

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/85211663912>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL MAY 2, 2022

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on May 2, 2022, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of City Council Meeting Minutes of April 18, 2022
- b. Claims List
- c. Applications for City Council Approval
- d. - Resolution of endorsement for the City of Bondurant's application to the Iowa Department of Cultural Affairs' Creative Places Project Grant for establishing a sculpture at Lake Petocka
- e. - Resolution certifying the Population of the approved Knuth Annexation Area
- f. - Resolution waiving the City of Bondurant's right to review the Altoona Homes Plat 1 subdivision in unincorporated Polk County as allowed under Section 354.9.2 of the Iowa Code and Section 180.02 of the City Code
- g. - Resolution authorizing Damage Claim Resolution related to an ongoing Capital Project
- h. - Resolution of endorsement for the City of Bondurant's application to the Iowa Economic Development Authority's Destination Iowa Grant Program for funding under their Creative Placemaking Program to help implement redevelopment efforts of the downtown Landus area
- i. -Resolution approving Pay Request No. 12 for the Commerce Crossings

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

Phase 2 Public Infrastructure Improvement Project

- j. -Resolution Approving Purchase of New Zero Turn Mower
- 6. Guests requesting to address the City Council
 - a. Proclamation for Designating Bike Month
- 7. **Public Hearing**
 - a. Public Hearing on Budget Amendment for FY22
- 8. Action Items
 - a. O-220418-203 - (Third/Final Reading) Consideration of one or more readings of an Ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations
 - b. - Resolution approving Budget Amendment No. 1 for the Fiscal Year Ending June 30, 2022
 - c. - Resolution approving the A-3 Auto Site Plan for a proposed addition at 108 NE Hubbell Avenue
- 9. Discussion Items -
 - a. - Discussion and possible consideration of a Resolution approving the Purchase and use of Ballistic Gear for Bondurant Emergency Services
- 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

BONDURANT CITY COUNCIL
Minutes
April 18, 2022
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll, Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to amend the agenda by moving item #5f to follow item #7b. Vote on Motion 5-0. Motion carried. Motion by Pepper, seconded by Driscoll, to approve the agenda as amended. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of City Council Meeting Minutes of April 4, 2022
- b. Claims List
- c. Applications for City Council Approval
- d. Receive and File - Library Board Meeting Minutes of March 2, 2022 & Director's Report
- e. Adoption of Federal Legislative Priorities and Requests

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- g. R-220418-99- Resolution Setting Date for Budget Amendment for the FY22 Budget
 - h. R-220418-100- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Economic Development Initiative (EDI) category for funding to implement findings of the Grain Elevator Facility Assessment
 - i. R-220418-101- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the State and Tribal Assistance Grant (STAG) category for funding to the City's municipal water system improvements in the SE water study area.
 - j. R-220418-102- Resolution of endorsement for the City of Bondurant's application to the Axne FY2023 Community Project Funding Request under the Highway Infrastructure Project category for funding to implement street projects associated with the West Commuter Loop project
Motion by Cox, seconded by Pepper, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None.
Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
- a. Proclamation for National Volunteer Week
 - b. Proclamation for Arbor Day
Mayor Elrod presented the proclamations for National Volunteer Week and Arbor Day.

Brian Deeds, 130 Snyder Street, SE, addressed the council about the truck traffic in Paine Heights.
7. Action Items
- a. R-220404-96 - Resolution approving the Edgeland Bondurant Preliminary Plat and Site Plan at Outlot R of the Quail Run Phase 2 Preliminary Plat Development Area
Eric Cannon, Snyder & Associates, presented the site plan to the council. The council discussed basements, and questioned if the front elevation of the lots along NE 64th Street could face toward the main street corridor. Cannon suggested adding the vertical siding on the bump out in the rear elevation similar to the front elevation.

Motion by Pepper, seconded by Driscoll, to Approve R-220404-96. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

- b. O-220418-203 - Consideration of one or more readings of an ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations
City Administrator Oliver presented the ordinance to the council, and mentioned that it has been reviewed by the City Attorney and the Polk County Sheriff's Department. Council members mentioned they have received quite a few messages over the last week from residents. Council Member Pepper reported some information he had researched on golf carts on public roads, and expressed his concerns about safety.

Jeff Watson, 802 13th Street, SE, questioned crossing Highway 65. Brian Deeds, 130 Snyder Street, SE, questioned insurance requirements. Drake Stadtlander, 908 Lincoln Street, SE, questioned crossing Grant Street, and expressed his thoughts on safety.

Motion by Cox, seconded by Driscoll, to waive the First Reading and approve the Second Reading of O-220418-203. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: Pepper. Absent: None. Motion carried 4-1.

- f. R-220418-98- Resolution authorizing city staff to release the Civic Campus Master Plan Request for Proposals (RFP)
Mayor Elrod reported an inquiry from a resident regarding City Hall and workout facilities in the RFP. City Administrator Oliver clarified that the RFP is for land assessment and space use. She also noted that organizations investing in wellness achieve an estimated \$5.93 return for a \$1.00 investment. She further noted that enhancing employee wellness reduces health care costs by 26%; sick days by 28%; and workers' comp and disability by 30%.

Motion by Driscoll, seconded by Pepper, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

8. Discussion Items -

- a. Girl Scout Project
City Administrator Oliver informed the council of the trail mile marker signage project. The council is in favor of the project.
- b. Discussion of Water Tower Design Issues

Public Works Director Horton presented the options for the water tower design. He stated that composite towers are cheaper. The council discussed potential power needs for a cell phone antenna, upfront pricing on design, and LED up-lighting.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
DART update.
- b. Council Members
Sillanpaa - P&Z update, MAC update.
McKenzie - ICON update.
Cox - Chamber update.
Driscoll - DEI update, acknowledged the volunteer proclamation.
Peffer - MWA update.
- c. Administrator
DC Trip packet pickup update, upcoming commercial real estate forum.
- d. Directors
Horton - Park vandalism update, WRA update.
Kreuder - Fire Science program report, part-time employee update.
Murray - Destination Iowa update0
Sanders - Library Project update, summer reading program update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Peffer, seconded by Driscoll, to Move into Closed Session at 07:56 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa, Driscoll.
Nays: None. Absent: None. Motion carried 5-0.

Mayor Elrod closed the Closed Session at 08:28 PM.

11. Adjournment

City Administrator Oliver presented the council with the employee vacation balance report due to COVID, and options to address the issue. The council will discuss at a future meeting.

Motion by Peffer, seconded by Cox, to adjourn the meeting at 08:42 PM.
Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 18, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Check Register

Packet: APPKT00593 - 4/5/22 AP FOR MEETING ON 4/18/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
	Void	04/11/2022	Regular	0.00	0.00	60132
	Void	04/11/2022	Regular	0.00	0.00	60133
1537	BOUND TREE MEDICAL LLC	04/11/2022	Regular	0.00	22.25	60134
1611	BRAVO GREATER DES MOINES	04/11/2022	Regular	0.00	1,500.00	60135
0145	DIAM PEST CONTROL	04/11/2022	Regular	0.00	75.00	60136
2525	DINGES FIRE COMPANY	04/11/2022	Regular	0.00	270.00	60137
2246	ETECH	04/11/2022	Regular	0.00	532.27	60138
2579	G & S SERVICE	04/11/2022	Regular	0.00	85.00	60139
0230	IOWA ONE CALL	04/11/2022	Regular	0.00	164.90	60140
2327	ISU EXTENSION - POLK COUNTY	04/11/2022	Regular	0.00	500.00	60141
1944	J PETTIECORD	04/11/2022	Regular	0.00	18,200.00	60142
0842	MENARDS	04/11/2022	Regular	0.00	101.53	60143
1923	REBECCA MORRIS	04/11/2022	Regular	0.00	19.02	60144
0286	METRO WASTE AUTHORITY	04/11/2022	Regular	0.00	9,153.17	60145
2192	OMNI EMS	04/11/2022	Regular	0.00	1,221.19	60146
0325	P & P SMALL ENGINES	04/11/2022	Regular	0.00	678.98	60147
0337	POLK COUNTY TREASURER	04/11/2022	Regular	0.00	57,433.00	60148
2475	TNT LANDSCAPING & NURSERY	04/11/2022	Regular	0.00	8,625.00	60149
2231	VERIZON WIRELESS	04/11/2022	Regular	0.00	1,245.37	60150
0049	BAKER GROUP	04/11/2022	Regular	0.00	5,050.62	60151
2580	BLUE VALLEY PUBLIC SAFETY, INC.	04/11/2022	Regular	0.00	3,693.70	60152
0144	DES MOINES WATER WORKS	04/22/2022	Bank Draft	0.00	22.00	DFT0001510
0144	DES MOINES WATER WORKS	04/22/2022	Bank Draft	0.00	12,693.54	DFT0001511
0144	DES MOINES WATER WORKS	04/22/2022	Bank Draft	0.00	27,053.59	DFT0001512
0416	POSTMASTER	04/04/2022	Bank Draft	0.00	503.51	DFT0001513
0161	LEGACY BANK	04/07/2022	Bank Draft	0.00	64.00	DFT0001516

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	19	0.00	108,571.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	5	5	0.00	40,336.64
EFT's	0	0	0.00	0.00
	25	26	0.00	148,907.64

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2022	148,907.64
			<u>148,907.64</u>



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID
04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 18,545.29
INV0001952	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	1,308.27	0.00	0.00	0.00	1,308.27
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001517
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,308.27	0.00	0.00	0.00		1,308.27
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,308.27	0%				
INV0001957	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	14,023.43	0.00	0.00	0.00	14,023.43
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001522
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	14,023.43	0.00	0.00	0.00		14,023.43
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				14,023.43	0%				
INV0001958	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	832.99	0.00	0.00	0.00	832.99
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001523
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
EBS ADMIN COST	Service		0.00	0.00	832.99	0.00	0.00	0.00		832.99
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				832.99	0%				
INV0001960	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	979.44	0.00	0.00	0.00	979.44
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001525
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
LIFE & DIS PRINCIPAL	Service		0.00	0.00	979.44	0.00	0.00	0.00		979.44
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				979.44	0%				
INV0001961	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	1,175.34	0.00	0.00	0.00	1,175.34
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001526
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	1,175.34	0.00	0.00	0.00		1,175.34
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				1,175.34	0%				
INV0001962	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	225.82	0.00	0.00	0.00	225.82
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001527

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	225.82	0.00	0.00	0.00	225.82	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2132	VISION WITHHOLDING				225.82	0%				

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 664.38

INV0001955	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	325.00	0.00	0.00	0.00	325.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001520	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	325.00	0.00	0.00	0.00	325.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-050-2130	ICMA-RC				325.00	100.00%				

INV0001956	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	339.38	0.00	0.00	0.00	339.38
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001521	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	339.38	0.00	0.00	0.00	339.38	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-050-2130	ICMA-RC				339.38	100.00%				

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 448.96

INV0001966	Invoice	6/24/2022	6/24/2022	6/24/2022	6/24/2022	448.96	0.00	0.00	0.00	448.96
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/24/2022		Bank Draft:	DFT0001531	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	448.96	0.00	0.00	0.00	448.96	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2122	STATE WITHHOLDING				448.96	100.00%				

Vendor: [0239 - IPERS](#)

Vendor Total: 11,160.37

INV0001959	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	409.72	0.00	0.00	0.00	409.72
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001524	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	409.72	0.00	0.00	0.00	409.72	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2123	IPERS WITHHOLDING				409.72	100.00%				

INV0001963	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	10,750.65	0.00	0.00	0.00	10,750.65
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001528	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	2,676.86	0.00	0.00	0.00	2,676.86	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2123	IPERS WITHHOLDING				2,676.86	100.00%				

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	8,073.79	0.00	0.00	0.00	8,073.79	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2123	IPERS WITHHOLDING				8,073.79	100.00%				

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 15,516.17

INV0001965	Invoice	4/15/2022	4/15/2022	4/15/2022	4/15/2022	15,516.17	0.00	0.00	0.00	15,516.17
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 4/15/2022		Bank Draft:		DFT0001530

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	8,402.48	0.00	0.00	0.00	8,402.48
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			8,402.48	100.00%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	1,965.16	0.00	0.00	0.00	1,965.16
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			1,965.16	100.00%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	5,148.53	0.00	0.00	0.00	5,148.53
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
670-050-2120	FEDERAL WITHHOLDING			10.85	0.21%			
610-050-2120	FEDERAL WITHHOLDING			507.12	9.85%			
741-050-2120	FEDERAL WITHHOLDING			217.87	4.23%			
600-050-2120	FEDERAL WITHHOLDING			549.95	10.68%			
110-050-2120	FEDERAL WITHHOLDING			579.61	11.26%			
001-050-2120	FEDERAL WITHHOLDING			3,283.13	63.77%			

Vendor: [2249 - Kabel Business Industries](#)

Vendor Total: 2,030.15

INV0001953	Invoice	4/15/2022	4/15/2022	4/15/2022	4/15/2022	1,987.65	0.00	0.00	0.00	1,987.65
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 4/15/2022		Bank Draft:		DFT0001518

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction	NA	0.00	0.00	1,987.65	0.00	0.00	0.00	1,987.65
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			1,987.65	0%			

INV0001954	Invoice	5/6/2022	5/6/2022	5/6/2022	5/6/2022	42.50	0.00	0.00	0.00	42.50
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 5/6/2022		Bank Draft:		DFT0001519

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE	Service	0.00	0.00	42.50	0.00	0.00	0.00	42.50
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			42.50	100.00%			

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 2,637.06

INV0001964	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	2,637.06	0.00	0.00	0.00	2,637.06
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:		DFT0001529

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Tax Withholding	NA		0.00	0.00	2,637.06	0.00	0.00	0.00	2,637.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
670-050-2122	STATE WITHHOLDING				10.10	0.38%				
741-050-2122	STATE WITHHOLDING				112.18	4.25%				
610-050-2122	STATE WITHHOLDING				253.08	9.60%				
600-050-2122	STATE WITHHOLDING				275.23	10.44%				
110-050-2122	STATE WITHHOLDING				279.65	10.60%				
001-050-2122	STATE WITHHOLDING				1,706.82	64.72%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	51,002.38	0.00	0.00	0.00	51,002.38	51,002.38	0.00
Grand Total:		51,002.38	0.00	0.00	0.00	51,002.38	51,002.38	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	3,283.13
001-050-2122	STATE WITHHOLDING	1,706.82
001-050-2130	ICMA-RC	664.38
Total:		5,654.33

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	579.61
110-050-2122	STATE WITHHOLDING	279.65
Total:		859.26

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	10,367.64
112-050-2122	STATE WITHHOLDING	448.96
112-050-2123	IPERS WITHHOLDING	11,160.37
112-050-2124	HEALTH INSURANCE WITHHOLDING	17,011.20
112-050-2125	DENTAL INSURANCE	1,308.27
112-050-2132	VISION WITHHOLDING	225.82
Total:		40,522.26

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	549.95
600-050-2122	STATE WITHHOLDING	275.23
Total:		825.18

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	507.12
610-050-2122	STATE WITHHOLDING	253.08
Total:		760.20

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	10.85
670-050-2122	STATE WITHHOLDING	10.10
Total:		20.95

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	217.87
741-050-2122	STATE WITHHOLDING	112.18
Total:		330.05

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,030.15
Total:		2,030.15



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID
04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 18,547.33
INV0001952	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	1,308.27	0.00	0.00	0.00	1,308.27
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001517
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,308.27	0.00	0.00	0.00		1,308.27
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,308.27	0%				
INV0001957	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	14,025.47	0.00	0.00	0.00	14,025.47
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001522
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	14,025.47	0.00	0.00	0.00		14,025.47
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				14,025.47	100.00%				
INV0001958	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	832.99	0.00	0.00	0.00	832.99
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001523
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
EBS ADMIN COST	Service		0.00	0.00	832.99	0.00	0.00	0.00		832.99
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				832.99	0%				
INV0001960	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	979.44	0.00	0.00	0.00	979.44
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001525
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
LIFE & DIS PRINCIPAL	Service		0.00	0.00	979.44	0.00	0.00	0.00		979.44
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				979.44	0%				
INV0001961	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	1,175.34	0.00	0.00	0.00	1,175.34
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001526
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	1,175.34	0.00	0.00	0.00		1,175.34
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				1,175.34	0%				
INV0001962	Invoice	4/15/2022	4/15/2022	5/1/2022	4/15/2022	225.82	0.00	0.00	0.00	225.82
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 5/1/2022			Bank Draft:	DFT0001527

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	225.82	0.00	0.00	0.00	225.82	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2132	VISION WITHHOLDING		225.82	0%						

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 664.38

INV0001955	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	325.00	0.00	0.00	0.00	325.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001520	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	325.00	0.00	0.00	0.00	325.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-050-2130	ICMA-RC		325.00	100.00%						

INV0001956	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	339.38	0.00	0.00	0.00	339.38
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001521	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	339.38	0.00	0.00	0.00	339.38	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-050-2130	ICMA-RC		339.38	100.00%						

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 448.96

INV0001966	Invoice	6/24/2022	6/24/2022	6/24/2022	6/24/2022	448.96	0.00	0.00	0.00	448.96
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/24/2022		Bank Draft:	DFT0001531	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	448.96	0.00	0.00	0.00	448.96	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2122	STATE WITHHOLDING		448.96	100.00%						

Vendor: [0239 - IPERS](#)

Vendor Total: 11,160.37

INV0001959	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	409.72	0.00	0.00	0.00	409.72
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001524	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	409.72	0.00	0.00	0.00	409.72	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2123	IPERS WITHHOLDING		409.72	100.00%						

INV0001963	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	10,750.65	0.00	0.00	0.00	10,750.65
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:	DFT0001528	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	2,676.86	0.00	0.00	0.00	2,676.86	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2123	IPERS WITHHOLDING		2,676.86	100.00%						

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	8,073.79	0.00	0.00	0.00	8,073.79	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2123	IPERS WITHHOLDING				8,073.79	100.00%				

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 15,516.17

INV0001965	Invoice	4/15/2022	4/15/2022	4/15/2022	4/15/2022	15,516.17	0.00	0.00	0.00	15,516.17
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 4/15/2022		Bank Draft:		DFT0001530

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	8,402.48	0.00	0.00	0.00	8,402.48
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			8,402.48	100.00%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	1,965.16	0.00	0.00	0.00	1,965.16
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
112-050-2121	FICA/MEDICARE WITHHOLDING			1,965.16	100.00%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	5,148.53	0.00	0.00	0.00	5,148.53
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
670-050-2120	FEDERAL WITHHOLDING			10.85	0.21%			
610-050-2120	FEDERAL WITHHOLDING			507.12	9.85%			
741-050-2120	FEDERAL WITHHOLDING			217.87	4.23%			
600-050-2120	FEDERAL WITHHOLDING			549.95	10.68%			
110-050-2120	FEDERAL WITHHOLDING			579.61	11.26%			
001-050-2120	FEDERAL WITHHOLDING			3,283.13	63.77%			

Vendor: [2249 - Kabel Business Industries](#)

Vendor Total: 2,030.15

INV0001953	Invoice	4/15/2022	4/15/2022	4/15/2022	4/15/2022	1,987.65	0.00	0.00	0.00	1,987.65
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 4/15/2022		Bank Draft:		DFT0001518

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction	NA	0.00	0.00	1,987.65	0.00	0.00	0.00	1,987.65
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			1,987.65	0%			

INV0001954	Invoice	5/6/2022	5/6/2022	5/6/2022	5/6/2022	42.50	0.00	0.00	0.00	42.50
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 5/6/2022		Bank Draft:		DFT0001519

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE	Service	0.00	0.00	42.50	0.00	0.00	0.00	42.50
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
820-050-2131	SELF-FUNDED WITHHOLDING			42.50	100.00%			

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 2,637.06

INV0001964	Invoice	4/29/2022	4/29/2022	4/29/2022	4/29/2022	2,637.06	0.00	0.00	0.00	2,637.06
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 4/29/2022		Bank Draft:		DFT0001529

Payable Register

Packet: APPKT00596 - PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Tax Withholding	NA		0.00	0.00	2,637.06	0.00	0.00	0.00	2,637.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
670-050-2122	STATE WITHHOLDING				10.10	0.38%				
741-050-2122	STATE WITHHOLDING				112.18	4.25%				
610-050-2122	STATE WITHHOLDING				253.08	9.60%				
600-050-2122	STATE WITHHOLDING				275.23	10.44%				
110-050-2122	STATE WITHHOLDING				279.65	10.60%				
001-050-2122	STATE WITHHOLDING				1,706.82	64.72%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	51,004.42	0.00	0.00	0.00	51,004.42	51,004.42	0.00
Grand Total:		51,004.42	0.00	0.00	0.00	51,004.42	51,004.42	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	3,283.13
001-050-2122	STATE WITHHOLDING	1,706.82
001-050-2130	ICMA-RC	664.38
Total:		5,654.33

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	579.61
110-050-2122	STATE WITHHOLDING	279.65
Total:		859.26

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	10,367.64
112-050-2122	STATE WITHHOLDING	448.96
112-050-2123	IPERS WITHHOLDING	11,160.37
112-050-2124	HEALTH INSURANCE WITHHOLDING	17,013.24
112-050-2125	DENTAL INSURANCE	1,308.27
112-050-2132	VISION WITHHOLDING	225.82
Total:		40,524.30

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	549.95
600-050-2122	STATE WITHHOLDING	275.23
Total:		825.18

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	507.12
610-050-2122	STATE WITHHOLDING	253.08
Total:		760.20

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	10.85
670-050-2122	STATE WITHHOLDING	10.10
Total:		20.95

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	217.87
741-050-2122	STATE WITHHOLDING	112.18
Total:		330.05

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,030.15
Total:		2,030.15



Check Register

Packet: APPKT00597 - PYPKT00298 - 03/28-04/03/2022 PAID
04/15/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank 0106	COLLECTION SERVICES CENTER	04/19/2022	Regular	0.00	254.77	60153

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2022	254.77
			254.77



Check Register

Packet: APPKT00598 - FOR COUNCIL MEETING 05/02/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2342	A+ LAWN AND LANDSCAPE	04/19/2022	Regular	0.00	2,250.00	60154
2583	ALAN SUMMERS	04/19/2022	Regular	0.00	2,339.95	60155
0065	BONDURANT DEVELOPMENT INC.	04/19/2022	Regular	0.00	1,103.00	60156
1649	BELSON OUTDOORS	04/19/2022	Regular	0.00	1,280.33	60157
1585	BIG GREEN UMBRELLA MEDIA INC	04/19/2022	Regular	0.00	490.00	60158
1537	BOUND TREE MEDICAL LLC	04/19/2022	Regular	0.00	898.46	60159
	Void	04/19/2022	Regular	0.00	0.00	60160
0073	BRICK,GENTRY,BOWERS,SWARTZ &	04/19/2022	Regular	0.00	4,602.50	60161
0095	CFI SALES INC.	04/19/2022	Regular	0.00	561.00	60162
1228	CINTAS CORPORATION #762	04/19/2022	Regular	0.00	342.40	60163
	Void	04/19/2022	Regular	0.00	0.00	60164
0097	CITY OF DES MOINES	04/19/2022	Regular	0.00	63,957.77	60165
2380	CITY-COUNTY COMMUNICATIONS &	04/19/2022	Regular	0.00	99.00	60166
2381	CLOUSER PLUMBING TECHNOLOGIE	04/19/2022	Regular	0.00	450.00	60167
2075	CORE & MAIN LP	04/19/2022	Regular	0.00	350.00	60168
0144	DES MOINES WATER WORKS	04/19/2022	Regular	0.00	30.00	60169
1022	DORSEY & WHITNEY LLP	04/19/2022	Regular	0.00	37,000.00	60170
2326	EMBARK IT, INC	04/19/2022	Regular	0.00	201.40	60171
2581	FOX EPOXY	04/19/2022	Regular	0.00	2,500.00	60172
0177	GOLDEN CIRCLE MUNIC OFFICERS A	04/19/2022	Regular	0.00	75.00	60173
0783	GREATER DES MOINES PARTNERSHI	04/19/2022	Regular	0.00	13,500.00	60174
1057	ICMA MEMBERSHIP RENEWALS	04/19/2022	Regular	0.00	2,001.09	60175
2225	IMPACT7G	04/19/2022	Regular	0.00	1,980.00	60176
0849	KARL CHEVROLET, INC.	04/19/2022	Regular	0.00	812.97	60177
0251	KEYSTONE LABORATORIES	04/19/2022	Regular	0.00	110.00	60178
0040	MEDIACOM	04/19/2022	Regular	0.00	1,040.72	60179
0280	MENARDS INC	04/19/2022	Regular	0.00	163.75	60180
2409	MERCY NORTH PHARMACY	04/19/2022	Regular	0.00	637.74	60181
1019	MUNICIPAL EMERGENCY SERVICES	04/19/2022	Regular	0.00	312.50	60182
0308	MUNICIPAL SUPPLY	04/19/2022	Regular	0.00	1,620.00	60183
0979	NAPA AUTO PARTS	04/19/2022	Regular	0.00	85.99	60184
2017	RDG PLANNING & DESIGN	04/19/2022	Regular	0.00	7,333.20	60185
2552	SMITHGROUP, INC	04/19/2022	Regular	0.00	9,734.33	60186
0564	STOREY KENWORTHY/MATT PARRO	04/19/2022	Regular	0.00	34.68	60187
2222	SURVEYING AND MAPPING, LLC	04/19/2022	Regular	0.00	56,150.00	60188
2254	TCM BANK NA	04/19/2022	Regular	0.00	3,958.95	60189
2341	T-MOBILE	04/19/2022	Regular	0.00	360.00	60190
2231	VERIZON WIRELESS	04/19/2022	Regular	0.00	1,312.95	60191
1679	VISION ELECTRIC LLC	04/19/2022	Regular	0.00	937.92	60192
0433	WILLIAMSON'S REPAIR	04/19/2022	Regular	0.00	30.09	60193

Check Register

Packet: APPKT00598-FOR COUNCIL MEETING 05/02/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0343	POLK COUNTY RECORDER	04/12/2022	Bank Draft	0.00	35.00	DFT0001532

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	59	38	0.00	220,647.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	1	1	0.00	35.00
EFT's	0	0	0.00	0.00
	60	41	0.00	220,682.69

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2022	220,682.69
			<u>220,682.69</u>



Payroll Check Register

Checks

Pay Period: 3/28/2022-4/10/2022

Packet: PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
CHRISTIAN, MARGARET L	3129	Regular	04/15/2022	570.08	1077



Payroll Check Register

Direct Deposits

Pay Period: 3/28/2022-4/10/2022

Packet: PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	04/15/2022	292.60	102471
BAILEY, BOYCE E	7104	04/15/2022	1,224.89	102472
BERGESON, JOHN W	7121	04/15/2022	1,565.38	102473
BRIGGS, ASHTON S	1511	04/15/2022	724.03	102474
BRUCE, EMMA	3141	04/15/2022	473.15	102475
BUCKLIN, JEFFERY D	1562	04/15/2022	563.00	102476
CARPENTER, JOHN C	5129	04/15/2022	1,330.71	102477
COLLINS JR, ANTHONY M	9152	04/15/2022	964.01	102478
COLLINS JR, ANTHONY M	9152	04/15/2022	30.00	102478
COLLISON, PATRICK F	5103	04/15/2022	1,865.94	102479
CORY, JOHN P	7120	04/15/2022	1,193.21	102480
CRITTENDEN, MATTHEW	1567	04/15/2022	682.80	102481
EHLE, AANNA N	1575	04/15/2022	962.53	102482
GERDNER, RONALD L	7122	04/15/2022	1,413.55	102483
HAGAN, SHELBY L	5118	04/15/2022	1,944.71	102484
HAHN, NATHAN D	1521	04/15/2022	465.85	102485
HARMISON, TROY G	1503	04/15/2022	1,278.15	102486
HIGGINS, DAVID P.	7105	04/15/2022	1,163.79	102487
HORTON, JOHN C	7112	04/15/2022	2,302.48	102488
HORTON, JOHN C	7112	04/15/2022	100.00	102488
HUFF, TIMOTHY J	1559	04/15/2022	1,326.63	102489
JESS, JENE N	5123	04/15/2022	2,469.33	102490
JOHNSON, ANNASTASHA	5130	04/15/2022	1,057.23	102491
KLINKER-FELD, MICHELL M	3135	04/15/2022	1,545.49	102492
KOOIKER, ASHTON BRENT	7123	04/15/2022	1,326.06	102493
KREUDER, AARON M	1441	04/15/2022	2,463.07	102494
MANGUM, MEGAN SUSANNA	3142	04/15/2022	597.63	102495
MARSHMAN, CRAIG A	5125	04/15/2022	1,257.00	102496
MORRIS, REBECCA L	1504	04/15/2022	1,827.03	102497
MURRAY, MARGARET	5126	04/15/2022	2,298.61	102498
OLIVER, MARKETA S	8403	04/15/2022	3,069.52	102499
OLIVER, MARKETA S	8403	04/15/2022	300.00	102499
PHIPPS-BUCKLIN, CHANTEL E	4145	04/15/2022	428.27	102500
REYNOLDS, RAY A	1537	04/15/2022	637.12	102501
RIZVIC, EMILY	5131	04/15/2022	1,427.77	102502
SANDERS, JILL C	3128	04/15/2022	1,944.43	102503
SCHINCKE, MEGAN	3137	04/15/2022	842.58	102504
SCHINCKE, MEGAN	3137	04/15/2022	361.10	102504
SCHROER, DAVID J	1528	04/15/2022	268.98	102505
SPOERRY, DANIELLE M	1527	04/15/2022	1,068.83	102506
SUMMERS, ALAN C	1534	04/15/2022	809.04	102507
VAN HOUTEN, NICOLE M	5121	04/15/2022	1,133.81	102508



Payroll Check Register Report Summary

Pay Period: 3/28/2022-4/10/2022

Packet: PYPKT00298 - 03/28-04/03/2022 PAID 04/15/2022

Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	1	570.08
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	42	49,000.31
Total	43	49,570.39



Payroll Check Register

Checks

Pay Period: 4/11/2022-4/24/2022

Packet: PYPKT00299 - 04/11-04/24/2022 PAID 04/29/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
CHRISTIAN, MARGARET L	3129	Regular	04/29/2022	22.59	1078



Payroll Check Register

Direct Deposits

Pay Period: 4/11/2022-4/24/2022

Packet: PYPKT00299 - 04/11-04/24/2022 PAID 04/29/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	04/29/2022	263.34	102509
BAILEY, BOYCE E	7104	04/29/2022	1,537.56	102510
BERGESON, JOHN W	7121	04/29/2022	1,526.86	102511
BRIGGS, ASHTON S	1511	04/29/2022	749.15	102512
BRUCE, EMMA	3141	04/29/2022	453.61	102513
BUCKLIN, JEFFERY D	1562	04/29/2022	686.20	102514
CARPENTER, JOHN C	5129	04/29/2022	1,330.71	102515
COLLINS JR, ANTHONY M	9152	04/29/2022	1,149.00	102516
COLLINS JR, ANTHONY M	9152	04/29/2022	30.00	102516
COLLISON, PATRICK F	5103	04/29/2022	1,985.41	102517
CORY, JOHN P	7120	04/29/2022	1,369.01	102518
CRITTENDEN, MATTHEW	1567	04/29/2022	705.07	102519
EHLE, AANNA N	1575	04/29/2022	899.51	102520
GERDNER, RONALD L	7122	04/29/2022	1,438.98	102521
HAGAN, SHELBY L	5118	04/29/2022	2,190.82	102522
HAHN, NATHAN D	1521	04/29/2022	403.21	102523
HARMISON, TROY G	1503	04/29/2022	1,444.94	102524
HIGGINS, DAVID P.	7105	04/29/2022	1,311.06	102525
HORTON, JOHN C	7112	04/29/2022	2,525.43	102526
HORTON, JOHN C	7112	04/29/2022	100.00	102526
HUFF, TIMOTHY J	1559	04/29/2022	1,442.11	102527
HURST, MORGHAN	1570	04/29/2022	140.07	102528
JESS, JENE N	5123	04/29/2022	2,650.37	102529
JOHNSON, ANNASTASHA	5130	04/29/2022	1,204.87	102530
KLINKER-FELD, MICHELL M	3135	04/29/2022	1,587.47	102531
KOOIKER, ASHTON BRENT	7123	04/29/2022	1,326.06	102532
KREUDER, AARON M	1441	04/29/2022	2,630.40	102533
MANGUM, MEGAN SUSANNA	3142	04/29/2022	541.05	102534
MARSHMAN, CRAIG A	5125	04/29/2022	1,377.61	102535
MORRIS, REBECCA L	1504	04/29/2022	1,915.75	102536
MURRAY, MARGARET	5126	04/29/2022	2,326.81	102537
OLIVER, MARKETA S	8403	04/29/2022	300.00	102538
OLIVER, MARKETA S	8403	04/29/2022	3,293.32	102538
PHIPPS-BUCKLIN, CHANTEL E	4145	04/29/2022	538.04	102539
REYNOLDS, RAY A	1537	04/29/2022	782.14	102540
RIZVIC, EMILY	5131	04/29/2022	1,432.08	102541
SANDERS, JILL C	3128	04/29/2022	2,162.12	102542
SCHINCKE, MEGAN	3137	04/29/2022	884.71	102543
SCHINCKE, MEGAN	3137	04/29/2022	379.16	102543
SCHROER, DAVID J	1528	04/29/2022	341.55	102544
SPOERRY, DANIELLE M	1527	04/29/2022	1,068.83	102545
SUMMERS, ALAN C	1534	04/29/2022	728.15	102546
VAN HOUTEN, NICOLE M	5121	04/29/2022	1,545.23	102547



Payroll Check Register

Report Summary

Pay Period: 4/11/2022-4/24/2022

Packet: PYPKT00299 - 04/11-04/24/2022 PAID 04/29/2022

Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	1	22.59
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	43	52,697.77
Total	44	52,720.36

Tax Abatement Applications
May 2, 2022
City of Bondurant

Name	Address	Closing Date	Cost
2026 S. Hammond Rd LP	2328 Paine Street, NE	4/12/2022	\$347,000.00
2026 S. Hammond Rd LP	2400 Paine Street, NE	4/12/2022	\$296,000.00
2026 S. Hammond Rd LP	2324 Paine Street, NE	4/12/2022	\$330,000.00
Benjamin Dobbs	213 12 th Court, NW	4/7/2022	\$483,500.00
Ryan Eaton	805 Plum Street, NW	7/23/2021	\$226,500.00
Gowtham Kumar Kasimkota	3422 Wolfcreek Drive, SW	4/1/2022	\$266,500.00



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Git-N-Go Convenience Stores Inc	Git-N-Go Convenience Store #41	(515) 288-8565		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
3207 Henry St SW		Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
2716 Indianola Avenue	Des Moines	Iowa	50315	

Contact Person

NAME	PHONE	EMAIL
Karen Comstock	(515) 288-8565	karengng@outlook.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0029413	Class C Beer Permit	12 Month	Submitted to Local Authority
EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS	
June 30, 2022	June 29, 2023		
SUB-PERMITS			
Class C Beer Permit			



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dennis Dennis Flora	Des Moines	Iowa	50315	President	100.00	Yes
KAREN COMSTOCK						

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.d.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's application to the Iowa Department of Cultural Affairs' Creative Places Project Grant for establishing a sculpture at Lake Petocka

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution endorses the City of Bondurant's grant application to the Iowa Department of Cultural Affairs' Creative Places Project for establishing the first of a series of sculptures along the existing approximately 3/4 mile long trail loop of Lake Petocka. Implementation of this project is consistent with Objective 5.8 of the 2022 Community Visioning Plan, which reads: identify opportunities for public art along the Lake Petocka trail loop. The purpose of this Creative Places Project grant program is to allow the opportunity for implementation of a project to develop arts and culture projects that advance creative placemaking as a community workforce or tourism strategy. This grant program is intended to provide support for small projects that engage artists, creative workers, and cultural organizations that enhance Iowa communities.



In order to ensure a quality project, the City of Bondurant will release a Request for Proposals (RFP) for this sculpture project. Together, the currently-proposed first sculpture, and future sculptures to be installed within the following years, will tell the story of Bondurant's history to residents and visitors as they circle the Lake Petocka trail. This historical story concept is consistent with Objective 5.7 of the 2022 Community Visioning Plan, which reads: implement an educational and historical signage system within the Lake Petocka park area.

The City's grant application is due May 2, 2022. Grant application questions include the following:

- Summary of the primary use of the requested funds.
- Summary of the purpose of the arts and culture project.
- Identify the local community served by this project and provide an overview of the local community plan or strategies that support creative placemaking.
- Describe how the applicant fulfills its mission and serves its target population.
- Describe the proposed creative pacemaking project, including: how it will advance the goals of the local community plan or strategy; how it will support artists, creative entrepreneurs, artisans, and local creative culture; how public access activities will be promoted; and the timeline for the project including specific states for activities.

Entities may request up to \$2,500 in grant funds. This grant program requires a 1:1 match requirement. The project must be completed by June 2023.

FUNDING SOURCE: Grant

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-103

CITY OF BONDURANT
RESOLUTION NO. 220502-103

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA DEPARTMENT OF CULTURAL AFFAIRS'
CREATIVE PLACES PROJECT GRANT PROGRAM FOR FUNDING TO INSTALL A
SCULPTURE AT LAKE PETOCKA

WHEREAS, the 2022 Community Visioning Plan action item 5.8 guides for the identification of public art along the Lake Petocka trail loop; AND

WHEREAS, the City of Bondurant is requesting funding through the Creative Places Project Grant Program to implement the first sculpture along the Lake Petocka trail loop; AND

WHEREAS, together this first sculpture and future sculptures will help to tell the story of Bondurant's history to create a unique user experience for visitors of the park area to enjoy; AND

WHEREAS, the sculpture installation will allow for a permanent display of art and culture, which is consistent to the guiding principles and action items outlined in the Comprehensive Plan, as it would look to make use of underutilized park space; AND

WHEREAS, the City of Bondurant will release an artist Request for Proposals to be reviewed by the RFP Review Committee to ensure the project will be of quality design; AND

WHEREAS, the City of Bondurant is appreciative of the opportunity to apply for funds through the Iowa Department of Cultural Affairs' Creative Places Project Grant program; AND

WHEREAS, The City of Bondurant acknowledges that the grant program is a matching grant program, requiring a dollar-for-dollar match.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council authorizes City Staff to submit the City's grant request in the amount of \$2,500 to the Iowa Department of Cultural Affairs' Creative Places Project Grant Program for funding to implement the first sculpture along the Lake Petocka trail.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 2nd day of May 2022.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.e.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution certifying the Population of the approved Knuth Annexation Area

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Iowa Code [312.3\(4\)](#) requires the Mayor and City Council to certify the population of any annexed territory, as determined by the last certified federal census, to the treasurer of the state in order for apportionment of street construction funds to be adjusted. The enclosed resolution certifies the current population of the Knuth annexation area. A population increase of two (2) for the City of Bondurant has occurred as a result of this annexation. This population increase occurs due to an existing dwelling located within the annexation area. The Knuth annexation area was approved by the City Council on February 7, 2022. The State City Development Board reviewed and approved the annexation request during their meeting on February 10, 2022 (Recorded Bk. 19063 Pg 689-727). The annexation was reviewed by the board due to the location being within two (2) miles of the City of Altoona's corporate limits. The map below shows the Knuth Annexation area, shown in blue.



FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution certifying the population, as this is required by Iowa Code.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-104

CITY OF BONDURANT
RESOLUTION NO. 220502-104

RESOLUTION CERTIFYING POPULATION OF THE KNUTH ANNEXATION AREA TO
THE STATE TREASURER

WHEREAS, according to the 2020 Census, the City of Bondurant has attained a population of 7,365 people; AND

WHEREAS, on February 7, 2022, the City Council approved the Knuth Annexation Area described as follows:

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTH 10 ACRES OF LOTS 1 AND 2 OF THE OFFICIAL PLAT OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5th P.M., POLK COUNTY, IOWA, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA;

THENCE WEST, ALONG THE NORTH LINE OF SAID SOUTH 10 ACRES OF LOTS 1 AND 2 TO THE WEST LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE NORTH, ALONG SAID WEST LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD;

THENCE NORTHEAST, ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD TO THE NORTH LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE EAST, ALONG SAID NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE INTERSECTION OF SAID NORTH LINE AND THE WEST LINE OF THE EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 EXTENDED NORTH;

THENCE SOUTH, ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE EAST, ALONG THE SOUTH LINE OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 TO THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE SOUTH, ALONG SAID EAST LINE TO THE POINT OF BEGINNING.

WHEREAS, the annexation area contains one (1) agricultural dwelling and remaining areas are currently used for agricultural use; AND

WHEREAS, given its current use, the population of the annexed area has been determined to be two (2); AND

WHEREAS, the City of Bondurant certifies the population of the last known data from the 2020 Census.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa that the certification of population of the Knuth Annexation Area to the State Treasurer, is hereby approved as presented.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

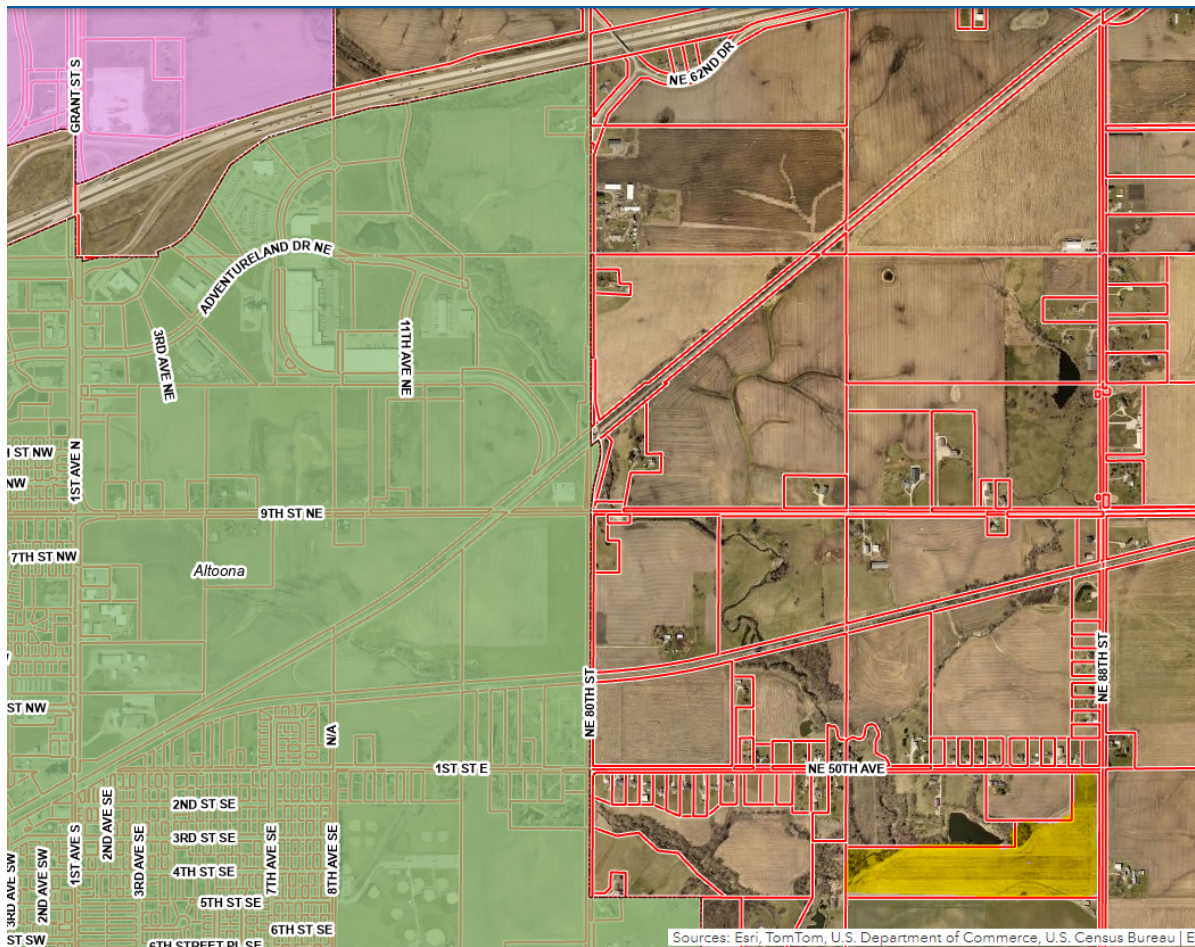
Item No. 5.f.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution waiving the City of Bondurant's right to review the Altoona Homes Plat 1 subdivision in unincorporated Polk County as allowed under Section 354.9.2 of the Iowa Code and Section 180.02 of the City Code

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The City of Bondurant is in receipt of the attached Altoona Homes Plat 1 Preliminary Plat. This preliminary plat area is located in unincorporated Polk County south of Interstate 80 along NE 50th Street and NE 88th Street. The attached plat proposes to create one lot for residential development on land owned by Donald Timmins. This preliminary platting area is located approximately 0.25 east of Altoona's existing city limits and approximately 1.95 miles southeast of Bondurant's existing city limits. In the map below, the yellow shows the preliminary platting area, the green shows Altoona's city limits, and the pink shows Bondurant's city limits. The attached resolution waives the City of Bondurant's right to review the Altoona Homes Plat 1 Preliminary Plat and eventual Final Plat area as authorized by Section 354.9.2 of the Iowa Code due to the limited scope of the preliminary plat and also due to the fact that this subdivision area is located outside of Bondurant's draft 2022 Comprehensive Plan's planning boundary.



FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-105
2. Altoona Homes Plat 1 Preliminary Plat

CITY OF BONDURANT
RESOLUTION NO. 220502-105

RESOLUTION WAIVING THE CITY OF BONDURANT'S RIGHT TO REVIEW THE
ALTOONA HOMES PLAT 1 SUBDIVISION IN UNINCORPORATED POLK COUNTY
AS ALLOWED UNDER SECTION 354.9.2 OF THE IOWA CODE AND SECTION
180.02 OF THE CITY CODE

WHEREAS, Donald Timmins has submitted a preliminary plat application for review for the Altoona Homes Plat 1 Preliminary Plat subdivision which proposes one development lot and one outlot described as follows; AND

THE NORTH ½ OF THE SOUTHEAST ¼ OF SECTION 17, TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., EXCEPT THE NORTH 573 FEET OF THE WEST 968 FEET AND EXCEPT THE WEST 883.57 FEET OF THE EAST 1201.59 FEET OF THE NORTH 526 FEET THEREOF, ALL IN POLK COUNTY, IOWA, CONTAINING 54 ACRES MORE OR LESS.

WHEREAS, this subdivision is located outside of Bondurant's city limits in unincorporated Polk County but falls within 2 miles of Bondurant's city limits; AND

WHEREAS, the City of Bondurant has chosen to waive its subdivision review right for as is allowed under Section 354.9.2 of the Iowa Code and Section 180.02 of the City's Subdivision Code because this subdivision area is located outside of the City of Bondurant's draft planning boundary included as part of the Comprehensive Plan update process.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that this resolution waiving the City of Bondurant's right to review the preliminary plat and eventual final plat request for the Altoona Homes Plat 1 subdivision area as described in this resolution is hereby approved

Passed this 2nd day of May 2022

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

MAJOR PRELIMINARY PLAT

PROJECT TITLE
PLAT I

SHEET 1 OF 2

MAJOR PRELIMINARY PLAT

PROJECT TITLE
PLAT I

SHEET 1 OF 2

OWNER/DEVELOPER

DONALD TIMMINS
8409 NE 54TH AVENUE
ALTOONA, IA 50009
PHONE #: (515) 681-6811
EMAIL: DTimmis@tkjcpa.com

ZONING

AT - AGRICULTURAL TRANSITION DISTRICT

BULK REGULATIONS

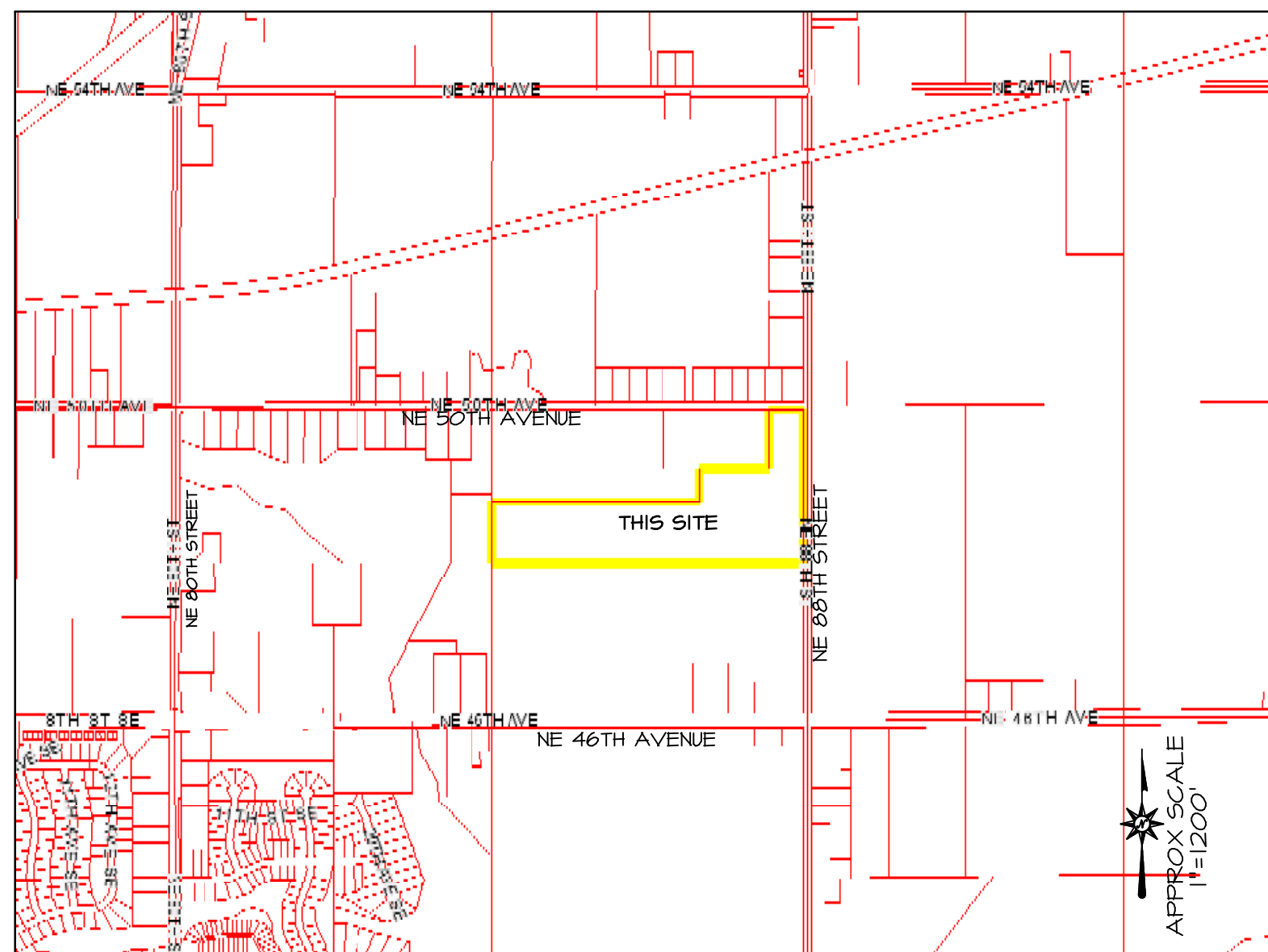
DEVELOPMENT OPTION: CLUSTER DEVELOPMENT OPTION
FRONT YARD SETBACK- 50'
REAR YARD SETBACK- 50'
SIDE YARD SETBACK- 15'

LEGAL DESCRIPTION

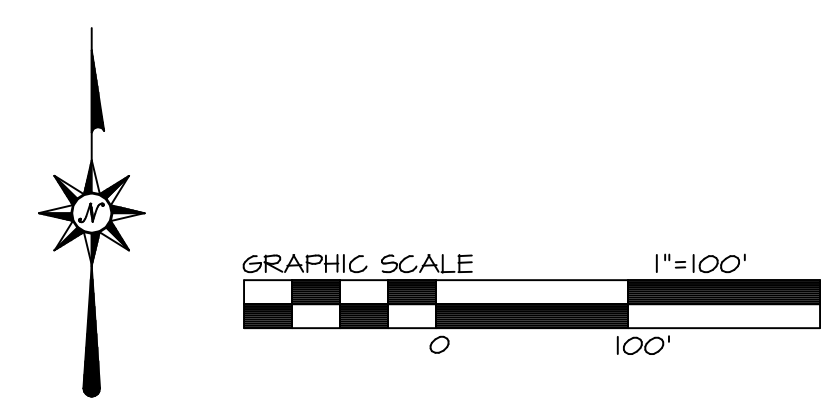
THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., EXCEPT THE NORTH 513 FEET OF THE WEST 968 FEET AND EXCEPT THE WEST 883.51 FEET OF THE EAST 1201.54 FEET OF THE NORTH 526 FEET THEREOF, ALL IN POLK COUNTY, IOWA, CONTAINING 41 ACRES, MORE OR LESS.

GENERAL NOTES

- IT SHALL BE THE DEVELOPER'S RESPONSIBILITY TO APPLY FOR AND OBTAIN ANY STORM WATER DISCHARGE PERMITS FROM THE IOWA DEPARTMENT OF NATURAL RESOURCES IF SAID PERMITS ARE REQUIRED OF THIS PROJECT.
- STORM RUNOFF: DURING CONSTRUCTION & GRADING INDIVIDUAL LOT OWNERS WILL ALTER EXISTING TOPOGRAPHY AND SHALL BECOME RESPONSIBLE, THE LOT OWNER THEMSELVES ARE RESPONSIBLE NOT THE DEVELOPER OF THE PLAT OR THE ENGINEER OF THE PLAT FOR THE FOLLOWING:
 - INDIVIDUAL LOT OWNERS ARE RESPONSIBLE FOR ENSURING POST DEVELOPMENT RUNOFF FROM THEIR SITE DOES NOT ADVERSELY AFFECT DOWNSTREAM DRAINAGE FACILITIES OR PROPERTY OWNERS.
 - INDIVIDUAL LOT OWNERS ARE RESPONSIBLE FOR GRADING THEIR LOT TO CONVEY RUNOFF GENERATED FROM THEIR LOT AND RUNOFF GENERATED FROM ADJACENT LOTS IN SUCH A MANNER AS TO "NOT":
 - DAMAGE DOWN STREAM PROPERTY.
 - RESTRICT OFF SITE FLOW FROM BEING CONVEYED ACROSS THEIR LOT.
 - CHANGE THE GENERAL DIRECTION OF FLOW OF RUNOFF.
 - INDIVIDUAL LOT OWNERS ARE RESPONSIBLE FOR ENSURING THEIR SITE IS GRADED TO PROTECT THEIR PRIVATE PROPERTY FROM ANY AND ALL DAMAGE FROM STORM RUNOFF GENERATED ONSITE OR OFF SITE.
 - INDIVIDUAL LOT OWNERS SHALL NOT GRADE ANY PORTION OF THEIR LOT TO CAUSE RUNOFF TO BECOME CONCENTRATED FLOW WITHOUT PROVIDING PROTECTION FOR DOWNSTREAM PROPERTY.
- RELOCATION OF ANY ENTRANCE OR UTILITY TO CONFORM TO THE REQUIREMENTS OF THIS PLAT WILL BE AT THE DEVELOPERS EXPENSE.
- ALL MAILBOXES LOCATED IN POLK COUNTY RIGHT-OF-WAY MUST BE OF BREAKAWAY DESIGN.
- UTILITY EASEMENTS ARE DEDICATED FOR THE USE OF ANY PUBLIC UTILITY.
- SEWER SYSTEM: LATERAL FIELD AND SEPTIC TANK, ALTERNATE WASTE WATER SYSTEMS MAY BE REQUIRED.
- DUE TO SOIL TYPES, LIMITATIONS, AND DISTURBANCE, ALTERNATIVE SEPTIC SYSTEMS MAY BE REQUIRED. INDIVIDUAL WASTEWATER TREATMENT SYSTEMS SHALL BE DESIGNED BY AN ENGINEER.
- THE INDIVIDUAL OWNERS ARE RESPONSIBLE FOR MAINTENANCE OF THE DRAINAGE EASEMENT ON THEIR PROPERTY.
- DRAINAGE EASEMENT CROSSING: ANY CULVERTS TO BE USED FOR CROSSING DRAINAGE EASEMENTS MUST BE DESIGNED BY A LICENSED PROFESSIONAL ENGINEER.
- SUBSURFACE DRAINAGE FACILITIES: ANY SUBSURFACE DRAINAGE FACILITIES THAT ARE DISTURBED MUST BE RESTORED OR REROUTED BY THE PROPERTY OWNER.
- ALL SERVICES TO UTILITIES LOCATED ON THE OPPOSITE SIDE OF THE ROADWAY MUST BE BORED UNDER THE ROADWAY AT THE LOT OWNERS EXPENSE.
- FUTURE DEVELOPMENT OF THE PROPERTY IS SUBJECT TO ARTICLE 7, SECTION 4, "NATURAL RESOURCE PROTECTION, WOODLANDS" OF THE POLK COUNTY ZONING ORDINANCE, WHICH PRESERVES WOODLANDS AREAS OF THE PROPERTY. YOUNG WOODLANDS SHALL BE PROTECTED OR MITIGATED AT A MINIMUM OF 50% AND MATURE WOODLANDS AT A MINIMUM OF 75%.
- ANY NEW ENTRANCE WILL REQUIRE A POLK COUNTY ENTRANCE PERMIT.
- ANY WORK IN THE ROW OTHER THAN FOR AN ENTRANCE WILL REQUIRE A POLK COUNTY ROW GRANT PERMIT.
- LOT A & B SHALL BE DEEDED TO POLK COUNTY FOR ROADWAY PURPOSES.



PLOTTED: Wed Apr 6, 2022 1:03:17PM



AEC ASSOCIATED ENGINEERING
COMPANY OF IOWA
1830 SE Princeton Dr. Ste M Grimes, IA 50111
Phone: (515) 255-3156 Fax: (515) 255-3157



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution authorizing Damage Claim Resolution related to an ongoing Capital Project

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

In July 2021, City staff was contacted by a farmer who leases land in the Commerce Crossings project area. He indicated that he had lost crops due to the street project in that area; that the City had torn out the beans that he had planted. The ground in question was acquired by Signature for the Commerce Crossings project in February 2021 and then dedicated to the City for the Commerce Crossings SW road project. While it is clear that the property owner from whom Signature acquired the property represented that, "...there is no lease, license, or other right or possessory interest applicable ..., or other interests which would not appear of record except for an oral farm lease ...that will be coordinatedso as to ensure Parcel 1 will not be encumbered by the oral farm lease"; it is not clear that this provision was adequately communicated to the owner of the oral lease, who has the ability to assert a claim to the current owner of the property (the City) under farm tenancy law. Because the cost to defend such claim would be more than the claim itself and more than the City's insurance deductible, the attached resolution authorizes payment of the claim in an amount not to exceed \$1,200.

FUNDING SOURCE: Commerce Crossings Capital Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-106

CITY OF BONDURANT
RESOLUTION NO. 220502-106

RESOLUTION AUTHORIZING DAMAGE CLAIM RELATED TO ONGOING CAPITAL
PROJECT

WHEREAS, in July 2021, City staff was contacted by a farmer who leases land in the Commerce Crossings project area indicating that he had lost crops due to the street project in that area; and

WHEREAS the City tore out the beans that had been planted; and

WHEREAS the ground in question was acquired by Signature for the Commerce Crossings project in February 2021 and then dedicated to the City for the Commerce Crossings SW road project; and

WHEREAS, while it is clear that the property owner from whom Signature acquired the property represented that, "...there is no lease, license, or other right or possessory interest applicable ..., or other interests which would not appear of record except for an oral farm lease ...that will be coordinatedso as to ensure Parcel 1 will not be encumbered by the oral farm lease"; it is not clear that this provision was adequately communicated to the owner of the oral lease; and

WHEREAS the owner of the lease has the ability to assert a claim to the current owner of the property (the City) under farm tenancy law; and

WHEREAS the cost to defend such claim would be more than the claim itself and more than the City's insurance deductible.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa that City staff is authorized to resolve the crop damage in an amount not to exceed \$1,200.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.h.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution of endorsement for the City of Bondurant's application to the Iowa Economic Development Authority's Destination Iowa Grant Program for funding under their Creative Placemaking Program to help implement redevelopment efforts of the downtown Landus area

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The Iowa Economic Development Authority (IEDA) will begin accepting grant applications for their Destination Iowa Grant Program beginning May 9, 2022. There are four categories of this \$100 million Destination Iowa Program, including: Economically Significant Development, Outdoor Recreation, Tourism Attraction, and Creative Placemaking.

The attached resolution endorses the City of Bondurant's grant application under their Creative Placemaking Program for funding to help implement redevelopment efforts on the downtown Landus redevelopment site. The IEDA describes creative placemaking as, "creative attractive and memorable places for people to live and work by developing transformational projects that leverage local community assets to improve the experience for visitors and residents of the area. Creative placemaking projects and recreational opportunities are vital components of Iowa's workforce attraction and retention strategy. This fund will assist in the development of regionally significant quality of life projects that leverage local area and community assets".

The IEDA has not yet released their Creative Placemaking Program application, but the project website notes the application will need to showcase how the following will be met:

- The proposal must demonstrate how the series of developments strategically align with existing unique assets in the community to induce further development.
- The proposal must increase the diversity of cultural, arts, recreational, entertainment, or educational activities available within the state.
- The proposal must enhance the potential for the successful recruitment and retention of people to live and work in the state.

- Applicants must be able to demonstrate meaningful engagement with the community and stakeholders in the planning process.

The Creative Placemaking Program is a \$20 million fund. Eligible applicants of the Creative Placemaking Program include cities and counties. An eligible community may request up to 40% of the cost of the project components. The Creative Placemaking Program requires a match of at least 60%. Grant funds may be used for both public and private development efforts. Eligible private projects may include hotels, retail, and housing. Public projects may include performance venues, cultural venues, outdoor recreation space, and park investments.

This program is considered a pilot program where they anticipate selecting only two or three city/county requests. The IEDA website notes that at least one awarded city/county will be urban and at least one will be rural.

The City's existing 2012 Comprehensive Plan, and the 2022 Comprehensive Plan currently being drafted, both support downtown redevelopment of the Landus Cooperative site. Redevelopment of this downtown Landus site is also consistent with a number of objectives of the 2022 Community Visioning Plan as noted in the attached resolution.

FUNDING SOURCE: N/A to submit the application

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-107

CITY OF BONDURANT
RESOLUTION NO. 220502-107

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA ECONOMIC DEVELOPMENT
AUTHORITY'S DESTINATION IOWA PROGRAM UNDER THEIR CREATIVE
PLACEMAKING CATEGORY FOR FUNDING TO IMPLEMENT REDEVELOPMENT
EFFORTS ON THE DOWNTOWN LANDUS AREA

WHEREAS, the Landus Cooperative will be ceasing operations in Bondurant and as a result of this decision, 24.8 acres of land in downtown Bondurant is now available for downtown redevelopment efforts; AND

WHEREAS, the City's 2012 Comprehensive Plan guides for long-term downtown redevelopment of this Landus Cooperative land; AND

WHEREAS, there are a number of public and private redevelopment projects identified for the City of Bondurant's application for Creative Placemaking that help strengthen Bondurant's sense of place; AND

WHEREAS, the identified projects are consistent with the following objectives of the 2022 Community Visioning Plan:

- Objective 1.1: Encourage continued reinvestment (public and private) into the downtown district.
- Objective 1.2: Continue to support or host a variety of community-based events that center of cultural, arts, entertainment, and recreational opportunities to help promote the downtown area.
- 1.4: Establish the Lincoln Street NE street connection and add additional public parking within the core downtown area while preserving the pedestrian-friendly feel of the downtown area.
- 1.5: Conduct a Grain Elevator Reuse Feasibility Study to evaluate existing site conditions and the potential for a reuse project to make this area a unique destination for residents and visitors.
- 1.6: Construct a downtown trail connection.

WHEREAS, the City of Bondurant's application demonstrates how the projects align with Bondurant's unique assets to increase the diversity of cultural, arts, recreational, entertainment, and educational activities; AND

WHEREAS, the City of Bondurant's application demonstrates the potential for successful recruitment and retention of people to live and work in the state; AND

WEHREAS, the City of Bondurant's application demonstrates how meaningful engagement was achieved through the public plan creation and adoption process; AND

WHEREAS, the City of Bondurant is appreciative of the opportunity to apply for funds through the IEDA's Destination Iowa, Creative Placemaking Program; AND

WHEREAS, the City of Bondurant acknowledges there is a 60% match requirement under this program.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council authorizes City Staff to submit the City's request under the Creative Placemaking category of the IEDA's Destination Iowa Grant Program for funding to implement redevelopment efforts in the downtown Landus redevelopment area.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 2nd day of May 2022.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 5/2/2022
Resolution

TITLE: -Resolution approving Pay Request No. 12 for the Commerce Crossings Phase 2 Public Infrastructure Improvement Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #12 in the amount of \$112,029.04 related to Commerce Crossings Phase 2 Public Infrastructure Improvement Project. Phase 2 is approximately 91% complete.

This pay application is for work completed from March 2nd, 2022, through April 26th, 2022.

FUNDING SOURCE: TIF/Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-108
2. Pay Request No. 12

CITY OF BONDURANT
RESOLUTION NO. 220502-108

RESOLUTION APPROVING PAY REQUEST NO. 12 TO CONCRETE
TECHNOLOGIES INC. FOR THE COMMERCE CROSSINGS PHASE 2 PUBLIC
IMPROVEMENT PROJECT IN THE AMOUNT OF \$112,029.04

WHEREAS, the Commerce Crossings Phase 2 Public Improvements Project Pay Request No. 12 was submitted on April 27, 2022; AND

WHEREAS, the pay request no. 12 is for the Commerce Crossings Phase 2 Public Improvement Project; AND

WHEREAS, Engineers from Shive-Hattery and City Staff have reviewed the pay request for accuracy; AND

WHEREAS, the amount for Pay Request No. 12 is \$112,029.04,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Pay Request No. 12 for Concrete Technologies Inc. in the amount of \$112,029.04 is hereby approved.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



Owner: CITY OF BONDURANT
200 2ND STREET NE
BONDURANT, IA 50035

Contractor: Concrete Technologies Inc.
1001 SE 37th St.
Grimes, IA 50111

PAY REQUEST 12

PROJECT TITLE:	COMMERCE CROSSINGS DEVELOPMENT PUBLIC IMPROVEMENTS, PHASE 2	
S-H PROJECT FILE NUMBER:	4194870	
ORIG. CONTRACT AMOUNT & DATE:	\$1,963,849.83	06/07/21
ESTIMATED COMPLETION DATE:	June 10, 2022	
PAY PERIOD:	03/02/2022 - 04/26/2022	
PAY REQUEST NUMBER:	12	
DATE:	April 26, 2022	

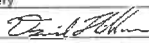
BID ITEMS							
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL QUANTITY	CONTRACTOR BID UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETED TO DATE	VALUE COMPLETED TO DATE
1	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	6890.00	\$ 3.15	\$ 21,703.50	6,890.00	\$ 21,703.50
2	EXCAVATION, CLASS 10, RDWY & BORROW	CY	9160.00	\$ 3.50	\$ 32,060.00	9,160.00	\$ 32,060.00
3	SUBGRADE PREPARATION, 12 IN.	SY	10624.00	\$ 2.65	\$ 28,153.60	10,624.00	\$ 28,153.60
4	SUBGRADE TREATMENT, CEMENT STABILIZATION	TON	406.00	\$ 325.00	\$ 131,950.00	0.00	\$ -
5	MODIFIED SUBBASE, 6 IN.	SY	10624.00	\$ 11.25	\$ 119,520.00	10,624.00	\$ 119,520.00
6	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 10 IN	LF	447.00	\$ 75.50	\$ 33,748.50	523.00	\$ 39,486.50
7	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 15 IN	LF	278.00	\$ 56.75	\$ 15,776.50	278.00	\$ 15,776.50
8	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 18 IN	LF	556.00	\$ 56.75	\$ 31,553.00	556.00	\$ 31,553.00
9	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 24 IN	LF	466.00	\$ 70.50	\$ 32,853.00	466.00	\$ 32,853.00
10	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 30 IN	LF	221.00	\$ 92.50	\$ 20,442.50	221.00	\$ 20,442.50
11	STORM SWR G-MAIN, TRENCHED, RCP CLASS III, 36 IN	LF	124.00	\$ 112.50	\$ 13,950.00	124.00	\$ 13,950.00
12	STORM SWR G-MAIN, TRENCHED, RCAP CLASS III, 18 IN EQ.	LF	233.00	\$ 105.00	\$ 24,465.00	233.00	\$ 24,465.00
13	CONCRETE APRONS, 36 IN	EACH	2.00	\$ 3,410.00	\$ 6,820.00	2.00	\$ 6,820.00
14	SUBDRAIN, LONGITUDINAL, 4 IN. PVC	LF	3669.00	\$ 19.00	\$ 69,711.00	3,669.00	\$ 69,711.00
15	SUBDRAIN, OUTLETS AND CONNECTIONS	EACH	42.00	\$ 305.00	\$ 12,810.00	42.00	\$ 12,810.00
16	LOCATING TILE LINES	STA	18.50	\$ 575.00	\$ 10,637.50	18.50	\$ 10,637.50
17	REPAIR TILE LINES, UNSPECIFIED SIZE AND TYPE	LF	370.00	\$ 8.50	\$ 3,145.00	370.00	\$ 3,145.00
18	WATER MAIN, TRENCHED, PVC, 8 IN.	LF	214.00	\$ 44.25	\$ 9,469.50	214.00	\$ 9,469.50
19	WATER MAIN, TRENCHED, PVC, 12 IN.	LF	1930.00	\$ 60.00	\$ 115,800.00	1,930.00	\$ 115,800.00
20	WATER MAIN, TRENCHLESS, PVC, 12 IN.	LF	80.00	\$ 151.00	\$ 12,080.00	80.00	\$ 12,080.00
21	FITTINGS, DUCTILE IRON	LB	3910.00	\$ 6.50	\$ 25,415.00	4,143.00	\$ 26,929.50
22	GATE VALVE ASSEMBLY, DIP, 8 IN.	EACH	5.00	\$ 2,205.00	\$ 11,025.00	6.00	\$ 13,230.00
23	GATE VALVE ASSEMBLY, DIP, 12 IN.	EACH	6.00	\$ 3,570.00	\$ 21,420.00	7.00	\$ 24,990.00
24	FIRE HYDRANT ASSEMBLY, WM-201	EACH	5.00	\$ 5,250.00	\$ 26,250.00	5.00	\$ 26,250.00
25	TEMPORARY FLUSHING AND BLOWOFF DEVICE	EACH	3.00	\$ 4,305.00	\$ 12,915.00	5.00	\$ 21,525.00
26	VALVE BOX EXTENSION	EACH	1.00	\$ 1,050.00	\$ 1,050.00	1.00	\$ 1,050.00
27	CONNECTION TO EXISTING WATER SYSTEM	EACH	2.00	\$ 2,835.00	\$ 5,670.00	2.00	\$ 5,670.00
28	REMOVAL AND ABATEMENT OF TRANSITE PIPE	LS	1.00	\$ 5,250.00	\$ 5,250.00	1.00	\$ 5,250.00
29	SANITARY SEWER MANHOLE, SW-301, 48 IN	EACH	2.00	\$ 4,300.00	\$ 8,600.00	2.00	\$ 8,600.00
30	STORM SEWER MANHOLE, SW-401, 48 IN	EACH	1.00	\$ 2,835.00	\$ 2,835.00	1.00	\$ 2,835.00
31	STORM SEWER MANHOLE, SW-401, 60 IN	EACH	1.00	\$ 3,885.00	\$ 3,885.00	1.00	\$ 3,885.00
32	STORM SEWER MANHOLE, SW-401, 96 IN	EACH	1.00	\$ 9,240.00	\$ 9,240.00	1.00	\$ 9,240.00
33	INTAKE, DOUBLE GRATE, SW-505	EACH	9.00	\$ 3,570.00	\$ 32,130.00	9.00	\$ 32,130.00
34	INTAKE, DOUBLE GRATE WITH MANHOLE, SW-506	EACH	12.00	\$ 6,040.00	\$ 72,480.00	12.00	\$ 72,480.00
35	REMOVE STORM SEWER INTAKE	EACH	1.00	\$ 1,575.00	\$ 1,575.00	1.00	\$ 1,575.00

36	STD / S-F PCC PAVEMENT, CLASS C-SUD, 9 IN.	SY	9048.00	\$ 73.00	\$ 660,504.00	9,048.00	\$ 660,504.00
37	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	STA	16.90	\$ 380.00	\$ 6,422.00	16.90	\$ 6,422.00
38	RECREATIONAL TRAIL, PCC, 6 IN.	SY	1920.00	\$ 52.00	\$ 99,840.00	1,910.00	\$ 99,320.00
39	DETECTABLE WARNINGS	SF	140.00	\$ 39.00	\$ 5,460.00	120.00	\$ 4,680.00
40	DRIVEWAY, GRANULAR, CLASS A CRUSHED STONE	TON	234.70	\$ 35.75	\$ 8,390.53	117.35	\$ 4,195.26
41	PAVEMENT REMOVAL	SY	1157.00	\$ 9.25	\$ 10,702.25	1,157.00	\$ 10,702.25
42	TRAFFIC SIGNALIZATION	LS	1.00	\$ 72,715.00	\$ 72,715.00	0.40	\$ 29,086.00
43	PAINTED PAVEMENT MARKINGS, DURABLE	STA	52.40	\$ 180.00	\$ 9,432.00	52.40	\$ 9,432.00
44	PAINTED PAVEMENT SYMBOLS AND LEGENDS, DURABLE	EACH	11.00	\$ 230.00	\$ 2,530.00	11.00	\$ 2,530.00
45	PAVEMENT MARKINGS REMOVED	STA	6.40	\$ 315.00	\$ 2,016.00	6.40	\$ 2,016.00
46	TRAFFIC CONTROL	LS	1.00	\$ 9,135.00	\$ 9,135.00	0.90	\$ 8,221.50
47	HYDRAULIC SEEDING, FERTILIZING, TYPE 1	ACRE	3.20	\$ 1,415.00	\$ 4,528.00	0.00	\$ -
48	HYDRAULIC SEEDING, FERTILIZING, TYPE 5	ACRE	3.20	\$ 340.00	\$ 1,088.00	3.20	\$ 1,088.00
49	SWPPP PREPARATION	LS	1.00	\$ 1,050.00	\$ 1,050.00	1.00	\$ 1,050.00
50	SWPPP MANAGEMENT	LS	1.00	\$ 3,675.00	\$ 3,675.00	0.90	\$ 3,307.50
51	FILTER SOCK, 8 IN.	LF	500.00	\$ 1.60	\$ 800.00	363.00	\$ 580.80
52	REMOVAL OF FILTER SOCK	LF	500.00	\$ 0.55	\$ 275.00	0.00	\$ -
53	TEMPORARY RECP, WOOD EXCELSIOR MAT	SQ	627.00	\$ 1.85	\$ 1,159.95	0.00	\$ -
54	RIP-RAP, CLASS E	TON	23.00	\$ 77.75	\$ 1,788.25	53.80	\$ 4,182.95
55	SILT FENCE OR DITCH CHECK	LF	2850.00	\$ 1.60	\$ 4,560.00	1,872.00	\$ 2,995.20
56	SILT FENCE OR DITCH CHECK, REMOVAL OF SEDIMENT	LF	2850.00	\$ 0.05	\$ 142.50	0.00	\$ -
57	SILT FENCE OR DITCH CHECK, REMOVAL OF DEVICE	LF	2850.00	\$ 0.05	\$ 142.50	0.00	\$ -
58	STABILIZED CONSTRUCTION ENTRANCE	SY	139.00	\$ 11.50	\$ 1,598.50	139.00	\$ 1,598.50
59	EROSION CONTROL MULCHING, HYDROMULCH	ACRE	6.40	\$ 2,470.00	\$ 15,808.00	4.00	\$ 9,880.00
60	INTAKE PROTECTION DEVICE	EACH	21.00	\$ 158.00	\$ 3,318.00	42.00	\$ 6,636.00
61	INLET PROTECTION DEVICE, REMOVAL OF SEDIMENT	EACH	21.00	\$ 52.50	\$ 1,102.50	4.00	\$ 210.00
62	INLET PROTECTION DEVICE, REMOVAL OF DEVICE	EACH	21.00	\$ 26.25	\$ 551.25	0.00	\$ -
63	MOWING	ACRE	6.40	\$ 105.00	\$ 672.00	0.00	\$ -
64	MOBILIZATION	LS	1.00	\$ 43,500.00	\$ 43,500.00	1.00	\$ 43,500.00
65	CONCRETE WASHOUT	LS	1.00	\$ 4,555.00	\$ 4,555.00	1.00	\$ 4,555.00
CO 1.1	TRAFFIC SIGNALIZATION - ALTERNATE SUPPLIER	LS	1.00	\$ 2,787.00	\$ 2,787.00	1.00	\$ 2,787.00
CO 2.1	SIGNAL CONDUIT, 4 IN., REMOVE AND REPLACE	LS	1.00	\$ 3,880.00	\$ 3,880.00	1.00	\$ 3,880.00
CO 2.2	SANITARY SEWER, 8 IN., CORE DRILL AND STUB OUT	LS	1.00	\$ 8,250.00	\$ 8,250.00	1.00	\$ 8,250.00
CO 3.1	FIBER OPTIC RELOCATION	LS	1.00	\$ 2,436.47	\$ 2,436.47	1.00	\$ 2,436.47
				TOTAL	\$ 1,981,203.30		\$ 1,810,122.53

MATERIALS STORED SUMMARY				
Description	# of Units	Unit Price	Extended Cost	
			\$	-
TOTAL			\$	-
PAY REQUEST SUMMARY				
		Total Approved	Total Completed	
Contract Price		\$1,963,649.83	\$	1,810,122.53
Approved Change Order #	CO#1	\$ 2,787.00		
Approved Change Order #	CO#2	\$ 12,138.00		
Approved Change Order #	CO#3	\$ 2,436.47		
Revised Contract Price		\$ 1,981,211.30	\$	1,810,122.53
Materials Stored			\$	-
Retainage (5%)			\$	90,506.13
Liquidated Damages				
Total Earned Less Retainage			\$	1,719,616.41
Total Previously Approved (list each)	Pay Request 1	\$26,744.66		
	Pay Request 2	\$32,668.82		
	Pay Request 3	\$125,856.11		
	Pay Request 4	\$195,218.09		
	Pay Request 5	\$65,453.57		
	Pay Request 6	\$403,901.64		
	Pay Request 7	\$456,732.64		
	Pay Request 8	\$133,619.73		
	Pay Request 9	\$123,205.27		
	Pay Request 10	\$30,294.99		
	Pay Request 11	\$13,891.85		
Total Previously Approved			\$	1,607,587.37
Amount Due This Request			\$	112,029.04
Percent Complete				91%
Percent of Contract Period Utilized				88%

The amount of: **\$112,029.04**

is recommended for approval for payment in accordance with the terms of the Contract

Contractor:	Recommended By:	Checked By:
Concrete Technologies Inc.	Shive-Hattery	City of Bondurant
Signature: 	Signature:  Apr 26 2022 1:49 PM	Signature: John Horton Digitally signed by John Horton Date: 2022.04.27 15:56:08 -0500
Name: Trent Peterson	Name: David Fliehler, PE	Name: John Horton
Title: Project Manager	Title: Project Engineer	Title: Public Works Director
Date: 4-26-22	Date:	Date:

Owner: City of Bondurant	Approved by: x _____	Date: x _____
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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 5/2/2022
Resolution

TITLE: -Resolution Approving Purchase of New Zero Turn Mower

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As part of the FY23, CIP Public Works staff budgeted \$18,000.00 for the replacement of the current 2012 SCAG Zero-turn mower being used in Public Works. As with most equipment today, lead times are very long. This is the reason for the early approval request.

Staff solicited a request for quote from Capital City Equipment Co. as they are the local supplier to best meet the needs to replace this equipment. As a part of the process, staff also requested a trade-in value of existing equipment for the city to realize the best value in the replacement cost. Capital City is offering a total trade-in value of the existing equipment totaling \$2,000.00

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Staff recommends approval of a purchase agreement for Capital City Equipment in the amount of \$15,595.86

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-109
2. Quote Summary

CITY OF BONDURANT
RESOLUTION NO. 220502-109

RESOLUTION APPROVING PURCHASE OF NEW ZERO TURN MOWER IN THE
AMOUNT OF \$15,595.86 FROM CAPITAL CITY EQUIPMENT CO.

WHEREAS, on April 15th, 2022, the City of Bondurant received the competitive quote;
AND

WHEREAS, the City of Bondurant accepts the competitive quote for purchase of:

1- 2022 Model ZD1211-60 Kubota Zero Turn Mower in the amount of \$17,595.86 and
accept the trade in value of 2012 SCAG Zero Turn in the amount of \$2,000.00 for a total
realized price of \$15,595.86

WHEREAS, the City Council approves the competitive quote for purchase; AND

WHEREAS, payments are to be made to Capital City Equipment.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the 2022 Mower purchase is awarded to Capital City Equipment in the amount
of \$15,595.86 and the purchase is hereby approved.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of
the City Council held on the above date, among other proceedings the above was
adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



CAPITAL CITY KUBOTA

Quote Page 1 of 1
Quote Number: 362820
Effective Date: 04/15/2022
Valid Through: 04/30/2022

Ship To

City of Bondurant
John Horton
IA

Kubota Dealer

CAPITAL CITY KUBOTA
5611 NW 2ND STREET
DES MOINES, IA 50313

Jake Handlos
Phone: 5152014326
Email: jakeh@cceciowa.com

Bill To

City of Bondurant
John Horton
IA

Equipment Detail

Description	Manufacturer	Model #	Qty	Price Each	Total
ZD1211-3-60 - 24.8HP 60" COMMERCIAL ZTR Mower	Kubota	ZD1211-3-60	1	\$18,799.00	\$18,799.00

Cash Details

Equipment Total	\$18,799.00
Cash Incentives	(\$1,203.14)
Trade In - STT61V-28CAT	(\$2,000.00)
Cash Sale Price	\$15,595.86

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



ZD1200 Series

ZD1211-3-60

* * * EQUIPMENT IN STANDARD MACHINE * * *

DIESEL ENGINE

3 Cylinder, Kubota Model # D1105
24.8 Gross HP @ 3000 rpm
68.5 cu. in. Displacement
12v 430 Amp Hr. Battery
14 Amps Charging Output

TRANSMISSION

Hydrostatic Drive
(2) HST w/Gear Reduction
Brake - Wet Multi Disks
Forward Speeds 0 - 10.6 mph
Reverse Speeds 0 - 5.3 mph

STEERING / MOTION CONTROL

(2) Hand Levers, Adjustable
Hydraulically Damped, Adjustable

POWER TAKE OFF

Hydraulic Independent PTO
Shaft Drive Mower Deck
Wet Disk Clutch

FLUID CAPACITY

Fuel Tank 13.1 gal
Engine Coolant w/ Recovery tank 3.96 qts
Crankcase w/ Filter 4.1 qts
Transmission Case and Axle Gear 12.8 qts

SAFETY EQUIPMENT

Electric Key Shut Off
Control Lever Safety Switch
Parking Brake Safety Switch
Foldable ROPS
Seat Safty Switch

DIMENSIONS

Height 78.7"
Length 89.0"
Width Overall 73.8"
Wheelbase 56.7"

OPERATING FEATURES

Zero Turn Radius
Adj. Front Axle: Rigid/Oscillating
Dual Element Air Filter
Deluxe Suspension Seat w/ Kubota Exclusive Seat Design
Hands-free Hydraulic Deck Lift
Hands-free Parking Brake
Cup Holder

SIDE DISCHARGE MOWER

60" and 72" Kubota PRO Deck w/ACS
8 Gauge, 6" Deep Deck
1-5" Cut Height, Adjustable
1/4" Increments
Flexible Discharge Cover
3 Blades

+ Manufacturer Estimate



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 5/2/2022
Discussion Item

TITLE: Proclamation for Designating Bike Month

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: May is National Bike Month, sponsored by the League of American Bicyclists, and celebrated in communities from coast to coast. National Bike Month is so much more than 31 days in May. It's a celebration of bikes; an impetus to get rolling again; a gateway to riding more often; a time to evangelize the beauty of bikes; and much, much more.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Review and support National Bike Month.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Proclamation of Designation- Bike Month

Proclamation

City of Bondurant

PROCLAMATION OF DESIGNATING MAY 2022 BIKE MONTH

Whereas, the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Bondurant's scenic beauty; and

Whereas, throughout the month of May, the residents of Bondurant and its visitors will experience the joys of bicycling through educational programs, races, commuting events, charity events, or by simply getting out and going for a ride; and

Whereas, Bondurant's road and trail system attracts bicyclists each year, providing economic health, transportation, tourism, and scenic benefits; and

Whereas, creating a bicycling-friendly community has been shown to improve citizens' health, well-being, and quality of life, growing the economy of Bondurant, attracting tourism dollars, improving traffic safety, supporting student learning outcomes, and reducing pollution, congestion, and wear and tear on our streets and roads; and

Whereas, Bondurant Development Inc., Friends of Chichaqua Valley Trail, Bondurant Community Foundation, the League of American Bicyclists, schools, parks and recreation departments, police departments, public health districts, hospitals, companies, and civic groups will be promoting bicycling during the month of May 2022; and

Whereas, these groups are also promoting bicycle tourism year round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, and cultural and scenic attractions; and

Whereas, these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road; and

Now, Therefore, Be It Resolved, that the City of Bondurant and its governing body proclaim May 2022 as Bike Month in Bondurant.

Furthermore, Let It Be Known, I, Doug Elrod, Mayor of Bondurant do hereby proclaim May 2022 as Bike Month in Bondurant, Iowa and I urge all residents to join me in this special observance

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 5/2/2022
Public Hearing

TITLE: Public Hearing on Budget Amendment for FY22

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The State of Iowa requires cities to amend their budgeted expenditures prior to exceeding their program or function. Following are the areas of amendment and reasons for the amendment.

- Public Safety increased \$219,237 due to large increases in building permit expenditures, which were offset by permit fees;
- Public Works increased \$170,737, due predominantly to project timing;
- Culture and Recreation increased \$9,111 due to planning, projects, and increased activity and participation in activities;
- Community and Economic Development increased \$206,658 due certified site-related planning efforts and the addition of a mid-year position;
- General Government increased \$167,358, predominantly driven by a one-time workers' compensation adjustment;
- Capital projects increased \$4,937,997 due to project timing and a new economic development project;
- Business Type Expenditures decreased by \$1,894,672 due to the delay of a capital project; and
- Transfers Out increased by \$1,694,620.

Revenues & Other Financing Sources have increased a total of \$14,994,291 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits.

The City Council set the date of public hearing for May 2 at its April 18 Council meeting. The hearing has been duly published as required by law.

FUNDING SOURCE: Multiple

STAFF RECOMMENDATION: Hold public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. 2022 Budget Amendment 1 Public Hearing Notice

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of BONDURANT
Fiscal Year July 1, 2021 - June 30, 2022

The City of BONDURANT will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 5/2/2022 06:00 PM

Contact: Jene Jess

Phone: (515) 967-2418

Meeting Location: Bondurant City Hall at 200 2nd Street NE, Bondurant, IA or virtually at this link:
<https://us02web.zoom.us/j/85211663912>

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,549,092	96	3,549,188
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,549,092	96	3,549,188
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,374,946	-90,381	1,284,565
Other City Taxes	6	763,866	763,768	1,527,634
Licenses & Permits	7	355,814	75,759	431,573
Use of Money & Property	8	1,335	51,599	52,934
Intergovernmental	9	3,854,822	-1,077,616	2,777,206
Charges for Service	10	4,364,620	1,212,937	5,577,557
Special Assessments	11	5,601	832	6,433
Miscellaneous	12	335,198	116,865	452,063
Other Financing Sources	13	3,034,600	12,505,812	15,540,412
Transfers In	14	4,431,114	1,694,620	6,125,734
Total Revenues & Other Sources	15	22,071,008	15,254,291	37,325,299
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,059,755	219,236	2,278,991
Public Works	17	1,123,017	170,737	1,293,754
Health and Social Services	18	14,850	6,321	21,171
Culture and Recreation	19	868,156	314,896	1,183,052
Community and Economic Development	20	460,861	206,658	667,519
General Government	21	682,972	167,358	850,330
Debt Service	22	2,015,971	54,600	2,070,571
Capital Projects	23	5,994,302	5,199,997	11,194,299
Total Government Activities Expenditures	24	13,219,884	6,339,803	19,559,687
Business Type/Enterprise	25	6,889,788	-1,884,672	5,005,116
Total Gov Activities & Business Expenditures	26	20,109,672	4,455,131	24,564,803
Transfers Out	27	4,431,114	1,694,620	6,125,734
Total Expenditures/Transfers Out	28	24,540,786	6,149,751	30,690,537
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,469,778	9,104,540	6,634,762
Beginning Fund Balance July 1, 2021	30	7,906,226	3,772,371	11,678,597
Ending Fund Balance June 30, 2022	31	5,436,448	12,876,911	18,313,359

Explanation of Changes: There was a project opportunity that led to a large bond issuance mid-year. Additionally, economic development opportunities led to additional expenditures. Building permits were up, leading to increases in both expenditures and revenues. Participation in parks and recreation activities increased.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 5/2/2022
Ordinance

TITLE: - (Third/Final Reading) Consideration of one or more readings of an Ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: This item has been discussed multiple times at prior Council meetings. The attached ordinance represents guidance from those discussions. The attached ordinance has been reviewed by the City Attorney. Polk County has also reviewed the ordinance and indicated they had no additional changes to the City Attorney's changes. The concept was also discussed by the School Board, who expressed safety concerns and does not want children being dropped off in golf carts.

The ordinance would sunset in July, 2023.

The Council discussed and approved the first two readings of the ordinance at the April 18, 2022 meeting.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: This is a Council policy issue.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 220418-203
2. Golf Cart Map

CITY OF BONDURANT
ORDINANCE NO. 220418-203

An Ordinance Amending the Code of the City of Bondurant, Iowa, by
Establishing Chapter 82 – Golf Cart Regulations

BE IT ENACTED by the City Council of the City of Bondurant, Iowa:

Section 1. **CHAPTER ADDED.** The Code of the City of Bondurant, Iowa, is hereby amended adding:

CHAPTER 82
GOLF CART REGULATIONS

82.01 PURPOSE

The purpose of this chapter is to regulate the operation of golf carts within the City as enabled by the Code of Iowa, Section 321.247.

82.02 DEFINITIONS

1. “Golf cart” means a three (3) or more wheeled recreational vehicle primarily designed for transportation of person(s) and sporting equipment in the sport of golf that is either electric powered or gas powered.
2. “Other Power-Driven Mobility Devices,” or “OPDMD,” means any mobility device powered by batteries, fuel, or other engines that is used by individuals with mobility disabilities for the purpose of locomotion, including golf carts, electronic personal assistance mobility devices, or any mobility device designed to operate in areas without defined pedestrian routes, but that is not a wheelchair.
3. “Micromobility Device” means a mobility device under one hundred fifty pounds, which may be equipped with an electric motor for assistance or sole propulsion, designed for conveying the operator, with speeds of less than twenty miles per hour.

82.03 OPERATION OF GOLF CARTS PERMITTED

Golf carts may be operated upon city streets by persons possessing a valid driver’s license, subject to the additional provisions of this Chapter.

(Code of Iowa, Sec. 321.247[1])

Golf carts and operators of golf carts are considered vehicles and shall be subject to the Bondurant Traffic Code when operating on city streets.

Golf carts are not subject to registration provisions of Code of Iowa, Chapter 321.

(Code of Iowa, Sec. 321.247[2])

82.04 EQUIPMENT REQUIREMENTS

Golf carts operated upon city streets and alleys shall be equipped with a minimum of the following safety features:

1. A slow-moving vehicle sign.
2. A bicycle safety flag, the bottom of which shall be above the top of the golf cart.
3. Adequate brakes.

(Code of Iowa, Sec. 321.247[1])

4. Brake lights.
5. Rear view mirror – driver's side.

82.05 HOURS OF OPERATION

Golf carts may be operated on city streets and alleys only between sunrise and sunset, except during times when the snow ordinance is in effect, at which time golf cart operation is prohibited.

(Code of Iowa, Sec. 321.247[1])

82.06 PROHIBITED STREETS

Golf carts shall only be operated upon streets with a posted speed limit of 35 MPH or less and shall not be operated on any city streets which are a primary road extension through the city, as listed in 82.06.A, however, such golf carts shall be allowed to cross such primary road extensions listed in 82.06.A. Golf carts shall not be allowed to operate on or cross the road areas listed in 82.06.B.

- A. Primary road extensions where golf carts cannot travel on but shall be allowed to cross:
 - a. NE 86th Avenue
 - b. 2nd Street NE/2nd Street NW
 - c. 15th Street SE/NE 70th Avenue
 - d. 23rd Street SW
 - e. 32nd Street SW/32nd Street SE/NE 62nd Avenue
 - f. Franklin Street NW/Franklin Street SW/NE 64th Street
 - g. Shiloh Rose Parkway SW, south of 15th Street SW
 - h. Commerce Parkway SW
 - i. Grant Street North, except in areas where crossing is prohibited in 82.06.B

- j. Grant Street South, except in areas where crossing is prohibited in 82.06.B
- k. Pleasant Street NE/Pleasant Street SE/NE 80th Street

B. Primary road extensions where golf carts cannot travel on AND cannot cross:

- a. Highway 65/Hubbell Avenue
- b. Garfield Street SW, between 1st Street SW and the south edge of right-of-way
- c. 13th Street NE
- d. Grant Street North, between Aspen Drive NE/NW and 13th Street NE/NW
- e. Grant Street South, between 1st Street SE/SW and 10th Street SE/SW.

(Code of Iowa, Sec. 321.247[1])

82.07 RULES OF OPERATION

1. Except when executing a left turn, golf carts shall be driven as close as practicable to the right-hand edge of the right-most motorized travel lane.
2. When necessary to prevent congestion of traffic, golf carts shall be pulled to the right-hand edge of streets and be stopped to allow other motor vehicles traveling in the same direction to pass.
3. When two or more golf carts are being operated in the same direction and general vicinity, they shall proceed in single file.
4. Except for golf carts used as Other Power-Driven Mobility Devices (OPDMD), no golf carts shall be operated upon city sidewalks or multi-use trails.
5. The operator of a golf cart shall yield the right of way to pedestrians, bicycles, electric scooters, electric bicycles, and other micromobility devices.
6. If the golf cart is not equipped with turn signals, the operator of the golf cart shall use hand signals to indicate turning movements
7. No golf cart shall be operated along city streets while under the influence of alcoholic beverages, narcotics, or habit-forming drugs. Additionally, there shall be no open containers with alcoholic beverages.
8. No person shall operate a golf cart in a careless, reckless, or negligent manner endangering the person or property of another or causing

injury or damage to same.

9. The operator of a golf cart shall be responsible for the safety of all passengers on the golf cart and shall not allow reckless or dangerous behavior by passengers on said vehicles.

10. The operator of a golf cart shall limit occupancy of the golf cart to the number of seats for which the vehicle is registered and occupants shall be in approved seats.

Golf carts shall not be operated when visibility is such that there is insufficient light to clearly see persons and vehicles at a distance of 500 feet.

82.08 PARKING

Golf carts shall be parked in standard automobile parking spaces. Golf carts used as OPDMDs may be parked on other paved and unpaved surfaces on public property such that they do not cause damage to any surface. No golf carts, including those used as OPDMDs, may be parked in such a way as to obstruct vehicular, pedestrian, or bicyclist traffic. Golf carts may not be parked on grass unless at a public event.

82.09 USAGE DURING SPECIAL EVENTS

Golf carts may be used in support of special events sponsored or as permitted by the City. Operators and passengers shall comply with this chapter any other conditions established by the City for any specific event, which conditions shall be set forth in writing from the City Administrator or designee.

82.10 PERMIT REQUIRED.

No person shall operate a golf cart on any public street for any purpose unless the operator possesses a City of Bondurant permit to operate a golf cart on city streets. Permits are issued at City Hall after the application is approved. The granted permit will be valid for the calendar year in which it is purchased. All permits shall be issued for a specific golf cart. The annual permit fee shall be \$35. The permit must be with the golf cart when it is operating on City streets. An annual permit sticker will be provided and is to be attached to the rear of the golf cart. It is the responsibility of the applicant to make sure the golf cart meets the minimum requirements of this chapter and the *Code of Iowa* and that the owner of the golf cart (and driver) has liability insurance covering the golf cart in the same limits required by Chapter 321 of the *Code of Iowa*. The permit may be suspended or revoked by the City upon finding evidence that the permit holder has violated the conditions of the permit or has abused the privilege of being a permit holder. There will be no refund of the permit fee.

82.11 PENALTY

A person who violates the provisions this ordinance shall be punishable for a municipal nuisance violation with a fine of not less than \$50.00 but possibly up to \$750.00.

82.12 Accident Reports

Either the operator, or someone acting for the operator, shall immediately notify a law enforcement officer whenever a golf cart is involved in an accident resulting in injury or death to anyone, or property damage in the amount of \$1,500.00 or more, and shall file an accident report within 48 hours, in accordance with State law.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence, clause, phrase, or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be effective after its final passage, approval and publication as provided by law until 12:01 a.m. July 1, 2023, at which time this ordinance will expire.

PASSED AND APPROVED by the City Council of the City of Bondurant, Iowa, on XXXXX.

CITY OF BONDURANT, POLK COUNTY, IOWA

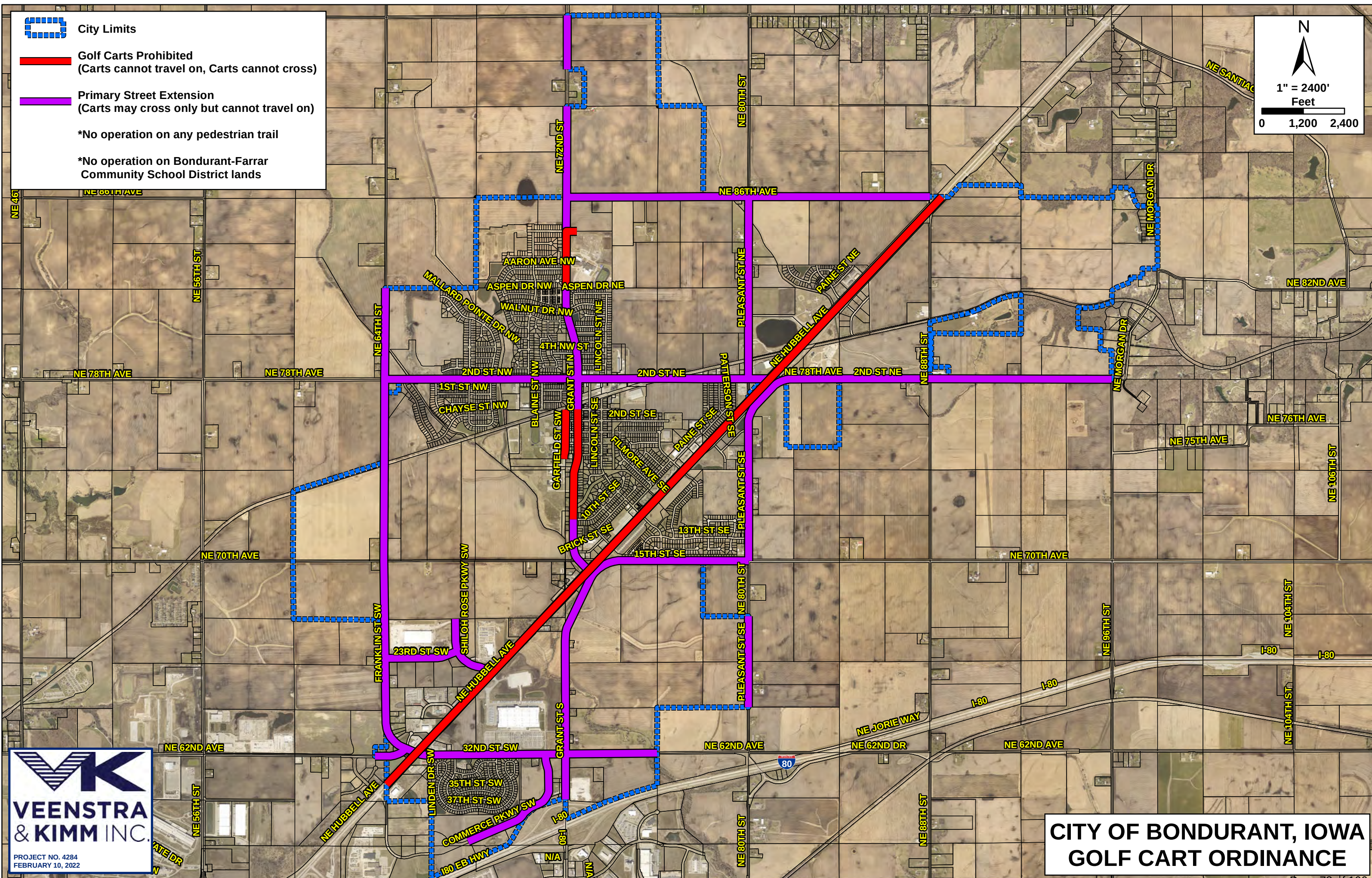
DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:
SECOND CONSIDERATION:
THIRD CONSIDERATION:





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution approving Budget Amendment No. 1 for the Fiscal Year Ending June 30, 2022

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The attached resolution approves Budget Amendment #1 for the FY22 fiscal year, including transfers. The State of Iowa requires cities to amend their budgeted expenditures prior to exceeding their program or function. Following are the areas of amendment and reasons for the amendment.

- Public Safety increased \$219,237 due to large increases in building permit expenditures, which were offset by permit fees;
- Public Works increased \$170,737, due predominantly to project timing;
- Culture and Recreation increased \$9,111 due to planning, projects, and increased activity and participation in activities;
- Community and Economic Development increased \$206,658 due certified site-related planning efforts and the addition of a mid-year position;
- General Government increased \$167,358, predominantly driven by a one-time workers' compensation adjustment;
- Capital projects increased \$4,937,997 due to project timing and a new economic development project;
- Business Type Expenditures decreased by \$1,894,672 due to the delay of a capital project; and
- Transfers Out increased by \$1,694,620.

Revenues & Other Financing Sources have increased a total of \$14,994,291 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits.

The City Council held a public hearing on this amendment as required by law earlier on the agenda.

FUNDING SOURCE: Multiple

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-110
2. 2022 Budget Amendment 1 Public Hearing Notice
3. FY22 Year End Transfers

CITY OF BONDURANT
RESOLUTION NO. 220502-110

RESOLUTION APPROVING BUDGET AMENDMENT #1 FOR THE FISCAL YEAR
ENDING JUNE 30, 2022

WHEREAS, Revenues & Other Financing Sources have increased a total of \$14,994,291 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits as well as use of money and property; AND

WHEREAS, Expenditures & Other Financing uses increased/decreased in the following categories:

- Public Safety increased \$219,237 due to large increases in building permit expenditures, which were offset by permit fees;
- Public Works increased \$170,737, due predominantly to project timing;
- Culture and Recreation increased \$9,111 due to planning, projects, and increased activity and participation in activities;
- Community and Economic Development increased \$206,658 due certified site-related planning efforts and the addition of a mid-year position;
- General Government increased \$167,358, predominantly driven by a one-time workers' compensation adjustment;
- Capital projects increased \$4,937,997 due to project timing and a new economic development project;
- Business Type Expenditures decreased by \$1,894,672 due to the delay of a capital project; and
- Transfers Out increased by \$1,694,620.

WHEREAS, there will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, to approve Budget amendment No. 1 to the budget of the City of Bondurant for the fiscal year ending June 30, 2022.

BE IT FURTHER RESOLVED by the City Council that the transfers as set forth in the attachment titled FY22 Year-end and FY23 Budgeted Transfers are also approved as presented.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET**

The City Council of Bondurant in POLK County, Iowa will meet at 200 2nd Street NE, Bondurant, Iowa at 6:00 p.m. on 5/18/2020, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020 by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<u>Revenues & Other Financing Sources</u>				
Taxes Levied on Property	1	3,156,749	0	3,156,749
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,156,749	0	3,156,749
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	602,808	0	602,808
Other City Taxes	6	324,398	55,530	379,928
Licenses & Permits	7	329,500	334,850	664,350
Use of Money and Property	8	18,093	46,006	64,099
Intergovernmental	9	1,339,298	4,837,738	6,177,036
Charges for Services	10	2,882,000	453,699	3,335,699
Special Assessments	11	9,400	6,959	16,359
Miscellaneous	12	567,000	-154,547	412,453
Other Financing Sources	13	6,700,000	3,763,062	10,463,062
Transfers In	14	1,066,392	11,661,632	12,728,024
Total Revenues and Other Sources	15	16,995,638	21,004,929	38,000,567
<u>Expenditures & Other Financing Uses</u>				
Public Safety	16	1,837,662	206,830	2,044,492
Public Works	17	1,257,577	0	1,257,577
Health and Social Services	18	15,950	0	15,950
Culture and Recreation	19	660,079	158,002	818,081
Community and Economic Development	20	218,867	106,732	325,599
General Government	21	738,442	0	738,442
Debt Service	22	1,398,088	640,942	2,039,030
Capital Projects	23	6,623,604	7,726,103	14,349,707
Total Government Activities Expenditures	24	12,750,269	8,838,609	21,588,878
Business Type / Enterprises	25	5,203,358	-1,558,953	3,644,405
Total Gov Activities & Business Expenditures	26	17,953,627	7,279,656	25,233,283
Transfers Out	27	1,066,392	11,661,632	12,728,024
Total Expenditures/Transfers Out	28	19,020,019	18,941,288	37,961,307
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29	-2,024,381	2,063,641	39,260
Beginning Fund Balance July 1	30	4,849,264	-2,468	4,846,796
Ending Fund Balance June 30	31	2,824,883	2,061,173	4,886,056

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The City has several large capital projects that have emerged and the full costs of which are better known at this time. Debt service is adjusted to reflect the interest payments and issuance costs due on the bonds issued this year. The increase in CED funds is reimbursable expenses from evaluating plats, etc. Business Enterprise expenses have reduced due to a large capital project delayed.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Jene Jess, Finance Director, City Clerk/Finance Officer

DM-9000643259

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of BONDURANT
Fiscal Year July 1, 2021 - June 30, 2022

The City of BONDURANT will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 5/2/2022 06:00 PM

Contact: Jene Jess

Phone: (515) 967-2418

Meeting Location: Bondurant City Hall at 200 2nd Street NE, Bondurant, IA or virtually at this link:
<https://us02web.zoom.us/j/85211663912>

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,549,092	96	3,549,188
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,549,092	96	3,549,188
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,374,946	-90,381	1,284,565
Other City Taxes	6	763,866	763,768	1,527,634
Licenses & Permits	7	355,814	75,759	431,573
Use of Money & Property	8	1,335	51,599	52,934
Intergovernmental	9	3,854,822	-1,077,616	2,777,206
Charges for Service	10	4,364,620	1,212,937	5,577,557
Special Assessments	11	5,601	832	6,433
Miscellaneous	12	335,198	116,865	452,063
Other Financing Sources	13	3,034,600	12,505,812	15,540,412
Transfers In	14	4,431,114	1,694,620	6,125,734
Total Revenues & Other Sources	15	22,071,008	15,254,291	37,325,299
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,059,755	219,236	2,278,991
Public Works	17	1,123,017	170,737	1,293,754
Health and Social Services	18	14,850	6,321	21,171
Culture and Recreation	19	868,156	314,896	1,183,052
Community and Economic Development	20	460,861	206,658	667,519
General Government	21	682,972	167,358	850,330
Debt Service	22	2,015,971	54,600	2,070,571
Capital Projects	23	5,994,302	5,199,997	11,194,299
Total Government Activities Expenditures	24	13,219,884	6,339,803	19,559,687
Business Type/Enterprise	25	6,889,788	-1,884,672	5,005,116
Total Gov Activities & Business Expenditures	26	20,109,672	4,455,131	24,564,803
Transfers Out	27	4,431,114	1,694,620	6,125,734
Total Expenditures/Transfers Out	28	24,540,786	6,149,751	30,690,537
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,469,778	9,104,540	6,634,762
Beginning Fund Balance July 1, 2021	30	7,906,226	3,772,371	11,678,597
Ending Fund Balance June 30, 2022	31	5,436,448	12,876,911	18,313,359

Explanation of Changes: There was a project opportunity that led to a large bond issuance mid-year. Additionally, economic development opportunities led to additional expenditures. Building permits were up, leading to increases in both expenditures and revenues. Participation in parks and recreation activities increased.

FY 22 Year-end, FY23 Budgeted Transfers, and FY24 Project Transfers

Date	From	Account #	To	Account #	FY22	FY22YE	FY23	FY24	Reason
	Water Enterprise	600-910-6910	General Fund	001-910-4-4830	6,750	\$6,750.00	7,650	7,920	Liability Insurance (9% of total)
	Water Enterprise	600-910-6910	Debt Service	200-910-4-4830	78,025	\$78,025.00	81,715	80,215	Pay 2014A GO Bond-Purchase water capacity
	Water Enterprise	600-910-6910	WA Street Capital Project	320-910-4-4830					to support Wtr portion of WA St capital project
	Water Enterprise	600-910-6910	Water Tower Capital Project	352-910-4-4830		\$520,191.00			
	Water Enterprise	600-910-6910	Commerce Crossings	354-910-4-4830					for water portion of Capital Project
	Water Enterprise	600-910-6910	Employee Benefits	112-910-4-4830	9,052	\$16,650.00	9,450	9,450	Workers Compensation (9% of total)
	Sewer Enterprise	610-910-6910	Employee Benefits	112-910-4-4830	8,273	\$8,273.00	8,400	8,400	Workers Compensation (8% of total)
	Sewer Enterprise	610-910-6910	Ditch 2 Improv	333-910-4-4830	300,000	\$300,000.00			to support creek improvement and protect new trunk line
	Sewer Enterprise	610-910-6910	Debt Service	200-910-4-4830	6,188	\$6,188.00	6,188	6,188	for sewer portion of 2013A
	Sewer Enterprise	610-910-6910	General Fund	001-910-4-4830	6,160	\$6,160.00	6,800	7,040	Liability Insurance (8% of total)
	Stormwater Enterprise	741-910-6910	General Fund	001-910-4-4830	2,250	\$2,250.00	2,550	2,640	Liability Insurance (3% of total)
	Stormwater Enterprise	741-910-6910	Employee Benefits	112-910-4-4830	3,199	\$3,199.00	3,150	3,150	Workers Compensation (3% of total)
	TIF	125-910-6911	Debt Service	200-910-4-4831	113,437	\$113,437.00	115,355	116,755	Pay 2018 TIF debt - 2018A
	TIF	125-910-6911	Debt Service	200-910-4-4831	149,680	\$149,680.00	147,385	149,786	Pay 2017 TIF debt
	TIF	125-910-6911	Debt Service	200-910-4-4831	307,900	\$307,900.00	713,900	703,500	2020B bond costs
	TIF	125-910-6911	Debt Service	200-910-4-4831			242,531	503,800	2021A Project Omega
	TIF	125-910-6911	Debt Service	200-910-4-4831				255,711	2022A TIF Project Portion (\$125,005 for Infrastructure and \$130,106 for BES facility) in FY24
	TIF	125-910-6911	General Fund	001-910-4-4831			84,858		Reimburse payment of Development Agreement w/DNG for Hawthorne Street Construction
	TIF	125-910-6911	TIF-Grant Street/Commuter Loop	327-910-4-4831			3,008		
	TIF	125-910-6911	10th St Bridge/Intersection	347-910-4-4831			1,782		
	TIF	125-910-6911	WA Street Capital Project	320-210-4-4830			44,037		for economic development project opening more commercial ground
	TIF	125-910-6911	TIF-Project Omega	353-910-4-4831			108,134		Reimburse expenses from TIF
	TIF	125-910-6911	Project Bluejay Capital Project	350-910-4-4831	384,619	\$384,619.00			Issuance cost/underwriter reimbursement
	TIF	125-910-6911	BRSC Improvements	324-910-4-4831	8,695	\$8,695.00			to BRSC to close out 324 fund
	TIF	125-910-6911	1st & Main	342-910-4-4831	22,870	\$22,870.00	23,662		to reimburse economic development project expenditures
	TIF	125-910-6911	Downs Property	341-910-4-4831	38,411	\$38,411.00	35		to reimburse for property purchase
	TIF	125-910-6911	Downtown Parking	343-910-4-4831	75,320	\$75,320.00	85,337		to reimburse for downtown parking lot development
	TIF	125-910-6911	General Fund	001-910-4-4831	273,696	\$183,633.00	176,633	250,000	Economic Development costs
	Road Use Tax	110-910-6910	Debt Service	200-910-4-4830	21,476	\$21,476.00	21,146	21,146	2013A Debt Service
	Road Use Tax	110-910-6910	Debt Service	200-910-4-4830	62,563	\$62,563.00	62,784	65,535	2011 Bond debt service
	Road Use Tax	110-910-6910	Debt Service	200-910-4-4830	69,242	\$69,242.00	68,892	68,472	2018A Debt Service
	Road Use Tax	110-910-6910	Commuter Loop Capital Project	327-910-4-4830					for ongoing Commuter Loop design/capital expenses
	Road Use Tax	110-910-6910	Employee Benefits	112-910-4-4830	9,277	\$9,277.00	9,450	9,450	Workers Compensation (9%)
	Road Use Tax	110-910-6910	General Fund	001-910-4-4830	6,750	\$6,750.00	7,650	7,920	Liability Insurance (9% of total)
	Road Use Tax	110-910-6910	Tree Fund	172-910-4-4830	20,000	\$20,000.00	20,000	20,000	Street trees
	Ditch 2 Improv	333-910-6910	Commerce Crossings	354-910-4-4831					reallocate stormwater funds to alternate capital project
	Project Bluejay Capital Project	350-910-6910	Sewer Enterprise	610-910-4-4830	106,873	\$106,873.00			Returning excess sewer connection fees
	From	Account #	To	Account #	FY22	FY22YE	FY23	FY24	Reason
	TIF-MidStates Gas Extension	345-910-6911	Commerce Crossings	354-910-4-4831					Transfer leftover funds to new economic development project
	TIF-City Hall Capital Project	346-910-6910	Park Improvements Capital Project	335-910-4-4831					reallocate funds to HS Trail
	TIF-Project Bluejay Capital Project	350-910-6911	Commerce Crossings	354-910-4-4831	808,299	\$644,263			Transfer leftover funds to new economic development project
	Parks Improvements	335-910-6910	BRSC Improvements	324-910-4-4830					to consolidate BRSC expenditures
	Paine Street Connection	336-910-6910	Commerce Crossings	354-910-4-4830					reallocate excess infrastructure funds to new project
	Project Bluejay Capital Project	350-910-6910	Commerce Crossings	354-910-4-4830					reallocating Sewer connection fees to new public infrastructure project
	TIF-Project Omega Capital Project	353-910-6910	10th Street Ext/Garfield	347-910-4-4831		\$108,977			
	TIF-Project Omega Capital Project	353-910-6910	Commerce Crossings	354-910-4-4831	325,054	\$1,154,285	108,134		reallocating excess capital project funds to new public infrastructure project
	FEMA fund	170-910-6910	Employee Benefits	112-910-4-4830		\$8,843			
	FEMA fund	170-910-6910	General Fund	001-910-4-4830		\$187,743			Reimburse for Derecho/COVID expenses
	Employee Benefits	112-910-6910	General Fund	001-910-4-4830	219,570	\$219,570	229,872	299,826	compensate for benefs of Police Contract
	Employee Benefits	112-910-6910	Self Insurance/Flex Fund	820-910-4-4830	1,500	\$1,200	1,200	1,200	Admin fees for Flex Spending plan

From	Account #	To	Account #	FY22	FY22YE	FY23	FY24	Reason
General Fund	001-910-6910	Park Improvement Fund	335-910-4-4830	300,000	0			for park capital projects
LOSST Fund	121-910-6910	Debt Service	200-910-4-4830	148,249	\$159,685	238,825	239,175	to DS for Library bond
LOSST Fund	121-910-6910	City Hall Capital Project	346-910-4-4830		\$60,000			for Solar Panel project
LOSST Fund	121-910-6910	Library Capital Project	351-910-4-4830		\$130,000	69,000		FY22 for solar project; FY23 close out fund
LOSST Fund	121-910-6910	Park Improvement Fund	335-910-4-4830		\$300,000	166,500	100,000	To support Park capital improvements (\$151,500 for Eagle Park and \$15K Lake Petocka/BRSC parking in FY23 and \$100K Fishing Pier in FY24)
LOSST Fund	121-910-6910	WA Street Capital Project	320-210-4-4830		\$85,000			Washington St. Construction
LOSST Fund	121-910-6910	Employee Benefits	112-910-4-4830	537,736	\$537,736	612,851	739,058	to buy down levy rate
LOSST Fund	121-910-6910	General Fund	001-910-4-4831					FY21 Capital equipment in General fund
				4,431,114	\$6,125,734	3,488,864	3,676,337	

			FY22	FY22YE	FY23	FY24
Revenues	General Fund - General	001-910-4-4830	241,480	429,223.00	254,522	325,346
	General Fund - TIF	001-910-4-4831	273,696	183,633.00	261,491	250,000
	Employee Benefits	112-910-4-4830	567,537	583,978.00	643,301	769,508
	Tree Fund	172-910-4-4830	20,000	20,000.00	20,000	20,000
	Self-funded Insurance	820-910-4-4830	1,500	1,200.00	1,200	1,200
	Debt Service - General	200-910-4-4830	385,743	397,179.00	479,550	480,731
	Debt Service - TIF	200-910-4-4831	571,017	571,017.00	1,219,171	1,729,552
	Capital Projects - General	Various	600,000	1,395,191.00	235,500	100,000
	Capital Projects - TIF	Various	1,663,268	2,437,440.00	374,129	0
	TIF	125-910-4-4831	0	0.00	0	0
	Sewer Enterprise	610-910-4-4830	106,873	106,873.00	0	0
			4,431,114	6,125,734.00	3,488,864	3,676,337
Expenditures	Debt Service	200-910-6910	0	0.00	0	0
	TIF	125-910-6911	1,374,628	1,284,565.00	1,746,657	1,979,552
	Water Enterprise	600-910-6910	93,827	621,616.00	98,815	97,585
	Stormwater Enterprise	741-910-6910	5,449	5,449.00	5,700	5,790
	Sewer Enterprise	610-910-6910	320,621	320,621.00	21,388	21,628
	Road Use	110-910-6910	189,308	189,308.00	189,922	192,523
	Employee Benefits	112-910-6910	221,070	220,770.00	231,072	301,026
	General Fund	001-910-6910	300,000	0.00	0	0
	LOSST Fund	121-910-6910	685,985	1,272,421.00	1,087,176	1,078,233
	FEMA fund	170-910-6910	0	196,586.00	0	0
	Capital Projects	Various	106,873	106,873.00	0	0
	Capital Projects - TIF	500-910-6910	1,133,353	1,907,525.00	108,134	0
			4,431,114	6,125,734.00	3,488,864	3,676,337



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.c.
For Meeting of 5/2/2022
Resolution

TITLE: - Resolution approving the A-3 Auto Site Plan for a proposed addition at 108 NE Hubbell Avenue

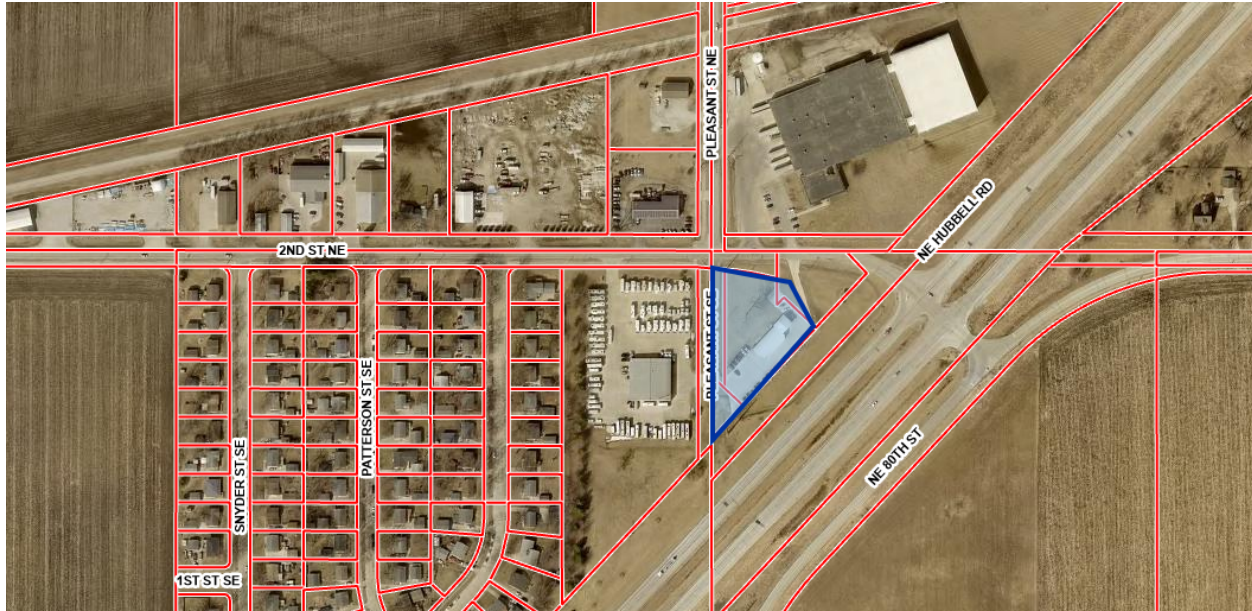
CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The Planning & Zoning Commission voted to table the A-3 Auto site plan during their meeting on April 14, 2022 to allow time for the owner to address several outstanding site plan related items.

The City is in receipt of an updated site plan and elevations for review by the Planning & Zoning Commission and City Council for an addition proposed at the existing A-3 Auto structure at 108 NE Hubbell Avenue. The site plan request was submitted by K-5 Properties LLC and the site plan was submitted by Cooper Crawford & Associates LLC. The site plan proposes a 36' x36' building addition (1,296 square feet). The existing structure + the addition will result in a building that is 5,216 SF. The proposed addition will be utilized for detail bays. The site plan has been updated to show a paved concrete drive area leading back to the addition area.

When the Planning & Zoning Commission and City Council review site plans, they review for consistency with the following: Comprehensive Plan, Zoning Code, and Comments from City Officials.



Comprehensive Plan

The City's Future Land Use Map included as part of the 2012 Comprehensive Plan guides for Community Commercial use in this area. The subject property is zoned C-2 '*General Commercial*' district. No rezoning is proposed as part of this development request.

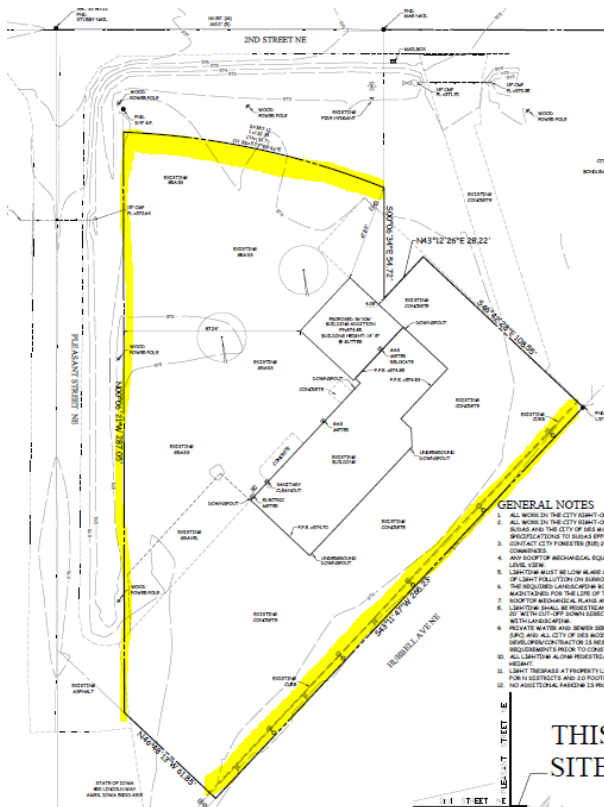
Zoning Code

Use/Bulk

The property is currently being utilized as an automotive display, sales service and repair business, which is a permitted use with an approved Conditional Use Permit (CUP). The site received a Conditional Use Permit to allow its use in 2019 (Resolution No. BOA190611-02). Uses permitted by a CUP for autosales are required to meet and maintain minimum design standards. The owner has reviewed these requirements and will submit a signed letter prior to the P&Z's consideration acknowledging that these conditions will be met as a result of this project; a few notes on this topic: in the future the owner intends to pave an additional parking/drive area adjacent to the currently-proposed new pavement area and because of this future paving project, the owner is requesting a temporary waiver of Section B.9 of the C-2 CUP requirements relative to curbing or other substantial permanent barriers being required with the understanding that this item will be addressed at a later date when the additional paving is proposed; the owner also understands that the existing gravel circled in blue below cannot remain on site as a result of Section B.8 of the C-2 CUP requirements.



The following minimum setbacks apply: 30' front, 0' side since not adjacent to residential districts, and 25' rear. These minimum setbacks will be met as a result of this project. The following property lines were considered frontage when considering areas subject to the minimum front yard setback.



Parking/Drive Areas - the property is accessed via 2nd St NE and Pleasant St SE. Additionally, the property abuts Hubbell Avenue/Highway 65. As part of the City's 2019 site plan review and approval process, A-3 Auto was allowed to pave a portion of their driveway and parking lot on the City-owned land at Parcel 231/00072-002-005; this will remain unchanged as a result of this current project. Separate from this current site plan review process, staff will begin the research process to

potentially vacate a portion of Parcel 231/00072-002-005 so that A-3 Auto's parking lot is entirely on private property and not on City of Bondurant land.

The site plan has been updated to show a paved drive area leading back to the proposed addition area.

Since this building will stay under 10,000 SF, no off-street loading space areas are required.

The site plan has been updated to show employee parking areas and also the ADA parking stalls.

Landscaping Plan - minimum landscaping count requirements were waived as part of the 2019 Board of Adjustment review and approval process.

Utilities & Easements - no new utility connections from the main into the building are proposed. The submitted site plan does not show any easements on site.

Architectural Elevations - Chapter 179 of the Zoning Code requires that architectural elevations must be submitted as part of the site plan review and approval process. The property is required to meet the architectural standards of the Arterial Corridor Overlay District as it fronts both the Highway 65 and 2nd Street NE corridors. Below is a summary of the architectural requirements for the addition proposed:

- If an existing exterior building wall is altered as a result of this project, the entire wall plane must be brought into compliance. *N/A*
- The negative aspects of a building, such as loading docks, loading areas, outside storage areas, HVAC units, etc. shall be screened or adequately treated from view along the public streets and residential areas. *While the attached elevations are not in color, the owner has acknowledged the overhead doors will match the color as the addition area; this has been factored in as part of the attached P&Z recommendation resolution.*
- Overhead doors shall not face the Highway 65 corridor if other positioning is available. *This item is met, as the doors face southwest toward the dead-end Pleasant Street SE.*
- Roof mounted mechanical units shall be screened from view of the public right-of-way. *The site plan acknowledges this requirement as being met.*
- All buildings shall be designed to minimize single plane walls and boxy appearance through the use of pitched roofs, dormers, cupolas, multiple rooflines, and relief in long wall expanses (179.01.2.1.6.a). *This item is met with the pitched rooflines proposed.*
- Commercial buildings shall incorporate facade modulation into all building elevations visible from the public right-of-way or adjacent less-intense uses in order to preserve building scale and reduce the effect of long, large, or expansive wall surfaces. This can be accomplished by physical offsets or the use of color, pattern, and texture (179.01.2.1.6.e). *This item is met through varying use of materials.*

- Building material requirements must be met. Primary: brick veneer, fired clay; stone including stone veneer; clear glass; burnished/ground-faced block; architectural quality precast panels; architectural quality, metal wall panel systems; materials of similar quality/appearance. Secondary: wood or cement fiber siding; split-faced block; stucco; architectural quality metal wall panel systems; EIFS; materials of similar quality/appearance. Limited Trim: smooth concrete block; site cast and precast concrete panels; metal siding, panels, trim; mirrored/tinted glass; vinyl and PVC panels, siding, trim; composite wood panels, siding, trim; materials of similar quality/appearance.
 - All public street-facing facades shall incorporate no less than 2 primary building materials together comprising no less than 50% of the total facade area of each street-facing facade. Limited building materials shall not be used on street-facing facades except as minor trim elements no to exceed 10% of each street-facing facade. *This item is met. All elevations include two primary/secondary materials for the entire facade areas (exluding the overhead door areas) - these primary/secondary materials are EIFS and windows.*
 - All facades other than street facing shall incorporate at least 1 primary or secondary building material comprising no less than 80% of the total facade surface area. Limited materials shall not be used except for trim not to exceed 20% of the total surface area of each non street-facing facade. *N/A*

Other Site Plan Features

No public sidewalks currently exist at this A-3 Auto site, and no public sidewalks are proposed as a result of this project.

Since this business opened in 2019, a new exterior dumpster is located on site. If an exterior dumpster will remain on site as a result of this project, the location shall be shown on the site plan. The site plan must also note screening proposed. Per Section 178.08.6.B.5 of the Zoning Code, an exterior dumpster must be fully enclosed in an enclosure similar in appearance to the principal structure. This has been factored in as part of the attached resolution.

If applicable, all signage is reviewed and approved separately from site plan approval.

This site is not located within FEMA's 100-year floodplain.

This site is not located within the City's Stream Buffer Ordinance area.

Staff Comments

The following departments were notified of the submitted site plan:

1. Public Works - reviewed and noted no concerns, but provided a general comment that the structure's water service is within this general area of the addition proposed.

2. Engineering - reviewed when the site plan was originally just the 1,296 SF addition and noted that no formal engineer's stormwater management report is required due to the limited scope of work proposed. The attached resolution factors in the potential stormwater management report requirement if requested by the City Engineer.

3. Fire Department - reviewed and noted no concerns.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Alternatives

The following options exist for the Planning & Zoning Commission:

1. Recommended approval of RESOLUTION NO. PZ-220414-12
2. Recommended approval of RESOLUTION NO. PZ-220414-12, subject to certain Zoning Code clarification items being addressed.
3. Recommended denial of RESOLUTION NO. PZ-220414-12
4. Table RESOLUTION NO. PZ-220414-12, pending additional information.

Staff recommends approval of RESOLUTION NO. PZ-220414-12, regarding recommended approval of the A-3 site plan at 108 NE Hubbell Avenue, subject to the following Zoning Code clarification items as listed in the attached recommendation resolution:

- 1.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RES. No. PZ-220414-12
2. Site Plan - Received 04272022
3. Elevations
4. Scannable Document on Apr 28, 2022 at 3_48_41 PM

PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ-220414-12

RESOLUTION REGARDING RECOMMENDED APPROVAL OF THE SITE PLAN FOR
THE ADDITION AT A-3 AUTO AT 108 NE HUBBELL AVENUE

WHEREAS, Cooper Crawford & Associates, LLC submitted the site plan for the addition at A-3 Auto at 108 NE Hubbell Avenue; AND

WHEREAS, the zoning for the property is General Commercial (C-2), and a vehicles sales lot use is permitted as a conditional use permit in the C-2 District; AND

WHEREAS, A-3 Auto received a conditional use permit from the Board of Adjustment in 2019 and must maintain the conditions noted in the Zoning Code as a result of this current project proposed; AND

NOW, THEREFORE, BE IT RESOLVED, that the Planning & Zoning Commission recommends approval of the submitted site plan for the A-3 Auto building addition at 108 NE Hubbell Avenue, subject to the following Zoning Code/Policy clarification items:

1. That the applicant must submit a signed letter acknowledging that all Conditional Use Permit requirements of Section 178.08.6 of the Zoning Code, titled Design Standards for Auto Sales or Recreational Sales, will be met as a result of this request, with the exception of a 3-year temporary waiver of Section 178.08.6.B.9 relative to the curbing requirement of the current pavement area proposed due to the owner's plans for future paving adjacent to this current paving area.
2. That if an exterior dumpster will remain as a result of this project, that it be fully enclosed in a structure of similar appearance to the principal structure on the lot as is required by Section 178.08.6.B.5.
3. That the non-residential overhead doors shall be installed in a similar color as the addition area proposed so that adequate treatment requirement of Section 179.01.2.1.1.a of the Zoning Code is met.
4. That should the City Engineer request any additional stormwater management as a result of the updated site plan submittal, that this information be submitted for review/approval prior to beginning any pavement work.
5. That sidewalks may be required if/when the City determines a logical connection exists, as is allowed per Chapter 136 of the City Code.

Moved by _____ Seconded by _____ to adopt.

ATTEST: I, Maggie Murray, Planning & Community Development Director, City of Bondurant, hereby certify that at a meeting of the Planning and Zoning Commission held on April 28, 2022; among other proceedings the above was recommended.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Maggie Murray, Planning & Community Development Director

Action	Yay	Nay	Abstain	Absent
Cameron				
Clayton				
Mains				
Keeran				
Cuellar				
Hoyer				
Brostrom				

Torey Cuellar, Commission Chair

A3 AUTO SITE PLAN

Bondurant, Iowa

108 NE HUBBELL

OWNER/DEVELOPER

K5 PROPERTIES, LLC
1201 PLEASANT STREET NE
BONDURANT, IOWA 50035-5514

ZONING

C-2 GENERAL COMMERCIAL

SETBACKS

FRONT - 30'
REAR - 25'
SIDE - NONE EXCEPT ADJACENT TO AN "R" DISTRICT

SITE AREAS

EXISTING BUILDINGS	3,920 S.F.	8.6%
PROPOSED BUILDING	1,296 S.F.	2.8%
PAVING	22,647 S.F.	49.5%
OPEN SPACE	17,899 S.F.	39.1%
TOTAL	45,762 S.F.	100%

TOTAL IMPERVIOUS AREA (BUILDINGS, PAVING, & WALKS) 27,863 S.F. 60.9%
REQ'D OPEN SPACE - 6,864 S.F. 15%

PARKING REQUIREMENTS

1 SPACE/200 SF GROS FLOOR AREA
5,216 SF/200 = 27 SPACES REQUIRED

SANITARY SEWER - CITY OF BONDURANT SEWER SYSTEM
WATER - CITY OF BONDURANT WATER SYSTEM
STORM - CITY STORM SEWER SYSTEM

LEGEND

EXISTING-/PROPOSED	
	PLAT BOUNDARY
	W 8" WATER MAIN & SIZE
	SAN 8" SANITARY SEWER & SIZE
	ST 8" STORM SEWER & SIZE
	UGE UNDERGROUND ELECTRIC CABLE
	UGT UNDERGROUND TELEPHONE CABLE
	CTV UNDERGROUND CABLE TV
	G 4" GAS MAIN & SIZE
	MANHOLE
	INTAKE
	HYDRANT
	POWER POLE/LIGHT POLE
	UTILITY BOX/TELEPHONE RISER
	EXISTING CONTOURS
	PROPOSED CONTOURS
	SILT FENCE OR APPROVED FILTRATION SOCK
	TREES

LEGAL DESCRIPTION

THAT PART OF THE NORTH 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., LYING NORTH AND WEST OF THE LEGALLY ESTABLISHED HIGHWAY, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, IOWA, EXCEPT A PARCEL OF LAND IN THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M. DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE NORTH SECTION LINE 162.0 FEET EAST OF THE NORTHWEST CORNER OF SECTION 32; THENCE NORTH 90°00' EAST 170.17 FEET ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 32; THENCE SOUTH 46°57' EAST 75.2 FEET; THENCE SOUTH 43°03' WEST 184.0 FEET; THENCE NORTH 46°57' WEST 108.4 FEET; THENCE SOUTH 43°00' WEST 28.35 FEET; THENCE NORTH 00°19' WEST 132.9 FEET TO THE POINT OF BEGINNING, EXCEPT THAT PART TAKEN BY CONDEMNATION RECORDED IN BOOK 4752 PAGE 365

SAID TRACT OF LAND SUBJECT TO ALL EASEMENTS OF RECORD

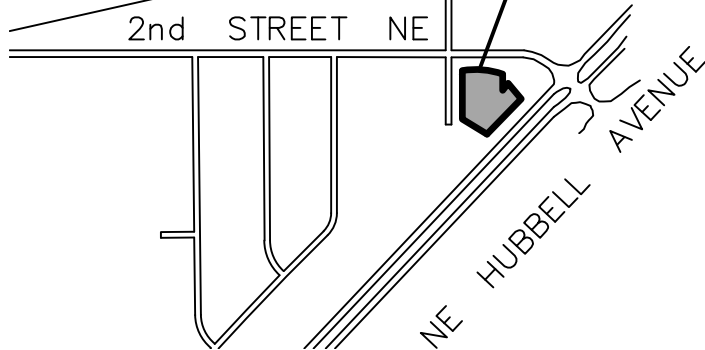
NOTES

- ONE WEEK PRIOR TO CONSTRUCTION THE CONTRACTOR SHALL NOTIFY:
 - CITY OF BONDURANT
 - K5 PROPERTIES, LL
 - COOPER CRAWFORD & ASSOCIATES, L.L.C.
- ALL DIMENSIONS ARE TO BACK OF CURB, OUTSIDE OF BUILDING WALL, AND TO PROPERTY LINES.
- THE LOCATIONS AND DIMENSIONS SHOWN ON THE PLANS FOR EXISTING FACILITIES ARE IN ACCORDANCE WITH AVAILABLE INFORMATION WITHOUT UNCOVERING AND MEASURING. THE ENGINEER DOES NOT GUARANTEE THE ACCURACY OF THIS INFORMATION OR THAT ALL EXISTING UNDERGROUND FACILITIES ARE SHOWN. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT ALL PUBLIC AND/OR PRIVATE UTILITIES SERVING THE AREA TO DETERMINE THE PRESENT EXTENT AND EXACT LOCATION OF THEIR FACILITIES BEFORE BEGINNING WORK.
- THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES OR STRUCTURES AT THE SITE. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE OWNERS OF UTILITIES OR STRUCTURES CONCERNED BEFORE STARTING WORK. THE CONTRACTOR SHALL NOTIFY THE PROPER UTILITY IMMEDIATELY UPON BREAKING OR DAMAGE TO ANY UTILITY LINE OR APPURTENANCE, OR THE INTERRUPTION OF THEIR SERVICE. HE SHALL NOTIFY THE PROPER UTILITY INVOLVED. IF EXISTING UTILITY LINES ARE ENCOUNTERED THAT CONFLICT IN LOCATION WITH NEW CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE ENGINEER SO THAT THE CONFLICT MAY BE RESOLVED.
- ALL DEBRIS SPILLED ON CITY R.O.W. AND ADJOINING PROPERTY SHALL BE REMOVED BY CONTRACTOR WITHIN 24 HOURS.
- VERIFY COORDINATES AND BUILDING CORNERS WITH ARCHITECTURAL DRAWINGS PRIOR TO CONSTRUCTION.
- ALL SITE WORK SHALL BE IN ACCORDANCE WITH CITY OF BONDURANT STANDARDS.
- PAVING SHALL BE A MINIMUM OF 6-INCH P.C.C. IN PUBLIC RIGHT-OF-WAY AND PRIVATE DRIVE PAVING. SIDEWALKS SHALL BE 4-INCH P.C.C.
- CURBS SHALL BE 6-INCH CURB.
- ALL LIGHTING MUST BE DOWNCAST IN NATURE.
- ANY TRANSFORMERS, JUNCTION BOXES, OR OTHER SUCH UTILITY USES OVER 3 FEET IN HEIGHT CANNOT BE LOCATED WITHIN THE REQUIRED SETBACK. OTHER SUCH USES NOT ABOVE 3 FEET IN HEIGHT MUST BE SCREENED BY LANDSCAPING MATERIALS. ALL MECHANICAL EQUIPMENT, GAS, WATER, AND UTILITY METERS SHALL BE APPROPRIATELY SCREENED.
- ALL WORK WITHIN PUBLIC R.O.W., EASEMENTS, AND/OR ANY CONNECTION TO PUBLIC SEWERS AND STREETS, SHALL COMPLY SUDAS.
- ALL CONSTRUCTION WITHIN PUBLIC R.O.W. / EASEMENTS, AND/OR ANY CONNECTION TO PUBLIC SEWERS AND STREETS, SHALL COMPLY SUDAS.
- AN EROSION CONTROL CONTRACTOR SHALL BE HIRED PRIOR TO CONSTRUCTION BEGINNING. THE NAME OF WHICH SHALL BE FURNISHED TO THE CITY BEFORE GRADING STARTS.
- THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE DETENTION POND AND UNDERGROUND UTILITIES ON THE SITE.
- ALL DIMENSIONS ARE TO BACK OF CURB, OUTSIDE OF BUILDING WALL, AND TO PROPERTY LINES.
- USE OF BUILDING ADDITION: DETAIL BAYS.

GENERAL NOTES

- ALL WORK IN THE CITY RIGHT-OF-WAY REQUIRES A RIGHT-OF-WAY PERMIT
- ALL WORK IN THE CITY RIGHT-OF-WAY SHALL BE DONE IN ACCORDANCE WITH SUDAS AND THE CITY OF DES MOINES GENERAL SUPPLEMENTAL SPECIFICATIONS TO SUDAS EFFECTIVE AT THE TIME OF PLAN APPROVAL.
- CONTACT CITY FORESTER (515) 283-4105 BEFORE ANY TREE INSTALLATION COMMENCES.
- ANY ROOFTOP MECHANICAL EQUIPMENT MUST BE SCREENED FROM STREET LEVEL VIEW.
- LIGHTING MUST BE LOW GLARE CUT OFF TYPE FIXTURES TO REDUCE THE GLARE OF LIGHT POLLUTION ON SURROUNDING PROPERTIES.
- THE REQUIRED LANDSCAPING BOTH EXISTING AND PROPOSED, SHALL BE MAINTAINED FOR THE LIFE OF THE CERTIFICATE OF OCCUPANCY.
- ROOFTOP MECHANICAL PLANS AND SCREENING.
- LIGHTING SHALL BE PEDESTRIAN IN SCALE HAVING POLES NO TALLER THAN 20' WITH CUT-OFF DOWN DIRECTIONAL FIXTURES, AND SHALL NOT INTERFERE WITH LANDSCAPING.
- PRIVATE WATER AND SEWER SERVICES MUST MEET UNIFORM PLUMBING CODE (UPC) AND ALL CITY OF DES MOINES AMENDMENTS TO UPC. DEVELOPER/CONTRACTOR IS RESPONSIBLE FOR VERIFYING PIPE MATERIAL REQUIREMENTS PRIOR TO CONSTRUCTION.
- ALL LIGHTING ALONG PEDESTRIAN WALKS SHALL BE A MAXIMUM OF 15' IN HEIGHT.
- LIGHT TRESPASS AT PROPERTY LINES SHALL NOT EXCEED 0.5 FOOTCANDLES FOR N DISTRICTS AND 2.0 FOOTCANDLES FOR ALL OTHER DISTRICTS.
- NO ADDITIONAL PARKING IS PROPOSED.

THIS SITE



COOPER CRAWFORD & ASSOCIATES, L.L.C. CIVIL ENGINEERS

475 S. 50th STREET, SUITE 800, WEST DES MOINES, IOWA 50265
PHONE: (515) 224-1344 FAX: (515) 224-1345



0 10 20
SCALE: 1"=20'

APPROVED: (X-X-2003) INITIALLED: XXX AS-BUILT: (X-X-2003)

SITE PLAN
A3 AUTO

DATE: 11-17-2021
REVISIONS:

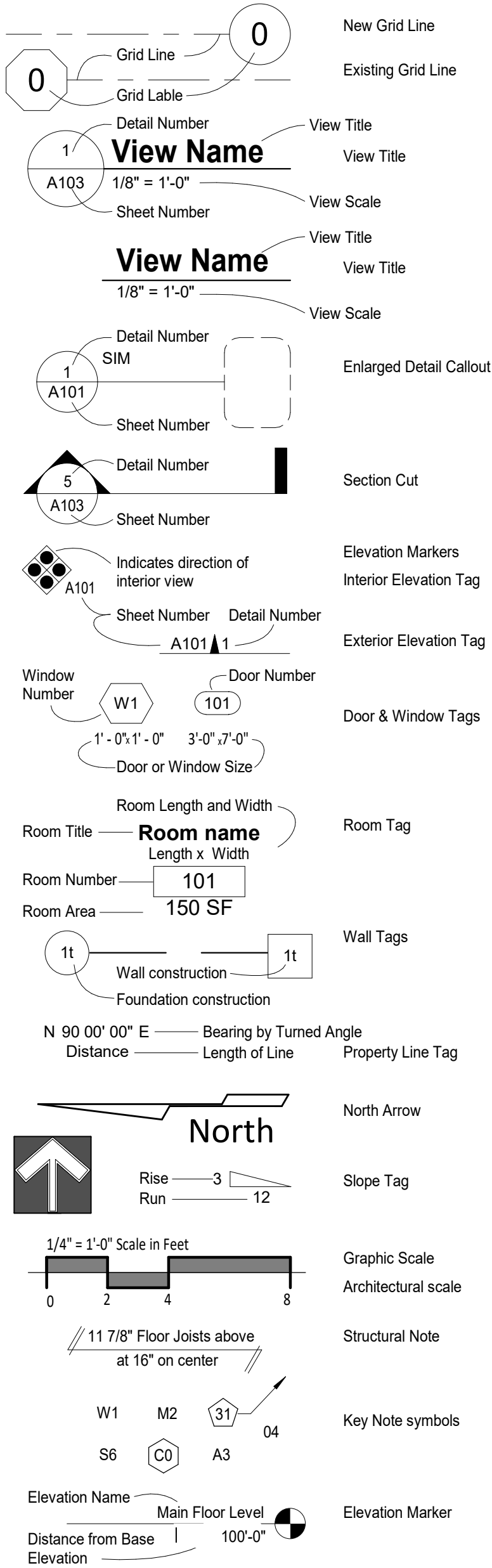
JOB NUMBER

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2570

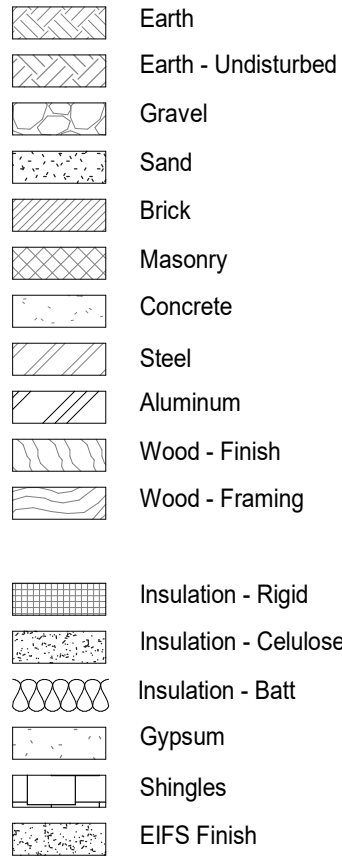
SHEET
1 OF 1

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Annotation Legend



Material Legend



Project Notes

- These documents and the design they represent are the property of the Architect No changes to these documents either in whole or in part may be made in any way without their prior knowledge and written consent.
- Refer to additional notes and legends on all other documents.
- Refer to civil, geotechnical, environmental, structural, mechanical, electrical, plumbing, fire and life-safety documents for additional information or requirements. Reference to other disciplines is conceptual for purposes of coordination with architectural design only.
- Before commencement of any work, the contractor shall give all notices and obtain all permits. Contractor shall comply with all applicable codes, laws, ordinances, rules, regulations, requirements of governing agencies and authorities, hazardous material application, and disposal requirements, etc.
- These drawings represent the completed project, at a time of substantial completion. The intent of the drawings is to include all items necessary for the proper execution and completion of the work. Unless otherwise noted, they do not represent the means and methods of construction. Sequencing and means and methods of construction shall be the sole responsibility of the general contractor.
- These drawings do not contain information with regard to construction safety procedures. The contractor is solely responsible for all construction safety and shall perform all work in accordance with governing authorities construction safety guidelines.
- Provide complete in place all labor, transportation, material, taxes, fees, permits, licenses, insurance, utilities, inspections, equipment, machinery, supervision, and other items necessary to complete the work in strict compliance with the plans, documents, and specifications prepared by the architect and approved by the owner.
- Verify existing conditions before fabrication and before proceeding with the work, and notify the architect immediately of significant discrepancies which may impact aesthetics, durability, cost, and schedules.
- Do not scale drawings to determine the intended layout or dimensions. If dimensions are in question, the contractor shall be responsible for obtaining clarification before continuing with work. Drawings are intended only as a graphically correct representation of work to be accomplished.
- Remove and replace materials damaged during construction to the satisfaction of the owner. Repair existing public facilities damaged during construction to the satisfaction of the governing authority.
- All work shall be of good quality, and all materials and equipment shall be new and free from defects for one year from the date of substantial completion of work. Any extended warranties obtained from suppliers or subcontractors shall be forwarded to the owner.
- All requirements not followed, including substitutions not properly approved and authorized, in writing, may be considered defective.
- Comply with all weather-related construction requirements. Do not build with or on frozen, saturated, contaminated, or inappropriate substrates or conditions.
- Provide positive drainage of surface water away from and off of all buildings without ponding or water adjacent to or on buildings or pavements.
- By submitting shop drawings, product data and samples, the general contractor and sub-contractor has verified and approved the information contained within. The general contractor's review and approval shall be shown on each submittal prior to the submission to the architect.
- Sprinkler system design and layout drawings, main lines and branches will be provided and installed by the building owner. Drops to ceiling penetration, heads and accessories provided by contractor.

108 NE Hubbel Road | Bondurant, Iowa 50035

Drawing Index

General Information Drawings	
100	Cover Sheet
101	Specifications
Architecture	
A101	Foundation Plan
A102	Floor Plan
A104	Exterior Elevations
A401	Schedules & Details

	I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly-licensed architect under the laws of the State of Iowa. Matthew J. Palan October 12, 2019
	Signature Sheets covered by this seal:
	Date Issued: Registration Expires: June 30, 2021

Creative Concepts and their consultants have completed these design documents to the level of detail requested by our client. The level of detail may range from schematic design document(s) mainly conveying programming information to fully detailed engineered documents and specifications. However, the clients intent and expectations are that these documents be used as the basis for design for an all-inclusive completed project based upon industry standards for all disciplines and governing authorities requirements.

The Contractor acknowledges by submission of their bid that they have a thorough understanding of the project and of the Owner/Landlord's & Tenant's expectations for a completed project. The Contractor also acknowledges that the Contractor has thoroughly reviewed these documents and has requested of the Owner, Tenant, Architect, Engineers or others any and all clarifications, and has received clear answers to said clarifications, required to resolve outstanding issues related to the completeness and accuracy of the design documents for estimating and construction purposes. The Contractor further acknowledges that the Contractor's bid includes all components of construction, including but not limited to: General Requirements, Concrete, Masonry, Metals, Wood, Plastics, Thermal, Moisture, Openings, Finishes, Fire Suppression, Plumbing, HVAC, Electrical, Communications, Safety, Security, Earthwork, Site, Utilities; for a completed project based upon industry standards for all disciplines and governing authorities requirements. Any and all components not included in this bid are identified on the bid submission as "not included in this contract." The design documents do not represent the means and methods of construction. The Contractor also acknowledges sequencing and means and methods of construction shall be the sole responsibility of the Contractor, and any and all costs associated with the means and methods of construction are included in the base bid.

#	Date	Description
1	12/01/21	For Permit
12/1/2021 3:16:43 PM		
PROJECT NUMBER: 2105E		
TITLE: Cover Sheet		
SHEET: 100		

GENERAL REQUIREMENTS

- Before final Drawings and Specifications are issued for construction, and they shall be submitted to all governing building agencies to ensure compliance with all applicable local and national codes. In the event, that code discrepancies in Drawings and/or Specifications appear. The Architect shall be notified of such discrepancies in writing by the Contractor or building official and allowed to alter the drawings and specifications to comply with governing codes before construction begins.
- Upon written receipt of approval from the governing official approved final Drawings and Specifications shall be submitted to the Contractor by the Architect.
- If code discrepancies are discovered during the construction process, the Architect shall be notified and allowed ample time to remedy said discrepancies.
- All work performed shall comply with all applicable local, state, and national building codes, ordinances and regulations, and all other authorities having jurisdiction.
- All contractors, suppliers, and fabricators shall be responsible for the Drawings' content and the supply and design of appropriate materials and work performance.
- All manufactured articles, materials, and equipment shall be handled, applied, installed, erected, used, cleaned, and conditioned in strict accordance with the manufacturers' requirements.
- All alternates are at the Owner's option and shall be at the Owner's request, constructed in addition to or in place of the typical construction, as indicated on the Drawings.

Design Loads:

- Roof: live load 30psf (maximum) dead load 15psf (10 psf top, 5psf bottom)
- Floor: live load 40psf (maximum) dead load 10psf
- Balconies and Decks: live load 60psf (maximum) dead load 15psf (10 psf top, 5psf bottom)
- Soil Pressure: 2000 psf (minimum)
- Before the start of construction, verify design loads with governing codes and site conditions. Check with local building agencies for wind, seismic, snow, and other special loading conditions. If discrepancies are discovered, the Architect shall be notified according to Section 1A above.

SITE WORK

- Perform excavation, according to good standard construction practices, to the lines, grades, and elevations indicated on the Drawings.
- Provide consistent compaction of the top 8" of sub-grade, fill, and backfill material beneath structures, walks, and pavements to meet the stated soil pressure.
- Provide soil posioning to control termites as required by governing codes.
- Provide and install ventilation for Radon Gas as required by local building agencies and governing codes.
- Top of foundation elevation is assumed to be 6" above the final grade at the overhead garage door opening. Changes in the foundation wall elevation relative to the final grade will change the foundation drawings and modifications to the garage/house entry stair.

CONCRETE

A. Provide concrete complying with ASTM C94, submit design mix and documentation for approval per ACI 318. Unless otherwise noted, concrete shall have the following 28-day compressive strengths as minimums:

- Concrete footings and foundations: 3,000psi
- Concrete floor slabs, walks, drives, and patios: 3,500psi

B. Provide construction joints so panel size does not exceed 200sf.

C. Provide reinforcement of the size and spacing indicated on Drawings. Reinforcing shall comply with the following minimums:

- Bars: ASTM A615, grade 40, deformed bars. Welded Wire Fabric: ASTM A185.

D. Portland cement - ASTM C150 TYPE I. Aggregates - fine and coarse per ASTM C33.

E. Admixtures - only per approved design mix. Slump - per approved design mix.

F. Saw-cut joints as soon as the surface will allow without edges raveling but before the next day after the pour.

G. Steel trowel all interior floor surfaces.

H. Detail reinforcing by ACI - manual of standard practice for detailing reinforced concrete structures.

I. Submit concrete reinforcement shop drawings in accordance with ACI 315 for approval.

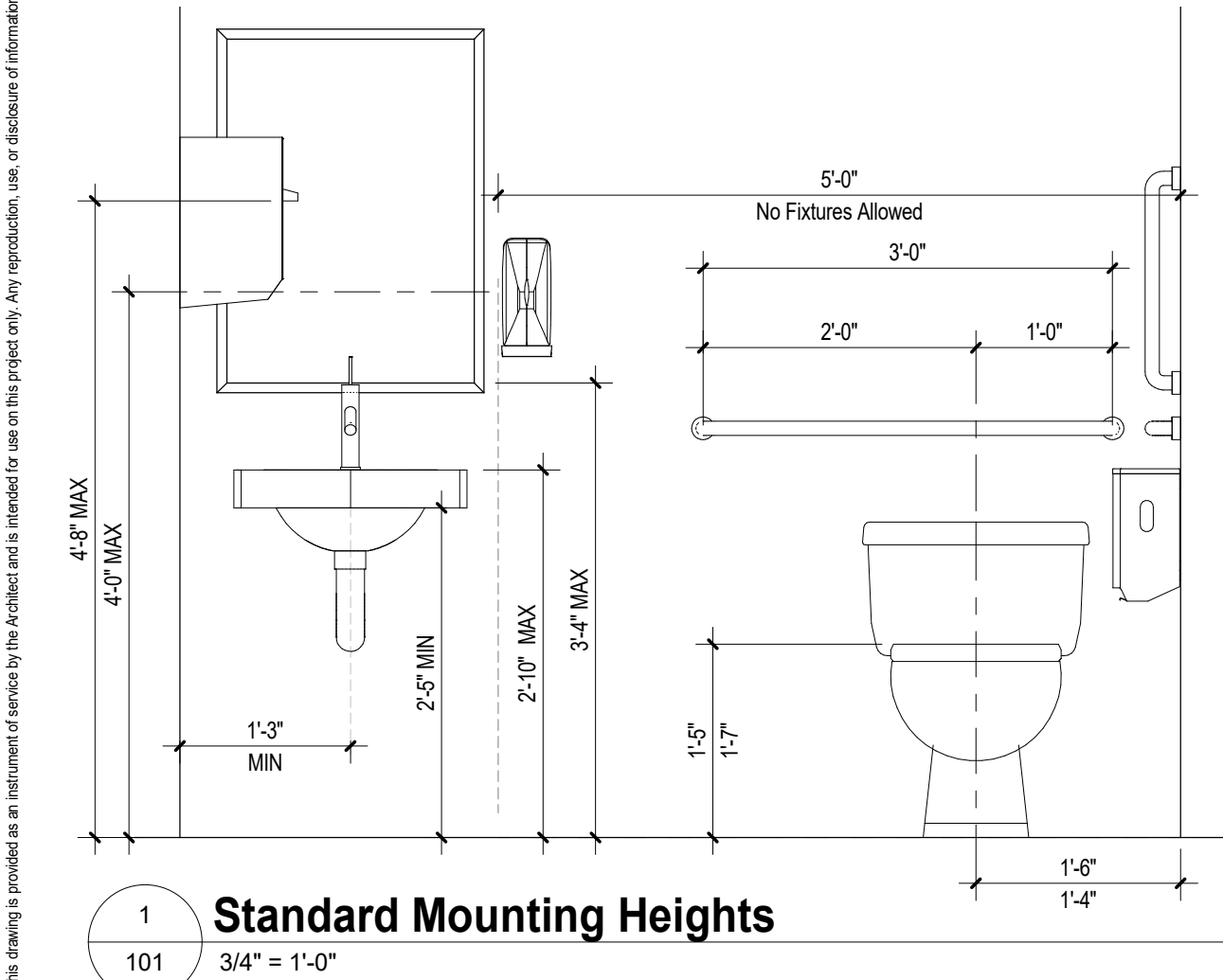
J. Unless noted otherwise, all slabs on grade shall be 4" thick, reinforced with 6x6 W14xW14 Welded Wire Mesh, and placed over 4" minimum compacted sand or gravel fill. Interior slabs shall be placed over 6 mil stabilized polyethylene vapor barrier. Coordinate with radon removal procedures.

K. Footing sizes shown are typical only for stated soil pressure and consistent compaction. The Contractor shall be responsible for footings complying with the design requirements of specific soil conditions.

L. Precast concrete lintels shall be installed and reinforced as per manufacturers' specifications. The Architect shall not be responsible for the design of precast concrete lintels.

MASONRY

- Provide standard weight hollow load-bearing Concrete Masonry Units (CMU) complying with ASTM C90, grade N, type I.
- Reinforcement shall comply with the following as minimums:
- Bars: ASTM A615, grade 40, formed bars.
- Wire Joint Reinforcement ASTM A62, galvanized.
 - Provide mortar type "S" following ASTM C270.
 - Provide grout following ASTM C476. Minimum compressive strength shall be 3000 psi unless noted otherwise.
 - Provide reinforcement in vertical cells or concrete masonry units (fully embedded in grout) as follows:
- Typical reinforcement shall be one #5 at each corner, at both sides of openings, and a maximum spacing of 48" o.c.
- Reinforce all vertical cells of concrete masonry units supporting the concentrated load (beams, structural columns, etc.): At 8" CMU, reinforce each vertical cell with one #5 and solidly fill with grout.
 - Beam pockets shall be provided for all beams supported by concrete and/or masonry, unless noted otherwise, and shall comply with the following:



- Minimum of 4" bearing. Height and width as required by the beam. Treated lumber beneath all wood beams. Provide vertical reinforcing.

METALS

- All structural steel shall comply with appropriate ASTM Specifications as follows: ASTM A36, ASTM A53, ASTM A501, ASTM A307, and ASTM A325.
- All steel connections shall be designed according to the AISC Manual of Steel Construction and shall be detailed by a qualified structural steel detailer. Contractor to submit steel shop drawings to the designer or a licensed structural engineer before steel erection.

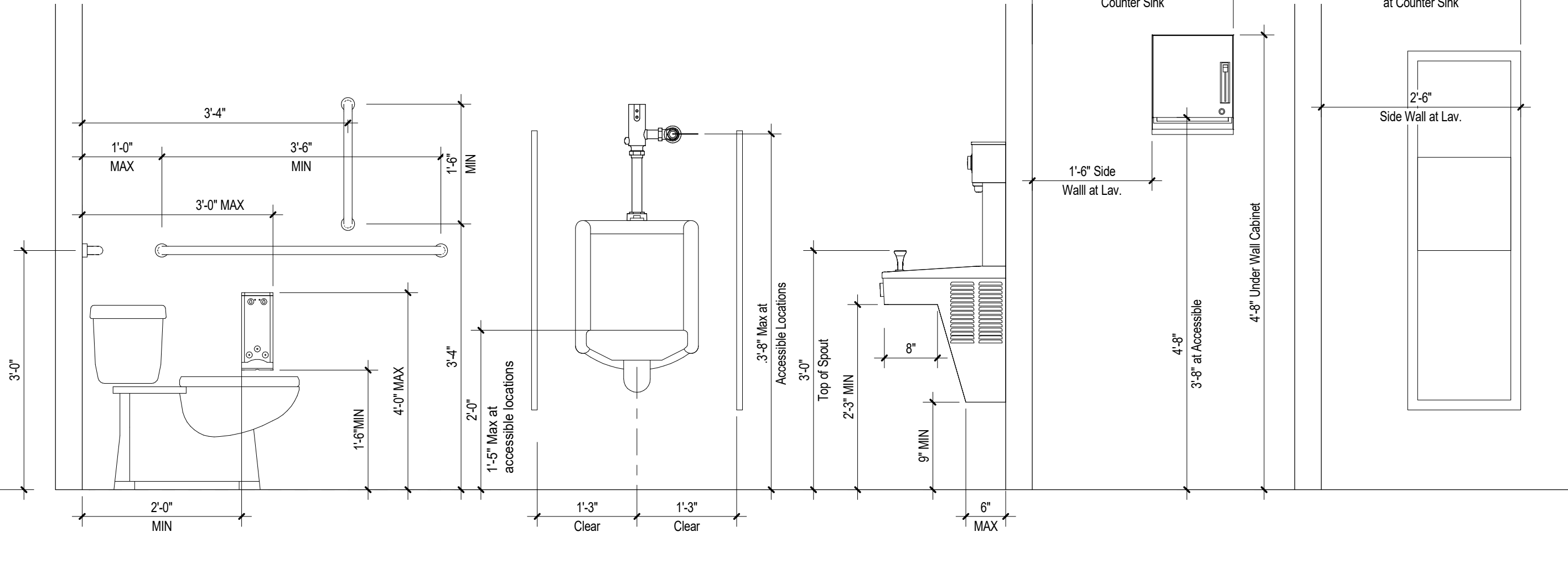
WOOD AND PLASTICS

- Lumber shall, in addition to complying with governing codes, comply with:
 - "Product Use Manual" of the Western Wood Products Association to select and use products included in that manual.
 - "Plywood Specification and Grade Guide" of the American Plywood Association.
 - "Standard Specifications for Grades of California Redwood Lumber" of the Redwood Inspection Bureau for Redwood.
 - American Wood Preservers Association standards and recommendations for fire-retardate and preservative pressure treated lumber and plywood.
 - Western Red Cedar Lumber Association standards and recommendations for cedar.
- Provide lumber and materials meeting or exceeding the following standards of quality:
 - Framing Members:
 - Studs: Douglas Fir - Larch, Stud Grade. Headers and Beams: Douglas Fir - Larch, No. 2 and better.
 - All headers and beams shall be free from splits, checks, and shakes.
- Sheathing:
 - Roof: 5/8" plywood APA RATED SHEATHING, EXP 1. (with clips)
 - Walls: 5/8" plywood APA RATED SHEATHING, EXP 1.
 - Floor: 23/32" plywood APA RATED SHEATHING, EXP 1. (glue and nail)
 - Underlayment: 1/8" Luan-underlayment grade. (at vinyl only)
 - Proper oriented strand board may be substituted for plywood.
- Rough Hardware:
 - Steel items: Comply with ASTM A36; use galvanized steel at exterior locations.
 - Install joist and beam hangers to support the maximum allowable load of joist or beam being supported.
 - Provide "Micro-Lam" glue-laminated veneer lumber beams (manufactured by Truss Joist Corporation) or equal of the dimensions and number indicated on the drawings. Provide exterior grade Micro Lams for deck framing and other exterior applications. Unless noted otherwise, fasten multiple beams together in strict accordance with manufacturers' recommendations.
- Allowable stresses:
 - Modulus of elasticity: 2,000,000 psi Flexural (I2" depth): 2,900 psi
 - Horizontal shear: 285 psi Bearing: 550 psi
- Use exterior grade Micro-Lam in all areas subject to moisture.
- Provide wood trusses to sustain the stated loads for the spans, profiles, and arrangements shown on the Drawings. The truss layout is schematic only. Truss manufacturer and/or engineer shall be responsible for the design and spacing of all trusses. Contractor to submit truss drawings and/or roof framing drawings to designer for review before construction.
- All roof trusses shall be installed with metal truss seats as specified by the truss manufacturer. Unless noted otherwise, provide:
 - Doubleheader joists and trimmers at all floor openings.
 - Double joists under all partitions parallel to joists.
 - Double 2x12 headers with 1/2 plywood between all door and window openings in 2x4 walls. Triple 2x10 headers with 1/2" plywood between all door and window openings at 2x6 walls.

- One row of 1x3 cross-bridging or metal bridging for each 8'-0" of joist span.
 - Stud spacing at all exterior and bearing walls shall be 16" on center minimum.
 - Stud walls shall not exceed the following heights without continuous lateral support perpendicular to the plane of the wall at the stated height or less. Studs shall be continuous between points of lateral support.
- Bearing walls: 2. Non-bearing walls:
 - 2x4: 10'-0" a. 2x4: 14'-0" 2x6: 12'-0" b. 2x6: 20'-0"
- Unless noted otherwise, rafters, ceiling joists, collar ties, and purlins shall be sized and spaced following FHA requirements or governing codes, whichever is more restrictive.
- Stair construction shall consist of (3/2x12 stringers, 5/4" or 2x thick tread, and 3/4" thick risers or shall be fabricated by the component manufacturer.
- All wood plates bearing on concrete or masonry shall be pressure treated. At exterior walls, install plates over foam sill sealer.
- Provide 2" nominal pressure-treated lumber over 6 mil stabilized polyethylene beneath full bearing of wood beams bearing on concrete or masonry.
- Provide Simpson Strong Wall Garage Portal System around all overhead doors with a width greater than 8'. Install Garage Portal System per manufacturers recommended guidelines.

THERMAL AND MOISTURE PROTECTION

- Provide thermal building insulation at assemblies adjacent to the exterior or unheated spaces meeting the requirements of governing codes meeting the following minimum requirements, unless noted otherwise:
 - Foundations: 2"extruded polystyrene (R-10.0) Walls: glass fiber batt (R-19)
 - Floors: glass fiber batt (R-30) Ceilings: glass fiber batt (R-49)
- Install continuous blankets without holes for electrical boxes, lighting fixtures, or heating ductwork.
- Install 6 mil Polyethylene vapor barrier against the interior face of all thermal insulation.
- Waterproof foundation walls at excavated areas from footing to finished grade with two coats of asphalt-based waterproofing compound.
- Roofing shall be 240 lb. (minimum) composition shingles installed over 30 lb. roof felt on roof sheathing. Minimum slope, fasteners, underlayment, and exposure according to manufacturers' recommendations.



PLUMBING, MECHANICAL, AND ELECTRICAL

- Plumbing, mechanical, and electrical information and layouts shown on the Drawings are schematic and shall be reviewed by sub-contractors, suppliers, and building officials for compliance with governing codes and good standard construction practices. The Contractor shall notify the Architect of any discrepancies before construction.
- The Owner shall select plumbing, mechanical, and electrical equipment.
- Design and installation of plumbing, mechanical, and electrical equipment shall be the responsibility of the appropriate licensed contractors and sub-contractors. The design shall be submitted for the Owner's review before ordering and installation of equipment.
- The electrical sub-contractor shall select service panels.
- All HVAC equipment shall be individually switched.
- All outdoor, bath, garage, and spa wall receptacles shall be provided with ground fault circuit protection following governing codes.
- Dryer and range hood vents shall be extended to the exterior.
- Provide plumbing vents following governing codes. Minimize the number and location for minimal visual impact.
- Install type and the number of smoke detectors following governing codes & UL217. Connect water, gas, and electric services following governing codes

MISCELLANEOUS

- This set of construction drawings is intended for design intent only. Although many jurisdictions will accept these drawings as sufficient for a construction permit, these drawings are not intended and should not be construed as a complete set of construction drawings. These drawings will have to be adapted to meet local zoning and/or site conditions, and additional detailing will need to be completed on-site by the builder.
- Install prefabricated fireplace units as shown on Drawings.
- Fireplace units shall be "Heat-N-Glo" or as approved by the Owner.
- Contractor shall be responsible for proper installation as recommended by the manufacturer and as required by governing codes, including mantel and hearth design and location.
- Hearth shall be of non-combustible material.
- Room sizes shown on the plans indicate room dimensions before installation of gypsum wallboard. Gypsum wall board thickness must be subtracted from room sizes indicated for actual room dimensions and are subject to change.

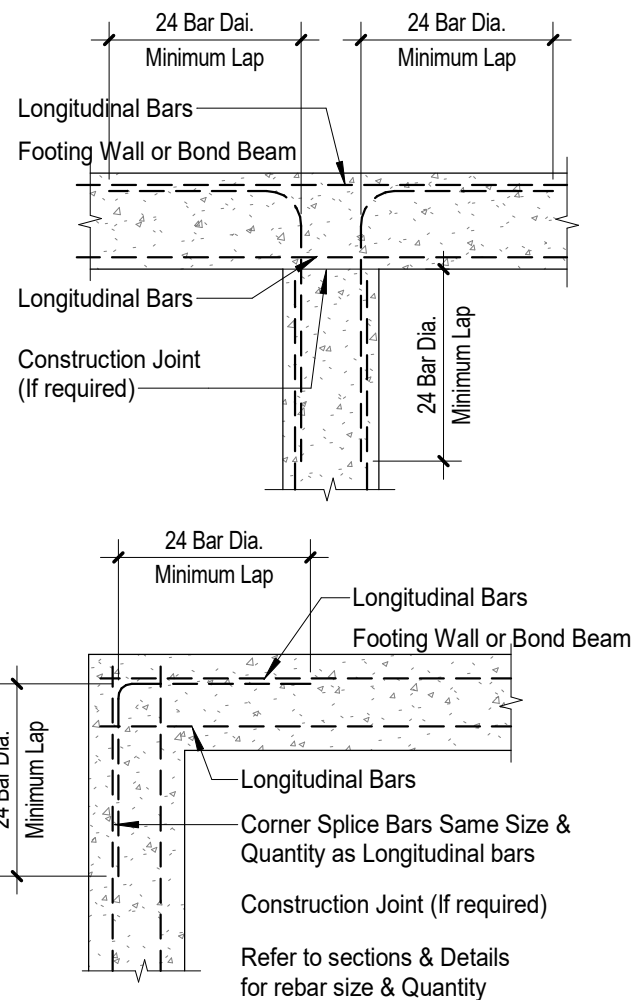
SUBMITTALS

- Submit roof truss and/or rafter layout plan completed by the manufacturer for review before ordering roof trusses and/or roof lumber package. Allow designer five days for complete review.
- Submit floor truss layouts showing beam locations, joist layout, locations of continuous duct chases, and maximum duct size in each chase. Allow designer five days for complete review.
- Architect will not be responsible for any errors in the roof and/or floor framing without the opportunity to review the roof and/or floor framing layouts. Framing layouts, member sizes, and floor/roof penetrations indicated on the drawings are for design intent only. Final layouts shall be the responsibility of the builder.

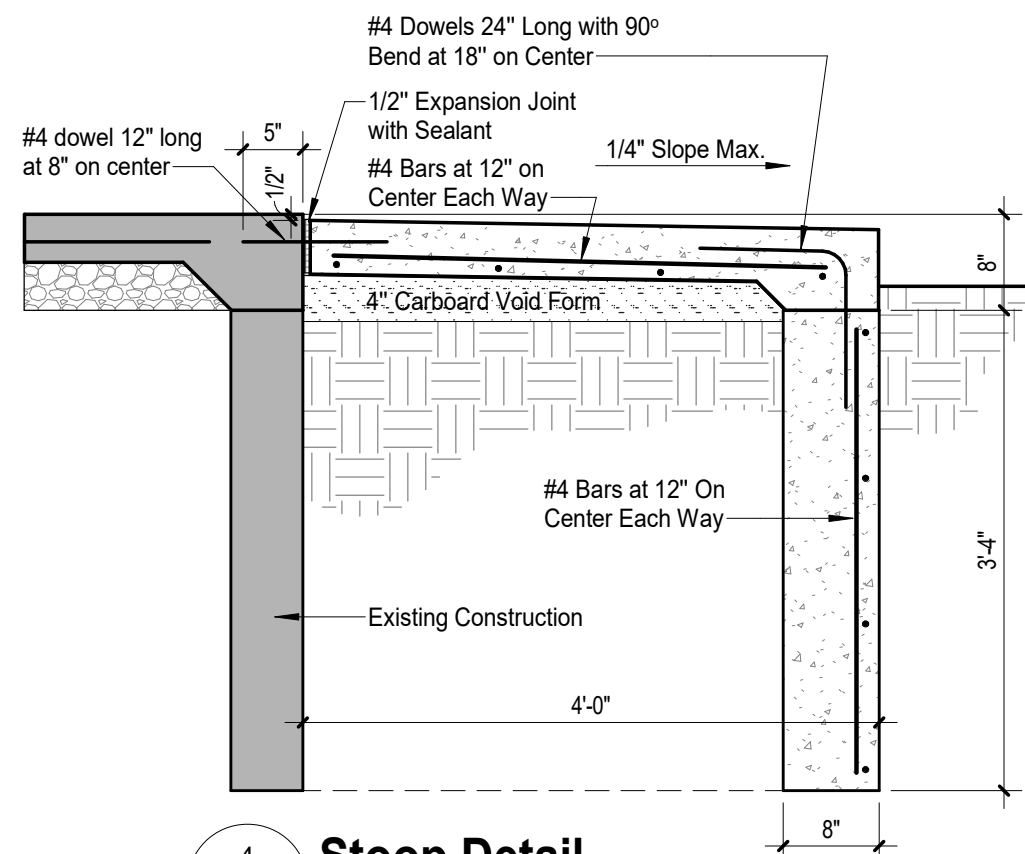
A3 Auto Addition

#	Date	Description
1	12/01/21	For Permit
12/1/2021 3:16:44 PM		
PROJECT NUMBER: 2105E		
TITLE: Specifications		
SHEET:		
101		

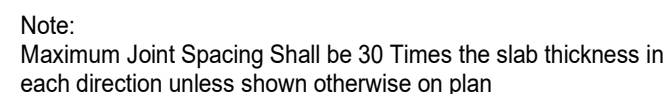
1. All anchor bolts shall conform to ASTM F1554 - 36ksi
2. Base of all column elevations = 100'-0" unless noted otherwise
3. #4 bar lap = 2'-0" - #5 bar lap = 3'-4" - #6 bar lap = 4'-0"
4. Foundation design base on 2,000psf soil bearing capacity
5. Foundation wall reinforcing shall continue through column footings
6. Provide concrete complying with ASTM C94, submit design mix and documentation per ACI 318. Unless otherwise noted, concrete shall have the following 28-day compressive strengths as minimums: Concrete foundations to be 3,000psi - Concrete slabs to be 4,000psi
7. Changes in elevation for footings and foundation walls are for design intent only. Actual elevations shall be verified with final grade during construction. Maintain 42" minimum frost protection on all footings
8. All concrete shall be saw cut. If saw cuts are not specified contact Architect or Engineer. If possible saw cut under demising walls. Saw-cut joints as soon as the surface will allow without edges raveling but before the next day after the pour.
9. Concrete to be placed over dry sub-grade to prevent heaving in winter
10. Forms where concrete is to be exposed shall be smooth and free from defects
11. Exterior paving to be 1 1/2" lower than interior finish floor sloping away from building. Where no paving, top of grade to be a minimum of 6" below finish floor. Stoops and routes to accessible parking shall be ADAAG compliant.
12. Concrete slab shall be installed true to a plane with no deviations greater than 1/4" in 10'-0" in any direction and free from blemishes and trowel marks
13. Apply trowel finish to monolithic slab surface exposed to view and slab surface to be covered with resilient flooring, carpet, ceramic or quarry tile, paint, or another thin film-finish coating system. grind smooth any surface defects that would telegraph through applied floor coverings system
14. Apply a non-slip finish perpendicular to main traffic route to all exterior concrete platforms, steps, and ramps
15. All concrete shall be reinforced unless otherwise noted
16. Reinforcing steel - ASTM A615 - grade 60.
17. Welded wire fabric - ASTM A185 in sheet stock, not rolls.
18. Cast-in-place anchor rods shall be ASTM F1554 grade 55 anchor rods. Embed anchor rods 11" minimum unless noted otherwise on drawings.
19. Detail reinforcing by ACI - manual of standard practice for detailing reinforced concrete structures.
20. Portland cement - ASTM C150 type 1.
 - A. Aggregates - fine and coarse per ASTM C33.
 - B. Admixtures - only per approved design mix.
 - C. Slump - per approved design mix.
21. Steel trowel all interior floor surfaces.



7 **Rebar Continuity**
A101 1/2" = 1'-0"



4
A101 3/4" = 1'-0"



The image contains two cross-sectional diagrams of a concrete slab joint, labeled 'a' and 'b'.

Diagram a: Shows a joint between two concrete slabs. The top slab is labeled '1/3 Slab Thickness'. A horizontal line with 'X' marks represents the reinforcement. A vertical line indicates the joint. Labels include: 'Cut 1/2 of Crossing Wire at joint Prior to Casting' and 'Saw Cut Joint - 1/8"x1/4" Depth of Slab Fill Joint with Sealant'.

Diagram b: Shows a joint between two concrete slabs. The top slab is labeled '1/3 Slab Thickness'. A horizontal line with 'X' marks represents the reinforcement. A vertical line indicates the joint. Labels include: '5/8" Diameter Rod at 18" On Center Saw Cut Both Ends' and 'Grease and Wrap Dowel'.

Fill cores with concrete mix design as required and doweled together

#5 dowel 12" long at 8" on center embed 5" min. into CMU wall

4"

8"

4"

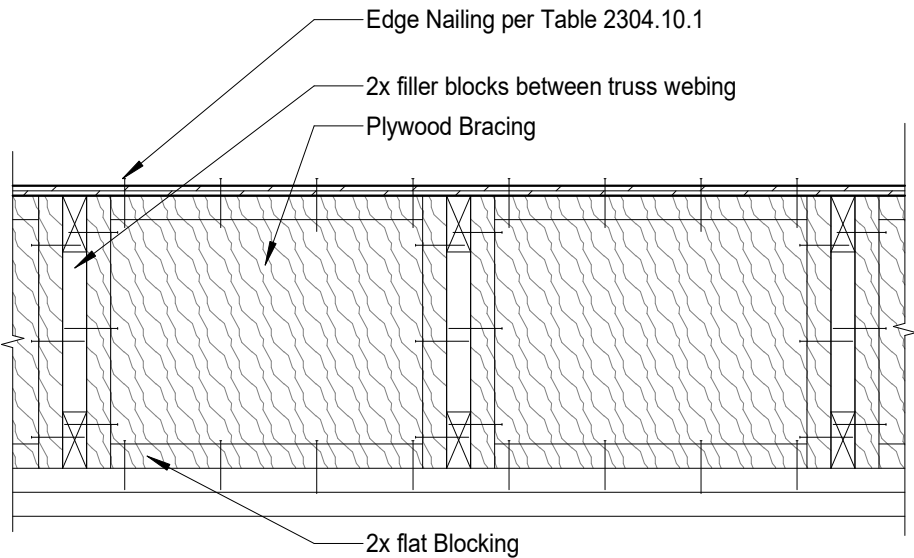
New Concrete wall and footing

Existing CMU wall and Footing

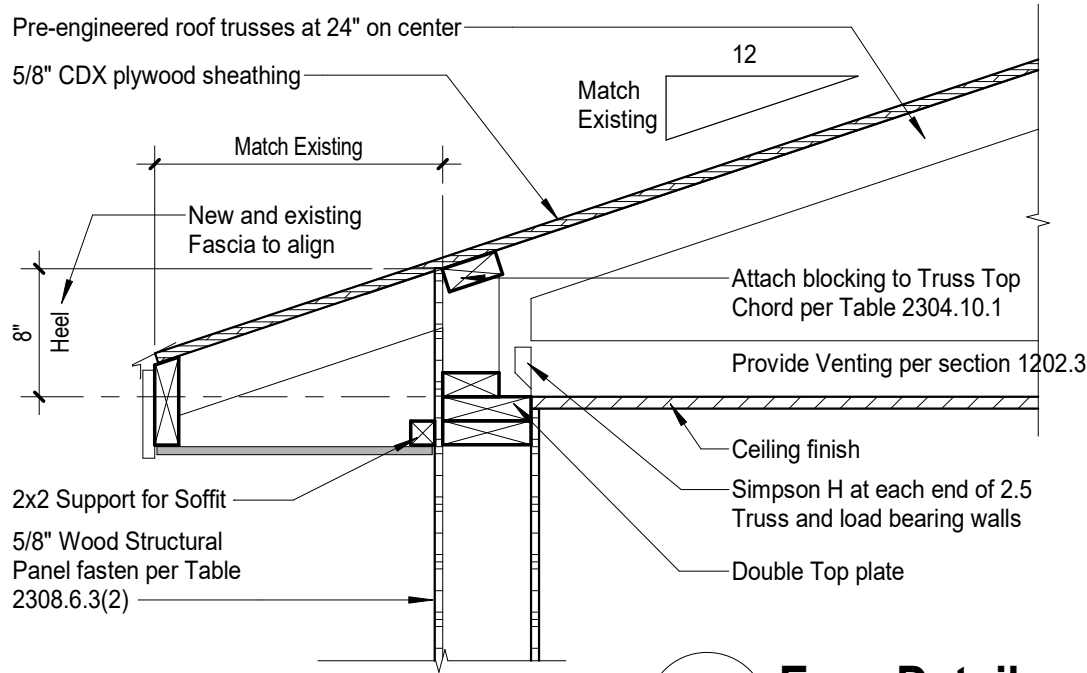
4" 7 5/8" 4"

3 Foundation Connection
A101 1" = 1'-0"

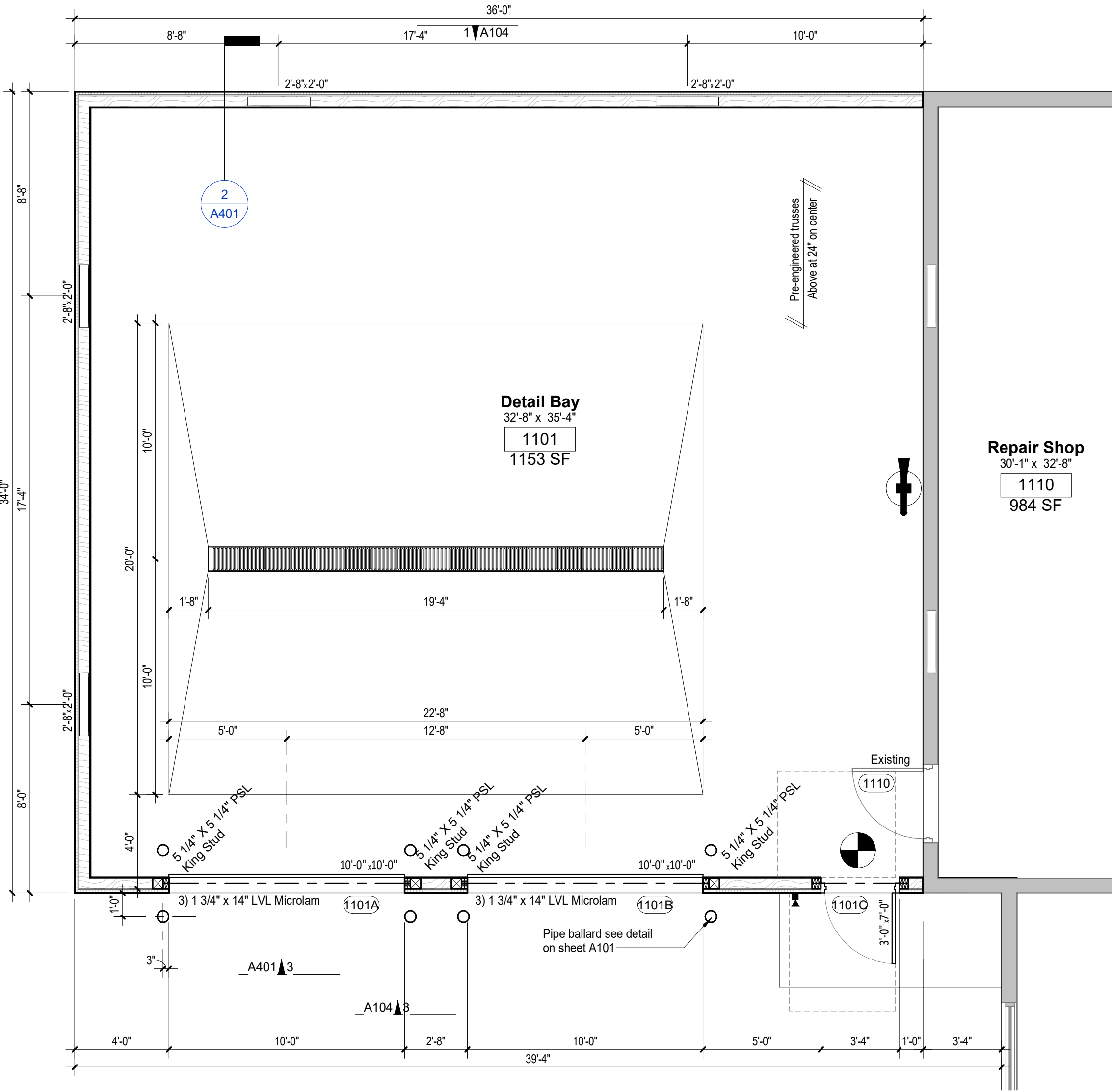
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2
A102
Bearing Blocking
1" = 1'-0"



3
A102
Eave Detail
1" = 1'-0"



City of Bondurant Code Information

CODE	DESCRIPTION
2015	International Building Code
--	--
2018	International Mechanical Code Per State of Iowa
2015	Uniforml Plumbing Code
2012	International Energy Conservation Code
2017	National Electrical Code
2015	International Fire Code

Occupant Analysis

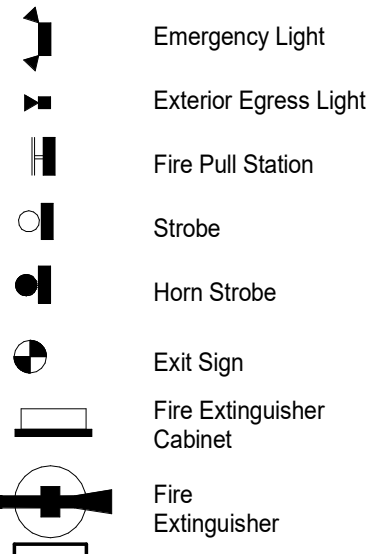
Mark	Name	Area	Occupant Area	Occupant Count
1101	Detail Bay	1153 SF	100	12
1110	Repair Shop	984 SF	100	10
: 2		2137 SF		22

12 Additional occupants - Sufficient capacity exists in the existing restrooms

2902.2 Separate facilities are required at >15 occupants

IPC 424.2 Urinal substitution shall not be for more than 67 of required toilets

Life Safety Devices

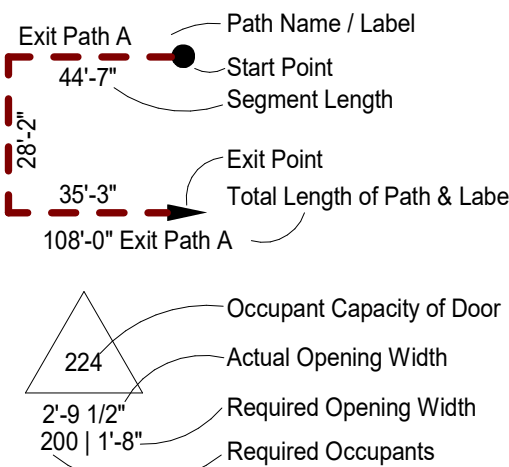


Egress Legend

Wall Construction

- 1 Hour Rated Construction
- 2 Hour Rated Construction
- 3 Hour Rated Construction
- Smoke Sealed Construction

Travel Path



1 A102 Grade Level Plan

1/4" = 1'-0"

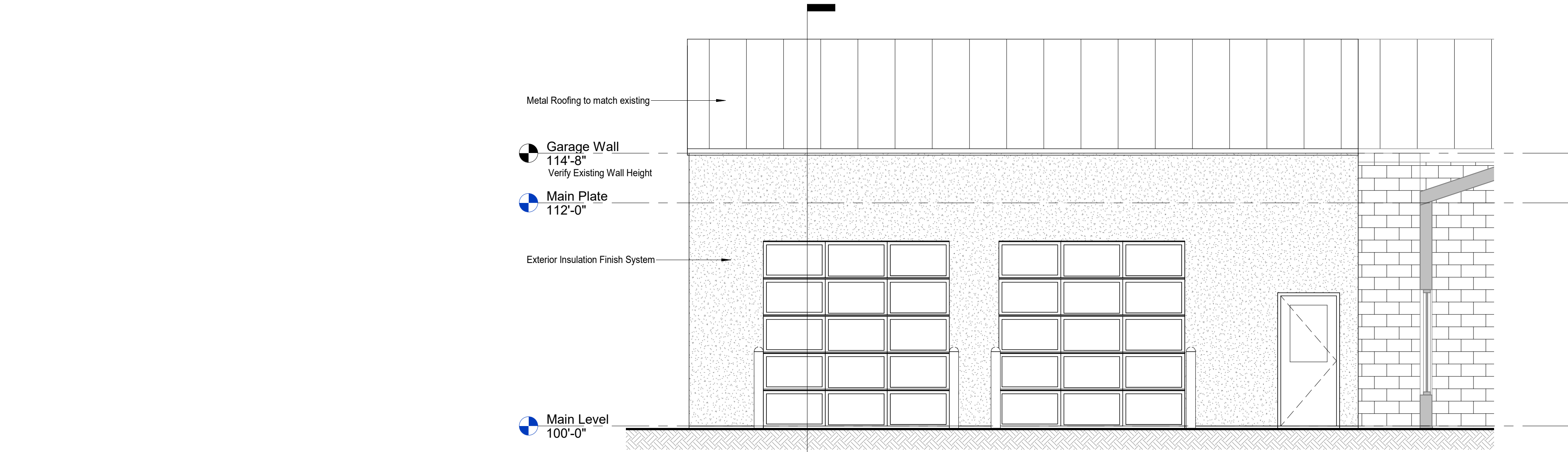
2015 IBC	Sprinklered	NO
304	Occupancy Class	B Business
504.3	Maximum Height	60'-0" S / 40'-0" NS
504.4	Maximum Stories	3 S / 2 NS
506.2	Maximum Floor area	36,000 sf S / 9,000 sf NS
601	Construction Type	V-B
601	Fire Rating Requirements	No rating requirements
906.1	Portable Fire Extinguisher	75" Max. Travel Distance Separation or as required by fire code official
907.2.2	Manual Fire Alarm System	> 500 occupants
1004.1.2	Occupant Load	See Occupant Analysis table
1005.3.2	Egress Width	.3' / Occupant at Stairs & .2' / Occupant all others
1006.2.1	Common Path of Travel	75'-0"
1006.3.2(2)	Two Means of Egress required at Multiple Exit Separation	> 49 occupants
1007.1.1		> 1/2 Diagonal Distance w/o Sprinkler
1010.1.2.1	Swing in the Direction of Egress	> 50 occupants
1017.2	Maximum Travel Distance	300'-0" S / 200'-0" NS
1020.4	Dead end Limit	50' Sprinklered / 20' w/o Sprinkler
1020.2	Minimum width	44"

Framing Plan Notes

- Prior to installing any new work clean and prep existing surfaces to receive new materials as recommended by manufacturer or supplier. Inspect and remove any deteriorated material or sub standard work.
- Dimensions are to face of existing finish material, the face of new studs or centerline of the structure unless otherwise specified
- All site info, fixtures, and equipment shown are provided for coordination purposes only. The layout is considered conceptual. Refer to civil, mechanical, electrical, plumbing, fire, and life safety, etc. for specific design information.
- Provide adequate wood blocking for millwork, fixtures, equipment, plumbing fixtures and accessories, electric panels, roof access ladder, future or by owner items, etc.
- Provide positive drainage of surface water away from building without ponding of water adjacent to the building or on pavements. Contractor to coordinate all above ceiling attic work lighting, ductwork, or other systems to ensure interference conditions are avoided.
- Contractor to verify actual dimensions and existing conditions concerning the extent of interior demolition provided by the building owner prior commencement of this project. Notify the architect immediately of significant discrepancies which may impact aesthetics, durability, cost, and schedules.
- Table layout is for general ideas - the final table layout should be coordinate with the restaurant owner.
- Thumbturn locks and secondary locking devices are not allowed on exit doors.
- Fire sprinkler heads need to be modified so all areas of the space are compliant with NFPA 13.
- Fire extinguishers need to be a minimum of 5lb, ABC rated. Maximum travel distance to an extinguisher is 75 ft

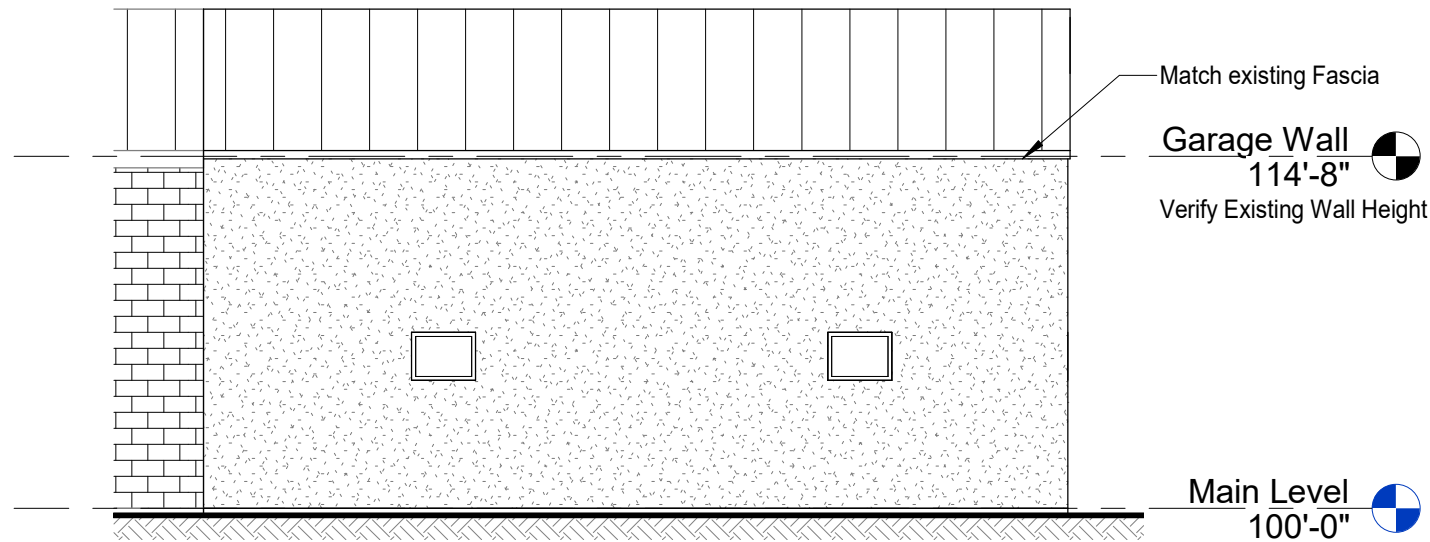
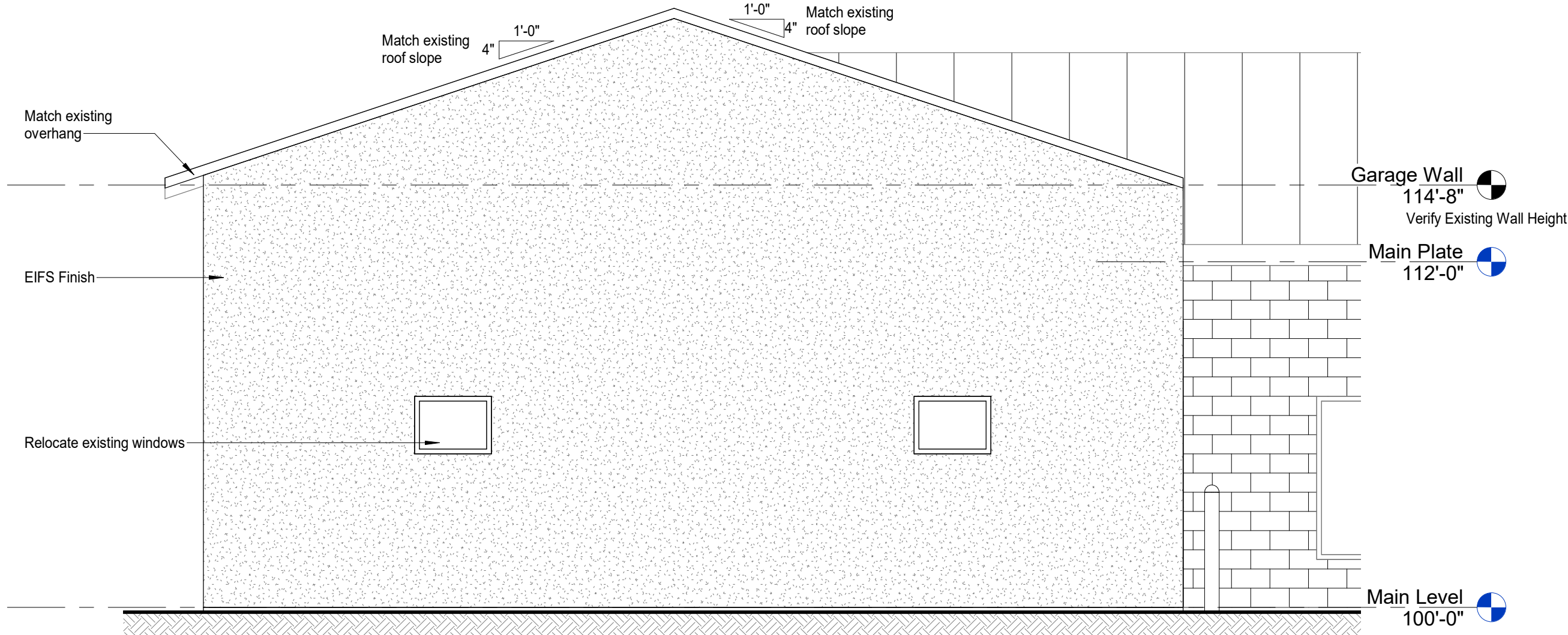
#	Date	Description
1	12/01/21	For Permit
12/1/2021 3:16:44 PM		
PROJECT NUMBER:		
2105E		
TITLE:		
Floor Plan		
SHEET:		
A102		

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3
A104
1/4" = 1'-0"

Southwest Elevation



A3 Auto Addition

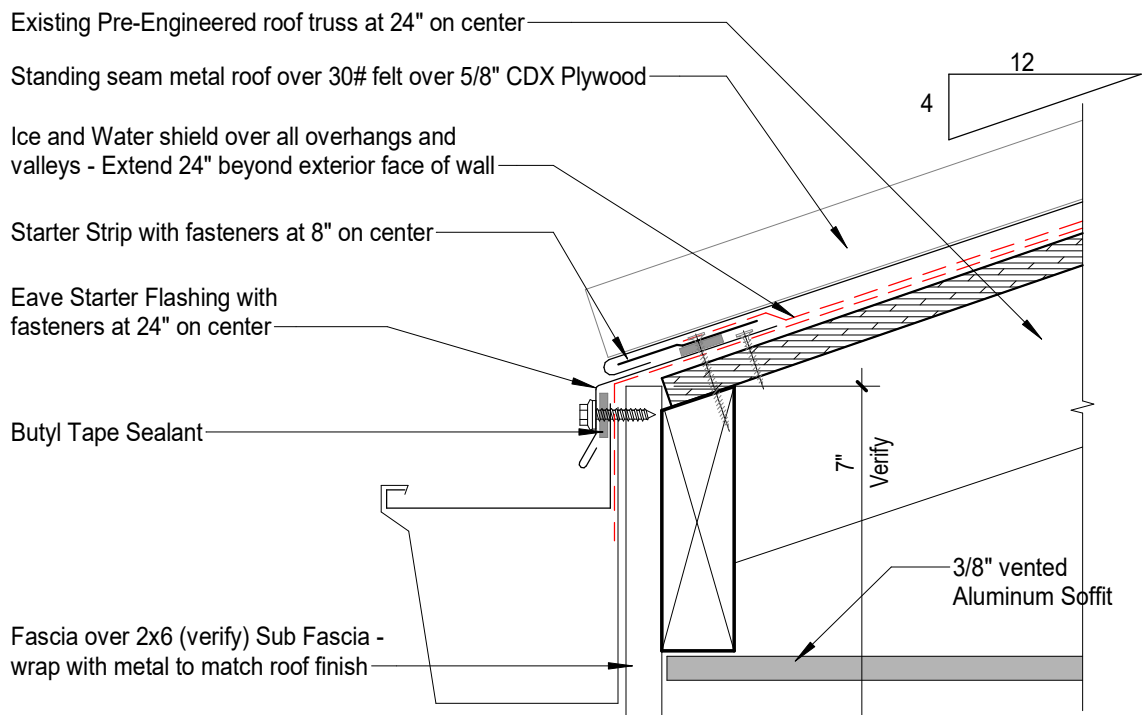
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108 NE Hubbel Road | Bondurant, Iowa 50035

#	Date	Description
1	12/01/21	For Permit
12/1/2021 3:16:45 PM		
PROJECT NUMBER:		
2105E		
TITLE:		
Exterior Elevations		
SHEET:		

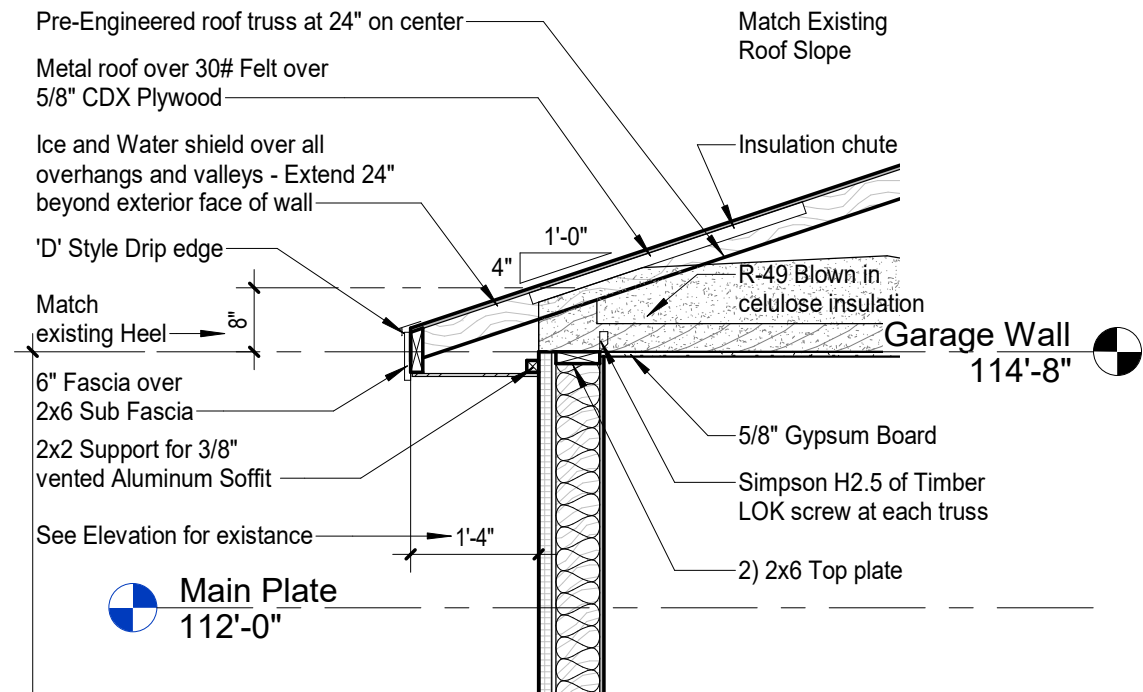
A104

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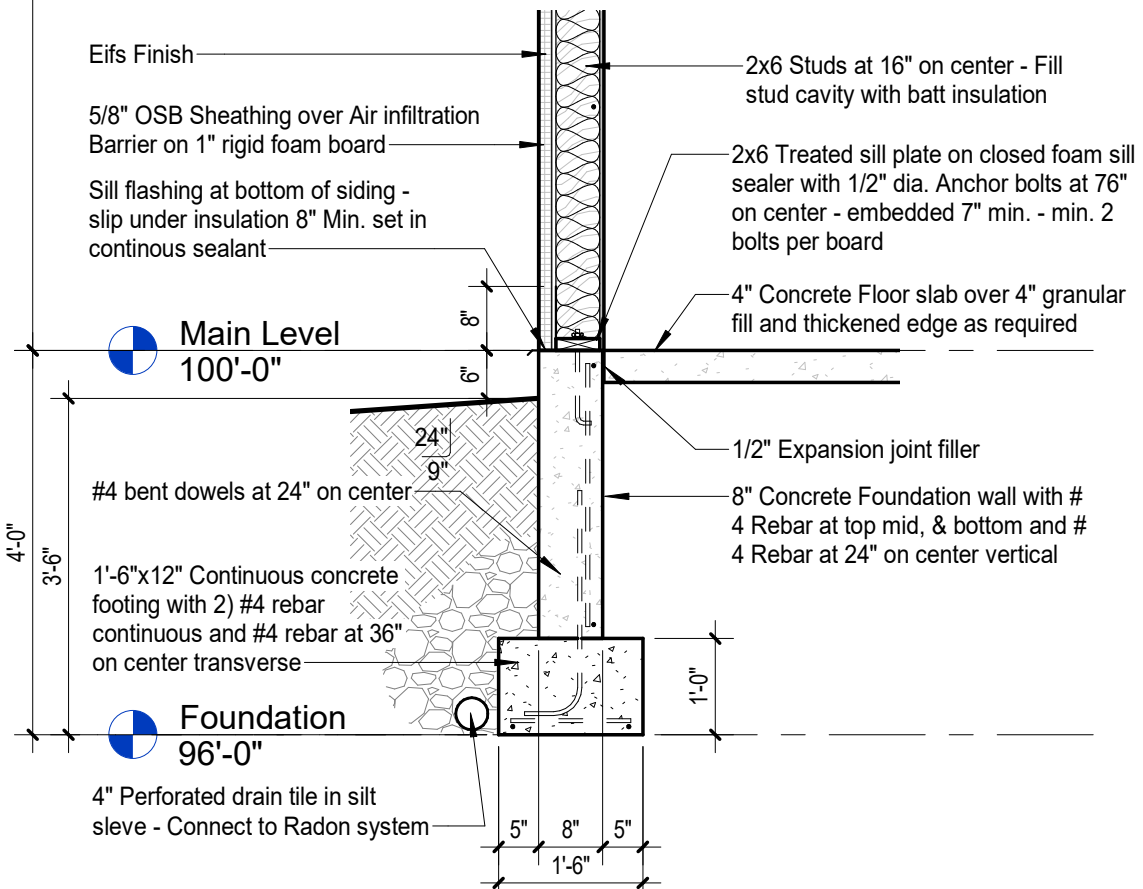


4
A401
3" = 1'-0"

Gutter Detail

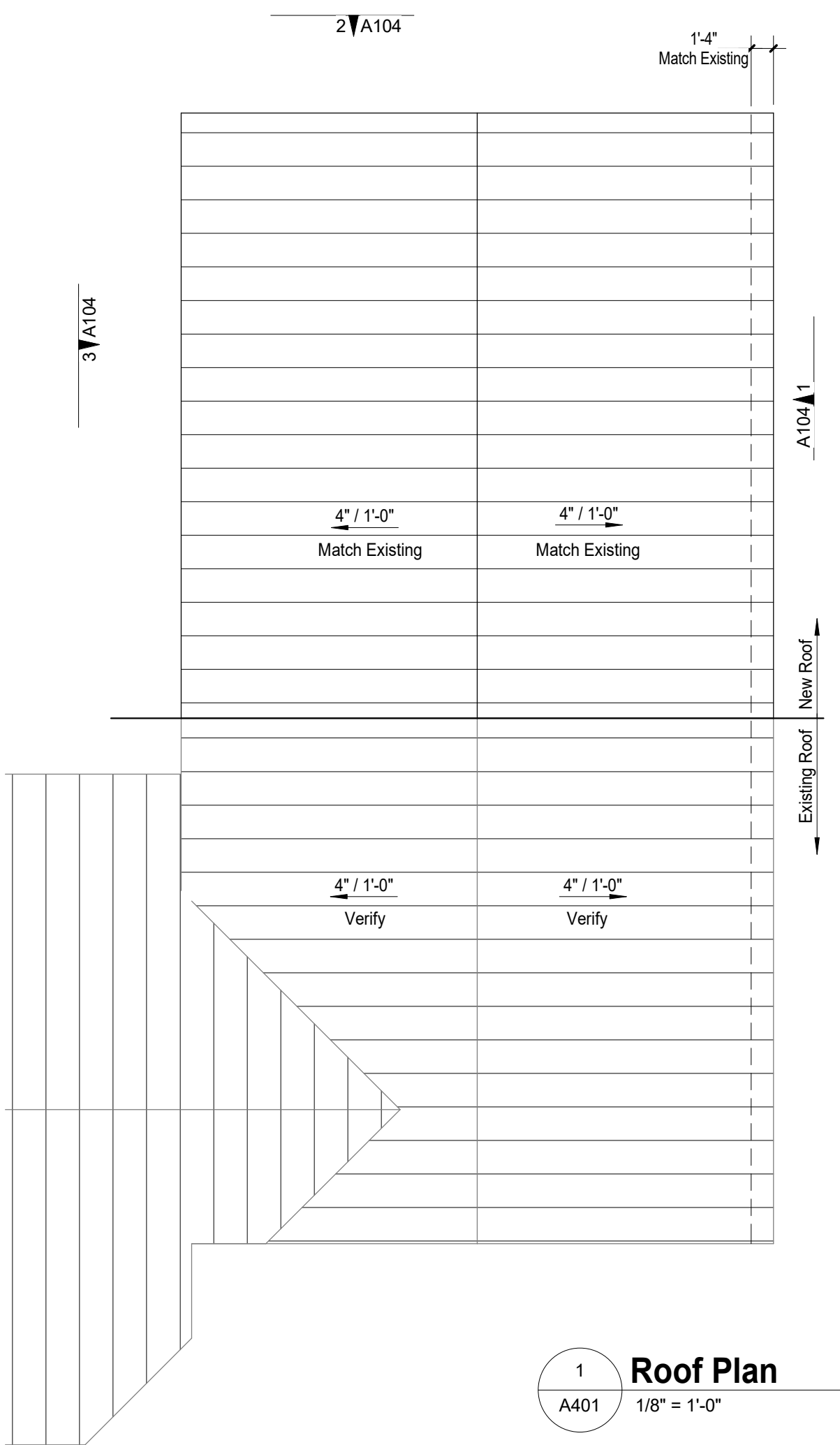


Main Plate
112'-0"



2
A401
1/2" = 1'-0"

Typical Section



1
A401
1/8" = 1'-0"

Roof Plan

Roof Notes

- Refer to additional notes and requirements on all other documents and other disciplines documents.
- Failure to identify a requirement does not give anyone the right to violate any codes, governing authority, minimum quality or quantity, industry standards, manufacturer recommendations, etc.
- All mechanical, electrical and plumbing equipment shown on this sheet is considered conceptual and provided for coordination purposes only. Refer to mechanical and electrical documents for specific design information. Refer to structural drawings for roof opening structural framing.
- All roof penetrations for minor roof vents and similar items may not be indicated on the roof plan: however, all roof flashing work shall be provided by the roofing subcontractor so as to obtain full roofing warranties. Refer to all other construction documents for additional roof penetrations requiring roof flashing work.
- It should be the responsibility of the roof sub-contractor to provide all necessary details and systems to accommodate the expansion/contraction of the building and building components for a long-lasting roof.
- Contractor shall keep roof clean of all debris during all construction work.
- Design of roof drainage systems shall comply with the Int'l Plumbing Code. (IBC: 2018 Sec. 1502.4) Final detailed design of roof drainage systems to be by plumbing consultant or design-build plumbing subcontractor.
- Oversized roof drains, gutters and/or downspouts should be provided to eliminate any overflow or backup.
- A cricket or saddle shall be installed on the ridge side of any penetration greater than 30" wide as measured perpendicular to the slope. (IBC: 2018 Sec. 1503.5)
- All roof slopes, including flattened roof areas to obtain positive drainage, to be integrated into underlying roof support design. Provide tapered rigid insulation to maintain minimum 1/4" per foot slope at all flattened roof areas to ensure positive drainage all the way to roof drain from all penetrations and changes in roof slopes.
- Provide concrete splash blocks at all downspout locations.
- Roof ventilation intake & exhaust vents shall be provided in each & all enclosed attics &/or rafter spaces to create cross ventilation in accordance with codes & the manufactures installation instructions. (IBC 2018 sec. 1202.2, 1503.4)
- Insulate and seal to ensure adequate air infiltration barrier around all exterior penetrations to prevent water and sprinkler pipe freezing.
- Crawl spaces shall be provided with a minimum of one access opening not less than 18"x24". (IBC: 2018 Sec. 1208.1)
- An opening of not less than 20"x30" shall be provided to any attic area having a clear height of over 30". A 30" minimum clear headroom in the attic space shall be provided at or above the access opening. (IBC: 2018 Sec. 1208.2)
- Access to Mechanical appliances installed in underfloor areas, in attic spaces and on roofs or elevated structures shall be in accordance with the International Mechanical Code. (IBC: 2018 Sec. 1208.3)
- Pitched (slope >2:12) roof - Self-adhering ice membrane underlayment required from eave's edge to a point at least 24" inside the exterior wall line of the building. (IBC: 2018 Sec. 1507.1.2)

Door Schedule										
Mark	Display Name	Door Panel				Frame		Hardwa re	Fire Rating	Comments
		Width	Height	Thickness	Material	Type	Material	Type		
1101A	Detail Bay	10'-0"	10'-0"		AL	OHD	--		By Mfr	
1101B	Detail Bay	10'-0"	10'-0"		AL	OHD	--		By Mfr	
1101C	Detail Bay	3'-0"	7'-0"	1 3/4"	HM	G	HM	1	01	
1110	Detail Bay	3'-0"	7'-0"	1 3/4"						Existing Door to Remain

Room Finish Schedule										
ROOM NO	ROOM NAME	Floor	Base	Walls				Ceiling		REMARKS
				North	East	West	South	Finish	Height	
1101	Detail Bay	Epoxy	none	Paint	Paint	Paint	Paint	GYP	14'-0"	
1110	Repair Shop									Existing

Finish Material Notes:

Floors:

CPT carpet tile, series action planks, size, color
CT Ceramic Tile
LVT-1 laminate vinyl tile, Patcraft, size, color
SC Sealed Concrete
VCT Vinyl Composition Tile

Base:

VB 4" vinyl base with premolded corners,

Walls:

GYP gypsum board, unfinished tape and float only
PNT paint, brand, color
EPT Epoxy paint, brand, color

Ceilings:

ACT-1 lay-in acoustical tile ceiling system, 24"x24" tile, sag resistant, beveled edge
VFT-1 lay-in acoustical tile ceiling system, 24"x24" tile, sag resistant, Vinyl Faced
GYP gypsum board, unfinished tape and float

Door and Frame General Notes:

- Overall dimensions shown are rough opening sizes only. manufacturer to allow 3/8" shim space at perimeter.
 - All frames to be 2" nominal frame dimension unless noted otherwise. actual dimension may vary by manufacturer.
 - All aluminum window and door frames to have factory applied finish as selected by owner.
 - All hollow metal frames to be hot dipped galvanized to prevent deterioration. All hollow metal frames to be factory primed and ready for final painting in field.
 - It is the responsibility of the glazing subcontractor to provide safety glass as required by local codes.
- See details for head, jamb and sill conditions unless noted otherwise

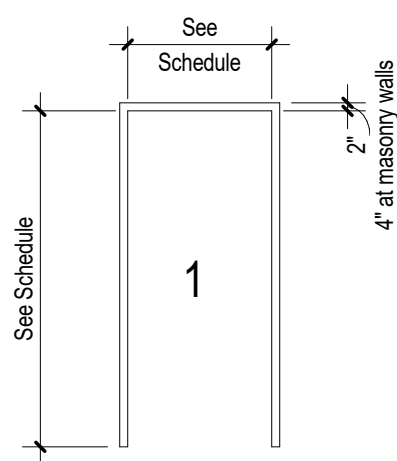
Door Materials Legend:

AL Aluminum
HM Hollow Metal
WD Wood

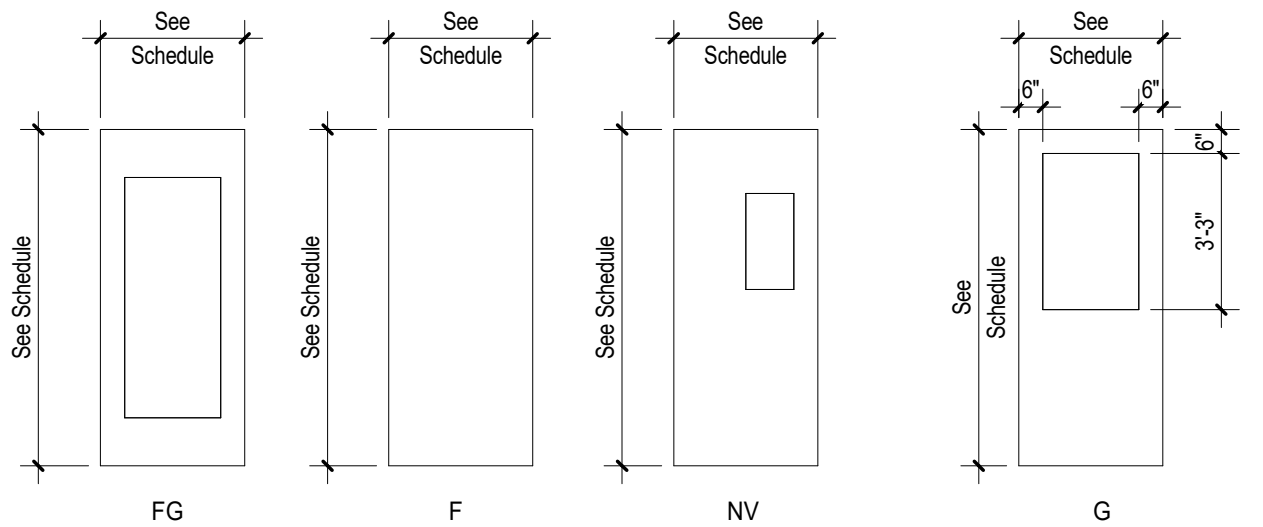
Glazing:

GL-1 Clear, low e, insulated, double pane
GL-2 Clear, low e, insulated, double pane, tempered
GL-3 Clear, single pane, tempered

DOOR HARDWARE GROUPS																
Group	HINGES		Panic Hardware	Lockset	CLOSER				Stop Type	Push Button	Silencer	Weather Strip	Threshold	Sweep	Drip Strip	Comments
	QTY	Style			Hold open	Pull Side Mount	Push Side Mount	Style								
1	3	Butt	X	Entrance	X		X	Cush Arm	Wall			X	X	X	X	



Frame Type Legend



Door Panel Legend

#	Date	Description
1	12/01/21	For Permit
12/1/2021 3:16:45 PM		
PROJECT NUMBER: 2105E		
TITLE: Schedules & Details		
SHEET:		

I have read the enclosed Section 178.08.6 of the Zoning Code, titled Design Standards for Auto Sales or Recreational Vehicle Sales, and acknowledge that all requirements will be met as a result of this 2022 site plan project for our A-3 Auto site at 108 NE Hubbell Avenue, with the exception that a temporary waiver of Section 178.08.6.B.9 be considered since this code requirement will be addressed at a later date when the future paving project is completed.

Sheena Kannegieter

Name

4.28.22

Date



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 5/2/2022
Resolution

TITLE: - Discussion and possible consideration of a Resolution approving the Purchase and use of Ballistic Gear for Bondurant Emergency Services

CONTACT PERSON:

Marketa Oliver, City Administrator
Aaron Kreuder

BRIEF HISTORY & ANALYSIS: As the nature of the City's EMS calls has changed over the past several years, the risk to first responders has increased. Staff requests authority to purchase ballistic protection to help provide our personnel with the addition of PPE to help protect EMS staff members. The amount of the equipment is \$22,000. Ballistic protection would include a vest, helmet, and eye wear. The equipment worn by EMS would be of a different color to help distinguish medical personnel from law enforcement.

Nationally, there has been an increase in violence against first responders. According to the U.S. Centers for Disease Control and Prevention (CDC), there are 2,000 EMS professionals injured every year in a violence-related incident. The rate of violence related injuries with lost work days for EMS personnel is 22 times higher than the national average for all workers.

Locally, there has been an increase in overdose calls, which is one of the types of calls that can easily turn violent and would be the type of call on which EMS providers would wear the equipment. Overdose calls went from 21 in 2020 to 35 in 2021, an increase of 60%. Additionally, staff responded to 7 suicide/attempts in 2020 and 11 in 2021 an increase of 64%.

There has also been an increase in critical incident events across the nation over the past several years. For example, domestic violence calls rose nationally more than 8% during the pandemic. Domestic violence calls are some of the most dangerous EMS calls.

City staff is working with the Polk County Sheriff's office to obtain best pricing possible for all ballistic PPE.

An update to the Bondurant Emergency Services Policies and Procedures about how and when the equipment will be used is forthcoming.

FUNDING SOURCE: General Fund

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220502-111

CITY OF BONDURANT
RESOLUTION NO. 220502-111

**RESOLUTION APPROVING PURCHASE OF BALLISTIC EQUIPMENT FOR
BONDURANT EMERGENCY SERVICES**

WHEREAS nationally, there has been an increase in violence against first responders;
AND

WHEREAS according to the U.S. Centers for Disease Control and Prevention (CDC), there are 2,000 EMS professionals injured every year in a violence-related incident. The rate of violence related injuries with lost workdays for EMS personnel is 22 times higher than the national average for all workers; AND

WHEREAS locally, there has been an increase in overdose calls, which is one of the types of calls that can easily turn violent and would be the type of call on which EMS providers would wear the equipment. Overdose calls went from 21 in 2020 to 35 in 2021, an increase of 60%; AND

WHEREAS additionally, staff responded to 7 suicide/attempts in 2020 and 11 in 2021 an increase of 64%; AND

WHEREAS there has also been an increase in critical incident events across the nation over the past several years. For example, domestic violence calls rose nationally more than 8% during the pandemic. Domestic violence calls are some of the most dangerous EMS calls; AND

WHEREAS City staff is working with the Polk County Sheriff's office to obtain best pricing possible for all ballistic PPE; AND

WHEREAS an update to the Bondurant Emergency Services Policies and Procedures about how and when the equipment will be used is forthcoming.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the capital equipment purchase for ballistic gear for Bondurant Emergency Services in an amount not to exceed \$22,000 is hereby approved.

Passed this 2nd day of May 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				