

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/83046032323>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL JULY 18, 2022

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on July 18, 2022, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of City Council Meeting Minutes of July 5, 2022
- b. Claims List
- c. Applications for City Council Approval
- d. Receive and File - Library Board Meeting Minutes of June 1, 2022 & Library Director's Report
- e. - Resolution awarding the bid for the Demolition of Property at 201 3rd Street, SE to J. Petticord in the amount of \$24,850.00
- f. - Resolution approving Liability Insurance Renewal
- g. - Resolution approving bid from Des Moines Asphalt and Paving for Maintenance Work on 2nd Street, NE and 32nd Street, SE in the amount of \$56,588.84
- h. - Resolution approving quote from Vision Electric in the amount of \$22,200.62 for installation of a dual mount electric vehicle (EV) charging station at City Hall
- i. - Resolution setting a date for a public hearing to consider text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 Limited Industrial District
- j. - Resolution approving purchase of an 8.5' x 16' trailer from I-80 Trailers

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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- in the amount of \$9,995.00 to be used for the Rec 'n Roll Block Party Program
- k. - Resolution approving Pay Request No. 10 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project
- 6. Guests requesting to address the City Council
 - a. Polk County Sheriff's Report
- 7. **Public Hearing**
 - a. Public Hearing regarding the Gholds, LLC 100% voluntary annexation request within 2 miles of another community (Altoona)
- 8. Action Items
 - a. - Resolution considering approval of the Gholds, LLC annexation request
 - b. O-220706-208 - (Second and/or Third Reading) Ordinance amending Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
- 9. Discussion Items -
 - a. Continuation of Strategic Planning with Drake Facilitators
- 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

BONDURANT CITY COUNCIL

Minutes

July 5, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox,
Council Member Bob Pepper, Council Member
Chad Driscoll, Council Member Matt Sillanpaa

Absent: Council Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver,
Administrative Specialist Craig Marshman, City
Engineer Bob Veenstra, Library Director Jill
Sanders, Finance Director Jené Jess, Public
Works Director John Horton, Fire Chief Aaron
Kreuder, Planning & Community Development
Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:06 PM and declared a quorum.

3. Abstentions declared

No abstentions were declared.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Pepper, to perfect and approve the agenda.
Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of June 20, 2022, June 21, 2022 & June 27, 2022

b. Claims List

c. Applications for City Council Approval

d. Receive and File - Park and Recreation Board Meeting Minutes from March 10, 2022, April 21, 2022, and May 19, 2022

- e. R-220705-142- Resolution approving the Bondurant Emergency Services Employee Wages for Fiscal Year 2023
 - f. R-220627-140- Resolution approving Compensation Philosophy and Policy and setting Job Grades and Wage Scales for FY23, excluding City Administrator, Emergency Services Paid Per Call, and Library Staff Motion by Pepper, seconded by Cox, to approve the Consent Agenda. Roll Call: Ayes: Driscoll, Pepper, Sillanpaa, Cox. Nays: None. Absent: McKenzie. Motion carried 4-0.
6. Guests requesting to address the City Council
Dennis Green, 201 Lincoln Street, SE, asked Council to reconsider the ordinance pertaining to allowing fireworks to be discharged within corporate limits.
7. **Public Hearing**
- a. R-220620-128PUBLIC HEARING - to consider a text amendment to Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
Mayor Elrod opened the public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code at 6:16 PM. Council and staff discussed their favor of the text change. There was no public comment. Mayor Elrod closed the public hearing to consider a text amendment to Section 178.06.4.J of the Zoning Code at 6:19 PM.
8. Action Items
- a. O-220706-208 - (First Reading) Ordinance amending Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
Motion by Pepper, seconded by Cox, to pass the first reading of O-220705-208. Roll Call: Ayes: Pepper, Sillanpaa, Cox, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
 - b. R-220705-143- Discussion and possible consideration of resolution approving investment in the Greater Des Moines Partnership Moving Forward Together 2027 Campaign
Motion by Pepper, seconded by Sillanpaa, to approve R-220705-143 . Roll Call: Ayes: Pepper, Sillanpaa, Cox, Driscoll. Nays: None. Absent: McKenzie. Motion carried 4-0.
9. Discussion Items -

- a. Water System Discussion related to Regional Water Treatment Plant Expansion
City Engineer Bob Veenstra presented an update on the water system discussion. The council suggested collaborating with PFM Financial Advisors for a utility rate impact study.
10. Reports / Comments and appropriate action thereon:
 - a. Mayor
North Polk County Mayors meeting update, discussed the possibility of connecting trails to Altoona in the future, requested a report from Polk County Sheriff's Department at the next meeting.
 - b. Council Members
Cox - EPIC, Chamber, and BDI updates.
Peffer - Discussed having a recess before closed sessions to have a chance to interact with the public.
Sillanpaa - Meeting updates and 198 bike riders attended the Brew & BBQ event.
Driscoll - Meeting updates.
McKenzie - Absent.
 - c. Administrator
Presented elected official salary study and received approval to draft an ordinance regarding the same. Offer letter, nuisance property, and grant updates.
 - d. Directors
Horton - Underpass and high school turn lane updates.
Jess - Internet provider update. Discussed community wifi zones.
Sanders - Door count and circulation increase updates.
Murray - Nothing.
Kreuder - Fire emergency updates.
11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Peffer, seconded by Cox, to move into closed session at 7:19 PM. Roll Call: Ayes: Sillanpaa, Cox, Driscoll, Peffer. Nays: None.
Absent: McKenzie. Motion carried 4-0.

Mayor Elrod closed the closed session at 7:30 PM.
12. Adjournment
Motion by Peffer, seconded by Cox, to adjourn at 7:31 PM. Vote on Motion 4-0. Motion carried.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 5, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00636 - PYPKT00320 - 06/20-07/03/2022 PAID
07/08/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 2304 - EBS										Vendor Total: 20,370.38
INV0002171	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	1,404.06	0.00	0.00	0.00	1,404.06
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001667
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,404.06	0.00	0.00	0.00	1,404.06	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,404.06	100.00%				
INV0002176	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	14,755.46	0.00	0.00	0.00	14,755.46
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001672
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	14,755.46	0.00	0.00	0.00	14,755.46	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				14,755.46	100.00%				
INV0002177	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	832.99	0.00	0.00	0.00	832.99
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001673
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	832.99	0.00	0.00	0.00	832.99	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				832.99	100.00%				
INV0002179	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	926.34	0.00	0.00	0.00	926.34
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001675
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	926.34	0.00	0.00	0.00	926.34	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				926.34	100.00%				
INV0002180	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	2,222.00	0.00	0.00	0.00	2,222.00
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001676
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	2,222.00	0.00	0.00	0.00	2,222.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDIN				2,222.00	100.00%				
INV0002181	Invoice	8/1/2022	8/1/2022	8/1/2022	8/1/2022	229.53	0.00	0.00	0.00	229.53
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 8/1/2022		Bank Draft:		DFT0001677

Payable Register

Packet: APPKT00636 - PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	229.53	0.00	0.00	0.00	229.53	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2132	VISION WITHHOLDING				229.53	100.00%				

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 664.38

INV0002174	Invoice	7/22/2022	7/22/2022	7/22/2022	7/22/2022	325.00	0.00	0.00	0.00	325.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 7/22/2022		Bank Draft:		DFT0001670

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	325.00	0.00	0.00	0.00	325.00	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-050-2130	ICMA-RC				325.00	100.00%				

INV0002175	Invoice	7/22/2022	7/22/2022	7/22/2022	7/22/2022	339.38	0.00	0.00	0.00	339.38
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 7/22/2022		Bank Draft:		DFT0001671

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	339.38	0.00	0.00	0.00	339.38	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
001-050-2130	ICMA-RC				339.38	100.00%				

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 379.85

INV0002185	Invoice	9/30/2022	9/30/2022	9/30/2022	9/30/2022	379.85	0.00	0.00	0.00	379.85
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 9/30/2022		Bank Draft:		DFT0001681

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	379.85	0.00	0.00	0.00	379.85	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2122	STATE WITHHOLDING				379.85	100.00%				

Vendor: [0239 - IPERS](#)

Vendor Total: 14,719.01

INV0002178	Invoice	7/22/2022	7/22/2022	7/22/2022	7/22/2022	580.01	0.00	0.00	0.00	580.01
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/22/2022		Bank Draft:		DFT0001674

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	580.01	0.00	0.00	0.00	580.01	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				580.01	100.00%				

INV0002182	Invoice	7/22/2022	7/22/2022	7/22/2022	7/22/2022	14,139.00	0.00	0.00	0.00	14,139.00
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 7/22/2022		Bank Draft:		DFT0001678

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	4,047.68	0.00	0.00	0.00	4,047.68	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				4,047.68	100.00%				

Payable Register

Packet: APPKT00636 - PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	10,091.32	0.00	0.00	0.00	10,091.32	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2123	IPERS WITHHOLDING				10,091.32	100.00%				

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 21,479.92

INV0002184	Invoice	7/8/2022	7/8/2022	7/8/2022	7/8/2022	21,479.92	0.00	0.00	0.00	21,479.92
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 7/8/2022		Bank Draft:		DFT0001680

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Social Security Withholding	NA		0.00	0.00	11,291.24	0.00	0.00	0.00	11,291.24	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				11,291.24	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medicare Withholding	NA		0.00	0.00	2,640.70	0.00	0.00	0.00	2,640.70	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING				2,640.70	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Tax Withheld	NA		0.00	0.00	7,547.98	0.00	0.00	0.00	7,547.98	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
741-050-2120	FEDERAL WITHHOLDING				288.33	3.82%				
110-050-2120	FEDERAL WITHHOLDING				748.09	9.91%				
670-050-2120	FEDERAL WITHHOLDING				12.90	0.17%				
610-050-2120	FEDERAL WITHHOLDING				630.20	8.35%				
600-050-2120	FEDERAL WITHHOLDING				694.34	9.20%				
001-050-2120	FEDERAL WITHHOLDING				5,174.12	68.55%				

Vendor: [2249 - Kabel Business Industries](#)

Vendor Total: 2,030.15

INV0002172	Invoice	7/8/2022	7/8/2022	7/8/2022	7/8/2022	1,987.65	0.00	0.00	0.00	1,987.65
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 7/8/2022		Bank Draft:		DFT0001668

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	1,987.65	0.00	0.00	0.00	1,987.65	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING				1,987.65	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FLEX SPENDING ADMINISTRATION FEE	Service		0.00	0.00	42.50	0.00	0.00	0.00	42.50	
Distributions										
Account Number	Account Name	Project	Account Key		Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING				42.50	100.00%				

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 3,804.09

INV0002183	Invoice	7/22/2022	7/22/2022	7/22/2022	7/22/2022	3,804.09	0.00	0.00	0.00	3,804.09
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 7/22/2022		Bank Draft:		DFT0001679

Payable Register
Packet: APPKT00636 - PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Tax Withholding	NA		0.00	0.00	3,804.09	0.00	0.00	0.00	3,804.09	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
741-050-2122	STATE WITHHOLDING				140.77	3.70%				
670-050-2122	STATE WITHHOLDING				13.36	0.35%				
600-050-2122	STATE WITHHOLDING				344.91	9.07%				
610-050-2122	STATE WITHHOLDING				313.65	8.25%				
110-050-2122	STATE WITHHOLDING				351.81	9.25%				
001-050-2122	STATE WITHHOLDING				2,639.59	69.39%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	15	63,447.78	0.00	0.00	0.00	63,447.78	63,447.78	0.00
Grand Total:		63,447.78	0.00	0.00	0.00	63,447.78	63,447.78	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	5,174.12
001-050-2122	STATE WITHHOLDING	2,639.59
001-050-2130	ICMA-RC	664.38
Total:		8,478.09

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	748.09
110-050-2122	STATE WITHHOLDING	351.81
Total:		1,099.90

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	13,931.94
112-050-2122	STATE WITHHOLDING	379.85
112-050-2123	IPERS WITHHOLDING	14,719.01
112-050-2124	HEALTH INSURANCE WITHHOLDING	18,736.79
112-050-2125	DENTAL INSURANCE	1,404.06
112-050-2132	VISION WITHHOLDING	229.53
Total:		49,401.18

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	694.34
600-050-2122	STATE WITHHOLDING	344.91
Total:		1,039.25

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	630.20
610-050-2122	STATE WITHHOLDING	313.65
Total:		943.85

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	12.90
670-050-2122	STATE WITHHOLDING	13.36
Total:		26.26

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	288.33
741-050-2122	STATE WITHHOLDING	140.77
Total:		429.10

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,030.15
Total:		2,030.15



Check Register

Packet: APPKT00637 - PYPKT00320 - 06/20-07/03/2022 PAID
07/08/2022

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0106	COLLECTION SERVICES CENTER	07/08/2022	Regular	0.00	254.77	60529

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	254.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	254.77

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2022	254.77
			254.77



Check Register

Packet: APPKT00635 - 7/7/22 LIBRARY PETTY CASH

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
1134	PETTY CASH	07/07/2022	Regular	0.00	188.81	60528

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	188.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	188.81

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2022	188.81
			188.81



Payroll Check Register

Checks

Pay Period: 6/20/2022-7/3/2022

Packet: PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022

Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022
Payroll Set: City of Bondurant, IA - 01

Employee	Employee #	Date	Amount	Number
BAILEY, BOYCE E	7104	07/08/2022	1,290.97	102729
BERGESON, JOHN W	7121	07/08/2022	1,631.66	102730
BRIGGS, ASHTON S	1511	07/08/2022	859.59	102731
BRUCE, EMMA	3141	07/08/2022	378.57	102732
BUCKLIN, JEFFERY D	1562	07/08/2022	630.98	102733
CARPENTER, JOHN C	5129	07/08/2022	1,577.83	102734
COLLINS JR, ANTHONY M	9152	07/08/2022	30.00	102735
COLLINS JR, ANTHONY M	9152	07/08/2022	1,499.67	102735
COLLISON, PATRICK F	5103	07/08/2022	2,063.80	102736
CORY, JOHN P	7120	07/08/2022	1,404.81	102737
CRITTENDEN, MATTHEW	1567	07/08/2022	1,071.58	102738
EHLE, AANNA N	1575	07/08/2022	1,499.32	102739
GERDNER, RONALD L	7122	07/08/2022	1,505.29	102740
HAGAN, SHELBY L	5118	07/08/2022	2,406.12	102741
HAHN, NATHAN D	1521	07/08/2022	422.46	102742
HARMISON, TROY G	1503	07/08/2022	1,671.63	102743
HIGGINS, DAVID P.	7105	07/08/2022	1,441.76	102744
HORTON, JOHN C	7112	07/08/2022	100.00	102745
HORTON, JOHN C	7112	07/08/2022	3,222.05	102745
HUFF, TIMOTHY J	1559	07/08/2022	1,898.93	102746
HURST, MORGHAN	1570	07/08/2022	53.86	102747
JESS, JENE N	5123	07/08/2022	3,368.53	102748
JOHNSON, ANNASTASHA	5130	07/08/2022	1,332.75	102749
KENT, RONALD D	7115	07/08/2022	746.13	102750
KING, CHRISTINA M	3143	07/08/2022	787.43	102751
KLINKER-FELD, MICHELL M	3135	07/08/2022	2,091.55	102752
KOOIKER, ASHTON BRENT	7123	07/08/2022	1,418.57	102753
KREUDER, AARON M	1441	07/08/2022	3,380.10	102754
LUNDQUIST, BRADLEY D	1555	07/08/2022	395.54	102755
MANGUM, MEGAN SUSANNA	3142	07/08/2022	1,579.01	102756
MARSHMAN, CRAIG A	5125	07/08/2022	1,467.26	102757
MORRIS, REBECCA L	1504	07/08/2022	2,581.30	102758
MURRAY, MARGARET	5126	07/08/2022	3,175.04	102759
OLIVER, MARKETA S	8403	07/08/2022	300.00	102760
OLIVER, MARKETA S	8403	07/08/2022	3,056.94	102760
PHIPPS-BUCKLIN, CHANTEL E	4145	07/08/2022	857.09	102761
REYNOLDS, RAY A	1537	07/08/2022	957.49	102762
RIZVIC, EMILY	5131	07/08/2022	1,783.21	102763
SANDERS, JILL C	3128	07/08/2022	3,004.50	102764
SCHINCKE, MEGAN	3137	07/08/2022	1,101.65	102765
SCHINCKE, MEGAN	3137	07/08/2022	472.13	102765
SPOERRY, DANIELLE M	1527	07/08/2022	1,351.53	102766
SUMMERS, ALAN C	1534	07/08/2022	1,348.58	102767
VAN HOUTEN, NICOLE M	5121	07/08/2022	1,362.52	102768
WILIMEK, RACHEL R	1580	07/08/2022	1,515.22	102769



Payroll Check Register

Report Summary

Packet: PYPKT00320 - 06/20-07/03/2022 PAID 07/08/2022
Payroll Set: City of Bondurant, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	45	66,094.95
Total	45	66,094.95



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Nicole Schneider

NAME OF BUSINESS(DBA)

Nikki Schneider

BUSINESS

(515) 291-8834

ADDRESS OF PREMISES

2 Main Street Northeast

PREMISES SUITE/APT NUMBER

CITY

Bondurant

COUNTY

Polk

ZIP

50035

MAILING ADDRESS

296 T ave

CITY

Boone

STATE

Iowa

ZIP

50036

Contact Person

NAME

Nicole Schneider

PHONE

(515) 291-8834

EMAIL

thewhimsicalwinetrailer@gmail.com

License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

Class C Native Wine Permit

TERM

5 Day

STATUS

Submitted
to Local
Authority

EFFECTIVE DATE

EXPIRATION DATE

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Native Wine Permit

PRIVILEGES

Outdoor Service, Sunday Service



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicole Schneider	Boone	Iowa	50036	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

July 16, 2022

POLICY EXPIRATION DATE

July 21, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Tax Abatement Applications
July 18, 2022
City of Bondurant

Name	Address	Closing Date	Cost
Alan Blaylock	120 13 th Street, NW	7/5/2022	\$400,420.00
Austin Putz	716 Spruce Street, NW	6/17/2022	\$300,900.00
Krysta Johnson	708 Spruce Street, NW	7/6/2022	\$265,700.00



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, June 1, 2022

- 1. Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Jen Keeler, Sue Ugulini and Craig Campbell. Angela McKenzie, City Council Liaison and Library Director Sanders and assistant Director Klinker-Feld were also present.
- 2. Call to order:** Meeting called to order at 7:01 PM by President Kaura.
- 3. Guests present** None
- 4. Perfecting and Approving the Agenda:** Motion to approve the agenda, by Bryant, seconded by Ugulini. Motion carried.
- 5. Capital Improvement Project:** Director Sanders reported that South and East main doors have been re-installed and inspected by FEH and Story Construction. Recommendation from Story Construction to proceed with pay application for MAGS and pay out the retainage in July.
- 6. Discussion/Approval Pay Application Certificate for Payment:** Motion to approve pay application Ugulini, seconded Campbell. Motion Carried.
- 7. Approval of Consent Agenda:**
 - a. Minutes of past meeting – May 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - May
 - e. Director's Report - May
 - f. Statistics Review

Motion to approve the above consent agenda with changes to Minutes by Campbell, seconded by Ugulini. Motion carried.
- 8. Public Comments:** None.
- 9. Library Foundation Update:** Update was given for Foundation sale of cookbooks, activities for SummerFest, which include a cookie and milk food truck and lawn games. Volunteers are needed signup can be done via <https://volunteersignup.org/ETK7E> app.
- 10. Friends of Bondurant Community Library Update:** Friends are seeking volunteers to help with Book Sale which set up will begin on June 11, presale will be held on June 12 and then will run through June 18. Bag sale will be held on the 18th. Please signup via the above app. Friends are also volunteering to help with Summer Reading Programming as record number of attendees are expected.

11. City Council Liaison Report: Angela, City Council Liaison, reported that the ordinance to allow golf carts on city streets has been approved. Carts will need to be permitted and will not be allowed to cross certain heavily trafficked streets. Ordinance will sunset in one year if the Council finds it is not working for our city. Council members also attended an annual trip to Washington DC to meet with elected officials and seek assistance with projects the city is considering and undertaking. City Administrator Oliver assisted council members in being well versed and with an active agenda of meetings with officials.

12. Old Business:

- a. **None**

10. New Business:

- a. **Review By-laws.** Motion approve updated By-laws by Bryant, seconded by Ugulini. Motion carried.
- b. **Review Website Policy:** Motion to approve updated Website Policy by Ugulini, seconded by Bryant. Motion carried.
- c. **Review/Approve Salary Adoption FY 22/23:** Motion to approved present salary adoption by Campbell, seconded by Bryant. Motion carried.

11. Board President Items: President Kaura reported two Board Members attended a recent State Library webinar entitled Facing Crucial Conversations. While the webinar lacked structure it did meet a requirement of Board continuing education. President Kaura encouraged other board members to find time to take other continuing education to meet the Library's accreditation standard.

12. Adjournment: Motion to adjourn by Campbell, seconded by Bryant. Motion carried. Meeting adjourned at 7:31 PM.

Next Meeting: Wednesday, July 6, 2022

Respectfully submitted,

Jen Keeler, Acting Secretary



Librarian items June 2022

- Switch over of Internet service to Mi-Fiber was completed on June 10 with no interruption of service.
- Phone installation will be completed on July 6. At that point, we will be able to cancel Mediacom Services.
- Staff copier has been install, but the new public copier installation will most likely be completed in August. All mobile and in-house printing as well as scanning services have been switched to the staff copier until the new patron copier is installed. No disruption of services is expected.
- On June 23, Amazon representative Doug Martin toured the renovated Library.
- On June 28, Meta Altoona Data Center representatives toured the new building and were given an update on the Summer Reading Program that was funded by a grant from Meta Altoona Data Center.



STEM activities from the PBS trailer during Summer Reading Program

Stats for June 2022

- Total Circulation for the month **10,444**, 6706 last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Hoopla (music, ebooks, streaming video), Transparent Language, Brainfuse, Adventure Pass 1373, 887 last year.
- Door Count 3454, last year 2475.
- Assisting patrons by phone, with the catalog, computers, etc. 756 and 609 last year.
- Story times- 20 were held with 392 attending, in person, last year 19 story times with 272 attending virtually.
- Total programming attendance 2073 for adults, youth and children last year 1331 attended.
- Website hits 11,534 last year 9,851.
- Internet usage in house was 528, last year 146, 1171 Wi-Fi users 365 last year, 158 hotspot were used this past month last year 143.
- Meeting room – June had 44 reservations by the community.
- Issued 105 new library cards. Last year we issued 70 cards during the month of June.

- The library did 30 requests for materials from other libraries and provided 107 to other libraries.
- 255 items were added to the collection and 240 were removed.
- 0 Curbside deliveries were made.
- 12 Mobile Printing.
- 0 Inside appointments. The Library has opened for full service.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.e.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution awarding the bid for the Demolition of Property at 201 3rd Street, SE to J. Petticord in the amount of \$24,850.00

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Public works staff received 2 bids to clean up the property located at 201 3rd St. SE. This property is being demolished to facilitate the future construction of a public parking lot that will be constructed at the time City Park is rehabilitated.

The bid is to include cleanup of debris, removal of trees, disconnecting water service, removal of buildings, backfill building footings and grade. Staff has already tested and had asbestos mitigation done, so the project can proceed without delay. Below is the Bid Tab showing bids received.

Bid Tab for Property Demo @ 201 3rd St. SE

Bidder	Bid Price
Elder Corp	\$27,200.00
J. Petticord	\$24,850.00

FUNDING SOURCE: Capital Fund (335-430-6795)

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-144
2. City of Bondurant 201 3rd Street SE Updated 6-10- J Petticord

CITY OF BONDURANT
RESOLUTION NO. 220718-144

RESOLUTION AWARDING THE CONTRACT FOR DEMOLITION OF PROPERTY AT 201 3rd
ST. SE. IN THE AMOUNT OF \$24,850.00

WHEREAS, on June 10th, 2022, the City of Bondurant received the proposal for demolition of property; AND

WHEREAS, the City of Bondurant accepts the proposal of the work as follows:

The bid is to include cleanup of debris, removal of trees, disconnect water service, removal of buildings, backfill building footings and grade.

WHEREAS, the City Council approves the contract for Demolition of 201 3rd ST. SE.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the demolition of property located at 201 3rd ST. SE is awarded to J. Petticord Inc.

Passed this 18th day of July 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



1200 Prairie Dr SW Bondurant, IA 50035
 Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

TO:	City of Bondurant	PROJECT NAME:	House & Shed Demolition
ADDRESS:	200 Second Street Bondurant, IA 50035	LOCATION:	201 3 rd Street SE Bondurant, IA 50035
ATTN:	John Horton	ENGINEER:	N/A
PHONE:	515-967-2418	PLAN DATE:	N/A
FAX:	515-967-5732	LAST REVISED:	June 10, 2022
DATE:	June 8, 2022	ADDENDUMS:	
FROM:	Chad Martin		

J. Pettiecord Inc. is pleased to submit to you this estimate for building demolition.

Scope of work will include:

1. Mobilization to and from the site.
2. Water and sewer utility disconnections completed where indicated on overview.
3. Cistern removal and fill in place
4. Tree Removal and Disposal. (One tree)
5. Demolition and disposal of house and associated footings.
6. Demolition and disposal of far East shed, floor, footings, and concrete approach.
7. Demolition and disposal of cistern located on West side of detached garage to remain.
8. Backfill areas excavated and grade to drain.

Bid Item	Description	Unit	Quantity	Unit Price	Total
1	Demolition and Disposal 201 3 rd St SE	LS	1	\$21,500.00	\$21,500.00
2	Type 1 Lawn Mixture Hydroseeding	LS	1	\$3,350.00	\$3,350.00
Total					\$24,850.00

Note:

- Building to be free of all materials. If building is to be filled with debris, trash, or garbage then they will be handled on a T&M basis.
- Buildings are to be empty and free of hazardous chemicals. If there are any hazardous chemicals found then they will be handled on a T&M basis.
- Gas and Electrical disconnections to be coordinated by owner with MidAmerican Energy.
- Asbestos Survey and abatement records to be provided to JPI.
- All testing, surveying, permits, additional mobilizations, seeding and erosion control measures, dewatering of excavations is excluded.
- Removal of cistern may cause damage to foundation of detached garage that is to remain. J. Pettiecord, Inc. will held harmless if damage is to occur.
- The attached image represents what is covered by this quote.
- Cost estimate is valid for 30 days.
-



1200 Prairie Dr SW Bondurant, IA 50035
Phone: 515-263-8900 ~ Fax: 515-265-7750
www.JPettiecord.com

Excludes:

Erosion control measures, dust control, site grading, survey, tree protection measures, marking of trees to be saved, traffic control, issues with endangered species, bonds, backfill, permits, additional mobilizations, removal of fence, trash, rubble, debris, and dirt with brush mixed in.

Accepted by: _____

Contractor: J. Pettiecord, Inc. _____





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.f.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution approving Liability Insurance Renewal

CONTACT PERSON:

Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS:

The City of Bondurant has a need for coverage for Property, General Liability, Auto, Public Officials and EPL, Law Enforcement, Umbrella, and Cyber Crime. The City wishes to purchase Liability Coverages from EMC for the 8-1-22 through 8-1-23 policy terms. The renewal amount is \$98,337.

FUNDING SOURCE: Tax Levy

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-145

CITY OF BONDURANT
RESOLUTION NO. 220718-145

RESOLUTION APPROVING LIABILITY INSURANCE RENEWAL

WHEREAS, the City of Bondurant has need for coverage for Property, General Liability, Auto, Public Officials and EPL, Law Enforcement, Umbrella, and Cyber Crime; AND

WHEREAS, the City wishes to purchase Liability Coverages from EMC for the 8-1-22 through 8-1-23 policy terms; AND

WHEREAS, the renewal amount is \$98,337.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the City Administrator is directed to take the necessary measures to implement the City's Insurance Programs.

Passed this 18th day of July 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.g.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution approving bid from Des Moines Asphalt and Paving for Maintenance Work on 2nd Street, NE and 32nd Street, SE in the amount of \$56,588.84

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve the quote for the asphalt repair project for several areas on 32nd St. SE East of Grant St. South as well as 2 areas on 2nd St. NE. This quote also includes repair of an edge rut along Grant St. S. from 15th ST. SE to just north of 32nd St. SW.

Public Works Staff has exhausted all other efforts to temporarily repair the areas of both of these roadways. Both 32nd St. and 2nd St. NE is receiving a significant amount of traffic recently that has contributed to the declining pavement conditions. There are some major failures that need to be addressed that are beyond the scope of what Public Works has the staffing or equipment to take care of.

FUNDING SOURCE: RUT Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-146
2. Bondurant 2022 Patching Program

CITY OF BONDURANT
RESOLUTION NO. 220718-146

RESOLUTION APPROVING QUOTE TO DES MONIES ASPHALT AND PAVING FOR
THE 32nd STREET, SE REPAIR PROJECT IN THE AMOUNT OF \$56,588.84

WHEREAS the 32nd Street SE Repair Project Quote was submitted on June 30th, 2022;
AND

WHEREAS the quote is for the Road Repair work to be done on 32nd Street, SE, 2nd
Street, NE and Grant Street, S.; AND

WHEREAS City Staff have reviewed the quote for accuracy; AND

WHEREAS the amount for repair work to be done is \$56,588.84.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the Quote for repair work to be done from Des Moines Asphalt & Paving for
\$56,588.84 is hereby approved.

Passed this 18th day of July 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of
the City Council held on the above date, among other proceedings the above was
adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

P.O. Box 3365
Des Moines, IA 50316



Phone: (515) 262-8296
Fax: (515) 262-5813
www.desmoinesasphalt.com

To:	City Of Bondurant	Contact:	John Horton
Address:	200 Second Street North East, P.O. Box 37 Bondurant, IA 50035-0037	Phone:	515-967-2418
		Fax:	515-967-5732
Project Name:	Bondurant 2022 Patching Program	Bid Number:	1
Project Location:	32ns Street, 2nd Street,main Street, Bondurant, IA	Bid Date:	6/30/2022

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	1	32nd Street NE 62 Ave Patch 7 Areas, Approximately 280 SY Total, With An Average Depth Of 6 Inches, To Include, Traffic Control And Flaggers. 1/2" Mix 58-28S	280.00	SY	\$92.49	\$25,897.20
2	2	2nd NW Street Patch 12 SY Average Depth Of 4 Inches 1/2" 58- 28S	12.00	SY	\$267.22	\$3,206.64
3	3	2nd NE And Hubbel Mill Off 3 Inches And Pave Back 3 Inches In 2 Lifts. 1/2" Mix 58-28H	400.00	SY	\$43.12	\$17,248.00
4	4	1' Wide Shoulder Placement With Millings Includes Flaggers For Moving Operation.	100.00	TON	\$102.37	\$10,237.00

Total Bid Price: \$56,588.84

Notes:

- Traffic control signs and flaggers are included

Exclusion:

Permits, Bonds and Dues, Independent Testing, Sawing, Pavement Removals, Unsuitable Subgrade, Subgrade Prep, Granular Subbase, Survey/Layout, Seeding/Sod, Striping, Dewatering.

- PRICING IS BASED ON THE QUANTITIES SPECIFIED ABOVE AND IS SUBJECT TO ESCALATION AFTER _____ OR IF THE ACTUAL QUANTITIES VARY FROM THE ESTIMATED QUANTITIES BY MORE THAN 10%.
- Unless the words "Lump Sum" appear next to an item at work, is understood and agreed that the quantities referred to above are estimates only and that payment shall be made at the stated unit prices for actual quantities of work performed by Seller.
- The person signing below represents that he/she is authorized to enter into this Agreement on behalf of the Buyer and has received the Seller's Standard Terms & Conditions, January 1, 2016 update, attached here to or available from Seller upon request.
- Due to the volatility of fuel, liquid asphalt cement, and construction materials, all bid prices are good for 30 days from date of quotation.

Payment Terms:

Upon Completion & Billing

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Des Moines Asphalt  Authorized Signature: Estimator: Brian Beaird (515) 240-0209 bbeaird@desmoinesasphalt.com
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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

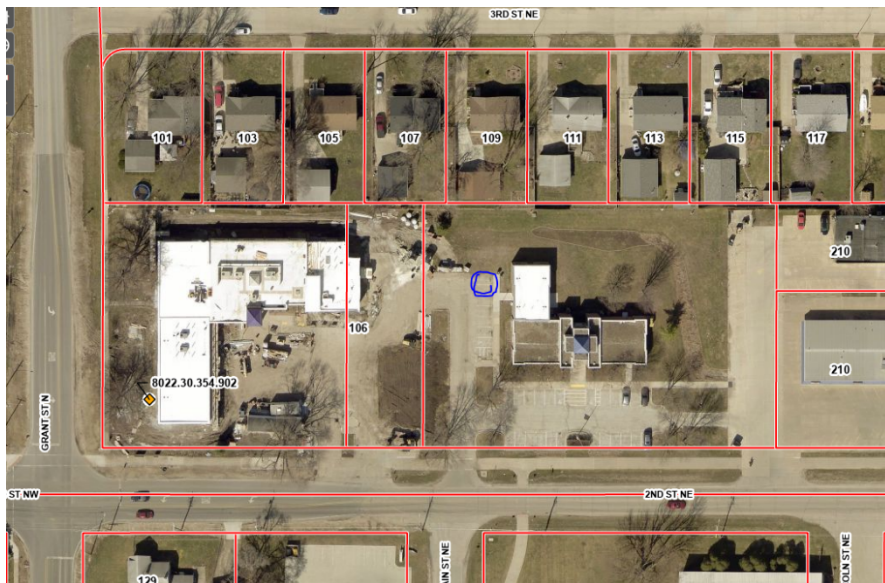
Item No. 5.h.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution approving quote from Vision Electric in the amount of \$22,200.62 for installation of a dual mount electric vehicle (EV) charging station at City Hall

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Vision Electric has provided a quote in the amount of \$22,200.62 for installation of a dual mount electric vehicle (EV) charging station at City Hall. The proposed dual charging station will be installed in the west parking lot area of City Hall in the location circled in blue below. The purchase of an electric vehicle is in the current FY23 budget. This dual mount charging station will also be available to the public to use through an app payment system.



The Metro Waste Authority (MWA) has awarded the City of Bondurant a \$2,000 grant for this project. In addition, MidAmerican Energy Company has a \$1,500 rebate program available to the City of Bondurant. These grant/rebate programs represent 16% of the total project cost.

FUNDING SOURCE: Grants, Capital Funds

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-147
2. Specifications

CITY OF BONDURANT
RESOLUTION NO. 220718-147

RESOLUTION APPROVING QUOTE FROM VISION ELECTRIC IN THE AMOUNT OF
\$22,200.62 FOR INSTALLATION OF A DUAL MOUNT ELECTRIC VEHICLE (EV)
CHARGING STATION AT CITY HALL

WHEREAS the City has grant funding available through the Metro Waste Authority and MidAmerican Energy Company's rebate program for installation of an electric vehicle (EV) charging station; AND

WHEREAS the purchase of an electric vehicle is in the current FY23 budget; AND

WHEREAS the City obtained a quote from Vision Electric in the amount of \$22,200.62 for installation of a dual mount EV charging station to be installed at City Hall.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the dual mount electric vehicle (EV) charging station to be installed at City Hall in the amount of \$22,200.62 is hereby approved.

Passed this 18th day of July 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



Reduce fuel costs and ensure your vehicles are charged 100%

The SemaConnect Series 7 is a smart charging station that makes it easy to charge your EV fleets and make sure they are ready to go. Smart charging for your fleets ensures you have all the information you need, including built-in alerts and a smart dashboard to visualize detailed reports on electricity used, carbon offset, fuel savings and more.

SemaConnect's fleet management capability enables fleet managers to:

- Easily configure a custom fleet program by individual vehicle and major vehicle type or both.
- Track departure, return times, and energy delivered to each vehicle, and monitor charging fees for any of your public chargers.
- Schedule both start and stop of charging sessions to take advantage of off-peak and partial peak electricity rates.
- Receive alerts to notify exceptions in return times, energy delivered and departure times to maximize the daily success of the entire fleet.
- Generate a robust set of reports and analytics.

Features

- Sleek, elegant design
- Compact form factor
- Commercial-grade aluminum body
- "At-a-Glance" LED status
- Rugged outdoor-rated enclosure
- Full Warranty Replacement Policy
- Easy to install and service
- "No Assembly Required"

Smart Features

- Fleet Vehicle Management
- Fleet Access Control
- Fleet Manager Portal
- Late Plug-in/Plug-out Alerts
- Schedule Charge Start Time
- Session Data and Analytics
- State of Health Monitoring
- Load Management Ready

Power Specs

AC Power Output, maximum (per port)	Level II: 7.2kW (240VAC@30A)
AC Power Input (per port)	Level II: 30A; Line 1, Line 2 and Earth (no neutral)
Ports Per Charging Station	Two
Vehicle to Charger Connection (per port)	SAE J1772 EV Connector, 18ft Cable
Energy Metering Accuracy	1% at 15 min interval (standard), 0.5% optional
Standby Power	6.5W typical
Service Panel Breaker (per port)	Dual-pole 40A breaker, dedicated circuit

Safety Specs

Safety, Ground Fault Circuit Interrupt	20mA CCID with auto retry (every 15 seconds)
Automatic Plug-Out Detection	Power terminated per SAE J1772 spec: SMS or email notification
General Safety Compliance	UL 2231-1, 2231-2, UL2594 and UL2594, NEC Article 625

Network Specs

Data CommunicationCellular	4G LTE
Network Communication Protocol	TCP/IP
Network Security	HTTPS; 128-bit AES Encryption

Communication Device Specs

LED Array	High visibility, multi-color visual status indication
LCD Screen	4 line, 16 characters per line

Environmental Specs

Outdoor Rated	NEMA 3R per NEMA250-1997
Operating Humidity	Up to 95% non-condensing
Operating Temperature	-30degC to +50degC ambient

Other Specs

Surge Protection	6kV@3,000A
EMI Compliance	FCC Part 15 Class A
Dimensions	18in high x 7in wide x 7in deep
Approximate Shipping Weights	Head unit and cable: 28 lbs, Pedestal Mount: 11 lbs, Wall mount bracket: 10 lbs



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.i.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution setting a date for a public hearing to consider text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 Limited Industrial District

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The attached resolution sets a City Council public hearing on August 1, 2022 to consider text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 Limited Industrial District. A detailed Brief History & Analysis section will be included as part of the August 1, 2022 Council agenda statement after the Planning & Zoning Commission have held their public hearing, however, in summary, the upcoming text amendments relate to incorporating additional uses within the M-1 (and M-2) zoning districts and updating the definitions and parking sections based on the M-1 District amendments.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission will hold their public hearing on July 28, 2022. The August 1, 2022 Council agenda statement will include information regarding the Planning & Zoning Commission's recommendation.

Staff recommends approval of the attached resolution setting the required public hearing.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-148

CITY OF BONDURANT
RESOLUTION NO.

RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO CONSIDER TEXT
AMENDMENTS TO THE FOLLOWING SECTIONS OF THE ZONING CODE: 175.02 –
DEFINITIONS, 177.09 – OFF-STREET PARKING AREA REQUIRED, AND 178.13 – M-
1 LIMITED INDUSTRIAL

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa hereby proposes to consider the
following Ordinance:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING THE FOLLOWING SECTIONS: 175.02 –
DEFINITIONS, 177.09 – OFF-STREET PARKING AREA REQUIRED, AND 178.13 – M-1
LIMITED INDUSTRIAL

A public hearing will be held on August 1, 2022 at 6:00 p.m. at the Bondurant City Center at
200 2nd Street NE, Bondurant, Polk County, Iowa, at which the Council will hear objections
or support to said proposed Ordinance.

The Clerk is hereby directed to publish Notice of said Hearing, as by law required.

Passed this 18th day of July, 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of
the City Council held on the above date, among other proceedings the above was
adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant will meet at 6:00 p.m. on August 1, 2022 in the Bondurant Community Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, to consider text amendments to the following sections of the Zoning Code: 175.02 (Definitions), 177.09 (Off-street Parking Area Required), and 178.13 (M-1 Limited Industrial District). All interested parties are encouraged to attend.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.j.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution approving purchase of an 8.5' x 16' trailer from I-80 Trailers in the amount of \$9,995.00 to be used for the Rec 'n Roll Block Party Program

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The Bondurant Chamber of Commerce and the City of Bondurant were awarded \$15,000 from the Prairie Meadows Community Betterment Grant Program for implementation of a block party trailer rental program - the name of this program in Bondurant will be called Rec 'n Roll. The awarded grant money will be used for the following: trailer purchase, a custom wrap to be installed on the trailer for logo/branding, and trailer contents.

The Rec 'n Roll trailer will be available for neighborhoods and Bondurant Chamber of Commerce members to check out free of charge for events occurring in Bondurant. The City of Ames has a similar trailer kit available to its residents through their [Street 'n Greet Trailer](#). Elements of Bondurant's Rec 'n Roll trailer will include street barricades, folding tables and chairs, a canopy tent, outdoor games for adults and children, and other items.

A recurring theme of Bondurant's 2022 Comprehensive Plan update process has been identifying ways for Bondurant to retain its hometown feel even as the community continues to experience significant growth; implementation of this Rec n' Roll program will help contribute to Bondurant's hometown feel by providing the opportunity for neighborhoods to organize block party events more easily where neighbors can meet neighbors and build community. Implementation of the Rec 'n Roll program is also consistent with the following objective of the 2012 Comprehensive Plan:

- 4.18: Collaborate with public and quasi-public institutions to provide a wide range of educational, recreational, and cultural opportunities, consistent with projected population growth.

FUNDING SOURCE: Grant (Prairie Meadows Community Betterment through the Bondurant Chamber of Commerce)

STAFF RECOMMENDATION: Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-149

CITY OF BONDURANT
RESOLUTION NO. 220718-149

RESOLUTION APPROVING PURCHASE OF REC 'n ROLL BLOCK PARTY TRAILER
FROM I-80 TRAILERS IN THE AMOUNT OF \$9,995.00

WHEREAS, the City of Bondurant and the Bondurant Chamber of Commerce were awarded \$15,000 from Prairie Meadows through their Community Betterment Program to implement the Rec 'n Roll Block Party Program; AND

WHEREAS, the awarded grant funds must be used to purchase the trailer, a custom trailer wrap, and the contents of the trailer; AND

WHEREAS, the Rec 'n Roll Block Party Trailer will be available for neighborhoods and Chamber of Commerce members to reserve; AND

WHEREAS, implementation of the Rec 'n Roll Block Party Program will help to strengthen the community's hometown feel, a goal in the City's draft 2022 Comprehensive Plan; AND

WHEREAS, implementation of the Rec 'n Roll Block Party Program is consistent with the following objective of the 2012 Comprehensive Plan: collaborate with public and quasi-public institutions to provide a wide range of educational, recreational, and cultural opportunities, consistent with population growth; AND

WHEREAS, the City of Bondurant accepts the equipment for purchase of:

2023 H&H Trailers White 8.5' x 16' 7k Flat Top V-Nose Enclosed Cargo Trailer from I-80 Trailers in the amount of \$9,995.00, plus incidental charges; AND

WHEREAS, payments are to be made to I-80 Trailers.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the trailer purchase from I-80 Trailers in the amount of \$9,995.00, plus incidental charges, is hereby approved.

Passed this 18th day of July 2022

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.k.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution approving Pay Request No. 10 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve pay app #10 in the amount of \$5,230.00 related to the professional services agreement for the Commerce Crossings Public Improvements Project.

As a reminder, the Commerce Crossings Project is the Economic Development project that is being constructed on the former Rosenberger Property that lays along Interstate 80 West of Grant St. South.

FUNDING SOURCE: Bond Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-150
2. Shive-Hattery Pay Request No. 10

CITY OF BONDURANT
RESOLUTION NO. 220718-150

RESOLUTION APROVING PAY REQUEST NO. 10 FOR THE PROFESSIONAL
SERVICES AGREEMENT FOR THE COMMERCE CROSSING PUBLIC
IMPROVEMENT PROJECT TO SHIVE-HATTERY IN THE AMOUNT OF \$5,230.00

WHEREAS, on July 6th, 2022, the City of Bondurant received pay request no. 10 for the professional services agreement for the Commerce Crossing Public Improvement Project; AND

WHEREAS, the City Council approves pay request no. 10 for the professional services agreement for the Commerce Crossing Public Improvement Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that pay request no. 10 for the Commerce Crossing Public Improvement Project professional services agreement to Shive-Hattery is hereby approved

Passed this 18^h day of July 2022,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Marketa Oliver
City of Bondurant, IA
200 Second Street NE
PO Box 37
Bondurant, IA 50035-0037

July 06, 2022

Invoice No: 4194871 - 10

Commerce Crossing Development - Public Improvements
Services provided through June 30, 2022:

	Total Fee	Percent Complete	Fee Earned	Previous Fee Billing	Current Fee Billing
Base Contract	347,300.00	97.00	336,881.00	333,408.00	3,473.00
Amend #1 Survey	27,300.00	100.00	27,300.00	27,300.00	0.00
Amend #1 Observation	14,500.00	100.00	14,500.00	13,775.00	725.00
Amend #1 Testing	34,400.00	100.00	34,400.00	33,368.00	1,032.00
Total Fee	423,500.00		413,081.00	407,851.00	5,230.00
	Total Fee				5,230.00
			AMOUNT DUE THIS INVOICE		\$5,230.00

CRB

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 7/18/2022
Presentation

TITLE: Polk County Sheriff's Report

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

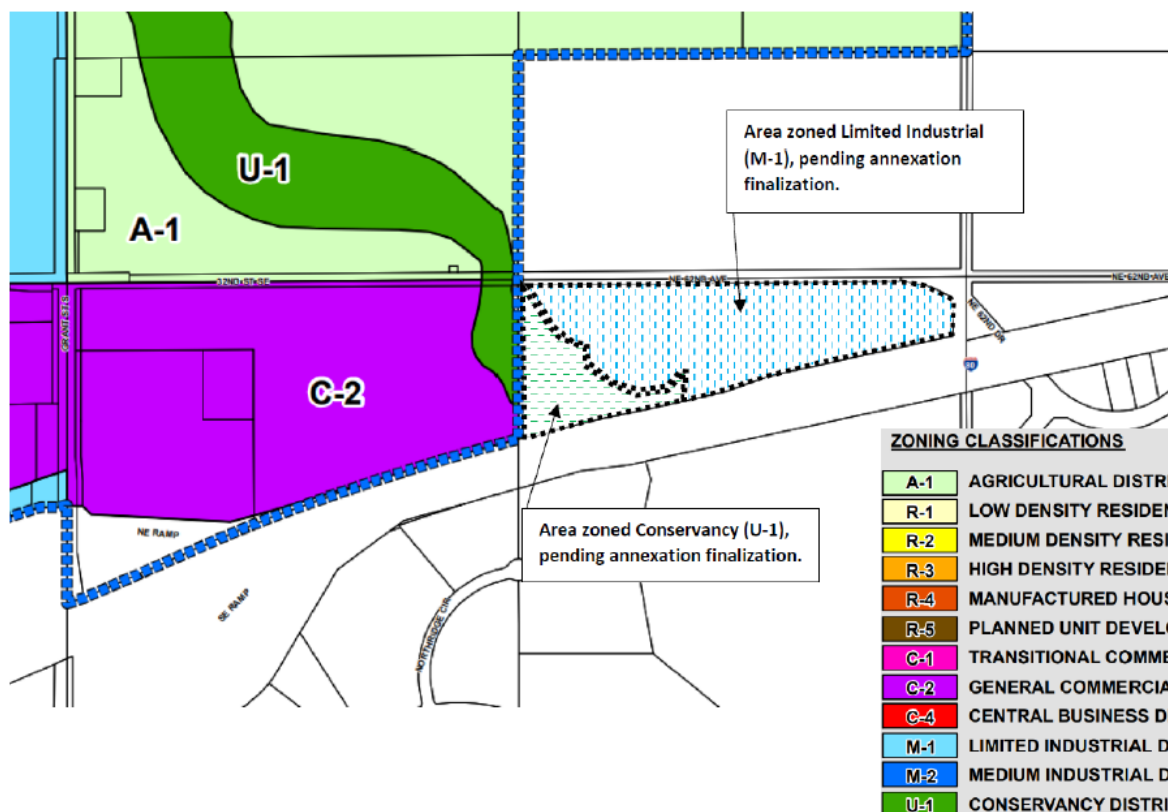
ATTACHMENTS: None

2. 100% voluntary, within an urbanized area of another city;
3. 80% voluntary/20% non-consenting, not within an urbanized area of another city;
4. 80% voluntary/20% non-consenting, within an urbanized area of another city;
5. Involuntary.

This annexation request is considered a 100% voluntary annexation within the urbanized area of another city (Altoona).

Iowa Code requires that City Council hold a public hearing prior to voting on a resolution considering approval of an annexation request. After Council's consideration of the annexation resolution after the public hearing, the City will send its annexation files to the State's City Development Board for their review.

In anticipation of processing this current annexation request, in March 2022 the City Council, after review by the Planning & Zoning Commission, rezoned this Gholds LLC land to the Limited Industrial (M-1) District and the Conservancy (U-1) District as shown in the map below. The rezoning ordinance is subject to annexation finalization.



When the Planning & Zoning Commission and City Council review annexation requests, they review the following topics: Consistency with the Comprehensive Plan, Street & Utility Connectivity, and Outreach.

Consistency with the Comprehensive Plan

Consistency with the Comprehensive Plan was considered as part of the March 2022 rezoning ordinance consideration process. As part of the March 2022 rezoning ordinance review process, an amendment to the City's 2012 Future Land Use Map was approved - the amendment was from a future use designation of Reserve Office to a future use designation of Industrial for the areas located outside the future use designation area of Open Space along the Mud Creek Corridor.

Annexation of this Gholds LLC land is also consistent with the following policy of the 2012 Comprehensive Plan:

4.10: Locate industrial and office land uses so as to minimize traffic conflicts with the rest of the community.

Street & Utility Connectivity

The annexation area fronts the existing NE 62nd Avenue/32nd Street SE street corridor and also the existing NE 80th Street/Pleasant Street SE corridor.

This annexation area is located along the City's planned water main route along NE 62nd Avenue/32nd Street SE. A 36" sanitary sewer main is located along the Mud Creek corridor on this parcel.

Outreach

As is required by Chapter 368 of the Iowa Code, the City mailed annexation notices to the following entities: City of Altoona, Polk County Board of Supervisors, Polk County Attorney, public utilities, the Des Moines Area Metropolitan Planning Organization, and the Attorney General. No public comments have been received to date.

FUNDING SOURCE: N/A for annexation only.

STAFF RECOMMENDATION: The Planning & Zoning Commission will review this request on July 14, 2022. This Council agenda statement will be updated to reflect the Commission's recommendation.

Staff recommends approval of the attached resolution approving the annexation request.

After this annexation request is considered by City Council, it must be sent to the State's City Development Board for their review and approval, as the annexation area falls within two miles of the City of Altoona's city limits. It is anticipated the City Development Board will review during their August 2022 meeting.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Signed George Annexation Petition - Received 01252022
2. Annexation Map

ANNEXATION PETITION
TO THE CITY COUNCIL
BONDURANT, IOWA

MAYOR AND COUNCIL MEMBERS:

I the undersigned, hereby make application to the City of Bondurant, Iowa, pursuant to Iowa Code Section 368.7 for annexation by voluntary petition the following described real estate to-wit:

See Exhibit A

I hereby respectfully request and solicit the Council of the City of Bondurant, Iowa to adopt a resolution assenting to the annexation of the above-described real estate to the City of Bondurant, Iowa, subject to the following conditions:

1. The City agrees to provide water service to the property within 24 months of City Council's approval of the annexation, including water access brought under the roadway to the property side.
2. The City agrees to rebate any water, stormwater, or sewer connection fees (both individual and connection fee district fees) so long as the property maintains its current ownership.
3. The City agrees to waive any street assessments so long as the property maintains its current ownership.
4. The property owners may continue to open burn as long as the property remains in agricultural use.
5. The City agrees to amend the Future/Proposed Land Use map from Reserve Office to Industrial.
6. The City agrees to initiate a rezone of this property from Agricultural (A-1) to Industrial (M-1).
7. The City agrees to take the lead in accumulating the same information that would be developed under the Site Certification process and conduct activities, including wetlands delineation, utility mapping, geotechnical study documenting property's soil characteristics, recordable survey, title search, Phase I Environmental Site Assessment, and Endangered Species review at no cost to the property owner. Additionally, the City will submit the information and request it be highlighted on the regional Economic Development marketing website.

Respectfully submitted,


Timothy J. George
G4olds LC

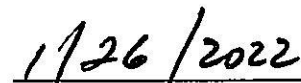

Date Signed

Exhibit A

ALL N & W OF INTERSTATE HWY 80 LESS 1.71 A RD NE 1/4 SECTION 7-79-22 AND INCLUDING ANY
AND ALL COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINES OF THE ADJACENT ROADS.



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 7/18/2022
Resolution

TITLE: - Resolution considering approval of the Gholds, LLC annexation request

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For Brief History and Analysis, please see public hearing agenda statement.

FUNDING SOURCE: N/A for annexation only.

STAFF RECOMMENDATION: The Planning & Zoning Commission will review this request on July 14, 2022. This Council agenda statement will be updated to reflect the Commission's recommendation.

Staff recommends approval of the attached resolution approving the annexation request.

After this annexation request is considered by City Council, it must be sent to the State's City Development Board for their review and approval, as the annexation area falls within two miles of the City of Altoona's city limits. It is anticipated the City Development Board will review during their August 2022 meeting.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 220718-151
2. RESOLUTION NO. 220207-42
3. Signed Petition
4. Area Annexation Map
5. Knuth Annexation Map

CITY OF BONDURANT
RESOLUTION NO. 220718-151

RESOLUTION APPROVING THE GHOLDS ANNEXATION AREA, A 100%
VOLUNTARY ANNEXATION REQUEST FOR THE ANNEXATION INTO THE
CITY OF BONDURANT'S CITY LIMITS WITHIN TWO MILES OF ALTOONA'S
CITY LIMITS

WHEREAS, the City of Bondurant has received an annexation petition from Gholds LLC, property owner, for voluntary annexation on property as described as follows; AND:

ALL N & W OF INTERSTATE HWY 80 LESS 1.71 A RD NE 1/4 SECTION 7-79-22 AND INCLUDING ANY AND ALL COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINES OF THE ADJACENT ROADS.

WHEREAS, this annexation application is considered a 100% voluntary annexation and is located within two miles of the City of Altoona's city limits; AND

WHEREAS, this annexation area will include annexation of the south ½ of NE 62nd Avenue/32nd Street SE adjacent to the Gholds LLC annexation parcel; AND

WHEREAS, the annexation area is comprised of 37.38 acres;

WHEREAS, after the annexation has been finalized, this land will be zoned Limited Industrial (M-1) and Conservation (U-1) as identified in Ordinance 220222-2000; AND

WHEREAS, the Planning and Zoning Commission of the City of Bondurant reviewed this annexation request on July 14, 2022 and made the following finding: That the annexation is consistent with the City's Comprehensive Plan; AND

WHEREAS, an annexation area map is attached to this resolution as Exhibit A; AND

WHEREAS, as required by Iowa Code Section 368.7(3), notice was mailed to the City of Altoona, the Polk County Board of Supervisors, affected public utilities, and the Des Moines Area MPO on June 21, 2022; AND

WHEREAS, as required by Iowa Code Section 368.7(3), notice was published in the Altoona Herald on June 29, 2022; AND

WHEREAS, as required by Iowa Code Section 368.7(3), the Bondurant City Council held a public hearing to hear public comments on the proposed annexation of said property during their meeting on July 18, 2022; AND

WHEREAS, upon approval of this resolution, the City Clerk shall mail to the City Development Board the City's annexation documents; AND

WHEREAS, this annexation request is considered complete only after the City Development Board has filed and recorded copies of the annexation as required by Iowa Code Section 368.20(1).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA THAT: that this annexation request is hereby approved as presented.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 18th day of July 2022.

By: _____
Doug Elrod, Mayor

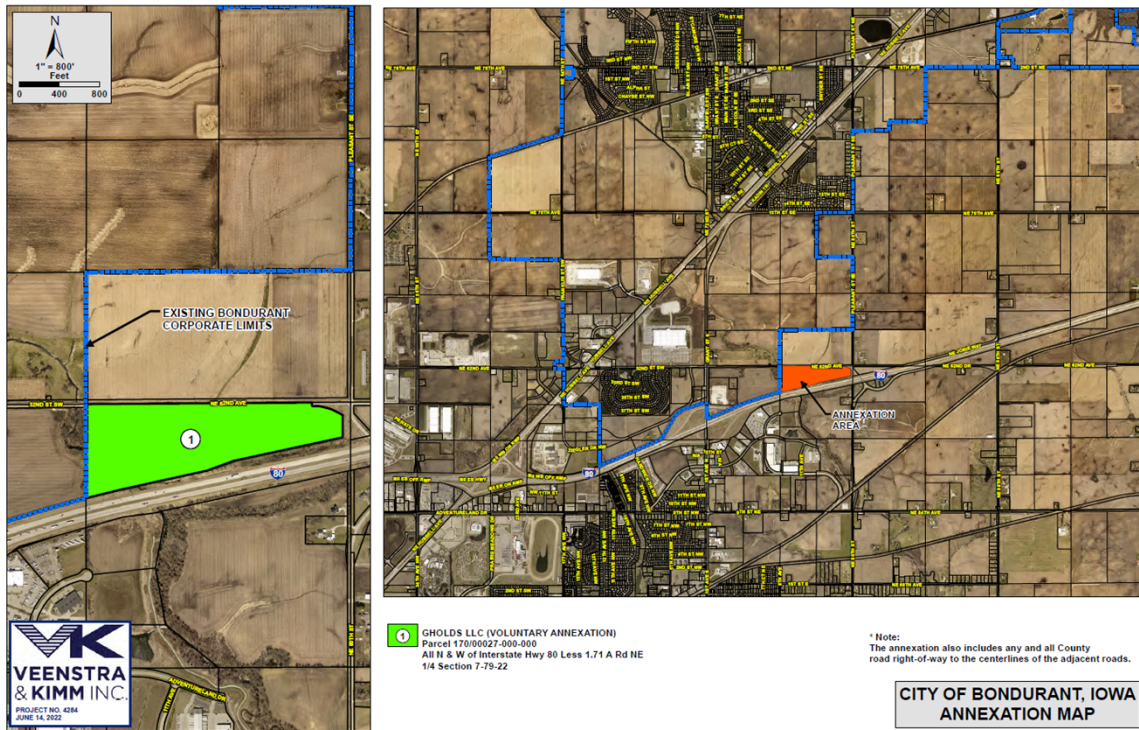
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Exhibit A – Annexation Map



CITY OF BONDURANT
RESOLUTION NO. 220207-42

RESOLUTION APPROVING THE KNUTH ANNEXATION AREA, A 100%
VOLUNTARY ANNEXATION REQUEST FOR THE ANNEXATION OF 57.77
ACRES INTO THE CITY OF BONDURANT'S CITY LIMITS WITHIN TWO MILES
OF ALTOONA'S CITY LIMITS

WHEREAS, the City of Bondurant has received an annexation petition from Alan C & Debbie J Knuth, owners, for voluntary annexation on property as described as follows; AND:

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTH 10 ACRES OF LOTS 1 AND 2 OF THE OFFICIAL PLAT OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5th P.M., POLK COUNTY, IOWA, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA;

THENCE WEST, ALONG THE NORTH LINE OF SAID SOUTH 10 ACRES OF LOTS 1 AND 2 TO THE WEST LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE NORTH, ALONG SAID WEST LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD;

THENCE NORTHEAST, ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD TO THE NORTH LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE EAST, ALONG SAID NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE INTERSECTION OF SAID NORTH LINE AND THE WEST LINE OF THE EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 EXTENDED NORTH;

THENCE SOUTH, ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE EAST, ALONG THE SOUTH LINE OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 TO THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE SOUTH, ALONG SAID EAST LINE TO THE POINT OF BEGINNING.

WHEREAS, this annexation application is considered a 100% voluntary annexation and is located within two miles of the City of Altoona's city limits; AND

WHEREAS, the annexation area is comprised of 57.77 acres and includes the following Polk County roadway area: Parcel 230/00461-001-002 (Partial), Parcel 230/00460-000-000 (Partial), Parcel 230/00456-000-000, Parcel 230/00461-001-00, and Parcel 230/00455-007-000 and the following State of Iowa roadway area: Parcel 230/00461-001-001 and Parcel 230.00461-002-000; AND

WHEREAS, this annexation area also includes a building on lead land at Parcel 230/00455-009-001; AND

WHEREAS, once annexed, this land will become Agricultural (A-1) until if/when a rezoning request is received; AND

WHEREAS, on January 13th, 2022 the Planning and Zoning Commission of the City of Bondurant reviewed this annexation request and has made the following finding; AND:

1. That the annexation is consistent with the City's Comprehensive Plan.

WHEREAS, annexation area maps are attached to this resolution as Exhibits A & B; AND

WHEREAS, as required by Iowa Code Section 368.7(3), notice was mailed to the City of Altoona, the Polk County Board of Supervisors, affected public utilities, and the Des Moines Area MPO on January 7th, 2022; AND

WHEREAS, as required by Iowa Code Section 368.7(3), notice was published in the Altoona Herald on January 19th, 2022; AND

WHEREAS, as required by Iowa Code Section 368.7(3), the Bondurant City Council held a public hearing to hear public comments on the proposed annexation of said property during their meeting on February 7th, 2022; AND

WHEREAS, upon approval of this resolution, the City Clerk shall mail to the City Development Board the City's annexation documents; AND

WHEREAS, this annexation request is considered complete only after the City Development Board has filed and recorded copies of the annexation as required by Iowa Code Section 368.20(1).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA THAT: that this annexation request is hereby approved as presented.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 7th day of February 2022.

Passed this 7th day of February 2022,

By: _____

Doug Elrod, Mayor

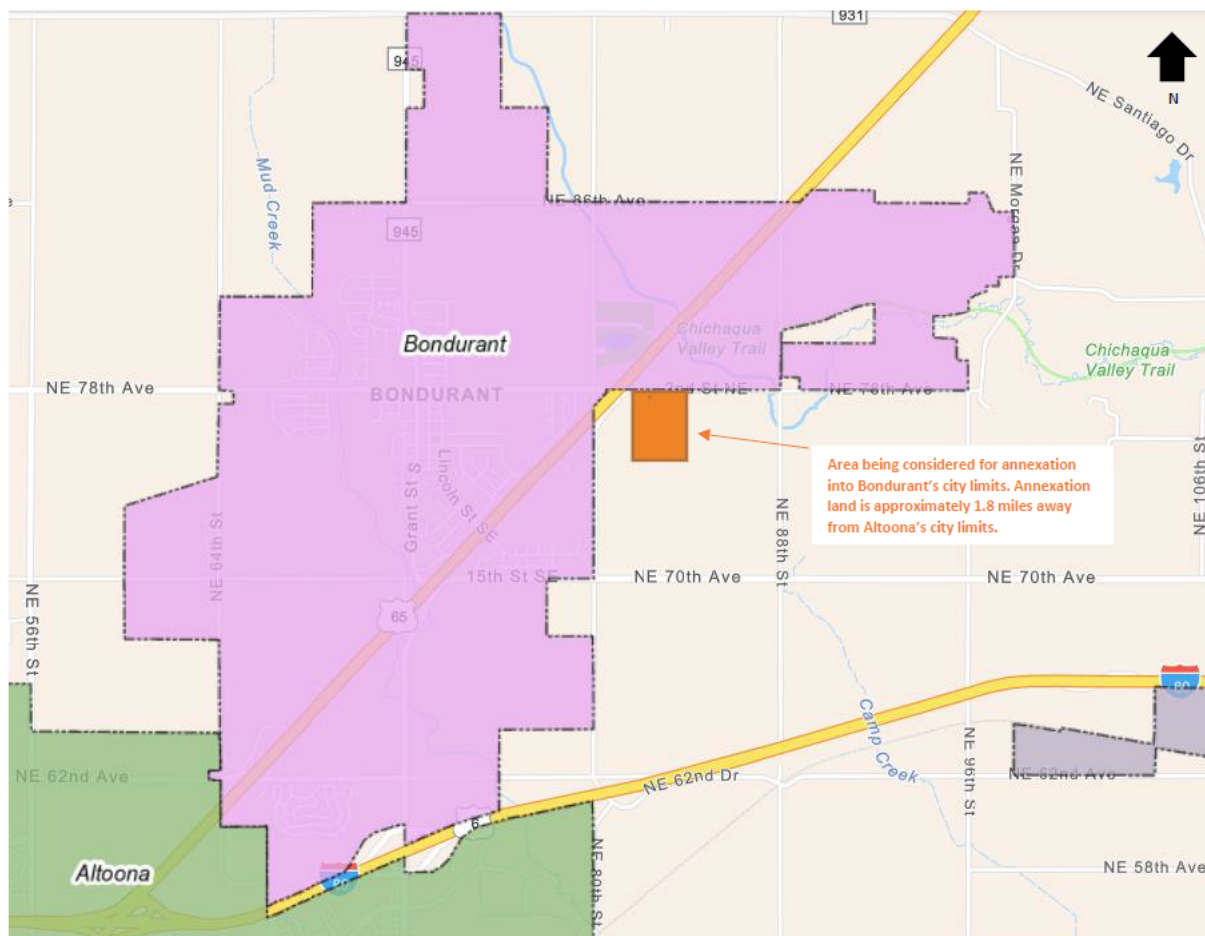
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

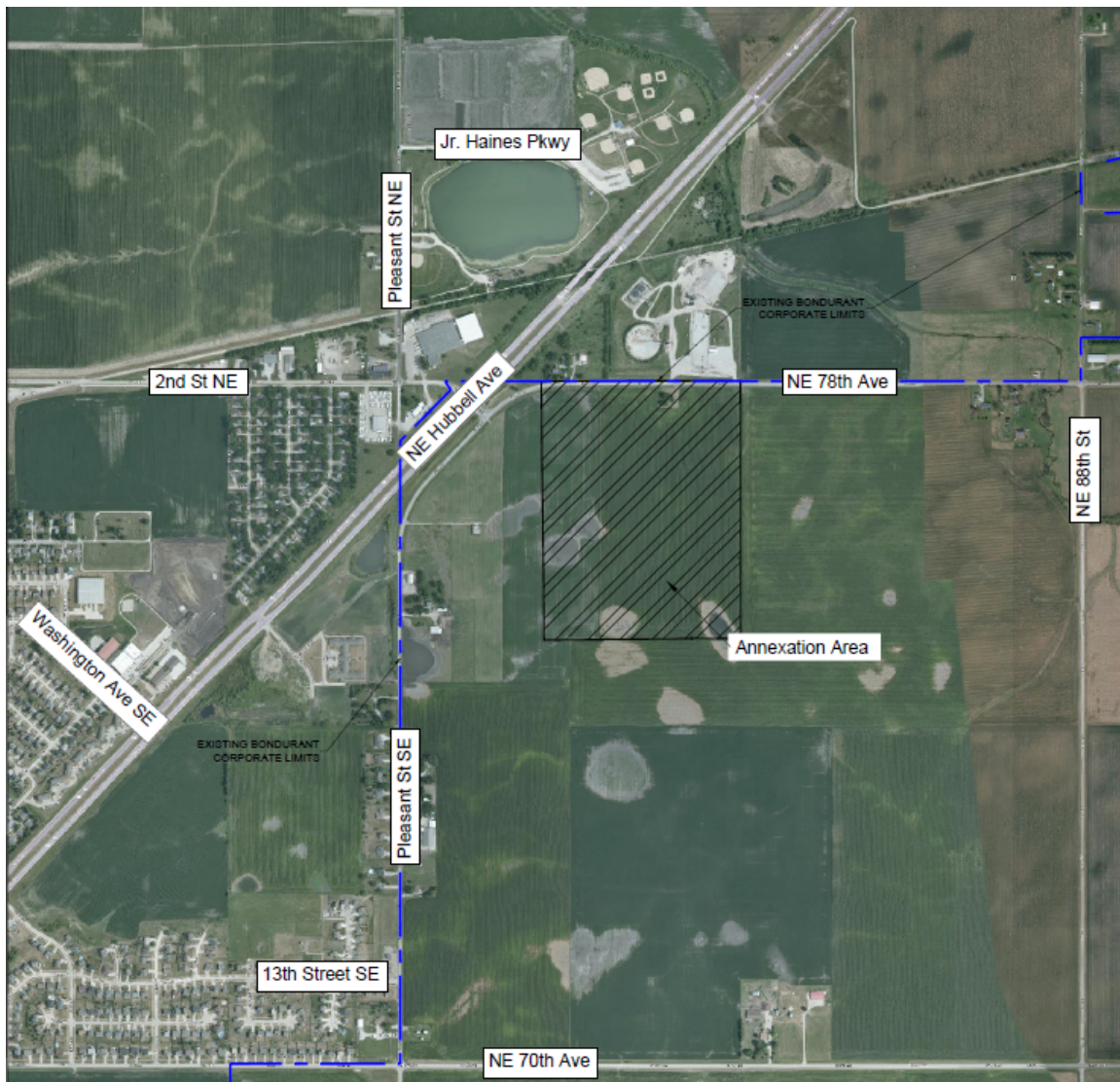
Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Exhibit A – Annexation Area (General Location Map)



Attachment B – Annexation Map (Close-up)



230/00455-000-000
230/00455-008-000
230/00455-009-000

VOLUNTARY ANNEXATION PETITION FOR INCORPORATION INTO THE CITY
LIMITS OF THE CITY OF BONDURANT, IOWA

MAYOR AND COUNCIL MEMBERS:

We, the undersigned, hereby make application to the City of Bondurant, Iowa, pursuant to Iowa Code Section 368.7, for annexation by voluntary petition the following described real estate to-wit:

SEE EXHIBIT A

We hereby respectfully request and solicit the Council of the City of Bondurant, Iowa to adopt a resolution assenting to the annexation of the above-described real estate to the City of Bondurant, Iowa, subject to the following conditions:

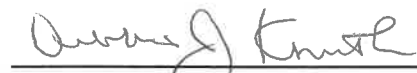
1. The property owners/renters may continue to open burn so long as property maintains its current use.

Respectfully submitted,



Alan C Knuth

Date: Dec. 8, 2021



Debbie J Knuth

Date: 12-8-21

EXHIBIT A

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTH 10 ACRES OF LOTS 1 AND 2 OF THE OFFICIAL PLAT OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5th P.M., POLK COUNTY, IOWA, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA;

THENCE WEST, ALONG THE NORTH LINE OF SAID SOUTH 10 ACRES OF LOTS 1 AND 2 TO THE WEST LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE NORTH, ALONG SAID WEST LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD;

THENCE NORTHEAST, ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD TO THE NORTH LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

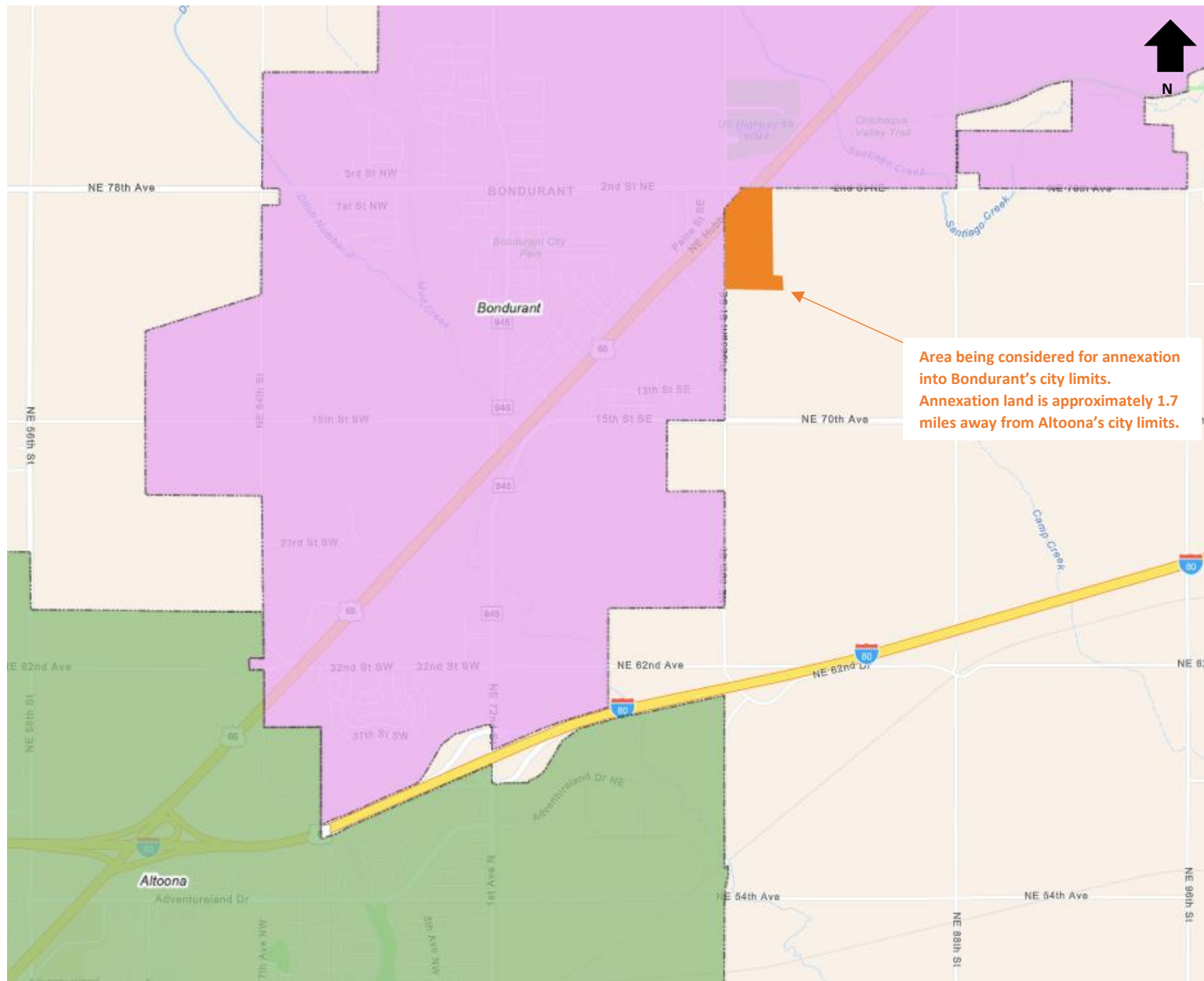
THENCE EAST, ALONG SAID NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE INTERSECTION OF SAID NORTH LINE AND THE WEST LINE OF THE EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 EXTENDED NORTH;

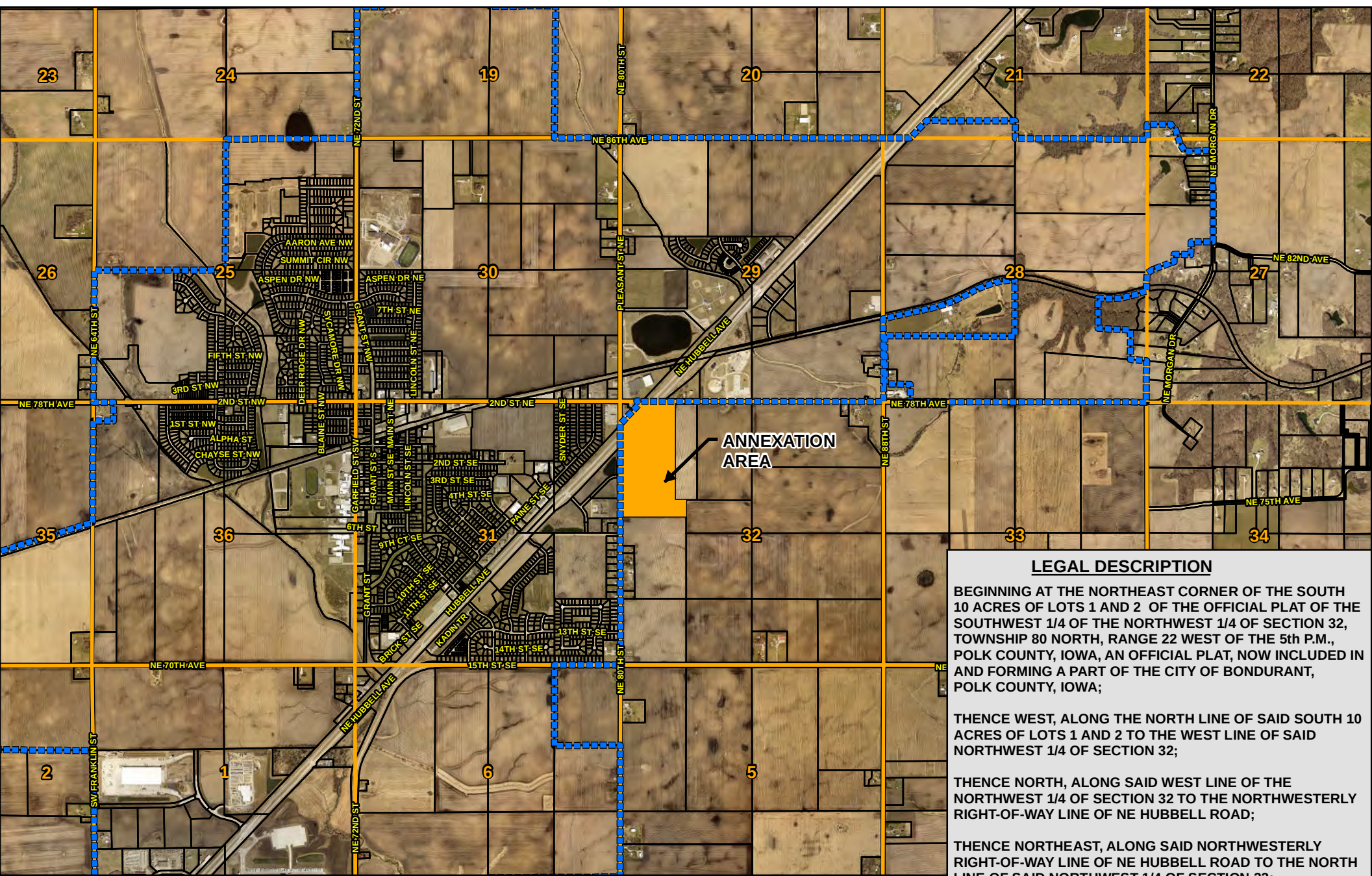
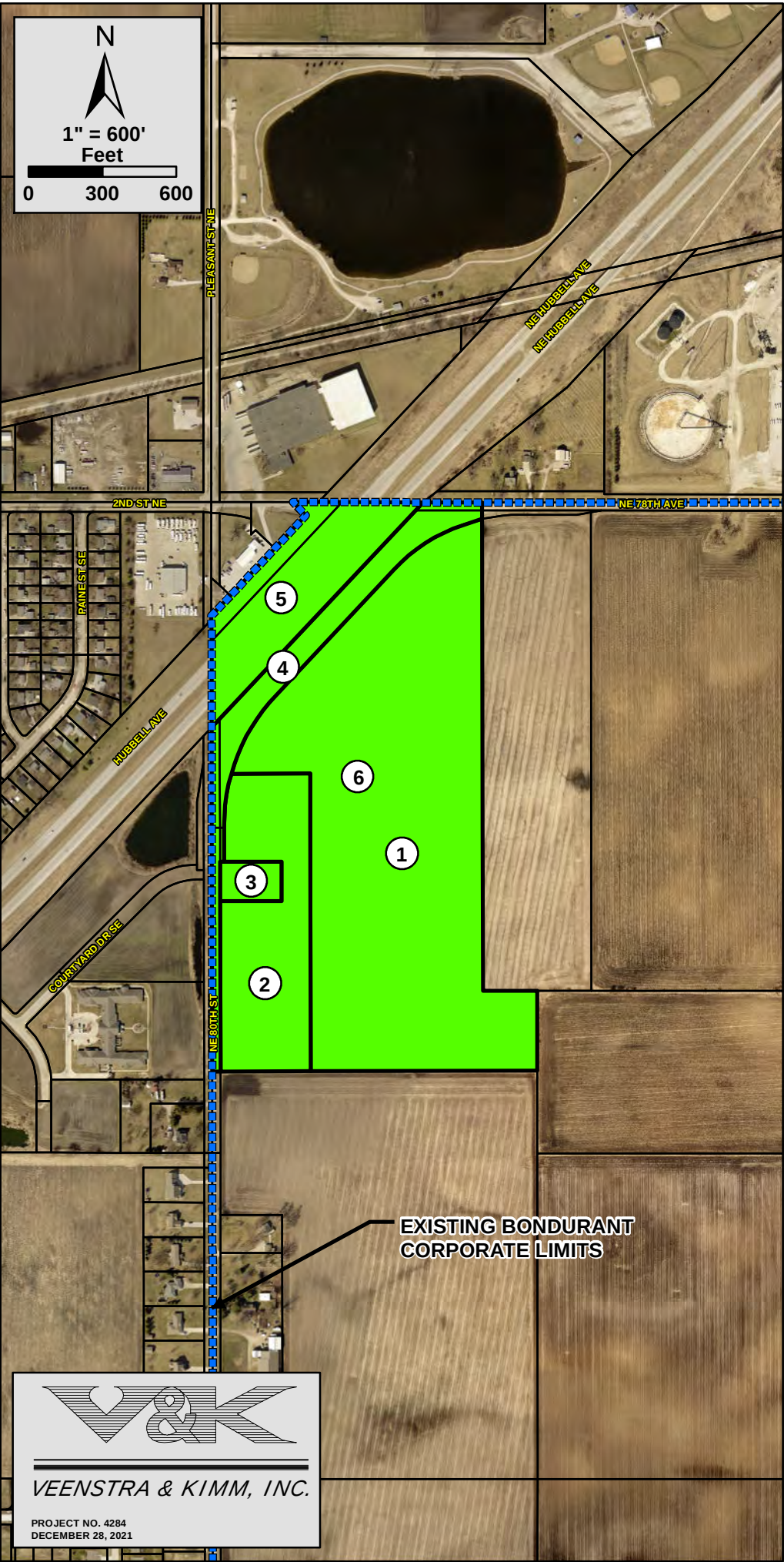
THENCE SOUTH, ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE EAST, ALONG THE SOUTH LINE OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 TO THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE SOUTH, ALONG SAID EAST LINE TO THE POINT OF BEGINNING.

Area Map – City Limits





- | | |
|---|---|
| 1 ALAN & DEBBIE KNUTH
Parcel 230/00455-009-000 (36.05 Acres) | 5 STATE OF IOWA ROW
Parcel 230/00461-001-001 (6.79 Acres)
Parcel 230/00461-002-000 |
| 2 ALAN & DEBBIE KNUTH
Parcel 230/00455-008-000 (9.08 Acres) | 6 GLOBAL SIGNAL ACQUISITIONS II LLC
Building on Leased Land
Parcel 230/00455-009-001 |
| 3 ALAN & DEBBIE KNUTH
Parcel 230/00455-000-000 (0.92 Acres) | |
| 4 POLK COUNTY ROW
Parcel 230/00461-001-002 Partial (4.93 Acres)
Parcel 230/00460-000-000 Partial
Parcel 230/00456-000-000 Partial
Parcel 230/00461-001-003
Parcel 230/00455-007-000 | |

LEGAL DESCRIPTION

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTH 10 ACRES OF LOTS 1 AND 2 OF THE OFFICIAL PLAT OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5th P.M., POLK COUNTY, IOWA, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF BONDURANT, POLK COUNTY, IOWA;

THENCE WEST, ALONG THE NORTH LINE OF SAID SOUTH 10 ACRES OF LOTS 1 AND 2 TO THE WEST LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE NORTH, ALONG SAID WEST LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD;

THENCE NORTHEAST, ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF NE HUBBELL ROAD TO THE NORTH LINE OF SAID NORTHWEST 1/4 OF SECTION 32;

THENCE EAST, ALONG SAID NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 32 TO THE INTERSECTION OF SAID NORTH LINE AND THE WEST LINE OF THE EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 EXTENDED NORTH;

THENCE SOUTH, ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE EAST, ALONG THE SOUTH LINE OF SAID EAST 1/6 OF THE NORTH 60 ACRES OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 32 TO THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 32;

THENCE SOUTH, ALONG SAID EAST LINE TO THE POINT OF BEGINNING.

CITY OF BONDURANT, IOWA
ANNEXATION MAP



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 7/18/2022
Ordinance

TITLE: - (Second and/or Third Reading) Ordinance amending Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Section 178.06 of the City's Zoning Code regulates the City's Planned Unit Development (R-5) District. The R-5 District is, "intended and designed to provide a means for the development of large tracts of ground on a unit basis, allowing greater flexibility and diversification of land uses and building locations than the conventional single lot method provided in other sections of the Zoning Code.

Recent concerns by the Planning & Zoning Commission and City Council have been raised over the shallow driveway depths allowed by Section 178.06.4.J of the Zoning Code. This section reads as follows for the R-5 District: *There shall be a minimum setback of twenty (20) feet for any garage whose opening faces the street.* This shallow driveway depth creates scenarios where longer vehicles overhang out into the adjacent public or private sidewalk and/or street areas. Below is a summary of sample truck model lengths for newer makes/models - please note that the 2022 Toyota Tundra is 21.04' long, which exceeds the R-5 minimum driveway length by 1.04'.

Sample of Truck Model Lengths			
	Truck Bed	Cab Type	Total Length
2022 Silverado 1500	Long	Regular	19.14
	Standard	Double	19.32
2022 Ford F-150 Lariat	Long	Regular	20.85
2022 Ram 1500	Long	Double	20.15
2022 Ford Maverick Lariat	Standard	Double	16.64
2022 Ford Maverick XLT	Standard	Double	16.64
2022 Honda Ridgeline	Standard	Double	17.51
2022 GMC Canyon	Standard	Double	18.71
2022 Toyota Tundra	Long	Double	21.04

Example existing R-5 developments in Bondurant where 20'-long driveways are allowed prior to the beginning of a sidewalk or street area include: Arbor Ridge Villas, Kadin Trail, Lots 1-80 of Quail Run Plat 1, and Wolf Creek. Example 20'-long driveway in Bondurant where a vehicle overhangs out into street area:



The proposed text amendment language that will be considered during Council's July 5th public hearing will include the following proposed amendment to Section 178.06.4.J: *there shall be a minimum **unobstructed** setback of **thirty (30)** ~~twenty (20)~~ for any garage whose opening faces the street.*

The **unobstructed** verbiage has been added to better clarify that a 5'-wide sidewalk cannot be included as part of this 30' distance when the development includes a private street area (when adjacent to a public right-of-way, the required public sidewalk falls within the public right-of-way area).

Please note that this minimum R-5 structure setback only applies to when an attached garage portion of a structure has an opening that faces a street. There will still be scenarios where a structure within the R-5 District may be allowed to be constructed closer than 30'; examples of this include: a multi-family building with no attached garages, a townhome with an alley-facing attached garage, or a single-family house where the attached garage does not face directly toward the street. In these example scenarios, the Planning & Zoning Commission and City Council will study setback requirements proposed as part of the Planned Unit Development Plan rezoning process.

For the Commission's/Council's reference, residential developments subject to the Low Density Residential (R-1) District, Medium Density Residential (R-2), and High Density Residential (R-3) District requirements must meet a minimum 30' front yard setback.

The proposed text amendment increase to 30' will apply only to future developments where there is not already an approved PUD Development Plan on file allowing a 20' setback. Areas A & C of the Harvest Meadows Preliminary Plat development area and the Edgeland Bondurant development area will have 20'-long driveway areas, as the development plans have already been approved to allow the 20'-long driveway area.

Staff recognizes there are likely other sections of the R-5 District in need of amending. It is anticipated the R-5 District will be reviewed in further detail for additional amendments once a comprehensive update to the Zoning Code is made after the 2022 Comprehensive Plan is considered for adoption. This current minor amendment is proposed, as it is limited in scope and will look to address an ongoing need for future development areas.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve second and third readings of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 220705-208

CITY OF BONDURANT
ORDINANCE NO. 220705-208

**AN ORDINANCE AMENDING THE CITY CODE OF BONDURANT, IOWA, BY
AMENDING THE FOLLOWING SECTION OF THE ZONING ORDINANCE: 178.06.4.J,
REGARDING AN INCREASE TO THE MINIMUM SETBACK REQUIRED WHEN A
GARAGE OPENING FACES A STREET IN THE CITY'S PLANNED UNIT
DEVELOPMENT (R-5) ZONING DISTRICT**

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Section 178.06.4.J of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is amended to read as follows:

- J. There shall be a minimum unobstructed setback of thirty (30) ~~twenty (20)~~ feet for any garage whose opening faces the street.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this _____ day of _____, 2022

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:
SECOND CONSIDERATION:
THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 7/18/2022
Discussion Item

TITLE: Continuation of Strategic Planning with Drake Facilitators

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

In our next session Scott and Jeff will be back from The Ray Center at Drake. The attached document details the drafts they put together for our Compact for Excellence, Vision Statement, Mission Statement, and Values. On Monday, we will review each of these drafts, make revisions, and approve final versions. On Monday, Council Members will be asked to share what they like from the drafts so we can put together final statements.

FUNDING SOURCE:

STAFF RECOMMENDATION: This is a discussion item.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. City of Bondurant Drafts

Bondurant City Council

Compact for Excellence (Draft)

In order to do our best work and treat each other with care and respect, the Bondurant City Council agrees to:

- Care about what we do and be actively engaged in council business
- Communicate clearly and transparently about priorities, needs, ideas, opinions, motivations
- Respect, listen, and ask questions to the experts in the room
- Cultivate diverse ideas
- Assume best intentions – we all want what’s best for Bondurant
- Find compromise and walk out together, even when we disagree
- Express gratitude and find joy in the work

Vision Statement (Drafts)

Seemed like the major themes were: inclusivity/neighborly, hometown feel, and growth/opportunities, which I have tried to reflect in each statement.

1. Bondurant aspires to be a welcoming community where individuals, families, and businesses thrive.
2. Bondurant strives to be a community that all individuals, families, and businesses love to call home.
3. Bondurant strives to be the community of choice for individuals, families, and businesses to call home.
4. Bondurant aspires to be the hometown for individuals, families, and businesses to grow and thrive.
5. Bondurant will be a community where all feel welcome to live, work, play, and thrive.

Mission Statement (Drafts)

Major themes seemed to be city services, including recreation, opportunities for citizens to be involved in their community, and partnerships with businesses and other groups to help the city grow.

1. The City of Bondurant provides quality services, vibrant and diverse recreational activities, and opportunities for citizens and community partners to safely live, work, and participate in the growth of their hometown.
2. The City of Bondurant collaborates with citizens and community partners to deliver exemplary public services, recreation, and other projects by engaging in data-driven decision-making and proactive planning.
3. The City of Bondurant engages in data-based decision-making to ensure citizens are provided high-quality services, exceptional recreation opportunities, and a business-friendly environment, all in a safe, welcoming hometown.

Values

The following values are what seemed to be most often mentioned.

1. Integrity
 - a. Trust
 - b. Accountable
 - c. Clear and honest
 - d. Transparency
 - e. Responsible – financial stewardship

2. Collaboration
 - a. All in this together
 - b. Easy to work with
 - c. Teamwork
3. Inclusive
 - a. Fair
 - b. Open Minded

Personally, I think you can organize the values like this:

What's best for Bondurant?

- Did our process and decision have **integrity**?
- Was our process and decision **inclusive**?
- Did our process and decision make it easier to **collaborate** with us?