

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

August 15, 2022

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Angela McKenzie, Council Member Bob Pepper, Council Member Matt Sillanpaa

Absent: Council Member Tara Cox, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders, Fire Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:01 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by McKenzie, to amend the agenda and remove #5q. Vote on Motion 3-0. Motion carried.

Motion by Pepper, seconded by McKenzie, to approve the agenda as amended. Vote on Motion 3-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of August 1, 2022

b. Applications for City Council Approval

c. Claims List

d. Outstanding Obligation Report

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- e. R-220815-160- Resolution approving action to set a date for a public hearing on the Award of Contract for Ditch #2 Stream Restoration Project and The Eagle Park Restoration Project
- f. - Consideration of resolution approving Economic Development Incentive Program & Policy
- g. R-220815-161- Resolution approving Pay Request No. 19 including retainage release to Vendors for the Bondurant Library Expansion Project in the amount of \$6,345.20
- h. R-220815-162- Resolution approving Pay Request No. 13 for the Northeast Storm Sewer Public Infrastructure Project
- i. R-220815-163- Consideration of a Resolution approving Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority Participating Community
- j. R-220815-164- Resolution approving Change Order No. 5 for Commerce Crossings Phase 2 Public Improvements Project
- k. R-220815-165- Resolution approving Pay Request No. 13 for the Commerce Crossings Phase 2 Public Infrastructure Improvement Project
- l. R-220815-166- Resolution approving Change Order No. 1 for the Traffic Signal Covers for the Hwy 65 Underpass Project TAP-T-0747(613)—8V-77
- m. R-220815-167- Resolution approving Change Order No. 2 for the Special Backfill needed for the Hwy 65 Underpass Project TAP-T-0747(613)—8V-77
- n. R-220815-168- Resolution approving Dog Park Fencing Proposal from Platinum Fencing in the amount of \$34,811.00
- o. R-220815-169- Resolution affixing a date for a public hearing to consider a request for rezoning from Agricultural (A-1) to Planned Unit Development (R-5) on property at Parcel 231/00021-000-108

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- p. O-220801-209 - (Second Reading) Ordinance amending Chapter 47 of the Bondurant Code of Ordinances related to Parks regulations and establishing Dog Park Regulations
 - q. R-220815-170- Resolution approving Civic Campus Master Plan consultant and authorizing the Mayor to Execute and Agreement
 - r. R-220815-171- Resolution approving Pay Request No. 1 for the Ditch #2 Streambank Restoration Project
 - s. R-220815-174- Resolution approving Action to Order Construction and Set Date of Letting for the Franklin Street Water Main Project
Motion by Pepper, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Cox, Driscoll. Motion carried 3-0.
6. Guests requesting to address the City Council
None.
7. **Public Hearing**
- a. Public Hearing on Plans and Specifications and Form of Contract for the Ditch 2 and Eagle Park Restoration Project
Mayor Elrod opened the public hearing at 06:05 PM.

Public Works Director John Horton explained the project to the council and the public. Council Member Sillanpaa questioned specifics regarding the project and the disc golf course, stream restoration and native plantings.
Josh Duden, 511 5th Court, NW, expressed concerns about the disc golf course.

Mayor Elrod closed the public hearing at 06:12 PM.
8. Action Items
- a. R-220815-172- Resolution approving plans, specifications, and form of contract for the Eagle Park Restoration and Ditch #2 Bid Pack 2 Project
Motion by Pepper, seconded by McKenzie, to Approve R-220815-172. Roll Call: Ayes: McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Cox, Driscoll. Motion carried 3-0.
 - b. R-220815-173- Resolution approving the Site Plan at 3410 Henry Street, SW

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Motion by Pfeffer, seconded by McKenzie, to Approve R-220815-173. Roll Call: Ayes: McKenzie, Pfeffer, Sillanpaa. Nays: None. Absent: Cox, Driscoll. Motion carried 3-0.

9. Reports / Comments and appropriate action thereon:

- a. Mayor
New Polk County Supervisor representative due to redistricting, DART update.
- b. Council Members
Pfeffer - Underpass groundbreaking comments, MWA meeting this Wednesday, DEI update.
McKenzie - ICON update, WRA meeting tomorrow.
Sillanpaa - P&Z update
- c. Administrator
Eagle Park encroachment update.
- d. Directors
Murray - Mid-Iowa Planning Alliance update, grant updates.
Kreuder - Polk County Emergency Management meetings this week.
Sanders - Library Project update, fall programming update.
Horton - Underpass update, staff is working on small restoration projects. New equipment will be delivered soon; 3rd Street, SE house demolition update.

10. **Closed Session-** Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Delete.

11. Adjournment

Motion by Pfeffer, seconded by McKenzie, to adjourn at 06:28 PM. Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on August 15, 2022, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in

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said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor