883	2,061,173	4,886,056

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The City has several large capital projects that have emerged and the full costs of which are better known at this time. Debt service is adjusted to reflect the interest payments and issuance costs due on the bonds issued this year. The increase in CED funds is reimbursable expenses from evaluating plats, etc. Business Enterprise expenses have reduced due to a large capital project delayed.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Jene Jess, Finance Director, City Clerk/Finance Officer

DM-9000643259

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of BONDURANT
Fiscal Year July 1, 2021 - June 30, 2022

The City of BONDURANT will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 5/2/2022 06:00 PM

Contact: Jene Jess

Phone: (515) 967-2418

Meeting Location: Bondurant City Hall at 200 2nd Street NE, Bondurant, IA or virtually at this link:
<https://us02web.zoom.us/j/85211663912>

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,549,092	96	3,549,188
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,549,092	96	3,549,188
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,374,946	-90,381	1,284,565
Other City Taxes	6	763,866	763,768	1,527,634
Licenses & Permits	7	355,814	75,759	431,573
Use of Money & Property	8	1,335	51,599	52,934
Intergovernmental	9	3,854,822	-1,077,616	2,777,206
Charges for Service	10	4,364,620	1,212,937	5,577,557
Special Assessments	11	5,601	832	6,433
Miscellaneous	12	335,198	116,865	452,063
Other Financing Sources	13	3,034,600	12,505,812	15,540,412
Transfers In	14	4,431,114	1,694,620	6,125,734
Total Revenues & Other Sources	15	22,071,008	15,254,291	37,325,299
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,059,755	219,236	2,278,991
Public Works	17	1,123,017	170,737	1,293,754
Health and Social Services	18	14,850	6,321	21,171
Culture and Recreation	19	868,156	314,896	1,183,052
Community and Economic Development	20	460,861	206,658	667,519
General Government	21	682,972	167,358	850,330
Debt Service	22	2,015,971	54,600	2,070,571
Capital Projects	23	5,994,302	5,199,997	11,194,299
Total Government Activities Expenditures	24	13,219,884	6,339,803	19,559,687
Business Type/Enterprise	25	6,889,788	-1,884,672	5,005,116
Total Gov Activities & Business Expenditures	26	20,109,672	4,455,131	24,564,803
Transfers Out	27	4,431,114	1,694,620	6,125,734
Total Expenditures/Transfers Out	28	24,540,786	6,149,751	30,690,537
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,469,778	9,104,540	6,634,762
Beginning Fund Balance July 1, 2021	30	7,906,226	3,772,371	11,678,597
Ending Fund Balance June 30, 2022	31	5,436,448	12,876,911	18,313,359

Explanation of Changes: There was a project opportunity that led to a large bond issuance mid-year. Additionally, economic development opportunities led to additional expenditures. Building permits were up, leading to increases in both expenditures and revenues. Participation in parks and recreation activities increased.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 4/18/2022
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Economic Development Initiative (EDI) category for funding to implement findings of the Grain Elevator Facility Assessment

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Representative Axne announced that applications are open for FY2023 Community Project Funding (aka earmarks) for the next round of appropriation bills. The attached letter is an excerpt from the FY2023 Community Project Funding Resources Guide. The Guide also notes that resolutions passed by local governments are encouraged. The attached resolution is a resolution of endorsement for the City of Bondurant's application under the Economic Development Initiative (EDI) category of the FY2023 Community Project Funding Program for funding to implement findings of the Grain Elevator Facility Assessment. The deadline to submit this Community Project Funding Program request is April 18, 2022 by 11:59 p.m.

FUNDING SOURCE: N/A to submit an application

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220418-100
2. Axne CFP Resource Guide FY23 (003)

CITY OF BONDURANT
RESOLUTION NO. 220418-100

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S REQUEST
TO THE AXNE FY2023 COMMUNITY PROJECT FUNDING REQUEST UNDER THE
ECONOMIC DEVELOPMENT INITIATIVE (EDI) FOR FUNDING TO IMPLEMENT
FINDINGS OF THE GRAIN ELEVATOR FACILITY ASSESSMENT

WHEREAS, The City's 2012 Comprehensive Plan guides for commercial redevelopment of the Landus Cooperative area due to its proximity to Bondurant's existing developed downtown area; AND

WHEREAS, the Landus Cooperative land is currently listed for sale; AND

WHEREAS, in March 2022 the Bondurant City Council approved a professional services agreement with OPN Architects to conduct a Grain Elevator Feasibility Study to evaluate the existing conditions at this grain elevator site with the purpose of attracting potential private redevelopment to this area of the community; AND

WHEREAS, the City of Bondurant appreciates this opportunity to apply for funding to implement the potential findings of the Grain Elevator Facility Assessment.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council endorses the City of Bondurant's request to the Axne FY2023 Community Project Funding Program under the Economic Development Initiative (EDI) for funding to implement the findings of the grain elevator feasibility study.

Passed this 18th day of April 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



Dear Friend,

I am excited to share with you my resource guide on how folks in Iowa's Third Congressional District can apply for Community Project Funding through the congressional appropriations process for Fiscal Year 2023.

Community Projects are direct investments in central and southwest Iowa that will improve our everyday lives. For fiscal year 2022, I'm proud that we were able to secure funding for nine of the ten projects I submitted, including projects to expand childcare centers, build bridges and housing, and repair and upgrade water and sewer systems. More information about those projects is available here: <https://axne.house.gov/media/press-releases/rep-axne-secures-10196672-support-nine-community-projects-iowa-s-third-district>. My office and I are committed to a fair and transparent process that benefits every part of Iowa's Third Congressional District.

In this Community Project Funding guide, you will find explanations of the project application process, an outline of the required information, relevant deadlines for submission, and contact information for my staff in case you have questions. You will also find additional information on federal funding.

Since my first day in office, I have been committed to bettering the lives of everyone in Iowa's Third Congressional District – and that's precisely what supporting these Community Projects will do. Our team is excited to hear your recommendations for projects that fit our criteria by: meeting a clear and present need in the community, being administered by local government or eligible nonprofit organizations, and enjoying significant support from community stakeholders.

During this process, please keep in mind that my office will be receiving and reviewing more requests for Community Projects than can be supported. That is why it is extremely important that every project applicant also pursue other federal, state, or local funding opportunities where applicable. As you review this resource guide, please remember that my team is standing by to support you, and to answer any questions that you may have. We look forward to working with you to bring important resources to Iowa's Third Congressional District.

Sincerely,

A handwritten signature in blue ink, reading "Cindy Axne", is placed below the word "Sincerely,".

Cindy Axne



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 4/18/2022
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the State and Tribal Assistance Grant (STAG) category for funding to the City's municipal water system improvements in the SE water study area.

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Representative Axne announced that applications are open for FY2023 Community Project Funding (aka earmarks) for the next round of appropriation bills. The attached letter is an excerpt from the FY2023 Community Project Funding Resources Guide. The Guide also notes that resolutions passed by local governments are encouraged. The attached resolution is a resolution of endorsement for the City of Bondurant's application under the State and Tribal Assistance Grant (STAG) category for funding to implement the City's municipal water system improvements in the SE water study area. The deadline to submit this Community Project Funding Program request is April 18, 2022 by 11:59 p.m.

FUNDING SOURCE: N/A to submit an application

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220418-101
2. Axne CFP Resource Guide FY23 (003)

CITY OF BONDURANT
RESOLUTION NO. 220418-101

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S REQUEST
TO THE AXNE FY2023 COMMUNITY PROJECT FUNDING REQUEST UNDER THE
STATE AND TRIBAL ASSISTANCE GRANT (STAG) CATEGORY FOR FUNDING TO
IMPLEMENT THE CITY'S MUNICIPAL WATER SYSTEM IMPROVEMENTS IN THE
SE WATER STUDY AREA

WHEREAS, as the City grows, it becomes increasingly important to plan for water needs as part of the critical infrastructure that supports the community; AND

WHEREAS, in January 2020 the City of Bondurant hired Veenstra & Kimm to conduct a Water System Study; AND

WHEREAS, the findings of this Water Systems Study suggest the need to implement a water main looping and a water storage capacity project in the SE growth area of the community.

WHEREAS, the City of Bondurant appreciates this opportunity to apply for funding to implement the City's municipal water system improvements in the SE water study area.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council endorses the City of Bondurant's request to the Axne FY2023 Community Project Funding Program under the State and Tribal Assistance Grant (STAG) category for funding to implement the City's municipal water system improvements in the SE water study area.

Passed this 18th day of April 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

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Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



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In this Community Project Funding guide, you will find explanations of the project application process, an outline of the required information, relevant deadlines for submission, and contact information for my staff in case you have questions. You will also find additional information on federal funding.

Since my first day in office, I have been committed to bettering the lives of everyone in Iowa's Third Congressional District – and that's precisely what supporting these Community Projects will do. Our team is excited to hear your recommendations for projects that fit our criteria by: meeting a clear and present need in the community, being administered by local government or eligible nonprofit organizations, and enjoying significant support from community stakeholders.

During this process, please keep in mind that my office will be receiving and reviewing more requests for Community Projects than can be supported. That is why it is extremely important that every project applicant also pursue other federal, state, or local funding opportunities where applicable. As you review this resource guide, please remember that my team is standing by to support you, and to answer any questions that you may have. We look forward to working with you to bring important resources to Iowa's Third Congressional District.

Sincerely,

A handwritten signature in blue ink, reading "Cynthia Axne", is positioned below the word "Sincerely,".

Cindy Axne



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 4/18/2022
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Highway Infrastructure Project category for funding to implement street projects associated with the West Commuter Loop project

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Representative Axne announced that applications are open for FY2023 Community Project Funding (aka earmarks) for the next round of appropriation bills. The attached letter is an excerpt from the FY2023 Community Project Funding Resources Guide. The Guide also notes that resolutions passed by local governments are encouraged. The attached resolution is a resolution of endorsement for the City of Bondurant's application under the Highway Infrastructure Project category for funding to implement the City's West Commuter Loop street projects. The deadline to submit this Community Project Funding Program request is April 18, 2022 by 11:59 p.m.

FUNDING SOURCE: N/A to submit an application

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220418-102
2. Axne CFP Resource Guide FY23 (003)

CITY OF BONDURANT
RESOLUTION NO. 220418-102

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S REQUEST
TO THE AXNE FY2023 COMMUNITY PROJECT FUNDING REQUEST UNDER THE
HIGHWAY INFRASTRUCTURE PROJECT CATEGORY FOR FUNDING TO
IMPLEMENT THE WEST COMMUTER LOOP STREET PROJECTS

WHEREAS, the West Commuter Loop Project will look to complete the following street projects: extend 10th Street SW to the east, extend Garfield Street SW to the south, relocate a bridge that was formerly on 15th Street SE damaged as a result of the floods of 2018, and urbanize the Franklin Street SW/NE 64th Street corridor; AND

WHEREAS, the West Commuter Loop street projects are essential for alleviating traffic along Grant Street South; AND

WHEREAS, the proposed West Commuter Loop street projects are consistent with the City's Streets Master Plan; AND

WHEREAS, the City of Bondurant appreciates this opportunity to apply for funding to implement the West Commuter Loop street projects.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council endorses the City of Bondurant's request to the Axne FY2023 Community Project Funding Program under the Highway Infrastructure Project category for funding to implement the West Commuter Loop street projects.

Passed this 18th day of April 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

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Sincerely,

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Cindy Axne



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 4/18/2022
Discussion Item

TITLE: Proclamation for National Volunteer Week

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.b.
For Meeting of 4/18/2022
Receive and File

TITLE: Proclamation for Arbor Day

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: Arbor Day Proclamation

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Arbor Day Proclamation 2022



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Doug Elrod, Mayor of the City of
Bondurant, Iowa, do hereby proclaim
April 29 as

Arbor Day

In the City of Bondurant, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 18th day of April
Mayor Doug Elrod



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 4/18/2022
Resolution

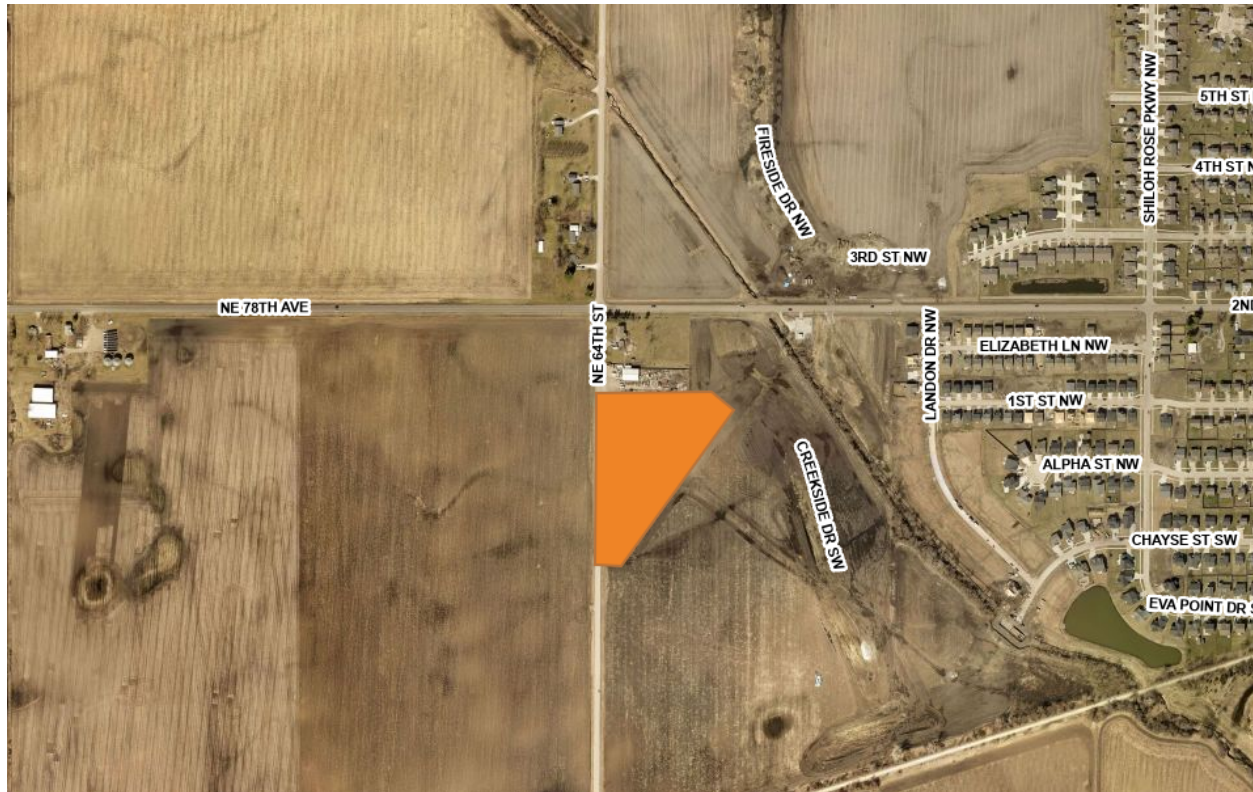
TITLE: R-220404-96 - Resolution approving the Edgeland Bondurant Preliminary Plat and Site Plan at Outlot R of the Quail Run Phase 2 Preliminary Plat Development Area

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: This action item was previously reviewed and tabled during City Council's April 4, 2022 meeting. A memo from the developer will be uploaded as an attachment to this agenda statement prior to the April 18, 2022 City Council meeting.

The City is in receipt of the attached site plan/preliminary plat for review by the City Council for Outlot R of the Quail Run Phase 2 Preliminary Plat area. The owner/developer is Erickson Balmer Construction. The site plan/preliminary plat was submitted by Snyder & Associates. The proposed 5.81-acre development includes 47 rowhouse residential units in total. The subject area is shown on the map below in orange.



When the Planning & Zoning Commission and City Council review site plans, they review for consistency with the following: Comprehensive Plan, Zoning Code, and Comments from City Officials.

Comprehensive Plan

The rowhouse use proposed is consistent with the Future Land Use Map included as part of the City's 2012 Comprehensive Plan. This 2012 Comprehensive Plan guides for medium-density use along this stretch of the Franklin Street SW/NE 64th Street corridor. Medium-density residential was identified in the Future Land Use Map to act as a buffer from the area identified for future commercial use to the north at the intersection of Franklin Street SW/NE 64th Street and 2nd Street NW.

Zoning Code

The current zoning for the property is Planned Unit Development (R-5). As part of the 2019 rezoning and platting process for Quail Run Phase 2, the following use and bulk regulations were established for this Outlot R:

- Use: rowhouse/multi-family
- Bulk: up to 12 units per acre; a maximum of 8 units in a row (16 when back to back); minimum lot area of 400 SF; minimum lot width of 20'; minimum front yard setback along Franklin Street SW/NE 64th Street of 30'; minimum side yard setbacks of 5'/10' between buildings; and a minimum rear yard setback of 35' along the east rear property line.

The submitted site plan/preliminary plat meets the above use and setback requirements of the Quail Run Phase 2 PUD. All units within this Edgeland Bondurant development area will be constructed on their own, individual lot. The site plan/preliminary plat shows that the remaining common area will be comprised of Outlot X which will be privately owned/maintained.

While staff has recently begun the initial research process for potentially amending the Zoning Code to require basements in some/all residential districts due to public feedback received thus far as part of the 2021-2022 comprehensive plan update process, basements were not a requirement for this Outlot R development area per the 2020 City Council resolution approving the Quail Run Phase 2 preliminary plat. This 2020 resolution specifically noted that basements were only required on Lots 1-157 (all single-family detached lots within the Quail Run Phase 2 Preliminary Plat area).

This development area was included as part of the 2020-prepared Quail Run Phase 2 Traffic Impact Study. A finding of this Traffic Impact Study is as follows: "The development has no significant impact to the existing road network and it is recommended to approve the residential development with no required improvements to the existing road network".

As part of the 2020 preliminary plat approval process, a 50' 1/2 right-of-way along Franklin Street SW/NE 64th Street was required. The submitted preliminary plat/site plan shows this will be met.

This Edgeland development area will be accessed via two access points off of Franklin Street SW/NE 64th Street. The proposed streets will be private. The City Engineer has reviewed the access points and has determined that these entrances are satisfactory. The proposed private streets will be 26'-wide, which meets minimum width requirements as requested by the Fire Department.

The developer initially proposed an alternative hammerhead turnaround, but updated the site layout to show the traditional hammerhead as requested by the Fire Department. This traditional hammerhead turnaround resulted in the loss of one unit within this Edgeland Bondurant development area.

The driveways leading to the units will be 20' deep - this meets the current minimum driveway width requirement of Section 178.06.4.J of the Zoning Code.

The preliminary plat/site plan shows that all parking/drive areas will be paved.

The development proposes 7 guest parking spaces within the development off of proposed Street B. The preliminary plat/site plan shows these guest parking stalls will be striped and will have curbing.

The development proposes installation of a 5'-wide private sidewalk along one side of

each private street area. Since the streets within the development are not public, this is acceptable.

The site proposes no public sidewalks along Franklin Street SW/NE 64th Street. The City's 2013 Park, Trail & Greenway Master Plan identifies a trail along the Franklin Street NE/NE 64th Street corridor. The trail will be constructed at a later date when the future public street project along Franklin Street SW/NE 64th Street is implemented.

This Outlot R development area does not propose any sidewalk connections east to the single-family detached portion of the Quail Run Phase 2 development area. This lack of sidewalk connection was noted by the Bondurant-Farrar Community School District and was relayed to the developer. Since receiving this lack of sidewalk feedback, staff and the developer have identified a solution where the developer will install a public sidewalk from the south driveway of the Edgeland Bondurant development south to their south property line. As the Quail Run Plat 4 area develops adjacent to the south, a sidewalk connection will be made to the new east/west street that will be constructed by the Quail Run Plat 4 developer.

Landscaping notes - Chapter 182 of the City Code requires that at least 1 tree must be planted for every 50' of street frontage. The submitted landscaping plan included as part of the site plan shows that 16 trees will be planted within the required front yard area, which meets minimum tree planting count requirements. The landscaping plan also shows that minimum tree sizes will be met.

The Quail Run Phase 2 Preliminary Plat area determined that developers must pay a parkland fee since no public parkland is proposed. Payment in lieu by the developer is required for the equivalent of 0.72 acres prior to final plat approval.

The developer has noted that no shared exterior dumpster is proposed, as these units will contain individual trash and recycling bins.

This site is not located within FEMA's 100-year floodplain.

This site is not subject to the City's Stream Buffer Ordinance.

The public sanitary sewer main along the east/west Street A area will be public, as it ties into the public sanitary sewer main of the Quail Run Plat 4 development area (which ties into the City's NW Trunk Sewer). The sanitary sewer main along the north south Street B area will be private.

The City will be constructing a 12" water main along the Franklin Street SW/NE 64th Street area as a result of the 2021-established Franklin Street SW Water Connection Fee District. The proposed 8" water mains within the interior of this development area will connect to the 12" water main along Franklin Street SW/NE 64th Street.

A private stormwater basin is proposed east of the units. This stormwater basin will be

privately owned and maintained.

This development area is located within the NW Trunk Sewer Connection Fee District and the Franklin Street SW connection fee district.

Colored elevations have been submitted for review. Notes on these elevations:

- The elevations show/note that each elevation facing a public right-of-way or visible from the public right-of-way is at least 20% brick, stone, or other similar material. This 20% requirement applies to the west elevations of Lots 32-47, the west side elevation of Lot 1, and the south side elevation of Lot 32.
- The City's rowhouse/multi-family building design requirements currently do not speak to requiring that the front elevations must face out toward the adjacent main street corridor. This was also not specifically required as part of the 2020 Quail Run Phase 2 PUD rezoning and preliminary plat review and approval process.
- The Board of Adjustment will review a variance request during their meeting on April 19, 2022 regarding a request to increase the garage door frontage beyond 50% of each building's frontage. 50% is currently the maximum required by the Zoning Code. The developer is requesting an increase to this 50% requirement due to the fact that all elevations will be interior-facing toward the private street areas.

Comments from City Officials:

The following City departments were notified of the submitted site plan:

1. Public Works - reviewed and noted that documentation of the proposed 30'-wide off-site sanitary sewer easement must be provided to the City prior to beginning work on this off-site easement area.
2. Engineering - has reviewed the initial preliminary plat/site plan and stormwater management report and has provided feedback. The site plan engineer resubmitted the site plan and stormwater management report; these updated plans are still under review by the City Engineer - this has been factored in as part of the attached resolution.
3. Fire Department - reviewed and noted no concerns.

In addition to the above City departments, the following entities were notified for review/comment since this review is also a preliminary plat: Bondurant-Farrar Community School District, the Post Office, and private utilities. The Bondurant-Farrar Community School District noted concerns over a lack of sidewalk connection east. Northern Natural Gas requested further information from the developer.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed this request during their March 24, 2022 meeting and voted on recommended approval with a 7-0 vote subject to the Zoning Code/Subdivision Code clarification items listed on the attached resolution.

Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220404-96
2. Site Plan
3. Elevations

CITY OF BONDURANT
RESOLUTION NO. 220404-96

RESOLUTION APPROVING THE PRELIMINARY PLAT/SITE PLAN FOR THE
EDGELAND BONDURANT DEVELOPMENT

WHEREAS, Snyder & Associates submitted a site plan request for Outlot R of Quail Run Plat 3; AND

WHEREAS, the zoning for the property is Planned Unit Development (R-5) and the use/bulk proposed meets the Quail Run Phase 2 Planned Unit Development rezoning ordinance; AND

WHEREAS, the Planning & Zoning Commission reviewed the Edgeland Bondurant Preliminary Plat/Site Plan during their meeting on March 24, 2022 and voted on recommended approval subject to the City Code clarification items noted in this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Edgeland Bondurant Preliminary Plat/Site Plan is hereby approved subject to the following City Code clarification items being addressed:

1. That documentation of the recorded off-site easement must be submitted prior to beginning any work within the proposed off-site easement area.
2. That the utility connection fee district fees shall be paid prior to final plat consideration.
3. That payment in lieu of public parkland dedication is paid prior to final plat consideration.
4. That should any changes be requested by the City Engineer, the site plan and stormwater management must be updated and resubmitted to reflect these requested changes.
5. That the building elevations be resubmitted so that they are compliant with the building design/material requirements of Chapter 179 of the City Code (or a variance is sought regarding the increase in garage %).
6. That a public sidewalk be installed at the south edge of Outlot R headed south to Street A of the Quail Run Preliminary Plat.

Passed this 4th day of April 2022

By: _____
Doug Elrod, Mayor

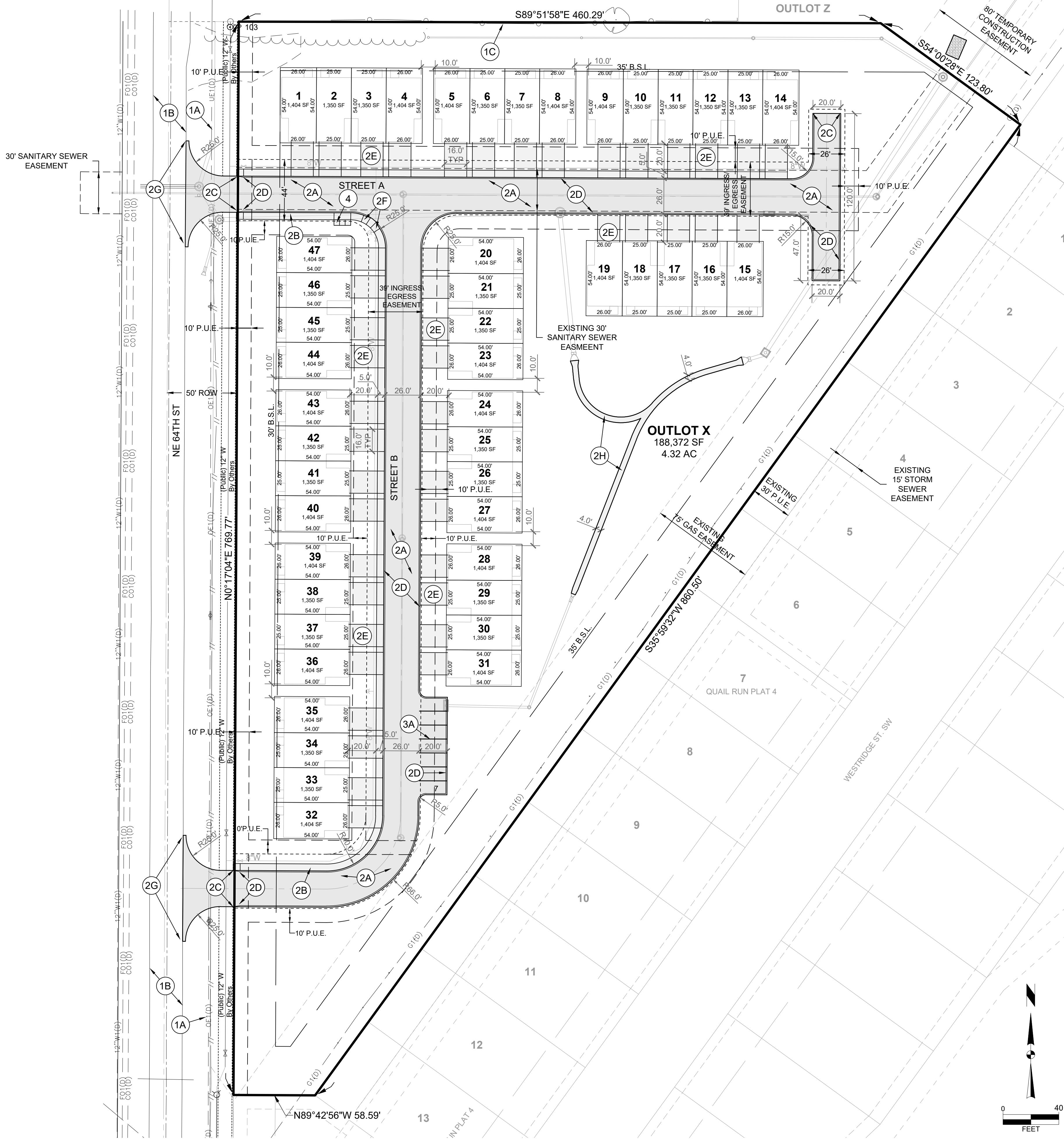
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

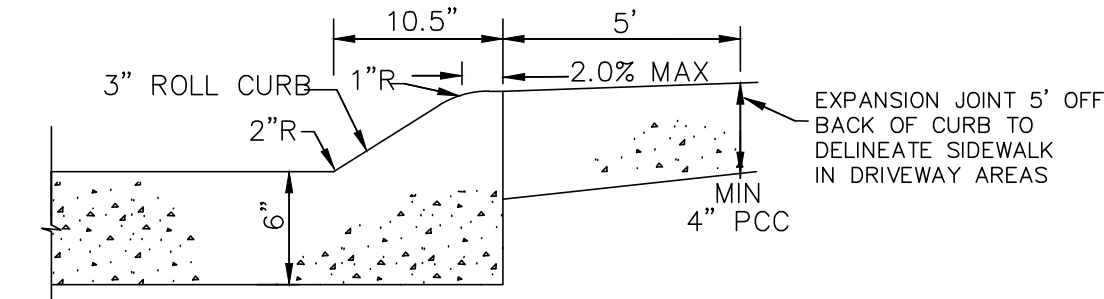
Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

V:\projects\2021\121.0883.01\CAD\DWG\121.0883.01.DWG JEREMY W MCCORMACK DIMENSION PLAN 2022/03/01 8:19 AM. AHS FULL BLEED (34.00 X 22.00 INCHES)

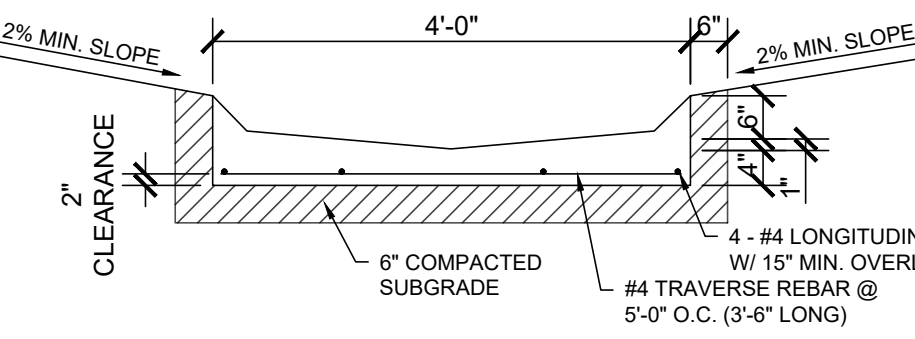


DIMENSION PLAN CONSTRUCTION NOTES

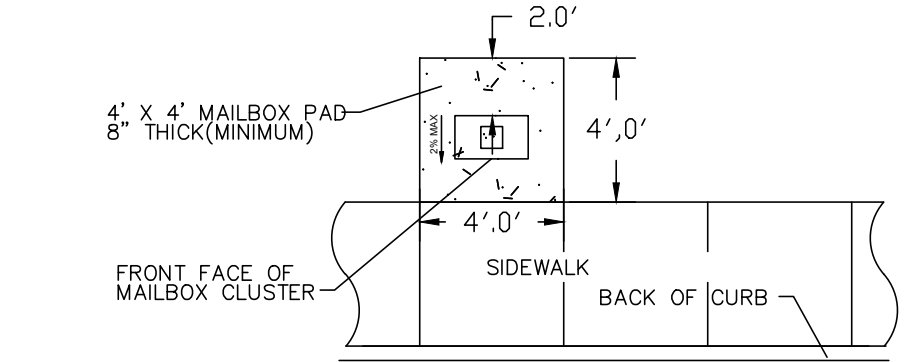
- PROTECT THE FOLLOWING SITE FEATURES:
 - EXISTING UTILITY. VERIFY LOCATION, ELEVATION AND MINIMUM COVER REQUIREMENTS PRIOR TO CONSTRUCTION.
 - EXISTING PAVEMENT.
 - EXISTING FENCE
- PAVEMENTS, PROVIDE THE FOLLOWING:
 - 6" DEPTH PCC PAVEMENT ON 12" DEPTH PREPARED SUBGRADE COMPACTED TO 95% STANDARD PROCTOR DENSITY.
 - 4" MINIMUM DEPTH PCC SIDEWALK ON 6" DEPTH PREPARED SUBGRADE COMPACTED TO 95% STANDARD PROCTOR DENSITY.
 - NO CURB.
 - 3" PCC ROLL CURB.
 - 5" DEPTH PCC DRIVEWAY.
 - PEDESTRIAN RAMP WITH MAXIMUM SLOPE OF 8.33%.
 - CONNECT TO EXISTING PAVEMENT WITH A SUDAS TYPE "A" CONNECTION (7030.101). MATCH EXISTING ELEVATION.
 - 4" PCC CUNETTE.
- PAVEMENT MARKINGS, PROVIDE THE FOLLOWING:
 - PAINTED PARKING STALL LINE, 4" WIDE, PAINTED YELLOW.
- 8" PCC, 4"x12" CLUSTER MAIL BOX PAD. SEE DETAIL THIS SHEET.
- CONTRACTOR TO COORDINATE NATURAL GAS, ELECTRICAL, AND TELEPHONE SERVICES WITH UTILITY SERVICES PROVIDER, THE CITY OF BON DURANT, AND THE OWNER PRIOR TO CONSTRUCTION.



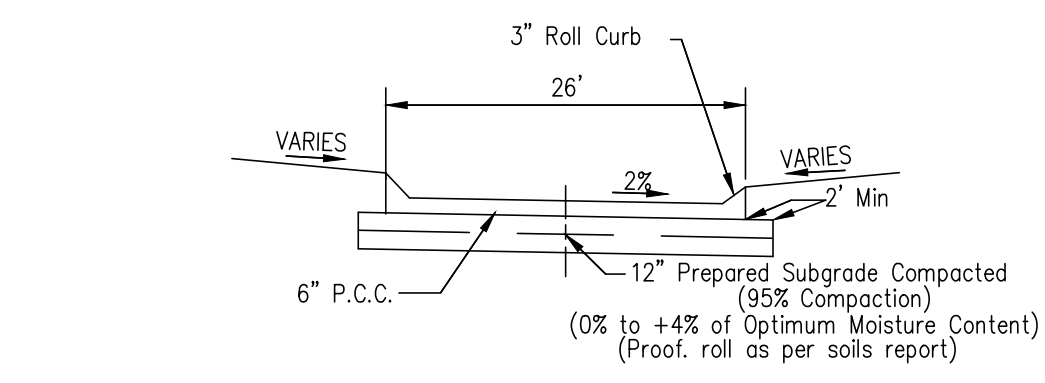
1 3" ROLL CURB
C200 NOT TO SCALE



2 CUNETTE DETAIL
C200 NOT TO SCALE



3 CLUSTER MAILBOX PAD DETAIL
C200 NOT TO SCALE



4 TYPICAL PRIVATE STREET CROSS SECTION
C200 NOT TO SCALE

- Provide a minimum 2 foot width of detectable warning surfaces in the direction of pedestrian travel across the full width of the curb ramp or turning space, exclusive of curbs or flares.
- Provide a minimum of 6 inches of concrete below within the crosswalk markings.
- Target slope of 1.5% with maximum slope perpendicular to the travel directions of 2.0%. Minimum 4 feet by 4 feet.
- If normal sidewalk elevation cannot be achieved with the perpendicular ramp between the street and landing due to limited ramp length, provide a parallel ramp to make up the elevation difference between the landing and the standard sidewalk.

The length of the parallel ramp is not required to exceed 15 feet, regardless of the resulting slope. Do not exceed 8.3% slope for parallel ramps shorter than 15 feet.

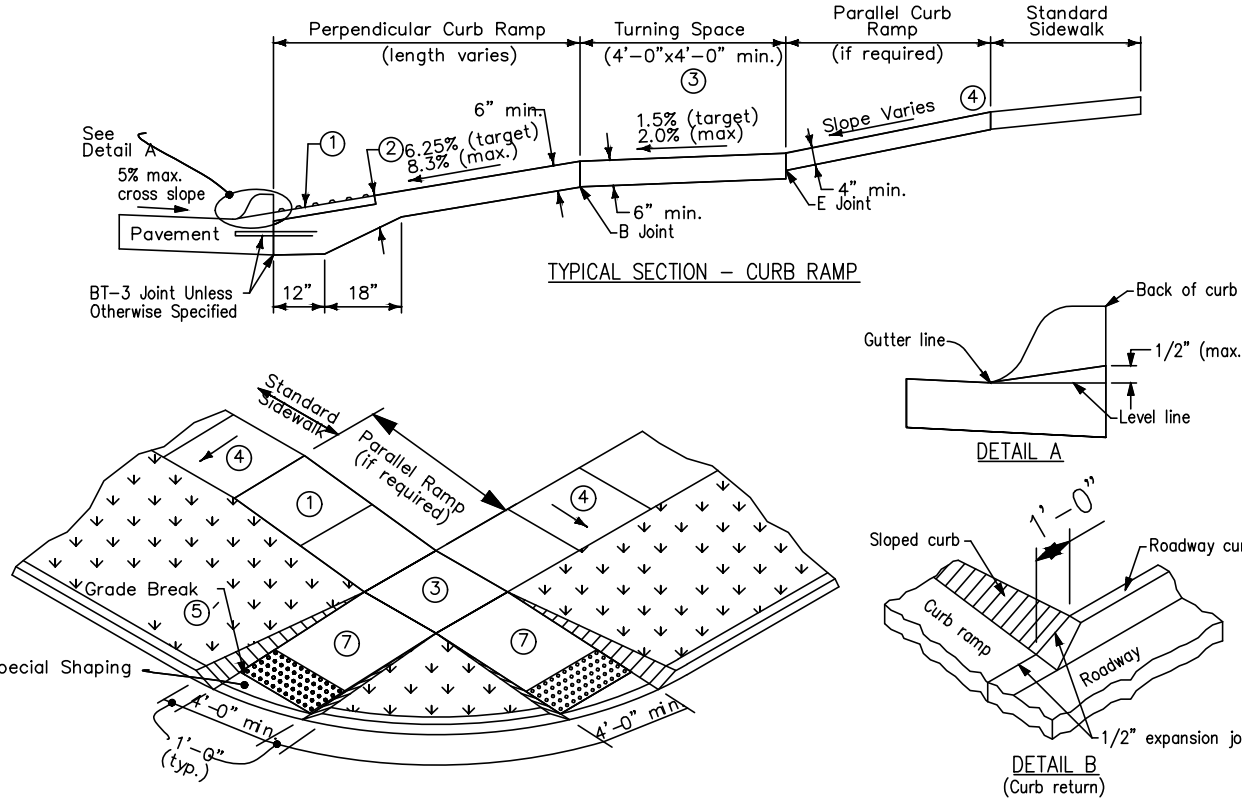
- If crossing gate conflicts with location of detectable warning or if pedestrian crossing gate is provided, place detectable warning panel in advance of the crossing gate.
- Locate front edge of detectable warning panel 12 to 15 feet from centerline of nearest rail. Orient truncated domes parallel to the direction of pedestrian travel.
- Perpendicular Curb Ramp: Target running slope of 6.25% with maximum running slope of 8.3%.
- Match pedestrian street crossing cross slope or flatter.

5 TYPICAL SIDEWALK RAMP
C200

- NOTES:
- SUBGRADE SHALL CONSIST OF A FIRM UNYIELDING CLAY (CL OR CH) OR CLASS "A" ROADSTONE BASE.
 - CONCRETE WILL HAVE THE MIX DESIGN AS SHOWN FOR STREET PAVEMENT IN THE CONSTRUCTION. PLACE TOPSOIL OVER ALL AREAS DISTURBED.
 - FINISH SHALL CONFORM TO SUDAS FOR SIDEWALKS AND PROVIDE FINAL BROOM FINISH.
 - CURING AS SPECIFIED FOR CONCRETE PAVEMENT IN SUDAS.
 - REBAR SHALL BE EPOXY COATED STEEL AS PER SUDAS.
 - TAPER WIDTH TO MATCH FLARED END SECTION WIDTH AS NECESSARY.

- NOTES:
- Cluster Mailbox to be located on the no parking/street light side of street.
 - Do not locate at intersection.
 - Locate near shared property line per approved plan.

- NOTES:
- SUBGRADE SHALL CONSIST OF A FIRM UNYIELDING CLAY (CL OR CH) OR CLASS "A" ROADSTONE BASE.
 - CONCRETE WILL HAVE THE MIX DESIGN AS SHOWN FOR STREET PAVEMENT IN THE CONSTRUCTION. PLACE TOPSOIL OVER ALL AREAS DISTURBED.
 - FINISH SHALL CONFORM TO STANDARD SPECIFICATIONS FOR SIDEWALKS AND PROVIDE FINAL BROOM FINISH.
 - CURING AS SPECIFIED FOR CONCRETE PAVEMENT IN THE STANDARD SPECIFICATIONS.
 - REBAR SHALL BE NON-EPOXY COATED STEEL AS PER THE STANDARD SPECIFICATIONS.



EDGELAND BON DURANT

DIMENSION PLAN

BONDURANT, IA

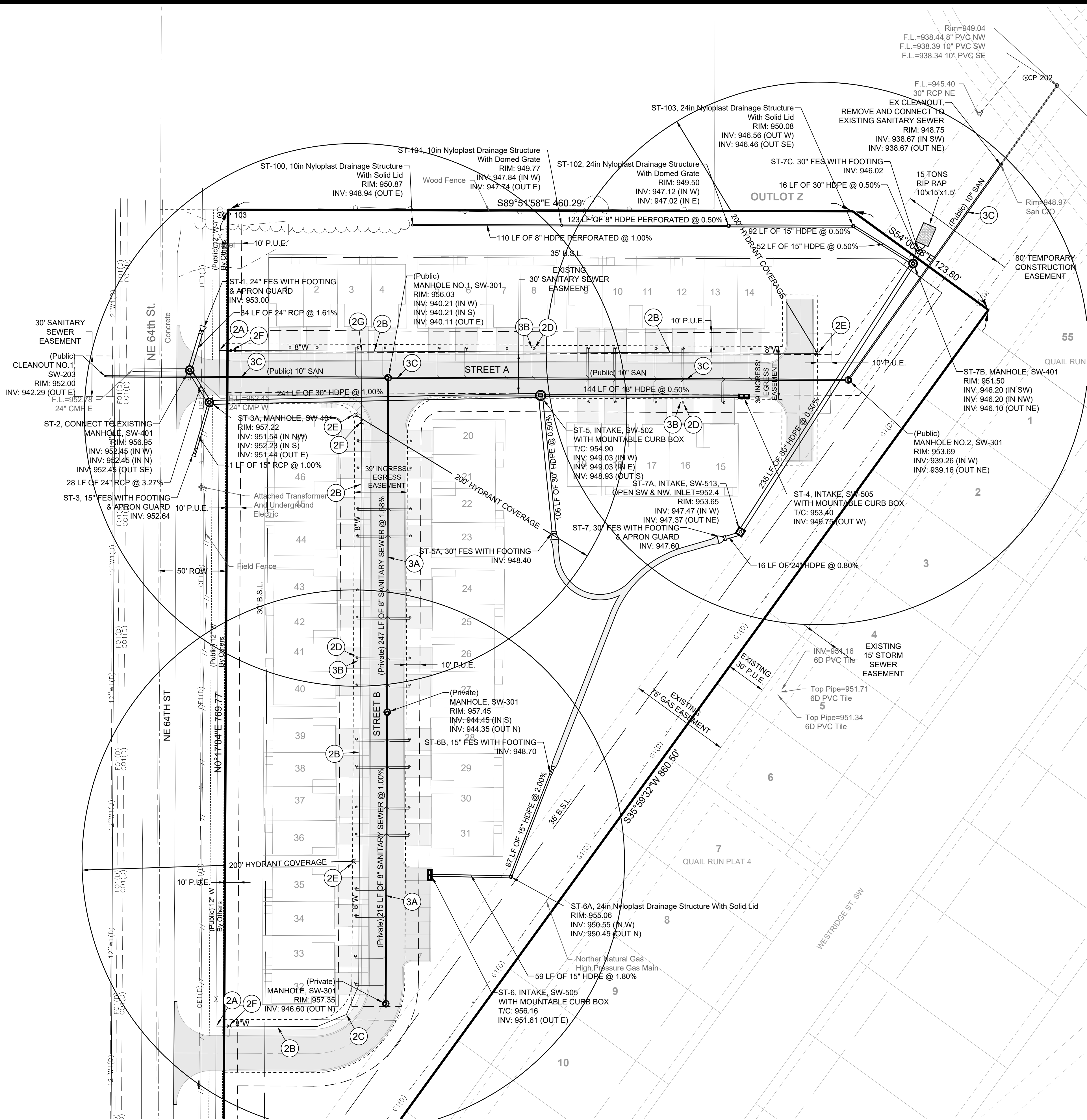
SNYDER & ASSOCIATES, INC.



Project No: 121.0883.01

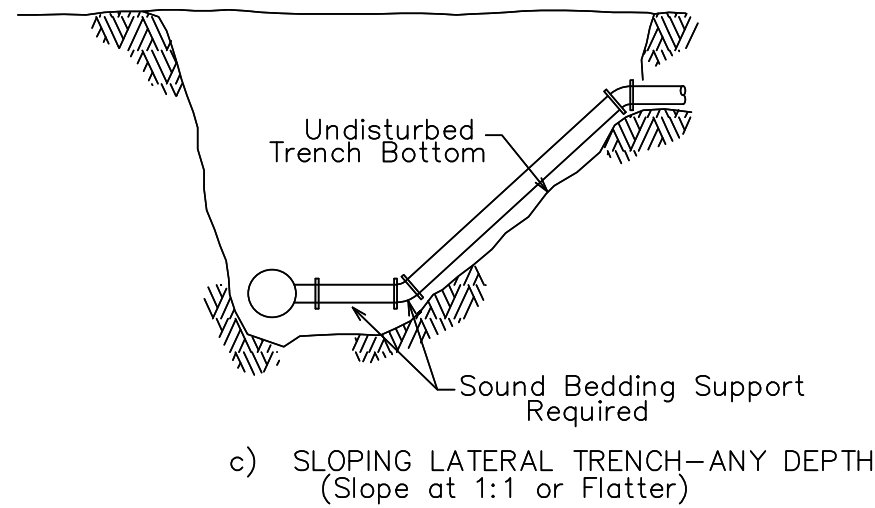
Sheet C200

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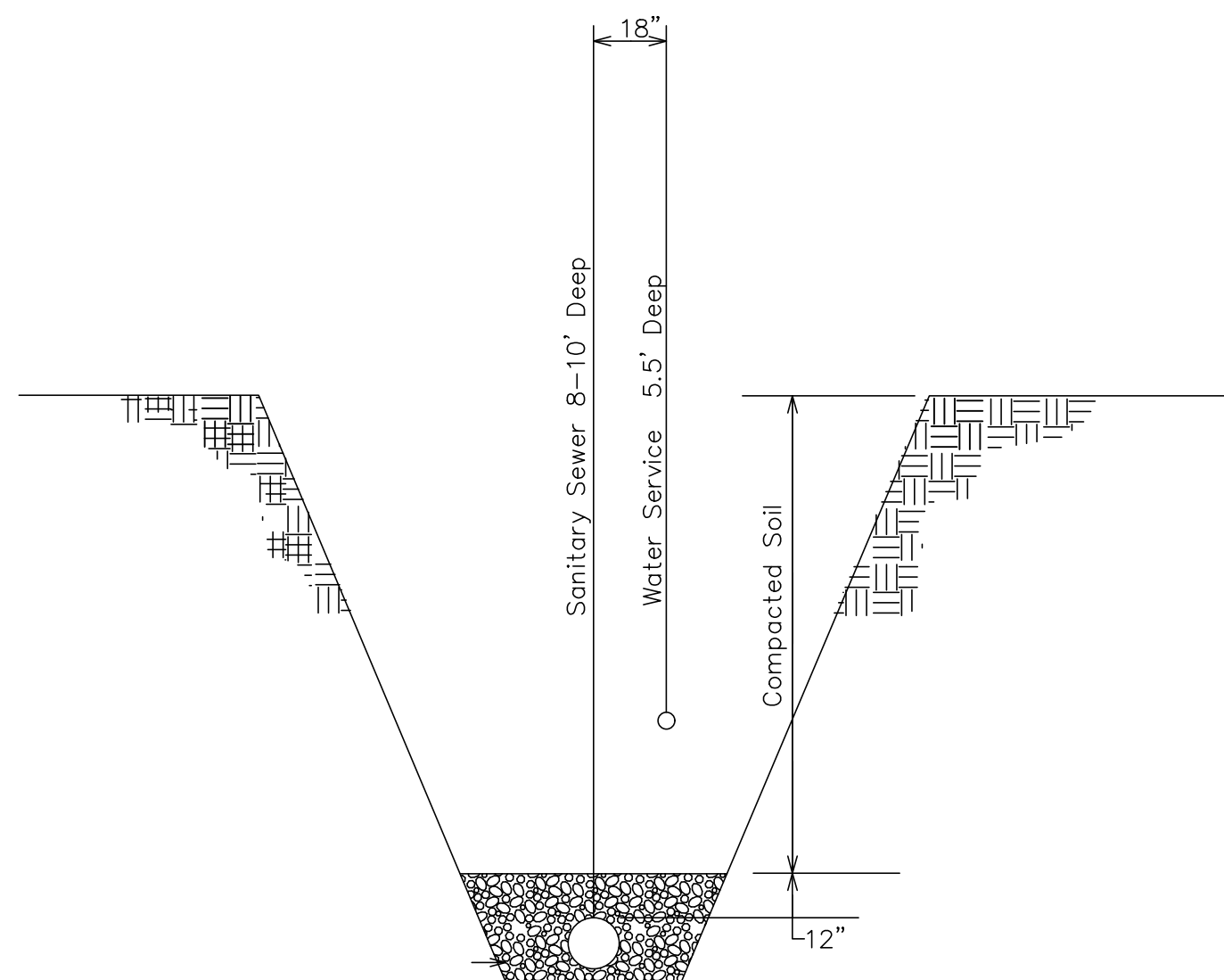


UTILITY PLAN CONSTRUCTION NOTES

- PROTECT THE FOLLOWING SITE FEATURES:
A. EXISTING UTILITY. VERIFY LOCATION, ELEVATION AND MINIMUM COVER REQUIREMENTS PRIOR TO CONSTRUCTION.
- WATER, PROVIDE THE FOLLOWING:
A. CONNECT TO PUBLIC 12" WATER MAIN.
B. 8" PRIVATE WATER MAIN.
C. BENDS AS NECESSARY.
D. 1" WATER SERVICE.
E. FIRE HYDRANT ASSEMBLY.
F. 8" WATER VALVE.
G. 8" TEE
- SANITARY SEWER, PROVIDE THE FOLLOWING:
A. PRIVATE 8" SANITARY SEWER.
B. 4" SANITARY SERVICE.
C. REFER TO EDGELAND BONDURANT CONSTRUCTION PLANS FOR PUBLIC SANITARY SEWER INFORMATION.
- STORM SEWER NOTES:
A. PROVIDE STORM SEWER IMPROVEMENTS AS SHOWN AS PER 2022 SUDAS STANDARD SPECIFICATIONS AND THE CITY OF BONDURANT SUPPLEMENTAL SPECIFICATIONS FOR PUBLIC IMPROVEMENTS.
B. CRITICAL CROSSING. CONTRACTOR TO VERIFY ALL CROSSINGS AND PROVIDE 18" MINIMUM SEPARATION.
C. ALL STORM SEWER PIPE LENGTHS ARE MEASURED FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE AND INCLUDE FLARED END SECTION.
D. ALL FOOTINGS FOR STORM SEWER STRUCTURES SHALL BE A MINIMUM 42 INCHES BELOW FINISHED GRADE. CONCRETE FILLET INSIDE INTAKES AS NECESSARY TO FLOW LINES.



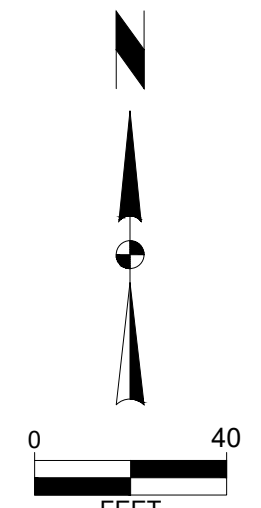
1 RISER DETAIL



PAINT CURB GREEN FOR BOTH SANITARY AND SUMP SERVICES, AND BLUE FOR WATER SERVICE.

PLACE ONE 6 FT. STEEL POST BURIED 3 FT. AT WATER CURB BOX

2 INTERIM SERVICE LOCATION DETAIL LOTS 1-48



EDGELAND BONDURANT

UTILITY PLAN

BONDURANT, IA

SNYDER & ASSOCIATES, INC. I

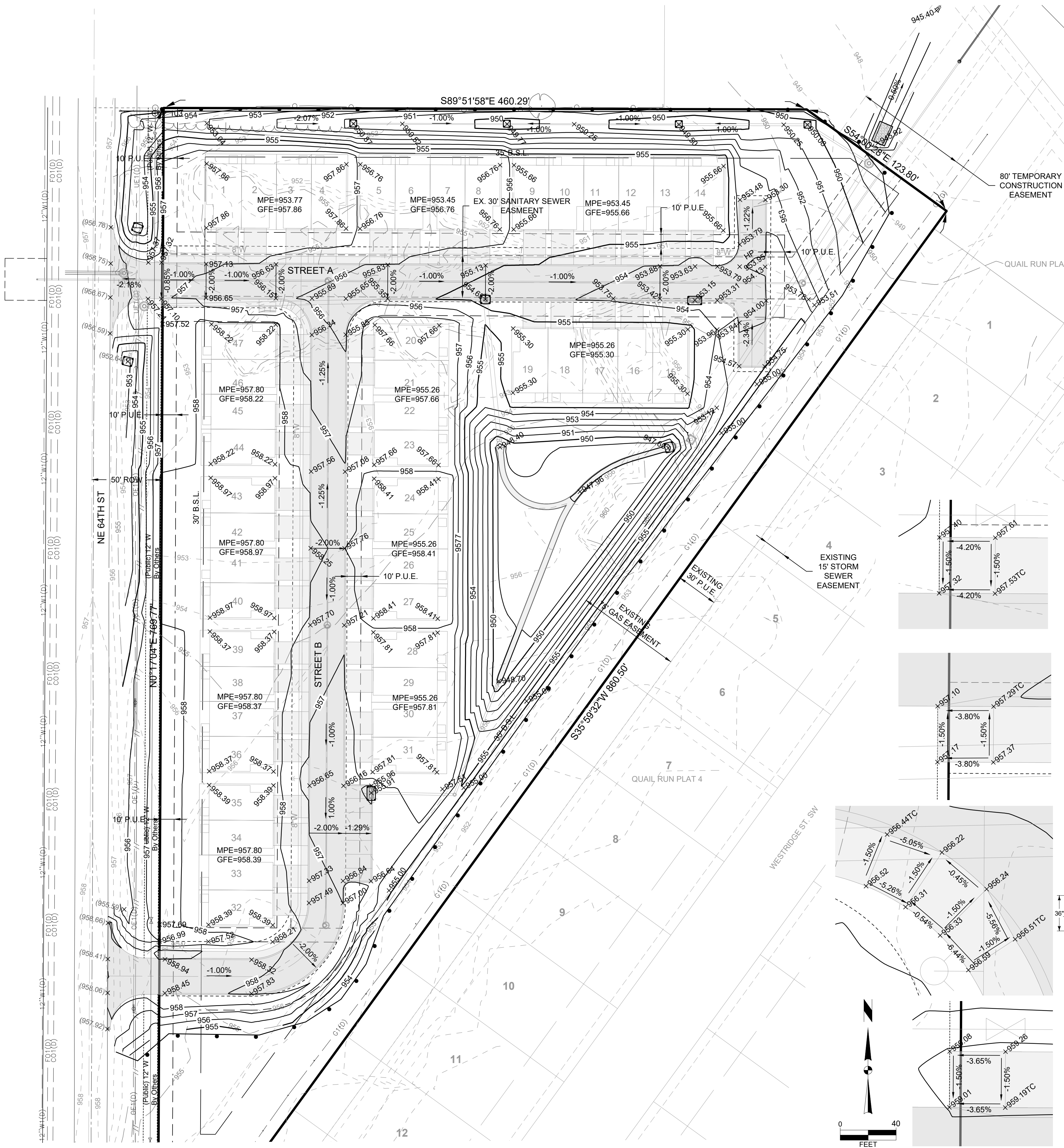


Project No: 121.0883.01
Sheet C300

REVISION	DATE	BY
2	3-30-22	JWM
1	3-18-22	JWM
MARK	REVISION	DATE
Engineer: EDC	Checked By: EDC	Scale: 1" = 40'
Technician: JWM	Date: 02-24-22	T-R-S: TTN-RRW-SS

Project No: 121.0883.01
Sheet C300

V:\projects\2021\121.0883.01\EDC.dwg ERENT W\MCORMICK GRADING AND EROSION CONTROL PLAN 2/22/2021 4:29 AM. ANS FULL BLEED (7.24 0.0 12.2 0.0 INCHES)



GRADING NOTES

- A. UTILITY WARNING: THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/ OR RECORDS OBTAINED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEY FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.
- B. PROTECT EXISTING UTILITIES FROM CONSTRUCTION DAMAGE. ANY DAMAGE THAT OCCURS SHALL BE REPAIRED BY THE CONTRACTOR TO THE OWNERS SPECIFICATIONS WITHOUT ADDITIONAL COMPENSATION.
- C. PRIOR TO GRADING, THE OWNER/ CONTRACTOR SHALL OBTAIN A GRADING PERMIT.
- D. GRADES SHOWN ARE FINISHED GRADE AND/OR TOP OF PAVING SLAB (GUTTER), UNLESS OTHERWISE NOTED.
- E. CONTRACTOR SHALL PROVIDE SILT FENCE AROUND ALL STORM INTAKES AND WHERE SHOWN ON THE PLAN. SILT FENCE AROUND STORM INTAKES SHALL BE MAINTAINED UNTIL PAVING AND SEEDING/ SODDING ARE COMPLETE.
- F. THE CONTRACTOR IS RESPONSIBLE FOR VERIFICATION AND COORDINATION OF ALL SITE UTILITIES AND IMPROVEMENTS WITH THE ARCHITECTURAL MECHANICAL/ ELECTRICAL/ PLUMBING SYSTEMS INCLUDING ROUTING, CRITICAL DIMENSIONS, CONNECTIONS, AND INVERT ELEVATIONS.
- G. CONTRACTOR TO STRIP AND STOCKPILE TOPSOIL FROM ALL AREAS TO BE CUT OR FILLED. RESPREAD TO MINIMUM 6" DEPTH TO FINISH GRADES.
- H. THE CONTRACTOR IS RESPONSIBLE FOR CLEANING DIRT AND DEBRIS FROM NEIGHBORING STREETS, DRIVEWAYS, AND SIDEWALKS CAUSED BY CONSTRUCTION ACTIVITIES.
- I. CONTRACTOR TO PROVIDE BELOW GRADE INLET PROTECTION IN ALL STORM SEWER STRUCTURES.
- J. G.F.E = GARAGE FLOOR ELEVATION.

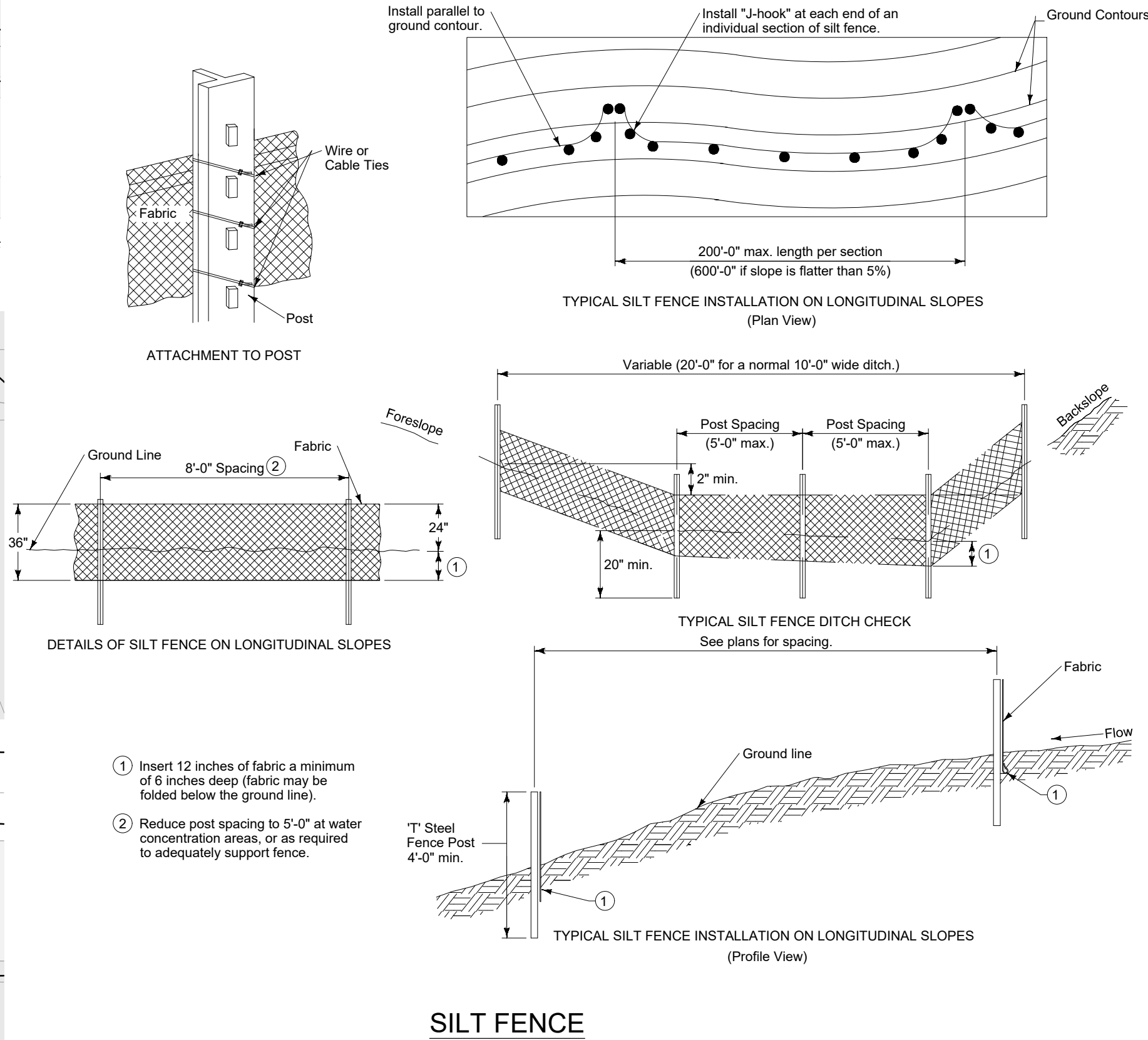
BENCHMARKS

NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88 - GEOID12A)
IARTN DERIVED - US SURVEY FEET

BM500 ELEV=951.35
SOUTHEAST BURY BOLT ON HYDRANT LOCATED
NORTHWEST CORNER QUAIL RUN PLAT 3.

QUANTITIES

SEEDING AND MULCHING	5.5 AC
SILT FENCE	1450 LF
SEDIMENT BASKETS	5 EA



EDGELAND BONDURANT

GRADING AND EROSION CONTROL PLAN

BONDURANT, IA



Project No: 121.0883.01

Sheet C400

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SNYDER & ASSOCIATES, INC. |

Sheet C400

Project No: 121.0883.01

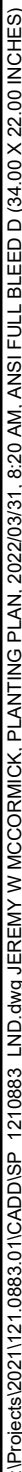
Engineer: JWM
Checked By: EDC
Date: 02-24-22
Technician: JWM

Scale: 1" = 40'

REVISION
DATE
BY

REVISED AS PER CITY COMMENTS
3-18-22 JWM

REVISED AS PER CITY COMMENTS
3-30-22 JWM



A. UTILITY WARNING:
THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORDS OBTAINED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEY FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.

B. NOTIFY UTILITY OWNERS PRIOR TO BEGINNING ANY CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR DETERMINING EXISTENCE, EXACT LOCATION AND DEPTH OF ALL UTILITIES. AVOID DAMAGE TO UTILITIES AND SERVICES DURING CONSTRUCTION. ANY DAMAGE DUE TO THE CONTRACTOR'S CARELESSNESS SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE. COORDINATE AND COOPERATE WITH UTILITY COMPANIES DURING CONSTRUCTION.

C. ALL PLANT MATERIAL SHALL AT LEAST MEET MINIMUM REQUIREMENTS SHOWN IN THE "AMERICAN STANDARDS FOR NURSERY STOCK" (ANSI Z60.1-LATEST EDITION).

D. IF IMPERVIOUS SOILS ARE DISCOVERED, CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT. IF TREE DRAINAGE WELLS ARE NEEDED, REFER TO IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS) 9030.103.

E. CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR A PERIOD OF ONE YEAR FROM DATE OF INSTALLATION, UNLESS SPECIFIED OTHERWISE.

F. TREE AND SHRUB RINGS NOT LOCATED IN DESIGNATED BEDS SHALL BE CONSIDERED INCIDENTAL TO INSTALLATION. REFER TO THE PLANTING DETAILS FOR FURTHER INSTRUCTIONS.

G. UNLESS SPECIFIED OTHERWISE, HYDRO-SEED ALL AREAS DISTURBED BY CONSTRUCTION WITH SUDAS TYPE 1 PERMANENT LAWN MIX.

****REFER TO SPECIFICATIONS AND LANDSCAPE DETAILS FOR FURTHER GUIDANCE ON INSTALLATION, MAINTENANCE AND OTHER PROJECT REQUIREMENTS. IF SPECIFICATIONS ARE NOT PROVIDED, SUDAS OR LANDSCAPE ARCHITECT'S RECOMMENDATIONS SHALL GOVERN.**

-

LANDSCAPE REQUIREMENTS AND CALCULATIONS:
(AS PER CITY OF BONDURANT SITE PLAN OPEN SPACE LANDSCAPING REQUIREMENTS)

OPEN SPACE REQUIREMENTS:
253,010 SF X 10% MIN. OPEN SPACE = 25,301 SF REQUIRED (152,063 SF PROVIDED, 60.10%)
LIVING GROUND COVER REQUIRED = 22,771 SF (90%). (152,063 SF LIVING GROUND COVER PROVIDED)

TREE LANDSCAPE REQUIREMENTS:
1 TREE PER 50 LF OF FRONTAGE - OR -
1 TREE PER 6 PARKING STALLS, WHICHEVER IS GREATER

PLANT SCHEDULE					
QTY	KEY	BOTANICAL NAME	COMMON NAME	INSTALL SIZE	COMMENTS
CANOPY TREES					
4	AR	Acer rubrum 'October Glory'	OCTOBER GLORY MAPLE	1 3/4" CAL.	B&B
3	NS	Nyssa sylvatica	BLACK TUPELO	1 3/4" CAL.	B&B
3	QR	Quercus rubra	NORTHERN RED OAK	1 3/4" CAL.	B&B
3	TA	Tilia americana 'Baillyard'	FRONT YARD LINDEN	1 3/4" CAL.	B&B
4	UC	Ulmus carpinifolia x parvifolia 'Frontier'	FRONTIER ELM	1 3/4" CAL.	B&B
SHRUBS					
14	EA	EUONYMUS ALATUS 'COMPACTUS'	COMPACT BURNING BUSH	24" HT.	#5 CONTAINER

NOTE: IF THERE'S A DISCREPANCY BETWEEN THE SCHEDULE QUANTITY AND QUANTITY OF PLANT SYMBOLS DRAWN ON PLAN, THE QUANTITY OF SYMBOLS DRAWN SHALL GOVERN. CONTRACTOR IS RESPONSIBLE FOR TALLING FINAL PLANT QUANTITIES PRIOR TO BIDDING.

[illegible]

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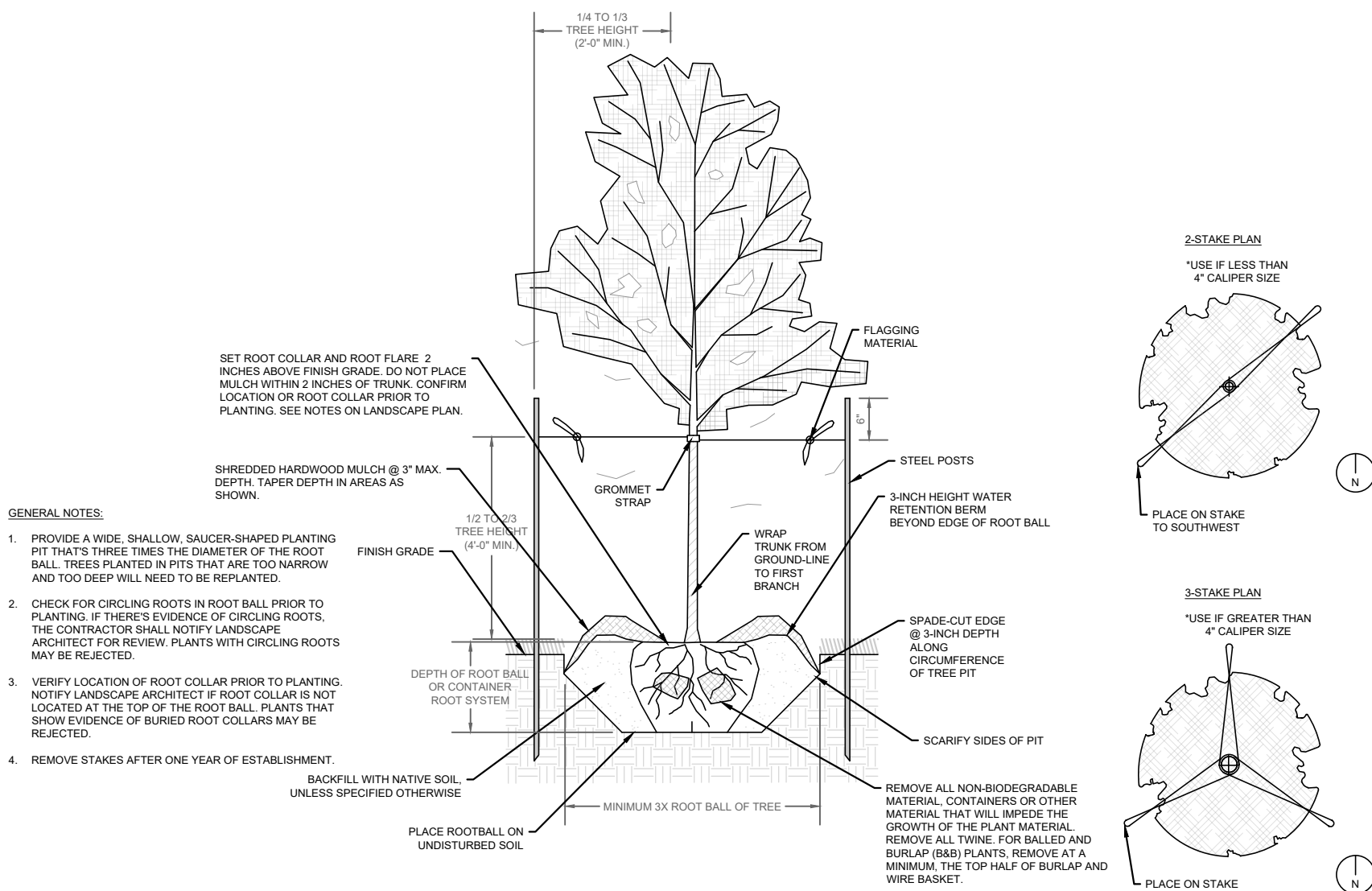
SNYDER & ASSOCIATES, INC.



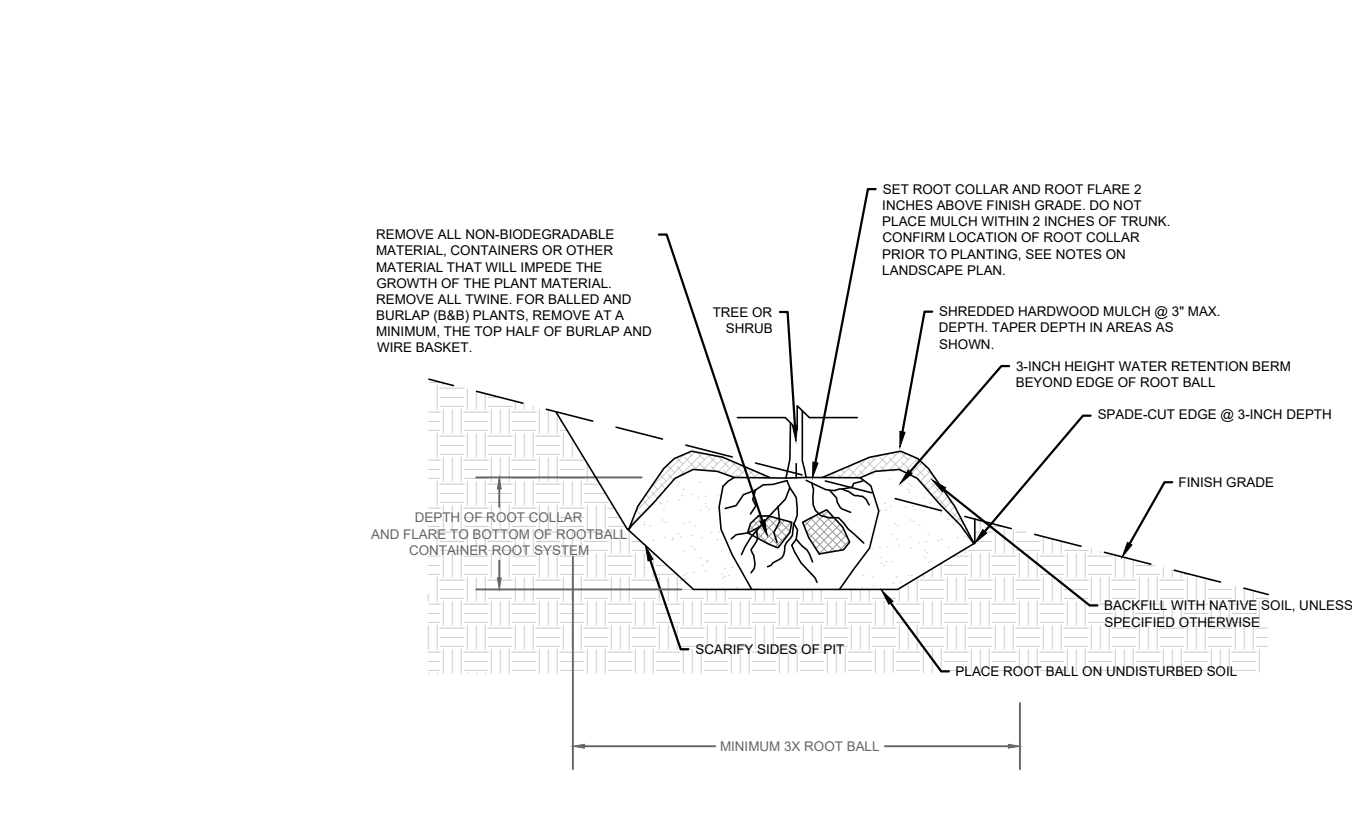
Project No: 121.0883.01

Sheet C500

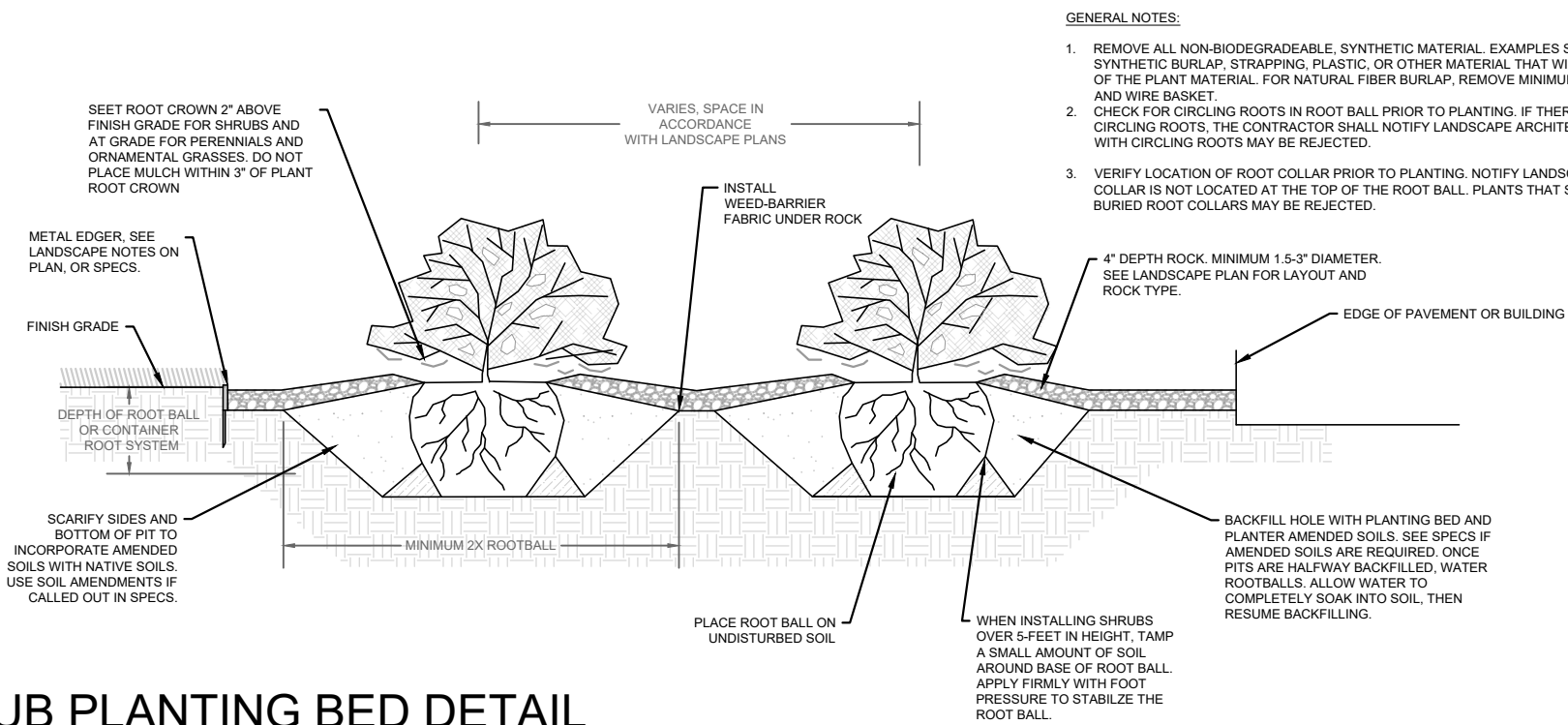
V:\projects\2021\121.0883.01\CADD\DWG-1210883-1.DWG JEREMY W MCCORMACK PLANTING DETAILS: 2/22/2021 2:20 AM ANSI FULL BLEED D (34.00 X 22.00 INCHES)



1
C501
TREE PLANTNG DETAIL
NO SCALE



2
C501
TYPICAL PLANTING PIT FOR SLOPES
NO SCALE



3
C501
SHRUB PLANTING BED DETAIL
NO SCALE

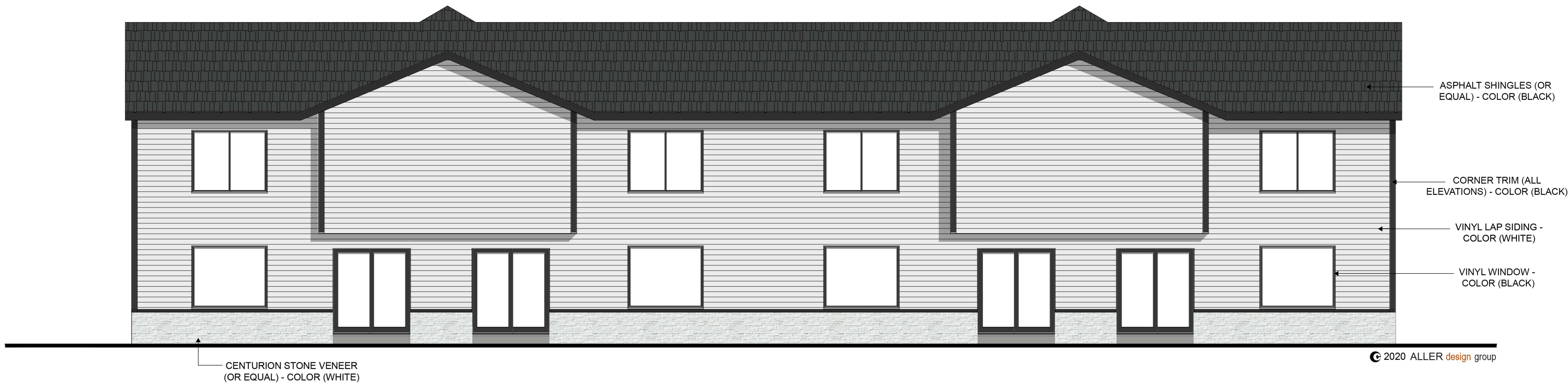
REVISED AS PER CITY COMMENTS		3-30-22	JWM
REVISED AS PER CITY COMMENTS		3-18-22	JWM
MARK	REVISION	DATE	BY
Engineer: EDC	Checked By: EDC	Scale: 1" = ##'	
Technician: JWM	Date: 02-24-22	T-R-S: TTN-RRW-SS	
Project No: 121.0883.01			Sheet C501

EDGELAND BONDURANT		BONDURANT, IA
PLANTING DETAILS		
2727 S.W. SNYDER BLVD ANKENY, IOWA 50023 515-964-2020 www.snyder-associates.com		
SNYDER & ASSOCIATES, INC.		



Project No: 121.0883.01
Sheet C501

EDGELAND TOWNHOMES - 4 PLEX



REAR ELEVATION

LOTS 33 - 48 FACING NE 64TH ST.

Rear Elevation Stone Percentage

Overall : 1818
Windows and Doors: -358
Total: 1460

Stone: 313 (21.4%)
Siding: 1247

Left Elevation Stone Percentage

Overall : 578
Windows and Doors: -3
Total: 575

Stone: 123 (21.4%)
Siding: 447



LEFT ELEVATION

LOT 1 FACING NE 64TH ST.



RIGHT ELEVATION



FRONT ELEVATION

Front Elevation Garage Length Percentage

Overall : 100'-0"
Garage: 80'-0" (80%)

Front Elevation Stone Percentage

Overall : 1578
Windows and Doors: -739
Total: 839

Stone: 48 (5.8%)
Siding: 851
Garages: 448 (27%)





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 4/18/2022
Ordinance

TITLE: - Consideration of one or more readings of an ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: This item has been discussed multiple times at prior Council meetings. The attached ordinance represents guidance from those discussions. The attached ordinance has been reviewed by the City Attorney. Polk County has also reviewed the ordinance and indicated they had no additional changes to the City Attorney's changes. The concept was also discussed by the School Board, who expressed safety concerns and does not want children being dropped off in golf carts.

The ordinance would sunset in July, 2023.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: This is a Council policy issue.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 220418-203
2. Golf Cart Map

CITY OF BONDURANT
ORDINANCE NO. 220418-203

An Ordinance Amending the Code of the City of Bondurant, Iowa, by
Establishing Chapter 82 – Golf Cart Regulations

BE IT ENACTED by the City Council of the City of Bondurant, Iowa:

Section 1. **CHAPTER ADDED.** The Code of the City of Bondurant, Iowa, is hereby amended adding:

CHAPTER 82
GOLF CART REGULATIONS

82.01 PURPOSE

The purpose of this chapter is to regulate the operation of golf carts within the City as enabled by the Code of Iowa, Section 321.247.

82.02 DEFINITIONS

1. “Golf cart” means a three (3) or more wheeled recreational vehicle primarily designed for transportation of person(s) and sporting equipment in the sport of golf that is either electric powered or gas powered.
2. “Other Power-Driven Mobility Devices,” or “OPDMD,” means any mobility device powered by batteries, fuel, or other engines that is used by individuals with mobility disabilities for the purpose of locomotion, including golf carts, electronic personal assistance mobility devices, or any mobility device designed to operate in areas without defined pedestrian routes, but that is not a wheelchair.
3. “Micromobility Device” means a mobility device under one hundred fifty pounds, which may be equipped with an electric motor for assistance or sole propulsion, designed for conveying the operator, with speeds of less than twenty miles per hour.

82.03 OPERATION OF GOLF CARTS PERMITTED

Golf carts may be operated upon city streets by persons possessing a valid driver’s license, subject to the additional provisions of this Chapter.

(Code of Iowa, Sec. 321.247[1])

Golf carts and operators of golf carts are considered vehicles and shall be subject to the Bondurant Traffic Code when operating on city streets.

Golf carts are not subject to registration provisions of Code of Iowa, Chapter 321.

(Code of Iowa, Sec. 321.247[2])

82.04 EQUIPMENT REQUIREMENTS

Golf carts operated upon city streets and alleys shall be equipped with a minimum of the following safety features:

1. A slow-moving vehicle sign.
2. A bicycle safety flag, the bottom of which shall be above the top of the golf cart.
3. Adequate brakes.

(Code of Iowa, Sec. 321.247[1])

4. Brake lights.
5. Rear view mirror – driver's side.

82.05 HOURS OF OPERATION

Golf carts may be operated on city streets and alleys only between sunrise and sunset, except during times when the snow ordinance is in effect, at which time golf cart operation is prohibited.

(Code of Iowa, Sec. 321.247[1])

82.06 PROHIBITED STREETS

Golf carts shall only be operated upon streets with a posted speed limit of 35 MPH or less and shall not be operated on any city streets which are a primary road extension through the city, as listed in 82.06.A, however, such golf carts shall be allowed to cross such primary road extensions listed in 82.06.A. Golf carts shall not be allowed to operate on or cross the road areas listed in 82.06.B.

- A. Primary road extensions where golf carts cannot travel on but shall be allowed to cross:
 - a. NE 86th Avenue
 - b. 2nd Street NE/2nd Street NW
 - c. 15th Street SE/NE 70th Avenue
 - d. 23rd Street SW
 - e. 32nd Street SW/32nd Street SE/NE 62nd Avenue
 - f. Franklin Street NW/Franklin Street SW/NE 64th Street
 - g. Shiloh Rose Parkway SW, south of 15th Street SW
 - h. Commerce Parkway SW
 - i. Grant Street North, except in areas where crossing is prohibited in 82.06.B

- j. Grant Street South, except in areas where crossing is prohibited in 82.06.B
- k. Pleasant Street NE/Pleasant Street SE/NE 80th Street

B. Primary road extensions where golf carts cannot travel on AND cannot cross:

- a. Highway 65/Hubbell Avenue
- b. Garfield Street SW, between 1st Street SW and the south edge of right-of-way
- c. 13th Street NE
- d. Grant Street North, between Aspen Drive NE/NW and 13th Street NE/NW
- e. Grant Street South, between 1st Street SE/SW and 10th Street SE/SW.

(Code of Iowa, Sec. 321.247[1])

82.07 RULES OF OPERATION

1. Except when executing a left turn, golf carts shall be driven as close as practicable to the right-hand edge of the right-most motorized travel lane.
2. When necessary to prevent congestion of traffic, golf carts shall be pulled to the right-hand edge of streets and be stopped to allow other motor vehicles traveling in the same direction to pass.
3. When two or more golf carts are being operated in the same direction and general vicinity, they shall proceed in single file.
4. Except for golf carts used as Other Power-Driven Mobility Devices (OPDMD), no golf carts shall be operated upon city sidewalks or multi-use trails.
5. The operator of a golf cart shall yield the right of way to pedestrians, bicycles, electric scooters, electric bicycles, and other micromobility devices.
6. If the golf cart is not equipped with turn signals, the operator of the golf cart shall use hand signals to indicate turning movements
7. No golf cart shall be operated along city streets while under the influence of alcoholic beverages, narcotics, or habit-forming drugs. Additionally, there shall be no open containers with alcoholic beverages.
8. No person shall operate a golf cart in a careless, reckless, or negligent manner endangering the person or property of another or causing

injury or damage to same.

9. The operator of a golf cart shall be responsible for the safety of all passengers on the golf cart and shall not allow reckless or dangerous behavior by passengers on said vehicles.

10. The operator of a golf cart shall limit occupancy of the golf cart to the number of seats for which the vehicle is registered and occupants shall be in approved seats.

Golf carts shall not be operated when visibility is such that there is insufficient light to clearly see persons and vehicles at a distance of 500 feet.

82.08 PARKING

Golf carts shall be parked in standard automobile parking spaces. Golf carts used as OPDMDs may be parked on other paved and unpaved surfaces on public property such that they do not cause damage to any surface. No golf carts, including those used as OPDMDs, may be parked in such a way as to obstruct vehicular, pedestrian, or bicyclist traffic. Golf carts may not be parked on grass unless at a public event.

82.09 USAGE DURING SPECIAL EVENTS

Golf carts may be used in support of special events sponsored or as permitted by the City. Operators and passengers shall comply with this chapter any other conditions established by the City for any specific event, which conditions shall be set forth in writing from the City Administrator or designee.

82.10 PERMIT REQUIRED.

No person shall operate a golf cart on any public street for any purpose unless the operator possesses a City of Bondurant permit to operate a golf cart on city streets. Permits are issued at City Hall after the application is approved. The granted permit will be valid for the calendar year in which it is purchased. All permits shall be issued for a specific golf cart. The annual permit fee shall be \$35. The permit must be with the golf cart when it is operating on City streets. An annual permit sticker will be provided and is to be attached to the rear of the golf cart. It is the responsibility of the applicant to make sure the golf cart meets the minimum requirements of this chapter and the *Code of Iowa* and that the owner of the golf cart (and driver) has liability insurance covering the golf cart in the same limits required by Chapter 321 of the *Code of Iowa*. The permit may be suspended or revoked by the City upon finding evidence that the permit holder has violated the conditions of the permit or has abused the privilege of being a permit holder. There will be no refund of the permit fee.

82.11 PENALTY

A person who violates the provisions this ordinance shall be punishable for a municipal nuisance violation with a fine of not less than \$50.00 but possibly up to \$750.00.

82.12 Accident Reports

Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a golf cart is involved in an accident resulting in injury or death to anyone, or property damage in the amount of \$1,500.00 or more, and shall file an accident report within 48 hours, in accordance with State law.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence, clause, phrase, or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be effective after its final passage, approval and publication as provided by law until 12:01 a.m. July 1, 2023, at which time this ordinance will expire.

PASSED AND APPROVED by the City Council of the City of Bondurant, Iowa, on XXXXX.

CITY OF BONDURANT, POLK COUNTY, IOWA

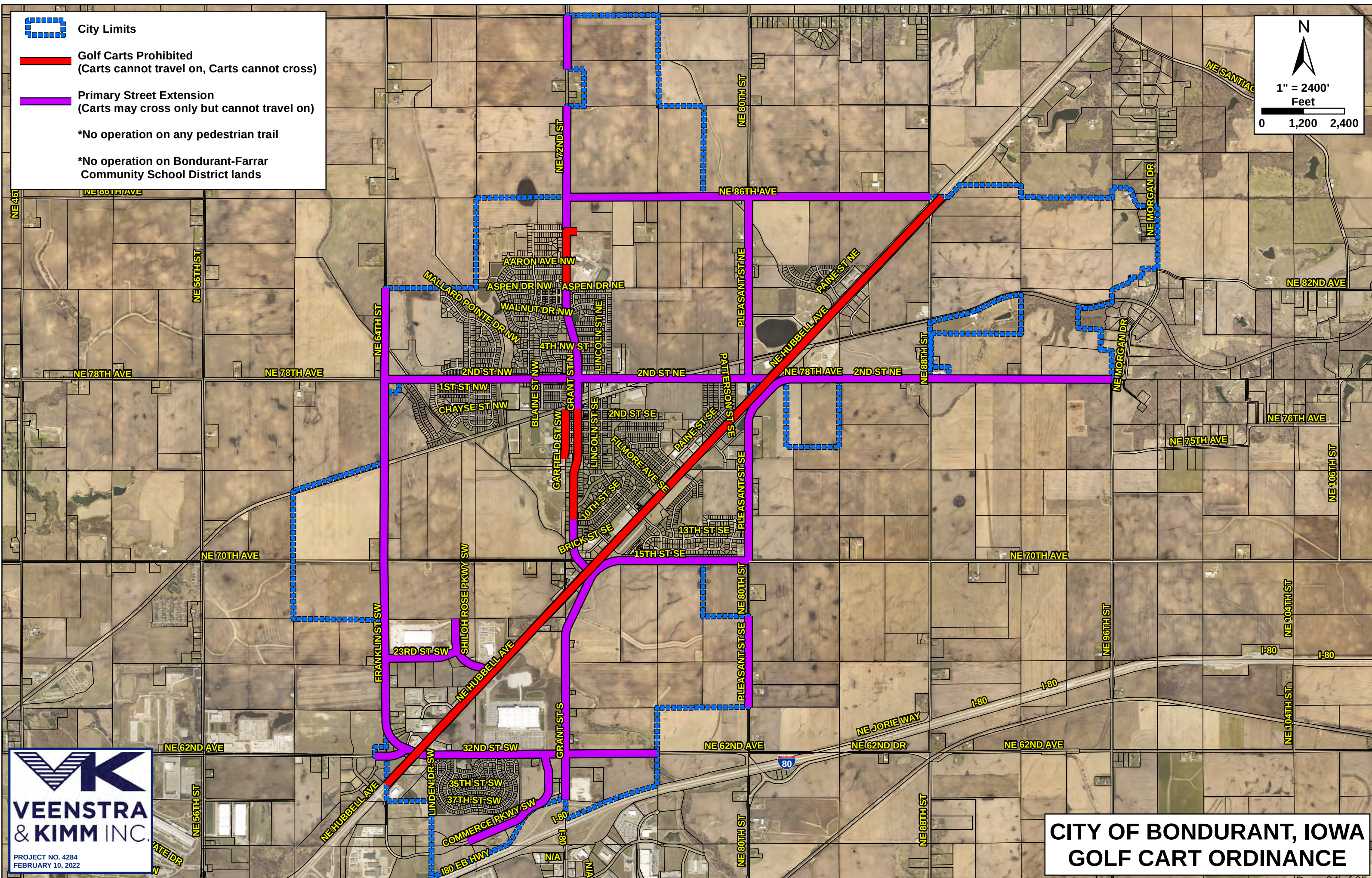
DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:
SECOND CONSIDERATION:
THIRD CONSIDERATION:





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 4/18/2022
Discussion Item

TITLE: Girl Scout Project

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None