

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Planning and Zoning Commission
Minutes
September 23, 2021

1. Call to Order
Commission Chair Cuellar called the meeting to order at 6:00 p.m. and declared a quorum.
2. Roll Call

Present:	Commission Member Brian Clayton, Commission Member Andy Mains, Commission Member Torey Cuellar, Commission Member Karen Keeran, Commission Member Kristin Brostrom, Commission Member Lisa Cameron
Absent:	Commission Member Wes Hoyer
City Officials Present:	City Administrator Marketa Oliver, Planning & Community Development Director Maggie Murray, City Council Liaison Bob Pepper
3. Perfecting and Approval of the Agenda
Motion by Commission Member Brostrom, seconded by Commission Member Clayton, to approve the agenda as is. Vote on Motion 6-0. Motion carried.
4. Approval of Minutes
Motion by Commission Member Mains, seconded by Commission Member Keeran, to approve the August 26, 2021 meeting minutes. Vote on Motion 6-0. Motion carried.
 - a. September 9, 2021
5. Guests requesting to address the Planning and Zoning Commission
City Council Member Doug Elrod provided an update on the status of review of the Top Farms rezoning request.
6. Action Items
 - a. PZ-210923-22: Considering recommended approval of the JAS Concrete site plan at 701 23rd Street SW
John Gade, Fox Engineering, presented the JAS Concrete site plan.

The Commission had a discussion on area sidewalks and the easement along the north property line.

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Motion by Commission Member Mains, seconded by Commission Member Brostrom, for recommended approval of the JAS Concrete site plan, as noted in staff's prepared resolution, PZ-210923-22. Roll Call: Ayes: Commission Member Clayton, Commission Member Cuellar, Commission Member Keeran, Commission Member Mains, Commission Member Cameron, Commission Member Brostrom. Nays: None. Absent: Hoyer. Motion carried 6-0.

- 7. Discussion Items -
None

- 8. Reports / Comments and appropriate action thereon:

- a. Commission Members
Commission Member Brostrom - none
Commission Member Clayton - none
Commission Member Mains - none
Commission Member Cameron - none
Commission Member Keeran - none
- b. Commission Chair
Commission Member Cuellar - none
- c. Planning & Community Development Director
none
- d. City Administrator
Oliver - noted that the BDI conference will take place on September 29th at the Clover Barn.
- e. City Council Liaison
None

- 9. Adjournment

Motion by Commission Member Keeran, seconded by Commission Member Mains, to adjourn the meeting of the Planning & Zoning Commission at 6:38 p.m. Vote on Motion 6-0. Motion carried.