

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

August 1, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa

Absent: Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders, Fire Chief Aaron Kreuder, Planning & Zoning Commission Member Brian Clayton

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by Pepper, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of July 18, 2022

b. Claims List and Treasurer's Report

c. Applications for City Council Approval

d. R-220801-152- Resolution of endorsement for City of Bondurant's grant application to the Iowa Department of Natural Resources' REAP City Parks & Open Spaces Program for funding request to construct the Park Side to BRSC trail connection

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- e. R-220801-153- Resolution approving action to order construction and set setting date for public hearing and letting for the Eagle Park Restoration Project
 - f. R-220801-154- Resolution to set date of public hearing on plans and specifications for the Ditch #2 Plantings and Eagle Park Restoration Project
 - g. R-220801-155- Resolution approving amendment to the Professional Services Agreement with Veenstra & Kimm for 16th Street, NE, increasing the fee by \$5,000 to add the conceptual design of the intersection to the scope of services
 - h. R-220801-156- Resolution approving the Friedrickson Plat of Survey in unincorporated Polk County within 2 miles of Bondurant's city limits
 - i. R-220801-159- Resolution approving Pay Request No. 12 to Absolute Infrastructure for the Northeast Storm Sewer Public Infrastructure Project in the amount of \$1,252.80
Motion by Pepper, seconded by Cox, to Approve the Consent Agenda.
Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.
6. Guests requesting to address the City Council
None.
7. Action Items
- a. O-220801-209 - (First Reading) Ordinance amending Chapter 47 of the Bondurant Code of Ordinances related to Parks regulations and establishing Dog Park Regulations
Motion by Pepper, seconded by Cox, to Approve the first reading of O-220801-209. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.
 - b. R-220801-158- Discussion and possible consideration of resolution approving Economic Development Incentive Program & Policy
After discussion, the council decided to move this item to the next meeting for action.
8. Discussion Items -
- a. DEI Committee

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City Administrator Oliver updated the council on the committee and their goals, which included the following subgroups/workgroups: education and training, city ordinance codes, welcome and events, and community needs.

- b. Updated Vision/Mission/Values information
City Administrator Oliver presented the updated draft for the vision, mission and values for the City of Bondurant.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
None.
- b. Council Members
Cox - Chamber & BDI update.
Peffer - Character Counts event update.
McKenzie - None.
Sillanpaa - Wisteria Heights plat comments.
- c. Administrator
Grant update for Rec 'n Roll, Lake Petocka parking lot update.
- d. Directors
Murray - P&Z update, certified site update.
Sanders - Summer Reading Program update.
Kreuder - Touch-A-Truck event update.

10. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Peffer, seconded by Cox, to Move into closed session at 07:04 PM. Roll Call: Ayes: Cox, McKenzie, Peffer, Sillanpaa. Nays: None. Absent: Driscoll. Motion carried 4-0.

Mayor Elrod closed the closed session at 07:40 PM.

11. Adjournment
Motion by Peffer, seconded by Cox, to adjourn at 07:41 PM. Vote on Motion 0-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

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I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on August 1, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor