

City of Bondurant

Planning and Zoning Commission
200 2nd St NE, PO Box 37
Bondurant, IA 50035



Meeting Minutes

DATE: October 13, 2022

Torey Cuellar, Chair

1. Call to Order 6:00 pm

Place Bondurant City Hall (200 2nd St NE, PO Box 37)

Special Note: Due to concerns of the COVID-19 virus and social distancing recommendations, access to the meeting was also provided through a virtual meeting.

2. Roll Call

Members Present: Brian Clayton, Torey Cuellar, Wes Hoyer, Karen Keeran, Andy Mains, Lisa Cameron

Members Absent: Kristin Brostrom

City Official Present: City Administrator Marketa Oliver

3. Perfecting and Approval of the Agenda

Motion by Commission Member Clayton, seconded by Commission Member Mains to approve of the October 13, 2022, meeting agenda. Vote on Motion 6-0-0. Motion carried.

4. Approval of Minutes

Motion by Commission Member Mains, seconded by Commission Member Clayton to approve of the September 22, 2022 meeting minutes. Vote on Motion 6-0-0. Motion carried.

5. Guests requesting to address the Planning and Zoning Commission

None

6. Action Items

- A. RETURN TO TABLE - RESOLUTION NO. PZ-220728-21: Considering recommended approval of proposed text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 District

Motion by Commissioner Mains, seconded by Commissioner Clayton to return Resolution No. PZ-220728-21 to table.

Roll Call – Ayes: Commission Member Hoyer, Commission Member Clayton, Commission Member Cameron, Commission member Mains, Commission Member

Keeran, Commission Member Cuellar. Nays: none. Abstentions: none. Vote on Motion 6-0-0. Motion carried.

RESOLUTION NO. PZ-220728-21: Considering recommended approval of proposed text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 District.

Motion by Commissioner Mains, seconded by Commissioner Clayton to approve Resolution No. PZ-220728-21: Considering recommended approval of proposed text amendments to the following sections of the Zoning Code: 175.02 - Definitions, 177.09 - Off-Street Parking Area Required, and 178.13 - M-1 District.

Roll Call – Ayes: Commission Member Hoyer, Commission Member Clayton, Commission Member Mains, Commission Member Keeran, Commission Member Cuellar. Nays: none. Abstentions: Commission Member Cameron abstained due to assisting a dance studio with finding new space, that could be in an industrial flex space. Vote on Motion 6-0-0. Motion carried.

7. Discussion Items – None.

8. Reports / Comments and appropriate action thereon

a. Commission Members

Cameron – expressed concern about the narrowing width of Streets. The corner at Dee Street and Cove is very tight.

Clayton – suggested that the City put setbacks in place for ponds. He is concerned that the ponds in the Hubbell are built on the property line. He also requested that we require a silt fence for erosion control on the lot line.

b. Commission Chair – None.

c. City Administrator – None.

7. Adjournment

Motion by Commissioner Mains, seconded by Commissioner Clayton to adjourn the meeting at 6:22. Vote on Motion 6-0-0. Motion carried.