

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

May 2, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Bob Peffer, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Peffer, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of April 18, 2022

b. Claims List

c. Applications for City Council Approval

d. R-220502-103- Resolution of endorsement for the City of Bondurant's application to the Iowa Department of Cultural Affairs' Creative Places Project Grant for establishing a sculpture at Lake Petocka

e. R-220502-104- Resolution certifying the Population of the approved Knuth Annexation Area

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- f. R-220502-105- Resolution waiving the City of Bondurant's right to review the Altoona Homes Plat 1 subdivision in unincorporated Polk County as allowed under Section 354.9.2 of the Iowa Code and Section 180.02 of the City Code
- g. R-220502-106- Resolution authorizing Damage Claim Resolution related to an ongoing Capital Project
- h. R-220502-107- Resolution of endorsement for the City of Bondurant's application to the Iowa Economic Development Authority's Destination Iowa Grant Program for funding under their Creative Placemaking Program to help implement redevelopment efforts of the downtown Landus area
- i. R-220502-108-Resolution approving Pay Request No. 12 for the Commerce Crossings Phase 2 Public Infrastructure Improvement Project
- j. R-220502-109-Resolution Approving Purchase of New Zero Turn Mower Joel Minion, 3403 Ash Drive, SW, questioned item #5f. Mike Douglas, 4908 NE 78th Avenue, questioned item #5f

Motion by Cox, seconded by Pepper, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: None. Motion carried 4-0.

- 6. Guests requesting to address the City Council
Mayor Elrod addressed the proposed future land use map of the City of Altoona.

Council Member Driscoll arrived at 06:10 PM.

Joel Minion, 3403 Ash Drive, NW, questioned the future development and the City of Altoona's Future Land Use map.

Captain Van Hoozer, Polk County Sheriff's Department, reported 389 calls of service in the month of April.

- a. Proclamation for Designating Bike Month
Mayor Elrod read the Proclamation for Bike Month.

7. **Public Hearing**

- a. Public Hearing on Budget Amendment for FY22

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Mayor Elrod opened the public hearing at 06:28 PM.

City Administrator Oliver presented the budget amendment to the Council and the public.

Mayor Elrod closed the public hearing at 06:29 PM.

8. Action Items

- a. O-220418-203 - (Third/Final Reading) Consideration of one or more readings of an Ordinance amending the Code of the City of Bondurant, Iowa by establishing Chapter 82 - Golf Cart Regulations
Motion by Sillanpaa, seconded by McKenzie, to Approve O-220418-203. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: Cox, Pepper. Absent: . Motion carried 3-2.
- b. R-220502-110- Resolution approving Budget Amendment No. 1 for the Fiscal Year Ending June 30, 2022
Motion by Cox, seconded by Driscoll, to Approve R-220502-110. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- c. R-220502-112- Resolution approving the A-3 Auto Site Plan for a proposed addition at 108 NE Hubbell Avenue
Motion by Cox, seconded by Pepper, to Approve R-220502-112. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

9. Discussion Items -

- a. R-220502-111- Discussion and possible consideration of a Resolution approving the Purchase and use of Ballistic Gear for Bondurant Emergency Services
Chief Kreuder presented the need for ballistic gear for the department. Motion by Cox, seconded by Driscoll, to Approve R-220502-111. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
DC Trip comments.
- b. Council Members
Cox - Chamber, EPIC and BDI update.
Driscoll - DEI and Tree Board update.
Pepper - DEI and CVB update.

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McKenzie - WRA and ICON update.
Sillanpaa - P&Z update.

c. Administrator

ESC update regarding the strategic plan for emergency services, special meeting next Monday.

d. Directors

Horton - Street maintenance update, spring activities, project update.
Murray - Civic Campus Master Plan update, certified site update.
Kreuder - ESC consultant update, department update.
Sanders - Library Project update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Driscoll, seconded by Pepper, to Move into closed session at 06:52 PM. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
Mayor Elrod closed the closed session at 07:32 PM.

Mayor Elrod addressed the employee vacation overages issue due to the pandemic. The council discussed a hybrid plan with a carry over option, staff shortage issues, pay-outs, etc.

12. Adjournment

Motion by Pepper, seconded by Cox, to adjourn at 07:56 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 2, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor

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