

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/85211663912>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JUNE 6, 2022

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on June 6, 2022, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - a. Approval of City Council Meeting Minutes of May 16, 2022
 - b. Claims List
 - c. Treasurer's Report April 2022
 - d. Applications for City Council Approval
 - e. - Resolving setting a date for a public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
 - f. -Resolution approving Operations Management Software Multi-year contract from Cartegraph Systems, LLC
 - g. - Resolution approving the Quail Run Plat 4 Final Plat
 - h. - Resolution approving the Prairie Point View Plat 2 Final Plat
6. Guests requesting to address the City Council
 - a. Polk County Sheriff's Report
7. **Public Hearing**
 - a. PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000

- b. PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/00462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area.

8. Action Items

- a. - (First Reading) Ordinance consideration of request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000
- b. - (First Reading) Ordinance consideration of the request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area
- c. - Resolution approving the Featherstone Townhomes Plat 1 Preliminary Plat and Site Plan at Outlot W of the Top Farms Property Preliminary Plat development area
- d. - Resolution approving the Economic Development Coordinator Position Description and Salary Range
- e. - Resolution approving Public Works Operations Coordinator Job Description for the City of Bondurant
- f. - Resolution approving funding to transition the Youth Librarian Position to Full-Time

9. Reports / Comments and appropriate action thereon:

- a. Mayor
- b. Council Members
- c. Administrator
- d. Directors

10. Adjournment

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BONDURANT CITY COUNCIL
Minutes
May 16, 2022
Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Angela McKenzie, Council
Member Bob Pepper, Council Member Matt
Sillanpaa

Absent: Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk
Shelby Hagan, Planning & Community
Development Director Maggie Murray, Library
Director Jill Sanders, Public Works Director
John Horton, Fire Chief Aaron Kreuder,
Finance Director Jene Jess

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a
quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Cox, to approve the agenda. Vote on
Motion 4-0. Motion carried.

5. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no
separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be
removed from the Consent Agenda and considered separately.*

a. Approval of City Council Meeting Minutes of May 2, 2022 & May 9, 2022

b. Claims List

c. Applications for City Council Approval

d. Proclamation for National Public Works Week

e. Proclamation for National Police Week 2022

- f. Proclamation for National EMS Week
 - g. R-220516-117- Resolution setting public hearing to consider a rezoning from the Agricultural (A-1) District to the Medium Industrial (M-2) District on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000
 - h. R-220516-118- Resolution setting a public hearing to consider a rezoning from the Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/00462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area
 - i. R-220516-119- Resolution approving purchase of a Utility Tractor in the amount of \$36,000 from Rueter's Equipment
Motion by Pepper, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.
6. Guests requesting to address the City Council
Whitney Tibboel, 404 2nd Street, SE, questioned the plans for the Landus property.
Drake Stadtlander, 908 Lincoln Street, SE, reported sidewalk issues around his area, and inquired about a plan to notify property owners.
7. **Strategic Planning Session**
Scott Raecker and Jake Kluever, Drake University, conducted a planning session with the council to create a mission, vision and values for the future of Bondurant.
8. Reports / Comments and appropriate action thereon:
- a. Mayor
DC trip update, DART update.
 - b. Council Members
Sillanpaa - MAC update, upcoming conference in Coralville.
McKenzie - WRA meeting tomorrow, DC trip comments.
Cox - BDI meeting on Wednesday, Chamber Coffee & Conversation on Thursday, EPIC meeting on Thursday, and Eastern Polk County Regional After Hours on Thursday evening.
Pepper - DC Trip comments, MWA meeting this week, Parks & Recreation update, DEI update.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- c. Administrator
Parks & Recreation Board meeting this Thursday, Brian Clayton's award, DC Trip comments.
- d. Directors
Sanders - None.
Kreuder - Keep paramedics in your thoughts about recent tragic events.
Horton - Department update.
Murray - P&Z update.

9. Adjournment

Motion by Pfeffer, seconded by Cox, to adjourn at 09:06 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 16, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.b.
For Meeting of 6/6/2022
Motion

TITLE: Claims List

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Claims List



Check Register

Packet: APPKT00605 - PYPKT00302 - 04/25/-05/08/2022 PAID
05/13/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank 0106	COLLECTION SERVICES CENTER	05/25/2022	Regular	0.00	254.77	60305

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2022	254.77
			254.77



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00612 - PYPKT00305 - 05/9-05/22/2022 PAID
05/27/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 18,649.55
INV0002063	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	1,321.83	0.00	0.00	0.00	1,321.83
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001573
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,321.83	0.00	0.00	0.00	1,321.83	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,321.83	0%				
INV0002068	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	14,110.42	0.00	0.00	0.00	14,110.42
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001578
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	14,110.42	0.00	0.00	0.00	14,110.42	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				14,110.42	100.00%				
INV0002069	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	832.99	0.00	0.00	0.00	832.99
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001579
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	832.99	0.00	0.00	0.00	832.99	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				832.99	0%				
INV0002071	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	979.44	0.00	0.00	0.00	979.44
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001581
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	979.44	0.00	0.00	0.00	979.44	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				979.44	0%				
INV0002072	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	1,175.34	0.00	0.00	0.00	1,175.34
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001582
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	1,175.34	0.00	0.00	0.00	1,175.34	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				1,175.34	0%				
INV0002073	Invoice	5/27/2022	5/27/2022	6/1/2022	5/27/2022	229.53	0.00	0.00	0.00	229.53
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 6/1/2022			Bank Draft:	DFT0001583

Payable Register

Packet: APPKT00612 - PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	229.53	0.00	0.00	0.00	229.53	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2132	VISION WITHHOLDING				229.53	0%				

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 664.38

INV0002066	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	325.00	0.00	0.00	0.00	325.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:	DFT0001576	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	325.00	0.00	0.00	0.00	325.00	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-050-2130	ICMA-RC				325.00	100.00%				

INV0002067	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	339.38	0.00	0.00	0.00	339.38
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:	DFT0001577	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	339.38	0.00	0.00	0.00	339.38	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
001-050-2130	ICMA-RC				339.38	100.00%				

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 408.92

INV0002077	Invoice	5/27/2022	5/27/2022	6/24/2022	5/27/2022	408.92	0.00	0.00	0.00	408.92
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/24/2022		Bank Draft:	DFT0001587	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	408.92	0.00	0.00	0.00	408.92	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2122	STATE WITHHOLDING				408.92	100.00%				

Vendor: [0239 - IPERS](#)

Vendor Total: 11,394.39

INV0002070	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	409.72	0.00	0.00	0.00	409.72
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:	DFT0001580	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	409.72	0.00	0.00	0.00	409.72	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2123	IPERS WITHHOLDING				409.72	100.00%				

INV0002074	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	10,984.67	0.00	0.00	0.00	10,984.67
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:	DFT0001584	

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	2,857.54	0.00	0.00	0.00	2,857.54	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2123	IPERS WITHHOLDING				2,857.54	100.00%				

Payable Register

Packet: APPKT00612 - PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	8,127.13	0.00	0.00	0.00	8,127.13	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
112-050-2123	IPERS WITHHOLDING				8,127.13	100.00%				

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 15,874.66

INV0002076	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	15,874.66	0.00	0.00	0.00	15,874.66
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:		DFT0001586

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	8,711.58	0.00	0.00	0.00	8,711.58
Distributions								
Account Number	Account Name		Project	Account Key	Amount	Percent		
112-050-2121	FICA/MEDICARE WITHHOLDING				8,711.58	100.00%		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	2,037.42	0.00	0.00	0.00	2,037.42
Distributions								
Account Number	Account Name		Project	Account Key	Amount	Percent		
112-050-2121	FICA/MEDICARE WITHHOLDING				2,037.42	100.00%		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	5,125.66	0.00	0.00	0.00	5,125.66
Distributions								
Account Number	Account Name		Project	Account Key	Amount	Percent		
670-050-2120	FEDERAL WITHHOLDING				6.73	0.13%		
741-050-2120	FEDERAL WITHHOLDING				219.04	4.27%		
600-050-2120	FEDERAL WITHHOLDING				567.42	11.07%		
110-050-2120	FEDERAL WITHHOLDING				584.17	11.40%		
610-050-2120	FEDERAL WITHHOLDING				524.71	10.24%		
001-050-2120	FEDERAL WITHHOLDING				3,223.59	62.89%		

Vendor: [2249 - Kabel Business Industries](#)

Vendor Total: 2,030.15

INV0002064	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	1,987.65	0.00	0.00	0.00	1,987.65
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:		DFT0001574

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction	NA	0.00	0.00	1,987.65	0.00	0.00	0.00	1,987.65
Distributions								
Account Number	Account Name		Project	Account Key	Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				1,987.65	0%		

INV0002065	Invoice	5/27/2022	5/27/2022	6/6/2022	5/27/2022	42.50	0.00	0.00	0.00	42.50
FSA ADMIN FEE	AP Bank Code - AP Bank				No	Payment Date: 6/6/2022		Bank Draft:		DFT0001575

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE	Service	0.00	0.00	42.50	0.00	0.00	0.00	42.50
Distributions								
Account Number	Account Name		Project	Account Key	Amount	Percent		
820-050-2131	SELF-FUNDED WITHHOLDING				42.50	100.00%		

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 2,710.11

INV0002075	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	2,710.11	0.00	0.00	0.00	2,710.11
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 5/27/2022		Bank Draft:		DFT0001585

Payable Register

Packet: APPKT00612 - PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Tax Withholding	NA		0.00	0.00	2,710.11	0.00	0.00	0.00	2,710.11	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
670-050-2122	STATE WITHHOLDING				10.18	0.38%				
610-050-2122	STATE WITHHOLDING				264.84	9.77%				
741-050-2122	STATE WITHHOLDING				112.73	4.16%				
600-050-2122	STATE WITHHOLDING				286.98	10.59%				
001-050-2122	STATE WITHHOLDING				1,753.58	64.71%				
110-050-2122	STATE WITHHOLDING				281.80	10.40%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	51,732.16	0.00	0.00	0.00	51,732.16	51,732.16	0.00
Grand Total:		51,732.16	0.00	0.00	0.00	51,732.16	51,732.16	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	3,223.59
001-050-2122	STATE WITHHOLDING	1,753.58
001-050-2130	ICMA-RC	664.38
Total:		5,641.55

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	584.17
110-050-2122	STATE WITHHOLDING	281.80
Total:		865.97

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	10,749.00
112-050-2122	STATE WITHHOLDING	408.92
112-050-2123	IPERS WITHHOLDING	11,394.39
112-050-2124	HEALTH INSURANCE WITHHOLDING	17,098.19
112-050-2125	DENTAL INSURANCE	1,321.83
112-050-2132	VISION WITHHOLDING	229.53
Total:		41,201.86

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	567.42
600-050-2122	STATE WITHHOLDING	286.98
Total:		854.40

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	524.71
610-050-2122	STATE WITHHOLDING	264.84
Total:		789.55

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	6.73
670-050-2122	STATE WITHHOLDING	10.18
Total:		16.91

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	219.04
741-050-2122	STATE WITHHOLDING	112.73
Total:		331.77

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,030.15
Total:		2,030.15



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00613 - PYPKT00305 - 05/9-05/22/2022 PAID
05/27/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0106 - COLLECTION SERVICES CENTER									Vendor Total:	254.77
INV0002062	Invoice	5/27/2022	5/27/2022	5/27/2022	5/27/2022	254.77	0.00	0.00	0.00	254.77
Child Support	AP Bank Code - AP Bank				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Case # 889222	NA		0.00	0.00	254.77	0.00	0.00	0.00	254.77	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-050-2127	CHILD SUPPORT WITHHOLDING				254.77	0%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	254.77	0.00	0.00	0.00	254.77	0.00	254.77
Grand Total:		254.77	0.00	0.00	0.00	254.77	0.00	254.77

Account Summary

Account	Name	Amount
001-050-2127	CHILD SUPPORT WITHHOLDING	254.77
Total:		254.77



Check Register

Packet: APPKT00613 - PYPKT00305 - 05/9-05/22/2022 PAID
05/27/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank 0106	COLLECTION SERVICES CENTER	05/25/2022	Regular	0.00	254.77	60307

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2022	254.77
			254.77



Check Register

Packet: APPKT00614 - 5/26/22 AP FOR MEETING ON 6/6/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2188	AMAZON	05/27/2022	Regular	0.00	1,673.85	60309
	Void	05/27/2022	Regular	0.00	0.00	60310
2031	MARKETA OLIVER	05/27/2022	Regular	0.00	930.96	60311
2433	WEX BANK	05/27/2022	Regular	0.00	3,625.97	60312
2254	TCM BANK NA	05/23/2022	Bank Draft	0.00	1,437.13	DFT0001604

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	24	3	0.00	6,230.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	1,437.13
EFT's	0	0	0.00	0.00
	25	5	0.00	7,667.91

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2022	7,667.91
			7,667.91



Check Register

Packet: APPKT00608 - 5/26/22 AP FOR MEETING ON 6/6/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2600	AIRGAS USA, LLC	05/27/2022	Regular	0.00	138.98	60313
2584	ALEXIS FIRE EQUIPMENT CO	05/27/2022	Regular	0.00	176.00	60314
0011	ALTOONA FIRE DEPT	05/27/2022	Regular	0.00	300.00	60315
2188	AMAZON	05/27/2022	Regular	0.00	758.81	60316
2265	AMERICAN PLANNING ASSOCIATION	05/27/2022	Regular	0.00	75.00	60317
1598	ASI SIGNAGE INNOVATIONS	05/27/2022	Regular	0.00	3,844.40	60318
0048	BAKER & TAYLOR	05/27/2022	Regular	0.00	2,051.23	60319
0065	BONDURANT DEVELOPMENT INC.	05/27/2022	Regular	0.00	1,174.25	60320
1649	BELSON OUTDOORS	05/27/2022	Regular	0.00	1,282.43	60321
1585	BIG GREEN UMBRELLA MEDIA INC	05/27/2022	Regular	0.00	490.00	60322
2580	BLUE VALLEY PUBLIC SAFETY, INC.	05/27/2022	Regular	0.00	10,393.91	60323
1537	BOUND TREE MEDICAL LLC	05/27/2022	Regular	0.00	806.14	60324
2504	CAPITAL ONE	05/27/2022	Regular	0.00	13.93	60325
0095	CFI SALES INC.	05/27/2022	Regular	0.00	265.00	60326
1228	CINTAS CORPORATION #762	05/27/2022	Regular	0.00	350.50	60327
	Void	05/27/2022	Regular	0.00	0.00	60328
0097	CITY OF DES MOINES	05/27/2022	Regular	0.00	63,957.77	60329
0939	OCCUPATIONAL HEALTH CTR OF SW	05/27/2022	Regular	0.00	939.00	60330
2410	CRAIG ALAN RIEMERSMA	05/27/2022	Regular	0.00	4,500.00	60331
2274	CRAIG MARSHMAN	05/27/2022	Regular	0.00	5.85	60332
0134	DEMCO	05/27/2022	Regular	0.00	95.60	60333
0145	DIAM PEST CONTROL	05/27/2022	Regular	0.00	150.00	60334
0144	DES MOINES WATER WORKS	05/27/2022	Regular	0.00	30.00	60335
2605	DOUG ELROD	05/27/2022	Regular	0.00	63.16	60336
2175	EMMONS & OLIVER RESOURCE	05/27/2022	Regular	0.00	19,718.51	60337
1311	ENVISIONWARE INC.	05/27/2022	Regular	0.00	725.00	60338
2246	ETECH	05/27/2022	Regular	0.00	2,278.52	60339
	Void	05/27/2022	Regular	0.00	0.00	60340
0780	FIRE SERVICE TRAINING BUREAU	05/27/2022	Regular	0.00	50.00	60341
1069	FIRST NATIONAL BANK OMAHA	05/27/2022	Regular	0.00	4,007.48	60342
2362	GOVERNMENT FINANCE OFFICERS ASS	05/27/2022	Regular	0.00	235.00	60343
1588	SHELBY HAGAN	05/27/2022	Regular	0.00	303.78	60344
2440	HEALTH & SAFETY INSTITUTE	05/27/2022	Regular	0.00	30.00	60345
2507	HOME SLICE	05/27/2022	Regular	0.00	162.00	60346
2577	HOOPLA	05/27/2022	Regular	0.00	394.82	60347
0226	IOWA LEAGUE OF CITIES	05/27/2022	Regular	0.00	50.00	60348
0230	IOWA ONE CALL	05/27/2022	Regular	0.00	607.80	60349
1062	IOWA PRISON INDUSTRIES	05/27/2022	Regular	0.00	2,344.22	60350
0932	IAMU	05/27/2022	Regular	0.00	135.00	60351
0224	IOWA DEPT OF TRANSPORTATION	05/27/2022	Regular	0.00	2,384.00	60352
2604	ILLINOIS LIBRARY ASSOCIATION	05/27/2022	Regular	0.00	491.90	60353
2223	IMAGE 360	05/27/2022	Regular	0.00	168.00	60354
2598	IOWA STATE UNIVERSITY	05/27/2022	Regular	0.00	723.00	60355
2598	IOWA STATE UNIVERSITY	05/27/2022	Regular	0.00	330.00	60356
1944	J PETTIECORD	05/27/2022	Regular	0.00	7,800.00	60357
2233	JENE JESS	05/27/2022	Regular	0.00	480.96	60358
2493	JP PARTY RENTALS	05/27/2022	Regular	0.00	760.00	60359
2078	KADETH INC	05/27/2022	Regular	0.00	430.83	60360
0251	KEYSTONE LABORATORIES	05/27/2022	Regular	0.00	360.00	60361
2603	KIM KIETZMAN	05/27/2022	Regular	0.00	900.00	60362
1340	KONICA MINOLTA	05/27/2022	Regular	0.00	975.17	60363
0348	LINDE GAS & EQUIPMENT INC.	05/27/2022	Regular	0.00	263.96	60364
0040	MEDIACOM	05/27/2022	Regular	0.00	560.91	60365
2350	MEGAN SCHINCKE	05/27/2022	Regular	0.00	101.79	60366

Check Register

Packet: APPKT00608-5/26/22 AP FOR MEETING ON 6/6/22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0842	MENARDS	05/27/2022	Regular	0.00	185.71	60367
1019	MUNICIPAL EMERGENCY SERVICES	05/27/2022	Regular	0.00	536.37	60368
0599	MICROMARKETING LLC	05/27/2022	Regular	0.00	88.72	60369
2599	MID-IOWA ENVIRONMENTAL	05/27/2022	Regular	0.00	750.00	60370
0308	MUNICIPAL SUPPLY	05/27/2022	Regular	0.00	2,727.60	60371
2276	MURRAY, MAGGIE	05/27/2022	Regular	0.00	246.34	60372
0286	METRO WASTE AUTHORITY	05/27/2022	Regular	0.00	42,501.45	60373
2492	NATIONAL PUBLIC EMPLOYER LABOR I	05/27/2022	Regular	0.00	215.00	60374
2423	NELSON ELECTRIC COMPANY	05/27/2022	Regular	0.00	1,166.24	60375
2192	OMNI EMS	05/27/2022	Regular	0.00	976.49	60376
1858	OVERDRIVE INC	05/27/2022	Regular	0.00	4,425.88	60377
0325	P & P SMALL ENGINES	05/27/2022	Regular	0.00	510.96	60378
2602	P&M APPAREL	05/27/2022	Regular	0.00	1,948.00	60379
1134	PETTY CASH	05/27/2022	Regular	0.00	105.33	60380
0342	POLK COUNTY PUBLIC WORKS	05/27/2022	Regular	0.00	88,068.21	60381
0343	POLK COUNTY RECORDER	05/27/2022	Regular	0.00	2.00	60382
2470	PREMIUM SOLUTIONS	05/27/2022	Regular	0.00	2,530.65	60383
2017	RDG PLANNING & DESIGN	05/27/2022	Regular	0.00	2,058.00	60384
1525	REGISTER MEDIA	05/27/2022	Regular	0.00	1,605.97	60385
1414	RHODE ISLAND NOVELTY	05/27/2022	Regular	0.00	652.35	60386
2343	STRAUSS SECURITY SOLUTIONS	05/27/2022	Regular	0.00	112.50	60387
2552	SMITHGROUP, INC	05/27/2022	Regular	0.00	15,611.00	60388
1106	SPRAYER SPECIALTIES, INC.	05/27/2022	Regular	0.00	185.37	60389
2574	STERICYCLE, INC.	05/27/2022	Regular	0.00	370.23	60390
1534	STRATUS BUILDNG SOLUTIONS IOWA	05/27/2022	Regular	0.00	1,316.46	60391
2601	SYSTEMS TECHNOLOGY GROUP INCOF	05/27/2022	Regular	0.00	495.00	60392
2155	TAPCO	05/27/2022	Regular	0.00	3,072.20	60393
2227	TYLER TECHNOLOGIES INC	05/27/2022	Regular	0.00	60.30	60394
2406	UNIQUE	05/27/2022	Regular	0.00	81.55	60395
1813	UNITYPOINT CLINIC-OCCUPATI MED	05/27/2022	Regular	0.00	42.00	60396
1989	NICOLE VAN HOUTEN	05/27/2022	Regular	0.00	145.16	60397
1622	VAN WALL EQUIPMENT INC	05/27/2022	Regular	0.00	2,250.19	60398
2595	VENDNOVATION, LLC	05/27/2022	Regular	0.00	50.00	60399
1679	VISION ELECTRIC LLC	05/27/2022	Regular	0.00	10,680.00	60400
0433	WILLIAMSONS REPAIR	05/27/2022	Regular	0.00	580.94	60401
0144	DES MOINES WATER WORKS	05/27/2022	Bank Draft	0.00	15,071.32	DFT0001565
0291	MIDAMERICAN ENERGY	05/10/2022	Bank Draft	0.00	9,363.09	DFT0001566
0144	DES MOINES WATER WORKS	05/27/2022	Bank Draft	0.00	31,159.42	DFT0001567
0144	DES MOINES WATER WORKS	05/27/2022	Bank Draft	0.00	22.00	DFT0001568
0387	TREASURER - STATE OF IOWA	05/12/2022	Bank Draft	0.00	6,200.31	DFT0001569
0387	TREASURER - STATE OF IOWA	05/12/2022	Bank Draft	0.00	1,847.16	DFT0001570
0387	TREASURER - STATE OF IOWA	05/12/2022	Bank Draft	0.00	1,828.62	DFT0001571
0291	MIDAMERICAN ENERGY	06/07/2022	Bank Draft	0.00	4,327.44	DFT0001572
0452	STAPLES CREDIT PLAN	05/10/2022	Bank Draft	0.00	118.82	DFT0001588
0452	STAPLES CREDIT PLAN	05/09/2022	Bank Draft	0.00	25.00	DFT0001589
2254	TCM BANK NA	05/23/2022	Bank Draft	0.00	908.82	DFT0001590
0050	UMB BANK	05/27/2022	Bank Draft	0.00	72,350.00	DFT0001591
0050	UMB BANK	05/27/2022	Bank Draft	0.00	121,900.00	DFT0001592
0050	UMB BANK	05/27/2022	Bank Draft	0.00	198,937.50	DFT0001593
0050	UMB BANK	05/27/2022	Bank Draft	0.00	183,390.00	DFT0001594
0050	UMB BANK	05/27/2022	Bank Draft	0.00	203,650.00	DFT0001595
0050	UMB BANK	05/27/2022	Bank Draft	0.00	134,875.00	DFT0001596
0050	UMB BANK	05/27/2022	Bank Draft	0.00	272,995.00	DFT0001597
0050	UMB BANK	05/27/2022	Bank Draft	0.00	142,040.00	DFT0001598
0050	UMB BANK	05/27/2022	Bank Draft	0.00	66,212.50	DFT0001599
0050	UMB BANK	05/27/2022	Bank Draft	0.00	261,885.00	DFT0001600
0050	UMB BANK	05/27/2022	Bank Draft	0.00	150,348.75	DFT0001601
0050	UMB BANK	05/27/2022	Bank Draft	0.00	130,526.25	DFT0001602

Check Register

Packet: APPKT00608-5/26/22 AP FOR MEETING ON 6/6/22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0387	TREASURER - STATE OF IOWA	05/12/2022	Bank Draft	0.00	6,253.28	DFT0001603

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	132	87	0.00	325,988.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	24	24	0.00	2,016,235.28
EFT's	0	0	0.00	0.00
	156	113	0.00	2,342,224.06

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2022	2,337,896.62
999	POOLED CASH	6/2022	4,327.44
			2,342,224.06



Check Register

Packet: APPKT00607 - 5/20/22 AP FOR MEETING ON 6/6/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2323	BLUEJAY BASKETBALL CLUB	05/20/2022	Regular	0.00	6,931.95	60296
1515	CENTURYLINK	05/20/2022	Regular	0.00	27.90	60297
2597	ELIZABETH KROEGER	05/20/2022	Regular	0.00	60.00	60298
2137	JESTER INSURANCE SERVICE	05/20/2022	Regular	0.00	5,250.00	60299
0024	ALTOONA HERALD-INDEX	05/20/2022	Regular	0.00	25.09	60300
0040	MEDIACOM	05/20/2022	Regular	0.00	1,071.38	60301
2596	MIKE UGULINI	05/20/2022	Regular	0.00	947.00	60302
1708	CITY OF PLEASANT HILL	05/20/2022	Regular	0.00	55,610.00	60303
2231	VERIZON WIRELESS	05/20/2022	Regular	0.00	2,431.77	60304

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	9	0.00	72,355.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	12	9	0.00	72,355.09

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	5/2022	72,355.09
			<u>72,355.09</u>



Payroll Check Register

Checks

Pay Period: 5/9/2022-5/22/2022

Packet: PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022
Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	05/27/2022	277.97	102588
BAILEY, BOYCE E	7104	05/27/2022	1,224.89	102589
BAKER, TRENTON LEE	1577	05/27/2022	200.89	102590
BERGESON, JOHN W	7121	05/27/2022	1,538.97	102591
BRIGGS, ASHTON S	1511	05/27/2022	732.02	102592
BRUCE, EMMA	3141	05/27/2022	443.61	102593
BUCKLIN, JEFFERY D	1562	05/27/2022	701.75	102594
CARPENTER, JOHN C	5129	05/27/2022	1,330.71	102595
COLLINS JR, ANTHONY M	9152	05/27/2022	30.00	102596
COLLINS JR, ANTHONY M	9152	05/27/2022	998.56	102596
COLLISON, PATRICK F	5103	05/27/2022	2,107.88	102597
CORY, JOHN P	7120	05/27/2022	1,193.21	102598
CRITTENDEN, MATTHEW	1567	05/27/2022	773.42	102599
EHLER, AANNA N	1575	05/27/2022	1,008.40	102600
GERDNER, RONALD L	7122	05/27/2022	1,415.54	102601
HAGAN, SHELBY L	5118	05/27/2022	1,944.71	102602
HAHN, NATHAN D	1521	05/27/2022	446.28	102603
HARMISON, TROY G	1503	05/27/2022	1,278.15	102604
HIGGINS, DAVID P.	7105	05/27/2022	1,243.09	102605
HORTON, JOHN C	7112	05/27/2022	2,302.47	102606
HORTON, JOHN C	7112	05/27/2022	100.00	102606
HUFF, TIMOTHY J	1559	05/27/2022	1,334.60	102607
HURST, MORGHAN	1570	05/27/2022	146.84	102608
JESS, JENE N	5123	05/27/2022	2,469.33	102609
JOHNSON, ANNASTASHA	5130	05/27/2022	1,057.23	102610
KENT, RONALD D	7115	05/27/2022	861.91	102611
KLINKER-FELD, MICHELL M	3135	05/27/2022	1,545.48	102612
KOOIKER, ASHTON BRENT	7123	05/27/2022	1,337.61	102613
KREUDER, AARON M	1441	05/27/2022	2,463.07	102614
MANGUM, MEGAN SUSANNA	3142	05/27/2022	1,073.98	102615
MARSHMAN, CRAIG A	5125	05/27/2022	1,318.72	102616
MORRIS, REBECCA L	1504	05/27/2022	1,827.03	102617
MURRAY, MARGARET	5126	05/27/2022	2,298.61	102618
OLIVER, MARKETA S	8403	05/27/2022	300.00	102619
OLIVER, MARKETA S	8403	05/27/2022	3,069.52	102619
PHIPPS-BUCKLIN, CHANTEL E	4145	05/27/2022	571.50	102620
REYNOLDS, RAY A	1537	05/27/2022	546.89	102621
RIZVIC, EMILY	5131	05/27/2022	1,427.77	102622
SANDERS, JILL C	3128	05/27/2022	1,944.43	102623
SCHINCKE, MEGAN	3137	05/27/2022	361.10	102624
SCHINCKE, MEGAN	3137	05/27/2022	842.58	102624
SCHROER, DAVID J	1528	05/27/2022	243.98	102625
SPOERRY, DANIELLE M	1527	05/27/2022	1,097.92	102626
SUMMERS, ALAN C	1534	05/27/2022	1,133.68	102627
VAN HOUTEN, NICOLE M	5121	05/27/2022	1,162.74	102628



Payroll Check Register

Report Summary

Packet: PYPKT00305 - 05/9-05/22/2022 PAID 05/27/2022
Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	45	51,729.04
Total	45	51,729.04



Refund Check Register

Refund Check Detail

UBPKT02694 - REFUND DOUBLE PAYMENT 06-02316-01

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
06-02316-01	JULIE FEES 603 FILMORE AVE SE BONDURANT, IA 50035	5/25/2022	60306	84.22			84.22	Deposit
Total Refunds: 1			Total Refunded Amount:		84.22			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	84.22
Revenue Total:	84.22

General Ledger Distribution

Posting Date: 05/25/2022

	Account Number	Account Name	Posting Amount	IFT
Fund: 600 - WATER				
	600-000-1101	CLAIM ON POOLED CASH	-84.22	Yes
	600-050-2141	APPLIED CREDITS	84.22	
	600 Total:		0.00	
Fund: 999 - POOLED CASH				
	999-000-1100	POOLED CASH	-84.22	
	999-050-2300	DUE TO OTHER FUNDS	84.22	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



Refund Check Register

Refund Check Detail

UBPKT02705 - RE-ISSUE REFUND 06-02245-02

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
06-02245-02	KRISTINA PETTIS 1343 AMAZING PLACE NW ALTOONA, IA 50009	5/26/2022	60308	158.72			158.72	Deposit
Total Refunds: 1			Total Refunded Amount:				158.72	

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	158.72
Revenue Total:	158.72

General Ledger Distribution

Posting Date: 05/26/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	600 - WATER			
	600-000-1101	CLAIM ON POOLED CASH	-158.72	Yes
	600-050-2141	APPLIED CREDITS	158.72	
	600 Total:		0.00	
Fund:	999 - POOLED CASH			
	999-000-1100	POOLED CASH	-158.72	
	999-050-2300	DUE TO OTHER FUNDS	158.72	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.c.
For Meeting of 6/6/2022
Receive and File

TITLE: Treasurer's Report April 2022

CONTACT PERSON:

Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: Brief overview of the City's financial position.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Recieve and file.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Treasurer Report April 2022



Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report for April of the Fiscal Year Ending 2022. Following this letter, find the year-to-date Fund Balance Report, Balance Sheet, and Detail Report.

The City's Legacy checking account had a balance forward from March 31, 2022, of \$1,211,587.79. The ending balance as of April 29, 2022, was \$2,415,456.65. This account earned \$162.44 of interest in April and has earned a total of \$503.37 from interest in 2022. The average monthly balance is \$2,044,497.70. This account is in ideal financial condition.

The City's IPAIT accounts had a balance forward from March 31, 2022, of \$24,553,263.41. The ending balance as of April 29, 2022, was \$25,385,054.66. These accounts earned a total of \$820.90 of interest in April. That is the most interest these accounts have produced this fiscal year. Transfers of \$600,000.00 to the General Fund and \$355,970.35 to the Debt Service Fund were deposited. Transfers of \$100,000.00 to the General Fund and \$25,000.00 to the Certified Site Fund were debited. The City's IPAIT accounts are in ideal financial condition.

Among the larger expenditures in April, you will find payments for sewer treatment (\$63,957.77), law enforcement (\$57,433.00), GIS storm sewer mapping (\$56,150.00), payroll (\$151,034.72), urban renewal legal services (\$37,000.00), and purchasing water (\$39,747.13).

Among the revenues in April, you will find payments for Road Use Tax (\$110,161.04), Local Option Sales & Services Tax (\$89,265.14), Property Tax (\$2,194,425.66), and Special Assessments (\$159.00).

Please do not hesitate to contact the City's Finance & Employee Services Department if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jené Jess'.

Jené Jess, MPA, SHRM-CP
Finance & Employee Services Director
injess@cityofbondurant.com



Fund Balance Report

As Of 04/30/2022

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	2,587,272.97	3,580,635.72	2,869,829.04	3,298,079.65
110 - ROAD USE TAX	486,597.35	800,608.42	498,721.42	788,484.35
112 - EMPLOYEE BENEFIT	190,453.03	304,701.87	632,648.21	-137,493.31
121 - Local Option Sales Tax	220,685.38	1,285,991.09	0.00	1,506,676.47
125 - TIF	5,410.77	1,241,159.08	0.00	1,246,569.85
167 - LIBRARY GRANT	32,616.55	16,381.47	23,415.48	25,582.54
168 - EMS GRANT	0.00	0.00	0.00	0.00
169 - PARK & REC	3,429.78	0.00	0.00	3,429.78
170 - FEMA DISASTER AID	41,025.16	209,395.46	23,196.87	227,223.75
171 - STORMWATER GRANT	0.01	0.00	0.00	0.01
172 - TREE FUND	29,689.33	17,389.00	53,503.50	-6,425.17
200 - DEBT SERVICE	263,947.08	1,264,013.63	434,901.39	1,093,059.32
306 - CITY CAMPUS	-472.50	8,952,528.51	27,138.82	8,924,917.19
308 - SIDEWALK CONST-15TH;PAINE	-1,543.81	0.00	0.00	-1,543.81
316 - PAINE HTS DRAINAGE	-21,293.69	5,992.00	0.00	-15,301.69
320 - WASHINGTON STREET	-153,958.19	0.00	23,845.80	-177,803.99
322 - SIDEWALK CONST-OLD TOWN	-4,931.80	481.45	0.00	-4,450.35
324 - BRSC IMPROVEMENTS	-8,695.52	0.00	0.00	-8,695.52
325 - STREETS ARTERIAL MASTER PLAN	0.00	0.00	17,610.30	-17,610.30
327 - GRANT ST S/COMMUTER LOOP	208,881.83	23.11	49,121.13	159,783.81
333 - DITCH 2 IMPROV	300,029.58	46.46	114,122.40	185,953.64
335 - PARK IMPROVEMENTS	-91,772.73	0.00	134,708.48	-226,481.21
336 - PAINE ST CONNECTION	0.00	0.00	0.00	0.00
337 - GLWTE TO ALTOONA	2.11	0.00	0.00	2.11
338 - MAIN STREET STORMWATER	-2,941.89	0.00	5,783.17	-8,725.06
340 - UNDERPASS-HWY 65/330	770,419.87	110.11	70,269.80	700,260.18
341 - TIF-PARK LAND PURCHASE	-38,493.08	0.01	1,610.00	-40,103.07
342 - TIF-1ST&MAIN ECONOMIC DVL	-22,867.38	0.00	794.95	-23,662.33
343 - TIF-DOWNTOWN PARKING	-83,814.97	0.00	1,522.50	-85,337.47
344 - 16TH ST NE - GRANT TO PLEASANT	-5,354.96	0.00	5,726.59	-11,081.55
345 - TIF-HWY65 NATURAL GAS EXT	0.85	0.00	0.00	0.85
346 - CITY HALL RECONSTRUCTION	12,492.23	0.68	6,814.51	5,678.40
347 - BRIDGE/INTERSECTION	174,954.79	25.70	17,624.20	157,356.29
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	645,633.34	79.82	316,717.85	328,995.31
349 - PLEASANT GROVE	-133,973.96	0.00	24,562.72	-158,536.68
350 - PROJECT BLUEJAY	390,073.91	58.58	23,597.96	366,534.53
351 - LIBRARY CAPITAL	879,322.73	12,566.50	970,983.53	-79,094.30
352 - WATER TOWER	-9,014.50	0.00	12,448.19	-21,462.69
353 - OMEGA	1,472,457.85	547,530.43	756,459.69	1,263,528.59
354 - COMMERCE CROSSING	603,876.60	0.00	1,808,026.30	-1,204,149.70
355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS	0.00	0.00	43,313.47	-43,313.47
356 - CERTIFIED SITE IMPROVEMENTS	0.00	5,148,815.93	75,903.81	5,072,912.12
500 - CEMETERY PERPETUAL CARE	26,444.80	5.56	0.00	26,450.36
600 - WATER	870,372.54	2,270,569.27	1,245,553.61	1,895,388.20
610 - SEWER	1,665,181.67	1,754,350.45	1,162,318.18	2,257,213.94
670 - GARBAGE	94,113.39	335,995.00	315,879.86	114,228.53
741 - STORM WATER	282,188.86	334,405.30	200,056.02	416,538.14
820 - SELF-FUNDED INSURANCE	169.45	0.00	1,047.74	-878.29
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	11,678,614.83	28,083,860.61	11,969,777.49	27,792,697.95



Balance Sheet

Account Summary

As Of 04/30/2022

Account	Name	Balance
Fund: 001 - GENERAL FUND		
Assets		
001-000-1101	CLAIM ON POOLED CASH	481,850.38
001-000-1115	PETTY CASH - GENERAL	100.00
001-000-1116	PETTY CASH - LIBRARY	200.00
001-000-1117	CHANGE FUND - LIBRARY	20.00
001-000-1150	IPAIT - GENERAL FUND 11763 MM	2,818,639.05
Total Assets:		3,300,809.43
		<u>3,300,809.43</u>
Liability		
001-050-2011	PENDING POOLED PAYABLES	2,729.38
001-050-2122	STATE WITHHOLDING	0.40
Total Liability:		2,729.78
Equity		
001-050-3950	FUND BALANCE	2,587,272.97
Total Beginning Equity:		2,587,272.97
Total Revenue		3,580,635.72
Total Expense		2,869,829.04
Revenues Over/Under Expenses		710,806.68
Total Equity and Current Surplus (Deficit):		3,298,079.65
Total Liabilities, Equity and Current Surplus (Deficit):		<u>3,300,809.43</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 110 - ROAD USE TAX			
Assets			
110-000-1101	CLAIM ON POOLED CASH	484,266.00	
110-000-1159	IPAIT - ROAD FUND 125	304,218.33	
	Total Assets:	788,484.33	788,484.33
Liability			
110-050-2122	STATE WITHHOLDING	-0.02	
	Total Liability:	-0.02	
Equity			
110-050-3950	FUND BALANCE	486,597.35	
	Total Beginning Equity:	486,597.35	
Total Revenue		800,608.42	
Total Expense		498,721.42	
Revenues Over/Under Expenses		301,887.00	
	Total Equity and Current Surplus (Deficit):	788,484.35	
	Total Liabilities, Equity and Current Surplus (Deficit):		788,484.33

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 112 - EMPLOYEE BENEFIT		
Assets		
112-000-1101	CLAIM ON POOLED CASH	-102,515.80
Total Assets:		-102,515.80
		-102,515.80
Liability		
112-050-2011	PENDING POOLED PAYABLES	37,495.60
112-050-2122	STATE WITHHOLDING	693.09
112-050-2123	IPERS WITHHOLDING	-0.48
112-050-2124	HEALTH INSURANCE WITHHOLDING	-3,163.36
112-050-2125	DENTAL INSURANCE	-38.86
112-050-2132	VISION WITHHOLDING	-8.48
Total Liability:		34,977.51
Equity		
112-050-3950	FUND BALANCE	190,453.03
Total Beginning Equity:		190,453.03
Total Revenue		304,701.87
Total Expense		632,648.21
Revenues Over/Under Expenses		-327,946.34
Total Equity and Current Surplus (Deficit):		-137,493.31
Total Liabilities, Equity and Current Surplus (Deficit):		-102,515.80

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 121 - Local Option Sales Tax			
Assets			
121-000-1101	CLAIM ON POOLED CASH	372,388.98	
121-000-1150	IPAIT - LOSST 128	1,134,287.49	
	Total Assets:	1,506,676.47	1,506,676.47
Liability			
	Total Liability:	0.00	
Equity			
121-050-3950	FUND BALANCE	220,685.38	
	Total Beginning Equity:	220,685.38	
Total Revenue		1,285,991.09	
Total Expense		0.00	
Revenues Over/Under Expenses		1,285,991.09	
	Total Equity and Current Surplus (Deficit):	1,506,676.47	
	Total Liabilities, Equity and Current Surplus (Deficit):		1,506,676.47

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 125 - TIF		
Assets		
125-000-1101	CLAIM ON POOLED CASH	1,246,569.85
Total Assets:		1,246,569.85
		<u>1,246,569.85</u>
Liability		
Total Liability:		0.00
Equity		
125-050-3950	FUND BALANCE	5,410.77
Total Beginning Equity:		5,410.77
Total Revenue		1,241,159.08
Total Expense		0.00
Revenues Over/Under Expenses		1,241,159.08
Total Equity and Current Surplus (Deficit):		1,246,569.85
Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,246,569.85</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 167 - LIBRARY GRANT		
Assets		
167-000-1101	CLAIM ON POOLED CASH	17,242.50
167-000-1111	SAVINGS - LIBRARY XXX6441	1,457.25
167-000-1150	IPAIT - LIBRARY T&A MM 110	7,005.02
Total Assets:		25,704.77
		<u>25,704.77</u>
Liability		
167-050-2011	PENDING POOLED PAYABLES	122.23
Total Liability:		122.23
Equity		
167-050-3950	BEGINNING BALANCE	32,616.55
Total Beginning Equity:		32,616.55
Total Revenue		16,381.47
Total Expense		23,415.48
Revenues Over/Under Expenses		-7,034.01
Total Equity and Current Surplus (Deficit):		25,582.54
Total Liabilities, Equity and Current Surplus (Deficit):		<u>25,704.77</u>

Balance Sheet**As Of 04/30/2022**

Account	Name	Balance	
Fund: 168 - EMS GRANT			
Assets			
	Total Assets:	0.00	0.00
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 169 - PARK & REC		
Assets		
169-000-1101	CLAIM ON POOLED CASH	3,429.78
Total Assets:		3,429.78
		3,429.78
Liability		
Total Liability:		0.00
Equity		
169-050-3950	BEGINNING BALANCE	3,429.78
Total Beginning Equity:		3,429.78
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
Total Equity and Current Surplus (Deficit):		3,429.78
Total Liabilities, Equity and Current Surplus (Deficit):		3,429.78

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 170 - FEMA DISASTER AID		
Assets		
170-000-1101	CLAIM ON POOLED CASH	227,223.75
Total Assets:		227,223.75
		227,223.75
Liability		
Total Liability:		0.00
Equity		
170-050-3950	FUND BALANCE	41,025.16
Total Beginning Equity:		41,025.16
Total Revenue		209,395.46
Total Expense		23,196.87
Revenues Over/Under Expenses		186,198.59
Total Equity and Current Surplus (Deficit):		227,223.75
Total Liabilities, Equity and Current Surplus (Deficit):		227,223.75

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 171 - STORMWATER GRANT			
Assets			
171-000-1101	CLAIM ON POOLED CASH	0.01	
	Total Assets:	0.01	0.01
Liability			
	Total Liability:	0.00	
Equity			
171-050-3950	FUND BALANCE	0.01	
	Total Beginning Equity:	0.01	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.01	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.01

Balance Sheet

As Of 04/30/2022

Account
Fund: 172 - TREE FUND
Assets

Name

Balance

172-000-1101	CLAIM ON POOLED CASH	-6,425.17	
Total Assets:		-6,425.17	<u>-6,425.17</u>

Liability

Total Liability: 0.00

Equity

172-050-3950	BEGINNING BALANCE	29,689.33	
Total Beginning Equity:		29,689.33	
Total Revenue		17,389.00	
Total Expense		53,503.50	
Revenues Over/Under Expenses		-36,114.50	
Total Equity and Current Surplus (Deficit):		-6,425.17	
Total Liabilities, Equity and Current Surplus (Deficit):			<u>-6,425.17</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 200 - DEBT SERVICE		
Assets		
200-000-1101	CLAIM ON POOLED CASH	-25,001.09
200-000-1162	IPAIT - DEBT SERVICE 124	1,118,060.41
	Total Assets:	1,093,059.32
		<u>1,093,059.32</u>
Liability		
	Total Liability:	0.00
Equity		
200-050-3950	FUND BALANCE	263,947.08
	Total Beginning Equity:	263,947.08
Total Revenue		1,264,013.63
Total Expense		434,901.39
Revenues Over/Under Expenses		829,112.24
	Total Equity and Current Surplus (Deficit):	1,093,059.32
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>1,093,059.32</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 306 - CITY CAMPUS			
Assets			
306-000-1101	CLAIM ON POOLED CASH	-17,611.32	
306-000-1150	IPAIT CITY CAMPUS 131	8,942,528.51	
	Total Assets:	8,924,917.19	<u>8,924,917.19</u>
Liability			
	Total Liability:	0.00	
Equity			
306-050-3950	FUND BALANCE	-472.50	
	Total Beginning Equity:	-472.50	
Total Revenue		8,952,528.51	
Total Expense		27,138.82	
Revenues Over/Under Expenses		8,925,389.69	
	Total Equity and Current Surplus (Deficit):	8,924,917.19	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>8,924,917.19</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 308 - SIDEWALK CONST-15TH;PAINE		
Assets		
308-000-1101	CLAIM ON POOLED CASH	-1,543.81
	Total Assets:	-1,543.81
		-1,543.81
Liability		
	Total Liability:	0.00
Equity		
308-050-3950	FUND BALANCE	-1,543.81
	Total Beginning Equity:	-1,543.81
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	-1,543.81
	Total Liabilities, Equity and Current Surplus (Deficit):	-1,543.81

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 316 - PAINE HTS DRAINAGE			
Assets			
316-000-1101	CLAIM ON POOLED CASH	-15,301.69	
	Total Assets:	-15,301.69	-15,301.69
Liability			
	Total Liability:	0.00	
Equity			
316-050-3950	FUND BALANCE	-21,293.69	
	Total Beginning Equity:	-21,293.69	
Total Revenue		5,992.00	
Total Expense		0.00	
Revenues Over/Under Expenses		5,992.00	
	Total Equity and Current Surplus (Deficit):	-15,301.69	
	Total Liabilities, Equity and Current Surplus (Deficit):		-15,301.69

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 320 - WASHINGTON STREET		
Assets		
320-000-1101	CLAIM ON POOLED CASH	-177,803.99
	Total Assets:	-177,803.99
		-177,803.99
Liability		
	Total Liability:	0.00
Equity		
320-050-3950	FUND BALANCE	-153,958.19
	Total Beginning Equity:	-153,958.19
Total Revenue		0.00
Total Expense		23,845.80
Revenues Over/Under Expenses		-23,845.80
	Total Equity and Current Surplus (Deficit):	-177,803.99
	Total Liabilities, Equity and Current Surplus (Deficit):	-177,803.99

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 322 - SIDEWALK CONST-OLD TOWN		
Assets		
322-000-1101	CLAIM ON POOLED CASH	-4,450.35
	Total Assets:	-4,450.35
		-4,450.35
Liability		
	Total Liability:	0.00
Equity		
322-050-3950	FUND BALANCE	-4,931.80
	Total Beginning Equity:	-4,931.80
Total Revenue		481.45
Total Expense		0.00
Revenues Over/Under Expenses		481.45
	Total Equity and Current Surplus (Deficit):	-4,450.35
	Total Liabilities, Equity and Current Surplus (Deficit):	-4,450.35

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 324 - BRSC IMPROVEMENTS		
Assets		
324-000-1101	CLAIM ON POOLED CASH	-8,695.52
Total Assets:		-8,695.52
		<u>-8,695.52</u>
Liability		
Total Liability:		0.00
Equity		
324-050-3950	BEGINNING BALANCE	-8,695.52
Total Beginning Equity:		-8,695.52
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
Total Equity and Current Surplus (Deficit):		-8,695.52
Total Liabilities, Equity and Current Surplus (Deficit):		<u>-8,695.52</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 325 - STREETS ARTERIAL MASTER PLAN		
Assets		
325-000-1101	CLAIM ON POOLED CASH	-17,610.30
Total Assets:		-17,610.30
		<u>-17,610.30</u>
Liability		
Total Liability:		0.00
Total Revenue		0.00
Total Expense		17,610.30
Revenues Over/Under Expenses		<u>-17,610.30</u>
Total Equity and Current Surplus (Deficit):		-17,610.30
Total Liabilities, Equity and Current Surplus (Deficit):		<u>-17,610.30</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 327 - GRANT ST S/COMMUTER LOOP			
Assets			
327-000-1101	CLAIM ON POOLED CASH	20,368.15	
327-000-1150	IPAIT GRANT ST S/COMMUTER LOOP 126	139,415.66	
	Total Assets:	159,783.81	159,783.81
Liability			
	Total Liability:	0.00	
Equity			
327-050-3950	BEGINNING BALANCE	208,881.83	
	Total Beginning Equity:	208,881.83	
Total Revenue		23.11	
Total Expense		49,121.13	
Revenues Over/Under Expenses		-49,098.02	
	Total Equity and Current Surplus (Deficit):	159,783.81	
	Total Liabilities, Equity and Current Surplus (Deficit):		159,783.81

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 333 - DITCH 2 IMPROV			
Assets			
333-000-1101	CLAIM ON POOLED CASH	-79,122.40	
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 11	265,076.04	
	Total Assets:	185,953.64	185,953.64
Liability			
	Total Liability:	0.00	
Equity			
333-050-3950	BEGINNING BALANCE	300,029.58	
	Total Beginning Equity:	300,029.58	
Total Revenue		46.46	
Total Expense		114,122.40	
Revenues Over/Under Expenses		-114,075.94	
	Total Equity and Current Surplus (Deficit):	185,953.64	
	Total Liabilities, Equity and Current Surplus (Deficit):		185,953.64

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 335 - PARK IMPROVEMENTS		
Assets		
335-000-1101	CLAIM ON POOLED CASH	-226,481.21
	Total Assets:	-226,481.21
		-226,481.21
Liability		
	Total Liability:	0.00
Equity		
335-050-3950	BEGINNING BALANCE	-91,772.73
	Total Beginning Equity:	-91,772.73
Total Revenue		0.00
Total Expense		134,708.48
Revenues Over/Under Expenses		-134,708.48
	Total Equity and Current Surplus (Deficit):	-226,481.21
	Total Liabilities, Equity and Current Surplus (Deficit):	-226,481.21

Balance Sheet**As Of 04/30/2022**

Account	Name	Balance	
Fund: 336 - PAINE ST CONNECTION			
Assets			
	Total Assets:	<u>0.00</u>	<u><u>0.00</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Total Revenue		0.00	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>0.00</u></u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 337 - GLWTE TO ALTOONA		
Assets		
337-000-1101	CLAIM ON POOLED CASH	2.11
Total Assets:		2.11
		2.11
Liability		
Total Liability:		0.00
Equity		
337-050-3950	BEGINNING BALANCE	2.11
Total Beginning Equity:		2.11
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
Total Equity and Current Surplus (Deficit):		2.11
Total Liabilities, Equity and Current Surplus (Deficit):		2.11

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 338 - MAIN STREET STORMWATER			
Assets			
338-000-1101	CLAIM ON POOLED CASH	-8,725.06	
	Total Assets:	-8,725.06	-8,725.06
Liability			
	Total Liability:	0.00	
Equity			
338-050-3950	BEGINNING BALANCE	-2,941.89	
	Total Beginning Equity:	-2,941.89	
Total Revenue		0.00	
Total Expense		5,783.17	
Revenues Over/Under Expenses		-5,783.17	
	Total Equity and Current Surplus (Deficit):	-8,725.06	
	Total Liabilities, Equity and Current Surplus (Deficit):		-8,725.06

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 340 - UNDERPASS-HWY 65/330			
Assets			
340-000-1101	CLAIM ON POOLED CASH	69,139.86	
340-000-1150	IPAIT - UNDRPASS HWY65 114	631,120.32	
	Total Assets:	700,260.18	700,260.18
Liability			
	Total Liability:	0.00	
Equity			
340-050-3950	BEGINNING BALANCE	770,419.87	
	Total Beginning Equity:	770,419.87	
Total Revenue		110.11	
Total Expense		70,269.80	
Revenues Over/Under Expenses		-70,159.69	
	Total Equity and Current Surplus (Deficit):	700,260.18	
	Total Liabilities, Equity and Current Surplus (Deficit):		700,260.18

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 341 - TIF-PARK LAND PURCHASE		
Assets		
341-000-1101	CLAIM ON POOLED CASH	-40,103.07
Total Assets:		-40,103.07
		-40,103.07
Liability		
Total Liability:		0.00
Equity		
341-050-3950	BEGINNING BALANCE	-38,493.08
Total Beginning Equity:		-38,493.08
Total Revenue		0.01
Total Expense		1,610.00
Revenues Over/Under Expenses		-1,609.99
Total Equity and Current Surplus (Deficit):		-40,103.07
Total Liabilities, Equity and Current Surplus (Deficit):		-40,103.07

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 342 - TIF-1ST&MAIN ECONOMIC DVL			
Assets			
342-000-1101	CLAIM ON POOLED CASH	-23,662.33	
	Total Assets:	-23,662.33	-23,662.33
Liability			
	Total Liability:	0.00	
Equity			
342-050-3950	BEGINNING BALANCE	-22,867.38	
	Total Beginning Equity:	-22,867.38	
Total Revenue		0.00	
Total Expense		794.95	
Revenues Over/Under Expenses		-794.95	
	Total Equity and Current Surplus (Deficit):	-23,662.33	
	Total Liabilities, Equity and Current Surplus (Deficit):		-23,662.33

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 343 - TIF-DOWNTOWN PARKING			
Assets			
343-000-1101	CLAIM ON POOLED CASH	-85,337.47	
	Total Assets:	-85,337.47	-85,337.47
Liability			
	Total Liability:	0.00	
Equity			
343-050-3950	BEGINNING BALANCE	-83,814.97	
	Total Beginning Equity:	-83,814.97	
Total Revenue		0.00	
Total Expense		1,522.50	
Revenues Over/Under Expenses		-1,522.50	
	Total Equity and Current Surplus (Deficit):	-85,337.47	
	Total Liabilities, Equity and Current Surplus (Deficit):		-85,337.47

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 344 - 16TH ST NE - GRANT TO PLEASANT		
Assets		
344-000-1101	CLAIM ON POOLED CASH	-11,081.55
Total Assets:		-11,081.55
		-11,081.55
Liability		
Total Liability:		0.00
Equity		
344-050-3950	BEGINNING BALANCE	-5,354.96
Total Beginning Equity:		-5,354.96
Total Revenue		0.00
Total Expense		5,726.59
Revenues Over/Under Expenses		-5,726.59
Total Equity and Current Surplus (Deficit):		-11,081.55
Total Liabilities, Equity and Current Surplus (Deficit):		-11,081.55

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 345 - TIF-HWY65 NATURAL GAS EXT		
Assets		
345-000-1101	CLAIM ON POOLED CASH	0.85
	Total Assets:	0.85
		0.85
Liability		
	Total Liability:	0.00
Equity		
345-050-3950	BEGINNING BALANCE	0.85
	Total Beginning Equity:	0.85
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	0.85
	Total Liabilities, Equity and Current Surplus (Deficit):	0.85

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 346 - CITY HALL RECONSTRUCTION			
Assets			
346-000-1101	CLAIM ON POOLED CASH	5,678.40	
	Total Assets:	5,678.40	<u>5,678.40</u>
Liability			
	Total Liability:	0.00	
Equity			
346-050-3950	BEGINNING BALANCE	12,492.23	
	Total Beginning Equity:	12,492.23	
Total Revenue		0.68	
Total Expense		6,814.51	
Revenues Over/Under Expenses		-6,813.83	
	Total Equity and Current Surplus (Deficit):	5,678.40	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>5,678.40</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 347 - BRIDGE/INTERSECTION			
Assets			
347-000-1101	CLAIM ON POOLED CASH	7,375.80	
347-000-1150	IPAIT BRIDGE INTERSECTION 121	149,980.49	
	Total Assets:	157,356.29	157,356.29
Liability			
	Total Liability:	0.00	
Equity			
347-050-3950	BEGINNING BALANCE	174,954.79	
	Total Beginning Equity:	174,954.79	
Total Revenue		25.70	
Total Expense		17,624.20	
Revenues Over/Under Expenses		-17,598.50	
	Total Equity and Current Surplus (Deficit):	157,356.29	
	Total Liabilities, Equity and Current Surplus (Deficit):		157,356.29

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY		
Assets		
348-000-1150	IPAIT-NE STWATER EXPAN/DOWNSTRM C	328,995.31
	Total Assets:	328,995.31
		328,995.31
Liability		
	Total Liability:	0.00
Equity		
348-050-3950	BEGINNING BALANCE	645,633.34
	Total Beginning Equity:	645,633.34
Total Revenue		79.82
Total Expense		316,717.85
Revenues Over/Under Expenses		-316,638.03
	Total Equity and Current Surplus (Deficit):	328,995.31
	Total Liabilities, Equity and Current Surplus (Deficit):	328,995.31

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 349 - PLEASANT GROVE		
Assets		
349-000-1101	CLAIM ON POOLED CASH	-158,536.68
	Total Assets:	-158,536.68
		-158,536.68
Liability		
	Total Liability:	0.00
Equity		
349-050-3950	BEGINNING BALANCE	-133,973.96
	Total Beginning Equity:	-133,973.96
Total Revenue		0.00
Total Expense		24,562.72
Revenues Over/Under Expenses		-24,562.72
	Total Equity and Current Surplus (Deficit):	-158,536.68
	Total Liabilities, Equity and Current Surplus (Deficit):	-158,536.68

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 350 - PROJECT BLUEJAY			
Assets			
350-000-1101	CLAIM ON POOLED CASH	9,189.42	
350-000-1150	IPAIT - PROJECT BLUEJAY 202	357,345.11	
	Total Assets:	366,534.53	366,534.53
Liability			
	Total Liability:	0.00	
Equity			
350-050-3950	FUND BALANCE	390,073.91	
	Total Beginning Equity:	390,073.91	
Total Revenue		58.58	
Total Expense		23,597.96	
Revenues Over/Under Expenses		-23,539.38	
	Total Equity and Current Surplus (Deficit):	366,534.53	
	Total Liabilities, Equity and Current Surplus (Deficit):		366,534.53

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 351 - LIBRARY CAPITAL		
Assets		
351-000-1101	CLAIM ON POOLED CASH	-79,094.30
	Total Assets:	-79,094.30
		-79,094.30
Liability		
	Total Liability:	0.00
Equity		
351-050-3950	BEGINNING BALANCE	879,322.73
	Total Beginning Equity:	879,322.73
Total Revenue		12,566.50
Total Expense		970,983.53
Revenues Over/Under Expenses		-958,417.03
	Total Equity and Current Surplus (Deficit):	-79,094.30
	Total Liabilities, Equity and Current Surplus (Deficit):	-79,094.30

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 352 - WATER TOWER		
Assets		
352-000-1101	CLAIM ON POOLED CASH	-21,462.69
	Total Assets:	-21,462.69
		-21,462.69
Liability		
	Total Liability:	0.00
Equity		
352-050-3950	FUND BALANCE	-9,014.50
	Total Beginning Equity:	-9,014.50
Total Revenue		0.00
Total Expense		12,448.19
Revenues Over/Under Expenses		-12,448.19
	Total Equity and Current Surplus (Deficit):	-21,462.69
	Total Liabilities, Equity and Current Surplus (Deficit):	-21,462.69

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 353 - OMEGA			
Assets			
353-000-1101	CLAIM ON POOLED CASH	190,872.11	
353-000-1150	IPAIT - OMEGA 120	1,072,656.48	
	Total Assets:	1,263,528.59	<u>1,263,528.59</u>
Liability			
	Total Liability:	0.00	
Equity			
353-050-3950	FUND BALANCE	1,472,457.85	
	Total Beginning Equity:	1,472,457.85	
Total Revenue		547,530.43	
Total Expense		756,459.69	
Revenues Over/Under Expenses		-208,929.26	
	Total Equity and Current Surplus (Deficit):	1,263,528.59	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,263,528.59</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 354 - COMMERCE CROSSING		
Assets		
354-000-1101	CLAIM ON POOLED CASH	-1,204,149.70
	Total Assets:	-1,204,149.70
		<u>-1,204,149.70</u>
Liability		
	Total Liability:	0.00
Equity		
354-050-3950	FUND BALANCE	603,876.60
	Total Beginning Equity:	603,876.60
Total Revenue		0.00
Total Expense		1,808,026.30
Revenues Over/Under Expenses		-1,808,026.30
	Total Equity and Current Surplus (Deficit):	-1,204,149.70
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>-1,204,149.70</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS		
Assets		
355-000-1101	CLAIM ON POOLED CASH	-43,313.47
Total Assets:		-43,313.47
		<u>-43,313.47</u>
Liability		
Total Liability:		0.00
Total Revenue		0.00
Total Expense		43,313.47
Revenues Over/Under Expenses		<u>-43,313.47</u>
Total Equity and Current Surplus (Deficit):		-43,313.47
Total Liabilities, Equity and Current Surplus (Deficit):		<u>-43,313.47</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 356 - CERTIFIED SITE IMPROVEMENTS			
Assets			
356-000-1101	CLAIM ON POOLED CASH	-45,903.81	
356-000-1150	IPAIT - CERTIFIED SITE IMPROVEMENTS 1:	5,118,815.93	
	Total Assets:	5,072,912.12	<u>5,072,912.12</u>
Liability			
	Total Liability:	0.00	
Total Revenue		5,148,815.93	
Total Expense		75,903.81	
Revenues Over/Under Expenses		5,072,912.12	
	Total Equity and Current Surplus (Deficit):	5,072,912.12	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>5,072,912.12</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 500 - CEMETERY PERPETUAL CARE			
Assets			
500-000-1111	SAVINGS - CEMETERY XXX1037	1,554.63	
500-000-1150	IPAIT - CEMETERY T/A 108	24,895.73	
	Total Assets:	26,450.36	26,450.36
Liability			
	Total Liability:	0.00	
Equity			
500-050-3950	FUND BALANCE	26,444.80	
	Total Beginning Equity:	26,444.80	
Total Revenue		5.56	
Total Expense		0.00	
Revenues Over/Under Expenses		5.56	
	Total Equity and Current Surplus (Deficit):	26,450.36	
	Total Liabilities, Equity and Current Surplus (Deficit):		26,450.36

Balance Sheet

As Of 04/30/2022

Account
Fund: 600 - WATER
Assets

Name Balance

600-000-1101	CLAIM ON POOLED CASH	450,128.79
600-000-1114	CHANGE FUND - WATER	200.00
600-000-1151	IPAIT - WATER OPERAT 104	1,018,757.13
600-000-1159	IPAIT UTILITY DEPOSITS-111	340,060.56
600-000-1170	CHECKING - WATER DEPOSITS	50,265.85

Total Assets: 1,859,412.33 1,859,412.33

Liability

600-050-2011	PENDING POOLED PAYABLES	-39,803.45
600-050-2122	STATE WITHHOLDING	-0.01
600-050-2141	APPLIED CREDITS	3,827.59

Total Liability: -35,975.87

Equity

600-050-3950	FUND BALANCE	870,372.54
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Total Beginning Equity: 870,372.54

Total Revenue 2,270,569.27

Total Expense 1,245,553.61

Revenues Over/Under Expenses 1,025,015.66

Total Equity and Current Surplus (Deficit): 1,895,388.20

Total Liabilities, Equity and Current Surplus (Deficit): 1,859,412.33

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
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Fund: 610 - SEWER

Assets

610-000-1101	CLAIM ON POOLED CASH	588,993.86
610-000-1113	CHECKING - SEWER SINKING	198,715.00
610-000-1151	IPAIT - SEWER OPERAT 103	1,322,568.30
610-000-1153	IPAIT - NW TRK SEWR EXT 117	36,414.14
610-000-1154	IPAIT - SEWER RESERVE 201	110,383.42
Total Assets:		<u>2,257,074.72</u>
		<u><u>2,257,074.72</u></u>

Liability

610-050-2011	PENDING POOLED PAYABLES	-139.20
610-050-2122	STATE WITHHOLDING	-0.02
Total Liability:		<u>-139.22</u>

Equity

610-050-3950	FUND BALANCE	1,665,181.67
Total Beginning Equity:		<u>1,665,181.67</u>
Total Revenue		1,754,350.45
Total Expense		<u>1,162,318.18</u>
Revenues Over/Under Expenses		<u>592,032.27</u>
Total Equity and Current Surplus (Deficit):		2,257,213.94
Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>2,257,074.72</u></u>

Balance Sheet

As Of 04/30/2022

Account
Fund: 670 - GARBAGE
Assets

Name

Balance

670-000-1101	CLAIM ON POOLED CASH	114,152.18	
670-000-1114	CHANGE FUND - GARBAGE	70.00	
	Total Assets:	114,222.18	<u>114,222.18</u>

Liability

670-050-2011	PENDING POOLED PAYABLES	-6.35	
	Total Liability:	-6.35	

Equity

670-050-3950	FUND BALANCE	94,113.39	
	Total Beginning Equity:	94,113.39	
Total Revenue		335,995.00	
Total Expense		315,879.86	
Revenues Over/Under Expenses		20,115.14	
	Total Equity and Current Surplus (Deficit):	114,228.53	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>114,222.18</u>

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 741 - STORM WATER		
Assets		
741-000-1101	CLAIM ON POOLED CASH	140,858.80
741-000-1111	CHECKING-STORMWATER SINKING	131,816.63
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 13	143,831.23
Total Assets:		416,506.66
		416,506.66
Liability		
741-050-2011	PENDING POOLED PAYABLES	-31.45
741-050-2122	STATE WITHHOLDING	-0.03
Total Liability:		-31.48
Equity		
741-050-3950	FUND BALANCE	282,188.86
Total Beginning Equity:		282,188.86
Total Revenue		334,405.30
Total Expense		200,056.02
Revenues Over/Under Expenses		134,349.28
Total Equity and Current Surplus (Deficit):		416,538.14
Total Liabilities, Equity and Current Surplus (Deficit):		416,506.66

Balance Sheet

As Of 04/30/2022

Account	Name	Balance
Fund: 820 - SELF-FUNDED INSURANCE		
Assets		
820-000-1101	CLAIM ON POOLED CASH	-776.59
	Total Assets:	-776.59
		-776.59
Liability		
820-050-2011	PENDING POOLED PAYABLES	345.00
820-050-2131	SELF-FUNDED WITHHOLDING	-243.30
	Total Liability:	101.70
Equity		
820-050-3950	BEGINNING BALANCE	169.45
	Total Beginning Equity:	169.45
Total Revenue		0.00
Total Expense		1,047.74
Revenues Over/Under Expenses		-1,047.74
	Total Equity and Current Surplus (Deficit):	-878.29
	Total Liabilities, Equity and Current Surplus (Deficit):	-776.59

Balance Sheet

As Of 04/30/2022

Account	Name	Balance	
Fund: 999 - POOLED CASH			
Assets			
999-000-1100	POOLED CASH	2,025,022.21	
999-000-1300	DUE FROM GENERAL FUND	2,718.35	
999-000-1310	DUE FROM ROAD USE TAX	-5.51	
999-000-1315	DUE FROM SIDEWALK ESCROW	37,495.60	
999-000-1367	DUE FROM LIBRARY GRANT	122.23	
999-000-1460	DUE FROM WATER	-39,808.96	
999-000-1461	DUE FROM SEWER	-144.73	
999-000-1467	DUE FROM GARBAGE	-6.35	
999-000-1471	DUE FROM STORM WATER	-31.45	
999-000-1482	DUE FROM SELF-FUNDED INSURANCE	345.00	
	Total Assets:	2,025,706.39	<u>2,025,706.39</u>
Liability			
999-050-2010	POOLED PAYABLES	684.18	
999-050-2300	DUE TO OTHER FUNDS	2,025,022.21	
	Total Liability:	2,025,706.39	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>2,025,706.39</u>



Detail Report Account Summary

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - GENERAL FUND				
Function: 10 - PUBLIC SAFETY				
001-110-6050	POLK CO SHERIFF PAYMENT	506,917.00	57,433.00	564350.00
001-150-6010	SALARIES	196,643.67	30,218.08	226861.75
001-150-6240	MEETINGS & CONFERENCES	78.06	19.02	97.08
001-150-6310	BUILDING MAINTENANCE & REPAIR	2,052.49	2,417.34	4469.83
001-150-6332	VEHICLE REPAIRS	25,748.50	928.06	26676.56
001-150-6371	ELECTRIC / GAS	3,436.14	629.48	4065.62
001-150-6373	TELECOMMUNICATION EXPENSE	11,576.23	363.13	11939.36
001-150-6507	OPERATING SUPPLIES	8,534.96	1,178.50	9713.46
001-160-6010	SALARIES	196,642.12	30,217.91	226860.03
001-160-6250	EDUCATION REIMBURSEMENT	0.00	2,339.95	2339.95
001-160-6310	BUILDING MAINTENANCE & REPAIR	1,615.00	2,315.81	3930.81
001-160-6371	ELECTRIC / GAS	3,436.10	629.47	4065.57
001-160-6373	TELECOMMUNICATION EXPENSE	11,776.34	363.11	12139.45
001-160-6413	PAYMENT TO OTHER AGENCIES	12,390.78	1,221.19	13611.97
001-160-6507	OPERATING SUPPLIES	21,687.29	920.71	22608.00
001-160-6599	OTHER SUPPLIES	0.00	343.41	343.41
001-170-6010	SALARIES	8,379.95	1,676.32	10056.27
001-180-6010	CROSSING GUARD WAGES	4,012.00	816.00	4828.00
Total Function: 10 - PUBLIC SAFETY:		1,014,926.63	134,030.49	1,148,957.12
Function: 40 - CULTURE & RECREATION				
001-410-6010	SALARIES	127,254.40	20,315.83	147570.23
001-410-6020	SALARIES-PART-TIME	48,069.23	6,925.27	54994.50
001-410-6310	BUILDING & GROUND MAINTENANCE	5,262.65	19.34	5281.99
001-410-6371	ELECTRIC / GAS	7,776.00	1,598.00	9374.00
001-410-6373	TELECOMMUNICATION EXPENSE	27,188.60	1,876.66	29065.26
001-410-6419	COMPUTER SUPPORT	3,973.40	89.50	4062.90
001-410-6502	PRINTED MATERIALS	40,336.39	897.64	41234.03
001-410-6506	OFFICE SUPPLIES	3,915.22	235.78	4151.00
001-410-6599	LIBRARY PROGRAMS	5,424.70	159.47	5584.17
001-410-6725	TECHNOLOGY REPLACEMENT	2,297.67	32.84	2330.51
001-430-6010	SALARIES - FT	23,681.71	3,715.75	27397.46
001-430-6181	UNIFORMS	1,065.94	68.48	1134.42
001-430-6240	MEETINGS & CONFERENCES	1,737.41	99.00	1836.41
001-430-6310	BUILDING MAINTENANCE & REPAIR	349.65	2,849.41	3199.06
001-430-6320	GROUNDS MAINTENANCE & REPAIR	21,759.96	225.00	21984.96

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-430-6371	ELECTRIC / GAS	4,428.42	643.93	5072.35
001-430-6373	TELECOMMUNICATION EXPENSE	1,755.80	247.84	2003.64
001-430-6490	OTHER PROFESSIONAL SERVICES	14,983.22	7,833.20	22816.42
001-430-6504	MINOR EQUIPMENT	366.66	226.31	592.97
001-430-6727	CAPITAL EQUIPMENT	23,145.00	1,280.33	24425.33
001-440-6010	SALARIES	18,113.83	2,912.09	21025.92
001-440-6371	ELECTRIC / GAS	863.51	32.86	896.37
001-440-6402	ADVERTISING-PUBLICATIONS	1,479.25	122.50	1601.75
001-450-6030	SALARIES-SEASONAL	13,770.35	2,272.34	16042.69
001-499-6413	PAYMENT TO OTHER AGENCIES	7,080.00	1,500.00	8580.00
Total Function: 40 - CULTURE & RECREATION:		406,078.97	56,179.37	462,258.34
Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT				
001-520-6240	MEETINGS & CONFERENCES	19,629.70	13,500.00	33129.70
001-520-6499	CONTRACT SERVICES	76,287.43	1,103.00	77390.43
001-540-6010	SALARIES	89,448.39	17,576.32	107024.71
001-540-6210	ASSOCIATION DUES	4,306.80	249.42	4556.22
001-540-6508	POSTAGE	607.36	43.16	650.52
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:		190,279.68	32,471.90	222,751.58
Function: 60 - GENERAL GOVERNMENT				
001-620-6010	SALARIES	60,723.60	7,771.98	68495.58
001-620-6210	ASSOCIATION DUES	0.00	25.00	25.00
001-620-6373	TELECOMMUNICATION EXPENSE	0.00	160.39	160.39
001-621-6010	SALARIES	118,530.62	18,663.00	137193.62
001-621-6210	ASSOCIATION DUES	3,030.98	827.22	3858.20
001-621-6240	MEETINGS & CONFERENCES	5,120.61	2,698.50	7819.11
001-621-6373	TELECOMMUNICATION EXPENSE	5,115.50	507.56	5623.06
001-621-6402	ADVERTISING-PUBLICATIONS	3,794.05	98.00	3892.05
001-621-6506	OFFICE SUPPLIES	578.98	56.67	635.65
001-621-6507	OPERATING SUPPLIES	872.31	76.49	948.80
001-621-6508	POSTAGE-SHIPING	2,200.51	153.52	2354.03
001-640-6411	LEGAL EXPENSE	6,585.63	1,382.50	7968.13
001-650-6310	BUILDING MAINTENANCE & REPAIR	5,411.96	75.00	5486.96
001-650-6350	OFFICE EQUIPMENT REPAIR	0.00	119.95	119.95
001-650-6371	ELECTRIC / GAS	4,915.12	833.67	5748.79
001-650-6419	COMPUTER SUPPORT & SOFTWARE	17,742.21	532.27	18274.48
001-650-6490	PROFESSIONAL SERVICES	0.00	201.40	201.40
001-650-6507	OPERATING SUPPLIES	0.00	293.08	293.08
Total Function: 60 - GENERAL GOVERNMENT:		234,622.08	34,476.20	269,098.28
Total Fund: 001 - GENERAL FUND:		1,845,907.36	257,157.96	2,103,065.32
Fund: 110 - ROAD USE TAX				
Function: 20 - PUBLIC WORKS				
110-210-6010	SALARIES	129,146.91	21,195.19	150342.10

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
110-210-6030	SALARIES-SEASONAL	2,730.65	431.13	3161.78
110-210-6181	UNIFORMS	1,395.51	68.48	1463.99
110-210-6210	ASSOCIATION DUES	502.00	249.42	751.42
110-210-6230	TRAINING	810.00	25.00	835.00
110-210-6350	OPERATIONAL EQUIPMENT REPAIR	22,083.26	561.00	22644.26
110-210-6373	TELECOMMUNICATION EXPENSE	1,285.47	127.81	1413.28
110-210-6402	ADVERTISING-PUBLICATIONS	1,317.97	98.00	1415.97
110-210-6417	STREET MAINTENANCE	142,367.45	438.57	142806.02
110-210-6504	MINOR EQUIPMENT	8,984.02	312.30	9296.32
110-230-6372	STREET LIGHTS ELECTRICITY	39,395.81	4,377.18	43772.99
110-240-6371	ELECTRIC / GAS	6,287.53	1,211.91	7499.44
Total Function: 20 - PUBLIC WORKS:		356,306.58	29,095.99	385,402.57
Total Fund: 110 - ROAD USE TAX:		356,306.58	29,095.99	385,402.57
Fund: 112 - EMPLOYEE BENEFIT				
Function: 10 - PUBLIC SAFETY				
112-150-6110	FICA	12,000.72	1,820.09	13820.81
112-150-6120	MEDICARE	2,807.55	425.76	3233.31
112-150-6130	IPERS - FIRE	19,732.71	2,966.00	22698.71
112-150-6150	GROUP INSURANCE	30,922.03	3,435.69	34357.72
112-150-6170	UNEMPLOYMENT - FIRE	667.51	211.62	879.13
112-160-6110	FICA	11,998.59	1,819.84	13818.43
112-160-6120	MEDICARE	2,805.22	425.52	3230.74
112-160-6130	IPERS - EMS	19,729.39	2,965.69	22695.08
112-160-6150	GROUP INSURANCE	30,917.15	3,435.33	34352.48
112-160-6170	UNEMPLOYMENT - EMS	665.66	211.44	877.10
112-170-6110	FICA	503.95	101.36	605.31
112-170-6120	MEDICARE	117.84	23.70	141.54
112-170-6130	IPERS	901.45	175.50	1076.95
112-170-6150	GROUP INSURANCE	1,921.92	265.85	2187.77
112-170-6170	UNEMPLOYMENT - BLDG INSPECTOR	28.14	11.72	39.86
112-180-6110	FICA	248.73	50.59	299.32
112-180-6120	MEDICARE	58.17	11.84	70.01
112-180-6130	IPERS	378.75	77.04	455.79
112-180-6170	INSURANCE-UNEMPLOYMENT	20.22	5.71	25.93
Total Function: 10 - PUBLIC SAFETY:		136,425.70	18,440.29	154,865.99
Function: 20 - PUBLIC WORKS				
112-210-6110	FICA	7,817.96	1,295.66	9113.62
112-210-6120	MEDICARE	1,828.23	303.00	2131.23
112-210-6130	IPERS	12,449.20	2,041.52	14490.72
112-210-6142	DEFERRED COMPENSATION	1,383.85	203.64	1587.49
112-210-6150	GROUP INSURANCE	33,608.53	3,847.94	37456.47
112-210-6170	UNEMPLOYMENT	345.25	126.16	471.41

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
112-840-6110	FICA	335.91	52.62	388.53
112-840-6120	MEDICARE	78.66	12.33	90.99
112-840-6130	IPERS	537.86	84.65	622.51
112-840-6150	GROUP INSURANCE	2,199.97	250.92	2450.89
Total Function: 20 - PUBLIC WORKS:		60,585.42	8,218.44	68,803.86
Function: 40 - CULTURE & RECREATION				
112-410-6110	FICA	10,675.40	1,660.93	12336.33
112-410-6120	MEDICARE	2,496.76	388.48	2885.24
112-410-6130	IPERS	17,917.80	2,755.32	20673.12
112-410-6150	GROUP INSURANCE	34,800.17	3,872.52	38672.69
112-410-6170	UNEMPLOYMENT	569.59	185.39	754.98
112-430-6110	FICA	1,994.17	215.06	2209.23
112-430-6120	MEDICARE	466.49	50.31	516.80
112-430-6130	IPERS	2,545.03	385.14	2930.17
112-430-6150	GROUP INSURANCE	7,723.14	858.10	8581.24
112-430-6170	UNEMPLOYMENT	105.50	25.75	131.25
112-440-6110	FICA	945.09	159.91	1105.00
112-440-6120	MEDICARE	221.13	37.42	258.55
112-440-6130	IPERS	1,966.23	303.37	2269.60
112-440-6150	GROUP INSURANCE	6,881.06	764.49	7645.55
112-440-6170	UNEMPLOYMENT-REC	55.79	20.34	76.13
112-450-6110	FICA	790.89	133.24	924.13
112-450-6120	MEDICARE	185.06	31.13	216.19
112-450-6130	IPERS	1,505.65	238.45	1744.10
112-450-6150	GROUP INSURANCE	4,389.06	499.36	4888.42
112-450-6170	UNEMPLOYMENT-CEM	41.10	15.70	56.80
Total Function: 40 - CULTURE & RECREATION:		96,275.11	12,600.41	108,875.52
Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT				
112-540-6110	FICA	5,440.63	1,073.47	6514.10
112-540-6120	MEDICARE	1,272.33	251.03	1523.36
112-540-6130	IPERS	9,413.01	1,814.75	11227.76
112-540-6142	DEFERRED COMPENSATION	1,383.85	203.64	1587.49
112-540-6150	GROUP INSURANCE	12,822.74	1,975.95	14798.69
112-540-6170	UNEMPLOYMENT	238.07	96.68	334.75
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:		30,570.63	5,415.52	35,986.15
Function: 60 - GENERAL GOVERNMENT				
112-620-6110	FICA	2,893.73	440.62	3334.35
112-620-6120	MEDICARE	800.07	103.02	903.09
112-620-6130	IPERS	5,951.91	790.58	6742.49
112-620-6150	GROUP INSURANCE	13,029.04	1,447.65	14476.69
112-620-6170	UNEMPLOYMENT	110.21	53.58	163.79
112-621-6110	FICA	36,724.15	1,103.09	37827.24

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
112-621-6120	MEDICARE	5,384.58	257.96	5642.54
112-621-6130	IPERS	12,588.57	1,917.25	14505.82
112-621-6142	DEFERRED COMPENSATION	1,383.85	203.64	1587.49
112-621-6150	GROUP INSURANCE	31,975.39	3,558.82	35534.21
112-621-6170	UNEMPLOYMENT	301.74	88.99	390.73
Total Function: 60 - GENERAL GOVERNMENT:		111,143.24	9,965.20	121,108.44
Total Fund: 112 - EMPLOYEE BENEFIT:		435,000.10	54,639.86	489,639.96
Fund: 167 - LIBRARY GRANT				
Function: 40 - CULTURE & RECREATION				
167-410-6506	TRUST & AGENCY LIBRARY EXPENSE	23,293.25	122.23	23415.48
Total Function: 40 - CULTURE & RECREATION:		23,293.25	122.23	23,415.48
Total Fund: 167 - LIBRARY GRANT:		23,293.25	122.23	23,415.48
Fund: 200 - DEBT SERVICE				
Function: 70 - DEBT SERVICE				
200-125-6891	ISSUANCE COSTS-2021A GO TIF ANNUAL APPR	0.00	25,000.00	25000.00
Total Function: 70 - DEBT SERVICE:		0.00	25,000.00	25,000.00
Total Fund: 200 - DEBT SERVICE:		0.00	25,000.00	25,000.00
Fund: 306 - CITY CAMPUS				
Function: 75 - CAPITAL PROJECTS				
306-150-6411	LEGAL EXPENSE	1,260.00	3,045.00	4305.00
Total Function: 75 - CAPITAL PROJECTS:		1,260.00	3,045.00	4,305.00
Total Fund: 306 - CITY CAMPUS:		1,260.00	3,045.00	4,305.00
Fund: 333 - DITCH 2 IMPROV				
Function: 75 - CAPITAL PROJECTS				
333-865-6765	CAP OUTLAY - STORM DRAINS	0.00	18,200.00	18200.00
Total Function: 75 - CAPITAL PROJECTS:		0.00	18,200.00	18,200.00
Total Fund: 333 - DITCH 2 IMPROV:		0.00	18,200.00	18,200.00
Fund: 335 - PARK IMPROVEMENTS				
Function: 75 - CAPITAL PROJECTS				
335-430-6796	CITY PARK-200 LINCOLN SE	120,214.68	1,980.00	122194.68
Total Function: 75 - CAPITAL PROJECTS:		120,214.68	1,980.00	122,194.68
Total Fund: 335 - PARK IMPROVEMENTS:		120,214.68	1,980.00	122,194.68
Fund: 340 - UNDERPASS-HWY 65/330				
Function: 75 - CAPITAL PROJECTS				
340-210-6499	CONTRACT SERVICES	4,435.00	35.00	4470.00
Total Function: 75 - CAPITAL PROJECTS:		4,435.00	35.00	4,470.00
Total Fund: 340 - UNDERPASS-HWY 65/330:		4,435.00	35.00	4,470.00
Fund: 349 - PLEASANT GROVE				
Function: 75 - CAPITAL PROJECTS				

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
349-865-6411	LEGAL	24,387.72	175.00	24562.72
Total Function: 75 - CAPITAL PROJECTS:		24,387.72	175.00	24,562.72
Total Fund: 349 - PLEASANT GROVE:		24,387.72	175.00	24,562.72
Fund: 351 - LIBRARY CAPITAL				
Function: 40 - CULTURE & RECREATION				
351-410-6891	ISSUANCE COSTS-2020D	0.00	12,000.00	12000.00
Total Function: 40 - CULTURE & RECREATION:		0.00	12,000.00	12,000.00
Total Fund: 351 - LIBRARY CAPITAL:		0.00	12,000.00	12,000.00
Fund: 355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS				
Function: 75 - CAPITAL PROJECTS				
355-865-6407	ENGINEERING EXPENSE	33,579.14	9,734.33	43313.47
Total Function: 75 - CAPITAL PROJECTS:		33,579.14	9,734.33	43,313.47
Total Fund: 355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS:		33,579.14	9,734.33	43,313.47
Fund: 600 - WATER				
Function: 80 - BUSINESS TYPE ACTIVITIES				
600-811-6010	SALARIES	74,495.17	11,727.22	86222.39
600-811-6110	FICA	4,424.09	702.55	5126.64
600-811-6120	MEDICARE	1,032.67	164.32	1196.99
600-811-6130	IPERS	7,032.50	1,107.06	8139.56
600-811-6150	GROUP INSURANCE	21,597.45	2,415.09	24012.54
600-811-6170	UNEMPLOYMENT	187.54	80.13	267.67
600-811-6181	UNIFORMS	1,051.56	68.48	1120.04
600-811-6350	MAINTENANCE/EQUIPMENT REPAIR	395.00	450.00	845.00
600-811-6373	TELECOMMUNICATION EXPENSE	1,266.47	127.81	1394.28
600-811-6375	WATER MAIN MAINTENANCE	42,760.84	5,400.62	48161.46
600-811-6389	TESTING & ANALYSIS	3,611.88	140.00	3751.88
600-811-6504	MINOR EQUIPMENT	2,005.69	226.36	2232.05
600-811-6727	CAPITAL OUTLAY	109,789.89	1,620.00	111409.89
600-812-6010	SALARIES	53,602.68	8,798.54	62401.22
600-812-6110	FICA	3,225.97	532.72	3758.69
600-812-6120	MEDICARE	754.53	124.58	879.11
600-812-6130	IPERS	5,060.21	830.58	5890.79
600-812-6142	DEFERRED COMPENSATION	1,383.85	203.64	1587.49
600-812-6150	GROUP INSURANCE	10,092.53	1,185.85	11278.38
600-812-6170	UNEMPLOYMENT	138.71	36.86	175.57
600-812-6210	ASSOCIATION DUES	1,765.28	362.52	2127.80
600-812-6402	ADVERTISING-PUBLICATIONS	2,269.51	73.50	2343.01
600-812-6413	DSM WATER WORKS	504,956.92	0.00	504956.92
600-812-6490	PROFESSIONAL SERVICES	2,683.08	1,350.00	4033.08
600-812-6499	CONTRACT SERVICES	19,605.03	164.90	19769.93
600-812-6507	OPERATING SUPPLIES	0.00	12.50	12.50

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
600-812-6508	POSTAGE-SHIPPING	1,494.19	103.42	1597.61
Total Function: 80 - BUSINESS TYPE ACTIVITIES:		876,683.24	38,009.25	914,692.49
Total Fund: 600 - WATER:		876,683.24	38,009.25	914,692.49
Fund: 610 - SEWER				
Function: 80 - BUSINESS TYPE ACTIVITIES				
610-816-6010	SALARIES	61,885.50	9,762.78	71648.28
610-816-6110	FICA	3,678.93	585.90	4264.83
610-816-6120	MEDICARE	860.23	137.02	997.25
610-816-6130	IPERS	5,841.89	921.55	6763.44
610-816-6150	GROUP INSURANCE	17,890.56	2,003.37	19893.93
610-816-6170	UNEMPLOYMENT	157.37	66.60	223.97
610-816-6181	UNIFORMS	1,098.56	68.48	1167.04
610-816-6371	ELECTRIC / GAS	3,273.64	508.15	3781.79
610-816-6373	TELECOMMUNICATION EXPENSE	1,266.47	127.81	1394.28
610-816-6419	COMPUTER SUPPORT	4,535.98	1,350.00	5885.98
610-817-6010	SALARIES	55,173.25	9,046.64	64219.89
610-817-6110	FICA	3,323.54	548.17	3871.71
610-817-6120	MEDICARE	777.06	128.25	905.31
610-817-6130	IPERS	5,208.26	854.01	6062.27
610-817-6142	DEFERRED COMPENSATION	1,383.70	203.58	1587.28
610-817-6150	GROUP INSURANCE	10,418.29	1,221.93	11640.22
610-817-6170	UNEMPLOYMENT	144.07	38.63	182.70
610-817-6210	ASSOCIATION DUES	957.31	362.51	1319.82
610-817-6402	ADVERTISING-PUBLICATIONS	991.95	73.50	1065.45
610-817-6413	PAYMENT TO OTHER AGENCIES	672,556.47	63,957.77	736514.24
610-817-6507	OPERATING SUPPLIES	0.00	12.50	12.50
610-817-6508	POSTAGE-SHIPPING	2,246.72	152.76	2399.48
Total Function: 80 - BUSINESS TYPE ACTIVITIES:		853,669.75	92,131.91	945,801.66
Total Fund: 610 - SEWER:		853,669.75	92,131.91	945,801.66
Fund: 670 - GARBAGE				
Function: 20 - PUBLIC WORKS				
670-840-6010	SALARIES	5,698.88	896.78	6595.66
670-840-6170	UNEMPLOYMENT	21.21	5.66	26.87
670-840-6435	RECYCLING/CURB IT	106,602.16	9,153.17	115755.33
670-840-6508	POSTAGE	128.50	6.39	134.89
Total Function: 20 - PUBLIC WORKS:		112,450.75	10,062.00	122,512.75
Total Fund: 670 - GARBAGE:		112,450.75	10,062.00	122,512.75
Fund: 741 - STORM WATER				
Function: 80 - BUSINESS TYPE ACTIVITIES				
741-865-6010	SALARIES	54,198.90	9,061.60	63260.50
741-865-6110	FICA	3,210.62	544.00	3754.62

Detail Report

Date Range: 04/01/2022 - 04/30/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
741-865-6120	MEDICARE	750.71	127.24	877.95
741-865-6130	IPERS	5,115.74	855.37	5971.11
741-865-6150	GROUP INSURANCE	15,479.74	1,805.79	17285.53
741-865-6170	UNEMPLOYMENT	145.13	62.44	207.57
741-865-6181	UNIFORMS	1,053.75	68.48	1122.23
741-865-6373	TELECOMMUNICATIONS EXPENSE	1,266.46	127.81	1394.27
741-865-6402	ADVERTISING-PUBLICATIONS	431.49	24.50	455.99
741-865-6499	CONTRACT SERVICES	9,687.19	53,450.00	63137.19
741-865-6507	OPERATING SUPPLIES	1,609.91	12.50	1622.41
741-865-6508	POSTAGE	661.55	44.26	705.81
Total Function: 80 - BUSINESS TYPE ACTIVITIES:		93,611.19	66,183.99	159,795.18
Total Fund: 741 - STORM WATER:		93,611.19	66,183.99	159,795.18
Fund: 820 - SELF-FUNDED INSURANCE				
Function: 60 - GENERAL GOVERNMENT				
820-931-6580	MISCELLANEOUS	962.74	85.00	1047.74
Total Function: 60 - GENERAL GOVERNMENT:		962.74	85.00	1,047.74
Total Fund: 820 - SELF-FUNDED INSURANCE:		962.74	85.00	1,047.74
Grand Totals:		4,781,761.50	617,657.52	5,399,419.02

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	1,845,907.36	257,157.96	2,103,065.32
110 - ROAD USE TAX	356,306.58	29,095.99	385,402.57
112 - EMPLOYEE BENEFIT	435,000.10	54,639.86	489,639.96
167 - LIBRARY GRANT	23,293.25	122.23	23,415.48
200 - DEBT SERVICE	0.00	25,000.00	25,000.00
306 - CITY CAMPUS	1,260.00	3,045.00	4,305.00
333 - DITCH 2 IMPROV	0.00	18,200.00	18,200.00
335 - PARK IMPROVEMENTS	120,214.68	1,980.00	122,194.68
340 - UNDERPASS-HWY 65/330	4,435.00	35.00	4,470.00
349 - PLEASANT GROVE	24,387.72	175.00	24,562.72
351 - LIBRARY CAPITAL	0.00	12,000.00	12,000.00
355 - CENTRAL DISTRICT STORMWATER II	33,579.14	9,734.33	43,313.47
600 - WATER	876,683.24	38,009.25	914,692.49
610 - SEWER	853,669.75	92,131.91	945,801.66
670 - GARBAGE	112,450.75	10,062.00	122,512.75
741 - STORM WATER	93,611.19	66,183.99	159,795.18
820 - SELF-FUNDED INSURANCE	962.74	85.00	1,047.74
Grand Total:	4,781,761.50	617,657.52	5,399,419.02

CITY OF BONDURANT

SPECIAL EVENT APPLICATION

In order to determine if your event requires special planning by the City, this application must be completed 30 days prior to event in its entirety before any City property can be utilized (City has option to waive). Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Name of Event 2022 Sidewalk Chalk Festival

Date of Event July 16, 2022 Location Bondurant Trailhead

Starting Time 9:00 a.m. Ending Time 3:00 p.m. Setup Time 8:00 a.m.

Contact Person Laura McNichols

ph #1 515-554-7444 ph #2 _____

Email lemcnichols@icloud.com

Addl. Contact Jen Keeler

ph #1 515-745-4412 ph #2 _____

Email bjak3@mac.com

Type of Event

A) Ceremony

B) Company Activity

C) Bike Event

D) Race Event

☐
☐
☐
☐

E) Fundraiser

F) Cultural Event

G) Other

☐
☒
☐

Describe the Event Bondurant Community Foundation will host a Sidewalk Chalk Festival at Bondurant Regional Trailhead in conjunction with the City of Bondurant's Bondu Blues & Brews Festival. Throughout the day, artists of all ages and abilities are invited to create artwork on sections of the sidewalk. There are three age categories, with prizes being awarded during the Bondu Blues & Brews Festival later in the evening.

City Properties: [Trailhead/The Depot](#) | [Lake Petocka](#) | [City Park](#) | [BRSC](#) | [Main Street—Empty Lot](#)

Event Details:

- Number of people 200
- Open to the general public? Yes
- Tents _____
- Amplified Music _____
- Banners/Signs Yes
- Inflatable Houses/Toys _____
- Trash Containers Yes
- Alcoholic Beverages _____
- Portable Toilets _____

Vendors:

- Number of Vendors 1-3
- List of Vendors
TBD

- Banners/Signs: If yes, describe type, number and location.

Detour signs for recreational trail users to go down 1st Street during Sidewalk Chalk event.

Sponsor signage and/or event promotion signage near Grant for event exposure.

*Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.

- Alcoholic Beverages: If yes, please be aware off-duty law enforcement may be required (contact the Polk County Sherrieff's office at 515-286-3333) and be aware of the City of Bondurant Code 45.02: A person shall not use or consume alcohol liquor in any public place, except premises covered by a liquor control license.... A person shall not be intoxicated or simulate intoxication in public place.

- Trash and debris cleanup: depending on the event participants, a dumpster may be required. Also, Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)
2 additional trash containers located around Trailhead

Traffic & Emergency Safety:

Do you anticipate that your event will interfere with non-participating vehicle traffic (crowd and/or traffic control)?

Please provide a map of the route.

☐ YES ☒ NO

Do you anticipate the need for first aid booths, fire/rescue units present during your event (charges may apply)?

☐ YES ☒ NO

Insurance: Applicants of special event applications may be required to furnish a Certificate of Insurance on fully paid comprehensive public liability and property damage insurance from a licensed broker, protecting the City of Bondurant, its officials, and employees from any and all claims which may result from or in connection to the special event. The City of Bondurant must be named as "Additional Insureds" on the certificate. Applicants must, if required by the City of Bondurant, produce a copy of the policy with all endorsements. The City of Bondurant must receive the certificate at least ten (10) days prior to the special event. Limits and type of insurance coverage may change because of the different activities of each special event. The City of Bondurant will determine all specific limits and types of insurance appropriate for the special event. City has the option to waive the insurance deadline and/or requirement.

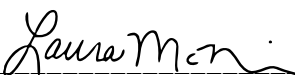
The liability insurance limits shall not be less than the following:

General Aggregate	\$1,000,000
Products-Completed Operations Aggregate	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage (Any one Fire)	\$1,000,000
Medical Expenses (Any one person)	\$5,000

The City of Bondurant looks forward in assisting you in determining these concerns as well as any other concerns or issues you may have in this application process.

I have completed the Special Event Application. I understand the conditions under which it is issued and agree to comply with these conditions for this event.

Printed Name Laura McNichols Date 5/22/2022

Signature 

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following:

Authority: 5 P.L. 93-579

Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.

BONDURANT CITY OF
200 2ND ST NE, BOX 37BONDURANT,
50035, IA

23568

REVENUE

MAY 16 2022

Iowa Retail Permit Application
Cigarette/Tobacco/Nicotine/Vapor

https://tax.iowa.gov

Instructions on the reverse side

CITY OF BONDURANT For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

\$75

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA DOLLAR GENERAL STORE # 23568

Physical Location Address 501 HAWTHORNE CROSSING DR SE City BONDURANT ZIP 50035

Mailing Address 100 MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072

Business Phone Number 5155340654

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP DOLGENCORP, LLC

Mailing Address 100 MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072

Phone Number 615-855-4000 Fax Number 877-364-4130 Email tax-beerandwinelicense@dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☒ Retail - General Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Ashley Byszkowski

Vendor #375777

Signature *Ashley Byszkowski*

Name (please print)

Invoice #202323568TOBCITY21

Date 4/26/22

Signature

Batch #22754

\$ 75.00

Date

Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Dollar General • 100 Mission Ridge • Goodlettsville, TN 37072-2171

VENDOR ID 375777

BONDURANT CITY OF

CHECK NO. 7235517

DATE 05/12/2022
PAGE 1

INVOICE NO	DESCRIPTION	PO NUMBER	GROSS	DISCOUNT	NET
202323568TOBCITY21			\$75.00	\$0.00	\$75.00
TOTALS:			\$75.00	\$0.00	\$75.00

Detach at Perforation Before Depositing Check

See Reverse Side For Easy Opening Instructions

DOLLAR GENERAL

Save time. Save money. Every day!®

100 Mission Ridge
Goodlettsville, TN 37072-2171

7235517

RECEIVED

MAY 16 2022

CITY OF BONDURANT

BONDURANT CITY OF
200 2ND ST NE
BOX 37
BONDURANT IA 50035

Instructions on the reverse sideFor period (MM/DD/YYYY) 06/30/22 through June 30, 23

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade name/Doing business as: E2 Mart LLCPhysical location address: 1111 Lincoln St SE City: Bondurant ZIP: 50035Mailing address: P.O. Box 157 City: Bondurant State: IA ZIP: 50035

Business phone number: _____

Legal Ownership Information:Type of Ownership: Sole Proprietor ☐ Partnership ☒ Corporation ☐ LLC ☒ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP E2 Mart LLCMailing address: 1111 Lincoln St SE City: Bondurant State: IA ZIP: 50035Phone number: 515-967-1900 Fax number: _____ Email: amanjitmultan165@yahoo.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☐ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print): Sameet Kaur

Name (please print): _____

Signature: Sameet Kaur

Signature: _____

Date: 5/25/22

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

MAY 26 2022

CITY OF BONDURANT

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade name/Doing business as: Git-N-Go # 41Physical location address: 3207 HENRY ST City: Bondurant ZIP: 50035-4112Mailing address: 2716 INDIANOLA AVENUE City: DES MOINES State: IOWA ZIP: 50315Business phone number: (515) 967-5217**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☐ LLP ☐

Git-N-Go Convenience Stores Inc

Name of sole proprietor, partnership, corporation, LLC, or LLP _____

Mailing address: 2716 INDIANOLA AVENUE City: DES MOINES State: IOWA ZIP: 50315Phone number: 515-288-8565 Fax number: 515-288-0331 Email: marlegng@outlook.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print): DENNIS FLORA

Name (please print): _____

Signature: *Dennis Flora, Prop.*

Signature: _____

Date: 5/20/22

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

General Instructions

- Fill in the month, day, and year that this application covers
- All permits expire annually on June 30th
- A new application must be submitted every year
- All items must be completed
- A permit will not be issued until the application is properly completed and approved

Business Information

- Fill in the trade name/DBA of the business
- Fill in the physical location address, city, and ZIP
- Fill in the mailing address or PO Box, city, and ZIP
- Fill in the 10-digit telephone number of the business

Legal Ownership Information

- Check the legal ownership type of the business
- Fill in the name(s) of the sole proprietor, partnership, the corporation, the LLC, or the LLP that is the legal owner of the business. This is not the store manager or the corporate president. Do not fill in the name of a person unless the type of ownership is sole proprietor.
- Fill in the 10-digit telephone number, fax number, and email address of the legal owner

Retail Information

- Check the box for the type of sales at the business
- If you make delivery sales of alternative nicotine or vapor products, also complete an Annual Application for Iowa Cigarette Permit, Tobacco Tax License, or Delivery Seller Permit 70-015.
- Check the types of products sold at the business
- Check the box that best describes the type of business establishment
- Print the name of the sole proprietor, the partner(s), or corporate official signing this application.
- Sign and date the application. The application must be signed by the owner, one of the partners, or one of the corporate officers listed above. A preparer's or store manager's signature is not acceptable.
- Return this application and fee to your local jurisdiction: city clerk (within city limits) or county auditor (outside of city limits).

Permit Fees

- The price of a retail permit depends on the location of the business and the month issued

Location	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
Outside of city limits	\$50.00	\$37.50	\$25.00	\$12.50
City of less than 15,000	\$75.00	\$56.25	\$37.50	\$18.75
City of 15,000 or more	\$100.00	\$75.00	\$50.00	\$25.00

For City Clerk/County Auditor Only

- Send completed/approved applications within 30 days of issuance to:
Email: iapledge@iowaabd.com
Fax: 515-281-7375

Visit the Iowa Department of Revenue at (tax.iowa.gov) to find information regarding minimum price, a list of approved brands, a list of licensed distributors, and answers to frequently asked questions.

To subscribe to receive updates by email, visit the Department's website (tax.iowa.gov) and click on "Subscribe to Updates."



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Brick Street Market, LLC

NAME OF BUSINESS(DBA)

Brick Street Market, LLC

BUSINESS

(515) 967-2220

ADDRESS OF PREMISES

114 Brick Street

PREMISES SUITE/APT NUMBER

CITY

Bondurant

COUNTY

Polk

ZIP

50035

MAILING ADDRESS

114 Brick Street

CITY

Bondurant

STATE

Iowa

ZIP

50035

Contact Person

NAME

Heather Byers

PHONE

(515) 967-2220

EMAIL

hbyers@thebrickstreetmarket.com

License Information

LICENSE NUMBER

LE0002898

LICENSE/PERMIT TYPE

Class E Liquor License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

May 30, 2022

TENTATIVE EXPIRATION DATE

May 29, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Brian Lohse	Bondurant	Iowa	50035	Owner	50.00	Yes
Mary Lohse	Bondurant	Iowa	50035	Owner	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Tax Abatement Applications
June 6, 2022
City of Bondurant

Name	Address	Closing Date	Cost
Debra Nelson	813 Cherry Street, NW	2/14/2022	\$234,900.00
Parker Charles Couch	2316 Paine Street, NE	3/11/2022	\$318,800.00
Chandler Thayer	909 Cove Street, SE	1/13/2022	\$318,290.00
Jessica Cruse	2308 Paine Street, NE	3/11/2022	\$318,800.00
Robert Butler	200 13 th Street, NW	4/4/2022	\$336,964.62
Larry & Kathleen Hull	809 Cherry Street, NW	3/10/2022	\$234,900.00
Eleazar Flores	622 Elizabeth Lane, NW	12/28/2022	\$247,500.00
Staaci R. Gorgas	3609 Wolf Creek Road, SW	3/27/2020	\$179,900.00
Shawn Bennett	800 Juniper Street, NW	6/6/2022	\$239,900.00
Kristina Bodduluri	3214 Locust Street, SW	5/17/2022	\$265,500.00
Sridhar Gorrepati	3516 Wolf Creek Road, SW	5/9/2022	\$281,000.00
Tyler Hansen	200 12 th Court, NW	6/30/2022	\$462,840.00
Susan Pottebaum	700 Spruce Street, NW	5/26/2022	\$264,900.00
Annette Graeve	3508 Wolf Creek Road, SW	5/26/2022	\$287,500.00
Derrick Huber	105 13 th Street, NW	5/27/2022	\$368,900.00
Jennifer & Ben Dietrich	720 Spruce Street, NW	5/27/2022	\$264,900.00



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.e.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolving setting a date for a public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

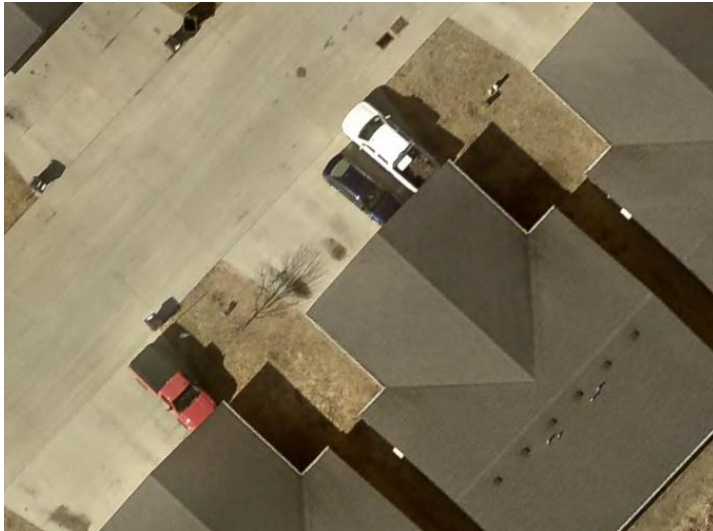
BRIEF HISTORY & ANALYSIS: Section 178.06 of the City's Zoning Code regulates the City's Planned Unit Development (R-5) District. The R-5 District is, "intended and designed to provide a means for the development of large tracts of ground on a unit basis, allowing greater flexibility and diversification of land uses and building locations than the conventional single lot method provided in other sections of the Zoning Code.

Recent concerns by the Planning & Zoning Commission and City Council have been raised over the shallow driveway depths allowed by Section 178.06.4.J of the Zoning Code. This section reads as follows for the R-5 District: *There shall be a minimum setback of twenty (20) feet for any garage whose opening faces the street.* This shallow driveway depth creates scenarios where longer vehicles overhang out into the adjacent public or private sidewalk and/or street areas. Below is a summary of sample truck model lengths for newer makes/models - please note that the 2022 Toyota Tundra is 21.04' long, which exceeds the R-5 minimum driveway length by 1.04'.

Sample of Truck Model Lengths			
	Truck Bed	Cab Type	Total Length
2022 Silverado 1500	Long	Regular	19.14
	Standard	Double	19.32
2022 Ford F-150 Lariat	Long	Regular	20.85
2022 Ram 1500	Long	Double	20.15
2022 Ford Maverick Lariat	Standard	Double	16.64
2022 Ford Maverick XLT	Standard	Double	16.64
2022 Honda Ridgeline	Standard	Double	17.51
2022 GMC Canyon	Standard	Double	18.71
2022 Toyota Tundra	Long	Double	21.04

Example existing R-5 developments in Bondurant where 20'-long driveways are

allowed prior to the beginning of a sidewalk or street area include: Arbor Ridge Villas, Kadin Trail, Lots 1-80 of Quail Run Plat 1, and Wolf Creek. Example 20'-long driveway in Bondurant where a vehicle overhangs out into street area:



The proposed text amendment language that will be considered during Council's June 20th public hearing will include the following proposed amendment to Section 178.06.4.J: *there shall be a minimum **unobstructed** setback of **thirty (30)** ~~twenty (20)~~ for any garage whose opening faces the street.*

The **unobstructed** verbiage has been added to better clarify that a 5'-wide sidewalk cannot be included as part of this 30' distance when the development includes a private street area (when adjacent to a public right-of-way, the required public sidewalk falls within the public right-of-way area).

Please note that this minimum R-5 structure setback only applies to when an attached garage portion of a structure has an opening that faces a street. There will still be scenarios where a structure within the R-5 District may be allowed to be constructed closer than 30'; examples of this include: a multi-family building with no attached garages, a townhome with an alley-facing attached garage, or a single-family house where the attached garage does not face directly toward the street. In these example scenarios, the Planning & Zoning Commission and City Council will study setback requirements proposed as part of the Planned Unit Development Plan rezoning process.

For the Commission's/Council's reference, residential developments subject to the Low Density Residential (R-1) District, Medium Density Residential (R-2), and High Density Residential (R-3) District requirements must meet a minimum 30' front yard setback.

The proposed text amendment increase to 30' will apply only to future developments where there is not already an approved PUD Development Plan on file allowing a 20' setback. Areas A & C of the Harvest Meadows Preliminary Plat development area and

the Edgeland Bondurant development area will have 20'-long driveway areas, as the development plans have already been approved to allow the 20'-long driveway area.

Staff recognizes there are likely other sections of the R-5 District in need of amending. It is anticipated the R-5 District will be reviewed in further detail for additional amendments once a comprehensive update to the Zoning Code is made after the 2022 Comprehensive Plan is considered for adoption. This current minor amendment is proposed, as it is limited in scope and will look to address an ongoing need for future development areas.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission held their text amendment public hearing on May 12, 2022 and voted on recommended approval. There was a discussion on increasing from 20' to either 25' or 30', but ultimately the Commission voted on recommended approval to 30' based on what other communities require and to ensure vehicles do not encroach onto the sidewalks.

Staff recommends approval of the attached resolution setting the required public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-120

CITY OF BONDURANT
RESOLUTION NO. 220606-120

RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO CONSIDER A TEXT
AMENDMENT TO SECTION 178.06.4.J OF THE ZONING CODE REGARDING AN
INCREASE TO THE MINIMUM SETBACK REQUIREMENT WHEN AN ATTACHED
GARAGE IS ENTERED FROM THE STREET IN THE CITY'S PLANNED UNIT
DEVELOPMENT (R-5) DISTRICT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa hereby proposes to consider the following Ordinance:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING SECTION 178.06.4.J REGARDING
MINIMUM SETBACKS REQUIRED FOR WHEN A GARAGE OPENING FACES A
STREET IN THE CITY'S PLANNED UNIT DEVELOPMENT (R-5) ZONING DISTRICT

A public hearing will be held on June 20, 2022, at 6:00 p.m. at the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, at which the Council will hear comments to said proposed Ordinance.

The Clerk is hereby directed to publish Notice of said Hearing, as by law required.

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant will meet at 6:00 p.m. on June 20, 2022, in the Bondurant Community Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback required when a garage opening faces a street in the City's Planned Unit Development (R-5) Zoning District. All interested parties are encouraged to attend.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 6/6/2022
Resolution

TITLE: -Resolution approving Operations Management Software Multi-year contract from Cartegraph Systems, LLC

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As part of the FY 2022 budget, staff budgeted dollars to be set aside for Operations Assets Management software. Staff have been working with Cartegraph over the last 6 to 8 months to develop the City of Bondurant Assets Management Program. The system went live as of May 23rd, 2022. Tracking expenditures and condition ratings for assets will allow staff to better forecast the future needs of City Infrastructure.

This contract is for software management and support services from Cartegraph for the next 3-year cycle. This will allow staff to know exactly what to budget for moving forward with this program. There are 4 terms to this contract. The first term is to get to a point in the year where the due date for services will land after the start of the City fiscal year. The next three terms are for a 3-year contract with the cost of renewal of each.

FUNDING SOURCE: RUT/Utility Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-121
2. MA-22-04693 City of Bondurant-IA OMS Renewal 042722

CITY OF BONDURANT
RESOLUTION NO. 220606-121

RESOLUTION APPROVING OPERATIONS MANAGEMENT SOFTWARE CONTRACT
FROM CARTEGRAPH SYSTEMS LLC. IN THE AMOUNT OF \$27,453.20

WHEREAS Proposal for Operations Asset Management Software Master Agreement was submitted to the City of Bondurant on April 27th, 2022; AND

WHEREAS The Proposal is for the software and licensing fees in the amounts of:

Term 1 (7-1-2022 thru 7-31-2022) \$707.16
Term 2 (8-1-2022 thru 7-31-2023) \$8,740.54
Term 3 (8-1-2023 thru 7-31-2024) \$9,002.75
Term 4 (8-1-2024 thru 7-31-2025) \$9,002.75

WHEREAS, City Staff have reviewed the proposal for accuracy have found this to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Operations Asset Management Software System Contract to Cartegraph Systems LLC. In the amount of \$27,453.20 is hereby approved.

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



City of Bondurant, IA

Cartegraph Solutions

Master Agreement

Master Agreement: MA-22-04693

Date Prepared: 4/27/2022

Date of Expiration: 7/1/2022

For any questions or assistance, please contact:

Heather Henderson

Account Manager

Phone: (303) 359-8327

Mobile: +1 3033598327

Email: heatherhenderson@cartegraph.com

Cartegraph Systems LLC
3600 Digital Drive
Dubuque, IA 52003-8962

<http://www.cartegraph.com>

Toll Free: (800) 688-2656

Phone: (563) 556-8120

Fax: (563) 556-8149

Master Agreement

Cartegraph Systems LLC is pleased to present this Master Agreement for its world-class technology solutions. This Master Agreement is made and entered into between City of Bondurant, IA (hereinafter referred to as "City of Bondurant, IA", or "Customer") and Cartegraph Systems LLC (hereinafter referred to as Cartegraph), each referred to as a "Party" or collectively as the "Parties" and is effective when fully executed by both Parties ("Effective Date").

This Master Agreement 1) will exclusively govern Customer's access to and use of Solution Subscriptions and/or Solution Services; 2) is the complete and sole understanding and agreement between Parties, and supersedes any oral or written proposal, agreement, or other communication between the Parties; 3) may only be modified or amended in writing as permitted herein; 4) is governed by the terms and conditions of the Cartegraph Solutions Agreement (Addendum A), unless (i) otherwise set forth herein, or (ii) there is an applicable written Customer Agreement executed by the Parties that directly references this Master Agreement, for the Solutions referenced in this Master Agreement. Any inconsistency between the documents shall be resolved by giving precedence to 1) a Customer Agreement (if applicable), 2) this Master Agreement, and 3) the Cartegraph Solutions Agreement.

Master Agreement shall begin on the Effective Date and continue until it is terminated as permitted herein. The duration of time specified in the Investment Summary of this Master Agreement shall be the "Initial Term." Subsequently executed Sales Orders under this Agreement may add additional Solution Subscriptions and/or Solution Services to the Initial Term as well as renew the Solution Subscriptions and/or Solution Services for successive periods, each a "Renewal Term."

BY EXECUTING OR REFERENCING THIS MASTER AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY HAVE REVIEWED THE TERMS AND CONDITIONS SET FORTH HEREIN AND ANY EXHIBITS, AND THE PARTIES AGREE TO BE LEGALLY BOUND BY SUCH AGREEMENT.

CUSTOMER ADDRESS:

City of Bondurant, IA
200 Second St. NE
Bondurant, Iowa
50035

LICENSEE ADDRESS:

City of Bondurant, IA
200 Second St. NE
Bondurant, Iowa
50035

The following Addendums are attached to this Master Agreement and are incorporated by reference:

ADDENDUM A - SOLUTIONS AGREEMENT can be found at www.cartegraph.com/solutions-agreement
ADDENDUM B - Not Used
ADDENDUM C - Not Used
ADDENDUM D - Not Used
ADDENDUM E - CARTEGRAPH OMS EDITIONS
ADDENDUM F - Not Used

Investment Summary

The following represents the requested Solution Subscriptions and/or Solution Services along with their related durations (Terms).

Term 01 - 7/1/2022 - 7/31/2022 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 707.16
2	Sanitary Sewer Domain	DOM005	1	USD 0.00
3	Signal Domain	DOM006	1	USD 0.00
4	Stormwater Domain	DOM007	1	USD 0.00
5	Water Distribution Domain	DOM010	1	USD 0.00
6	OMS User	OMSUSR	10	USD 0.00
7	Signs Asset	AST075	1.00	USD 0.00
Term 01 - 7/1/2022 - 7/31/2022 - Subscription TOTAL:				USD 707.16

Term 02 - 8/1/2022 - 7/31/2023 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 1,247.86
2	Sanitary Sewer Domain	DOM005	1	USD 566.59
3	Signal Domain	DOM006	1	USD 283.31
4	Stormwater Domain	DOM007	1	USD 566.59
5	Water Distribution Domain	DOM010	1	USD 566.59
6	OMS User	OMSUSR	10	USD 5,459.00
7	Signs Asset	AST075	1.00	USD 50.60
Term 02 - 8/1/2022 - 7/31/2023 - Subscription TOTAL:				USD 8,740.54

Term 03 - 8/1/2023 - 7/31/2024 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 1,285.29
2	Sanitary Sewer Domain	DOM005	1	USD 583.59
3	Signal Domain	DOM006	1	USD 291.80
4	Stormwater Domain	DOM007	1	USD 583.59
5	Water Distribution Domain	DOM010	1	USD 583.59
6	OMS User	OMSUSR	10	USD 5,622.77

No.	Product	Code	Quantity	Price
7	Signs Asset	AST075	1.00	USD 52.12
Term 03 - 8/1/2023 - 7/31/2024 - Subscription TOTAL:				USD 9,002.75

Term 04 - 8/1/2024 - 7/31/2025 -
Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 1,285.29
2	Sanitary Sewer Domain	DOM005	1	USD 583.59
3	Signal Domain	DOM006	1	USD 291.80
4	Stormwater Domain	DOM007	1	USD 583.59
5	Water Distribution Domain	DOM010	1	USD 583.59
6	OMS User	OMSUSR	10	USD 5,622.77
7	Signs Asset	AST075	1.00	USD 52.12
Term 04 - 8/1/2024 - 7/31/2025 - Subscription TOTAL:				USD 9,002.75

Summary By Term - Includes Services & Subscriptions

Total Term 1	USD 707.16
Total Term 2	USD 8,740.54
Total Term 3	USD 9,002.75
Total Term 4	USD 9,002.75

Investment Notes:

- Any Customer Purchase Order, Contract, and/or Agreement must reference Cartegraph Master Agreement: MA-22-04693.
- Purchasing the Solutions presented herein through any alternative procurement method will require a revised price proposal which may include an associated price adjustment.
- Prices may include discounts, concessions, or incentives that are only applicable to this transaction and should not be assumed for future purchases.
- Prices do not include any taxes that may apply at the time of invoicing. If applicable, any such taxes are the responsibility of Customer and will appear on the respective invoice.
- Prices do not include any applicable Esri ArcGIS licenses.
- Prices are in U.S. Dollars (\$USD).
- Prices for the Initial Term are valid only if this Master Agreement is executed by 7/1/2022.

Payment

In consideration for the Solutions provided by Cartegraph to Customer, Customer agrees to pay Cartegraph the Fees as described below:

DELIVERY

Upon execution of this Master Agreement, Cartegraph will provide the Solution Subscriptions and/or Solution Services as detailed in the Investment Summary.

SOLUTION SUBSCRIPTION INVOICING

Customer shall be provided with the ability to access and use the Solution Subscriptions upon execution of this Master Agreement. The payment for the initial term is due upon execution of the Master Agreement. Payment for any subsequent renewal terms will be due in annual installments as specified herein and prior to the anniversary of the initial term in the amount(s) that follow:

- Term 1: \$707.16
- Term 2: \$8,740.54
- Term 3: \$9,002.75
- Term 4: \$9,002.75

PAYMENT

- All payments are due Net 30 days from date of invoice.
- All payments are to be in U.S. Dollars (\$USD).
- For customers within the United States, any applicable taxes required at the time of invoice will be determined based on the laws and regulations of the taxing authority(s) governing the "Customer Address" identified herein.

Acceptance

BY SIGNING BELOW, EACH PARTY AGREES THAT 1) ITS SIGNATORY HAS THE AUTHORITY TO BIND THEIR PARTY TO THIS OBLIGATION, AND 2) THAT ALL USE AND ACCESS TO THE SOLUTION SUBSCRIPTION AND/OR SOLUTION SERVICES DESCRIBED HEREIN SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THE FOLLOWING ORDER OF PRECEDENCE A) A CUSTOMER AGREEMENT (IF APPLICABLE), B) THIS MASTER AGREEMENT AND ALL AGREEMENTS AND ADDENDUMS SPECIFICALLY REFERENCED HEREIN, AND C) THE CARTEGRAPH SOLUTIONS AGREEMENT.

Cartegraph Systems LLC:

By:

(Signature)

(Type or Print Name)

Title:

Date:

City of Bondurant, IA:

By:

(Signature)

(Type or Print Name)

Title:

Date:

ADDENDUM E

Cartegraph OMS Editions

Cartegraph OMS supports customers in the operation, maintenance, and management of the following asset domains. By employing these features as applicable, customers can effectively manage and report on the assets that they care about. Indicated below are the capabilities and options available for each OMS Edition at the time this document was prepared, which are subject to change.

	Essentials	Pro	Plus	Premium
Dashboard / Home Screen	Included	Included	Included	Included
User Management	Included	Included	Included	Included
Role Management		Included	Included	Included
Esri GIS Integration	Included	Included	Included	Included
Report Viewer	Included	Included	Included	Included
Library Management	Included	Included	Included	Included
Standard KPI / ROI gadgets	Included	Included	Included	Included
Esri Identity-Ready	Included	Included	Included	Included
Structure Manager		Included	Included	Included
Layout Manager		Included	Included	Included
Import / Export		Included	Included	Included
Record Filter Administration		Included	Included	Included
Container / Component	Included	Included	Included	Included
Embedded Maps	Included	Included	Included	Included
Report Designer		Included	Included	Included
Integration Toolkit		Option	Option	Included
Cartegraph for Zapier	Option	Option	Included	Included
Automation Manager			Included	Included
Notification Manager		Included	Included	Included
Routing – Esri Identity Required	Included	Included	Included	Included
Geocode Options- Esri Identity Required	Included	Included	Included	Included

Work

Task Management	Included	Included	Included	Included
-----------------	----------	----------	----------	----------

Work Orders			Included	Included
Task Calendar	Included	Included	Included	Included
Scenario Builder			Option	Included

Request

Request Management	Required w/ SeeClickFix	Included	Included	Included
SeeClickFix	Option	Option	Option	Option
Internal Requests		Option	Included	Included

Resources

Resource Management (LEMV)	Included	Included	Included	Included
Advanced Material Management			Option	Included
Fleet Management		Option	Included	Included

Assets

Asset Inventory	By Domain/Asset	By Domain/Asset	By Domain/Asset	By Domain/Asset
Container / Component	Included	Included	Included	Included
Preventative Maintenance Plans		Included	Included	Included
Asset Condition Manager / Advanced Inspections		Required w/ Fleet Mgmt.	Included	Included
Asset Builder		Option	Option	Included



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

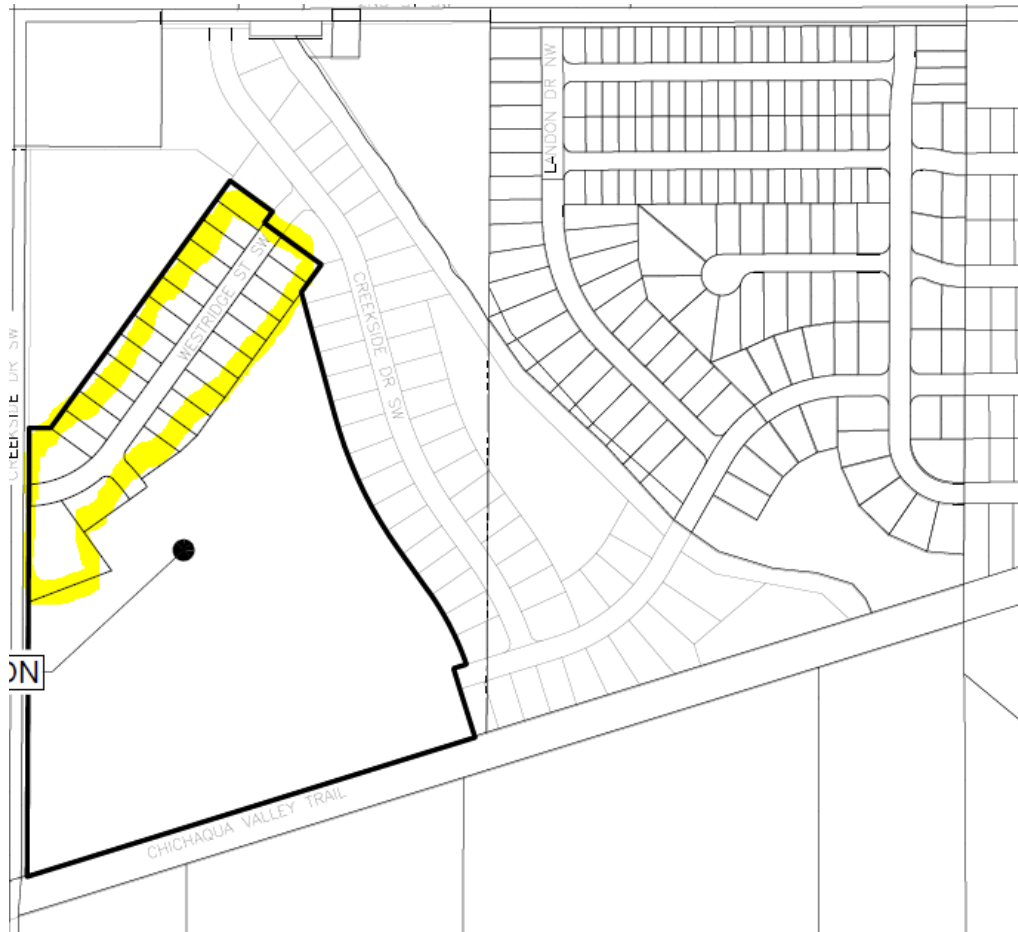
Item No. 5.g.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving the Quail Run Plat 4 Final Plat

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For consideration by Council is approval of the attached Quail Run Plat 4 Final Plat. This plat was submitted by Snyder & Associates. The owner/developer is Bondurant Lots II LLC. The Quail Run Phase 2 Preliminary Plat, which encompasses this Quail Run Plat 4 Final Plat area, was reviewed and approved by the Planning & Zoning Commission and City Council in June 2020. This current Plat 4 area contains 27 lots for single-family detached development just west of the existing Quail Run Plat 3 Final Plat area. Also included as part of this Quail Run Plat 4 Final Plat area is the 25.21-acre Outlot Q, which will be included for splitting as part of a future final plat area. The map below highlights the 27 single-family detached lots of the Quail Run Plat 4 Final Plat area:



Section 180.4.13 of the Zoning Code requires City Council review and approval of a final plat. When considering subdivision plat requests, City Council should take into account the following: Future Land Use (Comprehensive Plan), Zoning, Parkland Dedication, Transportation, Utilities, the FEMA Floodplain, the City's Stream Buffer Ordinance, and Comments from City Officials.

Future Land Use (Comprehensive Plan) - the City's Future Land Use Map was reviewed as part of the January 2020 rezoning request from Agricultural (A-1) to Planned Unit Development (R-5). This low density residential development is consistent with the 2012 Future Land Use Map.

Zoning - this land is zoned as being within the City's Planned Unit Development (R-5) District. The bulk regulations listed on the Quail Run Plat 4 Final Plat (below) are the same regulations listed on the 2020-approved Quail Run Phase 2 Preliminary Plat.

BULK REGULATIONS

R-5 LOTS ARE SUBJECT TO R-2 BULK REGULATIONS
SINGLE-FAMILY DWELLING (LOTS 1-55)
MINIMUM LOT AREA= 7,500 SF
MINIMUM LOT WIDTH= 65'
FRONT YARD SETBACK= 30'
REAR YARD SETBACK= 35'
SIDE YARD SETBACK= 15' TOTAL
(5' MINIMUM ON EACH SIDE - 1 TO 1-1/2 STORY)
(7' MINIMUM ON EACH SIDE - 2 STORY)

Parkland Dedication - as part of the Quail Run Phase 2 Preliminary Plat review and approval process, the developer opted to pay the required fee in lieu instead of establishing public parkland in this neighborhood. The required fees are due as each area is reviewed and approved as part of a final plat area. The developer has paid the required fee in lieu of \$9,720 for this current Quail Run Plat 4 Final Plat area. This fee was calculated as follows as regulated by Section 180.06.5 of the Subdivision Code: 27 single-family detached lots x 0.005 x 3 = 0.405 acres of public parkland would have been required if the developer established public parkland. \$24,000 per acre per the recorded Development Agreement x 0.405 = \$9,720.

Utilities - this development area is located within the NW Trunk Sewer Connection Fee District. The developer has paid the required connection fee of \$34,071 for this current Quail Run Plat 4 Final Plat area. Calculated as follows: 8.31 acres (this excludes the 25.21-acre Outlot for future splitting) X \$4,100 per acre per the recorded 5/4/2020 Development Agreement = \$34,071.

This development area is located within the Franklin Street SW Connection Fee District. The developer has paid the required connection fee of \$9,963.69 for this Quail Run Plat 4 area. Calculated as follows: 8.31 acres (this excludes the 25.21-acre Outlot for future development) X \$1,199 per the 2022 Ordinance establishing the District = \$9,963.69.

Transportation - this Quail Run Plat 4 Final Plat area includes an extended east/west Westridge Street SW which connects west over to Franklin Street SW/NE 64th Street. This plat area also includes the beginning of a new Bobwhite Avenue SW, which will be extended when the future Quail Run Plat 5 area is developed. These streets have a right-of-way width of 60' and a paved width of 29'.

The recommendation section of the Quail Run Phase 2 Traffic Impact Study considered as part of 2020 preliminary plat approval noted the following: *as development occurs along this corridor, the City should ensure the developments dedicate right-of-way for the future widening to a 5-lane section.* The final plat shows that a 1/2 right-of-way width of 50' will be dedicated along the Franklin Street SW/NE 64th Street Corridor - this is consistent with what was required by City Engineering as part of the Quail Run Phase 2 Preliminary Plat review process.

5'-wide public sidewalks will be installed as the individual lots get developed within this

final plat area.

FEMA Floodplain - the submitted Quail Run Plat 4 Final Plat does not fall within the 100-year FEMA floodplain.

City's Stream Buffer Ordinance - the Quail Run Plat 4 Final Plat area is not subject to the City's Stream Buffer Ordinance area.

Comments from City Officials- the following comments have been received:

- City Engineer - no comments received.
- Public Works - public improvements must be inspected, as-builts must be submitted, lighting must be installed, and maintenance bonds must be submitted; these items have been included as part of the attached resolution.
- Emergency Services - no comments received.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-125
2. Final Plat

CITY OF BONDURANT
RESOLUTION NO. 220606-125

RESOLUTION APPROVING THE QUAIL RUN PLAT 4 FINAL PLAT

WHEREAS, Snyder & Associates submitted the Quail Run Plat 4 Final Plat; AND

WHEREAS, the owner/developer is Bondurant Lots II LLC; AND

WHEREAS, this is a subdivision within Bondurant's city limits described as follows:

OUTLOT "Q", QUAIL RUN PLAT 3, AN OFFICIAL PLAT, IN THE CITY OF BONDURANT, POLK COUNTY, IOWA. PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, the Quail Run Plat 4 Final Plat area was included as part of the Quail Run Phase 2 Preliminary Plat approved by City Council on June 15, 2020; AND

WHEREAS, the Quail Run Plat 2 Final Plat area is zoned Planned Unit Development (R-5).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Quail Run Plat 4 Final Plat is hereby approved subject to the following Code items being addressed and that such items shall be addressed prior to the City releasing this resolution for recording:

1. That all public improvements shall be finalized and inspected by the Public Works Director.
2. That the required as-builts shall be submitted to the City.
3. That the required 4-year maintenance bonds shall be submitted to the City.
4. That the street lighting shall be installed per the approved lighting plan.

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Sillanpaa				
McKenzie				
Driscoll				

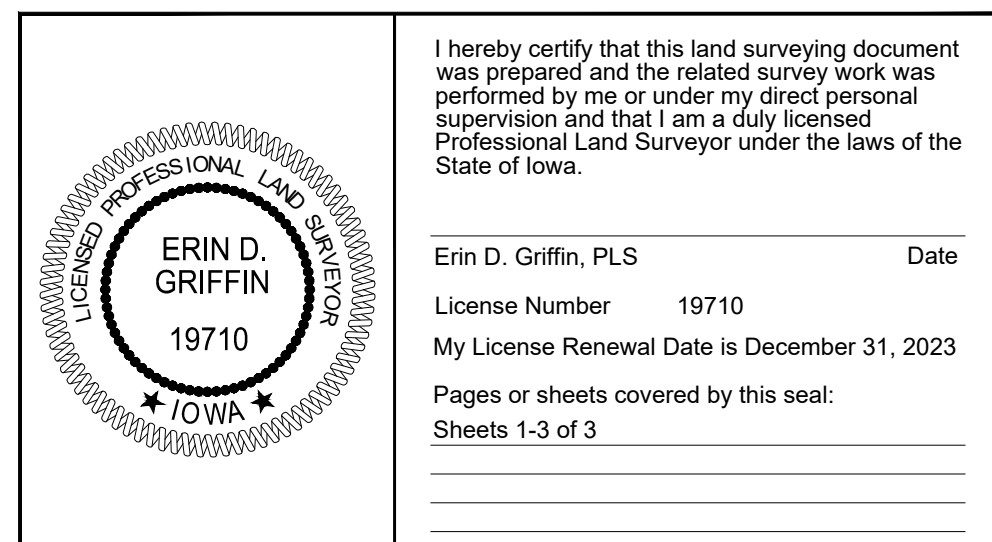
AREA ABOVE RESERVED FOR RECORDER'S STAMP

SURVEYOR'S NAME:
ERIN D. GRIFFIN
SNYDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023
515-964-2020
EGRIFFIN@SNYDER-ASSOCIATES.COM
SURVEY LOCATED:
OUTLOT "C"
QUAIL RUN PLAT 3
REQUESTED BY:
BONDURANT LOTS II, LLC
RETURN TO:
ERIN D. GRIFFIN
SNYDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023



FEATURES	FOUND
Section Corner	▲
1/2" Rebar, Yellow Plastic Cap No. 19710 (Unless Otherwise Noted)	●
ROW Marker	■
ROW Rail	□
Control Point	○
Bench Mark	⊙
Platted Distance	P
Measured Bearing & Distance	M
Recorded As	R
Deed Distance	D
Calculated Distance	C
Minimum Protection Elevation	MPE
Centerline	----
Section Line	----
1/4 Section Line	----
1/4 1/4 Section Line	----
Easement Line	----

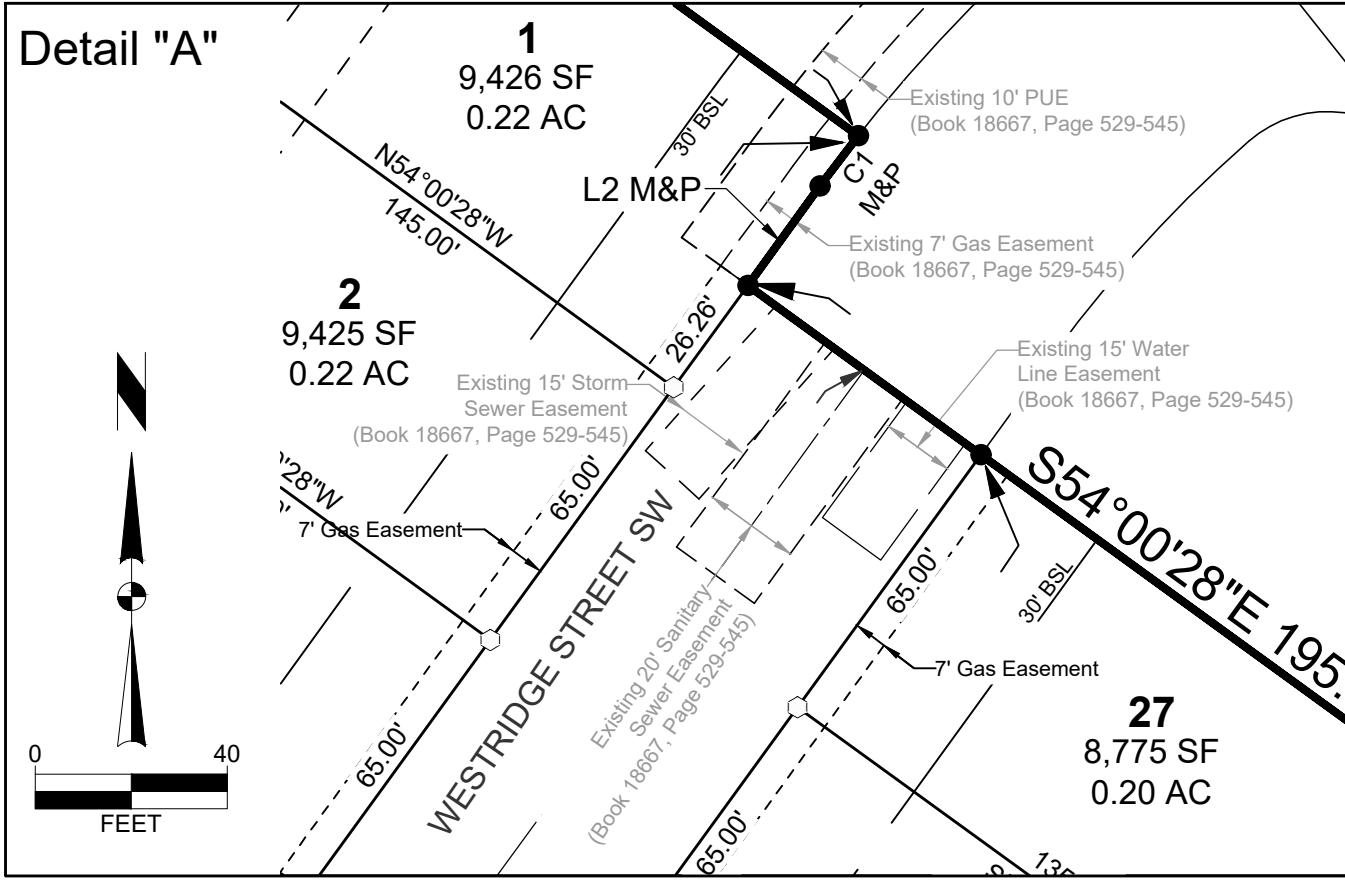
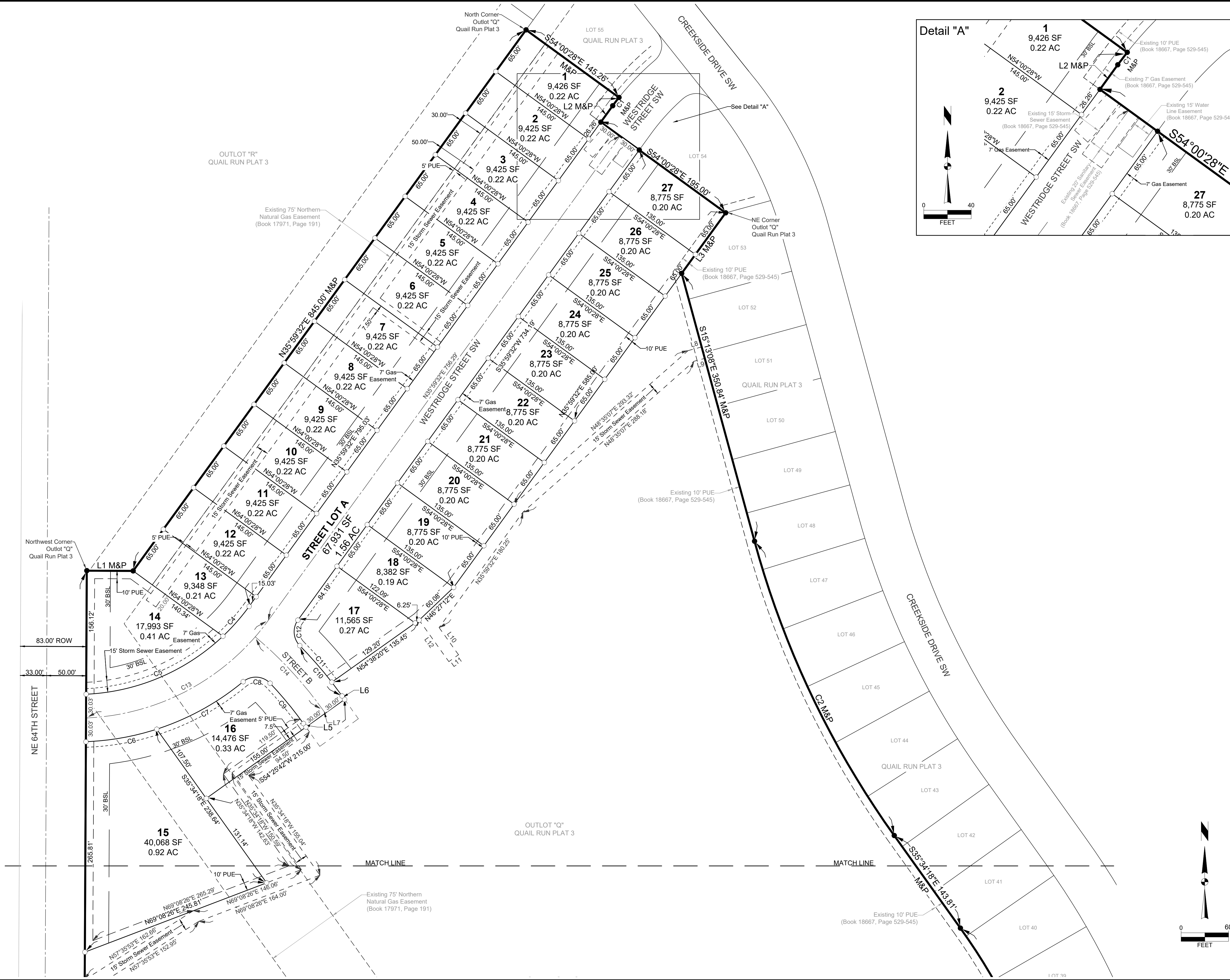
THE USE OF ANY PUBLIC UTILITY EASEMENT IS SUBORDINATE TO THE CITY OF BONDURANT'S USE OF ITS DESIGNATED EASEMENT AND ANY SUBORDINATE USER OF THE PUBLIC UTILITY EASEMENT MUST RELOCATE ITS UTILITY WHEN NECESSARY TO ACCOMMODATE THE CITY OF BONDURANT'S USE OF THIS EASEMENT.



2727 S.W. SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

Project No: 121.0739.01

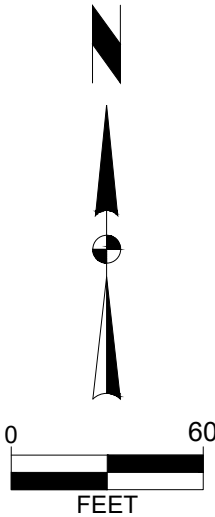
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QUAIL RUN PLAT 4			
FINAL PLAT			
BONDURANT, IA			
SNYDER & ASSOCIATES, INC.			
Project No: 121.0739.01		Sheet 2 OF 3	
Engineer: A.J.D.		Checked By: EDG	
Technician: A.J.D.		Date: 05-26-2022	
Scale: 1" = 60'		T-R-S: 80N-23W-36	
MARK		REVISION	
DATE		BY	

SNYDER & ASSOCIATES

2727 S.W. SNYDER BLVD
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com



**SNYDER
& ASSOCIATES**



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

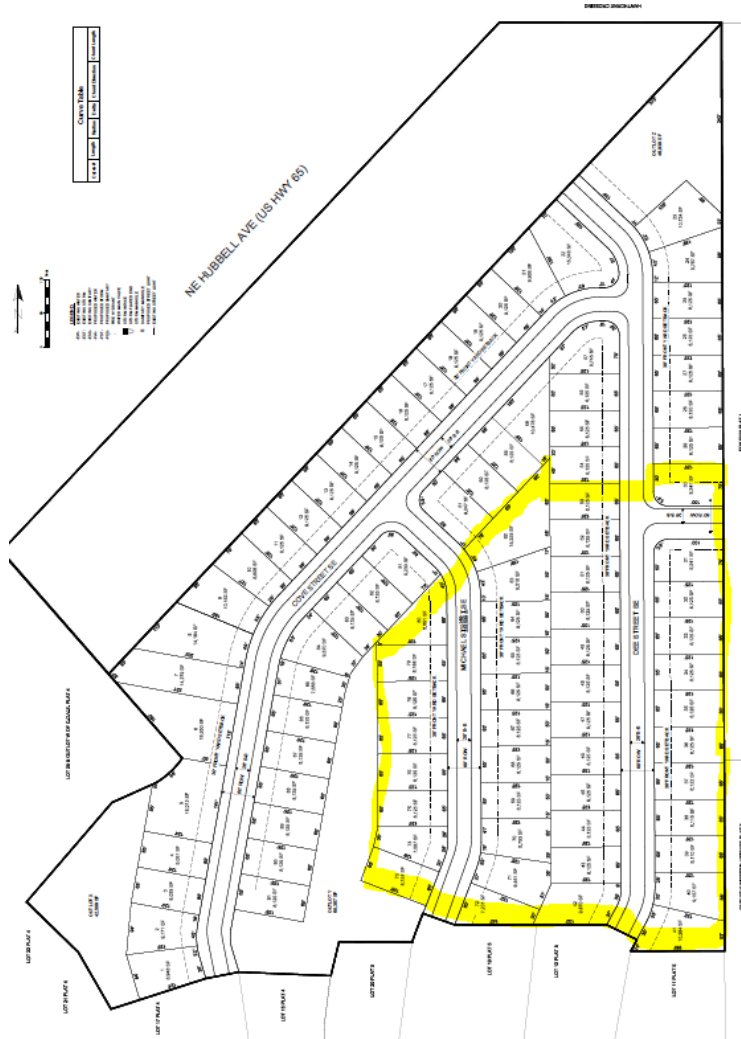
Item No. 5.h.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving the Prairie Point View Plat 2 Final Plat

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For consideration is approval of the attached Prairie Point View Plat 2 Final Plat. This plat was submitted by Stubbs Engineering. The owner/developer is Kimberley Development Corporation. The Prairie Point View Preliminary Plat, which encompasses this Prairie Point View Plat 2 Final Plat area, was reviewed and approved by the Planning & Zoning Commission and City Council in September 2019. This Plat 2 area contains 43 lots for single-family detached development adjacent to the south and east of the existing Prairie Point View Plat 1 Final Plat area. This Plat 2 Final Plat area is the final development phase of the Prairie Point View Preliminary Plat development area. The map below highlights the 43 single-family detached lots of the Prairie Point View Plat 2 Final Plat area:



Section 180.4.13 of the Zoning Code requires City Council review and approval of a final plat. When considering subdivision plat requests, City Council should take into account the following: Future Land Use (Comprehensive Plan), Zoning, Parkland Dedication, Utilities, Transportation, the FEMA Floodplain, the City's Stream Buffer Ordinance, and Comments from City Officials.

Future Land Use (Comprehensive Plan) - the City's amended 2012 Future Land Use Map guides for low-density residential within this Prairie Point View Plat 2 Final Plat development area.

Zoning - this land is zoned as being within the City's Medium Density Residential (R-2) District. Lots were subdivision to meet the R-2 District lot size requirements.

Parkland Dedication - Outlot X of Prairie Point View Plat 1 is the public parkland dedication area. This 1.567-acre park meets minimum acreage count requirements for this development area. The attached resolution includes language relative to final grading and seeding for this public parkland dedication area.

Utilities - this Prairie Point View Plat 2 Final Plat area is not located within a water or a sanitary sewer connection fee district area.

Transportation - this Prairie Point View Plat 2 Final Plat area includes an extended Michael Street SE and an extended Dee Street SE; these extensions tie both north and south to existing portions of these streets. This Final Plat area also includes the beginning of a new east/west 10th Street SE; once development to the east occurs, this development to the east must tie into this 10th Street SE area. These streets have a right-of-way width of 60' and a paved width of 29'.

The Council resolution approving the Prairie Point View Preliminary Plat required that traffic calming measures be provided along Street SE. To meet this requirement, this developer will install trees within the public right-of-way in accordance with Chapter 151 of the City Code. This street calming method has been reviewed and approved by City Engineering and Public Works. This has been factored in as part of the attached resolution.

5'-wide public sidewalks will be installed as the individual lots get developed within this final plat area.

FEMA Floodplain - the submitted Prairie Point View Plat 2 Final Plat area does not fall within FEMA's 100-year floodplain.

City's Stream Buffer Ordinance - the submitted Prairie Point View Plat 2 Final Plat area does not fall within the City's Stream Buffer Ordinance area.

Comments from City Officials- the following comments have been received:

- City Engineer - reviewed and noted that Stubbs Engineering should confirm that none of the storm sewer easements will be used as an overflow outlet; if this is the case, then no updates are needed. If any of the storm sewer easements are to be used as overland flow drainage, those overland flow routes should also be designated as a private drainage easement. These comments have been factored in as part of the attached resolution.
- Public Works - public improvements to be completed and inspected, as-builts to be submitted, maintenance bonds to be submitted, lighting to be installed per the approved lighting plan, and the outstanding Prairie Point View Plat 1 stormwater issues remains and must be addressed prior to the City releasing this Plat 2 resolution for recording; these items have been factored in as part of the attached resolution.
- Emergency Services - reviewed and noted no concerns.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-126
2. Final Plat

CITY OF BONDURANT
RESOLUTION NO. 220606-126

RESOLUTION APPROVING THE PRAIRIE POINT VIEW PLAT 2 FINAL PLAT

WHEREAS, Stubbs Engineering submitted the Prairie Point View Plat 2 Final Plat; AND

WHEREAS, the owner/developer is William Kimberley Development Corporation; AND

WHEREAS, this is a subdivision within Bondurant's city limits described as follows:

A PORTION OF THE WEST ½ OF THE SE ¼ OF SECTION 31, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., BONDURANT, POLK COUNTY, IA, MORE PARTICULARLY DESCRIBED AS: OUTLOT Y OF PRAIRIE POINT VIEW PLAT 1, AN OFFICIAL PLAT AS RECORDED IN BOOK 18253, PAGE 331, POLK COUNTY, IOWA.

WHEREAS, the Prairie Point View Plat 2 Final Plat area was included as part of the Prairie Point View Preliminary Plat approved by City Council on September 16, 2019; AND

WHEREAS, the Prairie Point View Plat 2 Final Plat area is zoned Medium Density Residential (R-2).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Prairie Point View Plat 2 Final Plat is hereby approved subject to the following Code items being addressed and that such items shall be addressed prior to the City releasing this resolution for recording:

1. That as noted in Council's resolution approving the preliminary plat, all homes in the plat shall include basements.
2. That street trees shall be installed in accordance with Chapter 151 of the City Code and in accordance with the approved required Dee Street SE traffic calming plan.
3. That all public improvements shall be finalized and inspected by the Public Works Director.
4. That the required as-builts shall be submitted to the City.
5. That the required 4-year maintenance bonds shall be submitted to the City.
6. That the street lighting shall be installed per the approved lighting plan.
7. That the outstanding Prairie Point View Plat 1 Final Plat stormwater issue shall be addressed by the developer.
8. That the developer shall be required to prepare the parkland prior to dedication in a manner acceptable to the City relative to grading, topsoil, and seeding as listed in Section 180.06.8.E of the Subdivision Code and that such conveyance must be via warranty deed, free and clear of any and all liens and encumbrances, including judgements, attachments, mechanics, and other liens.
9. That the City Engineering review comments provided to Stubbs Engineering on June 1, 2022, must be addressed.

Passed this 6th day of June 2022

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Sillanpaa				
McKenzie				
Driscoll				

INDEX LEGEND

LOCATION: 13TH STREET SE AND DEE STREET SE,
BONDURANT, POLK COUNTY,
IOWA, W 1/2, SE 1/4 SEC 31, T80N,
R22W

PARCEL ID: 8022.31.405.009
REQUESTOR: BRANDEN STUBBS
PROPRIETOR: WILLIAM KIMBERLEY DEVELOPMENT CORP.
2785 N ANKENY BLVD, SUITE 22
ANKENY, IA 50023

SURVEYOR
COMPANY &
RETURN TO: NICHOLAS F. CARTER
CARTER SURVEYING &
CONSTRUCTION SERVICES
8755 NE 27TH AVE
ALTDONA, IA 50009
515-343-6756

OWNER AND DEVELOPER:

WILLIAM KIMBERLEY DEVELOPMENT CORP.
2785 N ANKENY BLVD, SUITE 22
ANKENY, IA 50023

PRAIRIE POINT VIEW PLAT 2 FINAL PLAT

PROPERTY DESCRIPTION:

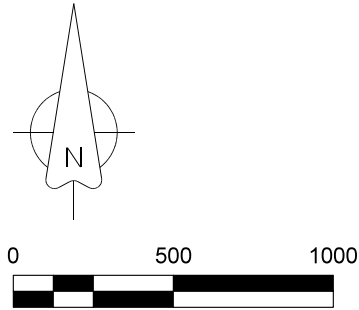
A PORTION OF THE WEST 1/2 OF THE SE 1/4 OF SECTION 31, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., BONDURANT, POLK COUNTY, IA, MORE PARTICULARLY DESCRIBED AS: OUTLOT Y OF PRAIRIE POINT VIEW PLAT 1, AN OFFICIAL PLAT AS RECORDED IN BOOK 18253, PAGE 331, POLK COUNTY, IOWA.

SURVEY NOTES:

- SAID TRACT OF LAND BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS, RESTRICTIONS OR COVENANTS OF RECORD.
- THIS PLAT HAS AN ERROR OF CLOSURE OF LESS THAN 1 FOOT IN 10,000 FEET AND EACH LOT WITHIN THIS PLAT HAS AN ERROR OF CLOSURE OF LESS THAN 1 FOOT IN 5,000 FEET.
- ALL MONUMENTS PLACED ARE A 1/2 INCH DIAMETER IRON ROD WITH A YELLOW PLASTIC IDENTIFICATION CAP No. 20757 UNLESS OTHERWISE NOTED.
- ALL MONUMENTS IDENTIFIED AS "SET" WILL BE PLACED WITHIN ONE YEAR OF THE RECORDING OF THIS FINAL PLAT.
- RECORDED MEASUREMENTS REFER TO THOSE MEASUREMENTS SHOWN AS "M" -- MEASURED ON THE PLAT OF SURVEY RECORDED IN BOOK 18253, PAGE 331 ON DECEMBER 16, 2020.
- THE SITE IS LOCATED IN ZONE X, AREA OF MINIMAL FLOOD HAZARD, PER FEMA PANEL #19153C0230F, EFFECTIVE DATE 2-11-2019.
- BASIS OF BEARING IS THE IOWA REAL TIME NETWORK -- IOWA SOUTH STATE PLANE COORDINATE ZONE (NAD 83).

CITY NOTES:

- USE OF A PUBLIC UTILITY EASEMENT IS SUBORDINATE TO THE CITY OF BONDURANT'S USE OF A DESIGNATED UTILITY EASEMENT. IF THE USE OF ANY PUBLIC UTILITY EASEMENT CREATES A CONFLICT, THE USER OF THE EASEMENT SHALL BE REQUIRED TO RELOCATE AT NO COST TO THE CITY.
- LOTS "A", "B", AND "C" SHALL BE DEDICATED TO THE CITY OF BONDURANT, IOWA.



FOUND MONUMENT LEGEND:

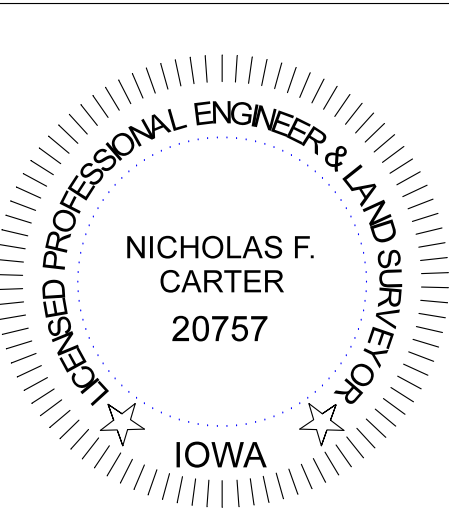
- INDICATES MONUMENT FOUND -- IRON ROD WITH ORANGE PLASTIC IDENTIFICATION CAP ID #8996
- ⦿ INDICATES MONUMENT FOUND -- IRON ROD WITH YELLOW PLASTIC IDENTIFICATION CAP ID #12971
- ⊗ INDICATES MONUMENT FOUND -- IRON PIPE WITH DAMAGED/ILLEGIBLE ORANGE PLASTIC IDENTIFICATION CAP

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 89°57'51" E	0.36'
L2	N 89°57'51" W	0.43'
L3	S 28°28'57" W	34.64'
L4	S 63°45'40" E	0.41'
L5	S 28°28'57" W	37.15'
L6	N 89°47'43" E	155.00'
L7	S 00°12'17" E	70.74'
L8	N 28°28'57" E	35.81'
L9	S 00°12'17" E	70.74'

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	99.96'	37.25'	37.04'	N 10°28'18" E	21°21'11"
C2	100.00'	64.36'	63.26'	N 18°38'37" W	36°52'40"
C3	100.00'	50.07'	49.55'	N 14°08'20" E	28°41'14"
C4	130.00'	88.75'	87.04'	N 19°45'48" W	39°07'01"
C5	70.00'	39.92'	39.38'	N 16°32'36" W	32°40'36"
C6	69.96'	26.07'	25.92'	N 10°28'18" E	21°21'11"
C7	129.96'	48.43'	48.15'	N 10°28'18" E	21°21'11"
C8	70.00'	35.05'	34.68'	S 14°08'20" W	28°41'14"
C9	130.00'	65.09'	64.41'	N 14°08'20" E	28°41'14"
C10 M	371.50'	23.59'	23.59'	S 28°53'24" W	3°38'20"
C10 R	371.50'	23.56'	23.55'	S 28°43'40" W	3°38'20"
C11	25.00'	39.27'	38.36'	S 44°47'43" W	90°00'00"
C12	25.00'	39.27'	38.36'	S 45°12'17" E	90°00'00"
C13	130.00'	34.81'	34.71'	S 20°48'38" W	15°20'38"
C14	130.00'	30.28'	30.21'	N 06°28'00" E	13°20'36"
C15	129.96'	29.11'	29.05'	S 14°43'53" W	12°50'02"
C16	129.96'	19.32'	19.31'	N 04°03'17" E	8°31'09"
C17	130.00'	42.26'	42.07'	S 09°31'03" E	18°37'31"
C18	130.00'	46.49'	46.25'	N 29°04'33" W	20°29'29"



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

NICHOLAS F. CARTER, P.L.S. IA. LIC. NO. 20757 DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

ADDITIONAL PAGES OR SHEETS COVERED BY THIS SEAL (NONE UNLESS INDICATED HERE): PAGES 1 THROUGH 3



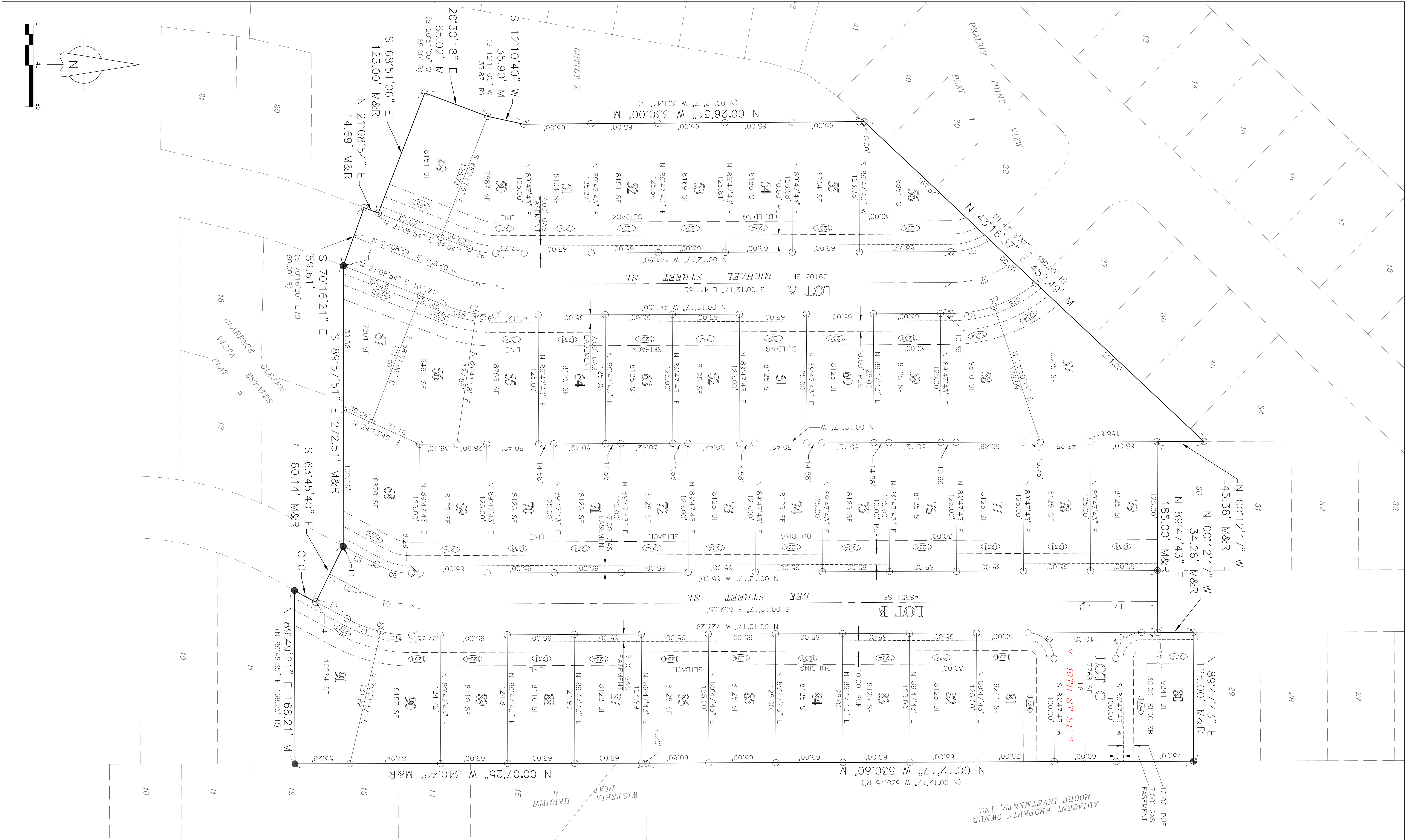
- LEGEND:
- SET 1/2" IRON ROD WITH YELLOW PLASTIC CAP #20757 UNLESS OTHERWISE NOTED
 - SET "X" CUT IN CONCRETE
 - ◇ SET "MAG" NAIL IN ASPHALT

- M MEASURED DISTANCE
- R RECORDED DISTANCE
- OPC ORANGE PLASTIC CAP
- ROW RIGHT-OF-WAY
- SF SQUARE FEET
- LOT ADDRESS

- IR IRON ROD
- IP IRON PIPE

PRAIRIE POINT VIEW PLAT 2
BONDURANT, IOWA
FINAL PLAT

PROJECT NO:	22-124	PAGE 1 OF 3	REVISIONS:
DRAWN DATE:	5-15-2022	DRAWN BY: N. Carter	SCALE: 1" = 500'



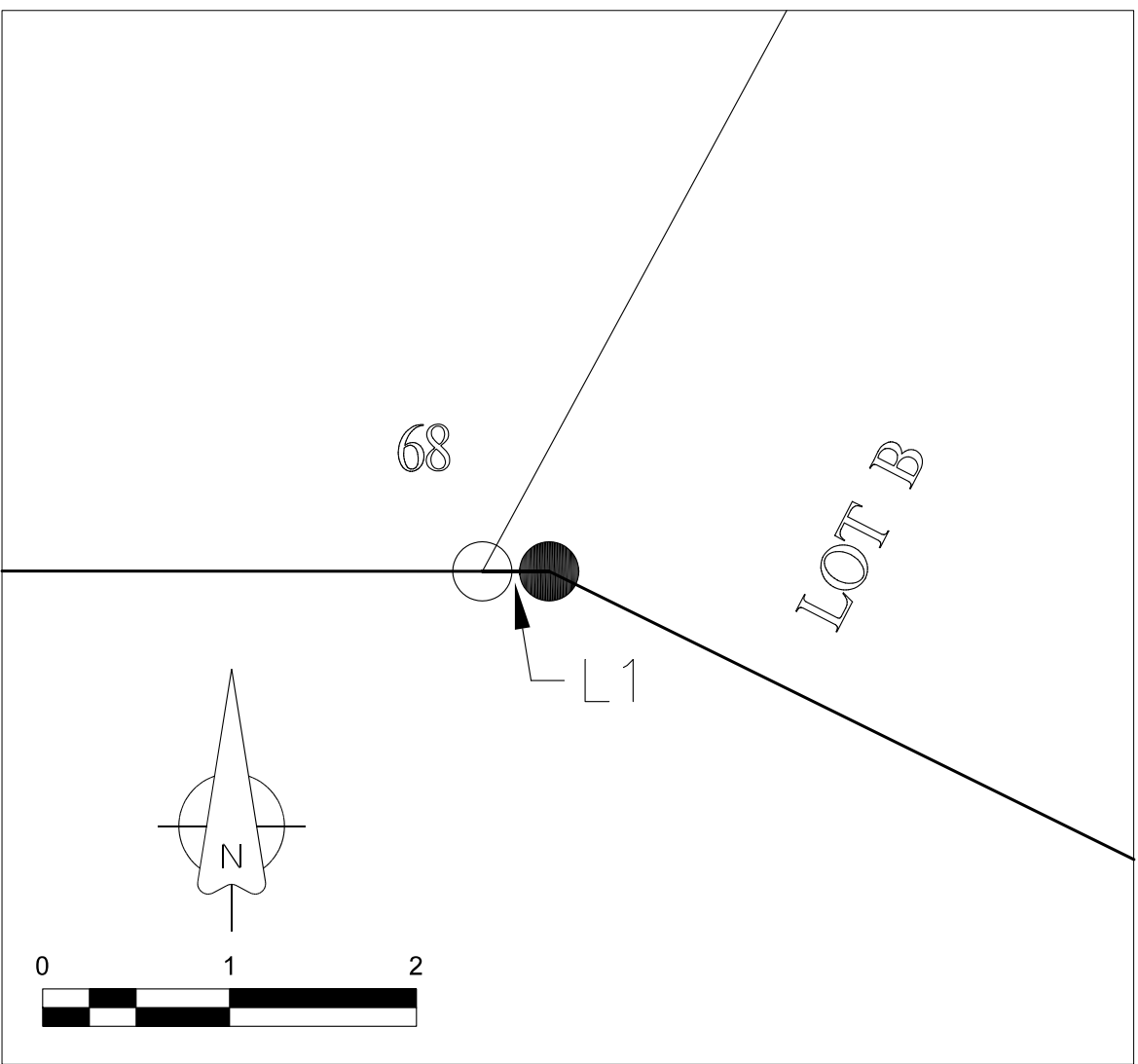
SE
STUBBS ENGINEERING

431 NE 72nd Street - Pleasant Hill, IA 50327 - Phone: 515-979-8499

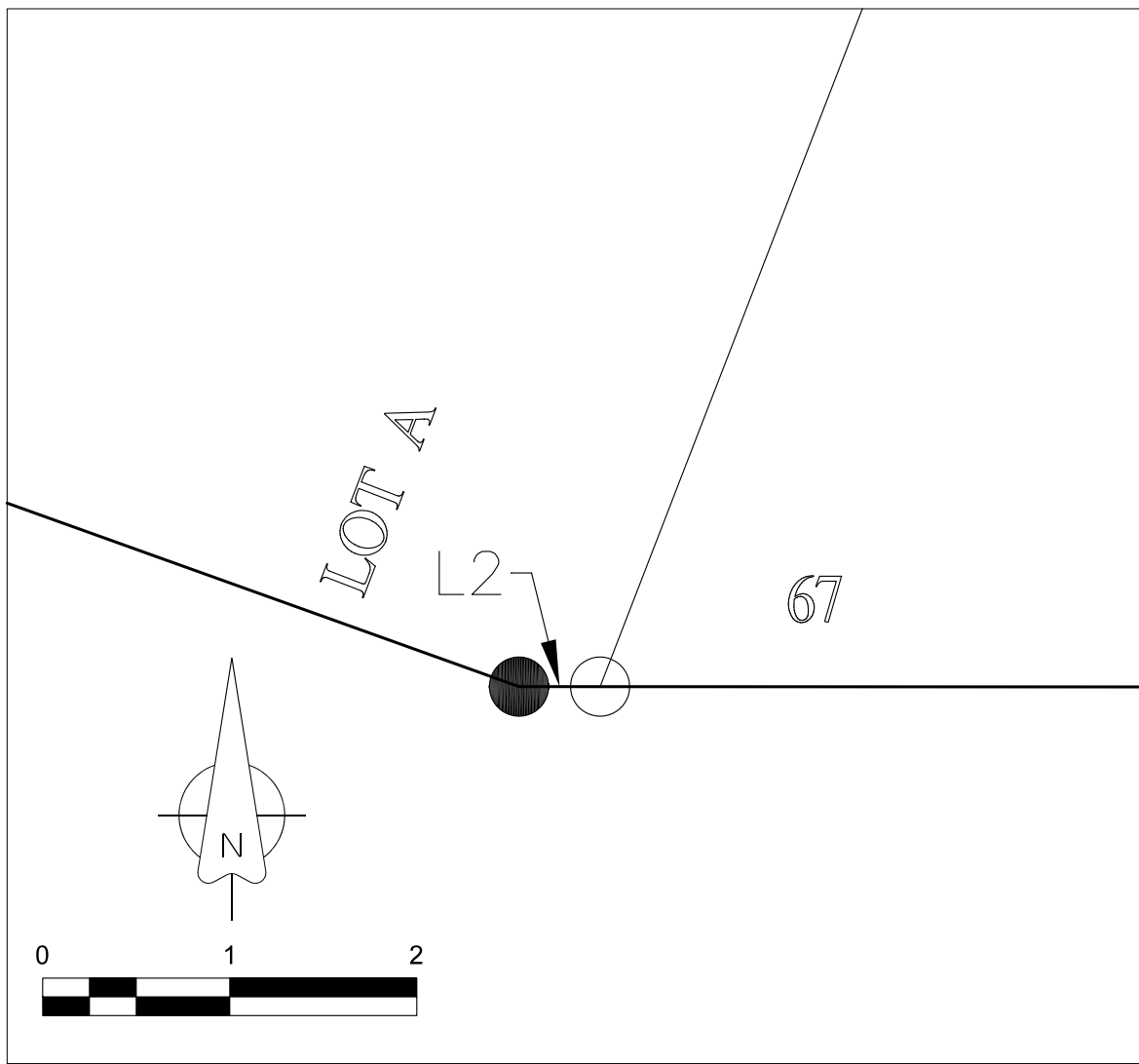
- LEGEND:
- MONUMENT FOUND AS DESCRIBED
 - SET 1/2" IRON ROD WITH YELLOW PLASTIC CAP #20757 UNLESS OTHERWISE NOTED
 - SET "X" CUT IN CONCRETE
 - ◇ SET "MAG" NAIL IN ASPHALT

- M MEASURED DISTANCE
- R RECORDED DISTANCE
- OPC ORANGE PLASTIC CAP
- ROW RIGHT-OF-WAY
- SF SQUARE FEET
- LOT ADDRESS

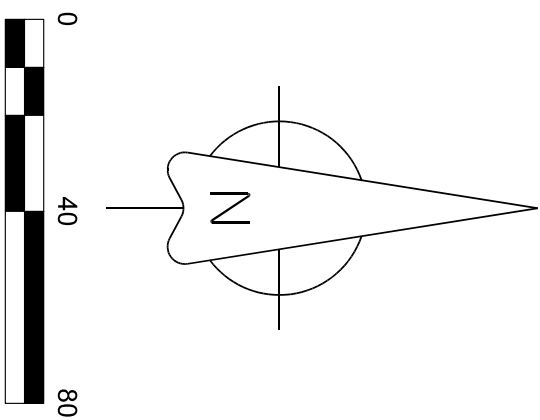
PRAIRIE POINT VIEW PLAT 2 BONDURANT, IOWA FINAL PLAT		
PROJECT NO. 22-124	PAGE 2 OF 3	
	DRAWN BY: N. Carter	SCALE: 1" = 40'



LINE "L1" DETAIL - LOT B
SCALE: 1" = 1'



LINE "L2" DETAIL - LOT A
SCALE: 1" = 1'



SE
STUBBS ENGINEERING
431 NE 72nd Street - Pleasant Hill, IA 50327 - Phone: 515-979-8499

- LEGEND:**
- MONUMENT FOUND AS DESCRIBED
 - SET 1/2" IRON ROD WITH YELLOW PLASTIC CAP #20757 UNLESS OTHERWISE NOTED
 - SET "X" CUT IN CONCRETE
 - ◇ SET "MAG" NAIL IN ASPHALT

- M MEASURED DISTANCE
- R RECORDED DISTANCE
- OPC ORANGE PLASTIC CAP
- ROW RIGHT-OF-WAY
- SF SQUARE FEET
- LOT ADDRESS

PRAIRIE POINT VIEW PLAT 2 - EASEMENTS BONDURANT, IOWA FINAL PLAT		
PROJECT NO.	22-124	PAGE 3 OF 3
DRAWN DATE:	DRAWN BY:	SCALE:
4-15-2022	N. Carter	1" = 40'
REVISIONS:		



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 6/6/2022
Presentation

TITLE: Polk County Sheriff's Report

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 6/6/2022
Public Hearing

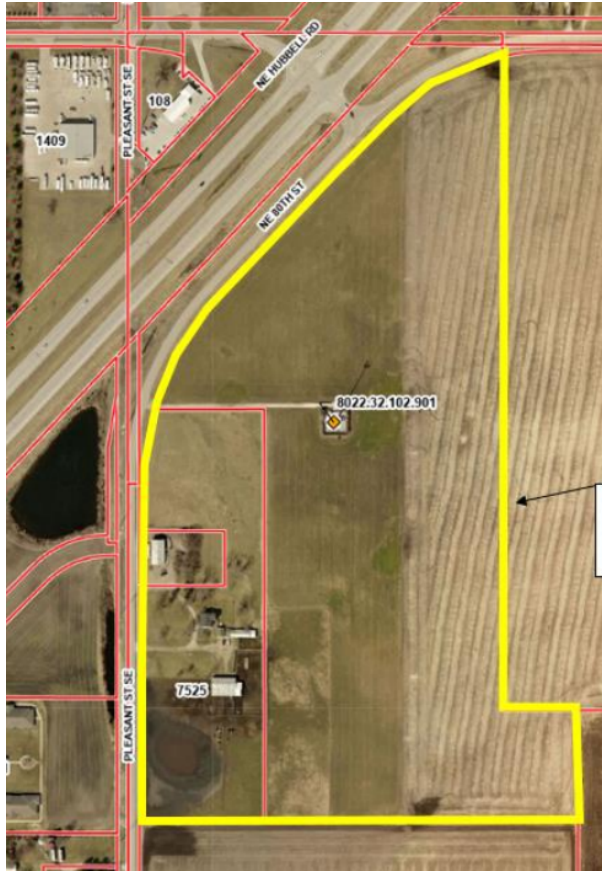
TITLE: PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000

CONTACT PERSON:

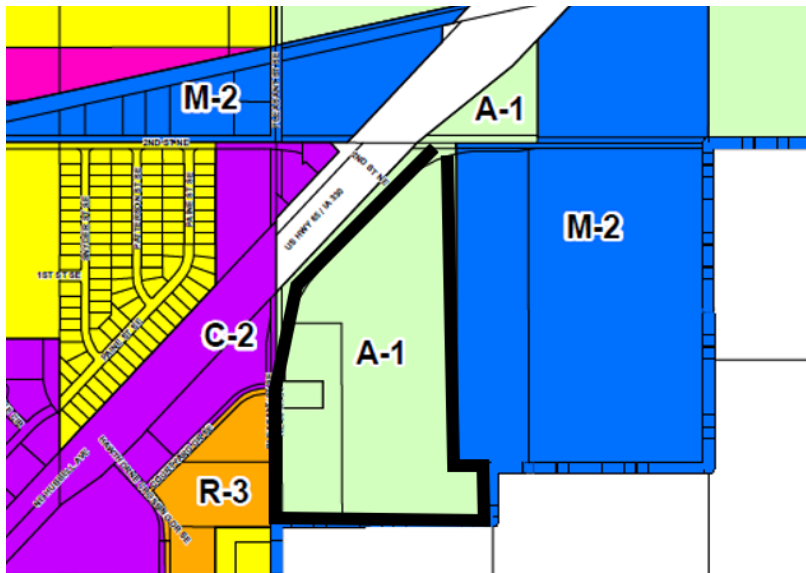
Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The City of Bondurant is proposing to rezone the following City-owned parcels from the Agricultural (A-1) District to the Medium Industrial (M-2) District: #230/00455-008-000, #230/00455-000-000, and #230/00455-009-000. This approximate 46-acre area along Pleasant Street SE and 2nd Street NE south / east of Highway 65 will be home to the City's future civic campus, which may house the Emergency Services Department and the Public Works Department in the short-term and may host other civic functions in the long-term. The City of Bondurant is currently seeking requests for proposals for a Civic Campus Master Plan where the selected consultant will generate potential short-term and long-term development concepts for this area.

Area Map - yellow = A-1 to M-2 rezoning area



Area Zoning Map - Bold black outline represents A-1 to M-2 rezoning area

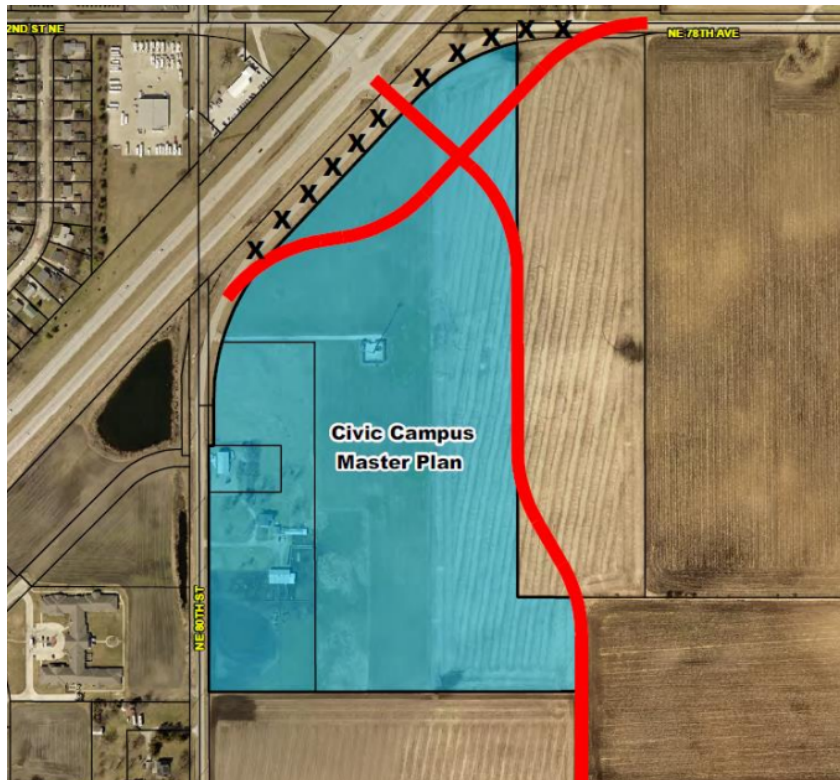


The land requested for rezoning was recently annexed into Bondurant's city limits as part of City Council Resolution #220207-42. Per Section 177.07.7 of the Zoning Code, land annexed into Bondurant's city limits is automatically zoned A-1 until the Planning &

Zoning Commission and City Council have studied land uses in the area within six months of annexation approval.

The rezoning area is currently being utilized for row-crop production and agricultural purposes. An antenna system is also located on the site. Currently, there are multiple buildings and structures located on the site related to agricultural uses and purposes, including an ag-dwelling. These structures and buildings will be removed by the City when construction of the civic campus area moves forward.

This civic campus area will be located adjacent to a new north/south street area shown in the area map below. It should be noted that there may be some residual development land in existence as a result of the City's street extension project; if this is the case, the zoning of these smaller areas, which are owned by the City of Bondurant, may need to be revisited at a later date depending final street design.



Analysis

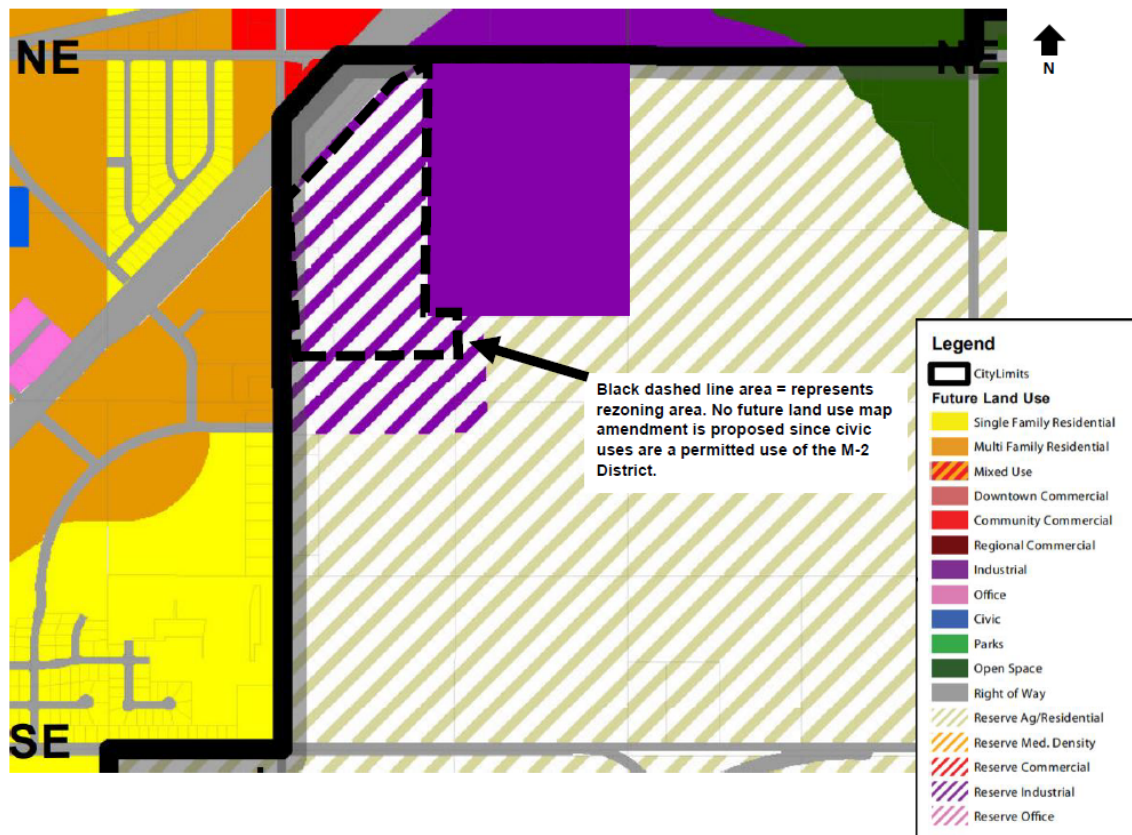
When reviewing rezoning requests, the Planning and Zoning commission should take into account the Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

When the City considers a rezoning ordinance, it must find the rezoning is consistent with its Future Land Use Map. The proposed civic campus uses are a permitted use of the M-2 District. Since the City's 2012 Future Land Use Map presently guides for

Reserve Industrial uses in the area proposed for rezoning to the M-2 District, no amendment to the Future Land Use Map is necessary.

2012 Future Land Use Map



It should also be noted that the DRAFT 2022 Future Land Use Map is supportive of the proposed civic campus use at this location.

Consistency with the Zoning Code

The future civic campus, and any outdoor storage associated with such civic campus, is a permitted use within the Medium Industrial (M-2) District. Surrounding cities in the Greater Des Moines Metro typically site buildings that house their cities' Public Works Department within an industrial zoned parcel, including Altoona, Clive, Johnston, Grimes, and Urbandale to name a few.

It should be noted that this rezoning will result in a legal, pre-existing, non-conforming ag-dwelling use at this location, as dwellings are not a permitted use of the M-2 District. This should not be of concern though, as the City of Bondurant is ownership of this ag-dwelling and this structure will be removed once construction of the civic campus area moves forward.

This Zoning Code topic will be reviewed in much greater detail if/when a site plan application is received for the subject property.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the following:

1. The characteristics of surrounding property;
2. The community's comprehensive plan;
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power).

Staff does not feel spot zoning will exist as a result of this rezoning request. The 2012 Future Land Use Map is supportive of the use proposed at this location. The City's DRAFT 2022 Future Land Use Map created as part of the Comprehensive Plan update process is supportive of the civic campus use at this location.

As the area zoning map shows, this current M-2 rezoning request is consistent with the existing M-2 zoning designation just east of this civic campus zoning area. The M-2 zoning just east of the civic campus area is the location of the industrial certified site currently in its third and final application round to be reviewed by the IEDA. Also included for consideration is that the land immediately south is also in the process of being considered for industrial zoning - please see the corresponding public hearing agenda statement for this area immediately south.

Public Input

As is required by the City Code, property owners within 200 feet of the subject property for rezoning were notified of this request. A total of seven (7) property owners were notified. On April 26, 2022 Jim Weston, property owner at 1920 2nd Street NE, visited with staff to discuss what his process would be for requesting an industrial zoning designation on his property as well. No other comments were received from the public in regards to this request.

Planning and Zoning Commission Review

The Planning and Zoning Commission reviewed this request at their April 28th, 2022 meeting and voted on recommended approval.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends holding the public hearing as advertised.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.b.
For Meeting of 6/6/2022
Public Hearing

TITLE: PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/00462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area.

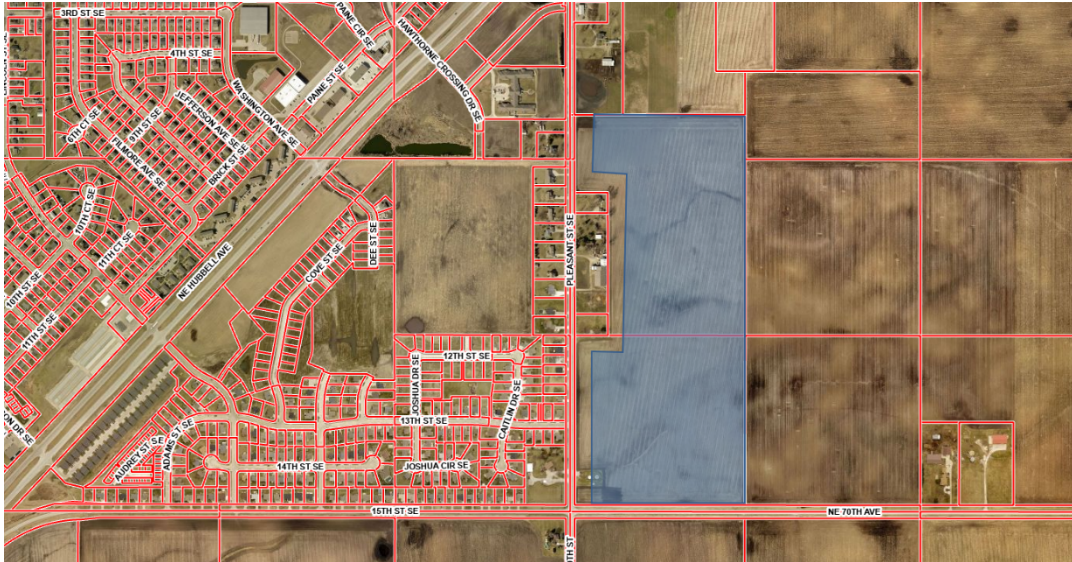
CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: David Ross, Stephen Ross, and Jorene King, property owners, have submitted a rezoning application from the City's Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation, for portions of the following parcels as shown on the maps of this agenda statement: 230/00453-002-000 and 230/00462-000-000. A Future Land Use Map amendment must also be considered at the same time as this rezoning request. The Future Land Use Amendment being considered is a request to amend the Future Land Use Map from Reserve Industrial and Reserve Agricultural/Residential use to Industrial.

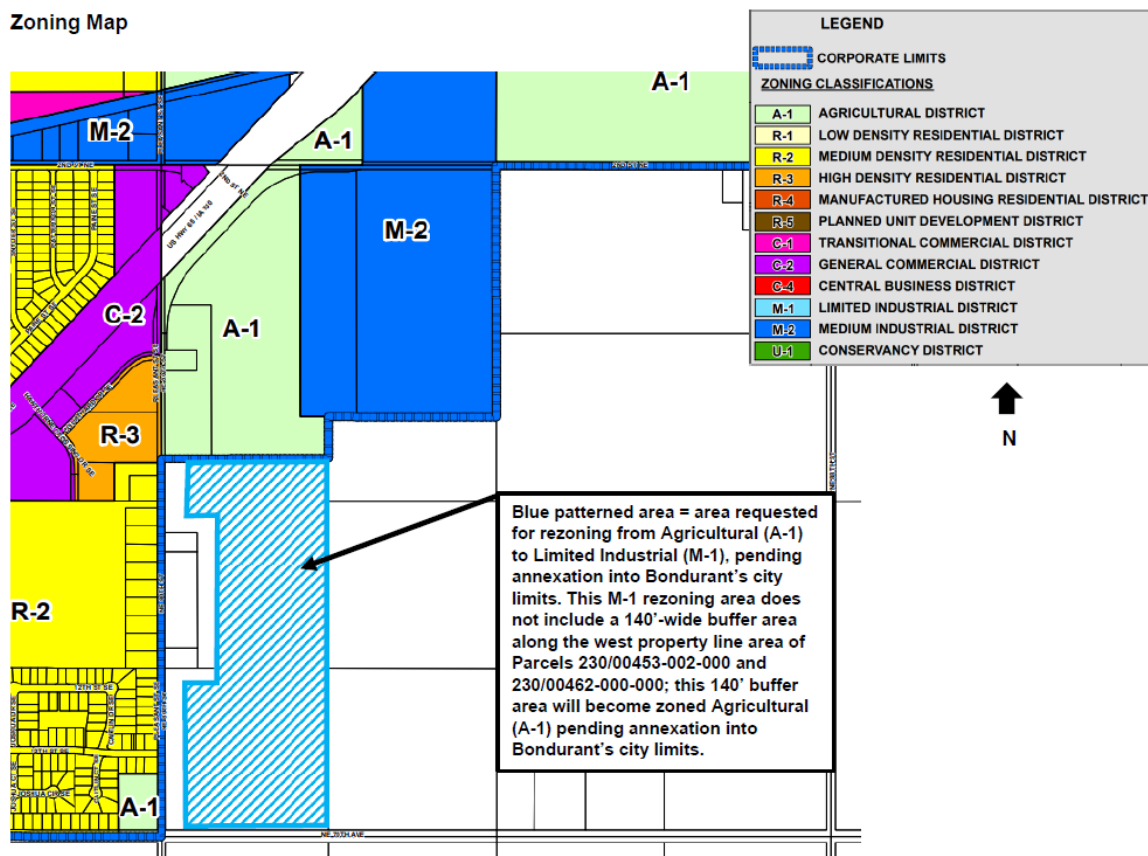
The rezoning and future land use amendment does not include a one-hundred and forty-foot (140') wide buffer along the west property line of the subject properties. This 140'-wide buffer will become zoned Agricultural (A-1) automatically, pending annexation finalization, per Section 177.07.7 of the Zoning Code.

The area shown in blue represents the estimated area proposed for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, and also the area proposed for future land use map amendment from Reserve Industrial and Reserve Agricultural/Residential to Industrial. When a land is considered for annexation, it is automatically zoned as being within the City's Agricultural (A-1) District, unless a rezoning request is also being considered at the same time (Section 177.07.7).



The area in dashed blue below represents the area proposed for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization.

Zoning Map



Area Current Land Uses

The rezoning property is currently in row crop production. Currently, there are three

grain bins located on the southern property on the southwestern portion of the property, near the intersection of Pleasant St SE and 15th St SE. Properties to the east and south are currently in row-crop production. To the west of the subject parcels include agricultural dwellings and residential neighborhoods, including the Wisteria Heights subdivision. The property to the north is currently in row-crop production but has been purchased by the City of Bondurant for a future civic campus project; this area is currently being considered at the Council-level for rezoning from the Agricultural (A-1) District to the Medium Industrial (M-2) District. As part of the civic campus project, the intersection of 2nd Street NE, Pleasant Street SE, and NE 80th Street that approach Highway 65/Hubbell Avenue will be reconstructed and realigned to allow for additional stacking of vehicles. As part of this intersection realignment project, a new street will extend south southerly to connect to 15th St SE/NE 70th Avenue. The roadway will be located on or near the east property line as depicted below.



Analysis

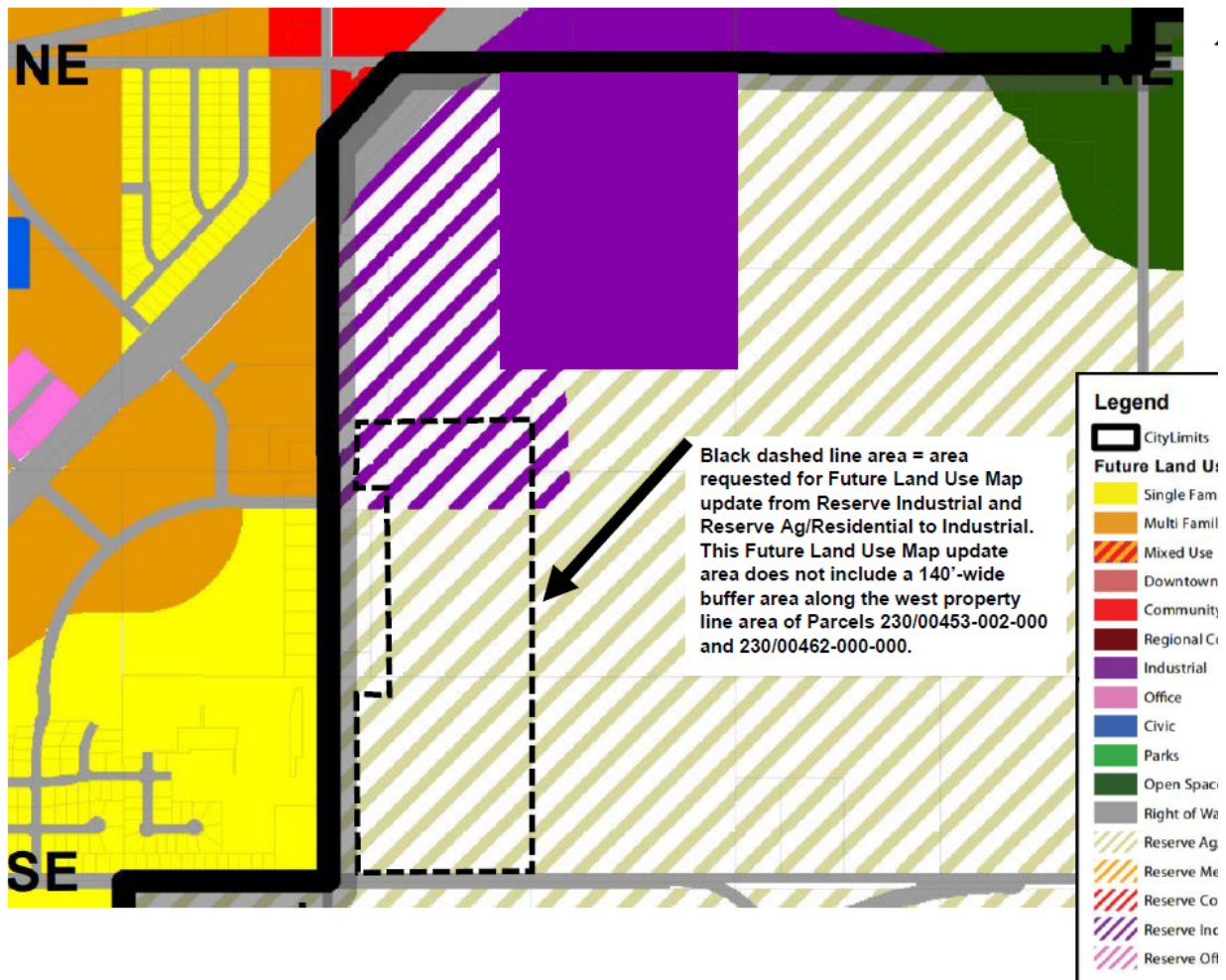
When considering rezoning requests, the Planning and Zoning Commission should take into account the Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

The City's Future Land Use Map, which guides potential future rezoning requests but is not a regulatory tool such as the Zoning Code/Zoning Map, currently identifies these parcels as Reserve Industrial for the northern portion and Reserve Agricultural/Residential for the southern portion. When a city considers a rezoning, it must find that the rezoning is consistent with the

adopted Future Land Use Map. Since the City's Future Land Use Map guides for Reserve Agricultural/Residential in those areas requested for Limited Industrial (M-1) zoning, an amendment to the Future Land Use Map from Reserve Agricultural/Residential and Reserve Industrial to Industrial must also be approved as part of the rezoning ordinance to ensure consistency between the City's Future Land Use Map and Zoning Map.

2012 Future Land Use Map



Justification for the proposed Future Land Use Map amendment includes the following:

- The site's proximity to both Highway 65/Hubell Avenue. The Comprehensive Plan notes that "Industrial land uses are most likely to succeed in areas with easy access to transportation, such as highways (and interstates). Access to regional highways is a vital need for many industrial land uses and Bondurant has two, Highway 65 and Interstate 80. Industrial land uses should be located to take advantage of this infrastructure".
- Abutting properties to the north are currently being considered by the City for a rezoning to the Medium Industrial (M-2) District to allow for the construction

- of a City Campus. The rezoning may compliment future neighboring uses, if approved.
- Consistency with the following objectives of the 2012 Comprehensive Plan: **4.10** -- Locate industrial and office land uses so as to minimize traffic conflicts with the rest of the community; and **4.11** -- Guide industrial and office land uses to areas that are easily serviced by utilities and transportation infrastructure.
- The City's draft 2022 Future Land Use Map identifies this rezoning/future land use map amendment area for industrial use.

Zoning Code

This 'Consistency with the Zoning Code' item will be reviewed in greater detail if/when a site plan or subdivision requested is presented to the Planning & Zoning Commission and City Council for consideration. Generally speaking, the area requested for rezoning to the M-1 District has the ability to meet the following bulk regulations of the M-1 District: 50' front setback, 20' side setback, 50' rear setback, and a 10,000 SF minimum lot. The M-1 District only allows outdoor storage through the granting of a conditional use permit through the City's Board of Adjustment.

Related to this Zoning Code topic - the attached P&Z recommendation resolution includes a condition where a landscaped berm must be installed by the developer at the time the industrial development occurs where the berm is installed between the industrial development and the properties to the west and also Pleasant Street SE for the entire extent of the west property line areas. Together, the required berm plus the 140'-wide A-1 buffer, will help to minimize any potential conflicts between neighboring uses. The landscaped berming may occur either on the A-1 land or on the M-1 land. This landscaped berm condition is allowable per [Iowa Code Section 414.5](#), which allows the Council the authority to impose conditions in order to satisfy public needs which are directly caused by such request.

Spot Zoning

Spot zoning refers to when a rezoning decision results in an island of property with differing zoning and use restrictions than the surrounding properties. To determine whether illegal spot zoning has occurred, the courts consider whether the decision had taken into the account of the following:

1. The characteristics of surrounding property; and
2. The community's comprehensive plan; and
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power).

So long as the Future Land Use Map amendment is approved as part of the rezoning ordinance, staff feels that spot zoning does not exist for this rezoning request. Objectives of the Comprehensive Plan support industrial development along the

Highway 65/Hubbell Avenue corridor. Additionally, the area immediately north is in the process of being considered for Medium Industrial (M-2) rezoning.

In addition to the Comprehensive Plan, the rezoning also promotes the protection and preservation of public health, justice, morals, order, safety and security, and welfare through implementing a buffer yard. The one hundred and forty-foot (140') landscaped buffer yard both screens and separates the proposed industrial rezoned area from the residential uses located to the west of the subject parcels. This buffer will act as a visual screening between the properties as to minimize any potential conflicts.

Additionally, the reconstruction and realignment of the intersection of Pleasant Street SE/NE 80th Street/2nd Street NE as it approaches Highway 65/Hubbell Avenue will separate any potential truck traffic off of Pleasant Street SE and alleviate concerns regarding vehicular traffic on the residential street. This construction is set to take place in 2022/2023.

Public Input

As is required by the City's Code, property owners within two-hundred (200) feet of the subject property for rezoning were notified of this request. A total of seven (7) property owners were notified. At the time this agenda statement was created, the following public input has been received:

- Pam Killmer, property owner at 7343 NE 80th Street, noted the rezoning area does not have a large enough buffer around the residences and that the planned 140' is not sufficient for the homes not to be impacted.
- Robin McNichols, property owner at Parcel 170/00005-001-000, noted that attention should also be paid to the site's views from the 15th Street SE street corridor relative to site and building design.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed this request during their meeting on May 12, 2022 and voted on recommended approval per the condition included as part of the attached ordinance.

Hold the public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 6/6/2022
Ordinance

TITLE: - (First Reading) Ordinance consideration of request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For Brief History & Analysis, please see the corresponding Public Hearing agenda statement.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed this rezoning request during their meeting on April 28, 2022 and voted on recommended approval.

Staff recommends approval of the first ordinance reading.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 220606-206

CITY OF BONDURANT
ORDINANCE NO. 220606-206

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING THE ZONING CLASSIFICATION OF
CERTAIN CITY OWNED PROPERTY FROM AGRICULTURAL (A-1) TO MEDIUM
INDUSTRIAL (M-2)

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **PURPOSE.** The purpose of this ordinance is to change the zoning from Agricultural (A-1) to Medium Industrial (M-2) on the following property located in Bondurant, Polk County, Iowa as described as follows:

A PARCEL OF LAND LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST, WEST OF THE 5TH P.M., FRANKLIN TOWNSHIP, POLK COUNTY, IOWA, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 32, THENCE SOUTH $0^{\circ}08'00''$ EAST A DISTANCE OF 917.55 FEET ALONG THE WEST LINE OF THE NORTHWEST $\frac{1}{4}$ TO THE POINT OF BEGINNING; THENCE NORTH $43^{\circ}22'00''$ EAST A DISTANCE OF 1258.60 FEET TO A POINT ON THE NORTH LINE OF SAID NORTHWEST $\frac{1}{4}$; THENCE SOUTH $89^{\circ}49'00''$ EAST ALONG THIS LINE, A DISTANCE OF 233.35 FEET TO A POINT; THENCE SOUTH $0^{\circ}02'30''$ WEST A DISTANCE OF 1980.00 FEET TO A POINT; THENCE SOUTH $89^{\circ}49'00''$ EAST A DISTANCE OF 220.00 FEET TO A POINT; THENCE SOUTH $0^{\circ}06'14''$ WEST A DISTANCE OF 31.60 FEET TO A POINT; THENCE NORTH $89^{\circ}49'10''$ WEST A DISTANCE OF 912.30 FEET TO A POINT; THENCE NORTH $0^{\circ}08'00''$ WEST A DISTANCE OF 1210.10 FEET TO A POINT; THENCE SOUTH $89^{\circ}52'00''$ WEST A DISTANCE OF 400.00 FEET TO A POINT LOCATED ON THE WEST LINE OF SAID NORTHWEST $\frac{1}{4}$; THENCE NORTH $0^{\circ}08'00''$ WEST ALONG THIS LONE A DISTANCE OF 186.04 FEET TO THE POINT OF BEGINNING CONTAINING 39.615 ACRES, MORE OR LESS, INCLUDING 3.803 ACRES, MORE OR LESS, NOW USED FOR ROAD PURPOSES, INCLUDING PART OF LOTS 1 AND 2 OF THE OFFICIAL PLAT OF THE SW $\frac{1}{4}$ OF THE NW $\frac{1}{4}$ OF SECTION 32-80-22, AN OFFICIAL PLAT.

AND

A PARCEL OF LAND LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST, WEST OF THE 5TH P.M., FRANKLIN TOWNSHIP, POLK COUNTY, IOWA, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 32, THENCE SOUTH $0^{\circ}08'00''$ EAST A DISTANCE OF 1103.59 FEET ALONG THE WEST LINE OF THE NORTHWEST $\frac{1}{4}$ TO THE POINT OF BEGINNING; THENCE NORTH $89^{\circ}52'00''$ EAST A DISTANCE OF 400.00 FEET TO A POINT; THENCE SOUTH $0^{\circ}08'00''$ EAST A

DISTANCE OF 1210.10 FEET TO A POINT; THENCE NORTH 89°49'10" WEST A DISTANCE OF 400.00 FEET TO A POINT LOCATED ON THE WEST LINE OF SAID NORTHWEST ¼; THENCE NORTH 0°08'00" WEST ALONG THIS LINE A DISTANCE OF 1207.91 FEET TO THE POINT OF BEGINNING, CONTAINING 11.102 ACRES, MORE OR LESS, (INCLUDING 1.102 ACRES, MORE OR LESS, NOW USED FOR ROAD PURPOSES), INCLUDING PART OF LOT 1 OF THE OFFICIAL PLAT OF THE SW ¼ OF THE NW ¼ OF SECTION 32-80-22, AN OFFICIAL PLAT.

Section 2. FINDINGS. The City Council of the City of Bondurant, Iowa, hereby makes the following findings:

1. That the zoning change will create consistency between the City's Future Land Use Plan and Official Zoning Map.
2. That the change zoning will maintain a consistency with adjacent land uses and provide a transition for adjacent zoning.
3. That the zoning change will not negatively impact the character of the neighborhood.
4. That the public notice of this intended change has been published as by law required.

Section 3. HEREBY REZONED. The property, above described, is hereby rezoned to Medium Industrial (M-2).

Section 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. EFFECTIVE DATE. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 6/6/2022
Ordinance

TITLE: - (First Reading) Ordinance consideration of the request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For Brief History & Analysis, see corresponding Public Hearing agenda statement.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed this request during their meeting on May 12, 2022 and voted on recommended approval per the condition included as part of the attached ordinance.

Staff recommends approval of the first ordinance reading.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 220606-207
2. RES. NO. PZ-220512-14

CITY OF BONDURANT
ORDINANCE NO. 220606-207

AN ORDINANCE PROVIDING FOR A CHANGE IN FUTURE LAND USE FROM RESERVE INDUSTRIAL AND RESERVE AG/RESIDENTIAL TO INDUSTRIAL AND AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE FROM AGRICULTURAL (A-1) TO LIMITED INDUSTRIAL (M-1) PENDING ANNEXATION, ON LAND AS DESCRIBED IN THIS ORDINANCE

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. PURPOSE. The purpose of this ordinance is to change the future land use from Reserve Industrial and Reserve Ag/Residential to Industrial on property located in Polk County, Iowa as described as follows:

THE SW ¼ OF THE SW ¼ AND NW ¼ OF THE SW ¼ (EXCEPT THE WEST 283.5 FEET OF THE SOUTH 1071.65 FEET); ALL OF SECTION 32, TOWNSHIP 80, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; AND THE SOUTH 10 ACRES OF LOT 2 OF THE OFFICIAL PLAT OF SW ¼ OF NW ¼ OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCLUDING A 140'-WIDE BUFFER ALONG THE WEST PROPERTY LINES THAT WILL BE ZONED AGRICULTURAL (A-1) PENDING ANNEXATION FINALIZATION.

AND

To change the zoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on this same property.

Section 2. FINDINGS. The City Council of the City of Bondurant, Iowa, hereby makes the following findings:

1. That the zoning change will create consistency between the City's Future Land Use Plan and Official Zoning Map.
2. That the change zoning will maintain a consistency with adjacent land uses and provide a transition for adjacent zoning.
3. That the zoning change will not negatively impact the character of the neighborhood.
4. That the public notice of this intended change has been published as by law required.

Section 3. HEREBY REZONED. The property, above described, is hereby rezoned to Limited Industrial (M-1), subject to the following condition:

1. That a landscaping berm shall be installed by the developer at the time the industrial development occurs where such berm is located between the industrial use and Pleasant Street SE and also between the properties at 7231 NE 80th Street, 7301 NE 80th Street, and 7343 NE 80th Street, for the entire west property line areas. This required landscaping berm may be installed in the A-1 or the M-1 portion of Parcels 230/00453-002-000 and 230/462-000-000.

Section 4. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:
SECOND CONSIDERATION:
THIRD CONSIDERATION:

PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ-220512-14

RESOLUTION REGARDING RECOMMENDED APPROVAL OF THE REQUEST FOR
REZONING FROM THE AGRICULTURAL (A-1) DISTRICT TO THE LIMITED
INDUSTRIAL (M-1) DISTRICT, PENDING ANNEXATION FINALIZATION, AND
AMENDMENT TO THE 2012 FUTURE LAND USE MAP FROM RESERVE
INDUSTRIAL AND RESERVE AG/RESIDENTIAL TO INDUSTRIAL ON PORTIONS OF
PARCELS 230/00453-002-000 AND 230/462-000-000

WHEREAS, on May 12, 2022, the Planning and Zoning Commission held a Public Hearing to consider a request to update the City's 2012 Future Land Use Map from Reserve Industrial and Reserve Ag/Residential to Industrial, on property described as follows; AND

THE SW ¼ OF THE SW ¼ AND NW ¼ OF THE SW ¼ (EXCEPT THE WEST 283.5 FEET OF THE SOUTH 1071.65 FEET); ALL OF SECTION 32, TOWNSHIP 80, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; AND THE SOUTH 10 ACRES OF LOT 2 OF THE OFFICIAL PLAT OF SW ¼ OF NW ¼ OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCLUDING A 140'-WIDE BUFFER ALONG THE WEST PROPERTY LINES THAT WILL BE ZONED AGRICULTURAL (A-1) PENDING ANNEXATION FINALIZATION.

WHEREAS, this Public Hearing also included the topic of the request to rezone this same Future Land Use Map amendment property from the Agricultural (A-1) District to the Limited Industrial (M-1), pending annexation finalization, described as follows; AND

WHEREAS, the Planning and Zoning Commission has made the following findings:

1. That the rezoning request will create consistency between the City's Future Land Use Map and Official Zoning Map.
2. That the change in zoning will maintain a consistency with adjacent land uses and provide a transition for adjacent zoning.
3. That the zoning change will not negatively impact the character of the neighborhood.

NOW, THEREFORE, BE IT RESOLVED, that the Planning and Zoning Commission of the City of Bondurant, Iowa, recommends City Council approval of the 2012 Future Land Use Map amendment request from Reserve Industrial and Reserve Ag/Residential to Industrial; and approval of the rezoning request from the Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation, and subject to the following condition as authorized by Section 414.5 of the Iowa Code:

1. That a landscaping berm shall be installed by the developer at the time the industrial development occurs where such berm is located between the industrial use and Pleasant Street SE and also between the properties at 7231 NE 80th

Street, 7301 NE 80th Street, and 7343 NE 80th Street, for the entire west property line areas. This required landscaping berm may be installed in the A-1 or the M-1 portion of Parcels 230/00453-002-000 and 230/462-000-000.

Moved by _____, Seconded by _____ to adopt.

ATTEST: I, Maggie Murray, Planning & Community Development Director, hereby certify that at a meeting of the Planning and Zoning Commission held on May 12, 2022, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Maggie Murray, Planning & Community Development Director

Action	Yay	Nay	Abstain	Absent
Hoyer				
Clayton				
Mains				
Keeran				
Cuellar				
Cameron				
Bostrom				

Torey Cuellar, Commission Chair



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

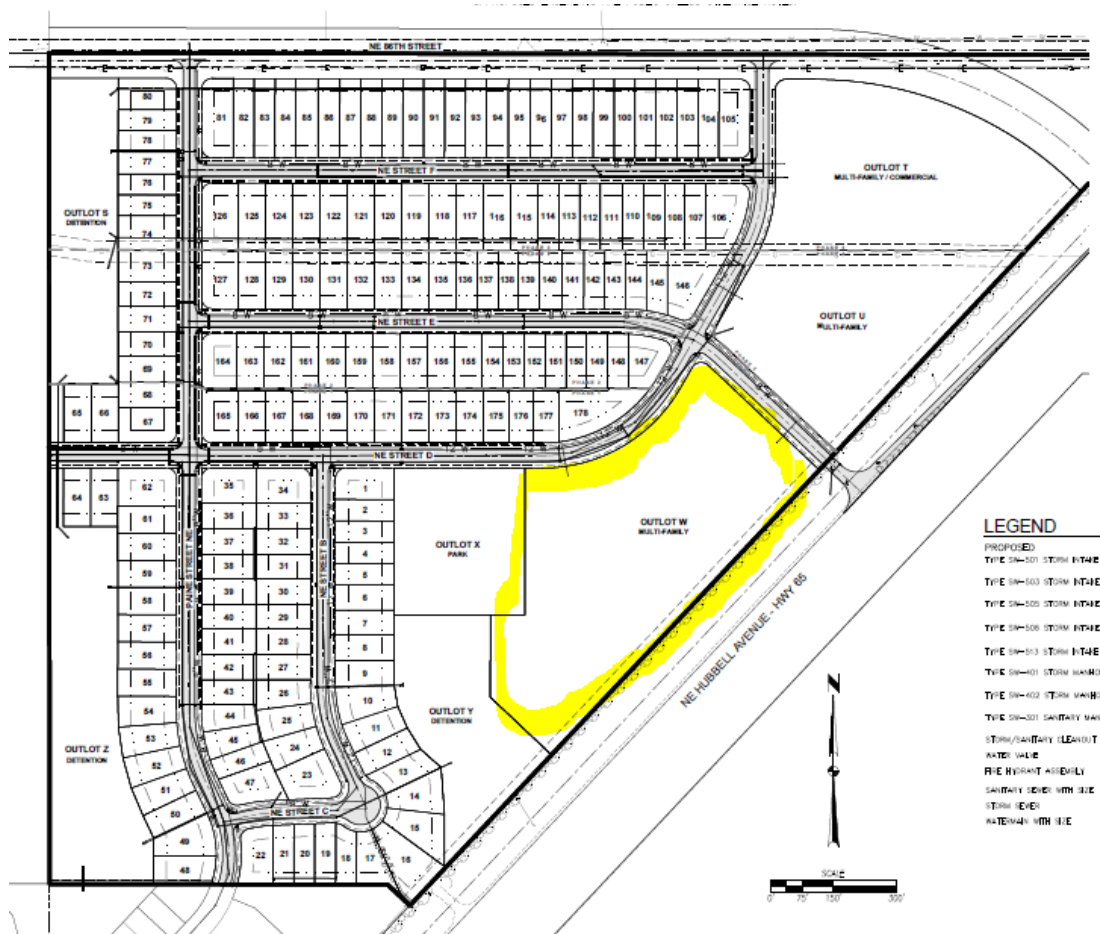
Item No. 8.c.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving the Featherstone Townhomes Plat 1 Preliminary Plat and Site Plan at Outlot W of the Top Farms Property Preliminary Plat development area

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The City is in receipt of the attached Featherstone Townhomes site plan/preliminary plat for review by the Planning & Zoning Commission and City Council for Outlot W of the Top Farms Property Preliminary Plat development area. The owner/developer is HRC Bondurant LLC. The site plan/preliminary plat was submitted by Civil Design Advantage, or CDA. The proposed 7.97-acre development includes 74 units for townhome development. These townhome units will be comprised of duplex and four-plex units as shown on the attached site plan/preliminary plat. The subject Featherstone Townhomes development area is shown in yellow below.



When the Planning & Zoning Commission and City Council review site plans, they review for consistency with the following: Comprehensive Plan, Zoning Code, and Comments from City Officials.

Comprehensive Plan

The proposed townhome use is consistent with the Comprehensive Plan's Future Land Use Map amendment approved by the Planning & Zoning Commission and City Council as part of the Rezoning Ordinance #210907-210. This Ordinance #210907-210 included a request to rezone from the Agricultural (A-1) District to the Planned Unit Development (R-5) District and a Future Land Use Map amendment from Single-Family Residential to Multi-Family Residential/Commercial in the areas shown on the Top Farms Property/Feathersone PUD Conceptual Plan. Consideration taken into account by the Planning & Zoning Commission and City Council as part of the Future Land Use Map amendment process included the following: uses proposed are consistent with the uses allowed within the adjacent Park Side Plat 2 development area; and the uses proposed are consistent with the Comprehensive Plan's Highway 65 Corridor Growth Area, which should provide a range of housing alternatives along the Highway 65 corridor.

Zoning Code

The current zoning for the property is Planned Unit Development (R-5). As part of the 2021 rezoning process for this development area, the following use and bulk regulations were established for this Outlot W:

- Use: townhomes
- Bulk: up to 12 units per acre; minimum front yard setback of 25'; minimum rear yard setback of 25'; minimum distance between buildings of 10'; a note that uncovered decks may encroach into the required rear setback up to 10' from rear property lines and that covered decks must meet rear yard setback requirements; 45' maximum building height; and a minimum of two parking stalls shall be provided for each unit.

The submitted site plan/preliminary plat meets the above use and setback requirements of the Top Farms Property/Featherstone PUD.

This development area was included as part of the 2021-prepared Top Farms Property/Featherstone Traffic Impact Study. In accordance with this study, a deceleration lane along Highway 65 for southbound traffic turning into this Featherstone neighborhood will be constructed as part of the Featherstone Plat 1 development area.

This Featherstone Townhomes Plat 1 development area will be accessed via 13th Street NE and 14th Street NE. 14th Street NE connects out to Highway 65. 13th Street NE connects to another interior neighborhood street which then ties into the existing Park Side Plat 2 development area via Paine Street NE.

The proposed interior streets of this Featherstone Townhomes development area will be private. The proposed private streets will be 26'-wide, which meets minimum width requirements. As currently drawn, Street A terminates in an alternative hammerhead layout. The Fire Marshal has requested the site plan/preliminary plat be updated to show a traditional hammerhead instead of an alternative hammerhead - this has been factored in as part of the attached resolution.

The driveways proposed meet the minimum length requirements as regulated by the current Section 178.06.4.J of the Zoning Code, as the preliminary plat was approved prior to the currently-proposed text amendment to increase the minimum length requirement to 30'.

The preliminary plat/site plan shows that all parking/drive areas will be paved.

The development proposes 21 guest parking spaces. The preliminary plat/site plan shows these guest parking stalls will be striped and will have curbing.

The development proposes installation of a 5'-wide public sidewalk along the public 13th Street NE. The development proposes installation of a 5'-wide private sidewalk on only one side each of the proposed private street areas; since these streets will be private,

this is acceptable. The development also proposes a series of private sidewalks throughout this development parcel to help provide interior connectivity to help promote walkability.

Landscaping notes -

- The 2021-approved Planned Unit Development Plan noted the following relative to Highway 65/NE Hubbell Avenue screening: the landscape buffer yard along Highway 65 shall be 25' wide with 1 overstory, 1 conifer, 2 understory trees, and 4 shrubs and/or grass every 100 feet. Page 6 of the submitted site plan shows these buffer yard requirements along Highway 65/NE Hubbell Avenue will be met.
- The landscaping plan notes the development area has a total of 923' of street frontage. Staff has requested this number be updated to reflect all street frontages and not just the Highway 65/NE Hubbell Avenue frontage. The landscaping plan will then need to show that at least 1 tree per 50' of street frontage planted within the required front yard setback area is being met.
- The landscaping plan shows 11 public right-of-way trees proposed along 13th Street NE and 14th Street NE. The landscaping plan also references the City Code requirements for street trees (Chapter 151).

A 2.51-acre public park will be dedicated as part of the overall development of this Featherstone neighborhood. While this 2.51-acres accommodates the public parkland dedication requirements for all of the Featherstone Plat 1 single-family detached development area and a portion of the Featherstone Plat 2 single-family detached development area, this Featherstone Townhomes Plat 1 development area will require the developer pay a fee in lieu of public parkland dedication; this fee is due after the final plat improvements have been made and prior to final plat consideration by City Council. Payment in lieu by the developer is required for the equivalent of 1.11 acres ($74 \times 0.005 \times 3$).

This site is not located within FEMA's 100-year floodplain.

This site is not subject to the City's Stream Buffer Ordinance.

The sanitary sewer service is provided by extending the 8" sewer located on the northwesterly side of Highway 65/NE Hubbell Avenue being constructed as part of the Featherstone subsidization improvements. The sanitary sewer extends northwesterly to the southerly end of Street A and then continues along Street A to 14th Street NE. A branch of the sanitary sewer extends along Street B from Street A to 13th Street NE.

The plans show an 8" water main to be constructed along Street A and Street B. The water main plan shows connections to the 8" water main on 14th Street NE at the northerly end of Street A and to the 8" water main on 13th Street NE at the northerly end of Street B. The mains on 14th Street NE and 13th Street NE are being constructed

as part of the Featherstone subdivision improvements.

An engineer's stormwater management report was submitted for review by the City Engineer. Stormwater detention for this townhome area was included in the analysis of Pond in Featherstone Plat 1 and Plat 2. No additional stormwater is required. The general configuration of the storm sewer system is satisfactory.

This Featherstone Townhomes Plat 1 development area is located in a water connection fee district area and a sanitary sewer connection fee district area. Payment into these districts will be due prior to final plat consideration by Council.

The developer has confirmed that no exterior dumpster area will exist.

Colored elevations have been submitted for review. The following feedback has been relayed to the developer:

- A general note that duplexes are not subject to an elevation review.
- For the 4-plexes, the following review comments must be addressed; this has been factored in as part of the attached resolution.
 - Elevations to show that at least 20% brick or stone will exist on those facades that face a public right-of-way. All door and window openings can count toward this 20% requirement if they are surrounded by brick or stone.
 - Elevations to show that for the non-public street facing elevations, that brick or stone will be present as at least trim material.
 - Elevations to confirm that at least every 50', wall and roof planes shall contain offsets or setbacks with a differential in horizontal plane of at least 2'.
 - Elevations to confirm that townhomes shall incorporate facade modulation in all building elevations to preserve building scale and reduce the aesthetic impact of long, large expansive wall surfaces. The variation in wall surfaces can be accomplished either by physical offsets (i.e. the use of bays, insets, balconies, porches, or stoops), or by the use of color, pattern, or texture.

Comments from City Officials:

The following City departments were notified of the submitted site plan:

1. Public Works - requested clarification on the proposed driveway widths along the public 13th Street NE. Also noted that the driveway for Lot 1 and 2 is close to the radius of Street B. This has been factored in as part of the attached resolution.
2. Engineering - reviewed and requested that a few minor changes/corrections be made to the site plan/preliminary plat submittal; this has been factored as part of the attached resolution.

3. Fire Department - reviewed and requested that a traditional hammerhead be provided at the end of Street A; this has been factored in as part of the attached resolution.

In addition to the above City departments, the following entities were notified for review/comment since this review is also a preliminary plat: Bondurant-Farrar Community School District, the Post Office, and private utilities. As a result of this notification, the following comments were received: Northern Natural Gas acknowledged they have been in communication with the developer's engineer.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed the Featherstone Townhomes Plat 1 Preliminary Plat/Site Plan request during their meeting on May 26, 2022 and voted on recommended approval subject to the Code clarification items listed on the attached resolution.

Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-122
2. DRAFT Featherstone Townhomes Plat 1_Site Plan_2022-05-05 (1)
3. DRAFT Elevations

CITY OF BONDURANT
RESOLUTION NO. 220606-122

RESOLUTION APPROVING THE PRELIMINARY PLAT/SITE PLAN FOR THE
FEATHERSTONE TOWNOMES PLAT 1 DEVELOPMENT

WHEREAS, Civil Design Advantage submitted a site plan request for the Featherstone Townhomes Plat 1 development area; AND

WHEREAS, the zoning for the property is Planned Unit Development (R-5) and the use/bulk proposed meets the Top Farms Property Planned Unit Development rezoning ordinance; AND

WHEREAS, the Planning & Zoning Commission reviewed the Featherstone Townhomes Plat 1 Preliminary Plat/Site Plan during their meeting on May 26, 2022 and voted on recommended approval subject to the City Code clarification items noted in this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Featherstone Townhomes Plat 1 Preliminary Plat/Site Plan is hereby approved subject to the following City Code clarification items being addressed:

1. That the site plan/preliminary plat be updated to address review comments provided by City Engineering, Public Works, and the Fire Department; this includes addressing the Fire Department's comments relative to the proposed turnaround.
2. That the landscaping plan be updated per the feedback noted in this agenda statement.
3. That the elevations be updated per the feedback noted in this agenda statement.
4. That prior to final plat consideration by Council, the developer will need to pay the connection fee district fees and also the parkland fee in lieu of public parkland dedication.
5. That all units within the Featherstone Townhomes Plat 1 development area shall include basements unless granted an accessibility waiver by Council, as authorized by Section 178.06.4.P of the Zoning Code.

Passed this 6th day of June 2022

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

FILE: IA_2022\2204\276\DWG\2204276-SITE PLANNING
PLOTED BY: EMILY HARDING
DATE: 5/7/2022 3:27 PM
COMMENT:
END

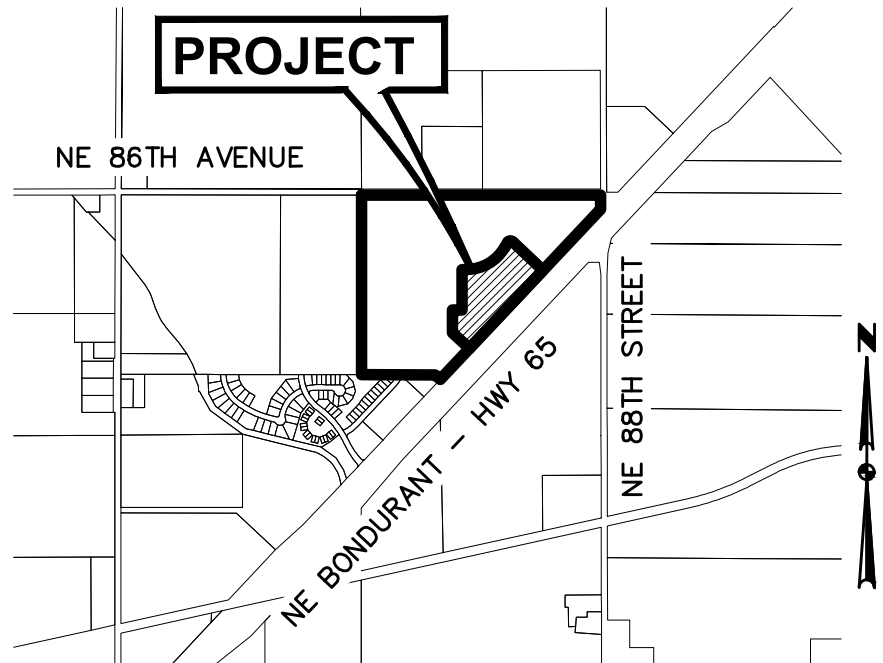
SITE PLAN FOR:

FEATHERSTONE TOWNHOMES - PLAT 1

BONDURANT, IOWA

VICINITY MAP

NOT TO SCALE



BONDURANT, IOWA

OWNER/APPLICANT

HRC BONDURANT LLC
CONTACT: STEVE MOSELEY
6900 WESTOWN PARKWAY
WEST DES MOINES, IA 50266

ENGINEER

CIVIL DESIGN ADVANTAGE, LLC
CONTACT: EMILY HARDING
4121 NW URBANDALE DRIVE
URBANDALE, IA 50322
PH. (515) 369-4400
FX. (515) 369-4410

SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC
CONTACT: CHARLIE MCGLOTHLEN
4121 NW URBANDALE DRIVE
URBANDALE, IA 50322
PH. (515) 369-4400
FX. (515) 369-4410

SUBMITTAL DATES

FIRST SUBMITTAL: 5/06/2022

LEGAL DESCRIPTION

THAT PART OF THE EAST 1/2 OF SECTION 29,
TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH
P.M., CITY OF BONDURANT, POLK COUNTY, IOWA
LYING NORTHERLY OF NE HUBBELL ROAD (US
HIGHWAY 65) AND LYING NORTHERLY OF PARK SIDE
PLAT 2, AN OFFICIAL PLAT.

ZONING

R-5 PLANNED UNIT DEVELOPMENT (PUD) DISTRICT

BULK REGULATIONS

MULTI-FAMILY: TOWNHOMES OR APARTMENTS

TOWNHOMES (MAX. 12 DU/AC.):

SETBACKS

FRONT YARD = 25 FT
REAR YARD = 25 FT
UNCOVERED DECKS MAY ENCROACH INTO THE REAR SETBACK UP TO
10 FT FROM REAR PROPERTY LINE. COVERED DECKS MUST MEET
REAR YARD SETBACK.
MIN. DISTANCE BETWEEN BUILDINGS = 10 FT
MAXIMUM HEIGHT = 45 FT
TWO PARKING STALLS SHALL BE PROVIDED FOR EACH UNIT.

APARTMENTS (MAX. 20 DU/AC.):

SETBACKS

FRONT YARD = 30 FT
REAR YARD = 35 FT PRINCIPAL STRUCTURE
= 5 FT ACCESSORY BUILDING
SIDE YARD = 10 FT PRINCIPAL STRUCTURE
= 3 FT ACCESSORY BUILDING

UNCOVERED DECKS MAY ENCROACH INTO THE REAR SETBACK UP TO
10 FT FROM REAR PROPERTY LINE. COVERED DECKS MUST MEET
REAR YARD SETBACK.
MIN. DISTANCE BETWEEN BUILDINGS = 15 FT
MAXIMUM HEIGHT = 45 FT
1.5 PARKING STALLS SHALL BE PROVIDED FOR EACH 1 BEDROOM UNIT,
AND 2 PARKING STALLS FOR EACH 2 BEDROOM OR LARGER UNIT.

PARKING PROVIDED = 311 SPACES
(INCLUDES GARAGES AND DRIVEWAYS)

DATE OF SURVEY

NOVEMBER 2021

BENCHMARKS

1. BURY BOLT ON HYDRANT AT SW CORNER OF TOP
FARMS PROPERTY
ELEVATION=945.14
2. BURY BOLT ON HYDRANT AT SW CORNER OF
MALLARD & 3RD STREET
ELEVATION=963.51

INDEX OF SHEETS

NO.	DESCRIPTION
1.0	COVER SHEET
2.0-2.1	SITE LAYOUT
3.0-3.1	DIMENSION PLAN
4.0-4.1	GRADING PLAN
5.0-5.1	UTILITY PLAN
6.0	LANDSCAPE PLAN

GENERAL LEGEND

PROPOSED

PROJECT BOUNDARY	—————
LOT LINE	-----
SECTION LINE	-----
CENTER LINE	-----
RIGHT OF WAY	-----
PERMANENT EASEMENT	-----
TEMPORARY EASEMENT	---T/E---
TYPE SW-501 STORM INTAKE	
TYPE SW-503 STORM INTAKE	
TYPE SW-505 STORM INTAKE	
TYPE SW-506 STORM INTAKE	
TYPE SW-513 STORM INTAKE	
TYPE SW-401 STORM MANHOLE	
TYPE SW-402 STORM MANHOLE	
TYPE SW-301 SANITARY MANHOLE	
STORM/SANITARY CLEANOUT	
WATER VALVE	
FIRE HYDRANT ASSEMBLY	
SIGN	
DETECTABLE WARNING PANEL	
STORM SEWER STRUCTURE NO.	
STORM SEWER PIPE NO.	
SANITARY SEWER STRUCTURE NO.	
SANITARY SEWER PIPE NO.	
SANITARY SEWER WITH SIZE	8"S
SANITARY SERVICE	S-S-S
STORM SEWER	ST-ST
STORM SERVICE	ST-ST
WATERMAIN WITH SIZE	8"W
WATER SERVICE	W-W
SAWCUT (FULL DEPTH)	
SILT FENCE	
MINIMUM OPENING ELEVATION	MOE

EXISTING

SANITARY MANHOLE	
WATER VALVE BOX	
FIRE HYDRANT	
WATER CURB STOP	
WELL	
STORM SEWER MANHOLE	
STORM SEWER SINGLE INTAKE	
STORM SEWER DOUBLE INTAKE	
FLARED END SECTION	
ROOF DRAIN/ DOWNSPOUT	
DECIDUOUS TREE	
CONIFEROUS TREE	
DECIDUOUS SHRUB	
CONIFEROUS SHRUB	
ELECTRIC POWER POLE	
GUY ANCHOR	
STREET LIGHT	
POWER POLE W/ TRANSFORMER	
UTILITY POLE W/ LIGHT	
ELECTRIC BOX	
ELECTRIC TRANSFORMER	
ELECTRIC MANHOLE OR VAULT	
TRAFFIC SIGN	
TELEPHONE JUNCTION BOX	
TELEPHONE MANHOLE/VAULT	
TELEPHONE POLE	
GAS VALVE BOX	
CABLE TV JUNCTION BOX	
CABLE TV MANHOLE/VAULT	
MAIL BOX	
BENCHMARK	
SOIL BORING	
UNDERGROUND TV CABLE	TV
GAS MAIN	G
FIBER OPTIC	FO
UNDERGROUND TELEPHONE	T
OVERHEAD ELECTRIC	OE
UNDERGROUND ELECTRIC	E
FIELD TILE	TILE
SANITARY SEWER W/ SIZE	8"S
STORM SEWER W/ SIZE	15" RCP
WATER MAIN W/ SIZE	8"W



UTILITY WARNING

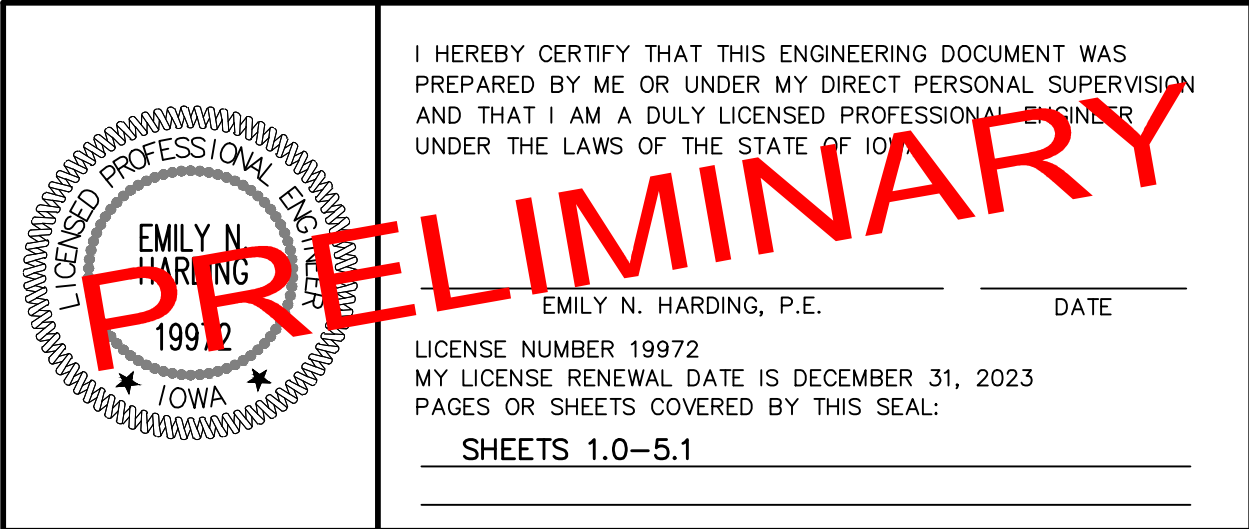
ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD
SURVEY AND RECORDS OBTAINED BY THIS SURVEYOR. THE
SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES
SHOWN COMPRISE ALL THE UTILITIES IN THE AREA, EITHER
IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER
DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN
THE EXACT LOCATION SHOWN.



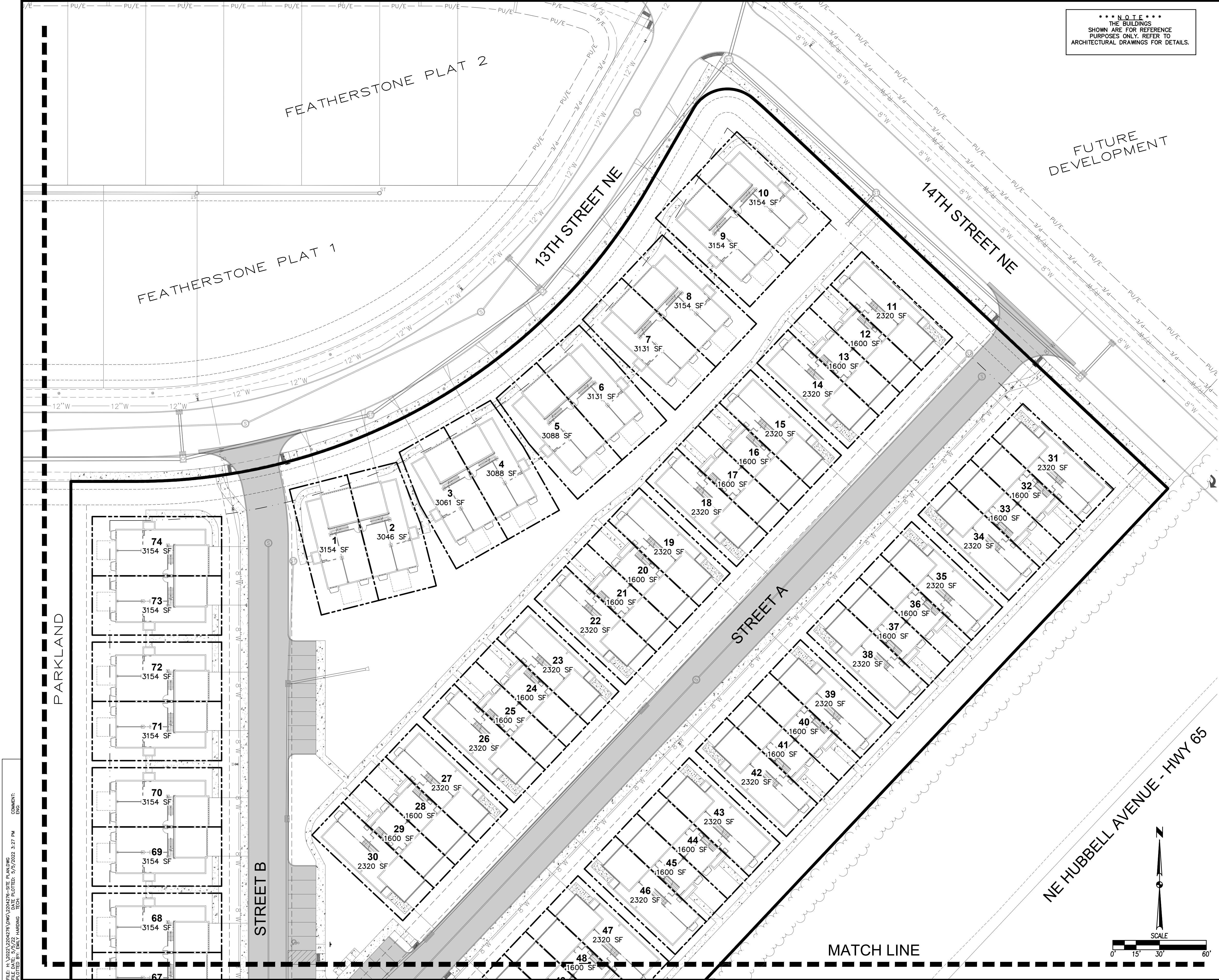
THE PROJECT REQUIRES AN IOWA NPDES PERMIT #2 AND CITY OF BONDURANT
GRADING PERMIT. CIVIL DESIGN ADVANTAGE WILL PROVIDE THE PERMITS AND THE
INITIAL STORM WATER POLLUTION PREVENTION PLAN (SWPPP) FOR THE
CONTRACTORS USE DURING CONSTRUCTION. THE CONTRACTOR SHALL BE
RESPONSIBLE FOR UPDATING THE SWPPP THROUGHOUT CONSTRUCTION AND
MEETING LOCAL, STATE AND FEDERAL REQUIREMENTS.

ALL CONSTRUCTION MATERIALS, DUMPSTERS, DETACHED TRAILERS OR SIMILAR
ITEMS ARE PROHIBITED ON PUBLIC STREETS OR WITHIN THE PUBLIC R.O.W.

THE MOST RECENT EDITION OF THE SUDAS STANDARD SPECIFICATIONS, THE
PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG) AND ALL CITY
SUPPLEMENTALS, IF APPLICABLE, SHALL APPLY TO ALL WORK ON THIS PROJECT
UNLESS OTHERWISE NOTED.



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CHECKED BY: J. HARRIS



FEATHERSTONE TOWNHOMES
PLAT 1
SITE LAYOUT

2.0
2204.276

4121 NW URBANDALE DRIVE
URBANDALE, IA 50322
PHONE: (515) 369-4400

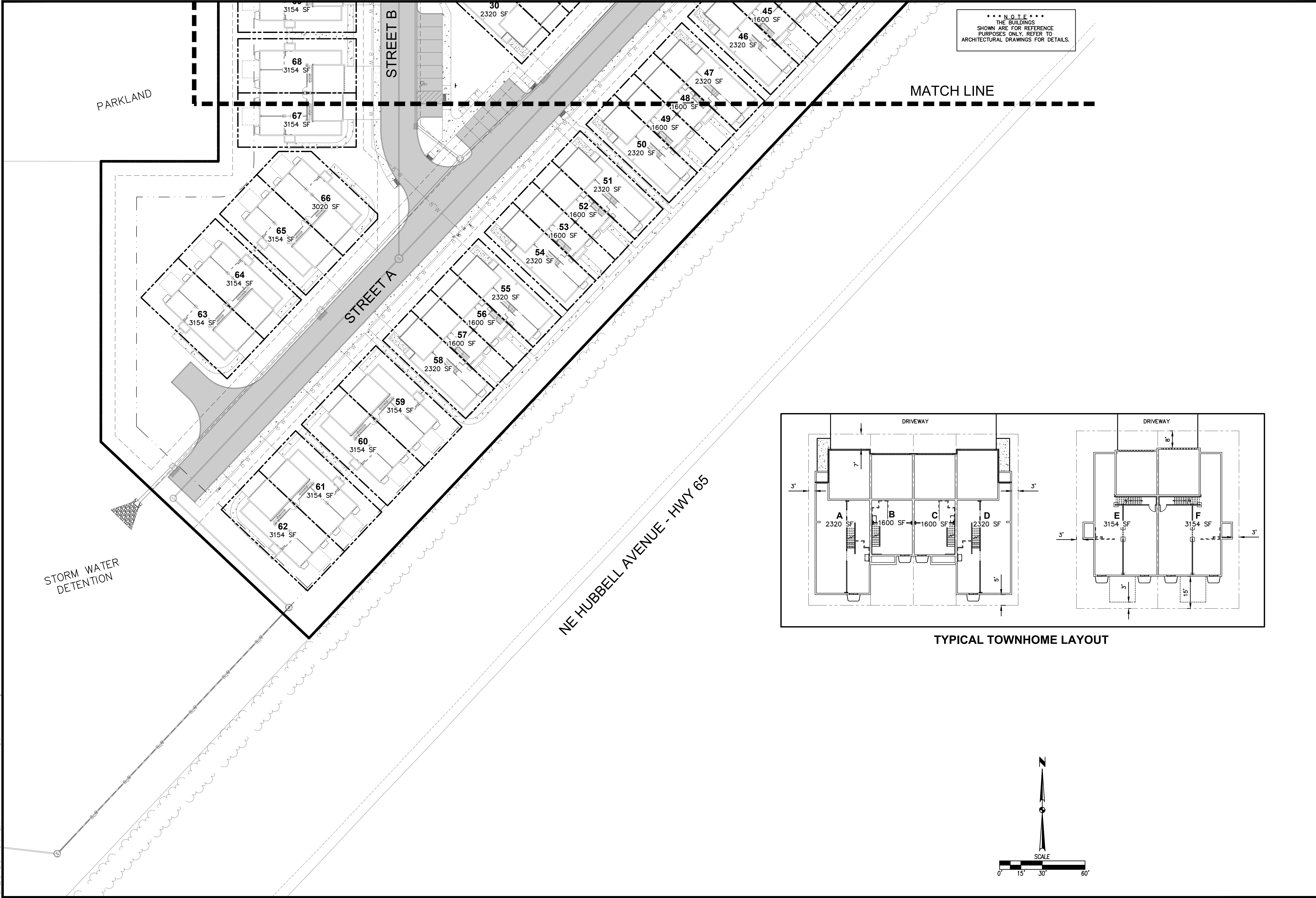
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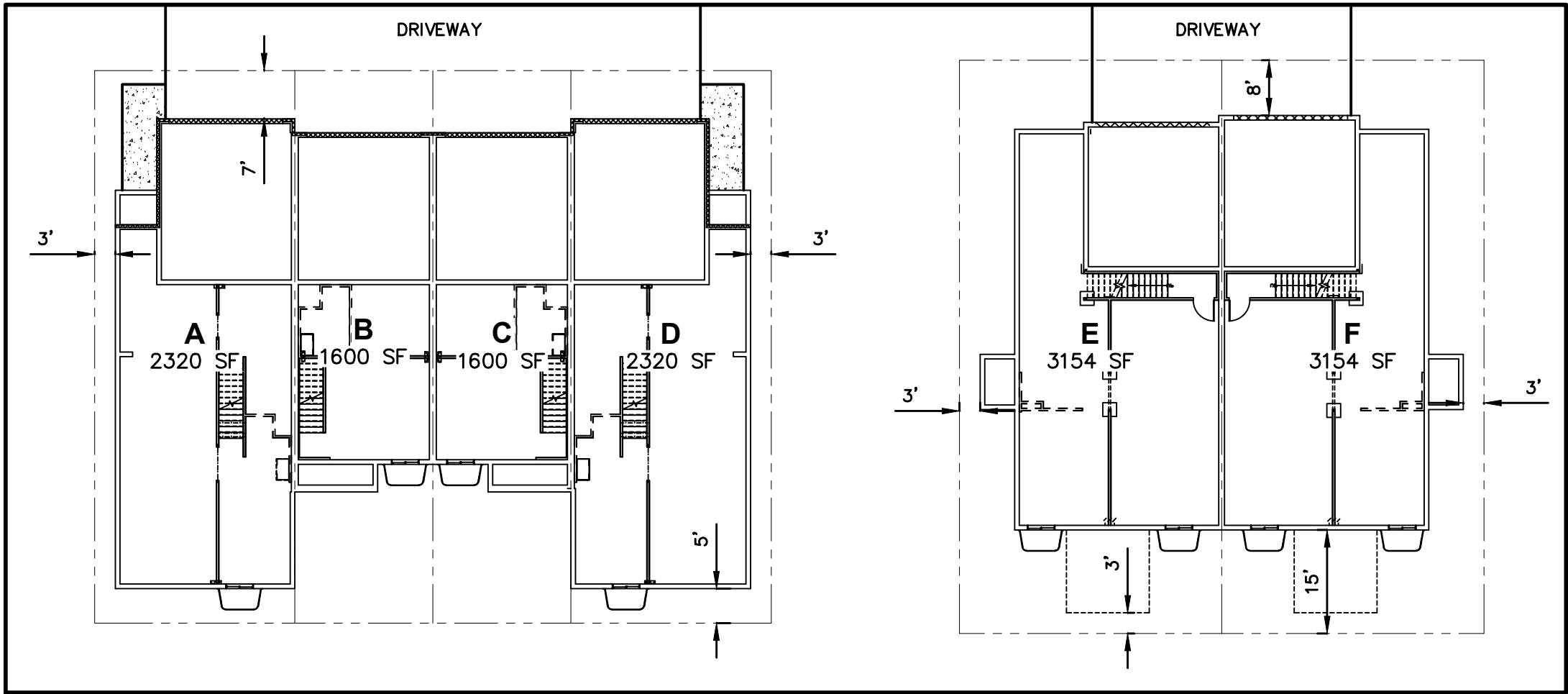
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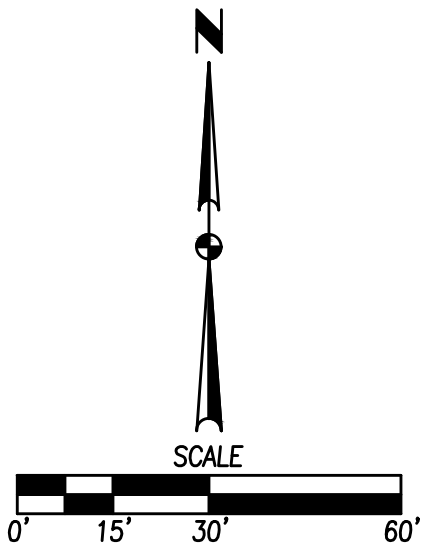
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PLOTTER DRIVER: HPGL2
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DRAWN BY: JCH



***** NOTE *****
THE BUILDINGS
SHOWN ARE FOR REFERENCE
PURPOSES ONLY. REFER TO
ARCHITECTURAL DRAWINGS FOR DETAILS.

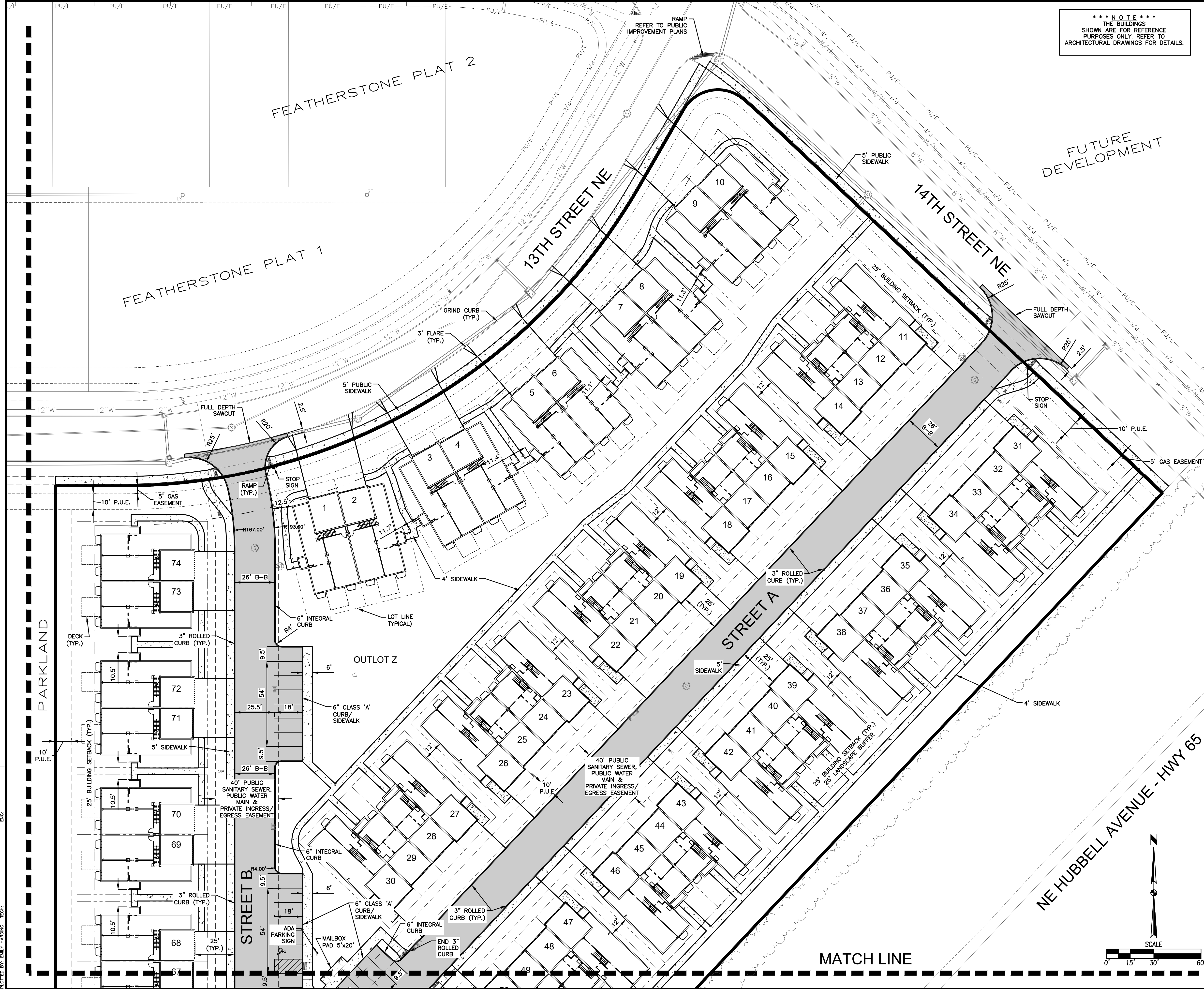


TYPICAL TOWNHOME LAYOUT



DATE	5/9/2022
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ENGINEER:	4121 NW URBANDALE DRIVE URBANDALE, IA 50322 PHONE: (515) 369-4400
	TECH:
CIVIL DESIGN ADVANTAGE	
BONDURANT, IOWA	
FEATHERSTONE TOWNHOMES PLAT 1 SITE LAYOUT	
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CHECKED BY: J. HARRIS
COMMENTS:



*****NOTE*****
THE BUILDINGS
SHOWN ARE FOR REFERENCE
PURPOSES ONLY. REFER TO
ARCHITECTURAL DRAWINGS FOR DETAILS.

GENERAL NOTES

1. THE 2022 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY SUPPLEMENTALS, IF APPLICABLE, SHALL APPLY TO ALL WORK ON THIS PROJECT UNLESS OTHERWISE NOTED.
2. ALL WORK SHALL COMPLY WITH ADA ACCESSIBILITY GUIDELINES FOR BUILDINGS AND FACILITIES.
3. ALL WORK SHALL BE IN ACCORDANCE WITH OSHA CODES AND STANDARDS. NOTHING INDICATED ON THE DRAWINGS SHALL RELIEVE THE CONTRACTOR FROM COMPLYING WITH ANY APPROPRIATE SAFETY REGULATIONS.
4. PRIOR TO ANY WORK AT THE SITE, CONTRACTOR SHALL EXAMINE ANY APPLICABLE DRAWINGS AVAILABLE FROM THE OWNER, ENGINEER, AND/OR ARCHITECT, AND CONSULT WITH OWNER'S PERSONNEL AND UTILITY COMPANY REPRESENTATIVES. NO COMPENSATION WILL BE ALLOWED FOR DAMAGE FROM FAILURE TO COMPLY WITH THIS REQUIREMENT.
5. ONE WEEK PRIOR TO CONSTRUCTION WITHIN CITY R.O.W. OR ANY CONNECTION TO PUBLIC SEWERS CONTRACTOR SHALL NOTIFY THE CITY'S CONSTRUCTION DIVISION.
6. ALL CONSTRUCTION WITHIN PUBLIC R.O.W./ EASEMENTS, AND/OR ANY CONNECTION TO PUBLIC SEWERS AND STREETS, SHALL COMPLY WITH THE CITY'S STANDARDS.
7. ALL DIMENSIONS ARE TO BACK OF CURB, BUILDING FACE OR PROPERTY LINE UNLESS OTHERWISE NOTED.
8. CONTRACTOR TO VERIFY BUILDING DIMENSIONS WITH ARCHITECTURAL PLANS.
9. PLACE 3/4 INCH EXPANSION JOINT BETWEEN ALL P.C.C. PAVEMENT/SIDEWALKS AND BUILDING. PLACE 1/2 INCH EXPANSION JOINT BETWEEN SIDEWALKS AND P.C.C. PAVEMENT.
10. REMOVE ALL DEBRIS SPILLED INTO R.O.W. AT THE END OF EACH WORK DAY.
11. ALL PROPERTY PINS SHALL BE PROTECTED FROM GRADING OR OTHER OPERATIONS. ANY PINS DISTURBED SHALL BE RESET AT THE CONTRACTOR'S EXPENSE.
12. DO NOT STORE CONSTRUCTION MATERIALS AND EQUIPMENT IN THE RIGHT OF WAY.
13. THE CONTRACTOR SHALL NOT DISTURB DESIRABLE GRASS AREAS AND DESIRABLE THE CONSTRUCTION LIMITS. THE CONTRACTOR WILL NOT BE PERMITTED TO PARK OR SERVICE VEHICLES AND EQUIPMENT OR USE THESE AREAS FOR STORAGE OF MATERIALS, STORAGE, PARKING AND SERVICE AREAS WILL BE SUBJECT TO THE APPROVAL OF THE OWNER.
14. THE CONTRACTOR IS RESPONSIBLE FOR REPLACING ANY AREAS OF PAVEMENT OR SIDEWALK NOT TO BE REMOVED THAT IS DAMAGED DUE TO OPERATING EQUIPMENT ON THE PAVEMENT OR SIDEWALK.
15. THE CONTRACTOR MAY BE REQUIRED TO PLACE TEMPORARY WARNING DEVICES AND SAFETY FENCE AT CERTAIN LOCATIONS WHERE REPLACEMENT FEATURES ARE NOT INSTALLED THE SAME DAY, AS DIRECTED BY THE ENGINEER OR THE CITY.
16. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE COORDINATION OF WORK BETWEEN SUPPLIERS AND SUBCONTRACTORS INVOLVED IN THE PROJECT, INCLUDING STAGING OF CONSTRUCTION DETAILS.
17. CONCRETE REMOVAL FOR DRIVEWAY APPROACHES SHALL BE REMOVED TO THE NEAREST TRANSVERSE JOINT. CONTRACTOR SHALL VERIFY REMOVAL LIMITS WITH CITY'S CONSTRUCTION INSPECTOR PRIOR TO ANY CONCRETE REMOVAL.
18. ALL SCOUR STOP SHALL BE INSTALLED BY A CERTIFIED CONTRACTOR ACCORDING TO SCOUR STOP PRODUCT SPECIFICATIONS.
19. ALL PERMITS AND ADDITIONAL FEES REQUIRED TO COMPLETE THE WORK SHALL BE INCLUDED IN THE CONTRACTOR BID.
20. REFER TO FEATHERSTONE TOWNHOMES PLAT 1 PUBLIC IMPROVEMENT PLANS FOR DESIGN OF PUBLIC INFRASTRUCTURE.

DEMOLITION NOTES

1. PRIOR TO ANY WORK AT THE SITE, CONTRACTOR SHALL EXAMINE ANY APPLICABLE DRAWINGS AVAILABLE FROM THE OWNER OR ENGINEER AND CONSULT WITH OWNER'S PERSONNEL AND UTILITY COMPANY REPRESENTATIVES. NO COMPENSATION WILL BE ALLOWED FOR DAMAGE FROM FAILURE TO COMPLY WITH THIS REQUIREMENT.
2. PRIOR TO DEMOLITION, CONTRACTOR SHALL NOTIFY IN WRITING (48 HRS NOTICE) THE FOLLOWING:
 - A. CITY
 - B. APPROPRIATE UTILITY COMPANIES
 - C. OWNER
 - D. CIVIL DESIGN ADVANTAGE
 - E. ARCHITECT
3. DO NOT DISTURB EXISTING UTILITIES UNLESS OTHERWISE NOTED. COORDINATE REMOVAL OR ABANDONMENT OF ALL UTILITIES WITH THE APPROPRIATE UTILITY SUPPLIER AND REGULATORY AGENCIES.
4. PROTECT EXISTING UTILITIES THAT ARE TO REMAIN. THE LOCATIONS OF UTILITIES INDICATED ON THE PLANS ARE TAKEN FROM EXISTING RECORDS. THE EXACT LOCATION AND LOCATION OF ALL UTILITIES MUST BE DETERMINED BY THE CONTRACTOR. IT SHALL BE THE DUTY OF THE CONTRACTOR TO ASCERTAIN WHETHER ANY ADDITIONAL FACILITIES OTHER THAN THOSE SHOWN ON THE PLAN MAY BE PRESENT.
5. BACKFILL ALL EXCAVATIONS WITH COHESIVE MATERIAL COMPACTED TO 95% MAXIMUM STANDARD PROCTOR DRY DENSITY AND MOISTURE RANGE OF OPTIMUM MOISTURE TO 4% ABOVE OPTIMUM MOISTURE. TESTING OF BACKFILL TO BE BY A GEOTECHNICAL ENGINEER EMPLOYED BY THE OWNER. IN THE EVENT OF A TEST FAILURE, ANY RETESTING SHALL BE PAID FOR BY THE CONTRACTOR.
6. FIELD VERIFY EXISTING GRADES AND LOCATION OF EXISTING UTILITIES, CONDUIT, LINES, POLES, TREES, PAVING, BUILDING AND OTHER SITE FEATURES PRIOR TO DEMOLITION AND IMMEDIATELY INFORM THE ENGINEER AND/OR OWNER OF ANY DISCREPANCIES.
7. DEMOLITION NOTES AS SHOWN ON THE PLAN ARE NOT ALL INCLUSIVE. CONTRACTOR TO ABANDON IN PLACE OR REMOVE AND DISPOSE OF ALL EXISTING SITE IMPROVEMENTS ABOVE AND BELOW GROUND TO COMPLY WITH THE GENERAL INTENT OF THIS DOCUMENT.
8. ALL CONSTRUCTION/DEMOLITION DEBRIS SHALL BE DISPOSED OF OFFSITE IN FULL COMPLIANCE WITH CURRENT ENVIRONMENTAL REGULATIONS. CONSTRUCTION LIMITS SHALL BE CONFINED TO THE SITE BOUNDARY AS NOTED. ANY DAMAGES TO PROPERTIES OUTSIDE THE SITE BOUNDARY SHALL BE AT THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
10. ALL WORK SHALL BE IN ACCORDANCE WITH OSHA STANDARDS. NOTHING INDICATED ON THE DRAWINGS SHALL RELIEVE THE CONTRACTOR FROM COMPLYING WITH ANY APPROPRIATE SAFETY REGULATIONS.

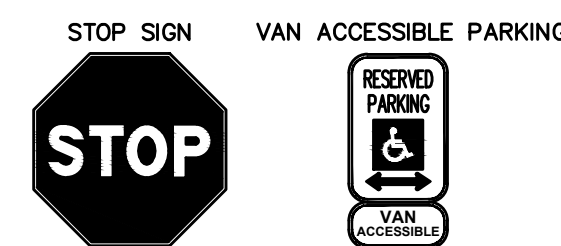
TRAFFIC CONTROL NOTES

1. ALL APPLICABLE CITY PERMITS, INCLUDING BUT NOT LIMITED TO CLOSURE PERMITS, SHALL BE OBTAINED PRIOR TO ANY CONSTRUCTION WITHIN CITY R.O.W. OR LANE CLOSURES.
2. ALL TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
3. PERMANENT SIGNING THAT CONVEYS A MESSAGE CONTRARY TO THE MESSAGE OF TEMPORARY SIGNING AND NOT APPLICABLE TO THE WORKING CONDITIONS SHALL BE COVERED BY THE CONTRACTOR WHEN DIRECTED BY THE CITY.
4. THE CONTRACTOR SHALL COORDINATE HIS TRAFFIC CONTROL WITH OTHER CONSTRUCTION PROJECTS IN THE AREA.
5. SIDEWALK CLOSED SIGNS REQUIRED FOR ALL SIDEWALK CLOSURES. SIGNAGE AND TEMPORARY PEDESTRIAN ACCESS ROUTE THROUGH THE CONSTRUCTION AREA SHALL MEET THE REQUIREMENTS OF PUBLIC RIGHT-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG), SECTION R205 AND IOWA DOT DESIGN MANUAL, CHAPTER 12A-4.
6. THE CONTRACTOR IS CAUTIONED NEITHER TO OBSTRUCT NOR REMOVE ANY EXISTING PAVEMENT, NOR TO DISTURB THE EXISTING TRAFFIC PATTERNS MORE THAN IS NECESSARY FOR THE PROPER EXECUTION OF THE WORK.
7. ALL SIGNING AND LANE STRIPING WILL NEED TO COMPLY WITH MUTCD. MAINTENANCE AND REPLACEMENT OF THE SIGNING AND STRIPING WILL BE THE RESPONSIBILITY OF THE APPLICANT.

PAVEMENT THICKNESS

- | | |
|------------------------------------|-----------|
| 1. SIDEWALKS | 4" P.C.C. |
| 2. PAVEMENT IN R.O.W. | 7" P.C.C. |
| 3. DRIVE AISLES AND PARKING SPACES | 6" P.C.C. |
| 4. SIDEWALKS WITHIN DRIVEWAYS | 6" P.C.C. |
| 5. SIDEWALK RAMPS | 6" P.C.C. |

SIGN LEGEND



DATE

5/06/2022

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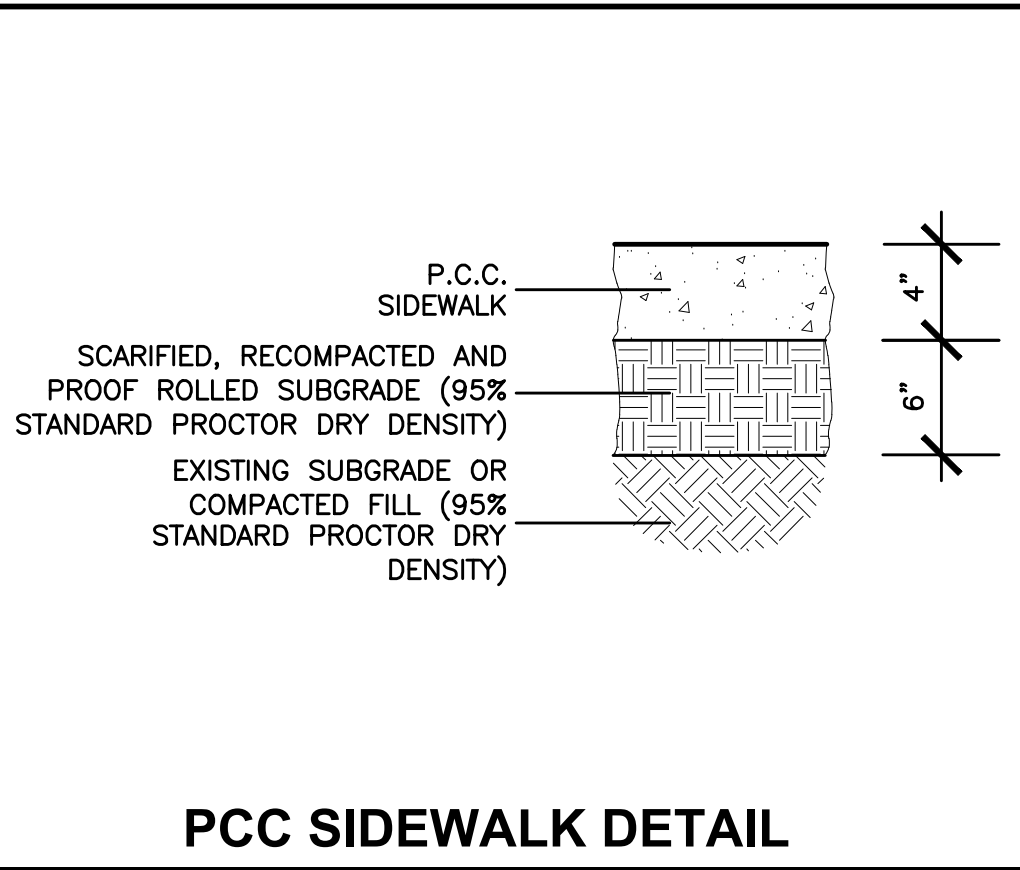
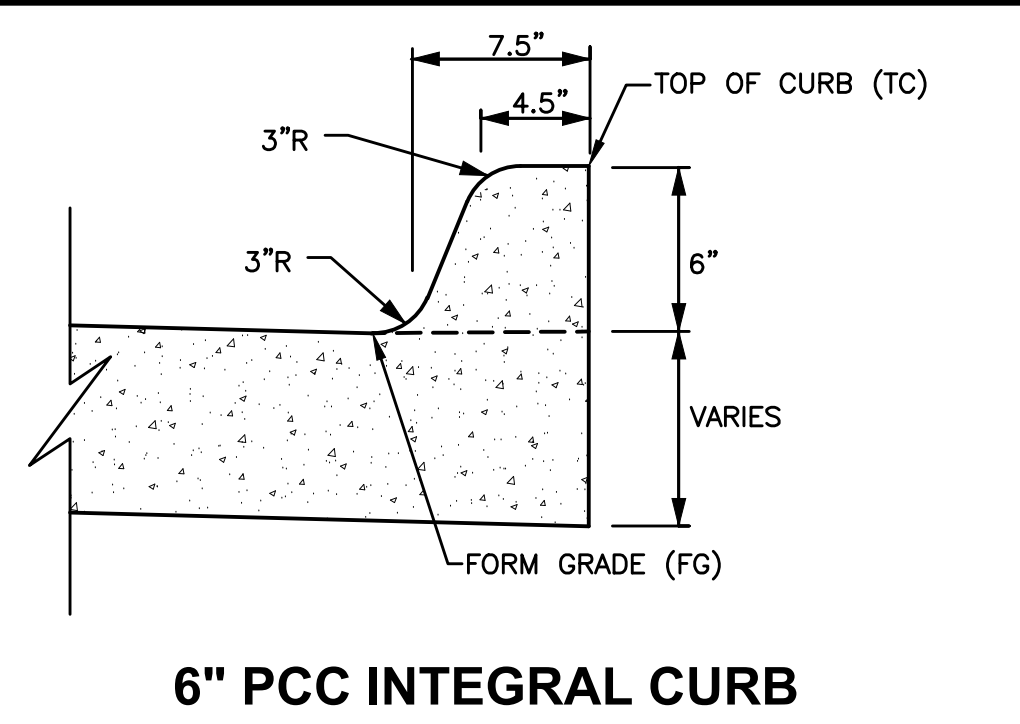
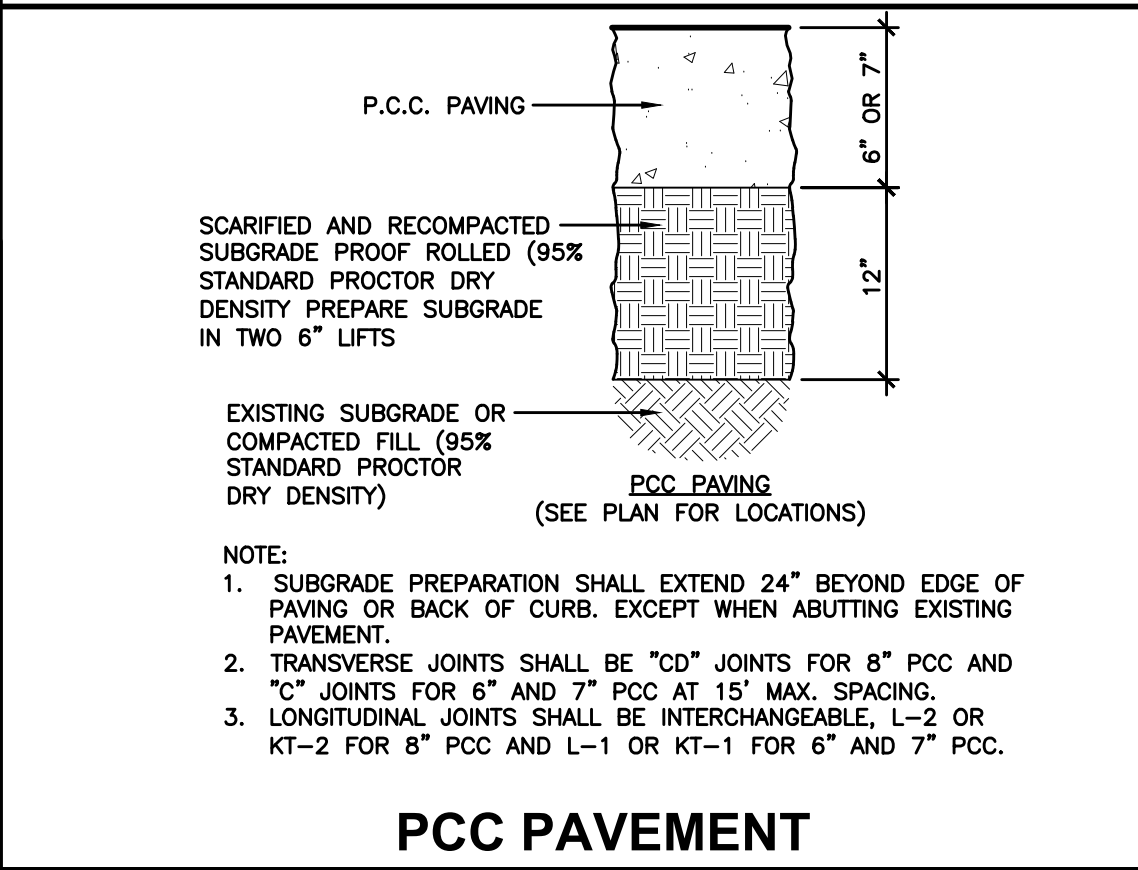
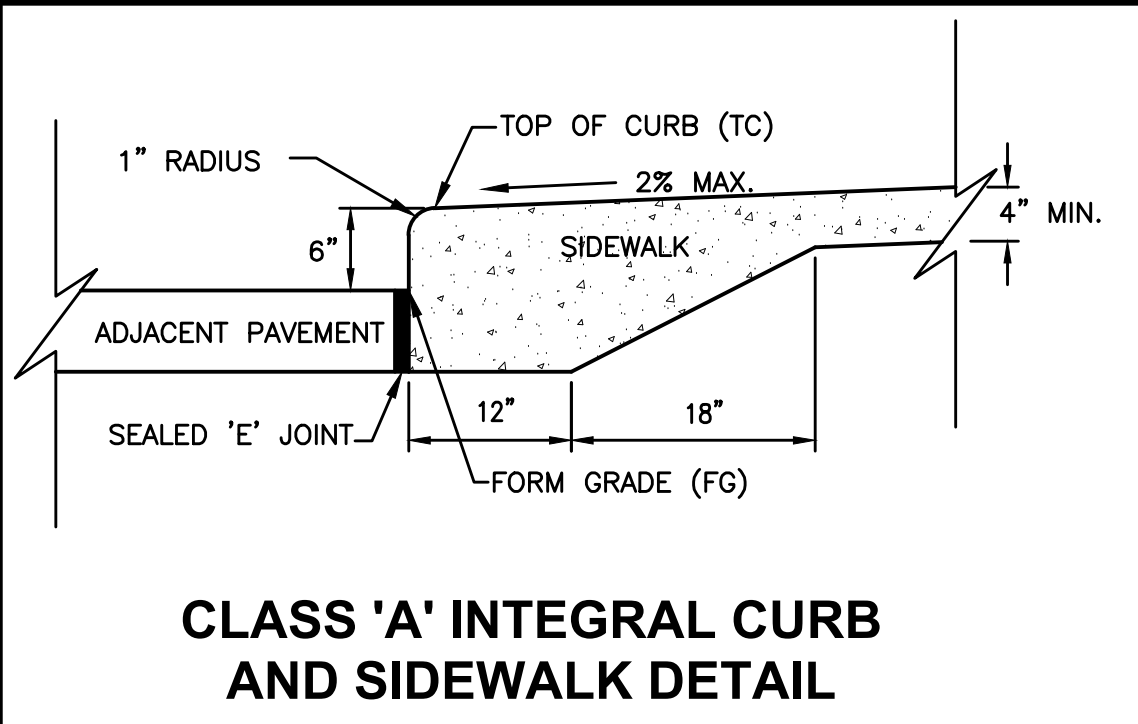
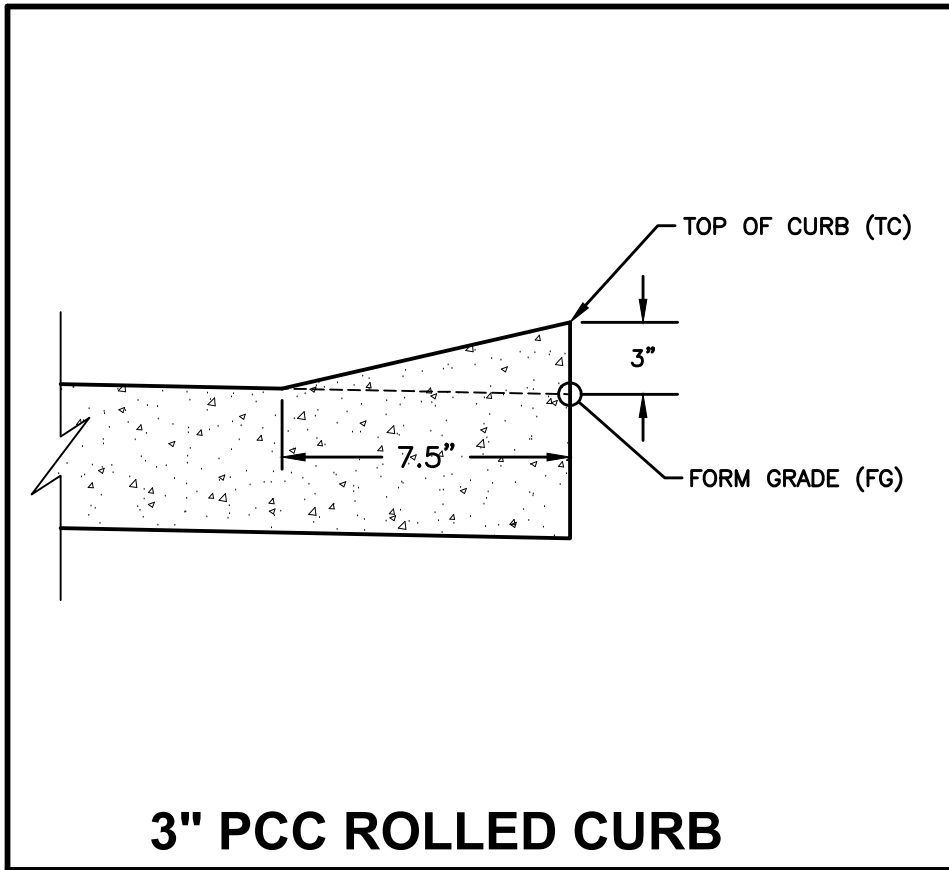
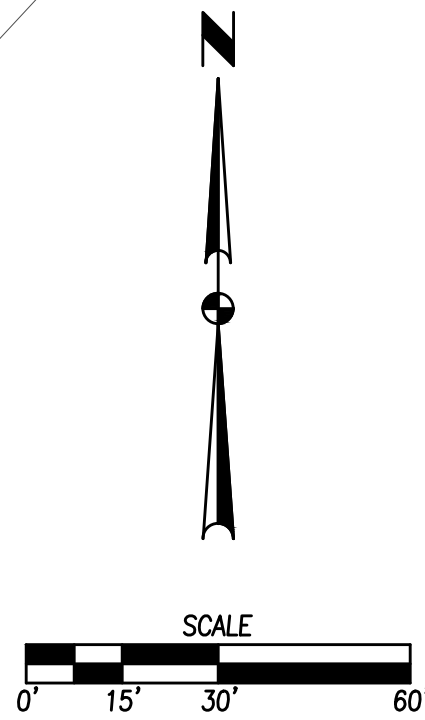
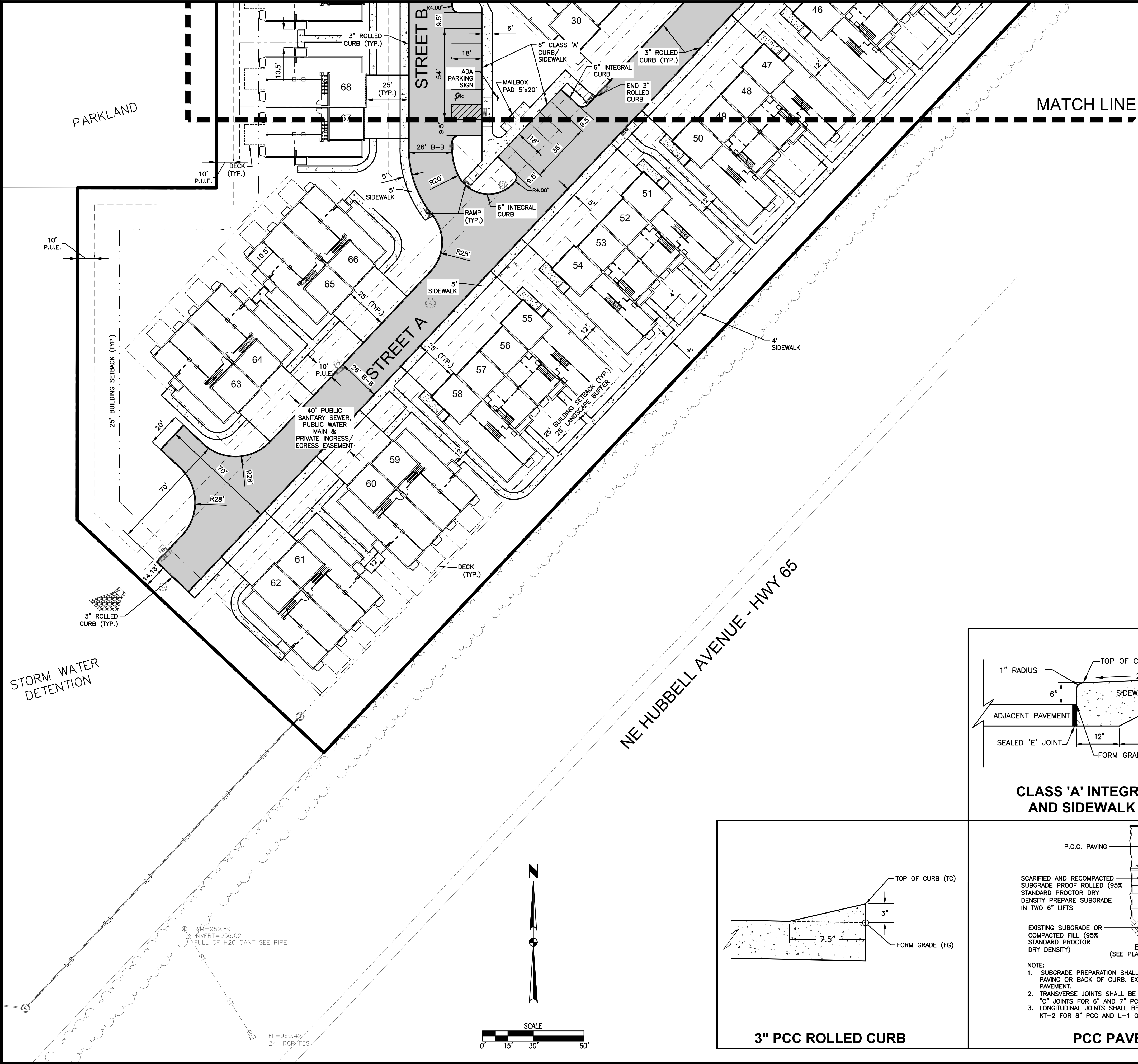
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ENGINEER:
BONDURANT, IOWA

FEATHERSTONE TOWNHOMES
PLAT 1
DIMENSION PLAN

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FEATHERSTONE TOWNHOMES
PLAT 1
DIMENSION PLAN

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CIVIL DESIGN ADVANTAGE

BONDURANT, IOWA

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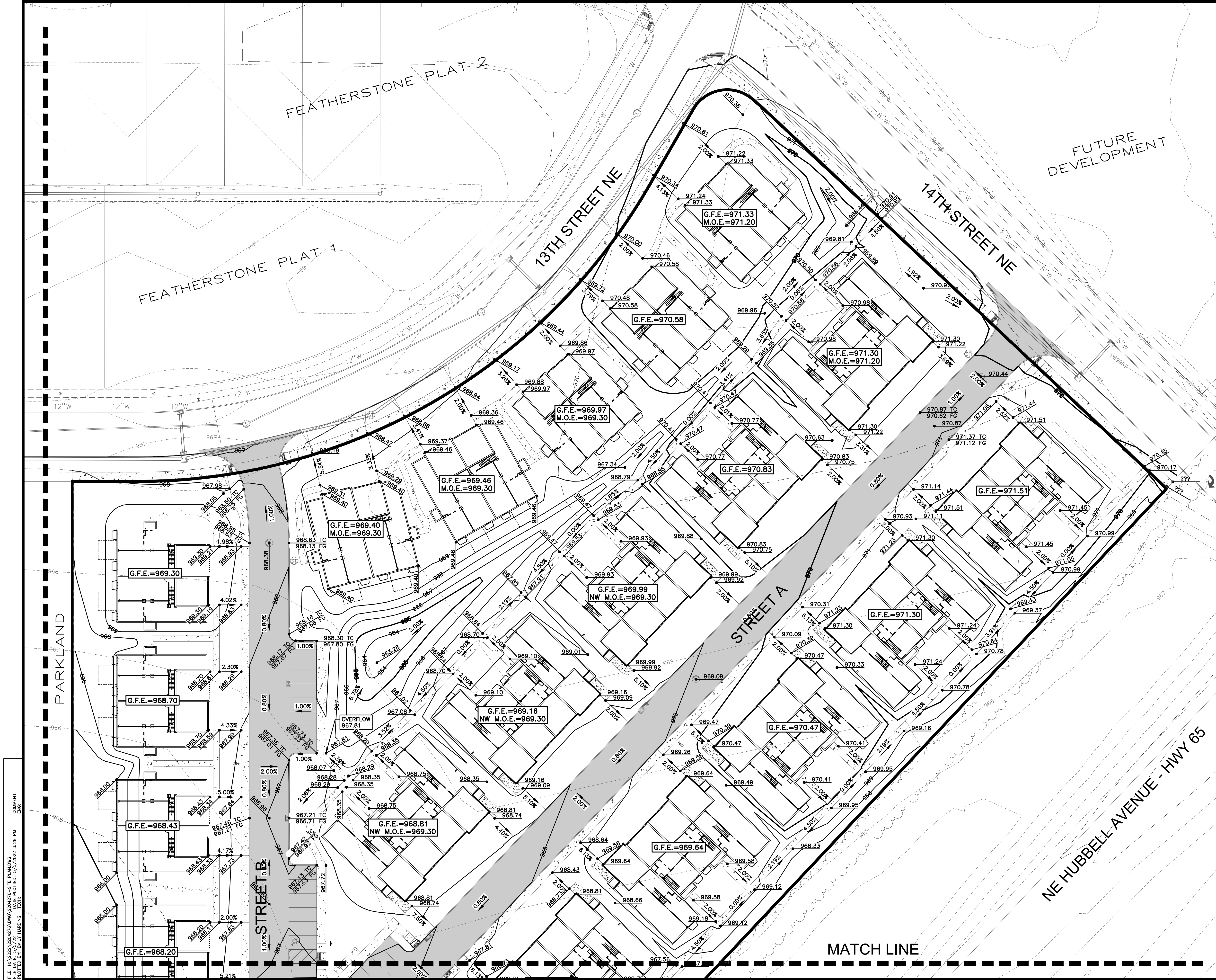
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GRADING NOTES

1. PRIOR TO ANY GRADING, A COPY OF THE NPDES PERMIT SHALL BE PROVIDED TO THE CITY'S BUILDING DIVISION.
2. CONTRACTOR SHALL STRIP ALL DELETERIOUS MATERIAL. THE TOP 6" OF TOPSOIL IS TO BE STOCKPILED AND RESPREAD AFTER GRADING IS COMPLETE. CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING A SUITABLE TOPSOIL STOCKPILE SITE.
3. EXCAVATION SHALL BE IN ACCORDANCE WITH THE 2022 EDITION OF THE SDAS STANDARD SPECIFICATIONS AND ALL CITY SUPPLEMENTALS, IF APPLICABLE.
4. MATCH EXISTING GRADES AT PROPERTY LINES AND/OR CONSTRUCTION LIMITS.
5. ALL SPOT ELEVATIONS ARE FORM GRADE (FG) OR TOP OF FINISHED SURFACES UNLESS OTHERWISE NOTED.
6. SITE SHALL BE GRADED TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS.
7. SLOPES IN PAVEMENT SHALL BE UNIFORM TO AVOID PONDING.
8. THE CONTRACTOR SHALL CONFINE HIS GRADING OPERATIONS TO WITHIN THE CONSTRUCTION LIMITS AND EASEMENTS SHOWN ON THE PLANS. ANY DAMAGE TO PROPERTIES OUTSIDE THE SITE BOUNDARY SHALL BE AT THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
9. THE CONTRACTOR SHALL APPLY NECESSARY MOISTURE CONTROL TO THE CONSTRUCTION AREA AND HAUL ROADS TO PREVENT THE SPREAD OF DUST.
10. REFER TO SEPARATE STORM WATER POLLUTION PREVENTION PLAN FOR DETAILS ON EROSION CONTROL.
11. FINAL FINISH GRADING TO BE APPROVED BY THE ARCHITECT AND CIVIL ENGINEER. MATCH EXISTING GRADES AT THE INTERFACE OF NEW AND EXISTING GRADES OR PAVING.
12. SIDEWALKS:
 - MAINTAIN 5% MAXIMUM LONGITUDINAL SLOPES ON ALL PAVED WALKWAYS. ALL WALKS TO HAVE 2.0% MAXIMUM TRANSVERSE SLOPE IN THE DIRECTION OF NATURAL DRAINAGE. SAW CUT JOINTS AS SOON AS CONCRETE HAS SET. SAW CUTS TO BE 1/8" TO 1/4" WIDE; DEPTH: LONGITUDINAL 1/3, TRANSVERSE 1/4.

G.F.E. = GARAGE FLOOR ELEVATION AT OUTSIDE FACE OF GARAGE DOOR.
M.O.E. = MINIMUM OPENING ELEVATION

GA

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5/9/2022

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URBANDALE, IA 50322
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TECH: ENGINEER:

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CIVIL DESIGN ADVANTAGE

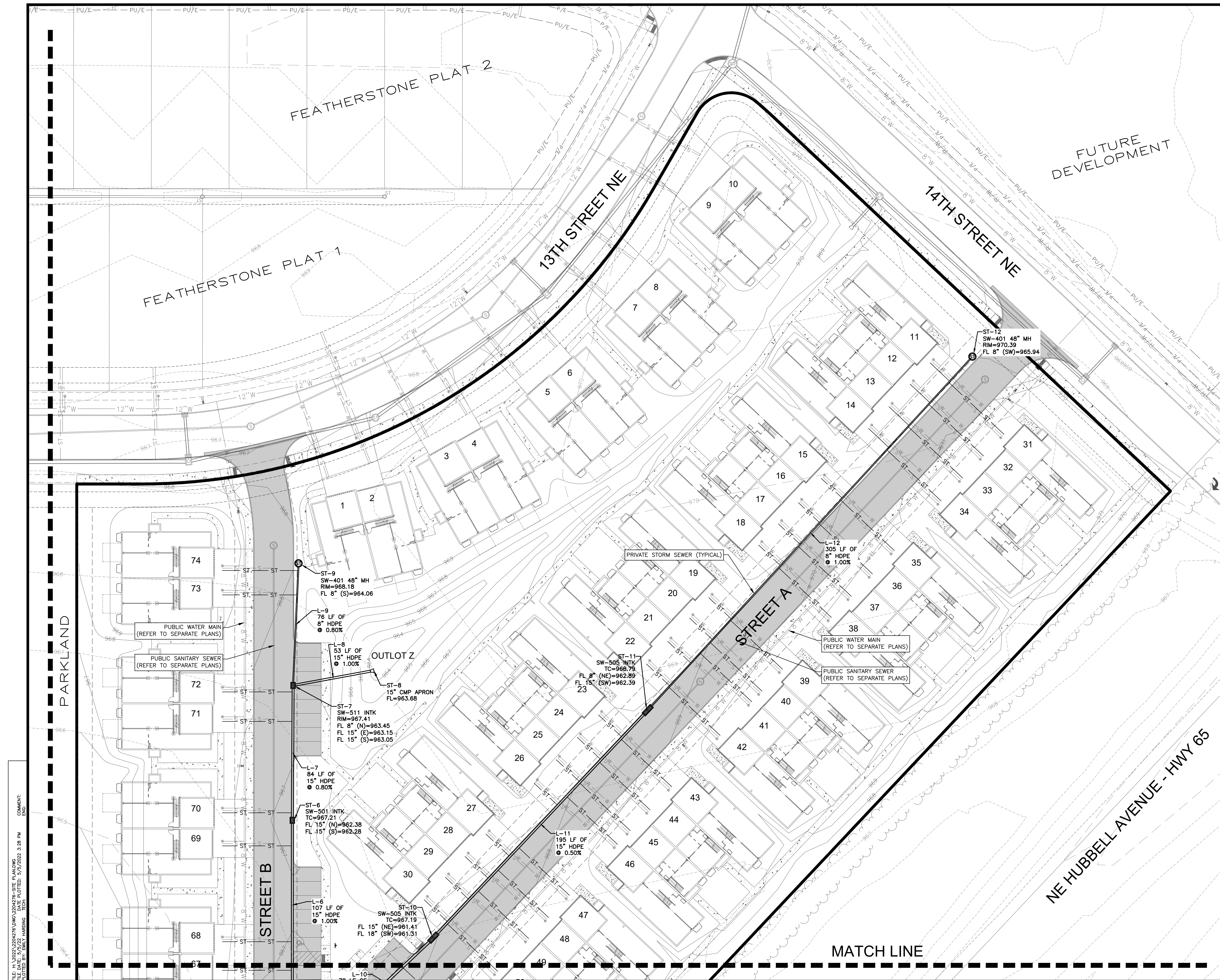
FEATHERSTONE TOWNHOMES
PLAT 1
GRADING PLAN

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BONDURANT, IOWA

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UTILITY NOTES

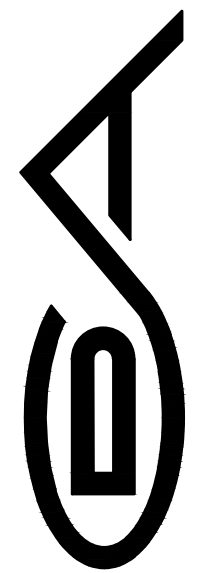
1. REFER TO MECHANICAL, ELECTRICAL AND PLUMBING PLANS FOR UTILITY SERVICE SIZES AND EXACT LOCATIONS. REFER TO ELECTRICAL PLANS FOR ELECTRIC AND TELEPHONE SERVICE CONSTRUCTION DETAILS. REFER TO MECHANICAL PLANS FOR GAS SERVICE CONSTRUCTION DETAILS.
2. FIELD VERIFY ELEVATIONS AND LOCATIONS OF ALL CONNECTIONS TO EXISTING UTILITIES PRIOR TO COMMENCING CONSTRUCTION.
3. IF ANY EXISTING UTILITY LOCATIONS OR EXPOSURES ARE FOUND THAT ARE ENCOUNTERED DURING CONSTRUCTION UNTIL BACKFILLING IS COMPLETE.
4. BACKFILL ALL UTILITY TRENCHES ACCORDING TO THE 2022 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY SUBORDINATE ORDINANCES. MAINTAIN A MINIMUM OF 5.5' COVER OVER ALL WATERMANS.
5. ALL UTILITIES SHALL BE STUBBED TO 5 FEET FROM BUILDINGS. REFER TO MEP PLANS FOR DESIGN FROM 5' OUTSIDE OF BUILDING FACE.
6. ADJUST ALL MANHOLES AND INTAKES TO FINISHED GRADES.
7. ALL SANITARY SEWER AND WATER MAINS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY'S PLUMBING CODE.
8. 18" MINIMUM VERTICAL CLEARANCE BETWEEN STORM SEWER AND SANITARY SEWER PIPES. 18" MINIMUM VERTICAL CLEARANCE BETWEEN SANITARY SEWER AND WATER MAIN.
9. MAINTAIN A MINIMUM OF 10' HORIZONTAL SEPARATION BETWEEN ALL STORM SEWER AND WATER MAINS.
10. WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS AND THE CITY OF ANY DISCREPANCIES. IF ANY DISCREPANCIES ARE FOUND, THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES, UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYING RECORDS, AND THEREFORE, EXACT LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY, IF POSSIBLE. THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATIONS AND TO AVOID DAMAGE THERETO, AND TO PROTECT OR REPAIR ANY DAMAGE TO EXISTING UTILITIES. IF THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK, THE CONTRACTOR IS REQUIRED TO UTILIZE THE UTILITY ONE-CALL SERVICE AT 800-292-8989 AT LEAST 48 HOURS PRIOR TO ANY DIGGING OR EXCAVATING.
11. ALL WATERMAIN WORK, PUBLIC OR PRIVATE SHALL BE DONE IN ACCORDANCE WITH THE 2019 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY SUPPLEMENTALS.
12. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE COORDINATION OF WORK OF ALL SUBCONTRACTOR(S) INVOLVED IN THE PROJECT.
13. PRIVATE UTILITIES TO BE INSTALLED PER THE CITY'S STANDARD CONSTRUCTION SPECIFICATIONS FOR PUBLIC IMPROVEMENTS AND THE 2012 UNIFORM PLUMBING CODE. CONTACT BUILDING INSPECTION A MINIMUM OF 24 HOURS IN ADVANCE FOR UTILITY INSTALLATION INSPECTIONS.
14. OWNER IS RESPONSIBLE FOR MAINTENANCE OF PRIVATE RETENTION FACILITIES AND PRIVATE UTILITIES.
15. THE CONTRACTOR, UPON SHUTTER OF MUD, DIRT, DEBRIS AND OTHER MATERIAL INTO NEW AND EXISTING SEWER SYSTEMS, SHOULD ANY CONTAMINATION OCCUR DURING CONSTRUCTION, THE CONTRACTOR SHALL CLEAN AT NO COST TO THE OWNER. INSTALL SIX FEET OF 18" WATERMAIN AND 12" SEWER MAIN.
16. REFER TO FEATHERSTONE TOWN OWNERS' PLAN 1 PUBLIC IMPROVEMENT PLANS FOR SANITARY SEWER AND WATER MAIN DESIGN.

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ENGINEER:	TECH:
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ENGINEER:



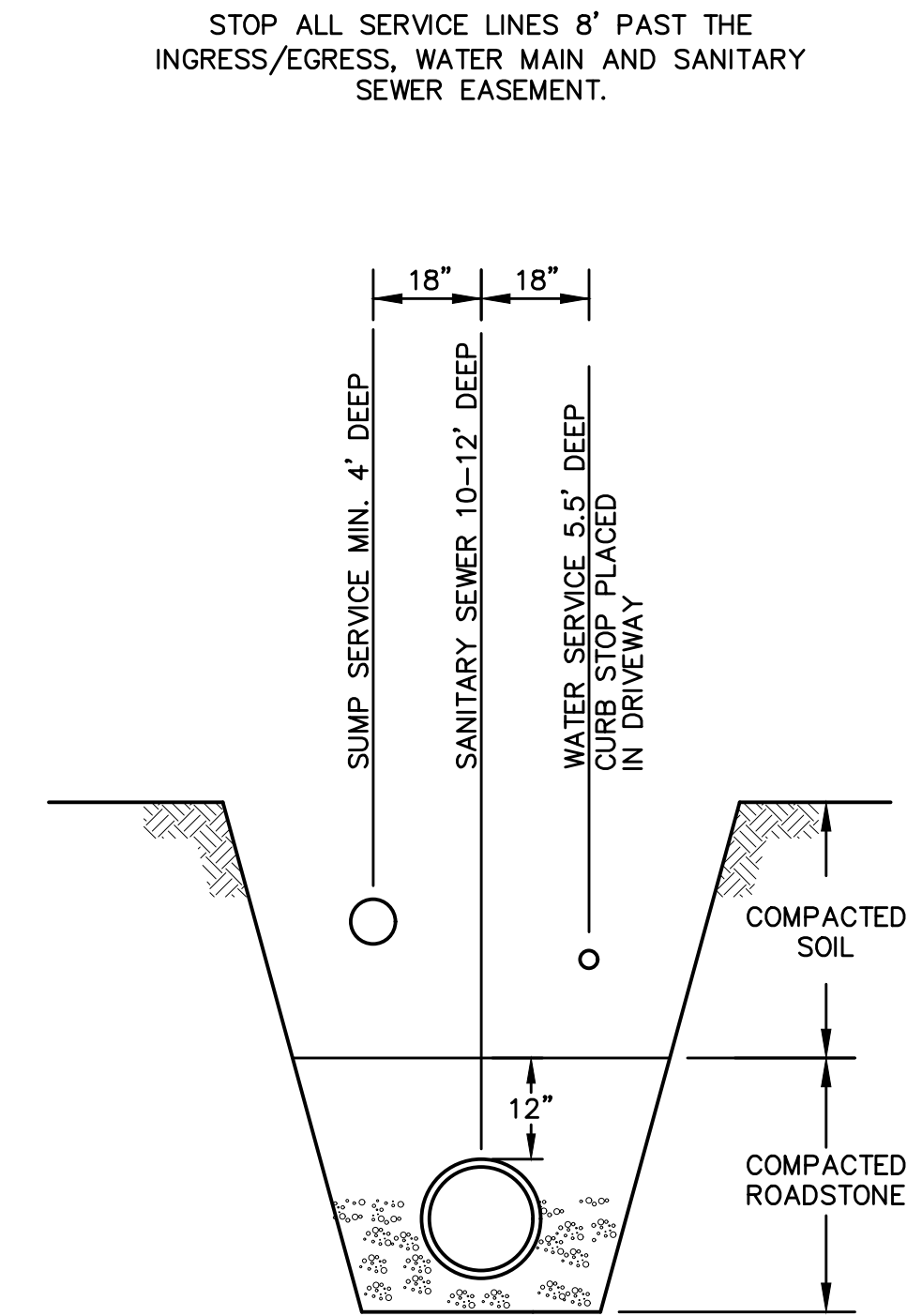
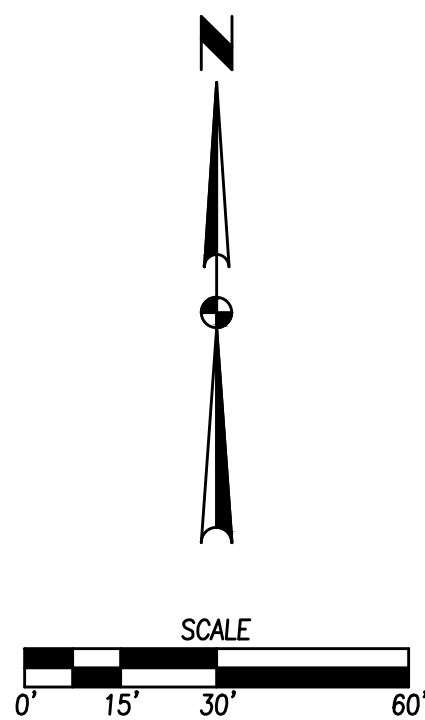
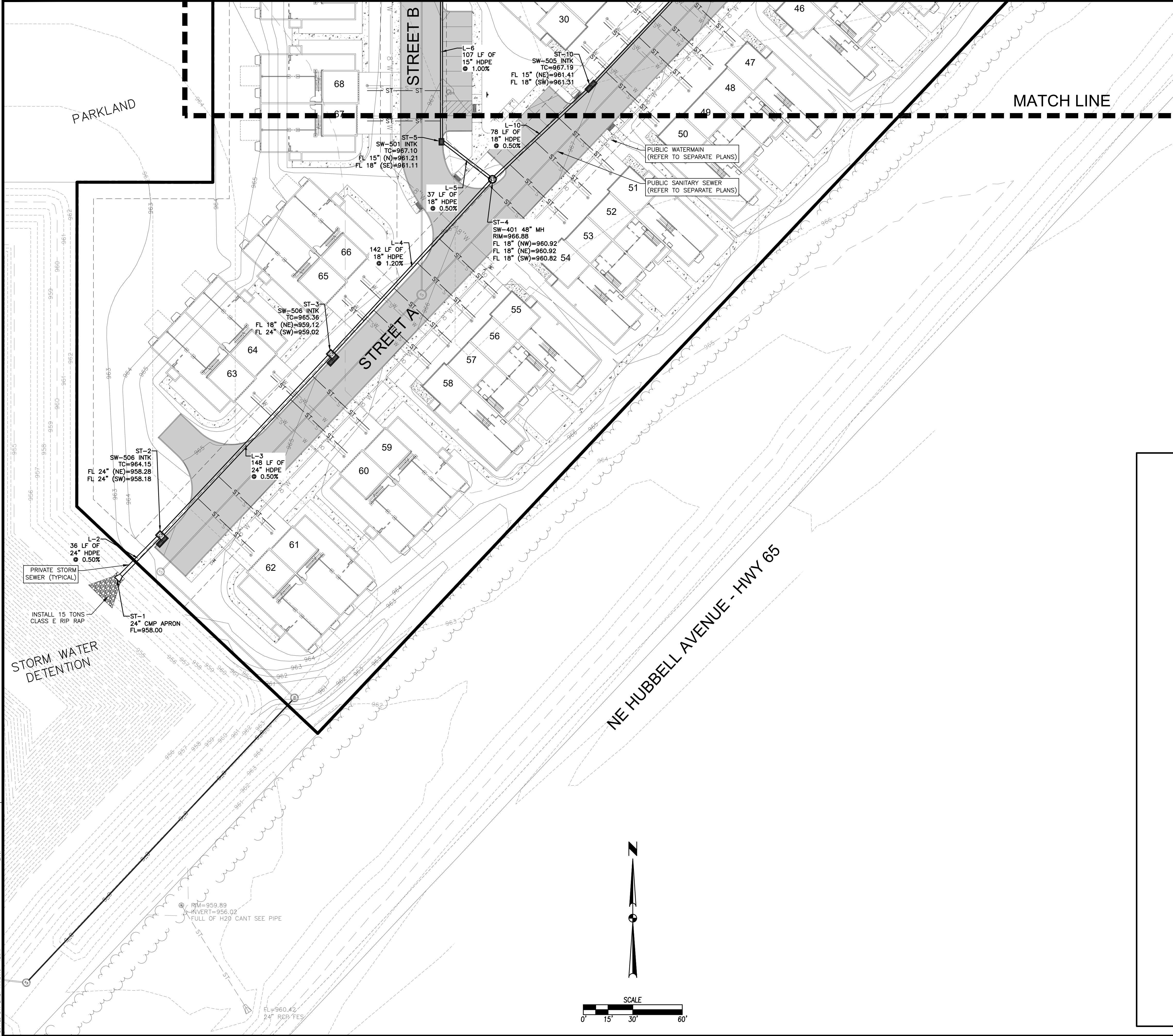
CONFIDENTIAL - IOWA

**FEATHERSTONE TOWNHOMES
PLAT 1
UTILITY PLAN**

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- NOTES:
1. PAINT CURB GREEN FOR BOTH SANITARY AND SUMP SERVICES.
 2. PAINT CURB BLUE FOR WATER SERVICE.
 3. PLACE ONE 6" STEEL POST BURIED 3' AT WATER CURB BOX.

INTERIM SERVICE LOCATION DETAIL
NOT TO SCALE

FEATHERSTONE TOWNHOMES

PLAT 1

UTILITY PLAN

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PHONE: (515) 369-4400

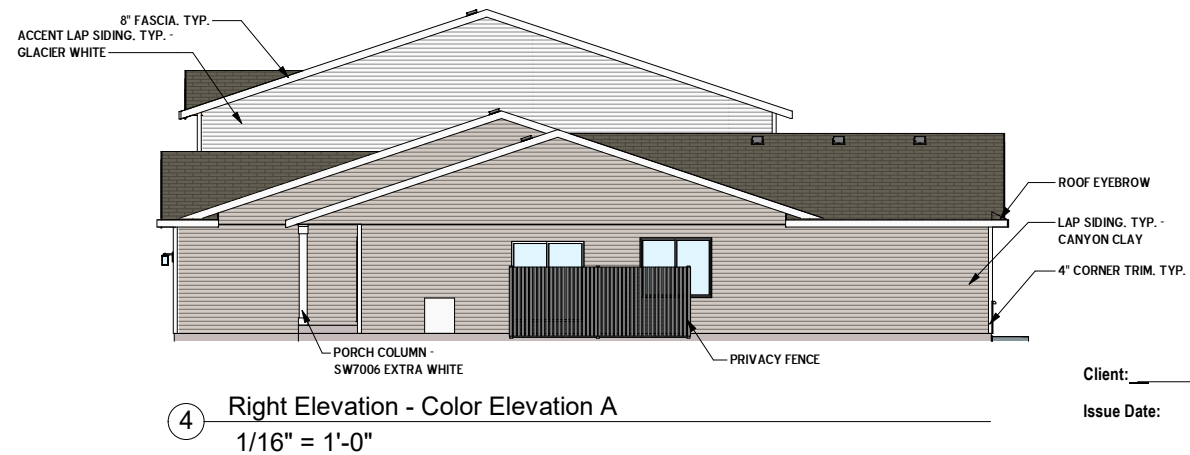
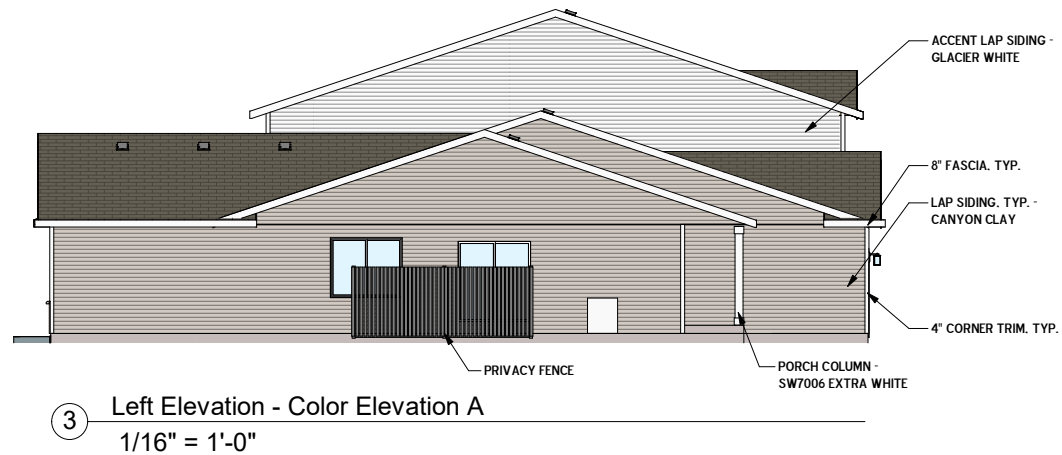
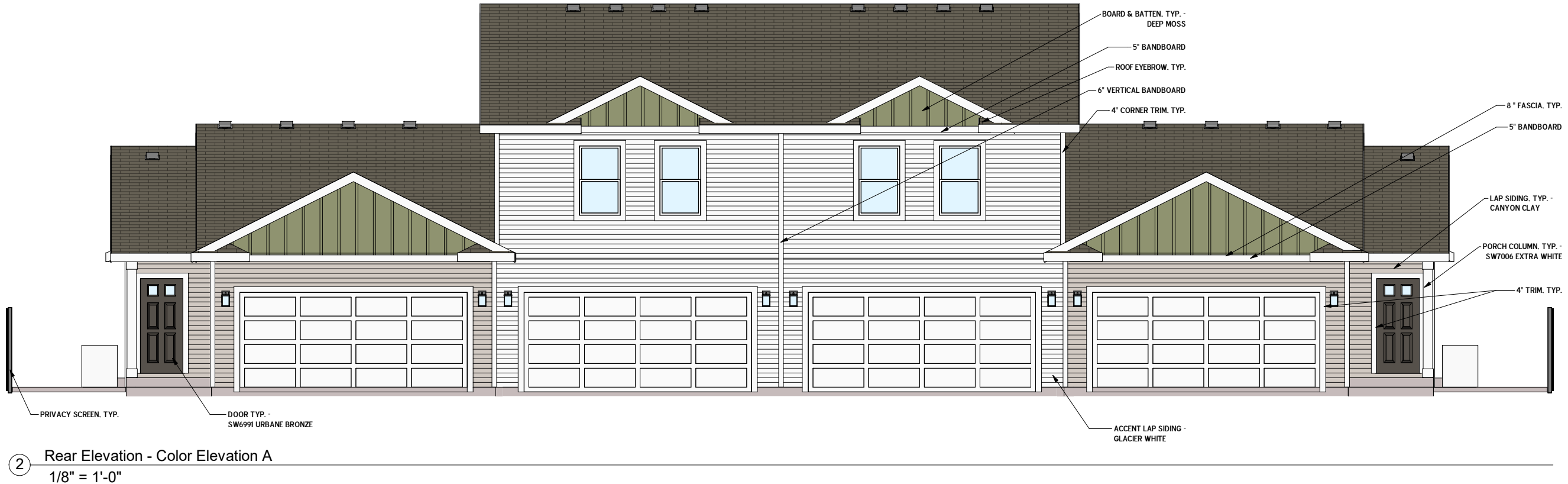
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CIVIL DESIGN ADVANTAGE

BONDURANT, IOWA

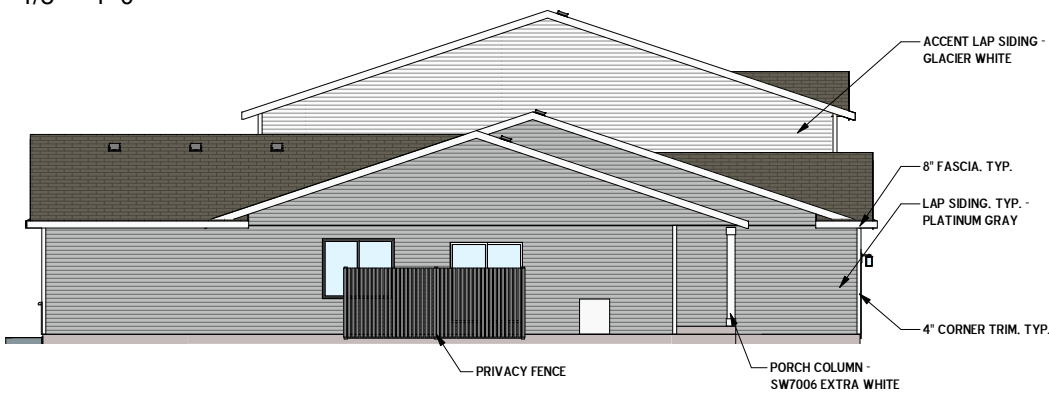




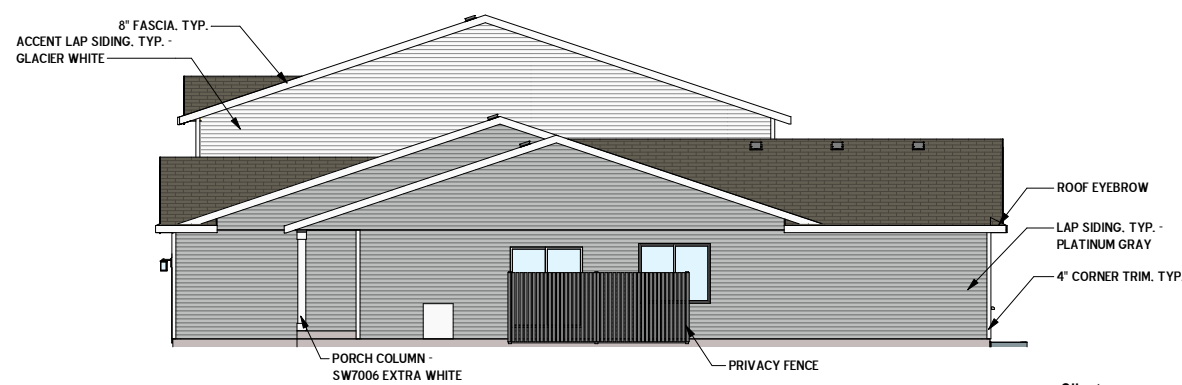
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2 Rear Elevation - Color Elevation B
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3 Left Elevation - Color Elevation B
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4 Right Elevation - Color Elevation B
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Bradford-Radcliffe
Bondurant, Iowa

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Client: _____ Date: _____
Issue Date: 5/12/2022 3:05:09 PM



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.d.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving the Economic Development Coordinator Position Description and Salary Range

CONTACT PERSON:

Marketa Oliver, City Administrator

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: During the FY22-23 budget process, the City Council indicated the desire to create an Economic Development Coordinator position as an internal position. The City currently contracts for services through Bondurant Development Inc. This position was originally included in the long-range staffing plan for FY24 and Council saw the need to advance the position into the upcoming fiscal year. (An amendment will forthcoming for the FY23 budget as there is a slight budgetary impact. There is current funding budgeted for contract services and transitioning the position to an internal position increases expenses for employee benefits, but also increases the time available for the position to work on city projects.)

Attached is a draft position description and a resolution approving the position description and a salary range. Staff would like to begin to recruit for this position beginning June 7 through June 29. Staff anticipate holding interviews the week of July 5 and making an offer the week of July 11. Ideally the successful candidate could start around August 1, 2022.

FUNDING SOURCE: General Fund with TIF reimbursement, Employee Benefits

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-123
2. Bondurant Economic Development Coordinator Job Description

CITY OF BONDURANT
RESOLUTION NO. 220606-123

A RESOLUTION APPROVING ECONOMIC DEVELOPMENT COORDINATOR JOB
DESCRIPTION AND SALARY RANGE FOR THE CITY OF BONDURANT

WHEREAS, The City's Department Heads participate in strategically evaluating the results of the internal audit process to determine if the needs of the community are being met and ensure the City is achieving goals and objectives as driven by Council; AND

WHEREAS, The City Council discussed advancing an Economic Development Coordinator position that was originally in the staffing plan for FY24 into the FY23 budget during budget deliberations in the spring; AND

WHEREAS, The City's staff developed the position description; AND

WHEREAS, A recent market survey indicates the salary should be from \$61,840 (entry level) to \$74,208 (midpoint for 3-6 years of experience in the role) to \$82,453 (maximum for 6+ years of experience in the role); AND

WHEREAS, Staff recommend the adoption of the position description and salary range.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the attached job description and salary range is hereby approved

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



CITY OF BONDURANT JOB DESCRIPTION

Title: Economic Development Coordinator
Department: City Hall
FLSA: Non-Exempt
Reports To: Planning & Community Development Director & City Administrator

PURPOSE OF POSITION/SUMMARY:

Under general direction of the Planning & Community Development Director and City Administrator, performs a variety of responsible, professional, and technical economic development work. Serves as an economic development point of contact for existing and potential businesses and developers. Coordinates with other agencies and partners on economic development issues and creates and manages business retention and expansion program. Manages special projects, consultants, communications, and events as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Prepares, updates, and implements an economic development strategic work plan including making recommendations for amendments to the adopted plan.
2. Assists in implementing other economic development-related plans, including but not limited to the Economic Development Chapter of the Comprehensive Plan and the Regional Commercial Master Plan.
3. Coordinates with the Planning & Community Development Director in responding to developer and business inquiries regarding available land, building, development opportunities, or proposals for development or redevelopment.
4. Serves as a point of contact for economic development efforts and interacts with existing and potential businesses, developers, central Iowa real estate professionals, and landowners. Responsible for excellent customer services and reliable and useful economic development information.
5. Assists in developing and maintaining an Incentive Guidance Policy and assists in the preparation of development agreements.
6. Assist with updates to Urban Renewal and Revitalization Plans and in preparing Tax Increment Finance calculations.
7. Promotes the certified site program in areas targeted for industrial development and assists in the preparation of certified site applications.

8. Maintains accurate economic development databases, including but not limited to LOIS (LocationOne Information System) and a Bondurant Business Inventory.
9. Coordinates, develops, and facilitates a business retention and expansion program.
10. Participates in the development and implementation of grant-funded programs through research of available opportunities, preparation of grant applications, and project administration.
11. Assists in the preparation of agendas, staff reports, recommendations, and presentations for City Council, Planning & Zoning Commission, and other public and private groups.
12. Meets regularly with economic development partner agencies including the Chamber of Commerce, Bondurant Development Incorporated, the Greater Des Moines Partnership, and others to coordinate business development opportunities, marking activities, events, and information.
13. Plans special economic development-related events and represents the City at various meetings with the public, community organizations, and other governmental agencies.
14. In coordination with the Communications & Events Specialist, works to deliver City marketing materials related to economic development. Maintains the City's website with up-to-date economic development information.
15. In coordination with the Communications & Events Specialist, develops marketing materials that align with the City's branding.
16. Represents the City at various boards and commissions as directed.
17. Attends workshops and seminars as approved to further develop knowledge, skills, and abilities to maintain, enhance, or achieve certification in various areas of expertise.
18. Liaise with Bondurant Development Inc (BDI) and the Bondurant Chamber of Commerce.
19. Performs other duties or assumes other responsibilities as apparent or assigned.

Required Knowledge, Skills and Abilities:

- ◆ Exceptional verbal and written communication skills
- ◆ Thorough knowledge of local, state, and federal laws, legal codes, and government regulations, particularly those related to economic development and land use
- ◆ Disciplined time management skills with a proven ability to meet deadlines
- ◆ Hyper-focused organizational skills and attention to detail
- ◆ Strong analytical and problem-solving
- ◆ Proficient with municipal software and standard office equipment
- ◆ Proficient with Microsoft Office Suite or related software

Education, Training, Credentials, and Experience:

Bachelor's Degree in business, public administration, finance, economic development, real estate, planning, or related field experience required. (Three or more years of direct

experience in the field may be substituted for education.) Valid driver's license required. Must be bondable.

Economic Development Financial Professional (EDFP) or Certified Economic Developer (CEcD) credentials desirable or the ability to achieve credentialing within three years of employment.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

LANGUAGE ABILITY

Ability to establish and maintain effective working relationships with the public, City Council, Boards and Commissions, City employees, vendors, and other agencies. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures, or government regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use of hands, and reach with hands and arms. The employee frequently is required to talk or hear. The employee must be able to understand conversations occurring at normal voice volume from at least 40 feet. The employee is occasionally required to stand, walk, climb, or balance, stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

Environmental Adaptability

Occupational hazards are those generally associated with occupations engaged in clerical work.

ACKNOWLEDGEMENT

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.e.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving Public Works Operations Coordinator Job Description for the City of Bondurant

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Attached is the position description for a new position that staff budgeted for in the FY 23 budget. This position will serve as a working supervisor to manage the day-to-day operations of the Public Works Department. With the continued growth of the city and public demand on the department, it has become apparent that additional staff are necessary to continue to provide a high level of public service.

This position is the next progressive step for our Public Works Department to assist the Director with managing the daily operations staff as well as assisting with administrative duties, infrastructure inspections, and citizen inquiries.

This position will be under the direct supervision of the Public Works Director and serve as a working supervisor to assist Public Works Operations Staff.

FUNDING SOURCE: All Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-124
2. Public Works Operations Coordinator Job Description May 2022

CITY OF BONDURANT
RESOLUTION NO. 220606-124

A RESOLUTION APPROVING PUBLIC WORKS OPERATIONS COORDINATOR JOB
DESCRIPTION AND SALARY RANGE FOR THE CITY OF BONDURANT

WHEREAS, The City's Department Heads participate in strategically evaluating the results of the internal audit process to determine if the needs of the community are being met and ensure the City is achieving goals and objectives as driven by Council; AND

WHEREAS, The City's staff developed the position description to fill a need that currently exists with staffing levels; AND

WHEREAS, A recent market survey indicates the salary should be from \$61,840 (entry level) to \$74,208 (midpoint for 3-6 years of experience in the role) to \$82,453 (maximum for 6+ years of experience in the role); AND

WHEREAS, Staff recommend the adoption of the position description and salary range.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the attached job description and salary range is hereby approved

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



CITY OF BONDURANT JOB DESCRIPTION

Title: Public Works Operations Coordinator
Department: Public Works
Date:
FLSA Status: Exempt
Reports To: Public Works Director

Summary Description:

Under administrative direction and supervision of the Public Works Director, the Public Works Supervisor will serve as a working supervisor, and is responsible for the planning, organizing, and directing of the daily, and seasonal activities of the public works department. The position supervises the general maintenance and cleanliness, and efficient operation of the City's wastewater collection system including manholes, lift stations and grinding stations; all City owned and leased property including parks, public buildings, and roadways; equipment maintenance; signal lights; drinking water systems; and storm water systems; assists in training; keeps maintenance and utility location records; prepares reports and correspondence; assists Director in the preparation of the annual budget and reviews budgetary expenditures; notifies customers in advance when utility services are to be interrupted; responds to citizen inquiries for information or service;

The Public Works Supervisor will also estimate amounts and costs of materials needed to complete tasks and order materials as necessary; operate light vehicles to travel to work sites throughout the city to oversee and evaluate work before, during, and after completion; may work nights, evenings, and weekends during inclement weather, emergencies, or other situations that require working these hours. Consults with Director on employee selection, evaluations, and disciplinary actions, and prepares reports and related materials for management review.

Appointment/Selection:

Selection is based upon the recommendation of the Public Works Director subject to the approval of the City Administrator and City Council. Selection shall be based upon merit and qualification.

Knowledge, Skills, and Abilities:

- Ability to use logic and/or science to solve problems with several concrete or abstract variables.
- Ability to perform arithmetic, algebraic, and geometric calculations.
- Ability to plan, organize, direct, and supervise employees toward departmental and City goals.
- Ability to effectively communicate verbally and in writing.
- Ability to compose original correspondence.
- Ability to evaluate technical manuals and data.

- Ability to use telephone and mobile radio.
- Ability to interview and advise people.
- Extensive knowledge of the principles and practices of public works planning, development, and operations.
- Knowledge of construction operational hazards, and ability to apply safety precautions.
- Knowledge of operation of light to heavy construction and maintenance equipment that is used in the maintenance, repair, and improvement of city infrastructure.
- Knowledge of traffic laws and regulations involved in equipment operation as well as knowledge of the occupational hazards and safety precautions associated with Public Works activities.
- Establish and maintain positive working relationships with the Public Works Director, City Administrator, City employees, contractors, and the general public.
- Ability to use contemporary technology, including computers, telephones, social media, and software management programs.
- Ability to compile regular reports on programs including an evaluation of their effectiveness.
- Ability to maintain a professional demeanor, to calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace, concentrate for long periods of time and be flexible.
- Must possess ability to work independently and exercise sound judgment.
- Knowledge of and the ability to safely work with general and specialized tools and equipment used in various public works programs and projects.
- Knowledge of basic emergency management practices including as the role of public works director during a critical / hazardous incident. (ICS 100 & 700 and OSHA training will be required after hire.)
- Ability to multi-task on a daily basis, performs with telephone and walk-in customer interruptions, and adapt to changing priorities.
- Knowledge of proper chemical storage and use for those chemicals and solvents required to carry out the position responsibilities and maintenance of the corresponding Safety Data Sheets (SDS).
- Ability to perform all jobs safely.

Essential Functions (The following is a list of typical duties and not meant to be exclusive or inclusive):

- Serves as working supervisor by directing and participating in the daily activities of subordinates in all divisions of public works.
- Consults with Public Works Director regarding departmental projects, prioritizing work items, potential problems, and needs. Attends staff meetings and other meetings as directed.
- Purchases commodities and services in accord with the current City purchasing policy.
- Sets up daily work schedules for public works employees, and determines staffing needs, equipment, and material needs.
- Inspects work in progress and upon completion for conformance to desired standards and objectives for all buildings, facilities, and grounds work under position's authority.
- Plans, schedules, and oversees all public works field personnel, projects and operations including sanitary sewer, facilities, buildings and grounds, drinking water, storm water, parks.
- Assists in assurance the city meets State EPA and DNR guidelines and provides for emergency maintenance needs outside of normal business hours.
- Respond to citizen complaints taking remedial action when necessary and reporting the same in a timely manner to the Public Works Director and or the City Administrator.
- Assists Director with preparation of the departmental annual budget and assists with monitoring and coding of expenses.
- Encourages and promotes compliance with safety rules and the safe use of equipment.
- Determine resource needs and request funds accordingly during the budget process or in accord with the purchasing policy, based on priority needs.
- Supervise departmental purchasing and monitor expenditures to ensure compliance with the fiscal year budget.
- Oversee and maintain systematic, complete, and accurate departmental records and prepare reports as needed
- Direct, assign, plan and review the work of department staff. Resolve personnel complaints and problems and maintain a productive work environment.
- Assist in the recommendation of appointment, promotion, and dismissal of personnel based on objective evaluation criteria.
- Monitor contracts for compliance with all provisions contained therein.
- Assist in the development of public relations and information dissemination programs to promote the department programs, goals and objectives and explain the department programs.

- Assist private contractors in regard to problems encountered when undertaking specific public works projects previously authorized; attend pre-construction meetings and inspect work in progress and upon completion for adherence to the contract, standards, and general objectives. (“Competent person” training will be required if not already held.)
- Assist in development and recommend policies and procedures to enhance the effectiveness and efficiency of department operations.
- Ensure proper training of Public Works employees including OSHA requirements and operations of all equipment and systems.
- Assists with evaluating departmental needs and formulating short and long-range plans to meet those needs.
- Investigate infrastructure complaints, requests for service, and any necessary follow-up to ensure resolution of the situation.
- Work with City and County emergency management and respond to all critical incidents and hazardous events in accord with the City and County all hazards plan / emergency operation plan.
- Enforce the City Code and policies related to the public works department.
- Carries out supervisory responsibilities in accord with the City’s policies and applicable laws, including training employees; plans, assigns, assists in evaluation and directs all subordinate’s work.
- Attends approved seminars to improve abilities, evaluate new ideas, and receive necessary continuing education.
- Maintains knowledge on applicable new local, state, and federal laws, mandates and regulations, policies and procedures and contemporary public works trends and initiatives.
- Assists with daily duties as needed including: meter readings, meter installation, wastewater pond maintenance, hydrant flushing, water valve exercising, manhole repairs, water system failures, lift station maintenance and emergency repairs, lawn maintenance, tree trimming, street patching, snow and ice removal operations, street sweeping, storm sewer repair and maintenance, street sign installation and maintenance, overland flowage area and ditch maintenance, parks maintenance activities, utility locates, grave locates, equipment maintenance; meter inspections; etc.
- Responds to emergencies as necessary.
- Regular attendance is essential for this position
- Other duties as directed by the Public Works Director or City Administrator that arise from a matter of policy or contemporary trends.

Peripheral Duties:

- Attend seminars, professional /district meetings, and workshops related to public works duties and responsibilities to keep apprised of developments/changes in municipal government.

Experience and Training:

- Graduation from an accredited college or university with a two (2) year associate degree or applicable certificate.
- Minimum of five years of progressively responsible public works operations or construction/building type experience including at least two years in a lead or supervisory capacity.
- Two years of administrative and supervisory experience.
- Departmental budget experience preferred and demonstrated computer proficiency required.
- Must possess or have the ability to obtain a valid Iowa driver's license and Commercial Driver's License, Class B and or Class A with Air Brake Certification. (Tanker endorsement preferred) If in possession of a valid out of state license, must be able to possess and maintain throughout employment a valid Iowa driver's license within six (6) months of employment.
- Possession of or ability to possess and maintain the requirements for Iowa DNR Grade 2 Water Distribution and Spray Applicator Licenses.
- Possession of or ability to possess and maintain of C.P.R., AED and First Aid certifications.
- Must be available for off-hour emergencies and/or work assignments and be able to respond in fewer than thirty (30) minutes.
- Ability to pass pre-employment physical and CDL required drug screen.

Tools and Equipment Used:

- Typewriter, personal computer, including word processing, spreadsheet and data base software, 10-key calculator, telephone, copy machine, fax machine, postage meter, first aid and safety equipment.
- Cleaning and maintenance chemicals and solutions in accord with manufacturer's specifications.
- Heavy road, excavation, and construction equipment, including but not limited to backhoe, dump truck, snowplow equipment, combination sewer/jet vac, tractors and various attachments, front loader, etc.
- Hand and power tools commonly associated with public works tasks and maintenance of public works equipment.

Work Environment/Frequent Physical Demands:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with a qualifying disability to perform the essential functions.

- The noise level in the work environment is occasional low/moderate level office noise in addition to frequent moderate / high noise exposure of public works maintenance machinery and equipment.
- Frequently sit, stand, walk, bend, grasp, push, pull, squat, twist and kneel.
- Use hands frequently to handle or feel objects, tools, or controls.
- The employee is frequently required to verbally communicate and interact with public, citizen customers, vendors, staff, and elected officials using active listening skills.
- Specific vision abilities required by this job include close vision and the ability to adjust focus with clarity of vision of 20' or more and 20" or less, as well as proficient hand / eye coordination.
- Requires clerical, forms, numerical, and verbal perception.
- Outside work involves regular and prolonged exposure at times to the varying elements of the weather, such as rain, wind snow, heat or cold.
- **Occasionally** crawling and occasional lifting, pushing, pulling, and carrying objects (50 pounds or greater) may be required. Individual will be expected to lift items in this range with the assistance of a machine or other able individual and **routinely** use physical strength requirement the moving, lifting, pushing, carrying, and pulling of objects weighing up to 50 pounds.
- Employee may be exposed to darkness, close quarters, poor lighting, dirt / dust, fumes / odors, moving machinery, visual strain, mechanical and chemical hazards, traffic hazards, microbiological hazards, and unpleasant social situations.
- Position may require a significant work pace pressure and irregular work hours in addition to performing during emergency management and critical incident situations.

Interaction with Other Department/Staff:

- The position requires a high degree of information sharing between administration, clerk, parks, police, fire, building inspector, City Council, Library, and other staff. It is of the utmost importance that any personal information be kept strictly confidential and in the event of written documents with personal information be held under lock and key.

The duties above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Acknowledgement:

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the City of Bondurant reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the City of Bondurant. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the City of Bondurant has a similar right.

_____	_____	_____	_____
Employee's Signature	Date	City Administrator	Date

The City of Bondurant is an Equal Opportunity Employer.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.f.
For Meeting of 6/6/2022
Resolution

TITLE: - Resolution approving funding to transition the Youth Librarian Position to Full-Time

CONTACT PERSON:

Jill Sanders, Library Director
Marketa Oliver, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The Library has experienced significant increases in programming attendance and circulation across all categories in the last year. In house circulation of materials for May 2022 is 46% higher than pre-COVID year 2019. Staff are offering more programming opportunities per month as well as outreach services to the community. Library visitation is up 36% from May 2021 to May of 2022. Patrons are definitely using the expanded Library and taking advantage of expanded hours.

Currently, the City's Youth Librarian position is three-quarter time. The Library Director and the Library Board has requested that this position transition to a full-time position. The position was originally planned to continue at three-quarter time, however, the increase in demand for services, distribution, and programming has prompted the request to transition the position at this time. Additionally, the person currently in the role is retiring. The Library Director plans to interview current part-time staff interested, giving them the opportunity to grow with the organization and then recruit to backfill a part-time position. The City's Finance Director has evaluated the impact of the change. The biggest impact arising from transitioning to full-time is the investment in employee benefits. Staff supports the request because the financial projections support the sustainability of the full-time position and there is no question the need for the position exists.

FUNDING SOURCE: General Fund and Employee Benefits Fund

STAFF RECOMMENDATION: The Library Board recommends approval of the additional funding to transition the position to full-time. Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220606-127

CITY OF BONDURANT
RESOLUTION NO. 220606-127

A RESOLUTION APPROVING FUNDING TO TRANSITION YOUTH LIBRARIAN
POSITION FROM THREE-QUARTER'S TIME TO FULL-TIME

WHEREAS, it is the City's desire to recruit for a full-time Youth Librarian position to replace a retiring employee who was three-quarter's time; AND

WHEREAS, the Library Director has worked with the City Administrator and City Finance and Employee Benefits Director to ensure funding availability; AND

WHEREAS, the Library Board recommends approval of additional funding for the position; AND

WHEREAS, the position will have a starting salary of \$39,520.00 annually.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bondurant, Iowa, that the City Council hereby approves the additional funding necessary to transition the Youth Librarian position to full-time.

Passed this 6th day of June 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				