

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

July 18, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Pro Tem Tara Cox, Council Member Chad Driscoll, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa

City Officials Present: City Administrator Marketa Oliver, Administrative Services Coordinator Craig Marshman, Library Director Jill Sanders, Public Works Director John Horton, Fire Chief Aaron Kreuder, Planning and Community Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Cox called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

No abstentions were declared.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to perfect and approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of July 5, 2022

b. Claims List

c. Applications for City Council Approval

d. Receive and File - Library Board Meeting Minutes of June 1, 2022 & Library Director's Report

e. R-220718-144- Resolution awarding the bid for the Demolition of Property at 201 3rd Street, SE to J. Petticord in the amount of \$24,850.00

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- f. R-220718-145- Resolution approving Liability Insurance Renewal
 - g. R-220718-146- Resolution approving bid from Des Moines Asphalt and Paving for Maintenance Work on 2nd Street, NE and 32nd Street, SE in the amount of \$56,588.84
 - h. R-220718-147- Resolution approving quote from Vision Electric in the amount of \$22,200.62 for installation of a dual mount electric vehicle (EV) charging station at City Hall
 - i. R-220718-148- Resolution setting a date for a public hearing to consider text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 Limited Industrial District
 - j. R-220718-149- Resolution approving purchase of an 8.5' x 16' trailer from I-80 Trailers in the amount of \$9,995.00 to be used for the Rec 'n Roll Block Party Program
 - k. R-220718-150- Resolution approving Pay Request No. 10 to Shive-Hattery for the Professional Services Agreement for Commerce Crossings Development Public Improvements Project
Motion by Pepper, seconded by Driscoll, to approve the consent agenda.
Roll Call: Ayes: Driscoll, McKenzie, Pepper, Sillanpaa, Cox. Nays: None. Absent: None. Motion carried 5-0.
6. Guests requesting to address the City Council
There were no guests requesting to speak.
- a. Polk County Sheriff's Report
The Lieutenant went over service calls. There were seven fireworks related calls; three were outside allowable hours. There were no fireworks related citations because by the time deputies were on scene, fireworks were no longer being discharged. The Sheriff's department is continuing to work with Amazon on the employee threat situation.
7. **Public Hearing**
- a. Public Hearing regarding the Gholds, LLC 100% voluntary annexation request within 2 miles of another community (Altoona)
Mayor Pro Tem Cox opened the public hearing at 6:04 pm. There were no guests wishing to comment. Planning and Community Development Director Murray reported that the Planning and Zoning Board recommended approval. The City intends on owning the conservancy

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area of this property for future trail access. Mayor Pro Tem Cox closed the public hearing at 6:05 pm.

8. Action Items

- a. R-220718-151- Resolution considering approval of the Gholds, LLC annexation request
Motion by Pepper, seconded by Sillanpaa, to Approve R-220718-151. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.
- b. O-220706-208 - (Second and/or Third Reading) Ordinance amending Section 178.06.4.J of the Zoning Code regarding an increase to the minimum setback requirement when an attached garage is entered from the street in the City's Planned Unit Development (R-5) District
Motion by Pepper, seconded by Driscoll, to waive the second reading, and approve the third and final reading of O-220706-208. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa, Driscoll. Nays: None. Absent: None. Motion carried 5-0.

9. Discussion Items -

- a. Continuation of Strategic Planning with Drake Facilitators
The two tasks at this meeting were to agree to a compact of excellence, and approve the revisions to the mission, vision, and values. The Council agreed on the compact of excellence. The facilitators will provide further revisions to the mission, vision, and values for council to review before the next facilitation meeting.

10. Reports / Comments and appropriate action thereon:

- a. Mayor
Mayor Pro Tem Cox reported that Mayor Elrod had nothing to report.
- b. Council Members
Cox - Chamber update, ribbon cutting for the new school will be held on August 8th.
Pepper - None.
Driscoll - Tree sale in October with presale starting next month, requested a DEI discussion at the next meeting.
McKenzie - ICON and WRA update, inquired about Rec N Roll.
Sillanpaa - Metro Advisory Council update.
- c. Administrator
Oliver gave more information on the Rec N Roll project, upcoming chamber event at Reclaimed Rails.
- d. Directors

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Kreuder - Semi rollover update.

Murray - Introduced the newly hired Economic Development Coordinator.

Horton - Construction project updates.

Sanders - Summer Reading Program update.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

There was no closed session.

12. Adjournment

Motion by Pepper, seconded by Driscoll, to adjourn. Vote on Motion 5-0.

Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 18, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor