

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

June 6, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Fire Chief Aaron Kreuder, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:02 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Driscoll, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of May 16, 2022

b. Claims List

c. Treasurer's Report April 2022

d. Applications for City Council Approval

e. R-220606-120- Resoluting setting a date for a public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District

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- f. R-220606-121-Resolution approving Operations Management Software Multi-year contract from Cartegraph Systems, LLC
 - g. R-220606-125- Resolution approving the Quail Run Plat 4 Final Plat
 - h. R-220606-126- Resolution approving the Prairie Point View Plat 2 Final Plat
Motion by Pepper, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll.
Nays: None. Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
- a. Polk County Sheriff's Report
Lt. Todd Galietch, Polk County Sheriff's Department, reported 390 calls of service in the month of May.
7. **Public Hearing**
- a. PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000
Mayor Elrod opened the public hearing at 06:06 PM.

Maggie Murray, Planning & Community Development Director, explained the rezoning.

Mayor Elrod closed the public hearing at 06:09 PM.
 - b. PUBLIC HEARING - Request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/00462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area.
Mayor Elrod opened the public hearing at 06:09 PM.

Maggie Murray, Planning & Community Development Director, explained the rezoning.

Mayor Elrod closed the public hearing at 06:12 PM.
8. Action Items

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- a. O-220606-206 - (First Reading) Ordinance consideration of request for rezoning from Agricultural (A-1) to Medium Industrial (M-2) on land owned by the City of Bondurant at Parcels 230/00455-008-000, 230/00455-000-000, and 230/00455-009-000
Motion by Pepper, seconded by Cox, to waive the first and second reading, and approve the third and final reading of O-220606-206. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - b. O-220606-207 - (First Reading) Ordinance consideration of the request for rezoning from Agricultural (A-1) to Limited Industrial (M-1), pending annexation finalization, on portions of Parcels 230/00453-002-000 and 230/462-000-000; and request for 2012 Future Land Use Map amendment from Reserve Industrial/Reserve Ag and Residential to Industrial on this same area
Motion by Pepper, seconded by Cox, to approve the first reading of O-220606-207. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - c. R-220606-122- Resolution approving the Featherstone Townhomes Plat 1 Preliminary Plat and Site Plan at Outlot W of the Top Farms Property Preliminary Plat development area
Motion by Cox, seconded by Pepper, to Approve R-220606-122. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - d. R-220606-123- Resolution approving the Economic Development Coordinator Position Description and Salary Range
Motion by Pepper, seconded by Cox, to Approve R-220606-123. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - e. R-220606-124- Resolution approving Public Works Operations Coordinator Job Description for the City of Bondurant
Motion by Pepper, seconded by Cox, to Approve R-220606-124. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
 - f. R-220606-127- Resolution approving funding to transition the Youth Librarian Position to Full-Time
Motion by Cox, seconded by Driscoll, to Approve R-220606-127. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
9. Reports / Comments and appropriate action thereon:
- a. Mayor
Future Annexation Agreement comments, Summerfest comments.

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- b. Council Members
 - Peffer - MWA update, CVB update.
 - Driscoll - BRAVO meeting next week, DEI meeting at the end of the month, Tree Board meeting update.
 - Cox - EPIC meeting this Wednesday, BDI meeting this week, Developer's Conference scheduled for October 5th, Chamber Cocktails & Conversation this Thursday, Chamber Board meeting on June 14th, Celebrate Bondurant comments.
 - McKenzie - ICON meeting next week, WRA meeting update, book sale at Summerfest
 - Sillanpaa - P&Z update, P&Z class, Celebrate Bondurant and bike ride comments.
- c. Administrator
 - Character Award update.
- d. Directors
 - Horton - Cemetery comments, upcoming Summerfest comments, downtown construction comments, underpass update, Ditch 2 Project update.
 - Murray - P&Z meeting agenda update, Civic Campus RFP update, upcoming comprehensive plan steering committee meeting, comprehensive plan open house comments.
 - Sanders - Summer Reading Program update, programs at the park, book sale comments.

10. Adjournment

Motion by Peffer, seconded by Cox, to adjourn at 07:07 PM. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 6, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Doug Elrod, Mayor