

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise.*

Join: <https://us02web.zoom.us/j/89935998704?pwd=ZEpDMjVJaWthVktUzVYQzljS2pnUT09>

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
JULY 21, 2022**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on July 21, 2022, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. Park & Rec 22-6
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
 - a. EOR's Update on Eagle Park Design Plan
 - b. SmithGroup Update on Central Park Design Plan
7. Action Items
 - a. Accessible Swings
 - b. Current draft Parks + Recreation chapter of the Building Bondurant Comprehensive Plan
8. Discussion Items -
 - a. Bluejay Mile Markers Update
9. Reports and Comments:
 - a. Administrator
 - b. Board Members
 - c. Staff
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
June 16, 2022

1. Roll Call

Present: Miller, Collison, Karwoski, Lyman, Simpson

Absent: Williams and Robinson

City Officials Present: City Administrator Marketa Oliver,
Communications and Events Specialist Nicole
Van Houten, Planning and Community
Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

3. Abstentions declared

4. Approval of Minutes

a. Park & Rec 22-5

Motion by Collison seconded by Karwoski to approve May 19, 2022 minutes. Vote on Motion 5-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Karowski seconded by Collison, to approve the June 16, 2022 agenda. Vote on Motion 5-0. Motion carried.

6. Guests requesting to address the Parks Board

None.

a. Colt McDermott from RDG Planning and Design will be presenting updates regarding the City Park Schematic Design process.

Present: Architect Colt McDermott and Landscape
Architect Mike Bell

Representing: RDG Planning and Design Landscape

Discussion: Reviewed what was discussed at the last meeting.

- Words shared about the play structure: climbable, multi-structure, swings, slides, adventure play, hanging, artful,

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urban structure, zipline, and series of plays.

- Handicapped accessible - safe
- It tells a story. Colorful, possibly with the city branded color - setting its identity. Blue, green and yellow.
- The placement of the play structure matters.

Set contact with two playground representatives:

1. Outdoor Recreation Products - Diane Witt
2. ABCreative - Larry Rife

I will invite them to a future meeting to share their products and designs.

The Design Criteria PowerPoint was presented.

- b. Robert Stein and Aaron Gwinnup from EOR will present the Eagle Park Master Plan update and timeline.

Present: Senior Water Resource Engineer Aaron Gwinnup and Landscape Architect Robert Stein

Representing: EOR: Water, Ecology, Community

Discussion: Work slated for construction:

- Has been working with Bondurant's Public Works Director John Horton, City Administrator Marketa Oliver, and Planning & Community Development Director Maggie Murray to review the project's scope and design plan.
- Had the site survey done

This work has led them to a proposed Eagle Park Master Plan.

Wetlands were identified in the surveying process. The site trail route will be cleared for secondary trails (mowed

paths). Restored native grassland areas will be established. Stream access to Mud Creek includes stone steps that act as sitting areas where people can interact with the stream. There is a small parking area, educational signs, pollinator habitat areas, and solar-powered benches with roofs. There was a community request to include a 9-hole disc golf course that easily fits the space in the southern portion of the park.

Miller questioned, are there designated access points in the entire stretch of Eagle Park? Possibly trail access near the homes that abut the park?

Oliver responded that there is an access point from 2nd Street NW and access (which exists today) from Mallard Drive NW.

Oliver commented that it is nice to recognize how the disc golf course is weaved into the park. The park is not weaved into the disc golf course.

Miller stated the dead-end at 3rd Street NW should be included in this design as potential access to the trail in Eagle Park. Also, cohesive vegetation should be added along the eastern border where the trail is close to the homes. Possibly use trees, shrubs, or native plants to separate the park from the properties to the east.

As a representative of the Men's Club, Jeff Cook asked how large the disc golf course was designed. As a representative of the Men's Club, I want to make sure this is a good space for a disc golf course or, if it makes better sense, to be considered in another park. If the park users walk the course and get wet feet, then Eagle Park is not the park for a disc golf course. Also, I would request that the course's path doesn't cross trails.

Cook also asked how many parking spaces were considered in the proposed Eagle Park design.

Gwinnup responds that the area designed for the 9-hole disc golf course is eight acres, and the design includes three parking spaces.

Miller supports the disc golf course. Can this course be relocated if another location can better accommodate a 9-hole disc golf course?

Gwinnup responds that you can relocate the structures.

Oliver also affirms that the disc golf equipment purchased for this project will be easy to relocate.

Tim Lunden, another representative of the Men's Club and a homeowner near Eagle Park, commented that when it rains, Mud Creek increases in depth and would like the consulting company to know that the stone access point to the creek may go underwater.

Oliver responded to Lunden's concern by stating that EOR also designed the City's Comprehensive Stormwater Master Plan and considers the volume of water this area receives and how it will manage that water.

Cook stated if the disc golf structure can be removed, winterized, removed, and/or moved, then he supports moving forward with the disc golf course at Eagle Park.

Miller asked if families or park users access Eagle Park from Mallard Point Park?

Gwinnup responded that Mallard Point Park, adjacent to Eagle Park, is separated by Mud Creek. They wouldn't have direct access.

- c. Jeff Cook, Austin Sullivan, and Tim Lundeen from the Bondurant Men's Club are following up on the disc golf plans, adopt-a-park program, and park amenities that are needed this year that the Men's Club can assist with.

Present: Jeff Cook, Austin Sullivan, and Tim Lundeen

Representing: Men's Club

Discussion: There was a discussion about an Adopt a Park program. What is the status of this program? Also, checking on the status of the park amenities that the board decided might be something the Men's Club can fund and support this year. There was interest from a community survey at Wisteria Heights and Wolf Creek in installing a multi-use court.

Van Houten responded that the Adopt a Park program is in the process of being unveiled. It is active on the City's website today, but minor updates are needed. The plan is to reach out to local clubs, organizations, and businesses to support and adopt a few of the parks/trails and then promote the program more publicly later.

Van Houten stated that the Wolf Creek community members already

have approval from City Council to use the City property to construct a basketball court. You may want to reach out to the homeowners association in their neighborhood to decide how to move forward on the project.

Karwoski stated the board is assigned to audit all parks in town, which is taking longer than anticipated. Once these parks are evaluated and compared to the park kit standards, the board anticipates sharing with the Men's Club what the neighborhood parks need.

Cook responded that the Men's Club is not interested in finding something like a trash receptacle but a more interactive park amenity to help bring a unique feature to each neighborhood park. An amenity is similar to a ga ga pit, zip line, cornhole boards, etc.

Van Houten stated that a community member is requesting the board to consider installing accessible swings at all parks, similar to Efnor Estates Park's swings.

Oliver stated this would be on a future agenda, including some more research and quotes.

7. Action Items

none.

8. Discussion Items -

none.

9. Reports and Comments:

a. Administrator

Oliver reported that the City of Bondurant was selected as the 2022 Community of Character.

Oliver also reported that Bondurant was selected for a \$5,000 Community Betterment Grant for the Dog Park.

Oliver also said that recently, due to unfortunate events, a casket had to be disinterred at the Bondurant Cemetery, but Nicole successfully worked with all parties involved to complete the process. Everything went well. Kudos to Nicole for working through such a difficult task.

Oliver also reported that the timeline for the underpass should be released soon. During construction, Highway 65 will be limited to a single lane of traffic for a period of time, so prepare yourselves. The Grant Street and Highway 65 turning lanes will be impaired during this

time. The contractor states the entire process should be completed within 90 days. The construction completion date is set for November 2022.

Oliver reported that the quote for the Bondurant Recreational Sports Complex gravel parking area came back and it will cost a total of \$160,000. This is more than anticipated. Little League was granted \$15,000 to contribute to the parking needs at the sports complex, but not sure if it can be used for something else. It will depend on the language included in the grant application they submitted.

Miller asked who was responsible for the parking lot maintenance. Are potholes handled by the City or the Little League?

Oliver responded that the Bondurant Little League has a lease agreement with the City and she would have to check the language to answer that question.

Oliver reported that the fishing pier at Lake Petocka will have an impact on Lake Petocka, which is budgeted for FY24. Also, the Parkside trail connection is budgeted for FY24.

b. Board Members

Miller asked when 2nd Street NW and 2nd Street NE would be repaved.

Oliver responded that there is no Capital Improvement Project established. In considering this project, the pending ownership and restructuring of the Landus property would have to be taken into consideration.

Miller suggested the City consider designing a graphic similar to the graphic used by the school district when communicating project timelines, then sharing that on a regular basis.

Oliver asked Miller to send an example to her.

c. Staff

For the entire month of May, the Bike Month Bingo was promoted heavily. Several prizes were collected. However, we ended the month with no participants. The businesses that provided prizes were contacted

and the prizes will be used for other events.

The Bondurant Parks Passport kicked off on May 27, on the last day of school for the Bondurant-Farrar school district. Within the first week, there were 11 completed passports turned in, and over 200 passports passed out. Today there have been nearly 400 passports passed out and a total of 72 passports completed. There have been several positive comments about this program. This will go on all summer long and end by August 12 - a formal event report will be issued at that time. There should be 228 water bottles left to hand out.

The Youth Activity Bus was restructured to include new bus stops: Altoona Cinemark Theatre, Adventureland, and the Altoona Aquatics Park. This year, the participating families must sign up their children before they jump on the bus, which serves as a safety net and a better idea of who is riding the activity bus. At this time, 13 kids have signed up to use this service. Is this enough to necessitate the program? This program ends on August 4 and a formal event report will be issued at that time. The bus route has remained the same, but DART is tracking how many ride the bus and where the riders get on. Each Monday, Parks, and Recreation staff evaluate the weather to determine if the bus will stop at the aquatic park. If there is a 50% chance of incremental weather, then the bus will not include the pool. The theater and Adventureland have emergency protocols that keep all visitors safe, but the pool will be closed for an extended period of time and the Youth Activity Bus only offers a pick-up at 4 p.m.

On Saturday, June 4, 2022 the Youth Fishing Derby was hosted at Lake Petocka, starting at 8:30 and wrapping up at 10:00 AM. There were approximately 150 people in attendance. This was the first year that pre-registration was required, which allows for better tracking of attendance, an opportunity to reach out and communicate with the participants, and to ensure all participants agree to the liability waiver. Even though it is free to participate in, Parks and Recreation must anticipate how many to expect. It was a good year.

On Thursday, June 9, 2022 Creative Geniuses offered a Summer Art Camp for all youth ages. The first class was from 10:00-11:00 AM, including 3-5-year-olds. There were six kids that attended. The second class was from 11:30-1:30 PM. There were 13 kids that attended. The third class was from 2:00-4:00 PM. There were six kids that attended. The kids checked in at the Bondurant City Center (City Hall) and walked to the Bondurant Regional Trailhead and used the open-air shelter to enjoy making art outdoors. It was a great program. This is the fifth year that Creative Genuises has brought an art class to Bondurant. There hasn't been a lot of interest, but this has been a record-breaking year.

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Bondurant Parks and Recreation wants to host a multi-day camp, but the cost will be substantially more. Next year we will offer a multi-day art camp.

The Parks and Recreation Department has not been able to attract a Ninja Course in the Park program or Science in the Park. If you have ideas about getting this program started, please share any program ideas.

The upcoming events include (NEW PROGRAM) 6-week Break Dance Class, Touch-A-Truck, Bondu Blues and Brews Festival, and the B-Safe Kids Camp. I'd like to establish committees for the Bondu Blues and Brews Festival and the B-Safe Kids Camp. Both are iconic events that we should seek to enhance. Bondu Blues and Brews Festival and the B-Safe Kids Camp align the Parks and Recreation vision to improve the quality of life by connecting Bondurant residents to recreational activities, outstanding facilities, superior trails, and promoting healthy lifestyles.

10. Adjournment

Motion by Williams seconded by Collison to adjourn the meeting at 8:10 p.m. Vote on Motion 5-0. Motion carried.

Nicole Van Houten
Communications and Events Specialist

ATTEST:

Dennis Lyman
Board Chair



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 7/21/2022
Presentation

TITLE: EOR's Update on Eagle Park Design Plan

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: Robert Stein from EOR will present Eagle Park master plan updates.

Attached is a marked-up version of the master plan for Eagle Park, with notes from last month's meeting. Also, the following:

1. We should include screening shrubs along the east and south ends where the trail is close to the rear lot lines.
2. We should formalize the 3rd St Access
 - a. Connect sidewalks to the main aggregate trail (assuming aggregate sidewalk extensions?)
 - b. Consider options for end-of-street obstacles that are decorative / functional / movable (planters, bike racks, art, etc.)
3. We should add access to the easement from Tailfeather
4. EOR scheduled a visit on-site to confirm suitability for Disc Golf layout and native veg restoration on Monday, June 27. The site visit was positive.
5. The parking area size is acceptable but should be paved (with bollards, no curb, aggregate shoulder, striped for two std and one ADA spot)
6. Three solar benches will be included, prefer canopy style for shade, but not installed near stream access
7. Including the bike rack at the SE node
8. EOR will provide an estimate of disc golf course equipment and materials costs.

FUNDING SOURCE:

STAFF RECOMMENDATION:

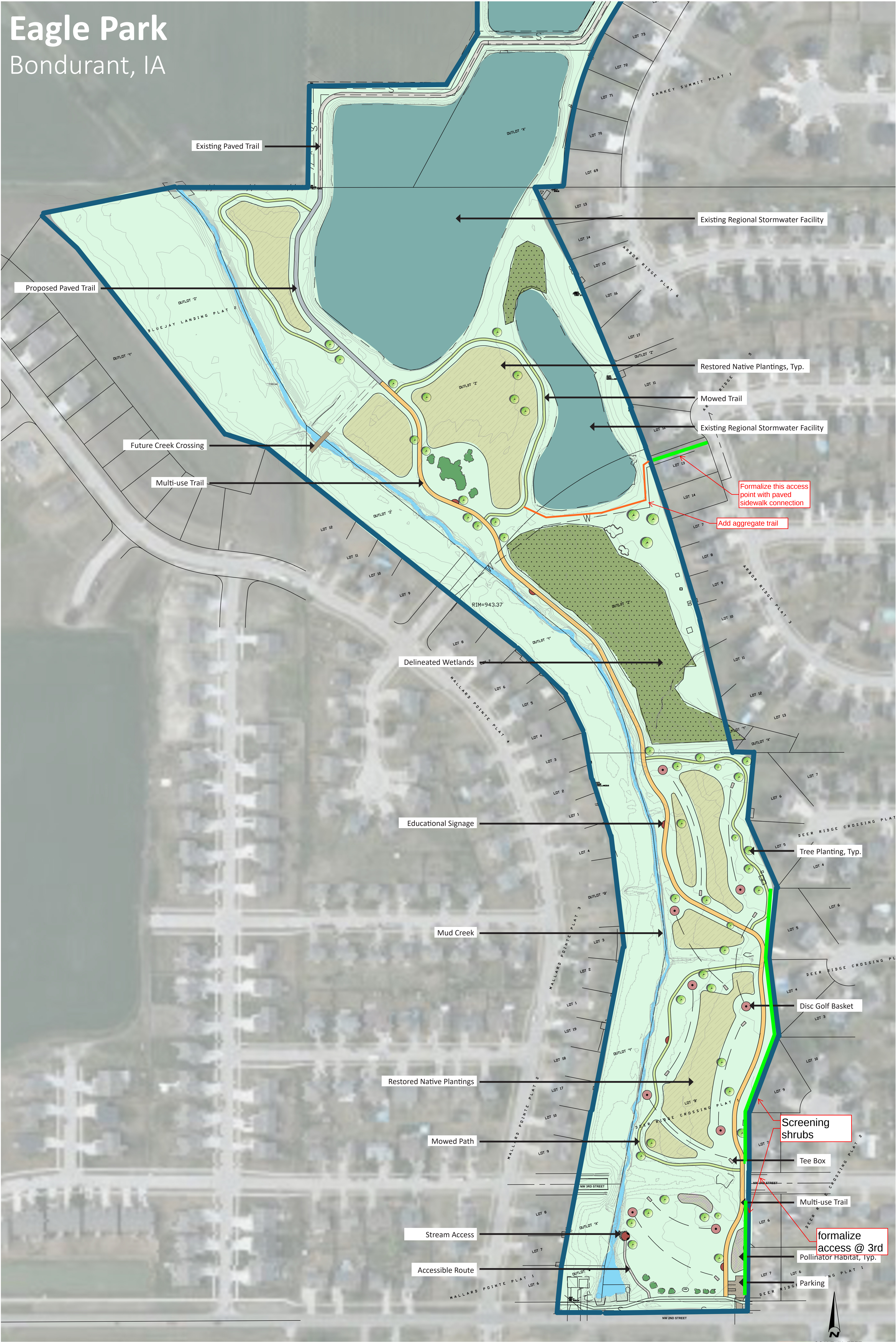
APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Master_Plan_Graphic_post_Parks_Notes_20220622

Eagle Park

Bondurant, IA





**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 7/21/2022
Reports and Comments

TITLE: Administrator

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: City Administrator shares updates with the group.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 7/21/2022
Reports and Comments

TITLE: Board Members

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: Board Members share updates with the group.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Liaison List - last updated 06-24-2022

Liaison List	
Organization	Assigned Board Member
Bondurant Community Foundation	Emily Karwoski
Bondurant Historical Society	Emily Karwoski
Lions Club	Seth Williams
Bondurant Skate Park Committee	Seth Williams
Bondurant Men's Club	Nic Robinson
Bondurant Tree Board	Nic Robinson
Bondurant Men's Club	Dennis Lyman
American Legion Auxillary	Marian Collison
Civic Club	Marian Collison
Blue Jay Basketball Club	Tessa Simpson
Bondurant-Farrar Wellness Committee	Tessa Simpson
Bondurant-Farrar Infrastructure Committee	Joe Miller
Bondurant Little League	Joe Miller
Bondurant Soccer Club	
Bondurant Blue Jays Youth Football	
Bondurant Wrestling Club	
Bondurant Dog Park Committee	
Bondurant-Farrar Athletic Booster Club	
Bondurant-Farrar Arts Booster Club	
Boy Scouts Troop 10	
Cub Scouts Troop 10	
Girls Scouts	
Bondurant Mother's Club	
Senior Citizen's Club	
4H	
Friends of the Chichaqua Valley Trail	



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.c.
For Meeting of 7/21/2022
Reports and Comments

TITLE: Staff

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: Now that the park inventory is complete, I will return to the board next month with items missing at each park from the Standard Park Kit Guide. The hours of operation sign and public smoking regulations sign will include a design plan. The Park Sign will need to wait until the Parks and Recreation Board has updated the Parks Master Plan. The parks needing more trees will include the Tree Board's expertise to determine the best tree species and planting location. The Tree Board's Fall tree sale would be a good time to consider purchasing those additional trees.

A Skate Park Committee will kick off soon. The committee volunteer group will help with fundraising, finding grant funding opportunities, spreading awareness, and spurring excitement in this new park coming to Bondurant. Seth Williams will be the assigned liaison and share updates as the committee starts.

Event Reports are attached. On June 10th Creative Genuises' hosted an Art Day Camp at the Regional Trailhead. This is Creative Genuises' fifth year hosting an Art Camp, which was the most attended year. Since the interest is there, Parks and Recreation hope to expand the Art Camp to multiple days. On June 23rd Life in Petals hosted a Life in Petals Wreath Workshop at Founder's Irish Pub. It was an excellent opportunity for adults to come together, meet new people, and design a wreath while enjoying the vibe of Founder's Irish Pub. On July 16,, the Bondu Blues and Brews Festival was hosted at the trailhead, attracting about 350 people coming and going. The food vendor had 80 orders total, and the whimsical wine trailer had about 88 orders. Everyone seemed to enjoy themselves. The vendor tents blocked the views, but the audience didn't want to be too close to the stage this year.

The Youth Activity Bus is struggling to attract users. Please guide me on the best course of action. **A program satisfaction survey was sent to the families who signed up for the program. The results are attached. The ridership is also attached.**

Current programs in the process are the Summer Parks Passport, 6-week Little Breakerz Class, and the 6-week Yoga in the Park Class.

Before school starts in August, we will want to finalize the Dog Park Amenities. What amenities do you want to see? Climbing structures, jumping structures, tunnels, fire hydrants? How many?

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Standard Park Kit
2. Event Report - Summer Art Camp
3. Event Report - Wreath Workshop
4. Life in Petals Wreath Workshop (Instagram Post) (2)
5. 2022 Summer Art Camp (Instagram Post) (9)
6. Little Breakerz Instagram Post
7. Yoga (Instagram) (2)
8. Event Report - 2022 Bondu Blues and Brews
9. Bondu Blues & Brews Festival Sign Copy

The Board agreed that Standard Park Kit amenities should exist in all the parks, but they should not necessarily look all alike from park to park.

Standard Park Kit:

- Open-air shelter
- Park sign
- One or more trees
- Pet station
- Hours of operation sign
- Public smoking regulations sign
- Decorative trash receptacle
- Picnic table with anti-vandalism bar and clamps
- Bike rack
- Bench
- Playground equipment



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

The Bounce

LinkedIn

Facebook

Website

Twitter

Bondurant Living Magazine

Instagram

Lessons Learned:



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

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Lessons Learned:



Register Online

www.cityofbondurant.com

Life in Petals Wreath Workshop

BROUGHT TO YOU BY BONDURANT PARKS AND RECREATION
CALL 515-630-6982 IF YOU HAVE ANY QUESTIONS



JUNE 23, 2022



6:00PM

110 1ST ST SE BONDURANT, IOWA 50035



JUNE 9TH

SUMMER ART CAMP

ENGAGING, EDUCATIONAL, AND STUDENT-LED ART
PROGRAM.

\$27-\$42
REGISTRATION
FEE

Minimum: 4 students

Maximum: 12 students

June 9th at Bondurant City Center

10am-11am Ages 3-5

\$27/student

11:30am-1:30pm Ages 6-10: CLASS IS FULL

\$42/student

2pm-4pm - ages 11-13

\$42/student

200 2nd St NE

Bondurant, IA 50035

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Bondurant Parks and Recreation

515-630-6982

www.cityofbondurant.com





LITTLE BREAKERZ

Youth Breakdancing Classes

Monday Evenings
6/20-8/1 (No July 4 Class)

5:30-6:00 - Ages 3-5

6:00-6:30 - Ages 6-7

6:30-7:15 - Ages 8-12

www.cityofbondurant.com/home/news/little-breakerz

Contact Bondurant Parks and Recreation with any questions.



'Find Your Flow Yoga'

Yoga in the Park

at the Bondurant Regional Trailhead
2 Main St SE, Bondurant, IA



July 9 - Aug 13
Saturdays 7:00-8:00 a.m.
\$10 per class or \$55 for the
entire 6-weeks

Brought to you by Yogi
Nikki Ballantyne-Emery
registered Yoga Teacher
(RYT) with Yoga Alliance



Bondurant
Life Connecting

Register at <https://www.cityofbondurant.com/home/news/yoga-park>



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Advertisement:

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Instagram

Lessons Learned:

BONDU BLUES & BREWS FESTIVAL

July 16 | 6:30 PM

Bondurant Regional Trailhead | 2 Main St SE

"FIVE STARS"



"ALWAYS A GOOD TIME"

OPENING ACT: BUCKMILLER SCHWAGER DUO

HEADLINER: BOB PACE AND THE DANGEROUS BAND

ENJOY LIVE MUSIC, FOOD TRUCKS, BEVERAGES, and
FAMILY-FRIENDLY ENTERTAINMENT