

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Bondurant Parks and Recreation Board
Minutes
September 15, 2022

1. Roll Call

Present: Miller, Collison, Robinson, Karwoski, Williams, Simpson

Absent: Lyman

City Officials Present: City Administrator Marketa Oliver,
Communications and Event Coordinator Nicole Van Houten

2. Call to Order and Declaring a Quorum

Call to Order and Declared a Quorum at 6:05 PM

3. Abstentions declared

None.

4. Approval of Minutes

a. Park Rec 22-7

Motion by Miller seconded by Williams to approve July 21, 2022 minutes. Vote on Motion 5-0. Motion carried.

5. Perfecting and Approval of the Agenda

Motion by Miller seconded by Karwoski to approve the September 15, 2022 agenda. Vote on Motion 5-0. Motion carried.

6. Guests requesting to address the Parks Board

a. SmithGroup presenting the Central District Stormwater Improvements Master Plan Document

Present: Landscape Architect J Blue

Representing: SmithGroup

Discussion: Blue presented a condensed version of the Central District Stormwater Improvements Master Plan Document. The last meeting with the Parks and Recreation Board was in July. The comments and feedback from the Parks and Recreation Board, plus the feedback from a meeting with the local Skate Park committee,

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including local skaters, BMXers, and enthusiasts in September, are included in the document presented as the result of input. Overall, three public meetings and a special skate park meeting were used to get the community's feedback on the park's design. The next step will be presenting the Central District Stormwater Improvements Master Plan to City Council.

Enters Board Member Tessa Simpson at 6:15 PM

Motion by Miller seconded by Robinson to recommend the approval of the Central District Stormwater Improvements Master Plan to City Council. Vote on Motion 6-0. Motion carried.

b. RDG presenting City Park Schematic Design Update

Present: Mike Bell

Representing: RDG Planning and Design

Discussion:

SUMMARY OF MEETING

Based on the previous Park Board meeting and the comments and recommendations for plan modifications, we made the following plan alterations and advancements:

Plan Modifications:

- Shifting the basketball court to the north to best preserve the trees onsite.
- The second shelter was relocated to the SW corner of the park.
- Relocate the food truck space utility along the northern block along 2nd St SE.
- Maintain a good amount of lawn space.
- Ample theater enlarged to include storage space and back of stage area.
- Consider restoring the current shelter from country design to urban design.
- Separating the play area from 2nd St SE with a short seat wall.

Plan Refinement:

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- Entering the park will include vast amounts of organic play zones.
- The streetscape view is inviting; the NW corner will draw the eye to the park.
- Further advancing the architectural character (limestone, brick, and wood)
- Enlarged the play area by shifting the new shelter to the SW corner.
- Advancing the playground design, including types of play structures, resilient surfaces, and water features
- Landscaping
- Separation from the basketball court and amphitheater (we will continue to look at this)
- Pavement pattern surfaces flow from rubber to turf to concrete and will include an artistic journey through the entire park space.

Next steps...

- Provide a sketch with a 3D view.
- The project will be listed as an ale cart menu for the best phase selection to begin construction.
- The City's brand will be fully incorporated into this park design. The cleanliness, boldness, and organic feel of the City's logo.
- Two playground vendors will share their design plans and more.
- Bell mentioned that the current shelter might not be saved based on the design that the board is seeking to best enhance the space and add more shelter areas.

Robinson questioned if the final plan would include a physical separation between the court and the amphitheater. The discussion in the past was an organic separation, including hedges, bushes, and different landscaping, which might be enough. Should a wall be considered? Bell confirmed that a separation would be defined. Robinson questioned if the amphitheater was centered. Bell responded that it is not, but as the park users are in the space, they will likely not recognize this. Robinson,

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Karwoski, and Collison admired the design updates. They are pleased with the relocation of the second shelter and the different play zones. Karwoski believes the changes have improved the park design and seem very thoughtful and logical.

c. **Local community member Chad Martin to discuss the possibility of hosting a Rodeo in Bondurant**

The structure of the rodeo consists of Grand Entry (timed event riders on horseback ride one lap around the arena), stock contractor announcements, prayer (western-themed prayer, playing over riders, livestock, and soldiers), national anthem, entertainer (clown) begins introductions and interacting with the crowd as the events take place, entertainer acts (funny jokes, motorcycle jumps, riders with a carriage, bullfighting, trick roping, horse jumping, trick riding, cowboy soccer, cowboy poker, honor kings and queens of the school, sports teams, etc., parachutes, cowboy teeter totter, fireworks), and acts for children (boot scramble, sheep/calf sticker race, mutton busting, goat ribbon, stick horse racing).

Why have a rodeo? It brings families to a friendly, funny, and safe event for a night, entertains children, showcases local businesses through sponsorships, showcases local firefighters, police, and city officials, makes money from ticket sales, food sales, vendors, etc., brings people from out of town, community involvement, high school students volunteer hours can be used, education about animals, and showcase the local competitors that live with the community.

What does it take to put on a rodeo? The local committee or municipality funds the stock contractor to bring the rodeo to their town. They obtain sponsorships from businesses throughout the town. This typically involves banners hung around the arena and announcer shoutouts. Obtain volunteers to help with parking, ticket sales, vendor booths, blow-up houses, rides, etc. Advertising and marketing of the rodeo. Bringing the crowd.

What would the municipality have to provide? Agree to have the rodeo. Big enough for the arena, contestant parking, and general parking, volunteers, tractor operator to work the arena, tractor and skid loader, arena lights, power, emergency medical unit and police, children's attractions, food vendors, and bleachers.

What does the contractor provide? Complete arena setup and staging, all necessary livestock, pick-up men, bullfighters, funny men, judges, rodeo secretary and times, announcer, and liability insurance.

If the City wanted to pursue this, Martin suggested hiring Rogue Rodeo as the contractor. Rogue Rodeo is the only Rodeo Contractor in the Midwest to provide entertainment focused on making an impression on the crowd. Their goal is to make every person in the stand experience laughter, passion, praise, and excitement before they leave. The emotional rollercoaster is amazing. They want the crowd to have a lump in their throat while that national anthem is playing. They want to see children and the elder laugh with and AT the clown. They want to see the excitement and fear when a LOCAL contestant makes a great run or rises to win the rodeo.

The arena size must be roughly 120' wide by 200' long. The surrounding area

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around the arena at each end should include an additional 50-75 feet. The total footprint of the arena not to exceed 150'x150'. Contestant parking 1.5-2 acres. The general parking is roughly 1 acre.

The next steps step is to get your support.

Robinson asked where this could be hosted, which is actual City property. Martin responded that his first thought was Lake Petocka. Oliver responded that the agricultural land that was acquired was converted into soccer fields. Oliver is not sure that would be the best location. Robinson asked where the current rodeos are in the local metro area. Martin responded that Nevada, Maxwell, Adel, and Winterset do. Miller asked when those were hosted. Martin responded that Maxwell is typically the first week of August, Nevada is the second weekend of August, Adel is hosted in June and August, and Winterset is hosted in July and August. Typically hosted around their county fair at their fairgrounds. The biggest challenge you will have is finding space to host this. The board asks Chad to do more research and bring back a more refined plan on action.

7. Action Items

a. Dog Park Update

Van Houten provided the board with a brief update on the Dog Park. Van Houten states the next step is to publish a community poll with the top five park name suggestions. The Dog Park Committee has provided their park name suggestions, and the final seven were presented to the board. Miller and Karwoski want to remove Fetching Friends Dog Park and Anything's Pawsible Dog Park.

A motion by Karwoski was seconded by Miller to move forward with a community poll based on the top five suggested dog park names. Vote on Motion 6-0. Motion carried.

8. Discussion Items -

a. Park Inventory - Items to Budget

Van Houten presented the final park inventory details and standard park kit requirements. The board prioritized the standard park kit as follows: most importantly, the playground equipment, then bench, trash receptacle, open-air shelter, picnic table, trees, pet waste station, park sign, hours of operation sign, tobacco-free sign, and finally, a bike rack. The board agreed that many items should be grouped. For example, if there is an open-air shelter installed, then a picnic table will also need to be included at the same time as the shelter.

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The next steps are to bring back to the board the quantity and cost of each missing park item.

9. Reports and Comments:

a. City Administrator

Oliver reported that 90 trees were planted last year, and the City will do the same this year. The City has secured grant funding for trees this CY. The City and City partners have secured Prairie Meadows funding for the downtown parking lot, nets, and backdrops at the soccer fields, plus Prairie Meadow and Metro Waste Authority for EV Charging stations. About \$130,000 in total funding was secured. A \$125,000 Land and Water Conservation funding is secured for the Park Side trail connection to Lake Petocka/Bondurant Recreational Sports Complex. A \$100,000 REAP grant is pending for the Park Side Trail Connection. The dog park fence will still be installed this fall, and the City is hoping for a soft opening. The portion of the Chichaqua Valley Trail that goes through the Lake Petocka parking lot is being evaluated to prevent cars from parking on it. The possibilities include a painted mural or adding curbs to the trail. Also, an Art and Historical grant is being submitted for an art loop around Lake Petocka. This concept would include interactive sculptures along the Lake Petocka trail.

b. Communications and Events Coordinator

Van Houten presented the event reports and upcoming undeveloped parks.

c. Board Members

Robinson reported that the Tree Board was selected as a recipient of the Community Forestry Grant to apply \$10,000 worth of trees to be planted at the newly established soccer fields at Bondurant Recreational Sports Complex, restoration of trees impacted by the 2020 derecho, and assistance addressing the Emerald Ash Borer. The Tree Board is currently taking orders for trees; the Annual Tree Sale will be open until Friday, September 23. Karwoski asked if the Tree Board had considered selling larger trees. Robinson responded that the trees for sale are good-sized trees; they are in 15 gallon buckets with 1"-1.5" caliber trunks. There is a lower success rate with larger trees, so this is the best size for success rate. The Tree Board would like to continue to discuss this idea of offering evergreens, which they have not offered yet.

Miller reported reaching out to Bondurant Little League but hasn't heard back much. Miller will follow up since Little League should be gearing up for the upcoming season. Miller reported that the Bondurant-Farrar Infrastructure Committee had included discussions about the new Junior High School. Miller encourages everyone to try and tour the new

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space because it is miraculous to see how nice the school's facilities are.

Simpson had no reports. Van Houten reported that the Blue Jay Basketball Club had decided that their volunteer group had grown and expanded enough to take over all the Youth Basketball League administrative processes. Bondurant Parks and Recreation will no longer assist in their process. The funds in the City's accounts have been reconciled.

Williams had no reports.

Collison had no reports.

Miller asked if the volunteers were set for Bondu Spooktacular. Van Houten reported that there were no volunteers. Miller will volunteer for the upcoming event.

Robinson stated that he would like to make a personal donation for the Grand Prize of the Park Passport. Karwoski would like to see three Grand Prizes, including a gift certificate to Urban Air. Van Houten asked the board member to email by 4:30 PM on Friday, September 16, if they would like to submit a monetary donation. The next Parks and Recreation Board meeting will include inviting the three Grand Prize winners and a photographer to present the prize to the Parks Passport participants.

10. Adjournment

Motion by Miller seconded by Robinson to adjourn the meeting at 8:13 PM. Vote on Motion 5-0. Motion carried.

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Marian Collison
Board Vice Chair