

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

July 5, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Bob Pepper, Council Member Chad Driscoll, Council Member Matt Sillanpaa

Absent: Council Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver, Administrative Specialist Craig Marshman, City Engineer Bob Veenstra, Library Director Jill Sanders, Finance Director Jené Jess, Public Works Director John Horton, Fire Chief Aaron Kreuder, Planning & Community Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:06 PM and declared a quorum.

3. Abstentions declared

No abstentions were declared.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Pepper, to perfect and approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of June 20, 2022, June 21, 2022 & June 27, 2022

b. Claims List

c. Applications for City Council Approval

d. Receive and File - Park and Recreation Board Meeting Minutes from March 10, 2022, April 21, 2022, and May 19, 2022

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- e. R-220705-142- Resolution approving the Bondurant Emergency Services Employee Wages for Fiscal Year 2023
 - f. R-220627-140- Resolution approving Compensation Philosophy and Policy and setting Job Grades and Wage Scales for FY23, excluding City Administrator, Emergency Services Paid Per Call, and Library Staff Motion by Pfeffer, seconded by Cox, to approve the Consent Agenda. Roll Call: Ayes: Driscoll, Pfeffer, Sillanpaa, Cox. Nays: None. Absent: McKenzie. Motion carried 4-0.
6. Guests requesting to address the City Council
Dennis Green, 201 Lincoln Street, SE, asked Council to reconsider the ordinance pertaining to allowing fireworks to be discharged within corporate limits.
7. **Public Hearing**
- a. R-220620-128PUBLIC HEARING - to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
Mayor Elrod opened the public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code at 6:16 PM. Council and staff discussed their favor of the text change. There was no public comment. Mayor Elrod closed the public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code at 6:19 PM.
8. Action Items
- a. O-220706-208 - (First Reading) Ordinance amending Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
Motion by Pfeffer, seconded by Cox, to pass the first reading of O-220705-208. Roll Call: Ayes: Pfeffer, Sillanpaa, Cox, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - b. R-220705-143- Discussion and possible consideration of resolution approving investment in the Greater Des Moines Partnership Moving Forward Together 2027 Campaign
Motion by Pfeffer, seconded by Sillanpaa, to approve R-220705-143 . Roll Call: Ayes: Pfeffer, Sillanpaa, Cox, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
9. Discussion Items -

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- a. Water System Discussion related to Regional Water Treatment Plant Expansion
City Engineer Bob Veenstra presented an update on the water system discussion. The council suggested collaborating with PFM Financial Advisors for a utility rate impact study.
 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
North Polk County Mayors meeting update, discussed the possibility of connecting trails to Altoona in the future, requested a report from Polk County Sheriff's Department at the next meeting.
 - b. Council Members
Cox - EPIC, Chamber, and BDI updates.
Peffer - Discussed having a recess before closed sessions to have a chance to interact with the public.
Sillanpaa - Meeting updates and 198 bike riders attended the Brew & BBQ event.
Driscoll - Meeting updates.
McKenzie - Absent.
 - c. Administrator
Presented elected official salary study and received approval to draft an ordinance regarding the same. Offer letter, nuisance property, and grant updates.
 - d. Directors
Horton - Underpass and high school turn lane updates.
Jess - Internet provider update. Discussed community wifi zones.
Sanders - Door count and circulation increase updates.
Murray - Nothing.
Kreuder - Fire emergency updates.
 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Peffer, seconded by Cox, to move into closed session at 7:19 PM. Roll Call: Ayes: Sillanpaa, Cox, Driscoll, Peffer. Nays: None.
Absent: McKenzie. Motion carried 4-0.

Mayor Elrod closed the closed session at 7:30 PM.
 12. Adjournment
Motion by Peffer, seconded by Cox, to adjourn at 7:31 PM. Vote on Motion 4-0. Motion carried.
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Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 5, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor