

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

April 18, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll, Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to amend the agenda by moving item #5f to follow item #7b. Vote on Motion 5-0. Motion carried. Motion by Pepper, seconded by Driscoll, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of April 4, 2022

b. Claims List

c. Applications for City Council Approval

d. Receive and File - Library Board Meeting Minutes of March 2, 2022 & Director's Report

e. Adoption of Federal Legislative Priorities and Requests

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- f. R-220418-98- Resolution authorizing city staff to release the Civic Campus Master Plan Request for Proposals (RFP)
Mayor Elrod reported an inquiry from a resident regarding City Hall and workout facilities in the RFP. City Administrator Oliver clarified that the RFP is for land assessment and space use. She also noted that organizations investing in wellness achieve an estimated \$5.93 return for a \$1.00 investment. She further noted that enhancing employee wellness reduces health care costs by 26%; sick days by 28%; and workers' comp and disability by 30%.

Motion by Driscoll, seconded by Pfeffer, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

- g. R-220418-99- Resolution Setting Date for Budget Amendment for the FY22 Budget
- h. R-220418-100- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Economic Development Initiative (EDI) category for funding to implement findings of the Grain Elevator Facility Assessment
- i. R-220418-101- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the State and Tribal Assistance Grant (STAG) category for funding to the City's municipal water system improvements in the SE water study area.
- j. R-220418-102- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Highway Infrastructure Project category for funding to implement street projects associated with the West Commuter Loop project
Motion by Cox, seconded by Pfeffer, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pfeffer, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.

6. Guests requesting to address the City Council

- a. Proclamation for National Volunteer Week
- b. Proclamation for Arbor Day
Mayor Elrod presented the proclamations for National Volunteer Week and Arbor Day.

Brian Deeds, 130 Snyder Street, SE, addressed the council about the truck traffic in Paine Heights.

7. Action Items

- a. R-220404-96 - Resolution approving the Edgeland Bondurant Preliminary Plat and Site Plan at Outlot R of the Quail Run Phase 2 Preliminary Plat Development Area
Eric Cannon, Snyder & Associates, presented the site plan to the council. The council discussed basements, and questioned if the front elevation of the lots along NE 64th Street could face toward the main street corridor. Cannon suggested adding the vertical siding on the bump out in the rear elevation similar to the front elevation.

Motion by Pepper, seconded by Driscoll, to Approve R-220404-96. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- b. O-220418-203 - Consideration of one or more readings of an ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations
City Administrator Oliver presented the ordinance to the council, and mentioned that it has been reviewed by the City Attorney and the Polk County Sheriff's Department. Council members mentioned they have received quite a few messages over the last week from residents. Council Member Pepper reported some information he had researched on golf carts on public roads, and expressed his concerns about safety.

Jeff Watson, 802 13th Street, SE, questioned crossing Highway 65. Brian Deeds, 130 Snyder Street, SE, questioned insurance requirements. Drake Stadtlander, 908 Lincoln Street, SE, questioned crossing Grant Street, and expressed his thoughts on safety.

Motion by Cox, seconded by Driscoll, to Approve the First Reading of O-220418-203. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: Pepper. Absent: None. Motion carried 4-1.

8. Discussion Items -

- a. Girl Scout Project
City Administrator Oliver informed the council of the trail mile marker signage project. The council is in favor of the project.
- b. Discussion of Water Tower Design Issues
Public Works Director Horton presented the options for the water tower design. He stated that composite towers are cheaper. The council

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discussed potential power needs for a cell phone antenna, upfront pricing on design, and LED up-lighting.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
DART update.
- b. Council Members
Sillanpaa - P&Z update, MAC update.
McKenzie - ICON update.
Cox - Chamber update.
Driscoll - DEI update, acknowledged the volunteer proclamation.
Peffer - MWA update.
- c. Administrator
DC Trip packet pickup update, upcoming commercial real estate forum.
- d. Directors
Horton - Park vandalism update, WRA update.
Kreuder - Fire Science program report, part-time employee update.
Murray - Destination Iowa update0
Sanders - Library Project update, summer reading program update.

10. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Peffer, seconded by Driscoll, to Move into Closed Session at 07:56 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll.
Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the Closed Session at 08:28 PM.

11. Adjournment

City Administrator Oliver presented the council with the employee vacation balance report due to COVID, and options to address the issue. The council will discuss at a future meeting.

Motion by Peffer, seconded by Cox, to adjourn the meeting at 08:42 PM.
Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

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I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 18, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor