

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/88242009354>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL FEBRUARY 21, 2023

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on February 21, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Guests requesting to address the City Council
 - a. Greg Edwards, Convention & Visitors Bureau (Catch Des Moines)
 - b. Presentation of FY22 Audit
6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a. Approval of February 6, 2022 City Council Meeting Minutes
 - b. Claims List and Treasurer's Report
 - c. Applications for Council Approval
 - d. Receive & File - FY22 Audit
 - e. Receive & File - January 4, 2023 Library Board Meeting Minutes & Director's Report
 - f. O-230206-207 - (Second Reading) Ordinance Amending Chapter 92, Water Rates
 - g. O-230206-208 - (Second Reading) Ordinance regarding Chapters 105 & 106, Garbage and Recycling Rates
 - h. O-230117-205 - (Third - and Final - Reading) Ordinance rezoning property from the Medium Industrial (M-2) District to the Central Business (C-4) District and the High Density Residential (R-3) District at Parcel 231/00220-017-000 (excluding the southern portions of this parcel that front 2nd Street SE and are currently zoned Medium Density Residential (R-2))

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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- i. - Resolution affixing a date for a public hearing for March 20, 2023 to consider a 100% voluntary annexation within two miles of the City of Mitchellville's city limits
- j. - Resolution affixing a date for a public hearing to consider a request for rezoning from the Medium Density Residential (R-2) District to the Transitional Commercial (C-1) District on 5.89 acres at 8383 NE 72nd Street
- k. - Resolution reappointing Cody Case and Kristi Walmsley to the Tree Board
- l. O-230117-206 - (Third Reading) Ordinance amending the Code of Ordinance of Bondurant, Iowa by amending Chapter 23, Planning and Zoning Commission
- m. - Resolution approving a contract to provide GIS Mapping Services to the City of Bondurant from SAM Surveying and Mapping, LLC in an amount not to exceed \$40,000
- n. - Resolution approving a certificate of substantial completion to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2
- o. - Resolution endorsing the City of Bondurant's grant application request to the Iowa DNR's Community Forestry Grant Program
- p. - Resolution affixing date of public hearing for FY23/24 City of Bondurant Budget
- q. - Resolution levying assessment for costs of delinquent water for 305 Main Street, Bondurant
- r. - Resolution levying assessment for costs of delinquent water for 103 3rd St SE, Bondurant
- s. - Consideration of Resolution adopting 2023-2024 Strategic Priorities

7. **Public Hearing**

- a. Public Hearing regarding Rezoning of Parcels 231/00214-004-000 and 231/00214-002-000 from the Agricultural (A-1) District to the Limited Industrial (M-1) District (GHolds and Bondurant Land Parcels)

8. **Action Items**

- a. - Resolution repealing the July 1, 2023 expiration date language included as part of Section 4 of Ordinance No. 220418-203
- b. - (First Reading) Ordinance approving a request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District on land at

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Parcels 231/00214-004-000 and 231/00214-002-000

- c. - (First Reading) Ordinance amending Chapter 115, Cemetery
- 9. Discussion Items -
 - a. -Budget and Legislative Issue Discussion
- 10. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. Council Members
 - c. Administrator
 - d. Directors
- 11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
- 12. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.a.
For Meeting of 2/21/2023
Presentation

TITLE: Greg Edwards, Convention & Visitors Bureau (Catch Des Moines)

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5.b.
For Meeting of 2/21/2023
Presentation

TITLE: Presentation of FY22 Audit

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

BONDURANT CITY COUNCIL

Minutes

February 6, 2023

Bondurant City Council

1. Roll Call

Present: Tara Cox (joined at 6:07 p.m.), Mayor Doug Elrod, Angela McKenzie, Bob Pepper, Matt Sillanpaa, Chad Driscoll

Absent:

City Officials Present: City Administrator Marketa Oliver, Planning & Community Development Director Maggie Murray, Fire Chief Aaron Kreuder, Public Works Director John Horton, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 6:03 p.m. and declared a quorum.

3. Abstentions declared

None

4. Perfecting and Approval of the Agenda

Motion by Pepper, seconded by Driscoll, to approve the agenda as is. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

Presentation of the Parks & Recreation 2023 Annual Report will be heard at a future Council meeting date.

Polk County Sheriff's Office - provided their update. In the month of January 2023, the Sheriff's Office received 649 calls in Bondurant. 257 building checks around town, 112 traffic stops, and the rest are considered miscellaneous.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of City Council Meeting Minutes of January 17, 2023 & January 30, 2023

b. Claims List

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- c. Applications for City Council Approval
- d. Receive & File - Parks and Recreation's 2022 Annual Report
- e. R-230206-18- Resolution approving a Professional Engineering Services Agreement with Veenstra & Kimm, Inc. in the amount of \$9,700 for the Myers 1 Traffic Impact Study (2nd/Hubbell & 94th/Hubbell area)
- f. R-230206-19- Resolution approving Amended City Council Meeting Dates for Calendar Year 2023
- g. O-230103-200 - (Third Reading) Ordinance rezoning property from the Agricultural (A-1) District to the Medium Industrial (M-2) District, pending annexation finalization, on Parcels 140/00062-000-000 and 140/00050-002-000
- h. O-230103-201 - (Third Reading) Ordinance rezoning property from the Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation finalization, on Parcel 170/00002-000-000
- i. O-230103-202 - (Third Reading) Ordinance rezoning property from the Agricultural (A-1) District to the Medium Industrial (M-2) District, pending annexation finalization, on Parcels 140/00052-005-000, 140/00053-000,000, and 140/00054-001-000
- j. O-230103-203 - (Third Reading) Ordinance rezoning property from the Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation finalization, on Lots 1 and Outlot Z of the Timmins Acres Final Plat and on Parcels 140/00058-000-000 and 140/00057-001-000
- k. O-230103-204 - (Third Reading) Ordinance rezoning property from the Agricultural (A-1) District to the Limited Industrial (M-1) District, pending annexation finalization, on the following Parcels 230/00463-000-000, 230/00464-002-003, 230/00466-003-000, 230/00466-004-000, and 230/00466-001-000
- l. O-230117-205 - (Second Reading) - Ordinance rezoning property from the Medium Industrial (M-2) District to the Central Business (C-4) District and the High Density Residential (R-3) District at Parcel 231/00220-017-000 (excluding the southern portions of this parcel that front 2nd Street SE and are currently zoned Medium Density Residential (R-2))

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- m. O-230117-206 - (Second Reading) Ordinance amending the Code of Ordinance of Bondurant, Iowa by amending Chapter 23, Planning and Zoning Commission
- n. R-230206-20- Resolution approving Pay Request No. 3 to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$23,686.77
- o. R-230206-21- Resolution of endorsement for the City of Bondurant's grant application request to the Prairie Meadows Community Betterment Grant for the Park Side to Bondurant Recreational Sports Complex Trail Connection
- p. R-230206-22- Resolution of endorsement for the Bondurant Community Foundation's grant application request to the Polk County Community Betterment Program for funds to help install the water tower public art and decorative lighting project
- q. R-230206-23- Resolution of endorsement for the City of Bondurant's application to the University of Iowa's Iowa Initiatives for Sustainable Communities Program
- r. R-230206-25- Resolution of endorsement for the City of Bondurant's application to The Wellmark Foundation's Community Match Program for the Park Side to Bondurant Recreational Sports Complex Trail
- s. R-230206-26- Resolution appointing Amber Flinn to the Library Board of Trustees
- t. R-230206-28- Resolution adopting a revised Procurement Policy
Motion by Driscoll, seconded by Peffer, to Approve the Consent Agenda.
Roll Call: Cox, Sillanpaa, Peffer, McKenzie, Driscoll. Nays: None.
Absent: None. Motion carried 4-0.

7. **Public Hearing**

- a. Public hearing to review an application for a State Revolving Fund Loan for the Water Tower Project
Mayor Elrod opened the public hearing at 6:15 p.m.

Bob Veenstra, City Engineer, presented the State Revolving Fund Loan information. This is for the water tower on NE 88th Street and the associated water mains. The water tower is now on agricultural land that

will be taken out of agricultural production. There are no endangered species concerns. The viewshed must be considered by SHPO. As part of SHPO's review, they will look at nearby farmsteads. There are four within close proximity that are more than fifty years old. The water mains are proposed to be located within the right-of-way. No farmland would be impacted as a result of the water main projects. A few waterways will be crossed as part of the water main projects. These water mains will be directionally bored when crossing the waterways. The water tower site is a compact site close to the road. The City will need to sign an environmental impact document. After this, the DNR will issue a finding of no significant impact. This public hearing was required under federal NEPA requirements. The water mains will be 12" except for the portion near the tower that will be 16". No public comment has been received to-date on this topic. No one from the public was in attendance wanting to speak on this topic.

Mayor Elrod closed the public hearing at 6:20 p.m.

- b. Public Hearing regarding an Ordinance Amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the following section: 178.13 - M-1 Limited Industrial
Mayor Elrod opened the public hearing at 6:20 p.m.

Planning & Community Development Director Maggie Murray presented the text amendment topic.

Mayor Elrod closed the public hearing at 6:21 p.m.

- c. Public Hearing regarding the Proposed Levy Rate (Max Levy)
Mayor Elrod opened the public hearing at 6:21 p.m.

City Administrator Marketa Oliver presented the proposed levy rate (max levy topic).

Mayor Elrod closed the public hearing at 6:32 p.m.

8. Action Items

- a. O-230206-207 - Discussion and possible Consideration of Ordinance Amending Chapter 92, Water Rates
Motion by McKenzie, seconded by Pepper, to Approve the first reading O-230117-207. Roll Call: Ayes: Sillanpaa, Pepper, McKenzie, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.
- b. O-230206-208 - Discussion and possible Consideration of Ordinance regarding Garbage and Recycling Rates

Motion by Pfeffer, seconded by Driscoll, to Approve the first reading O-230206-208. Roll Call: Ayes: Sillanpaa, Pfeffer, McKenzie, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

- c. O-230206-209 - (First Reading) - Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the following section: 178.13 - M-1 Limited Industrial

Motion by Pfeffer, seconded by Driscoll to waive the first and second readings and approve the Third and Final reading O-230206-209. Roll Call: Ayes: Sillanpaa, Pfeffer, McKenzie, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

- d. R-230206-27- Resolution approving the Maximum Property Tax Dollars for Affected Tax Levies for FY24

Motion by Driscoll, seconded by McKenzie, to approve R-220207-43 . Roll Call: Ayes: Sillanpaa, Pfeffer, McKenzie, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

- e. R-230206-24- Resolution selecting Jennifer Leatherby's design for the public art to be installed on the water tower

Motion by McKenzie, seconded by Pfeffer, to approve R230206-24. Roll Call: Ayes: Sillanpaa, Pfeffer, McKenzie, Driscoll. Nays: None. Absent: Cox. Motion carried 4-0.

9. Reports / Comments and appropriate action thereon:

Cox rejoined the meeting at 6:53 p.m.

- a. Mayor
None

- b. Council Members
Cox - DART budget meeting tomorrow. Chamber Dinner is March 3rd and the theme is Price is Right.

Sillanpaa - no P&Z meeting since last City Council meeting. Sat in on first Library Board meeting.

Pfeffer - provided Metro Waste Authority Board updates.

McKenzie - provided CVB Board updates. Provided ICON Board updates.

Driscoll - provided Bravo Board updates. Also an Iowa League of Cities webinar on Parks & Recreation Programming.

- c. Administrator

Attended the 1000 Friends event. Discussed the Greater Des Moines Paternership's sponsorship levels for the annual DC Trip. Council provided direction to reach out to BDI to see if they would be supportive of sharing the cost of a Bronze Sponsorship. Council also noted that if

BDI is not supportive of cost-sharing, the City should still pursue the Brzone Sponsorship but that the focus of Bondurant's materials should be centered around economic development.

d. Directors

Horton - staff is busy hearing up for Spring.

Kreuder - UHP update.

Murray - SE Water Study annexation status. Upcoming rezoning at February 9th P&Z meeting.

Sanders - programming update.

10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by Drilscoll, seconded by Pepper, to close the regular meeting and center into closed session, pursuant to Iowa Code 21.5.1(j). Vote on Motion 5-0. Motion carried.

11. Adjournment

Motion by Pepper, seconded by Cox to close the closed session, enter back into the regular meeting, and adjourn the regular meeting at 7:45 p.m. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on February 6, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



Honorable Mayor, Members of the Council, and Citizens of the City of Bondurant, Iowa

Submitted for your review is the Treasurer's Report for January of the Fiscal Year Ending 2023. Following this letter, find the year-to-date Fund Balance Report, Balance Sheet, Bank Reconciliation Spreadsheet, and Detail Report.

The City's Legacy checking account had a balance forward from December 31, 2022, of \$1,570,440.13. The ending balance as of January 31, 2023, was \$1,207,693.09. The account decreased by \$362,747.04 in January. The account earned \$1,373.02 of interest. The average monthly balance is \$1,410,881.90. This account is in ideal financial condition.

The City's IPAIT accounts had a balance forward from December 31, 2022, of \$20,138,365.31. The ending balance as of January 31, 2023, was \$20,206,652.01. These accounts earned a total of \$68,286.70 of interest. There were no withdrawals. The City's IPAIT accounts are in ideal financial condition.

Among the expenditures, you will find payments for installing Commerce Parkway street lighting (\$196,181.96), engineering (58,252.15), payroll (\$150,196.79), WRA (\$67,070.60), law enforcement (\$60,267.83) and Des Moines Water Works (\$104,280.80).

The utility bill autopay collected \$139,163.08 from 1413 accounts. Last year at this time, the City collected \$117,925.11 from 1316 accounts.

The City received 46 payments for Emergency Medical Services rescue charges totaling \$20,507.78.

Please do not hesitate to contact the City's Finance & Employee Services Department if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jené Jess'.

Jené Jess, MPA, SHRM-CP
Finance & Employee Services Director
injess@cityofbondurant.com



Fund Balance Report

As Of 01/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	3,523,747.96	2,361,247.16	2,682,534.08	3,202,461.04
110 - ROAD USE TAX	684,518.10	601,031.03	728,425.62	557,123.51
112 - EMPLOYEE BENEFIT	113,811.76	191,501.12	483,121.93	-177,809.05
121 - Local Option Sales Tax	443,670.33	883,168.44	0.00	1,326,838.77
125 - TIF	3,463.06	841,010.00	0.00	844,473.06
167 - LIBRARY GRANT	13,183.90	25,097.14	6,221.90	32,059.14
168 - EMS GRANT	0.00	0.00	0.00	0.00
169 - PARK & REC	13,149.78	17,280.00	0.00	30,429.78
170 - FEMA DISASTER AID	31,735.80	0.00	172.33	31,563.47
171 - STORMWATER GRANT	0.00	0.00	0.00	0.00
172 - TREE FUND	13,574.83	43,643.00	70,695.48	-13,477.65
200 - DEBT SERVICE	451,311.30	442,790.45	733,950.32	160,151.43
306 - CITY CAMPUS	8,928,480.26	97,017.45	2,996,265.95	6,029,231.76
308 - SIDEWALK CONST-15TH;PAINE	-1,543.81	0.00	0.00	-1,543.81
316 - PAINE HTS DRAINAGE	-15,144.69	4,616.00	0.00	-10,528.69
320 - WASHINGTON STREET	-342,803.99	249,688.48	0.00	-93,115.51
322 - SIDEWALK CONST-OLD TOWN	-4,450.35	0.00	0.00	-4,450.35
324 - BRSC IMPROVEMENTS	0.00	0.00	3,220.00	-3,220.00
325 - STREETS MASTER PLAN	-17,610.30	0.00	1,915.00	-19,525.30
327 - GRANT ST S/COMMUTER LOOP	159,914.45	2,197.01	1,805.75	160,305.71
333 - DITCH 2 IMPROV	472,327.75	288,653.14	586,562.01	174,418.88
335 - PARK IMPROVEMENTS	180,084.09	150,515.26	703,795.12	-373,195.77
336 - PAINE ST CONNECTION	0.00	0.00	0.00	0.00
337 - THE CROSSING	0.00	0.00	0.00	0.00
338 - MAIN STREET STORMWATER	-8,725.06	0.00	6,033.79	-14,758.85
340 - UNDERPASS-HWY 65/330	699,860.48	1,341,596.33	3,024,072.74	-982,615.93
341 - TIF-PARK LAND PURCHASE	-1,692.07	0.00	0.00	-1,692.07
342 - TIF-1ST&MAIN ECONOMIC DVL	-792.33	0.00	0.00	-792.33
343 - TIF-DOWNTOWN PARKING	-14,392.47	20,000.00	13,125.00	-7,517.47
344 - 16TH ST NE - GRANT TO HUBBELL	-30,283.75	0.00	7,518.50	-37,802.25
345 - TIF-HWY65 NATURAL GAS EXT	0.00	0.00	0.00	0.00
346 - CITY HALL RECONSTRUCTION	65,573.40	0.00	10,992.16	54,581.24
347 - BRIDGE/INTERSECTION	257,848.74	2,363.46	695.00	259,517.20
348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY	324,800.81	4,618.66	43,963.19	285,456.28
349 - PLEASANT GROVE	-158,869.18	0.00	20,171.88	-179,041.06
350 - PROJECT BLUEJAY	4.77	0.00	4.77	0.00
351 - LIBRARY CAPITAL	59,348.15	21,882.33	8,214.70	73,015.78
352 - WATER TOWER	463,807.74	0.00	214,127.47	249,680.27
353 - OMEGA	14.75	0.10	14.85	0.00
354 - COMMERCE CROSSING	467,859.69	0.00	382,685.87	85,173.82
355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS	-68,894.79	10,000.00	62,458.47	-121,353.26
356 - CERTIFIED SITE IMPROVEMENTS	4,965,946.70	78,033.96	25,505.72	5,018,474.94
500 - CEMETERY PERPETUAL CARE	26,753.83	1,241.54	0.00	27,995.37
600 - WATER	1,215,294.37	1,231,712.44	1,288,837.46	1,158,169.35
610 - SEWER	1,950,481.89	1,699,686.18	789,541.61	2,860,626.46
670 - GARBAGE	111,726.09	303,698.07	272,086.38	143,337.78
741 - STORM WATER	335,392.79	248,711.74	134,307.47	449,797.06
820 - SELF-FUNDED INSURANCE	168.41	2,727.80	1,321.39	1,574.82
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	25,312,653.19	11,165,728.29	15,304,363.91	21,174,017.57



Balance Sheet

Account Summary

As Of 01/31/2023

Account	Name	Balance
Fund: 001 - GENERAL FUND		
Assets		
001-000-1101	CLAIM ON POOLED CASH	52,111.02
001-000-1115	PETTY CASH - GENERAL	100.00
001-000-1116	PETTY CASH - LIBRARY	200.00
001-000-1117	CHANGE FUND - LIBRARY	20.00
001-000-1150	IPAIT - GENERAL FUND 11763 MM	3,160,376.63
	Total :	3,212,807.65
	Total Assets:	3,212,807.65
		<u>3,212,807.65</u>
Liability		
001-050-2011	PENDING POOLED PAYABLES	10,362.60
001-050-2122	STATE WITHHOLDING	-15.99
	Total :	10,346.61
	Total Liability:	10,346.61
Equity		
001-050-3950	FUND BALANCE	3,523,747.96
	Total :	3,523,747.96
	Total Beginning Equity:	3,523,747.96
Total Revenue		2,361,247.16
Total Expense		2,682,534.08
Revenues Over/Under Expenses		-321,286.92
	Total Equity and Current Surplus (Deficit):	3,202,461.04
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>3,212,807.65</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 110 - ROAD USE TAX			
Assets			
110-000-1101	CLAIM ON POOLED CASH	133,434.28	
110-000-1159	IPAIT - ROAD FUND 125	425,494.57	
	Total :	558,928.85	
	Total Assets:	558,928.85	558,928.85
Liability			
110-050-2011	PENDING POOLED PAYABLES	1,805.75	
110-050-2122	STATE WITHHOLDING	-0.41	
	Total :	1,805.34	
	Total Liability:	1,805.34	
Equity			
110-050-3950	FUND BALANCE	684,518.10	
	Total :	684,518.10	
	Total Beginning Equity:	684,518.10	
Total Revenue		601,031.03	
Total Expense		728,425.62	
Revenues Over/Under Expenses		-127,394.59	
	Total Equity and Current Surplus (Deficit):	557,123.51	
	Total Liabilities, Equity and Current Surplus (Deficit):		558,928.85

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 112 - EMPLOYEE BENEFIT		
Assets		
112-000-1101	CLAIM ON POOLED CASH	-132,365.77
	Total :	-132,365.77
	Total Assets:	-132,365.77
		-132,365.77
Liability		
112-050-2011	PENDING POOLED PAYABLES	46,052.51
112-050-2122	STATE WITHHOLDING	1,461.93
112-050-2123	IPERS WITHHOLDING	1,014.58
112-050-2124	HEALTH INSURANCE WITHHOLDING	-3,085.74
	Total :	45,443.28
	Total Liability:	45,443.28
Equity		
112-050-3950	FUND BALANCE	113,811.76
	Total :	113,811.76
	Total Beginning Equity:	113,811.76
Total Revenue		191,501.12
Total Expense		483,121.93
Revenues Over/Under Expenses		-291,620.81
	Total Equity and Current Surplus (Deficit):	-177,809.05
	Total Liabilities, Equity and Current Surplus (Deficit):	-132,365.77

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 121 - Local Option Sales Tax			
Assets			
121-000-1101	CLAIM ON POOLED CASH	366,525.73	
121-000-1150	IPAIT - LOSST 128	960,313.04	
	Total :	1,326,838.77	
	Total Assets:	1,326,838.77	<u>1,326,838.77</u>
Liability			
	Total Liability:	0.00	
Equity			
121-050-3950	FUND BALANCE	443,670.33	
	Total :	443,670.33	
	Total Beginning Equity:	443,670.33	
Total Revenue		883,168.44	
Total Expense		0.00	
Revenues Over/Under Expenses		883,168.44	
	Total Equity and Current Surplus (Deficit):	1,326,838.77	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>1,326,838.77</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 125 - TIF			
Assets			
125-000-1101	CLAIM ON POOLED CASH	844,473.06	
	Total :	844,473.06	
	Total Assets:	844,473.06	844,473.06
Liability			
	Total Liability:	0.00	
Equity			
125-050-3950	FUND BALANCE	3,463.06	
	Total :	3,463.06	
	Total Beginning Equity:	3,463.06	
Total Revenue		841,010.00	
Total Expense		0.00	
Revenues Over/Under Expenses		841,010.00	
	Total Equity and Current Surplus (Deficit):	844,473.06	
	Total Liabilities, Equity and Current Surplus (Deficit):		844,473.06

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 167 - LIBRARY GRANT		
Assets		
167-000-1101	CLAIM ON POOLED CASH	23,478.30
167-000-1111	SAVINGS - LIBRARY XXX6441	1,458.90
167-000-1150	IPAIT - LIBRARY T&A MM 110	7,121.94
	Total :	32,059.14
	Total Assets:	32,059.14
		32,059.14
Liability		
	Total Liability:	0.00
Equity		
167-050-3950	BEGINNING BALANCE	13,183.90
	Total :	13,183.90
	Total Beginning Equity:	13,183.90
Total Revenue		25,097.14
Total Expense		6,221.90
Revenues Over/Under Expenses		18,875.24
	Total Equity and Current Surplus (Deficit):	32,059.14
	Total Liabilities, Equity and Current Surplus (Deficit):	32,059.14

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 168 - EMS GRANT		
Assets		
	Total Assets:	0.00
		0.00
Liability		
	Total Liability:	0.00
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	0.00

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 169 - PARK & REC			
Assets			
169-000-1101	CLAIM ON POOLED CASH	30,429.78	
	Total :	<u>30,429.78</u>	
	Total Assets:	<u>30,429.78</u>	<u><u>30,429.78</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
169-050-3950	BEGINNING BALANCE	13,149.78	
	Total :	<u>13,149.78</u>	
	Total Beginning Equity:	<u>13,149.78</u>	
Total Revenue		17,280.00	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		<u>17,280.00</u>	
	Total Equity and Current Surplus (Deficit):	<u>30,429.78</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>30,429.78</u></u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 170 - FEMA DISASTER AID			
Assets			
170-000-1101	CLAIM ON POOLED CASH	31,563.47	
	Total :	<u>31,563.47</u>	
	Total Assets:	<u>31,563.47</u>	<u><u>31,563.47</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
170-050-3950	FUND BALANCE	31,735.80	
	Total :	<u>31,735.80</u>	
	Total Beginning Equity:	<u>31,735.80</u>	
Total Revenue		0.00	
Total Expense		<u>172.33</u>	
Revenues Over/Under Expenses		<u>-172.33</u>	
	Total Equity and Current Surplus (Deficit):	<u>31,563.47</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>31,563.47</u></u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 171 - STORMWATER GRANT		
Assets		
	Total Assets:	0.00
		0.00
Liability		
	Total Liability:	0.00
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	0.00

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 172 - TREE FUND			
Assets			
172-000-1101	CLAIM ON POOLED CASH	-13,477.65	
	Total :	-13,477.65	
	Total Assets:	-13,477.65	-13,477.65
Liability			
	Total Liability:	0.00	
Equity			
172-050-3950	BEGINNING BALANCE	13,574.83	
	Total :	13,574.83	
	Total Beginning Equity:	13,574.83	
Total Revenue		43,643.00	
Total Expense		70,695.48	
Revenues Over/Under Expenses		-27,052.48	
	Total Equity and Current Surplus (Deficit):	-13,477.65	
	Total Liabilities, Equity and Current Surplus (Deficit):	-13,477.65	

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 200 - DEBT SERVICE			
Assets			
200-000-1101	CLAIM ON POOLED CASH	-34,836.24	
200-000-1162	IPAIT - DEBT SERVICE 124	194,987.67	
	Total :	160,151.43	
	Total Assets:	160,151.43	160,151.43
Liability			
	Total Liability:	0.00	
Equity			
200-050-3950	FUND BALANCE	451,311.30	
	Total :	451,311.30	
	Total Beginning Equity:	451,311.30	
Total Revenue		442,790.45	
Total Expense		733,950.32	
Revenues Over/Under Expenses		-291,159.87	
	Total Equity and Current Surplus (Deficit):	160,151.43	
	Total Liabilities, Equity and Current Surplus (Deficit):		160,151.43

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 306 - CITY CAMPUS			
Assets			
306-000-1101	CLAIM ON POOLED CASH	-12,628.54	
306-000-1150	IPAIT CITY CAMPUS 131	6,041,860.30	
	Total :	6,029,231.76	
	Total Assets:	6,029,231.76	<u>6,029,231.76</u>
Liability			
	Total Liability:	0.00	
Equity			
306-050-3950	FUND BALANCE	8,928,480.26	
	Total :	8,928,480.26	
	Total Beginning Equity:	8,928,480.26	
Total Revenue		97,017.45	
Total Expense		2,996,265.95	
Revenues Over/Under Expenses		-2,899,248.50	
	Total Equity and Current Surplus (Deficit):	6,029,231.76	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>6,029,231.76</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 308 - SIDEWALK CONST-15TH;PAINE			
Assets			
308-000-1101	CLAIM ON POOLED CASH	-1,543.81	
	Total :	-1,543.81	
	Total Assets:	-1,543.81	-1,543.81
Liability			
	Total Liability:	0.00	
Equity			
308-050-3950	FUND BALANCE	-1,543.81	
	Total :	-1,543.81	
	Total Beginning Equity:	-1,543.81	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	-1,543.81	
	Total Liabilities, Equity and Current Surplus (Deficit):		-1,543.81

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 316 - PAINE HTS DRAINAGE			
Assets			
316-000-1101	CLAIM ON POOLED CASH	-10,528.69	
	Total :	-10,528.69	
	Total Assets:	-10,528.69	-10,528.69
Liability			
	Total Liability:	0.00	
Equity			
316-050-3950	FUND BALANCE	-15,144.69	
	Total :	-15,144.69	
	Total Beginning Equity:	-15,144.69	
Total Revenue		4,616.00	
Total Expense		0.00	
Revenues Over/Under Expenses		4,616.00	
	Total Equity and Current Surplus (Deficit):	-10,528.69	
	Total Liabilities, Equity and Current Surplus (Deficit):		-10,528.69

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 320 - WASHINGTON STREET			
Assets			
320-000-1101	CLAIM ON POOLED CASH	-93,115.51	
	Total :	-93,115.51	
	Total Assets:	-93,115.51	-93,115.51
Liability			
	Total Liability:	0.00	
Equity			
320-050-3950	FUND BALANCE	-342,803.99	
	Total :	-342,803.99	
	Total Beginning Equity:	-342,803.99	
Total Revenue		249,688.48	
Total Expense		0.00	
Revenues Over/Under Expenses		249,688.48	
	Total Equity and Current Surplus (Deficit):	-93,115.51	
	Total Liabilities, Equity and Current Surplus (Deficit):		-93,115.51

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 322 - SIDEWALK CONST-OLD TOWN		
Assets		
322-000-1101	CLAIM ON POOLED CASH	-4,450.35
	Total :	-4,450.35
	Total Assets:	-4,450.35
		-4,450.35
Liability		
	Total Liability:	0.00
Equity		
322-050-3950	FUND BALANCE	-4,450.35
	Total :	-4,450.35
	Total Beginning Equity:	-4,450.35
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	-4,450.35
	Total Liabilities, Equity and Current Surplus (Deficit):	-4,450.35

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 324 - BRSC IMPROVEMENTS		
Assets		
324-000-1101	CLAIM ON POOLED CASH	-3,220.00
	Total :	<u>-3,220.00</u>
	Total Assets:	<u>-3,220.00</u> <u><u>-3,220.00</u></u>
Liability		
	Total Liability:	<u>0.00</u>
Total Revenue		0.00
Total Expense		<u>3,220.00</u>
Revenues Over/Under Expenses		<u>-3,220.00</u>
	Total Equity and Current Surplus (Deficit):	-3,220.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>-3,220.00</u></u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 325 - STREETS MASTER PLAN			
Assets			
325-000-1101	CLAIM ON POOLED CASH	-19,525.30	
	Total :	-19,525.30	
	Total Assets:	-19,525.30	-19,525.30
Liability			
	Total Liability:	0.00	
Equity			
325-050-3950	BEGINNING BALANCE	-17,610.30	
	Total :	-17,610.30	
	Total Beginning Equity:	-17,610.30	
Total Revenue		0.00	
Total Expense		1,915.00	
Revenues Over/Under Expenses		-1,915.00	
	Total Equity and Current Surplus (Deficit):	-19,525.30	
	Total Liabilities, Equity and Current Surplus (Deficit):		-19,525.30

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 327 - GRANT ST S/COMMUTER LOOP			
Assets			
327-000-1101	CLAIM ON POOLED CASH	20,368.15	
327-000-1150	IPAIT GRANT ST S/COMMUTER LOOP 126	141,743.31	
	Total :	162,111.46	
	Total Assets:	162,111.46	162,111.46
Liability			
327-050-2011	PENDING POOLED PAYABLES	1,805.75	
	Total :	1,805.75	
	Total Liability:	1,805.75	
Equity			
327-050-3950	BEGINNING BALANCE	159,914.45	
	Total :	159,914.45	
	Total Beginning Equity:	159,914.45	
Total Revenue		2,197.01	
Total Expense		1,805.75	
Revenues Over/Under Expenses		391.26	
	Total Equity and Current Surplus (Deficit):	160,305.71	
	Total Liabilities, Equity and Current Surplus (Deficit):		162,111.46

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 333 - DITCH 2 IMPROV			
Assets			
333-000-1101	CLAIM ON POOLED CASH	-9,658.40	
333-000-1150	IPAIT - DITCH 2 CREEK IMPROVEMENT 112	184,077.28	
	Total :	174,418.88	
	Total Assets:	174,418.88	174,418.88
Liability			
	Total Liability:	0.00	
Equity			
333-050-3950	BEGINNING BALANCE	472,327.75	
	Total :	472,327.75	
	Total Beginning Equity:	472,327.75	
Total Revenue		288,653.14	
Total Expense		586,562.01	
Revenues Over/Under Expenses		-297,908.87	
	Total Equity and Current Surplus (Deficit):	174,418.88	
	Total Liabilities, Equity and Current Surplus (Deficit):		174,418.88

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 335 - PARK IMPROVEMENTS			
Assets			
335-000-1101	CLAIM ON POOLED CASH	-373,256.55	
335-000-1150	IPAIT - PARKS 109	60.78	
	Total :	-373,195.77	
	Total Assets:	-373,195.77	-373,195.77
Liability			
	Total Liability:	0.00	
Equity			
335-050-3950	BEGINNING BALANCE	180,084.09	
	Total :	180,084.09	
	Total Beginning Equity:	180,084.09	
Total Revenue		150,515.26	
Total Expense		703,795.12	
Revenues Over/Under Expenses		-553,279.86	
	Total Equity and Current Surplus (Deficit):	-373,195.77	
	Total Liabilities, Equity and Current Surplus (Deficit):		-373,195.77

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 336 - PAINE ST CONNECTION			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 337 - THE CROSSING		
Assets		
	Total Assets:	0.00
		0.00
Liability		
	Total Liability:	0.00
Total Revenue		0.00
Total Expense		0.00
Revenues Over/Under Expenses		0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	0.00

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 338 - MAIN STREET STORMWATER			
Assets			
338-000-1101	CLAIM ON POOLED CASH	-14,758.85	
	Total :	-14,758.85	
	Total Assets:	-14,758.85	-14,758.85
Liability			
	Total Liability:	0.00	
Equity			
338-050-3950	BEGINNING BALANCE	-8,725.06	
	Total :	-8,725.06	
	Total Beginning Equity:	-8,725.06	
Total Revenue		0.00	
Total Expense		6,033.79	
Revenues Over/Under Expenses		-6,033.79	
	Total Equity and Current Surplus (Deficit):	-14,758.85	
	Total Liabilities, Equity and Current Surplus (Deficit):		-14,758.85

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 340 - UNDERPASS-HWY 65/330			
Assets			
340-000-1101	CLAIM ON POOLED CASH	-982,616.60	
340-000-1150	IPAIT - UNDRPASS HWY65 114	0.67	
	Total :	-982,615.93	
	Total Assets:	-982,615.93	-982,615.93
Liability			
	Total Liability:	0.00	
Equity			
340-050-3950	BEGINNING BALANCE	699,860.48	
	Total :	699,860.48	
	Total Beginning Equity:	699,860.48	
Total Revenue		1,341,596.33	
Total Expense		3,024,072.74	
Revenues Over/Under Expenses		-1,682,476.41	
	Total Equity and Current Surplus (Deficit):	-982,615.93	
	Total Liabilities, Equity and Current Surplus (Deficit):		-982,615.93

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 341 - TIF-PARK LAND PURCHASE			
Assets			
341-000-1101	CLAIM ON POOLED CASH	-1,692.07	
	Total :	-1,692.07	
	Total Assets:	-1,692.07	-1,692.07
Liability			
	Total Liability:	0.00	
Equity			
341-050-3950	BEGINNING BALANCE	-1,692.07	
	Total :	-1,692.07	
	Total Beginning Equity:	-1,692.07	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	-1,692.07	
	Total Liabilities, Equity and Current Surplus (Deficit):		-1,692.07

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 342 - TIF-1ST&MAIN ECONOMIC DVL			
Assets			
342-000-1101	CLAIM ON POOLED CASH	-792.33	
	Total :	-792.33	
	Total Assets:	-792.33	-792.33
Liability			
	Total Liability:	0.00	
Equity			
342-050-3950	BEGINNING BALANCE	-792.33	
	Total :	-792.33	
	Total Beginning Equity:	-792.33	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	-792.33	
	Total Liabilities, Equity and Current Surplus (Deficit):		-792.33

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 343 - TIF-DOWNTOWN PARKING			
Assets			
343-000-1101	CLAIM ON POOLED CASH	-7,517.47	
	Total :	-7,517.47	
	Total Assets:	-7,517.47	-7,517.47
Liability			
	Total Liability:	0.00	
Equity			
343-050-3950	BEGINNING BALANCE	-14,392.47	
	Total :	-14,392.47	
	Total Beginning Equity:	-14,392.47	
Total Revenue		20,000.00	
Total Expense		13,125.00	
Revenues Over/Under Expenses		6,875.00	
	Total Equity and Current Surplus (Deficit):	-7,517.47	
	Total Liabilities, Equity and Current Surplus (Deficit):		-7,517.47

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 344 - 16TH ST NE - GRANT TO HUBBELL			
Assets			
344-000-1101	CLAIM ON POOLED CASH	-37,802.25	
	Total :	-37,802.25	
	Total Assets:	-37,802.25	-37,802.25
Liability			
	Total Liability:	0.00	
Equity			
344-050-3950	BEGINNING BALANCE	-30,283.75	
	Total :	-30,283.75	
	Total Beginning Equity:	-30,283.75	
Total Revenue		0.00	
Total Expense		7,518.50	
Revenues Over/Under Expenses		-7,518.50	
	Total Equity and Current Surplus (Deficit):	-37,802.25	
	Total Liabilities, Equity and Current Surplus (Deficit):		-37,802.25

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 345 - TIF-HWY65 NATURAL GAS EXT			
Assets			
	Total Assets:	0.00	<u>0.00</u>
Liability			
	Total Liability:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 346 - CITY HALL RECONSTRUCTION			
Assets			
346-000-1101	CLAIM ON POOLED CASH	54,581.24	
	Total :	<u>54,581.24</u>	
	Total Assets:	54,581.24	<u><u>54,581.24</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
346-050-3950	BEGINNING BALANCE	65,573.40	
	Total :	<u>65,573.40</u>	
	Total Beginning Equity:	<u>65,573.40</u>	
Total Revenue		0.00	
Total Expense		<u>10,992.16</u>	
Revenues Over/Under Expenses		-10,992.16	
	Total Equity and Current Surplus (Deficit):	54,581.24	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>54,581.24</u></u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 347 - BRIDGE/INTERSECTION			
Assets			
347-000-1101	CLAIM ON POOLED CASH	107,032.80	
347-000-1150	IPAIT BRIDGE INTERSECTION 121	152,484.40	
	Total :	259,517.20	
	Total Assets:	259,517.20	<u>259,517.20</u>
Liability			
	Total Liability:	0.00	
Equity			
347-050-3950	BEGINNING BALANCE	257,848.74	
	Total :	257,848.74	
	Total Beginning Equity:	257,848.74	
Total Revenue		2,363.46	
Total Expense		695.00	
Revenues Over/Under Expenses		1,668.46	
	Total Equity and Current Surplus (Deficit):	259,517.20	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>259,517.20</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 348 - NE STORMWATER EXPANSION/DOWNSTREAM SW CAPACITY			
Assets			
348-000-1150	IPAIT-NE STWATER EXPAN/DOWNSTRM CAF	285,456.28	
	Total :	285,456.28	
	Total Assets:	285,456.28	285,456.28
Liability			
	Total Liability:	0.00	
Equity			
348-050-3950	BEGINNING BALANCE	324,800.81	
	Total :	324,800.81	
	Total Beginning Equity:	324,800.81	
Total Revenue		4,618.66	
Total Expense		43,963.19	
Revenues Over/Under Expenses		-39,344.53	
	Total Equity and Current Surplus (Deficit):	285,456.28	
	Total Liabilities, Equity and Current Surplus (Deficit):		285,456.28

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 349 - PLEASANT GROVE			
Assets			
349-000-1101	CLAIM ON POOLED CASH	-179,041.06	
	Total :	-179,041.06	
	Total Assets:	-179,041.06	-179,041.06
Liability			
	Total Liability:	0.00	
Equity			
349-050-3950	BEGINNING BALANCE	-158,869.18	
	Total :	-158,869.18	
	Total Beginning Equity:	-158,869.18	
Total Revenue		0.00	
Total Expense		20,171.88	
Revenues Over/Under Expenses		-20,171.88	
	Total Equity and Current Surplus (Deficit):	-179,041.06	
	Total Liabilities, Equity and Current Surplus (Deficit):		-179,041.06

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 350 - PROJECT BLUEJAY		
Assets		
	Total Assets:	0.00
		<u>0.00</u>
Liability		
	Total Liability:	0.00
Equity		
350-050-3950	FUND BALANCE	4.77
	Total :	4.77
	Total Beginning Equity:	4.77
Total Revenue		0.00
Total Expense		4.77
Revenues Over/Under Expenses		-4.77
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>0.00</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 351 - LIBRARY CAPITAL			
Assets			
351-000-1101	CLAIM ON POOLED CASH	73,015.78	
	Total :	<u>73,015.78</u>	
	Total Assets:	<u>73,015.78</u>	<u><u>73,015.78</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
351-050-3950	BEGINNING BALANCE	59,348.15	
	Total :	<u>59,348.15</u>	
	Total Beginning Equity:	<u>59,348.15</u>	
Total Revenue		21,882.33	
Total Expense		<u>8,214.70</u>	
Revenues Over/Under Expenses		<u>13,667.63</u>	
	Total Equity and Current Surplus (Deficit):	<u>73,015.78</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>73,015.78</u></u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 352 - WATER TOWER		
Assets		
352-000-1101	CLAIM ON POOLED CASH	263,851.77
	Total :	263,851.77
	Total Assets:	263,851.77
		263,851.77
Liability		
352-050-2011	PENDING POOLED PAYABLES	14,171.50
	Total :	14,171.50
	Total Liability:	14,171.50
Equity		
352-050-3950	FUND BALANCE	463,807.74
	Total :	463,807.74
	Total Beginning Equity:	463,807.74
Total Revenue		0.00
Total Expense		214,127.47
Revenues Over/Under Expenses		-214,127.47
	Total Equity and Current Surplus (Deficit):	249,680.27
	Total Liabilities, Equity and Current Surplus (Deficit):	263,851.77

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 353 - OMEGA		
Assets		
	Total Assets:	0.00
		<u>0.00</u>
Liability		
	Total Liability:	0.00
Equity		
353-050-3950	FUND BALANCE	14.75
	Total :	14.75
	Total Beginning Equity:	14.75
Total Revenue		0.10
Total Expense		14.85
Revenues Over/Under Expenses		-14.75
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>0.00</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 354 - COMMERCE CROSSING			
Assets			
354-000-1101	CLAIM ON POOLED CASH	85,173.82	
	Total :	85,173.82	
	Total Assets:	85,173.82	85,173.82
Liability			
	Total Liability:	0.00	
Equity			
354-050-3950	FUND BALANCE	467,859.69	
	Total :	467,859.69	
	Total Beginning Equity:	467,859.69	
Total Revenue		0.00	
Total Expense		382,685.87	
Revenues Over/Under Expenses		-382,685.87	
	Total Equity and Current Surplus (Deficit):	85,173.82	
	Total Liabilities, Equity and Current Surplus (Deficit):		85,173.82

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 355 - CENTRAL DISTRICT STORMWATER IMPROVEMENTS			
Assets			
355-000-1101	CLAIM ON POOLED CASH	-121,353.26	
	Total :	-121,353.26	
	Total Assets:	-121,353.26	-121,353.26
Liability			
	Total Liability:	0.00	
Equity			
355-050-3950	BEGINNING BALANCE	-68,894.79	
	Total :	-68,894.79	
	Total Beginning Equity:	-68,894.79	
Total Revenue		10,000.00	
Total Expense		62,458.47	
Revenues Over/Under Expenses		-52,458.47	
	Total Equity and Current Surplus (Deficit):	-121,353.26	
	Total Liabilities, Equity and Current Surplus (Deficit):		-121,353.26

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 356 - CERTIFIED SITE IMPROVEMENTS			
Assets			
356-000-1101	CLAIM ON POOLED CASH	-10,376.22	
356-000-1150	IPAIT - CERTIFIED SITE IMPROVEMENTS 132	5,030,262.66	
	Total :	5,019,886.44	
	Total Assets:	5,019,886.44	5,019,886.44
Liability			
356-050-2011	PENDING POOLED PAYABLES	1,411.50	
	Total :	1,411.50	
	Total Liability:	1,411.50	
Equity			
356-050-3950	FUND BALANCE	4,965,946.70	
	Total :	4,965,946.70	
	Total Beginning Equity:	4,965,946.70	
Total Revenue		78,033.96	
Total Expense		25,505.72	
Revenues Over/Under Expenses		52,528.24	
	Total Equity and Current Surplus (Deficit):	5,018,474.94	
	Total Liabilities, Equity and Current Surplus (Deficit):		5,019,886.44

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 500 - CEMETERY PERPETUAL CARE			
Assets			
500-000-1101	CLAIM ON POOLED CASH	560.00	
500-000-1111	SAVINGS - CEMETERY XXX1037	1,811.83	
500-000-1150	IPAIT - CEMETERY T/A 108	25,623.54	
	Total :	27,995.37	
	Total Assets:	27,995.37	<u>27,995.37</u>
Liability			
	Total Liability:	0.00	
Equity			
500-050-3950	FUND BALANCE	26,753.83	
	Total :	26,753.83	
	Total Beginning Equity:	26,753.83	
Total Revenue		1,241.54	
Total Expense		0.00	
Revenues Over/Under Expenses		1,241.54	
	Total Equity and Current Surplus (Deficit):	27,995.37	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>27,995.37</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 600 - WATER			
Assets			
600-000-1101	CLAIM ON POOLED CASH	55,884.03	
600-000-1114	CHANGE FUND - WATER	200.00	
600-000-1151	IPAIT - WATER OPERAT 104	699,667.03	
600-000-1159	IPAIT UTILITY DEPOSITS-111	345,737.90	
600-000-1170	CHECKING - WATER DEPOSITS	66,125.80	
	Total :	1,167,614.76	
	Total Assets:	1,167,614.76	1,167,614.76
Liability			
600-050-2122	STATE WITHHOLDING	-0.41	
600-050-2141	APPLIED CREDITS	9,445.82	
	Total :	9,445.41	
	Total Liability:	9,445.41	
Equity			
600-050-3950	FUND BALANCE	1,215,294.37	
	Total :	1,215,294.37	
	Total Beginning Equity:	1,215,294.37	
Total Revenue		1,231,712.44	
Total Expense		1,288,837.46	
Revenues Over/Under Expenses		-57,125.02	
	Total Equity and Current Surplus (Deficit):	1,158,169.35	
	Total Liabilities, Equity and Current Surplus (Deficit):	1,167,614.76	

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 610 - SEWER		
Assets		
610-000-1101	CLAIM ON POOLED CASH	341,673.62
610-000-1113	CHECKING - SEWER SINKING	113,800.86
610-000-1151	IPAIT - SEWER OPERAT 103	2,255,903.18
610-000-1153	IPAIT - NW TRK SEWR EXT 117	37,022.15
610-000-1154	IPAIT - SEWER RESERVE 201	112,226.24
	Total :	2,860,626.05
	Total Assets:	2,860,626.05
		2,860,626.05
Liability		
610-050-2122	STATE WITHHOLDING	-0.41
	Total :	-0.41
	Total Liability:	-0.41
Equity		
610-050-3950	FUND BALANCE	1,950,481.89
	Total :	1,950,481.89
	Total Beginning Equity:	1,950,481.89
Total Revenue		1,699,686.18
Total Expense		789,541.61
Revenues Over/Under Expenses		910,144.57
	Total Equity and Current Surplus (Deficit):	2,860,626.46
	Total Liabilities, Equity and Current Surplus (Deficit):	2,860,626.05

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 670 - GARBAGE			
Assets			
670-000-1101	CLAIM ON POOLED CASH	143,267.78	
670-000-1114	CHANGE FUND - GARBAGE	70.00	
	Total :	143,337.78	
	Total Assets:	143,337.78	<u>143,337.78</u>
Liability			
	Total Liability:	0.00	
Equity			
670-050-3950	FUND BALANCE	111,726.09	
	Total :	111,726.09	
	Total Beginning Equity:	111,726.09	
Total Revenue		303,698.07	
Total Expense		272,086.38	
Revenues Over/Under Expenses		31,611.69	
	Total Equity and Current Surplus (Deficit):	143,337.78	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>143,337.78</u>

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 741 - STORM WATER			
Assets			
741-000-1101	CLAIM ON POOLED CASH	229,931.25	
741-000-1111	CHECKING-STORMWATER SINKING	73,633.37	
741-000-1150	IPAIT - STORM WATER RESERVE 2020E 130	146,232.44	
	Total :	449,797.06	
	Total Assets:	449,797.06	449,797.06
Liability			
	Total Liability:	0.00	
Equity			
741-050-3950	FUND BALANCE	335,392.79	
	Total :	335,392.79	
	Total Beginning Equity:	335,392.79	
Total Revenue		248,711.74	
Total Expense		134,307.47	
Revenues Over/Under Expenses		114,404.27	
	Total Equity and Current Surplus (Deficit):	449,797.06	
	Total Liabilities, Equity and Current Surplus (Deficit):		449,797.06

Balance Sheet

As Of 01/31/2023

Account	Name	Balance
Fund: 820 - SELF-FUNDED INSURANCE		
Assets		
820-000-1101	CLAIM ON POOLED CASH	1,621.83
	Total :	1,621.83
	Total Assets:	1,621.83
		1,621.83
Liability		
820-050-2011	PENDING POOLED PAYABLES	94.42
820-050-2020	ACCOUNTS PAYABLE	-45.01
820-050-2131	SELF-FUNDED WITHHOLDING	-2.40
	Total :	47.01
	Total Liability:	47.01
Equity		
820-050-3950	BEGINNING BALANCE	168.41
	Total :	168.41
	Total Beginning Equity:	168.41
Total Revenue		2,727.80
Total Expense		1,321.39
Revenues Over/Under Expenses		1,406.41
	Total Equity and Current Surplus (Deficit):	1,574.82
	Total Liabilities, Equity and Current Surplus (Deficit):	1,621.83

Balance Sheet

As Of 01/31/2023

Account	Name	Balance	
Fund: 999 - POOLED CASH			
Assets			
999-000-1100	POOLED CASH	794,420.79	
999-000-1300	DUE FROM GENERAL FUND	10,362.60	
999-000-1310	DUE FROM ROAD USE TAX	1,805.75	
999-000-1315	DUE FROM SIDEWALK ESCROW	46,052.51	
999-000-1427	DUE FROM HWY 65/32ND ST TRAFFIC LT	1,805.75	
999-000-1452	DUE FROM LIBRARY REMODLE	14,171.50	
999-000-1457	DUE TO CERTIFIED CITE IMPROVEMENTS	1,411.50	
999-000-1482	DUE FROM SELF-FUNDED INSURANCE	94.42	
	Total :	870,124.82	
	Total Assets:	870,124.82	870,124.82
Liability			
999-050-2010	POOLED PAYABLES	75,704.03	
999-050-2300	DUE TO OTHER FUNDS	794,420.79	
	Total :	870,124.82	
	Total Liability:	870,124.82	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		870,124.82

BANK RECONCILIATION

January FY23

NOTES:

Bank Statement Balance:	\$ 1,207,693.09
IPAIT balance	\$ 20,206,652.01
Cemetery Legacy	\$ 1,811.83
Library Legacy	\$ 1,458.90
Petty Cash	\$ 590.00

Less:	
Outstanding Checks:	\$ 159,712.27
(See listing next page)	

Calculated Book Balance:	\$ 21,258,493.56
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Actual Incode10 Balance:	\$ 21,258,493.56
Fund Balances	\$ 21,174,017.57

Liabilities	84475.99
DIFFERENCE:	\$ 0.00

DIFFERENCE:	\$ -
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Detail Report

Account Summary

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Function: 10 - PUBLIC SAFETY				
001-110-6050	POLK CO SHERIFF PAYMENT	358,772.15	60,267.83	419039.98
001-150-6010	SALARIES	190,715.01	33,241.62	223956.63
001-150-6030	SALARIES - VOL FIREFIGHTERS	7,959.18	300.00	8259.18
001-150-6181	UNIFORMS	2,459.19	81.72	2540.91
001-150-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	89.58	89.58
001-150-6230	TRAINING	806.79	1,359.00	2165.79
001-150-6310	BUILDING MAINTENANCE & REPAIR	1,338.12	83.34	1421.46
001-150-6331	VEHICLE OPERATIONS	6,188.07	513.31	6701.38
001-150-6371	ELECTRIC / GAS	2,028.55	457.80	2486.35
001-150-6373	TELECOMMUNICATION EXPENSE	6,053.09	2,358.47	8411.56
001-150-6419	COMPUTER SUPPORT	781.24	954.75	1735.99
001-150-6504	MINOR EQUIPMENT	866.06	64.00	930.06
001-150-6506	OFFICE SUPPLIES	1,084.61	145.11	1229.72
001-150-6507	OPERATING SUPPLIES	10,814.75	204.22	11018.97
001-150-6580	MISCELLANEOUS	148.80	332.99	481.79
001-150-6727	CAPITAL EQUIPMENT	28,864.48	370.00	29234.48
001-160-6010	SALARIES	190,713.69	33,241.24	223954.93
001-160-6181	UNIFORMS	2,393.14	81.72	2474.86
001-160-6230	TRAINING	51.85	1,344.00	1395.85
001-160-6310	BUILDING MAINTENANCE & REPAIR	1,188.12	73.70	1261.82
001-160-6331	VEHICLE OPERATIONS	7,208.56	644.26	7852.82
001-160-6371	ELECTRIC / GAS	2,028.51	457.79	2486.30
001-160-6373	TELECOMMUNICATION EXPENSE	5,116.03	2,351.90	7467.93
001-160-6413	PAYMENT TO OTHER AGENCIES	7,732.35	1,063.27	8795.62
001-160-6419	COMPUTER SUPPORT	2,365.25	954.75	3320.00
001-160-6430	ANNUAL TESTING	0.00	3,434.40	3434.40
001-160-6450	REFUNDS-REIMBURSEMENTS	178.10	283.00	461.10
001-160-6506	OFFICE SUPPLIES	1,064.27	145.08	1209.35
001-160-6507	OPERATING SUPPLIES	15,297.48	4,842.74	20140.22
001-170-6010	SALARIES	9,435.63	1,540.67	10976.30
001-170-6181	UNIFORMS	10.46	13.77	24.23
001-170-6230	TRAINING	0.00	19.60	19.60
001-170-6373	TELECOMMUNICATION EXPENSE	220.71	10.85	231.56
001-170-6419	TECHNOLOGY SERVICES SUPPORT	392.88	907.50	1300.38
001-170-6490	PROFESSIONAL SERVICES	131,316.43	17,116.00	148432.43
001-180-6010	CROSSING GUARD WAGES	2,664.00	432.00	3096.00

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-199-6507	OPERATING SUPPLIES	0.00	68.00	68.00
112-150-6110	FICA	12,027.76	2,027.38	14055.14
112-150-6120	MEDICARE	2,814.48	474.30	3288.78
112-150-6130	IPERS - FIRE	18,944.06	3,273.19	22217.25
112-150-6150	GROUP INSURANCE	21,997.51	4,142.52	26140.03
112-150-6160	WORKER'S COMP	26,172.63	4,620.73	30793.36
112-150-6170	UNEMPLOYMENT - FIRE	706.35	232.65	939.00
112-160-6110	FICA	12,025.43	2,008.34	14033.77
112-160-6120	MEDICARE	2,810.83	469.53	3280.36
112-160-6130	IPERS - EMS	18,941.41	3,272.47	22213.88
112-160-6150	GROUP INSURANCE	21,994.70	4,141.43	26136.13
112-160-6160	WORKER'S COMP	26,173.53	4,620.73	30794.26
112-160-6170	UNEMPLOYMENT - EMS	705.08	232.07	937.15
112-170-6110	FICA	565.33	91.82	657.15
112-170-6120	MEDICARE	132.24	21.51	153.75
112-170-6130	IPERS	981.76	161.59	1143.35
112-170-6150	GROUP INSURANCE	2,008.10	362.63	2370.73
112-170-6160	WORKER'S COMP	16.02	25.28	41.30
112-170-6170	UNEMPLOYMENT - BLDG INSPECTOR	26.75	10.83	37.58
112-180-6110	FICA	165.17	26.79	191.96
112-180-6120	MEDICARE	38.64	6.27	44.91
112-180-6130	IPERS	251.49	40.79	292.28
112-180-6160	WORKERS COMP	127.00	10.11	137.11
112-180-6170	UNEMPLOYMENT	18.65	3.03	21.68
170-130-6507	OPERATING SUPPLIES-COVID	156.29	16.04	172.33
Total Function: 10 - PUBLIC SAFETY:		1,168,058.76	200,142.01	1,368,200.77
Function: 20 - PUBLIC WORKS				
110-210-6010	SALARIES	114,629.66	20,435.08	135064.74
110-210-6030	SALARIES-SEASONAL	2,382.80	366.60	2749.40
110-210-6142	DEFFERED COMPENSATION	220.19	146.78	366.97
110-210-6181	UNIFORMS	922.35	1,046.19	1968.54
110-210-6182	VEHICLE ALLOWANCE	455.00	65.00	520.00
110-210-6230	TRAINING	0.00	220.00	220.00
110-210-6240	MEETINGS & CONFERENCES	1,202.46	174.80	1377.26
110-210-6310	BUILDING & GROUND MAINTENANCE	8,228.87	9.48	8238.35
110-210-6331	VEHICLE OPERATIONS	15,938.23	3,347.36	19285.59
110-210-6350	OPERATIONAL EQUIPMENT REPAIR	9,946.85	2,196.36	12143.21
110-210-6373	TELECOMMUNICATION EXPENSE	1,605.54	292.54	1898.08
110-210-6402	ADVERTISING-PUBLICATIONS	1,010.92	1,682.80	2693.72
110-210-6407	ENGINEERING EXPENSE	24,636.98	1,805.75	26442.73
110-210-6415	EQUIPMENT & VEHICLE RENTAL	2,776.00	4,010.00	6786.00
110-210-6417	STREET MAINTENANCE	198,128.99	320.00	198448.99
110-210-6419	COMPUTER SUPPORT & SOFTWARE	2,683.00	1,079.03	3762.03

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
110-210-6499	CONTRACT SERVICES	10,586.39	95.70	10682.09
110-210-6504	MINOR EQUIPMENT	794.73	985.50	1780.23
110-210-6507	OPERATING SUPPLIES	2,548.94	794.75	3343.69
110-210-6509	POSTS & STREET SIGNS	2,658.51	273.60	2932.11
110-230-6372	STREET LIGHTS ELECTRICITY	27,957.85	5,139.58	33097.43
110-240-6371	ELECTRIC / GAS	3,233.94	829.08	4063.02
112-210-6110	FICA	6,983.90	1,245.69	8229.59
112-210-6120	MEDICARE	1,637.12	291.30	1928.42
112-210-6130	IPERS	11,045.84	1,963.66	13009.50
112-210-6150	GROUP INSURANCE	27,713.48	5,032.29	32745.77
112-210-6160	WORKER'S COMP	1,256.16	101.11	1357.27
112-210-6170	UNEMPLOYMENT	228.75	144.31	373.06
112-840-6110	FICA	276.09	41.61	317.70
112-840-6120	MEDICARE	64.57	9.73	74.30
112-840-6130	IPERS	451.04	69.34	520.38
112-840-6150	GROUP INSURANCE	1,613.86	268.52	1882.38
670-840-6010	SALARIES	4,778.85	735.33	5514.18
670-840-6160	WORKER'S COMP	252.74	50.53	303.27
670-840-6170	UNEMPLOYMENT	18.53	5.06	23.59
670-840-6230	TRAINING	0.00	68.63	68.63
670-840-6373	TELECOMMUNICATION EXPENSE	212.45	8.33	220.78
670-840-6419	COMPUTER SUPPORT & SOFTWARE	412.06	895.10	1307.16
670-840-6499	CONTRACT SERVICES	189,450.90	98.39	189549.29
670-840-6507	OPERATING SUPPLIES	1.27	0.87	2.14
670-840-6508	POSTAGE	99.67	7.03	106.70
Total Function: 20 - PUBLIC WORKS:		679,045.48	56,352.81	735,398.29
Function: 40 - CULTURE & RECREATION				
001-410-6010	SALARIES	149,112.01	23,210.37	172322.38
001-410-6020	SALARIES-PART-TIME	29,626.83	3,156.66	32783.49
001-410-6210	ASSOCIATION DUES	594.00	60.00	654.00
001-410-6310	BUILDING & GROUND MAINTENANCE	2,039.02	63.39	2102.41
001-410-6371	ELECTRIC / GAS	9,588.00	2,623.00	12211.00
001-410-6373	TELECOMMUNICATION EXPENSE	22,513.11	2,849.21	25362.32
001-410-6419	COMPUTER SUPPORT	226.50	979.19	1205.69
001-410-6502	PRINTED MATERIALS	20,711.43	4,665.16	25376.59
001-410-6506	OFFICE SUPPLIES	2,281.33	184.94	2466.27
001-410-6507	OPERATING SUPPLIES	443.34	59.86	503.20
001-410-6599	LIBRARY PROGRAMS	4,425.15	266.58	4691.73
001-430-6010	SALARIES - FT	19,473.07	3,375.22	22848.29
001-430-6181	UNIFORMS	620.89	1,038.75	1659.64
001-430-6310	BUILDING MAINTENANCE & REPAIR	254.97	484.27	739.24
001-430-6331	VEHICLE OPERATIONS	7,434.53	382.53	7817.06
001-430-6350	EQUIPMENT REPAIR	518.64	11.99	530.63

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-430-6371	ELECTRIC / GAS	2,414.20	683.85	3098.05
001-430-6373	TELECOMMUNICATION EXPENSE	1,926.76	284.21	2210.97
001-430-6419	COMPUTER SUPORT & SOFTWARE	1,169.14	982.79	2151.93
001-430-6507	OPERATING SUPPLIES	1,151.09	112.16	1263.25
001-430-6599	PARK PROGRAMS	2,886.99	60.92	2947.91
001-440-6010	SALARIES	15,109.53	2,233.47	17343.00
001-440-6181	UNIFORMS	21.35	27.68	49.03
001-440-6371	ELECTRIC / GAS	943.82	97.68	1041.50
001-440-6373	TELECOMMUNICATION EXPENSE	246.53	18.71	265.24
001-440-6402	ADVERTISING-PUBLICATIONS	1,094.00	2,103.50	3197.50
001-440-6419	COMPUTER SUPPORT & SOFTWARE	2,226.19	932.67	3158.86
001-440-6451	REFUNDS/REIMBURSEMENTS	80.00	185.00	265.00
001-440-6499	CONTRACT SERVICES	191.96	53.47	245.43
001-450-6030	SALARIES-SEASONAL	11,880.73	2,173.11	14053.84
001-450-6181	UNIFORMS	4.27	5.54	9.81
001-450-6373	TELECOMMUNICATION EXPENSE	195.83	3.27	199.10
001-450-6419	COMP-WEBSITE	352.38	802.95	1155.33
112-410-6110	FICA	10,943.02	1,612.83	12555.85
112-410-6120	MEDICARE	2,559.32	377.18	2936.50
112-410-6130	IPERS	18,175.90	2,470.29	20646.19
112-410-6150	GROUP INSURANCE	29,171.48	5,058.36	34229.84
112-410-6160	WORKER'S COMP	454.00	25.28	479.28
112-410-6170	UNEMPLOYMENT	521.93	181.54	703.47
112-430-6110	FICA	1,590.18	195.11	1785.29
112-430-6120	MEDICARE	372.00	45.65	417.65
112-430-6130	IPERS	2,023.95	349.43	2373.38
112-430-6150	GROUP INSURANCE	5,607.33	935.38	6542.71
112-430-6160	WORKER'S COMP	732.00	25.28	757.28
112-430-6170	UNEMPLOYMENT	84.33	23.60	107.93
112-440-6110	FICA	809.29	121.34	930.63
112-440-6120	MEDICARE	189.44	28.41	217.85
112-440-6130	IPERS	1,575.50	235.30	1810.80
112-440-6150	GROUP INSURANCE	4,993.66	833.09	5826.75
112-440-6160	WORKER'S COMP	23.05	25.28	48.33
112-440-6170	UNEMPLOYMENT-REC	36.70	15.55	52.25
112-450-6110	FICA	687.82	127.32	815.14
112-450-6120	MEDICARE	160.99	29.82	190.81
112-450-6130	IPERS	1,250.33	227.86	1478.19
112-450-6150	GROUP INSURANCE	3,521.30	628.44	4149.74
112-450-6170	UNEMPLOYMENT-CEM	34.53	15.16	49.69
167-410-6506	TRUST & AGENCY LIBRARY EXPENSE	5,721.90	500.00	6221.90
Total Function: 40 - CULTURE & RECREATION:		402,997.54	68,259.60	471,257.14

Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-520-6010	SALARIES	24,854.94	5,232.63	30087.57
001-520-6181	UNIFORMS	61.88	63.35	125.23
001-520-6230	TRAINING	0.00	3,380.00	3380.00
001-520-6240	MEETINGS & CONFERENCES	5,219.83	116.28	5336.11
001-520-6373	TELECOMMUNICATION EXPENSE	300.33	35.09	335.42
001-520-6402	ADVERTISING-PUBLICATIONS	939.10	285.01	1224.11
001-520-6419	COMPUTER SUPPORT & SOFTWARE	868.27	1,153.56	2021.83
001-520-6490	PROFESSIONAL SERVICES	84,405.74	1,400.00	85805.74
001-540-6010	SALARIES	93,418.31	15,167.48	108585.79
001-540-6142	DEFFERED COMPENSATION	220.19	146.78	366.97
001-540-6181	UNIFORMS	96.96	80.49	177.45
001-540-6182	VEHICLE ALLOWANCE	455.00	65.00	520.00
001-540-6230	TRAINING	0.00	297.20	297.20
001-540-6240	MEETINGS & CONFERENCES	3,620.71	174.80	3795.51
001-540-6373	TELECOMMUNICATION EXPENSE	392.84	63.25	456.09
001-540-6402	ADVERTISING-PUBLICATIONS	1,175.64	350.32	1525.96
001-540-6407	ENGINEERING EXPENSE	9,577.43	416.00	9993.43
001-540-6419	COMPUTER SUPPORT & SOFTWARE	3,707.23	1,117.71	4824.94
001-540-6450	REFUNDS - REIMBURSEMENTS	448.28	50.00	498.28
001-540-6499	CONTRACT SERVICES	513.56	100.74	614.30
001-540-6506	OFFICE SUPPLIES	67.84	348.25	416.09
001-540-6507	OPERATING SUPPLIES	66.82	5.89	72.71
001-540-6508	POSTAGE	672.72	47.44	720.16
112-520-6110	FICA	1,527.44	295.96	1823.40
112-520-6120	MEDICARE	357.22	69.22	426.44
112-520-6130	IPERS	2,629.18	556.82	3186.00
112-520-6150	GROUP INSURANCE	3,493.26	776.28	4269.54
112-520-6160	WORKERS COMP	54.41	25.28	79.69
112-520-6170	UNEMPLOYMENT	173.95	36.62	210.57
112-540-6110	FICA	5,668.98	917.50	6586.48
112-540-6120	MEDICARE	1,329.73	214.64	1544.37
112-540-6130	IPERS	9,893.40	1,579.36	11472.76
112-540-6150	GROUP INSURANCE	15,122.95	2,757.53	17880.48
112-540-6160	WORKER'S COMP	499.14	25.28	524.42
112-540-6170	UNEMPLOYMENT	175.72	105.36	281.08
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:		272,009.00	37,457.12	309,466.12
Function: 60 - GENERAL GOVERNMENT				
001-620-6010	SALARIES	50,157.98	9,635.42	59793.40
001-620-6181	UNIFORMS	158.69	204.52	363.21
001-620-6373	TELECOMMUNICATION EXPENSE	294.95	33.45	328.40
001-620-6402	ADVERTISING-PUBLICATIONS	3,079.33	643.27	3722.60
001-620-6419	COMPUTER SUPPORT & SOFTWARE	7,512.49	1,051.55	8564.04
001-620-6507	OPERATING SUPPLIES	73.95	5.56	79.51

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-620-6580	MISC	29.00	-29.00	0.00
001-621-6010	SALARIES	101,546.40	15,614.80	117161.20
001-621-6142	DEFERRED COMPENSATION	220.19	146.78	366.97
001-621-6181	UNIFORMS	125.96	111.13	237.09
001-621-6182	VEHICLE ALLOWANCE	455.00	65.00	520.00
001-621-6220	SUBSCRIPTIONS & ED MATERIALS	546.76	-66.72	480.04
001-621-6230	TRAINING	0.00	1,202.60	1202.60
001-621-6240	MEETINGS & CONFERENCES	10,679.38	2,591.17	13270.55
001-621-6340	OFFICE EQUIPMENT REPAIR	0.00	10.56	10.56
001-621-6373	TELECOMMUNICATION EXPENSE	3,709.01	79.30	3788.31
001-621-6402	ADVERTISING-PUBLICATIONS	1,168.74	1,885.19	3053.93
001-621-6419	COMPUTER SUPPORT	3,666.35	2,737.43	6403.78
001-621-6499	CONTRACT SERVICES	14,361.52	7,100.74	21462.26
001-621-6507	OPERATING SUPPLIES	1,780.48	178.31	1958.79
001-621-6508	POSTAGE-SHIPPING	2,393.28	168.77	2562.05
001-621-6580	MISCELLANEOUS	51.02	46.99	98.01
001-650-6310	BUILDING MAINTENANCE & REPAIR	3,862.64	550.00	4412.64
001-650-6371	ELECTRIC / GAS	2,799.90	574.34	3374.24
001-650-6499	CONTRACT SERVICES	361.52	100.74	462.26
001-650-6506	OFFICE SUPPLIES	484.01	514.33	998.34
001-650-6507	OPERATING SUPPLIES	37.34	182.93	220.27
001-650-6580	MISCELLANEOUS	0.00	28.70	28.70
112-620-6110	FICA	2,393.63	360.99	2754.62
112-620-6120	MEDICARE	668.63	129.37	798.00
112-620-6130	IPERS	5,100.72	970.47	6071.19
112-620-6150	GROUP INSURANCE	9,459.99	1,577.83	11037.82
112-620-6160	WORKER'S COMP	85.87	25.28	111.15
112-620-6170	UNEMPLOYMENT	10.99	41.88	52.87
112-621-6110	FICA	5,940.79	900.59	6841.38
112-621-6120	MEDICARE	1,393.33	210.63	1603.96
112-621-6130	IPERS	10,556.39	1,622.14	12178.53
112-621-6150	GROUP INSURANCE	22,805.21	3,804.48	26609.69
112-621-6160	WORKER'S COMP	162.38	25.28	187.66
112-621-6170	UNEMPLOYMENT	146.44	108.68	255.12
820-931-6580	MISCELLANEOUS	1,019.38	302.01	1321.39
Total Function: 60 - GENERAL GOVERNMENT:		269,299.64	55,447.49	324,747.13
Function: 75 - CAPITAL PROJECTS				
306-150-6407	ENGINEERING EXPENSE	1,299.72	7,155.25	8454.97
327-210-6407	ENGINEERING EXPENSE	0.00	1,805.75	1805.75
340-210-6407	ENGINEERING EXPENSE	155,128.70	28,340.00	183468.70
352-810-6407	ENGINEERING EXPENSE	36,147.89	16,795.75	52943.64
352-810-6499	CONTRACT SERVICES	6,953.83	4,000.00	10953.83
354-520-6765	CAP OUTLAY	170,874.53	196,181.96	367056.49

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
355-865-6407	ENGINEERING EXPENSE	60,783.98	1,674.49	62458.47
356-520-6407	ENGINEERING EXPENSE	22,008.97	3,199.25	25208.22
Total Function: 75 - CAPITAL PROJECTS:		453,197.62	259,152.45	712,350.07
Function: 80 - BUSINESS TYPE ACTIVITIES				
600-811-6010	SALARIES	62,143.09	11,389.63	73532.72
600-811-6110	FICA	3,697.32	679.96	4377.28
600-811-6120	MEDICARE	864.84	159.08	1023.92
600-811-6130	IPERS	5,866.43	1,075.18	6941.61
600-811-6150	GROUP INSURANCE	16,707.20	2,956.09	19663.29
600-811-6160	WORKERS COMP	1,293.68	101.11	1394.79
600-811-6170	UNEMPLOYMENT	95.81	79.43	175.24
600-811-6181	UNIFORMS	612.35	1,182.82	1795.17
600-811-6331	VEHICLE OPERATIONS	3,892.35	457.34	4349.69
600-811-6373	TELECOMMUNICATION EXPENSE	1,537.44	155.29	1692.73
600-811-6375	WATER MAIN MAINTENANCE	6,120.83	3,268.96	9389.79
600-811-6389	TESTING & ANALYSIS	2,624.68	330.00	2954.68
600-811-6419	COMPUTER SUPPORT & SOFTWARE	182.00	893.07	1075.07
600-812-6010	SALARIES	45,731.70	7,113.01	52844.71
600-812-6110	FICA	2,768.10	431.48	3199.58
600-812-6120	MEDICARE	651.35	100.96	752.31
600-812-6130	IPERS	4,317.04	671.48	4988.52
600-812-6142	DEFERRED COMPENSATION	946.43	146.78	1093.21
600-812-6150	GROUP INSURANCE	7,965.18	1,356.34	9321.52
600-812-6160	WORKERS COMP	73.97	101.11	175.08
600-812-6170	UNEMPLOYMENT	63.92	49.48	113.40
600-812-6181	UNIFORMS	75.61	49.05	124.66
600-812-6182	VEHICLE ALLOWANCE	455.00	65.00	520.00
600-812-6210	ASSOCIATION DUES	661.66	418.00	1079.66
600-812-6230	TRAINING	0.00	79.73	79.73
600-812-6240	MEETINGS & CONFERENCES	3,992.84	692.59	4685.43
600-812-6298	LICENSES	962.00	42.54	1004.54
600-812-6340	EQUIPMENT REPAIRS	0.00	39.62	39.62
600-812-6373	TELECOMMUNICATION EXPENSE	313.46	35.71	349.17
600-812-6402	ADVERTISING-PUBLICATIONS	843.89	1,262.10	2105.99
600-812-6413	DSM WATER WORKS	398,276.94	104,070.80	502347.74
600-812-6419	COMPUTER SUPPORT & SOFTWARE	2,268.24	1,339.19	3607.43
600-812-6420	WATER EXCISE TAX	53,375.86	7,549.11	60924.97
600-812-6499	CONTRACT SERVICES	4,874.04	336.20	5210.24
600-812-6507	OPERATING SUPPLIES	22.08	14.08	36.16
600-812-6508	POSTAGE-SHIPPING	1,612.26	113.70	1725.96
610-815-6160	WORKER'S COMP	505.55	101.11	606.66
610-815-6373	TELECOMMUNICATION EXPENSE	260.69	19.65	280.34
610-815-6419	COMPUTER SUPPORT	229.98	857.31	1087.29

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
610-816-6010	SALARIES	51,470.26	9,498.19	60968.45
610-816-6110	FICA	3,065.67	567.77	3633.44
610-816-6120	MEDICARE	716.94	132.79	849.73
610-816-6130	IPERS	4,858.74	896.57	5755.31
610-816-6150	GROUP INSURANCE	14,016.10	2,506.96	16523.06
610-816-6160	WORKERS COMP	837.02	101.11	938.13
610-816-6170	UNEMPLOYMENT	86.27	66.14	152.41
610-816-6181	UNIFORMS	612.35	1,027.68	1640.03
610-816-6230	TRAINING	0.00	2.00	2.00
610-816-6371	ELECTRIC / GAS	2,327.19	497.48	2824.67
610-816-6373	TELECOMMUNICATION EXPENSE	1,476.46	172.95	1649.41
610-816-6419	COMPUTER SUPPORT	809.30	1,360.84	2170.14
610-817-6010	SALARIES	47,029.56	7,312.51	54342.07
610-817-6110	FICA	2,849.10	444.08	3293.18
610-817-6120	MEDICARE	669.77	103.72	773.49
610-817-6130	IPERS	4,439.71	690.38	5130.09
610-817-6142	DEFERRED COMPENSATION	946.49	146.84	1093.33
610-817-6150	GROUP INSURANCE	8,202.11	1,395.75	9597.86
610-817-6170	UNEMPLOYMENT	68.23	50.74	118.97
610-817-6181	UNIFORMS	79.37	51.89	131.26
610-817-6182	VEHICLE ALLOWANCE	455.00	65.00	520.00
610-817-6230	TRAINING	0.00	76.24	76.24
610-817-6240	MEETINGS & CONFERENCES	2,325.17	692.60	3017.77
610-817-6340	OFFICE EQUIPMENT REPAIR	0.00	44.90	44.90
610-817-6402	ADVERTISING-PUBLICATIONS	656.40	1,262.10	1918.50
610-817-6413	PAYMENT TO OTHER AGENCIES	469,494.00	67,070.60	536564.60
610-817-6418	SALES TAX EXPENSE	7,134.97	1,010.52	8145.49
610-817-6419	COMPUTER SUPPORT & SOFTWARE	1,863.21	1.00	1864.21
610-817-6499	CONTRACT SERVICES	1,218.69	339.58	1558.27
610-817-6507	OPERATING SUPPLIES	31.86	20.81	52.67
610-817-6508	POSTAGE-SHIPING	2,381.50	167.94	2549.44
670-840-6181	UNIFORMS	9.76	10.87	20.63
670-840-6340	OFFICE EQUIPMENT REPAIR	0.00	5.28	5.28
741-865-6010	SALARIES	47,374.03	8,555.54	55929.57
741-865-6110	FICA	2,829.54	512.09	3341.63
741-865-6120	MEDICARE	661.25	119.66	780.91
741-865-6130	IPERS	4,471.81	807.65	5279.46
741-865-6150	GROUP INSURANCE	12,283.73	2,133.52	14417.25
741-865-6160	WORKERS COMP	710.85	101.11	811.96
741-865-6170	UNEMPLOYMENT	93.57	59.78	153.35
741-865-6181	UNIFORMS	616.12	1,030.61	1646.73
741-865-6340	OFFICE EQUIPMENT REPAIR	0.00	5.29	5.29
741-865-6373	TELECOMMUNICATIONS EXPENSE	1,441.59	159.29	1600.88

Detail Report

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
741-865-6402	ADVERTISING-PUBLICATIONS	363.02	420.70	783.72
741-865-6418	SALES TAX EXPENSE	5,204.61	902.05	6106.66
741-865-6419	COMPUTER SUPPORT & SOFTWARE	1,148.83	983.36	2132.19
741-865-6507	OPERATING SUPPLIES	8.78	6.02	14.80
741-865-6508	POSTAGE	689.95	48.66	738.61
741-865-6890	BOND ADMIN FEE- 2020E	0.00	600.00	600.00
Total Function: 80 - BUSINESS TYPE ACTIVITIES:		1,344,914.69	264,023.25	1,608,937.94
Grand Totals:		4,589,522.73	940,834.73	5,530,357.46

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	1,750,654.65	299,487.21	2,050,141.86
110 - ROAD USE TAX	432,548.20	45,315.98	477,864.18
112 - EMPLOYEE BENEFIT	406,083.53	70,168.52	476,252.05
167 - LIBRARY GRANT	5,721.90	500.00	6,221.90
170 - FEMA DISASTER AID	156.29	16.04	172.33
306 - CITY CAMPUS	1,299.72	7,155.25	8,454.97
327 - GRANT ST S/COMMUTER LOOP	0.00	1,805.75	1,805.75
340 - UNDERPASS-HWY 65/330	155,128.70	28,340.00	183,468.70
352 - WATER TOWER	43,101.72	20,795.75	63,897.47
354 - COMMERCE CROSSING	170,874.53	196,181.96	367,056.49
355 - CENTRAL DISTRICT STORMWATER IMP	60,783.98	1,674.49	62,458.47
356 - CERTIFIED SITE IMPROVEMENTS	22,008.97	3,199.25	25,208.22
600 - WATER	635,889.59	148,806.02	784,695.61
610 - SEWER	631,117.66	98,755.75	729,873.41
670 - GARBAGE	195,236.23	1,885.42	197,121.65
741 - STORM WATER	77,897.68	16,445.33	94,343.01
820 - SELF-FUNDED INSURANCE	1,019.38	302.01	1,321.39
Grand Total:	4,589,522.73	940,834.73	5,530,357.46



Check Register

Packet: APPKT00716 - PYPKT00386 - 01/16-01/29/2023 PAID ON
02/03/2023

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2691	POLK COUNTY SHERIFF'S OFFICE	02/02/2023	Regular	0.00	522.57	61592

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	522.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	522.57

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	2/2023	522.57
			522.57



Check Register

Packet: APPKT00714 - 2/3/23 FOR MEETING ON 2/20/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2188	AMAZON	02/03/2023	Regular	0.00	950.81	61610
	Void	02/03/2023	Regular	0.00	0.00	61611
	Void	02/03/2023	Regular	0.00	0.00	61612
0048	BAKER & TAYLOR	02/03/2023	Regular	0.00	49.87	61613
1547	BIBLIONIX	02/03/2023	Regular	0.00	2,881.00	61614
1003	BONDURANT CHAMBER OF COMMERCE	02/03/2023	Regular	0.00	350.00	61615
0073	BRICK,GENTRY,BOWERS,SWARTZ &	02/03/2023	Regular	0.00	9,257.50	61616
0081	CALHOUN-BURNS & ASSOC INC.	02/03/2023	Regular	0.00	1,875.00	61617
0577	CAPITAL CITY EQUIPMENT	02/03/2023	Regular	0.00	101.23	61618
0145	DIAM PEST CONTROL	02/03/2023	Regular	0.00	75.00	61619
2473	FINDAWAY WORLD LLC	02/03/2023	Regular	0.00	57.44	61620
1069	FIRST NATIONAL BANK OMAHA	02/03/2023	Regular	0.00	1,097.10	61621
2593	GET SOME GUNS LLC	02/03/2023	Regular	0.00	671.75	61622
1192	GRAINGER	02/03/2023	Regular	0.00	35.05	61623
2100	MIDWEST TAPE	02/03/2023	Regular	0.00	575.25	61624
1573	IOWA PUMP WORKS	02/03/2023	Regular	0.00	913.00	61625
2702	IEDC	02/03/2023	Regular	0.00	3,380.00	61626
2078	KADETH INC	02/03/2023	Regular	0.00	270.83	61627
0968	KNOX COMPANY	02/03/2023	Regular	0.00	1,691.00	61628
2619	KONICA MINOLTA PREMIER FINANCE	02/03/2023	Regular	0.00	286.86	61629
2703	KRISTY LORBER	02/03/2023	Regular	0.00	40.00	61630
2350	MEGAN SCHINCKE	02/03/2023	Regular	0.00	73.58	61631
0842	MENARDS	02/03/2023	Regular	0.00	71.96	61632
0599	MICROMARKETING LLC	02/03/2023	Regular	0.00	654.50	61633
2650	MIDWEST CRITICAL POWER LLC	02/03/2023	Regular	0.00	671.90	61634
0308	MUNICIPAL SUPPLY	02/03/2023	Regular	0.00	5,346.00	61635
0286	METRO WASTE AUTHORITY	02/03/2023	Regular	0.00	40,007.32	61636
1134	PETTY CASH	02/03/2023	Regular	0.00	152.57	61637
0337	POLK COUNTY TREASURER	02/03/2023	Regular	0.00	60,267.83	61638
2046	PROVANTAGE LLC	02/03/2023	Regular	0.00	3,380.40	61639
1701	JILL SANDERS	02/03/2023	Regular	0.00	409.85	61640
0564	STOREY KENWORTHY/MATT PARROTT	02/03/2023	Regular	0.00	90.48	61641
1534	STRATUS BUILDNG SOLUTIONS IOWA	02/03/2023	Regular	0.00	1,326.56	61642
1086	TRUCK EQUIPMENT, INC.	02/03/2023	Regular	0.00	456.30	61643
2406	UNIQUE	02/03/2023	Regular	0.00	69.90	61644
0525	US CELLULAR	02/03/2023	Regular	0.00	478.39	61645
1161	VEENSTRA & KIMM, INC.	02/03/2023	Regular	0.00	25,702.10	61646
2595	VENDNOVATION, LLC	02/03/2023	Regular	0.00	50.00	61647
0144	DES MOINES WATER WORKS	02/20/2023	Bank Draft	0.00	37,899.26	DFT0002080
0144	DES MOINES WATER WORKS	02/20/2023	Bank Draft	0.00	22.00	DFT0002081
0144	DES MOINES WATER WORKS	02/20/2023	Bank Draft	0.00	44,147.29	DFT0002082
0387	TREASURER - STATE OF IOWA	02/02/2023	Bank Draft	0.00	2,092.03	DFT0002099
0387	TREASURER - STATE OF IOWA	02/02/2023	Bank Draft	0.00	6,886.68	DFT0002100
1069	FIRST NATIONAL BANK OMAHA	01/31/2023	Bank Draft	0.00	5,517.25	DFT0002101
1185	IOWA INSURANCE DIVISION	02/03/2023	Bank Draft	0.00	21.00	DFT0002102

Check Register

Packet: APPKT00714-2/3/23 FOR MEETING ON 2/20/23

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0416	POSTMASTER	02/02/2023	Bank Draft	0.00	582.73	DFT0002103

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	81	36	0.00	163,768.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	8	8	0.00	97,168.24
EFT's	0	0	0.00	0.00
	89	46	0.00	260,936.57

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2023	5,517.25
999	POOLED CASH	2/2023	255,419.32
			260,936.57



Refund Check Register

Refund Check Detail

UBPKT03547 - Refunds 01 UBPKT03545 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-01182-03	COLLINS, NOEL	2/3/2023	61593	121.70			121.70	Generated From Billing
01-01183-01	OLESEN, BJARNE K	2/3/2023	61594	107.10			107.10	Generated From Billing
01-01432-03	SARAH WALKER	2/3/2023	61595	114.83			114.83	Generated From Billing
01-01877-03	HALDER, RENAE	2/3/2023	61596	103.25			103.25	Generated From Billing
01-02082-10	BBQ, PINKLEY'S BOXCAR	2/3/2023	61597	120.56			120.56	Generated From Billing
01-02132-01	PAUL JOHNSON	2/3/2023	61598	7.10			7.10	Generated From Billing
01-02216-02	NATHAN A VASQUEZ	2/3/2023	61599	70.17			70.17	Generated From Billing
01-02224-06	GROVER, ROGER F	2/3/2023	61600	119.41			119.41	Generated From Billing
01-02761-03	DAVID LACOMBE	2/3/2023	61601	124.75			124.75	Generated From Billing
01-03167-04	CHRISTOPHER LOTHE	2/3/2023	61602	67.12			67.12	Generated From Billing
01-03544-02	NICHOLAS GOBLE	2/3/2023	61603	118.64			118.64	Generated From Billing
02-01401-13	FAGEN, MELISSA S	2/3/2023	61604	91.67			91.67	Generated From Billing
06-02419-04	RYAN PIERICK	2/3/2023	61605	81.34			81.34	Generated From Billing
07-01019-01	BRICK STREET MARKET	2/3/2023	61606	48.60			48.60	Generated From Billing
10-02836-02	BRADEN HORN	2/3/2023	61607	161.78			161.78	Generated From Billing
16-01474-01	VAN POLEN, LANCE J	2/3/2023	61608	117.12			117.12	Generated From Billing
16-01746-00	GREENLAND HOMES	2/3/2023	61609	99.38			99.38	Generated From Billing
Total Refunds: 17			Total Refunded Amount:	1,674.52				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1674.52
Revenue Total:	1674.52

General Ledger Distribution

Posting Date: 02/01/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 600 - WATER	600-000-1101	CLAIM ON POOLED CASH	-1,674.52	Yes
	600-050-2141	APPLIED CREDITS	1,674.52	
	600 Total:		0.00	
Fund: 999 - POOLED CASH	999-000-1100	POOLED CASH	-1,674.52	

General Ledger Distribution

Posting Date: 02/01/2023

Account Number	Account Name	Posting Amount	IFT
999-050-2300	DUE TO OTHER FUNDS	1,674.52	Yes
999 Total:		0.00	
Distribution Total:		0.00	



Check Register

Packet: APPKT00719 - REISSUE PAYMENT LOST IN MAIL

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2673	THORPE CONTRACTING, LLC	02/09/2023	Regular	0.00	146,623.96	61648

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	146,623.96
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	146,623.96

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	2/2023	146,623.96
			<u>146,623.96</u>



Check Register

Packet: APPKT00717 - 2/10/23 FOR MEETING ON 2/21/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
2135	ACME TOOLS DES MOINES	02/10/2023	Regular	0.00	111.03	61649
2030	ALLEGRA	02/10/2023	Regular	0.00	176.67	61650
2705	AMAZON CAPITAL SERVICES	02/10/2023	Regular	0.00	2,140.79	61651
	Void	02/10/2023	Regular	0.00	0.00	61652
	Void	02/10/2023	Regular	0.00	0.00	61653
2687	AT&T MOBILITY	02/10/2023	Regular	0.00	4,145.37	61654
0073	BRICK,GENTRY,BOWERS,SWARTZ &	02/10/2023	Regular	0.00	6,611.50	61655
0097	CITY OF DES MOINES	02/10/2023	Regular	0.00	67,070.60	61656
1416	COMMERCIAL APPRAISERS OF IOWA	02/10/2023	Regular	0.00	4,200.00	61657
1525	DES MOINES REGISTER	02/10/2023	Regular	0.00	801.00	61658
0145	DIAM PEST CONTROL	02/10/2023	Regular	0.00	75.00	61659
0144	DES MOINES WATER WORKS	02/10/2023	Regular	0.00	150.00	61660
1778	DRAKE UNIVERSITY	02/10/2023	Regular	0.00	4,750.00	61661
2704	ELGIN MOLDED PLASTICS, INC.	02/10/2023	Regular	0.00	794.15	61662
2246	ETECH	02/10/2023	Regular	0.00	2,995.17	61663
	Void	02/10/2023	Regular	0.00	0.00	61664
	Void	02/10/2023	Regular	0.00	0.00	61665
	Void	02/10/2023	Regular	0.00	0.00	61666
	Void	02/10/2023	Regular	0.00	0.00	61667
0783	GREATER DES MOINES PARTNERSHIP	02/10/2023	Regular	0.00	9,000.00	61668
2689	GROUP CREATIVE SERVICES, LLC	02/10/2023	Regular	0.00	3,000.00	61669
0228	IMFOA	02/10/2023	Regular	0.00	140.00	61670
	Void	02/10/2023	Regular	0.00	0.00	61671
2439	IOWA ASSOCIATION OF PROFESSIONA	02/10/2023	Regular	0.00	140.00	61672
0251	MICROBAC LABORATORIES, INC	02/10/2023	Regular	0.00	60.00	61673
0842	MENARDS	02/10/2023	Regular	0.00	139.10	61674
2650	MIDWEST CRITICAL POWER LLC	02/10/2023	Regular	0.00	811.31	61675
2192	OMNI EMS	02/10/2023	Regular	0.00	1,110.28	61676
2277	PHOTOS BY BEN	02/10/2023	Regular	0.00	75.00	61677
2701	PLASTIC SAFETY SYSTEMS, INC.	02/10/2023	Regular	0.00	1,300.14	61678
1979	PRAIRIE LANDSCAPES OF IOWA LLC	02/10/2023	Regular	0.00	2,215.50	61679
2164	SVPA ARCHITECTS	02/10/2023	Regular	0.00	11,560.00	61680
2673	THORPE CONTRACTING, LLC	02/10/2023	Regular	0.00	23,686.77	61681
1086	TRUCK EQUIPMENT, INC.	02/10/2023	Regular	0.00	28.19	61682
2227	TYLER TECHNOLOGIES INC	02/10/2023	Regular	0.00	50.20	61683
2706	VALEO NETWORKS	02/10/2023	Regular	0.00	3,655.40	61684
0991	ZIEGLER INC.	02/10/2023	Regular	0.00	583.36	61685

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	30	0.00	151,576.53
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	40	37	0.00	151,576.53

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	2/2023	151,576.53
			151,576.53



Payroll Check Register

Checks

Pay Period: 1/30/2023-2/12/2023

Packet: PYPKT00388 - 1/30-2/12/23 PAID ON 2/17/23

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00388 - 1/30-2/12/23 PAID ON 2/17/23
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	02/17/2023	259.60	103443
BAILEY, BOYCE E	7104	02/17/2023	1,302.05	103444
BERGESON, JOHN W	7121	02/17/2023	1,791.65	103445
BRIGGS, ASHTON S	1511	02/17/2023	800.18	103446
BRUCE, EMMA	3141	02/17/2023	375.91	103447
BUCKLIN, JEFFERY D	1562	02/17/2023	537.90	103448
CARPENTER, JOHN C	5129	02/17/2023	1,575.42	103449
CHAPA, DAISY Y	1584	02/17/2023	750.33	103450
COLLISON, PATRICK F	5103	02/17/2023	2,030.20	103451
CORY, JOHN P	7120	02/17/2023	1,472.84	103452
CRITTENDEN, MATTHEW	1567	02/17/2023	761.11	103453
DOMINGUEZ, MATTHEW P	1513	02/17/2023	889.95	103454
EHLE, AANNA N	1575	02/17/2023	1,619.17	103455
GERDNER, RONALD L	7122	02/17/2023	1,526.14	103456
GILSON, DUSTY ALAN	7124	02/17/2023	1,358.21	103457
HAGAN, SHELBY L	5118	02/17/2023	2,432.46	103458
HARMISON, TROY G	1503	02/17/2023	1,157.30	103459
HIGGINS, DAVID P.	7105	02/17/2023	1,378.52	103460
HORTON, JOHN C	7112	02/17/2023	3,274.83	103461
HORTON, JOHN C	7112	02/17/2023	100.00	103461
HUFF, TIMOTHY J	1559	02/17/2023	1,711.88	103462
HURST, MORGHAN	1570	02/17/2023	449.26	103463
JESS, JENE' N	5123	02/17/2023	3,425.38	103464
JOHNSON, ANNASTASHA	5130	02/17/2023	1,336.30	103465
KING, CHRISTINA M	3143	02/17/2023	622.02	103466
KLINKER-FELD, MICHELL M	3135	02/17/2023	2,110.96	103467
KOOIKER, ASHTON BRENT	7123	02/17/2023	1,431.28	103468
KREUDER, AARON M	1441	02/17/2023	3,457.46	103469
LUING, TIFFANY A	5133	02/17/2023	1,836.06	103470
LUNDQUIST, BRADLEY D	1555	02/17/2023	792.21	103471
MANGUM, MEGAN SUSANNA	3142	02/17/2023	1,669.09	103472
MARSHMAN, CRAIG A	5125	02/17/2023	1,517.81	103473
MERRILL, SARAH J	1590	02/17/2023	1,696.50	103474
MILLER, BRODY E	1582	02/17/2023	633.84	103475
MORRIS, REBECCA L	1504	02/17/2023	2,594.32	103476
MURRAY, MARGARET	5126	02/17/2023	2,891.25	103477
OLIVER, MARKETA S	8403	02/17/2023	300.00	103478
OLIVER, MARKETA S	8403	02/17/2023	3,348.62	103478
PEZLEY, ISAAC J	5132	02/17/2023	2,171.62	103479
PHIPPS-BUCKLIN, CHANTEL E	4145	02/17/2023	413.96	103480
REYNOLDS, RAY A	1537	02/17/2023	842.55	103481
SANDERS, JILL C	3128	02/17/2023	3,018.50	103482
SCHINCKE, MEGAN	3137	02/17/2023	483.50	103483
SCHINCKE, MEGAN	3137	02/17/2023	1,128.18	103483
SPOERRY, DANIELLE M	1527	02/17/2023	1,376.15	103484
SUMMERS, ALAN C	1534	02/17/2023	1,569.99	103485
VAN HOUTEN, NICOLE M	5121	02/17/2023	1,499.72	103486



Payroll Check Register Report Summary

Packet: PYPKT00388 - 1/30-2/12/23 PAID ON 2/17/23
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	47	69,722.18
Total	47	69,722.18



Payroll Check Register

Checks

Pay Period: 2/14/2023-2/14/2023

Packet: PYPKT00389 - 1/30-2/12/23 ADJUST GARNISHMENT

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00389 - 1/30-2/12/23 ADJUST GARNISHMENT
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
HARMISON, TROY G	1503	02/17/2023	408.65	103487



Payroll Check Register Report Summary

Packet: PYPKT00389 - 1/30-2/12/23 ADJUST GARNISHMENT
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	408.65
Total	1	408.65



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

WALKING PASTA LLC

NAME OF BUSINESS(DBA)

Walking Pasta

BUSINESS

(515) 707-4632

ADDRESS OF PREMISES

3209 Henry Street Southwest

PREMISES SUITE/APT NUMBER

CITY

Bondurant

COUNTY

Polk

ZIP

50035

MAILING ADDRESS

8750 Northeast Morgan Drive

CITY

Bondurant

STATE

Iowa

ZIP

50035

Contact Person

NAME

Tamara Harter

PHONE

(515) 707-4632

EMAIL

walkingpastafoodbus@gmail.com

License Information

LICENSE NUMBER

BW0096940

LICENSE/PERMIT TYPE

Special Class C Retail Alcohol License

TERM

12 Month

STATUS

Submitted to Local Authority

TENTATIVE EFFECTIVE DATE

Jan 19, 2023

TENTATIVE EXPIRATION DATE

Jan 18, 2024

LAST DAY OF BUSINESS

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Tamara Harter	Bondurant	Iowa	50035	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Jan 1, 2023

POLICY EXPIRATION DATE

Jan 1, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Tax Abatement Applications
February 21, 2023
City of Bondurant

Name	Address	Closing Date	Cost
Lance Marshall	1204 12 th Street, SE	12/24/2022	\$340,000



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.d.
For Meeting of 2/21/2023
Receive and File

TITLE: Receive & File - FY22 Audit

CONTACT PERSON:

Jene Jess, Finance Director
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS:

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, January 4, 2023



1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Jen Keeler, Mike Kramer, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:02 PM by Vice President Bryant.
3. **Guests present:** Marketa Oliver, Bondurant City Administrator; Amber Flinn.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda with edits by Ugulini, seconded by Kramer. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Approval of minutes from past meeting – December 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report
 - e. Director's Report – December 2022
 - f. Statistics Review – December 2022

Motion to approve the consent agenda with amendment to the Warrant List by Kramer, seconded by Campbell. Motion carried.
6. **Public Comments:** None.
7. **Foundation Update:** Mini-Golf fundraiser event at the Library, Saturday, February 11th.
8. **Friends of BPL Update:** No report.
9. **City Council Liaison Report:** The new City of Bondurant employee handbook is complete and approved by the City Council. Many holiday related events in December. Final valuations have been received by Polk County Auditor.
10. **Old Business:**
 - a. **Discussion on open Board position.** Motion to table this item to February meeting by Keeler, seconded by Campbell. Motion carried.
11. **New Business:**
 - a. **Discuss/Approve Interlibrary Loan Policy.** Motion to approve the Policy by Ugulini, seconded by Bergeson. Motion carried.
 - b. **Discuss/Approve Internet Use Policy.** Motion to approve by Ugulini, seconded by Keeler. Motion carried.

- c. **Discuss/Approve Personnel Policy.** Director Sanders explained that current library personnel policies have been incorporated into the City of Bondurant Employee Manual. Motion to approve policy by Kramer, seconded by Campbell. Motion carried.
- d. **Discuss/Approve Open Hours Policy.** Motion to approve by Keeler, seconded by Kramer. Motion approved.
- e. **Discuss/Approve Volunteer Policy.** Motion to approve by Bergeson, seconded by Keeler. Motion approved.
- f. **Discuss/Approve Library Director Job Description.** Motion to approve by Ugulini, seconded by Kramer. Motion carried.
- g. **Review Five-Year Plan.** Director Sanders provided updates to the Library's five-year plan. Review and discussion.
- h. **Discussion/Decision Media Com phone contract buyout.** Motion to table until February meeting by Ugulini, seconded by Keeler. Motion carried.
- i. **Election of Officers.** The following slate of officers was presented: President, Josh Bryant; Vice-President, Mike Kramer; Secretary Julie Bergeson. Motion to approve by Ugulini, seconded by Keeler. Motion carried.
- j. **Appoint Committee for ADA Compliance for Accreditation.** President Bryant will assist Director Sanders with compliance review.

12. President Items: The Board President has conducted the Director's annual performance review. BPL was awarded Best Library in Eastern Polk County. The 1000 Friends of Iowa, Best Development Awards will recognize the BPL Renovation & Expansion project team on January 24th at the State Capital rotunda.

13. Adjournment: Motion to adjourn by Bergeson, seconded by Campbell. Motion carried. Meeting adjourned.

Next Meeting: Wednesday, February 1 , 2023



Librarian items January 2023

- Josh, Jen, Michell, Jill, Marketa, Mayor Elrod, John Karman and Michelle Cramblit of FEH all attended the 1000 Friends of Iowa ceremony on Jan. 24 to receive the 2022 Best Development Award for the Renovated Civic category. The announcement has been posted on social media and has been very well supported by the community.
- The January payment from the Polk County Supervisors has been received and deposited in the amount of \$10,989.00. There will be one more payment for this fiscal year.
- January 10th Jill attended the second meeting with the Portrait of a Graduate program.

Stats for December 2022

- Total Circulation for the month 7311, 6129 last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Hoopla (music, ebooks, streaming video), Transparent Language, Brainfuse, Adventure Pass 1764, 1103 last year.
- Door Count 1829, last year 1342.
- Assisting patrons by phone, with the catalog, computers, etc. 552 and 392 last year.
- Story times- 23 were held with 133 attending.
- Total programming attendance 615 for adults, youth and children.
- Internet usage in house was 475, last year 236, 1283 Wi-Fi users 855 last year, 111 hotspot were used this past month last year 92.
- Meeting room –January had 33 reservations by the community.
- Issued 51 new library cards. Last year we issued 42 cards during the month of January.
- The library did 39 requests for materials from other libraries and provided 114 to other libraries.
- 221 items were added to the collection and 207 were removed.
- 21 Mobile Printing



Moses the Therapy Dog visits the Library during finals week to offer support and some loving to students.

And, He celebrated his 50th therapy visit while at the Library!



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.f.
For Meeting of 2/21/2023
Ordinance

TITLE: - (Second Reading) Ordinance Amending Chapter 92, Water Rates

CONTACT PERSON:

Marketa Oliver, City Administrator
Jene Jess, Finance Director

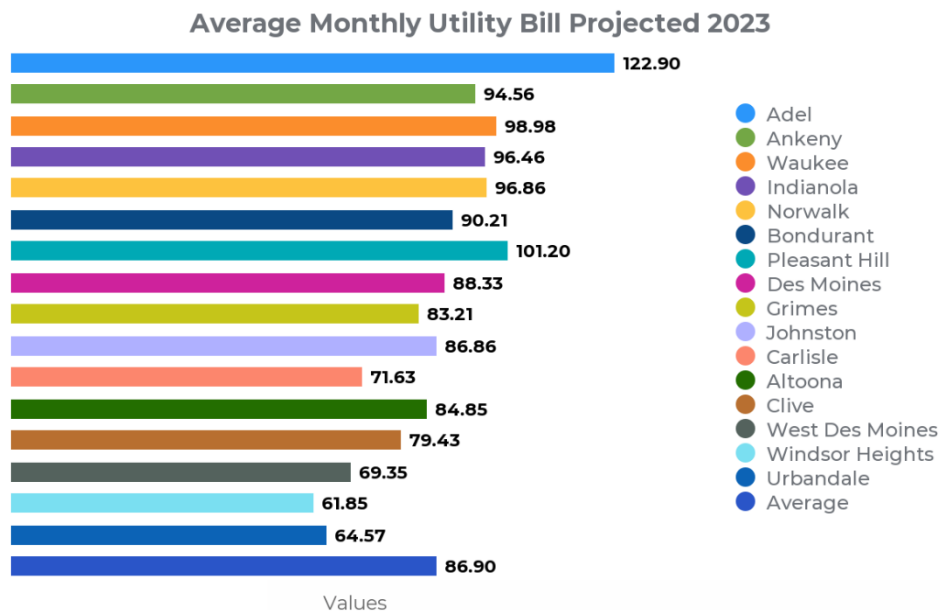
BRIEF HISTORY & ANALYSIS: The City of Bondurant has been in discussions related to a regional water utility or regional water governance. The City of Bondurant has also simultaneously been exploring the possibility of producing and treating water independently again. The City has conducted wellfield exploration and created financial models. Currently, it is critical to have final information on the rate impact and a regional entity's production and distribution capability before making a final determination as to whether or not to join the regional effort or reestablish Bondurant Municipal Water.

In the interim, the City has been notified that the wholesale water rate from Des Moines Water Works is increasing by \$0.31 per 1,000 gallons. Additionally, while conducting financial modeling and engaging in the regional discussion, it became clear that the City should create a four-year rate plan. The four-year rate plan creates stability of expectations. The attached ordinance adjusts water rates pursuant to financial model that has been created in collaboration with the City's financial advisor, incorporating the expected 10% annual increases from Des Moines Water Works. The attached ordinance adjusts water rates for both regular water and bulk water.

Below is a graph showing communities' projected utility rates in the metropolitan area and including the City's future, post-increase rate. Because various communities have a wide range of fees and charges that affect utilities, in addition to rates (such as base rates, availability charges, minimum charges, etc.), the best way to compare rates is to calculate what an average monthly bill would be. The below calculation was based on the average consumption of a residential class customer over the past year at 3216.6666667 gallons per month.

The utilities that were surveyed were water, sewer, stormwater, garbage, and recycling. (Please note that Ankeny and Indianola do not provide garbage. The residents are required to set up services with a provider of their choosing and an average of \$15 per month was used for the calculation.) Additionally, there are some communities that do not fully administer sewer services. In these cases, the area has a

sewer district that levies taxes to support the sewer services. As you can see, Bondurant is towards the middle of the group, with an average monthly bill of \$90.21. The average for the metropolitan area is \$86.90 per month and the median for the metropolitan area is \$87.56. While it is difficult to make a full apples-to-apples comparison given the use of taxing authority sewer districts, it is still a reasonably close comparison.



Please note that the reason the City is pursuing a water facilities study is to determine the feasibility of producing our own water, which could give the City as much direct control over costs as possible. Preliminary results are proving to be very encouraging. Staff also continually look for ways to maximize efficiency to keep rates as low as possible through automation and strategic operations management.

The City Council approved the first reading at its February 6, 2023 meeting.

FUNDING SOURCE: Water Revenue

STAFF RECOMMENDATION: Approve second reading on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230117-207

CITY OF BONDURANT
ORDINANCE NO. 230206-207

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING CHAPTER 92, WATER RATES

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Applied to all bills issued on and after **4/1/2023**, Chapter 92.02 Rates for Service of the Code is amended as follows:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates and charges_within the City: (Code of Iowa, Sec. 384.84)

1. A service availability charge of ~~\$7.20~~ \$8.17 per month.
2. In addition to the service availability charge, a usage charge of ~~\$7.20~~ \$8.17 for each 1,000 gallons of water used per month.
3. A usage charge of ~~\$10.25~~ \$11.63 for each 1,000 gallons of water withdrawn from a hydrant as an approved metered withdrawal. No service availability charge is required.
4. A usage charge of ~~\$11.33~~ \$12.75 for each 1,000 gallons of withdrawn water from a hydrant under an approved withdrawal not qualifying for the metered withdrawal. No service availability charge is required.
5. A usage surcharge of ~~\$15.89~~ \$18.03 per 1,000 gallons of water withdrawn from a hydrant for flushing will be added to the usage charge for any withdrawal not in conformance with the requirements of 92.13. The surcharge shall apply to all water volume used for flushing. The surcharge would not be applied to other usage if a portion of the withdrawal is for a purpose other than flushing.
6. A bulk usage charge for construction water of ~~\$562.00~~ \$637.71 will be added to applicable building permits for new construction as determined by the Building Inspector or Permit Clerk.

Section 2. **SECTION AMENDED.** Applied to all bills issued on and after **7/1/2024**, Chapter 92.02 Rates for Service of the Code is amended as follows:

92.03 RATES FOR SERVICE. Water service shall be furnished at the following rates and charges_within the City: (Code of Iowa, Sec. 384.84)

1. A service availability charge of ~~\$8.17~~ \$9.19 per month.
2. In addition to the service availability charge, a usage charge of ~~\$8.17~~ \$9.19 for each 1,000 gallons of water used per month.

3. A usage charge of ~~\$11.63~~ \$13.09 for each 1,000 gallons of water withdrawn from a hydrant as an approved metered withdrawal. No service availability charge is required.
4. A usage charge of ~~\$12.75~~ \$14.35 for each 1,000 gallons of withdrawn water from a hydrant under an approved withdrawal not qualifying for the metered withdrawal. No service availability charge is required.
5. A usage surcharge of ~~\$18.03~~ \$20.29 per 1,000 gallons of water withdrawn from a hydrant for flushing will be added to the usage charge for any withdrawal not in conformance with the requirements of 92.13. The surcharge shall apply to all water volume used for flushing. The surcharge would not be applied to other usage if a portion of the withdrawal is for a purpose other than flushing.
6. A bulk usage charge for construction water of ~~\$637.74~~ \$717.43 will be added to applicable building permits for new construction as determined by the Building Inspector or Permit Clerk.

Section 3. **SECTION AMENDED.** Applied to all bills issued on and after **7/1/2025**, Chapter 92.02 Rates for Service of the Code is amended as follows:

92.04 RATES FOR SERVICE. Water service shall be furnished at the following rates and charges within the City: (Code of Iowa, Sec. 384.84)

1. A service availability charge of ~~\$9.19~~ \$10.34 per month.
2. In addition to the service availability charge, a usage charge of ~~\$9.19~~ \$10.34 for each 1,000 gallons of water used per month.
3. A usage charge of ~~\$13.09~~ \$14.73 for each 1,000 gallons of water withdrawn from a hydrant as an approved metered withdrawal. No service availability charge is required.
4. A usage charge of ~~\$14.35~~ \$16.15 for each 1,000 gallons of withdrawn water from a hydrant under an approved withdrawal not qualifying for the metered withdrawal. No service availability charge is required.
5. A usage surcharge of ~~\$20.29~~ \$22.83 per 1,000 gallons of water withdrawn from a hydrant for flushing will be added to the usage charge for any withdrawal not in conformance with the requirements of 92.13. The surcharge shall apply to all water volume used for flushing. The surcharge would not be applied to other usage if a portion of the withdrawal is for a purpose other than flushing.
6. A bulk usage charge for construction water of ~~\$717.43~~ \$807.11 will be added to applicable building permits for new construction as determined by the Building Inspector or Permit Clerk.

Section 4. **SECTION AMENDED.** Applied to all bills issued on and after **7/1/2026**, Chapter 92.02 Rates for Service of the Code is amended as follows:

92.05 RATES FOR SERVICE. Water service shall be furnished at the following rates and charges_within the City: (Code of Iowa, Sec. 384.84)

1. A service availability charge of ~~\$10.34~~ \$11.63 per month.
2. In addition to the service availability charge, a usage charge of ~~\$10.34~~ \$11.63 for each 1,000 gallons of water used per month.
3. A usage charge of ~~\$14.73~~ \$16.58 for each 1,000 gallons of water withdrawn from a hydrant as an approved metered withdrawal. No service availability charge is required.
4. A usage charge of ~~\$16.15~~ \$18.17 for each 1,000 gallons of withdrawn water from a hydrant under an approved withdrawal not qualifying for the metered withdrawal. No service availability charge is required.
5. A usage surcharge of ~~\$22.83~~ \$25.69 per 1,000 gallons of water withdrawn from a hydrant for flushing will be added to the usage charge for any withdrawal not in conformance with the requirements of 92.13. The surcharge shall apply to all water volume used for flushing. The surcharge would not be applied to other usage if a portion of the withdrawal is for a purpose other than flushing.
6. A bulk usage charge for construction water of ~~\$807.11~~ \$908.00 will be added to applicable building permits for new construction as determined by the Building Inspector or Permit Clerk.

Section 5. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

PASSED AND APPROVED by the City Council this XXX day of XXXX 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.g.
For Meeting of 2/21/2023
Ordinance

TITLE: - (Second Reading) Ordinance regarding Chapters 105 & 106, Garbage and Recycling Rates

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The City has been notified by Metro Waste Authority that the recycling fee of \$0.22 per resident per month will be adjusted. The rate is calculated based on nationally published CPI and the compressed natural gas index that are provisions of the MWA contract with Waste Management for collection services. This increase covers the cost of collection for recycled materials.

Additionally, MWA notified the City of an increase of \$0.40 in the cost of solid waste rates.

The attached ordinance makes the rate changes. Please note that the ordinance simply passes through the rate adjustment the City is receiving from the provider.

The City Council approved the first reading at its February 6, 2023 meeting.

FUNDING SOURCE: Garbage and Recycling Revenue

STAFF RECOMMENDATION: Approve second reading of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230206-208

CITY OF BONDURANT
ORDINANCE NO. 230206-208

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING CHAPTER 106, COLLECTION OF SOLID
WASTE

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Chapter 106.09 Rates for Service of the Code is amended as follows:

106.09 COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees therefore in accordance with the following:

(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449)

1. Schedule of Fees. The fees for solid waste collection and disposal service, used or available, are:

A. For each residential premises and for each dwelling unit of a multiple-family dwelling for either a 96-gallon toter - ~~\$11.32~~ \$11.72 per month, per toter

B. For each residential premises and for each dwelling of a multi-family dwelling for a 48 gallon toter - ~~\$11.32~~ \$11.72 per month, per toter

C. Recycling Fee - ~~\$4.91~~ \$5.13 per month

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be applied to all bills issued on and after 4/1/2023.

PASSED AND APPROVED by the City Council this XXX day of XXXX 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. XX was published as required by law on the XXth day of March 2022.

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

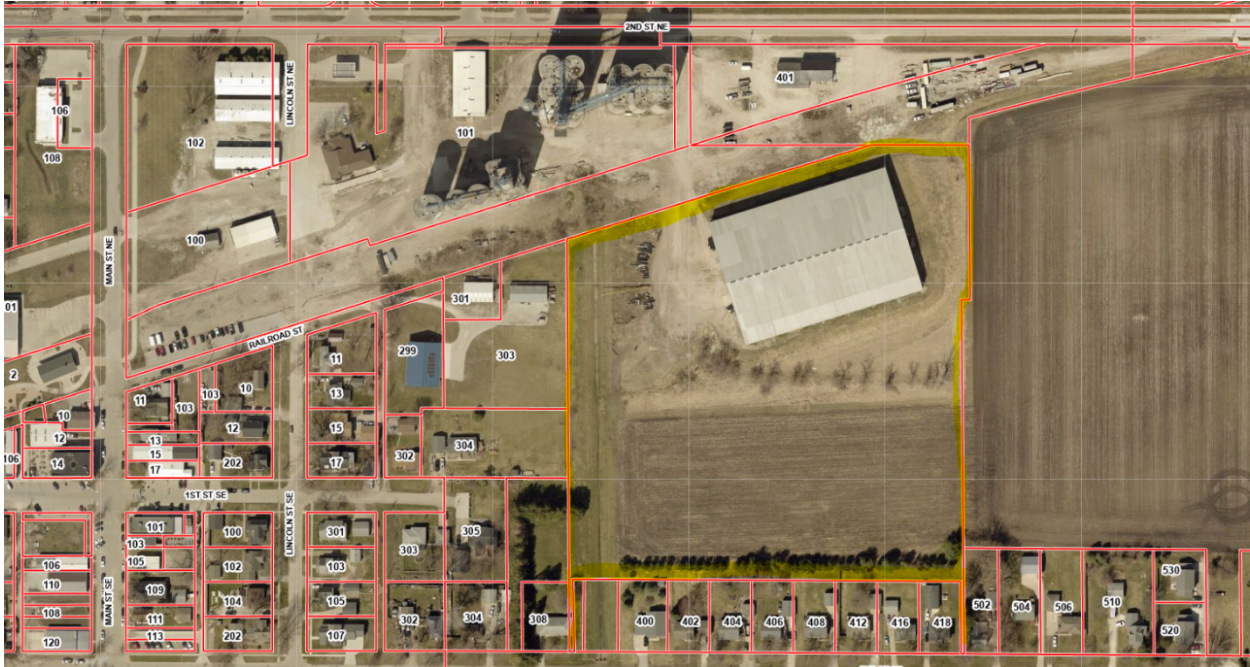
Item No. 6.h.
For Meeting of 2/21/2023
Ordinance

TITLE: - (Third - and Final - Reading) Ordinance rezoning property from the Medium Industrial (M-2) District to the Central Business (C-4) District and the High Density Residential (R-3) District at Parcel 231/00220-017-000 (excluding the southern portions of this parcel that front 2nd Street SE and are currently zoned Medium Density Residential (R-2))

CONTACT PERSON:

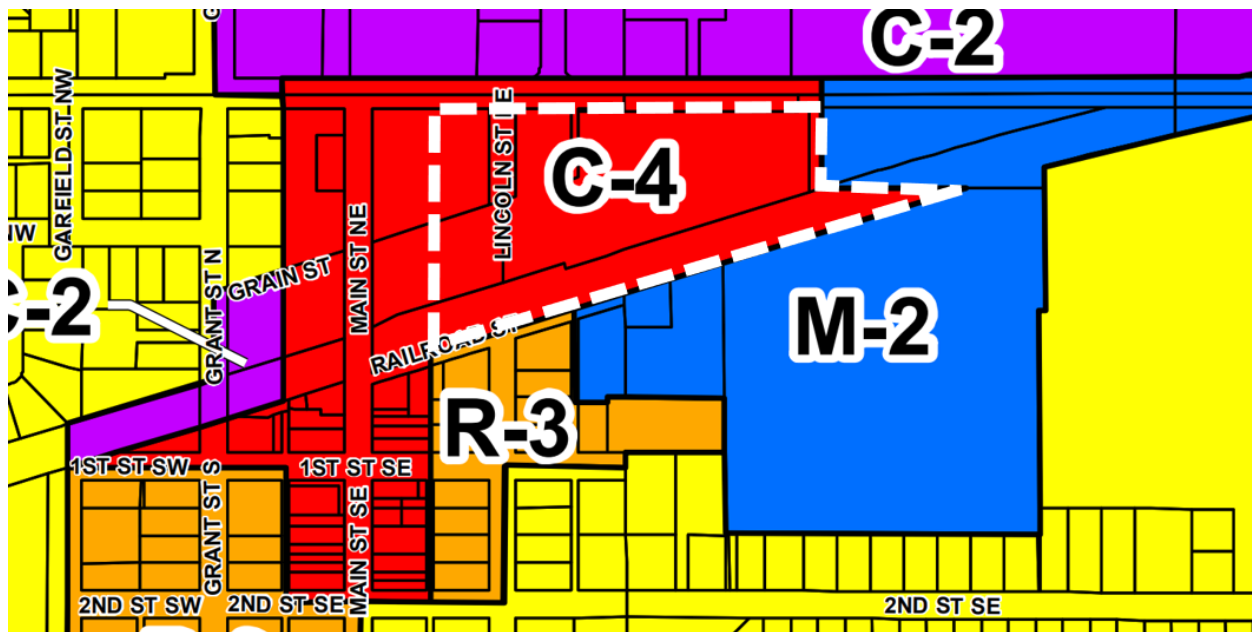
Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: For consideration by the Council is a rezoning from the Medium Industrial (M-2) District to the Central Business (C-4) District and the High Density Residential (R-3) District at [Parcel 231/00220-017-000](#) excluding the southern portions of this parcel fronting 2nd Street SE currently zoned Medium Density Residential (R-2). The Polk County Assessor's Office lists this 13.29-acre parcel as being owned by Farmers Cooperative Co (Landus Cooperative). This parcel is highlighted in yellow below. As noted in Section 179.04.1 of the Zoning Code, a rezoning may be initiated by a property owner, the Commission, or the City Council. This is considered a Commission and Council-initiated rezoning.

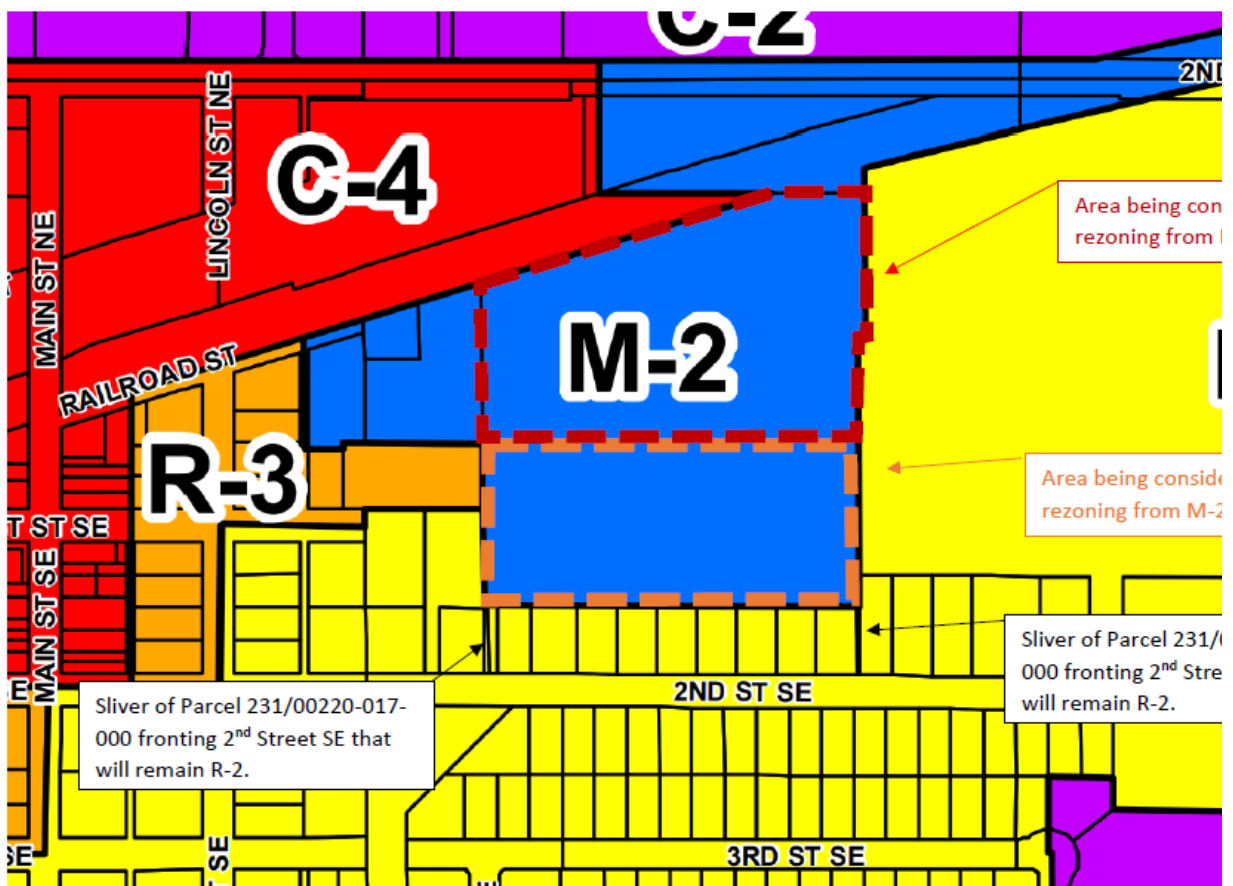


In 2021 the Council previously reviewed and approved another Commission/Council-initiated rezoning from the Medium Industrial (M-2) District to the Central Business (C-4) District on the other remaining portions of the Landus land shown in the map below. This 13.29-acre Landus area currently being considered this evening was not included as part of the 2021 review process because at the time, there was a potential developer interested in adaptively reusing the existing 84,000 SF warehouse structure where some incidental light manufacturing relative to potential brewery manufacturing use may have required alternative zoning, such as the Planned Unit Development (R-5) District.

2021 Previous Rezoning Review Area - from M-2 to C-4 - Landus Land (Dashed White Outline Area)

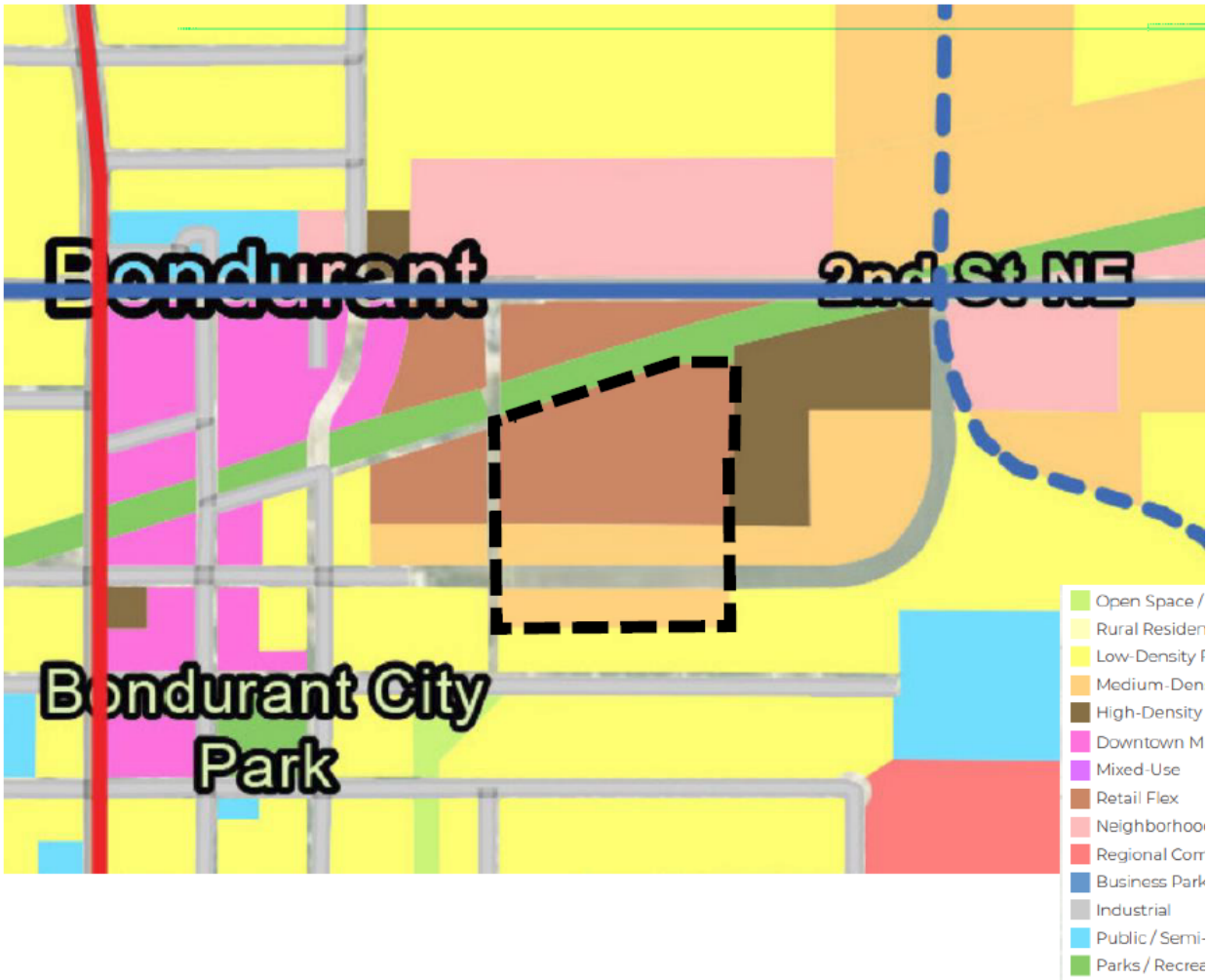


2023 Current Rezoning Review Parcel - from M-2 to C-4 & R-3 - Landus Land



The City's Future Land Use Map, which guides potential rezoning requests but is not the regulatory tool like the Zoning Map/Ordinance, currently guides this 13.29-acre Landus parcel for Retail Flex and Medium Density-Residential future land uses as shown in the following map. The Building Bondurant Comprehensive Plan describes Retail Flex as being *"intended for a mixture of residential uses (Medium-Density to High-Density Residential) and Commercial uses established within a planned development. This category is primarily located directly adjacent to the Downtown Mixed Use land use category and should complement the development that occurs here"*. The Building Bondurant Comprehensive Plan describes the Medium Density Residential land use category as *"including townhomes, rowhouses, and cottage homes will be included in this land use category. Medium-Density Residential experiences a variety of densities from 7 to 12 dwelling units per acre. Development within this category may also include religious, educational, institutional uses, child daycare centers, and public and private recreational areas. This land use category can serve as a transitional land use from low-density residential to more intense uses such as high-density residential and commercial"*.

Building Bondurant Comprehensive Plan - Future Land Use Map



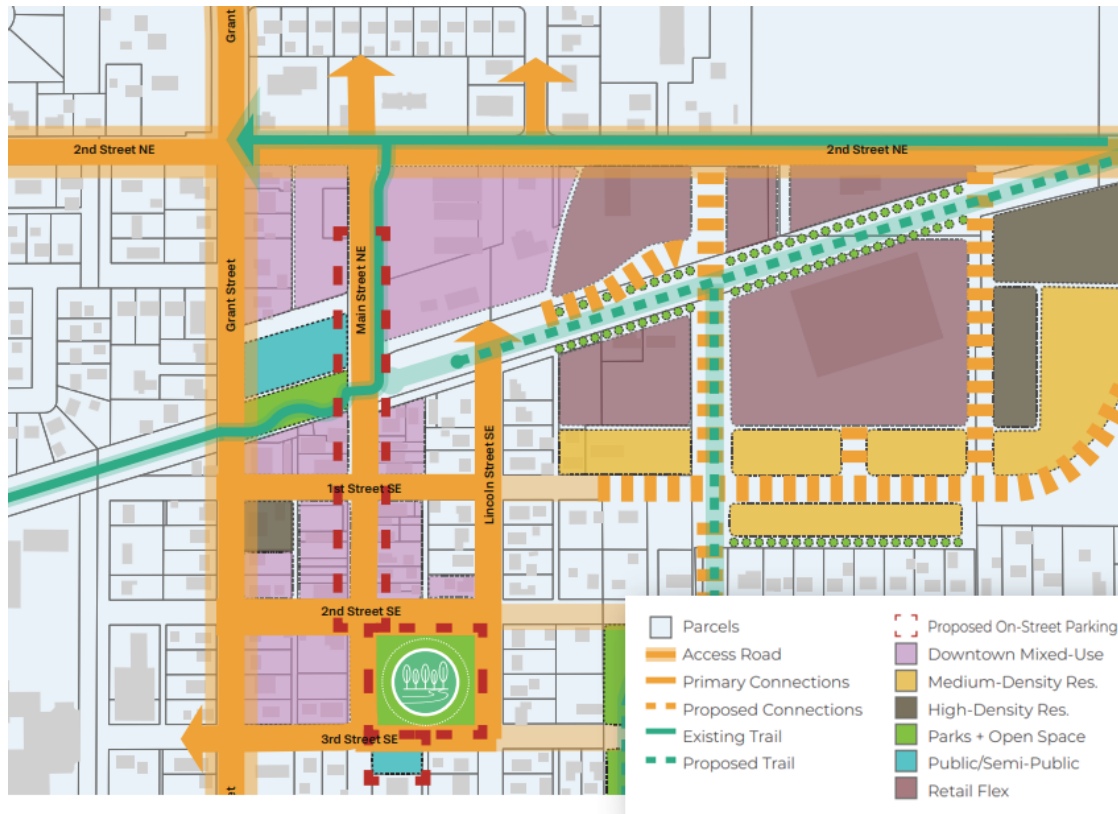
Analysis:

When considering rezoning reviews, the Planning & Zoning Commission and City Council should take into account the following: Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

When a City considers a rezoning ordinance, it must find the rezoning is consistent with its Future Land Use Map. The rezoning proposed as part of this agenda statement mimics the future land uses identified in the Building Bondurant Comprehensive Plan's Future Land Use Map.

Chapter 7 of the Building Bondurant Comprehensive Plan, titled Community Character + Downtown, includes the following Strategic Opportunities Map. The rezoning is consistent with what is shown in this map.



Further, this rezoning is consistent with the following goals/policies/action items of the Building Bondurant Comprehensive Plan:

Goal 16: Foster a vibrant and diverse downtown so that the area serves as a unique destination for residents and visitors.

Policy 16A: Promote private infill development, including redevelopment of the Landus site.

Policy 16B: Support expansion of downtown uses in appropriate areas identified in the Future Land Use Chapter.

Goal 17: Support redevelopment of the Landus site.

Policy 17A: Utilize the site's unique characteristics as an opportunity for implementing creative pacemaking projects.

Policy 17B: Ensure that future development of the Landus redevelopment area is a cohesive extension of downtown.

Action Item 17A: Help to guide redevelopment of the Landus site by referencing the strategic opportunities map to identify potential land uses and development patterns for the site.

Consistency with the Zoning Code

This item will be reviewed in detail if/when a site plan application is received for this parcel.

It should be noted that while the City's High Density Residential (R-3) District allows for rowhouses and townhomes, it also allows for apartment units so long as such housing does not exceed 20 units per acre. The R-3 District's 20 units per acre is more dense

than what the Medium Density Residential land use category of the Building Bondurant Comprehensive Plan is at up to 12 units per acre; a condition of rezoning approval has been included as part of the ordinance to place a limit on any residential development within the R-3 rezoning area so that the dwellings are not apartments and do not exceed 12 units per acre and so that any use within the R-3 District area is consistent with the Medium Density Residential future land use category of the Building Bondurant Comprehensive Plan.

Once this current rezoning is finalized, any Landus Cooperative use at this location will be subject to Section 176 of the City Code, titled Nonconforming Lots, Uses, and Structures. Some requirements of this Section 176 include: *"no existing structure devoted to a use not permitted by the Zoning Code in the district in which it is located shall be enlarged, extended, constructed, reconstructed, or structurally altered except in changing the use to a use permitted in the district in which it is located"* AND *"when a nonconforming use of a structure, or structure and premises in combination, is discontinued or abandoned for six (6) months, the structure, or structure and premises in combination, shall not thereafter be used except in conformance with the regulations of the district in which it is located"*.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the rezoning takes into account the following:

1. The characteristics of surrounding property.
2. The community's comprehensive plan.
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power).

Staff does not feel this rezoning is considered spot zoning, as the rezoning area is consistent with the City's Future Land Use Map and goals and policies of the Building Bondurant Comprehensive Plan.

Public Input

As is required by the City's Zoning Code, letters were sent to property owners within 200' of the rezoning area. No official petitions against the rezoning have been received by the City. There was some public input received during the December 8, 2022 Planning & Zoning Commission meeting; a summary of these comments can be found [here](#).

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning & Zoning Commission reviewed this rezoning during their meeting on December 8, 2022 and voted on recommended approval, subject to the following rezoning condition to be included as part of the ordinance:

1. That the area having a High Density Residential (R-3) zoning designation shall not

exceed the following residential use/densities noted in the Building Bondurant Comprehensive Plan: townhomes, rowhouses, and cottage homes and the occasional single-family detached homes with a maximum dwelling density of 12 units per acre.

Staff recommends approval of the third ordinance reading on a roll call vote.

It should be noted that due to the uniqueness of the future land use category of Retail Flex where it accommodates for a mix of both commercial and residential uses, it is possible that if/when a developer is attracted to this 13.29-acre site, the site's zoning designation may need to be re-evaluated to see if a Planned Unit Development (R-5) District designation would be more suitable. This is something that can be considered in the future. Staff feels it necessary to begin the rezoning as proposed as part of this agenda statement to ultimately help achieve the City's long-term vision of this area and to also put into effect regulations of Section 176 of the City Code for this location.

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.k.
For Meeting of 02/21/2023
RESOLUTION

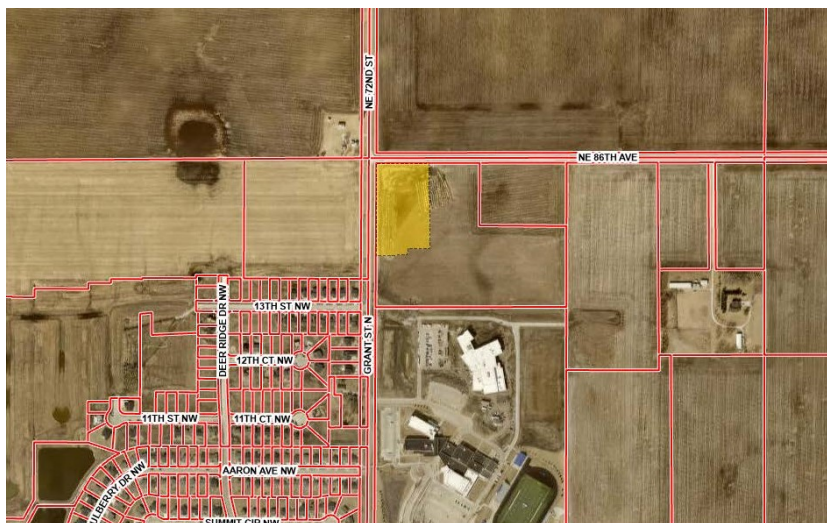
TITLE: RESOLUTION – Affixing a date for a public hearing to consider a request for rezoning from the Medium Density Residential (R-2) District to the Transitional Commercial (C-1) District on 5.89 acres at 8383 NE 72nd Street.

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

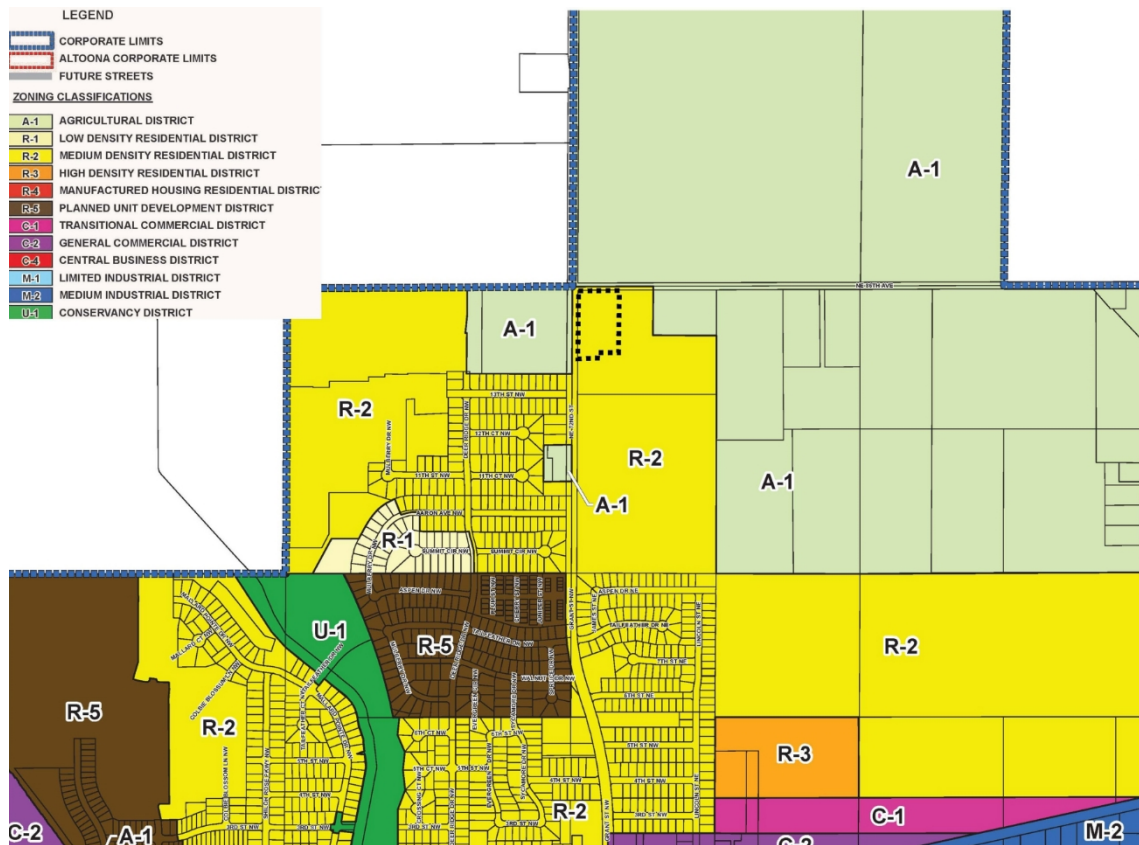
BRIEF HISTORY & ANALYSIS: The City of Bondurant is in receipt of a request to rezone a 5.89-acre portion of the property at 8383 NE 72nd Street from the City's Medium Density (R-2) District to the Transitional Commercial (C-1) District. Per Section 178.07 of the Zoning Code, this zoning district is, "intended and designed to provide space for limited professional, retail, civic, and service activities which serve adjacent residential areas with reasonable proximity of daily consumer needs". The rezoning request was submitted by Stubbs Engineering on behalf of the owner, Classic Holdings LLC.

Area Map



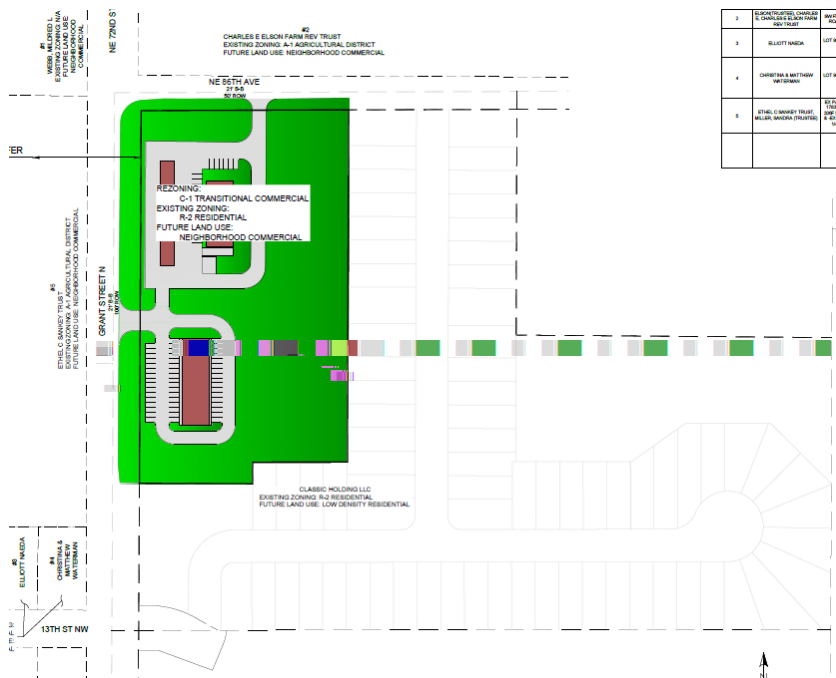
Area Zoning Map

Below is an area Zoning Map which shows the requested R-2 to C-1 rezoning area outlined in black.



The current use of 8383 NE 72nd Street is for row crop which is allowable in the R-2 District. The owner of the property approached the City to request the rezoning of a portion of this property.

The owner of the property has previously submitted preliminary site plans showing plans to develop commercial areas in the northwest portion of the property with the remainder of the property being developed as R-2 residential. At this time no official site plan has been received or approved by the City. The below preliminary development concept was submitted as part of the rezoning application. Staff would like to clarify that this is a potential development concept only, and that a site plan for the requested C-1 District area would be reviewed at a later date after the rezoning has been approved. It should also be noted that a gas station use is not a permitted use of the C-1 District.



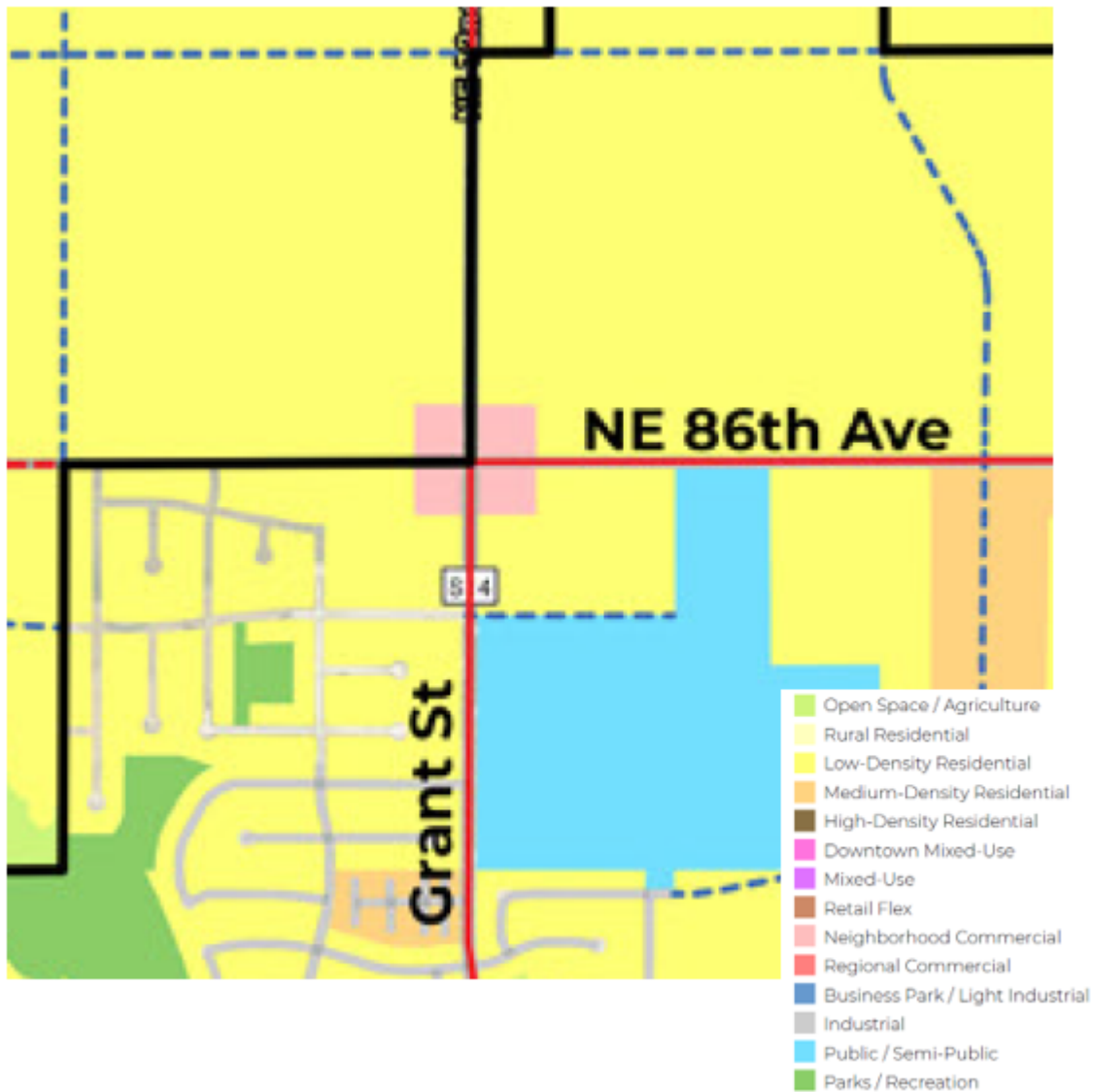
Analysis

When reviewing rezoning requests, the Planning & Zoning Commission should take into account the Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

The requested Transitional Commercial (C-1) District use is consistent with the 2022 Future Land Use Map. Below is an excerpt from the 2022 Future Land Use Map – this map guides for a future use designation of Neighborhood Commercial near the intersection of Grant Street South and NE 86th Avenue/16th Street NE. Neighborhood Commercial is described in the Building Bondurant Comprehensive Plan as being: a combination of small retail, office spaces, and medical uses for readily accessible services to residents and the traveling public. This category is located at major nodes throughout the planning boundary.

The C-1 District is consistent with this Neighborhood Transitional future land use designation. While the requested C-1 District rezoning area appears to extend a bit further south than the Future Land Use Plan's boundary of Neighborhood Commercial, the requested rezoning area aligns with the overall intended scale of the Neighborhood Commercial future land use designation (up to 10 acres) and also the intended location of Neighborhood Commercial developments (along collector or arterial roadways).



Consistency with the Zoning Code

Below are Zoning Code consistency items for consideration by the Planning & Zoning Commission.

- Any future construction at this location requires a site plan to be reviewed and approved by the Planning & Zoning Commission. This site plan review will require that a Type B screen be established on the C-1 District land to help provide a buffer between the C-1 development land and the R-2 land to the east and south.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the following:

1. The characteristics of surrounding property;
2. The community's comprehensive plan;
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power)

Staff does not feel spot zoning will exist as a result of this rezoning request. The 2022 Future Land Use Map is supportive of C-1 Transitional Commercial District at this location.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The following options exist for the City Council:

1. Recommended approval of the Resolution.
2. Recommended approval of the Resolution, subject to rezoning conditions as allowed by Chapter 414 of the Iowa Code.
3. Recommended denial of the Resolution
4. Table the Resolution, pending additional information.

The Planning and Zoning Commission, on February 9, 2023, voted 5-0 with one member absent to recommend approval of the rezoning request subject to the following condition:

- The owner must establish the right-of-way for 13th Street NE prior to City Council's final ordinance reading.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution

CITY OF BONDURANT
RESOLUTION NO. 230221-30

RESOLUTION AFFIXING A DATE FOR A PUBLIC HEARING FOR MARCH 6, 2023
ON THE REZONING OF 5.89 ACRES AT 8383 NE 72ND STREET FROM MEDIUM
DENSITY RESIDENTIAL (R-2) DISTRICT TO THE TRANSITIONAL COMMERCIAL (C-
1) DISTRICT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa, hereby proposes to change the zoning from Medium Residential (R-2) to Transitional Commercial (C-1) on property described as follows:

AN IRREGULAR SHAPED PORTION OF PARCEL O OF THE NORTHWEST QUARTER (NW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., BONDURANT, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON ROD WITH YELLOW PLASTIC CAP #19710, SAID IRON ROD BEING THE NW CORNER OF SAID SECTION 30, THENCE N89°49'11" E ALONG THE NORTH LINE OF SAID NW ¼, NW ¼, A DISTANCE OF 49.50 FEET TO THE EXTENDED EAST RIGHT-OF-WAY LINE OF GRANT STREET NORTH; THENCE S00°16'34"W ALONG A LINE PARALLEL TO, AND 49.50 FEET EASTERLY OF THE WEST LINE OF SAID NW ¼, NW ¼, A DISTANCE OF 33.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF NE 86TH AVENUE, SAID POINT BEING THE POINT OF BEGINNING; THENCE N89°49'11"E ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 382.10 FEET; THENCE S00°11'55"W, A DISTANCE OF 649.95 FEET; THENCE S89°53'47"W, A DISTANCE OF 174.66 FEET; THENCE S00°06'10"E, A DISTANCE OF 39.85 FEET; THENCE N89°43'06"W, A DISTANCE OF 208.58 FEET TO THE EAST RIGHT-OF-WAY LINE OF GRANT STREET NORTH; THENCE N00°16'34"E ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 687.89 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINS 256,689 SQUARE FEET, OR 5.89 ACRES MORE OR LESS.

BE IT FURTHER RESOLVED THAT: A public hearing will be held on the 6th day of March, 2023 at 6:00 p.m. at the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa at which time the Council will hear public comments on the proposed change in rezoning of said property.

BE IT FINALLY RESOLVED THAT: The City Clerk is hereby directed to publish notice of said hearing, as required by law.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 21st day of February, 2023.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
Sillanpaa				
McKenzie				
Peffer				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant will hold a public hearing at 6:00 p.m. on March 6, 2023 in the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, to hear a request to rezone property from the Medium Residential (R-2) District to the Transitional Commercial (C-1) District on property described as follows:

AN IRREGULAR SHAPED PORTION OF PARCEL O OF THE NORTHWEST QUARTER (NW 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., BONDURANT, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS :

COMMENCING AT AN IRON ROD WITH YELLOW PLASTIC CAP #19710, SAID IRON ROD BEING THE NW CORNER OF SAID SECTION 30, THENCE N89°49'11"E ALONG THE NORTH LINE OF SAID NW 1/4, NW 1/4, A DISTANCE OF 49.50 FEET TO THE EXTENDED EAST RIGHT-OF-WAY LINE OF GRANT STREET NORTH ; THENCE S00°16'34"W ALONG A LINE PARALLEL TO, AND 49.50 FEET EASTERLY OF THE WEST LINE OF SAID NW 1/4, NW 1/4, A DISTANCE OF 33.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF NE 86TH AVENUE, SAID POINT BEING THE POINT OF BEGINNING ; THENCE N89°49'11"E ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 382.10 FEET; THENCE S00°11'55"W, A DISTANCE OF 649.95 FEET ; THENCE S89°53'47"W. A DISTANCE OF 174.66 FEET ; THENCE S 00°06'10"E, A DISTANCE OF 39.85 FEET ; THENCE N89°43'06"W, A DISTANCE OF 208.58 FEET TO THE EAST RIGHT-OF-WAY LINE OF GRANT STREET NORTH; THENCE N00°16'34"E ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 687.89 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINS 256,689 SQUARE FEET, OR 5.89 ACRES MORE OR LESS.

All interested parties are encouraged to attend.

SHELBY HAGAN,
CITY CLERK



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.k.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution reappointing Cody Case and Kristi Walmsley to the Tree Board

CONTACT PERSON:

Shelby Hagan, City Clerk

BRIEF HISTORY & ANALYSIS: The attached resolution approves reappointment of Cody Case and Kristi Walmsley to the Tree Board. Their new terms are expiring 12/31/2026. Staff is currently seeking applications for a third vacancy on the Tree Board.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-31

CITY OF BONDURANT
RESOLUTION NO. 230221-31

RESOLUTION REAPPOINTING CODY CASE & KRISTI WALMSLEY TO THE TREE
BOARD

WHEREAS, the Tree Board consists of five (5) members, appointed by the City council;
AND

WHEREAS the term of office of the members of the Board shall be four (4) years; AND

WHEREAS all members of the Board shall serve without compensation; AND

WHEREAS Cody Case and Kristi Walmsley have expressed interest in continuing to
serve on the Tree Board; AND

WHEREAS, their terms are effective from January 1, 2023, through December 31, 2026,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the appointments to the Tree Board are hereby approved as presented.

Passed and adopted this 21st day of February 2023,

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of
the City Council held on the above date, among other proceedings the above was
adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.I.
For Meeting of 2/21/2023
Ordinance

TITLE: - (Third Reading) Ordinance amending the Code of Ordinance of Bondurant, Iowa by amending Chapter 23, Planning and Zoning Commission

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: Chapter 23 regulates the Planning and Zoning Commission and their duties.

Staff has reviewed and proposed amendments to Chapter 23 to remove sections of the Planning and Zoning Commission's powers and duties that do not apply. These sections include the following:

- Section 23.05.4. Recommendations of Improvements. This section requires that any public art must be reviewed and approved by the Planning and Zoning Commission.
- Section 23.05.6. Review and Comment of Street and Park Improvements. This section requires any improvement to streets, parks, parkways, boulevards, etc. must first be reviewed and approved by the Commission. The Commission reviews proposed streets and parks as established in new plats and as described in Section 23.05.5. Improvements to existing streets, parks, parkways, boulevards, etc. are reviewed by appropriate staff and presented to the City Council for approval.
- Section 23.05.8. Limitation on Entering Contracts. This section states the Commission has no power to contract debts unless approved by the City Council.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the third - and final reading of the attached ordinance.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230117-206

CITY OF BONDURANT
ORDINANCE NO. 230117-206

ORDINANCE AMENDING THE CITY CODE OF BONDURANT, IOWA, BY AMENDING
THE FOLLOWING SECTIONS OF THE CITY CODE: CHAPTER 23.

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTIONS AMENDED.** Chapter 23 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is amended to read as follows:

**CHAPTER 23
PLANNING AND ZONING COMMISSION**

23.01 Planning and Zoning Commission	23.04 Compensation
23.02 Term of Office	23.05 Powers and Duties
23.03 Vacancies	

23.01 PLANNING AND ZONING COMMISSION. There shall be appointed by the Council a City Planning and Zoning Commission, hereinafter referred to as the Commission, consisting of seven (7) members, who shall be residents of the City and qualified by knowledge or experience to act in matters pertaining to the development of a City plan and who shall not hold any elective office in the City government.

(Code of Iowa, Sec. 414.6 & 392.1)

23.02 TERM OF OFFICE. The term of office of the members of the Commission shall be five (5) years. The terms of not more than one-third of the members will expire in any one year.

(Code of Iowa, Sec. 392.1)

23.03 VACANCIES. If any vacancy exists on the Commission caused by resignation, or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.

(Code of Iowa, Sec. 392.1)

23.04 COMPENSATION. All members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council.

(Code of Iowa, Sec. 392.1)

23.05 POWERS AND DUTIES. The Commission shall have and exercise the following powers and duties:

1. Selection of Officers. The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability.

(Code of Iowa, Sec. 392.1)

2. Adopt Rules and Regulations. The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.

(Code of Iowa, Sec. 392.1)

3. Zoning. The Commission shall have and exercise all the powers and duties and privileges in establishing the City zoning regulations and other related matters and may from time to time

recommend to the Council amendments, supplements, changes or modifications, all as provided by Chapter 414 of the Code of Iowa.

(Code of Iowa, Sec. 414.6)

~~4. — Recommendations of Improvements. No statutory, memorial or work of art in a public place, and no public building, bridge, viaduct, street fixtures, public structure or appurtenances, shall be located or erected, or site therefore obtained, nor shall any permit be issued by any department of the City for the erection or location thereof until and unless the design and proposed location of any such improvement shall have been submitted to the Commission and its recommendations thereon obtained, except such requirements and recommendations shall not act as a stay upon action for any such improvement when the Commission after thirty (30) days' written notice requesting such recommendations, shall have failed to file same.~~

~~(Code of Iowa, Sec. 392.1)~~

5.4. Review and Comment on Plats. All plans, plats, or re-plats of subdivision or re-subdivisions of land embraced in the City or adjacent thereto, laid out in lots or plats with the streets, alleys, or other portions of the same intended to be dedicated to the public in the City, shall first be submitted to the Commission and its recommendations obtained before approval by the Council, except Final Plats. Final Plats shall not be submitted to the Commission for recommendation to the Council. City Staff shall review and provide recommendations to the Council for Final Plats.

(Code of Iowa, Sec. 392.1)

(Ordinance No. 190805-212)

~~6. — Review and Comment of Street and Park Improvements. No plan for any street, park, parkway, boulevard, traffic way, river front, or other public improvement affecting the City plan shall be finally approved by the City or the character or location thereof determined, unless such proposal shall first have been submitted to the Commission and the Commission shall have had thirty (30) days within which to file its recommendations thereon.~~

~~(Code of Iowa, Sec. 392.1)~~

7.5. Fiscal Responsibilities. The Commission shall have full, complete and exclusive authority to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts, donations or payments whatsoever which are received by the City for City planning and zoning purposes.

(Code of Iowa, Sec. 392.1)

~~8. — Limitation on Entering Contracts. The Commission shall have no power to contract debts beyond the amount of its original or amended appropriation as approved by the Council for the present year.~~

~~(Code of Iowa, Sec. 392.1)~~

9.6. Annual Report. The Commission shall each year make a report to the Mayor and Council of its proceedings, with a full statement of its receipts, disbursements and the progress of its work during the preceding fiscal year.

(Code of Iowa, Sec. 392.1)

23.06 MEETING ATTENDANCE. Commission members are expected to attend all regular and special meetings of the Commission. If a member has a valid reason for nonattendance, the member shall notify the Commission chairperson or City Clerk before the meeting. A Commission member will be asked to resign if at any time the member has three unexcused absences within a six-month period from a regular, special, or subcommittee meeting, or if total absences (whether

excused or not) exceed forty percent (40%) of the total meetings in a calendar year. A review of attendance will be made at the end of each year.

(Ordinance No. 18-200)

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this _____ day of _____, 2023

CITY OF BONDURANT, POLK COUNTY, IOWA

Doug Elrod, Mayor

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION: January 17, 2023

SECOND CONSIDERATION:

THIRD CONSIDERATION:



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.m.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution approving a contract to provide GIS Mapping Services to the City of Bondurant from SAM Surveying and Mapping, LLC in an amount not to exceed \$40,000

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: This resolution before you is for a continuation of the GIS mapping project that was started back in 2018. This proposal is to complete the City's Storm Sewer network to our GIS database. When we started this project in 2018, staff divided the three major utilities up to make the project more manageable and also allowed time to budget for the additional data collection. To date, we have the City's Water and Sanitary Sewer Network as well as our city-owned fiber optics lines for our traffic signal controllers in our database. Last year we also collected about half of our existing Storm Sewer network.

Having a robust GIS database with accurate information on location, elevation, size, and material type of the cities' underground infrastructure network is a vital part of ensuring that we can not only manage what currently exists today, but also allows us to better plan for future growth as the city continues to expand.

FUNDING SOURCE: Budgeted Engineering Expense

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-32
2. Bondurant Storm Agreement

CITY OF BONDURANT
RESOLUTION NO. 230221-32

RESOLUTION AWARDING THE CONTRACT FOR GIS SERVICES TO SAM
SURVEYING AND MAPPING LLC. IN AN AMOUNT NOT TO EXCEED OF \$40,000

WHEREAS, on February 9th ,2023, the City of Bondurant received the proposal for GIS services; AND

WHEREAS, the City of Bondurant accepts the proposal of the work as follows:

GIS field data collections of the cities' stormwater utility network in an amount not to exceed of \$40,000.00; AND

WHEREAS payments are to be made to SAM Surveying and Mapping LLC. in accordance with and subject to the provisions embodied in the documents made a part of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the GIS Services contract is awarded to SAM Surveying and Mapping LLC. and the contract is hereby approved, pending review by legal counsel.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

SAM, LLC.
PROFESSIONAL SERVICES AGREEMENT

For
BONDURANT, IA

PROJECT NAME
Phase 2 Storm Water GIS Mapping & Data
Collection

Prepared for:

John Horton
Public Works Director
City of Bondurant
200 2nd St. NE
Bondurant, IA 50035

By:

Kirk Larson, Director of GIS Operations
SAM, LLC.
501 N Market Street
Maryville, MO 64468
(660)562-0050

Submittal Date:
February 3, 2023

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT made and entered into by and between the City of Bondurant, IA (hereafter referred to as “CLIENT”) and SAM, LLC, whose place of business is located at 501 North Market, Maryville, Missouri, (hereafter referred to as the “COMPANY”).

PURPOSE AND INTENT

This agreement covers the data collection, creation and construction of a storm water utility GIS program for The City of Bondurant, IA including the development of utility features in accordance with the attached Scope of Services in ATTACHMENT A for a GIS Implementation Program.

WITNESSETH

WHEREAS, the COMPANY shall provide all qualified personnel and materials as required for the implementation of a utility GIS program for the CLIENT, and;

WHEREAS, the COMPANY has prior experience in this and/or other related mapping projects and therefore has a complete understanding of the needs and purpose of this utility GIS program and;

WHEREAS, the CLIENT desires to utilize the GIS services of the COMPANY;

NOW HEREWITH, the COMPANY agrees to execute this program and provide the services as outlined in the attached specifications known as ATTACHMENT A, herein made a part of this agreement.

SECTION ONE- GENERAL PROVISIONS

- I.1 Whenever the term “CLIENT” is used, it shall mean The City of Bondurant, Iowa.
- I.2 Whenever the term “COMPANY” is used, it shall mean SAM, LLC.
- I.3 Whenever the term “GIS” is used, it shall mean Geographic Information System.
- I.4 Whenever the term “ATTACHMENT A” is used, it shall mean the ATTACHMENT A – Scope of Services Document dated October 23, 2022 presented to Bondurant by SAM, LLC.
- I.5 This contract between The City of Bondurant and SAM, LLC shall be deemed an Iowa contract and shall be governed by the Laws of the State of Iowa. It is specifically understood by the parties that this contract is not a contract with the State of Iowa. The COMPANY shall not assign, transfer, convey, sublet, or otherwise dispose of this contract, or any resulting agreement or its rights, title, or interest therein, or its power to execute such agreement, to any other person, COMPANY, or corporation, without the previous written approval of the CLIENT.
- I.6 At the conclusion of this contract or in the event this agreement terminates, all work products of any kind and description shall become the property of the CLIENT.

- 1.7 Whenever the term “AGREEMENT”, is used, it shall mean this document and all attachments and addendum and shall constitute the full agreement and complete contract between the parties except as amended according to Section 10.
- 1.8 COMPANY agrees to save and hold harmless the CLIENT and its agents, servants, and employees of, and from, any and all liabilities, expenses, causes of action, damages and attorney’s fees resulting, or to result, from any of the COMPANY’s business or operations resulting from any act or omission of the COMPANY’s agents, servants or employees.
- 1.9 COMPANY shall comply with all applicable laws, ordinances, codes, and regulations, including all applicable OSHA regulations, in the performance of this contract. If the COMPANY is contacted by any federal, state, county, or CLIENT agency, or any private agency, regarding any aspect of this AGREEMENT, the COMPANY shall promptly contact the CLIENT and shall not respond to the agency without being expressly authorized by the CLIENT to do so.

SECTION TWO - ADDITIONAL PROVISIONS

- 2.1 The Public Works Director shall designate the employees to be trained on the GIS program. Training provided by the COMPANY shall be sufficient to familiarize the CLIENT’S designated employees to operate and work within the GIS program.
- 2.2 The COMPANY shall, at the request of the CLIENT, prepare and present to the CLIENT, a progress report for each phase of the project.
- 2.3 During the term of this agreement and at all times COMPANY provides services to CLIENT, COMPANY shall have in effect commercial general liability insurance, automobile liability insurance and workers compensation and employers' liability insurance in those amounts set forth on the Certificate of Liability Insurance attached hereto.
- 2.4 COMPANY shall provide to the CLIENT, as Certificate Holder, a current certificate of insurance reflecting those coverage's set forth on the attached certificate that will remain in effect at all times COMPANY provides services to the CLIENT under this AGREEMENT.

SECTION THREE - SCOPE OF SERVICES

- 3.1 COMPANY agrees to perform the Scope of Services outlined in Attachment A of this AGREEMENT. Attachment A is hereby incorporated into this AGREEMENT.

SECTION FOUR - PROSECUTION OF WORK AND COMPLETION

- 4.1 The COMPANY shall commence the work to be performed under ATTACHMENT A of this AGREEMENT after acceptance and project schedule approval by the CLIENT and COMPANY.
- 4.2 The COMPANY shall carry on the GIS Implementation program without interruption and shall make available to the CLIENT all work that has been completed and approved by the CLIENT to be used by the CLIENT during and at the completion of this contract agreement.
- 4.3 Final delivery of all approved items for each phase as identified in ATTACHMENT A shall be made to the CLIENT by the COMPANY within five (5) months from the commencement date defined in the project schedule.

- 4.4 No extension time shall be granted to the COMPANY unless the request for an extension is made in writing fifteen (15) days prior to the expiration date of this contract. The request must be approved by the CLIENT and must be based on one or more of the following:
- 4.4.1 Acts of nature that directly affects the COMPANY's ability to perform.
 - 4.4.2 Acts of government agencies that may affect the COMPANY'S performance.
 - 4.4.3 Circumstances beyond the control of the COMPANY and not due to any negligence on the part of the COMPANY or its employees (fire, floods, emergencies, or delay brought about by others, etc.)

SECTION FIVE – FEES FOR SERVICE AND METHOD OF PAYMENT

- 5.1 For the performance of the AGREEMENT by the COMPANY, the CLIENT shall pay the COMPANY the rate as listed below for the scope of work and deliverables in ATTACHMENT A of this agreement on an estimate of 800 storm water structures. This agreement has a not to exceed cost of \$40,000.00 Structures in excess of 800 will require a separate or supplemental agreement between the COMPANY and CLIENT. Fee Schedule will be itemized as follows:
- | | | |
|-------|---------------------|-----------------------|
| 5.1.1 | Storm Water Network | \$50.00 per structure |
|-------|---------------------|-----------------------|
- 5.2 CLIENT reserves the right to request additional work and changes where unforeseen conditions require changes and work beyond the scope of services in ATTACHMENT A. Additional work requested by CLIENT or recommended by the COMPANY, that is not part of ATTACHMENT A of the AGREEMENT shall require a supplemental agreement and must be approved by both the CLIENT and COMPANY prior to performing any additional work or changes, or incurring any additional costs therefore.
- 5.3 Any change in compensation shall be covered in the supplement agreement. COMPANY shall not be compensated for additional work beyond ATTACHMENT A when the CLIENT has not given prior written approval to the COMPANY.
- 5.4 All work performed under this AGREEMENT will be invoice by the COMPANY to the CLIENT on a monthly basis throughout the duration of the project. The CLIENT shall remit payment on invoices submitted by the COMPANY within 30 calendar days.
- 5.5 Invoices unpaid after 45 days may be subject to a monthly service charge of 1.5% on the unpaid balance. In the event any portion of an account remains unpaid 120 days after the invoice date, COMPANY may institute collection action and CLIENT shall pay all costs of collection, including reasonable attorney's fees.

SECTION SIX - OWNERSHIP AND DISTRIBUTION OF MATERIAL

- 6.1 Ownership of all data and materials created for the performance of this agreement as identified in ATTACHMENT A involved herein shall belong to the CLIENT.
- 6.2 No copyright of any nature shall be granted to the COMPANY by the CLIENT relative to any material or product resulting from this agreement and GIS Implementation program.
- 6.3 One-Time or subsequent requests for electronic data files and/or web-based GIS access will not be provided or distributed to any third party without the CLIENT'S written consent. COMPANY

reserves the right to charge any third party for time and materials associated with preparation and delivery of the CLIENT'S data.

SECTION SEVEN - CLIENT RESPONSIBILITIES

- 7.1 CLIENT will be responsible for public communication to citizens within the project's geographical boundaries. Prior to commencement of the project, CLIENT will provide to the COMPANY with a document signed by an authorized CLIENT agent briefly explaining the project and stating the appropriate contact method for the CLIENT.
- 7.2 CLIENT will be responsible for ensuring all desired employees are present for the project kick-off meeting when the COMPANY'S Project Manager comes on-site for the Kick-Off Meeting. It is the CLIENT'S responsibility to communicate to any employees not present at the Kick-Off meeting.
- 7.3 CLIENT will designate the employees who will receive training on the GIS program and will ensure they are present for the training provided by the COMPANY. Additional or Subsequent training requests are considered supplemental services.
- 7.4 CLIENT will be responsible for any and all costs associated with obtaining GIS data from 3rd parties for the purpose of integrating into the GIS program developed by the COMPANY.
- 7.5 Specifically, in regards to water curb-box shut-offs; The CLIENT will be responsible for pre-locating and marking the water curb stop shut-off features prior to the COMPANY GPS locating those specific features. The COMPANY will not be responsible for the investigation or location of water curb stop shut-offs. The COMPANY will GPS locate the water curb stop shut-offs that have been pre-located and marked by the CLIENT.
- 7.6 CLIENT shall, at the request of the COMPANY, uncover and provide access to features documented in the report provided by the COMPANY within 90 days of notifications by the COMPANY. In the event the CLIENT does not uncover or make accessible those features within 90 days of notification by the COMPANY, the COMPANY reserves the right to treat additional field work as it pertains to the features listed in the report provided by the COMPANY, as supplemental services complying with the guidelines in Section 5 of this agreement. COMPANY reserves the right to adjust the final deliverable date as defined in Section 4 in accordance with any delays on the part of the CLIENT in excess of 90 days.
- 7.7 CLIENT will be responsible for completing and returning draft and check plot maps to the COMPANY within 45 days of receipt. COMPANY reserves the right to adjust the final deliverable date as defined in Section 4 in accordance with any delays on the part of the CLIENT in returning draft and check plot maps to the COMPANY.
- 7.8 CLIENT will be responsible for hardware and software updates and set-up to CLIENT-end personal computers, tablets, and smart phones as COMPANY's maintenance and development responsibilities to the CLIENT only apply to server-end (COMPANY-end) software and systems. CLIENT responsibilities include making necessary web browser updates and general device maintenance to maximize the performance of the CLIENT's web-based GIS program.
- 7.9 CLIENT designates the Public Works Director as the internal staff member who will serve as the main project contact for the COMPANY, oversee and accept the completed work by the COMPANY for

the CLIENT as work proceeds and is completed under this AGREEMENT.

SECTION EIGHT – COMPANY PERSONNEL AND RESPONSIBILITIES

- 8.1 The COMPANY shall use competent employees in the performance of this contract. All employees must have sufficient skill and experience to properly perform the work assigned.
- 8.2 COMPANY Employees with the responsibility of carrying out highly technical portions of this contract shall have sufficient education, training or experience in such work to perform it properly and satisfactorily in the manner outlined in these specifications.
- 8.3 It is understood and agreed that all personnel, except as provided elsewhere in this agreement, shall be employees of the COMPANY. It is understood and agreed that the CLIENT may require the COMPANY to remove from the project any person the CLIENT considers being incompetent or negligent in the performance of his or her duties or who is guilty of misconduct, and such person shall not be re-employed on the project.
- 8.4 The COMPANY assigns Ethan Herbek, as the project manager for this project. The project manager will administer the scope of services as defined in ATTACHMENT A, schedule the installation of the GIS for the CLIENT, confirm that the utility GIS mapping system is operational, and provide training.

SECTION NINE - TERMINATION OF CONTRACT

- 9.1 If, for any reason, the COMPANY shall fail to fulfill its obligation in a timely and proper manner under this contract, or, if the COMPANY shall violate any of the covenants, agreements, or stipulations of this contract, or, if a petition in bankruptcy or for reorganization under the Bankruptcy Code is filed by or against the COMPANY, or an order is entered adjudicating the COMPANY bankrupt or insolvent, or a trustee, receiver or custodian is appointed for the COMPANY, or an assignment for the benefit of creditors of the COMPANY is made, the CLIENT shall thereupon have the right to terminate this agreement on ten (10) days written notice by the CLIENT.

SECTION TEN - CONTRACT AMENDMENTS OR ADDITIONS

- 10.1 No amendments or additions shall be made to these technical specifications without a written and signed agreement by both the CLIENT and the principal or principals of the COMPANY under this AGREEMENT.
- 10.2 Matt Sorensen and Kirk Larson are the appointed individuals with the COMPANY that have the authority to make amendments or additions to the AGREEMENT.
- 10.3 The Public Works Director will oversee and accept the completed work by the COMPANY for the CLIENT as work proceeds under this AGREEMENT.

SAM, LLC AND BONDURANT, IOWA PROFESSIONAL SERVICE AGREEMENT

This **AGREEMENT** is approved and accepted by the **CLIENT** and **COMPANY** upon both parties signing and dating the **AGREEMENT**. The effective date of the **AGREEMENT** shall be the last date entered below.

THE CITY OF BONDURANT, IOWA

APPROVED BY: _____

Printed/Typed Name: _____

Title: _____ Date: _____

Attest: _____

Printed/Typed Name: _____

Title: _____ Date: _____

SAM, LLC

APPROVED BY: _____ 

Printed/Typed Name: _____ Kirk Larson

Title: _____ Director of GIS Operations Date: _____ February 3, 2023

Attachment A: SAM, LLC
February 3, 2023



Surveying & Mapping, LLC (SAM)

October 23, 2022

SUBMITTED TO:
Bondurant, Iowa

PROPOSAL FOR:
Phase 2 Storm water GIS Mapping & Data
Collection

Proposal Contact: Erin Allen
Office: 660.562.0050 | Direct: 660.215.7091 | erin.allen@sam.biz

SAM, LLC GIS Office
www.sam.biz | 501 North Market | Maryville, MO 64468
Office: 660.562.0050 | Fax: 660.582.7173



Attachment A: SAM, LLC

SAM, LLC

501 North Market Street, Maryville, MO 64468

Ofc 660.562.0050

Fax 660.582.7173

info@sam.biz

www.sam.biz

January 11, 2022

John Horton

Public Works Director

City of Bondurant

200 2nd St. NE

Bondurant, IA 50035

Dear John,

SAM, LLC, formerly Midland GIS Solutions, respectfully submits this proposal to Bondurant to accurately GPS locate and map the city's storm water network. SAM will integrate this data into the existing comprehensive GIS program and web-based GIS site developed for Bondurant for use in maintaining and managing your utility infrastructure assets.

The following characteristics make SAM uniquely capable of overseeing this project:

- SAM offers complete utility asset management solutions, from accurate GPS data collection and GIS mapping to web-based and mobile GIS solutions with editing capabilities for easy and efficient system maintenance.
- SAM has provided GPS and GIS services to more than 200 cities and utilities in the Midwest. Our dedicated field staff has GPS located **more than one million utility assets** for seamless GIS integration for use in utility maintenance daily workflow management and engineering models.
- SAM will dedicate an experienced project team of GPS Field Staff, GIS Technicians, GIS Specialists and Analysts, Programmers, Professional Land Surveyors and ArcGIS Server developers to ensure project efficiency and overall product quality.
- Kirk Larson, Director of GIS Operations will personally manage and oversee your GIS project, which ensures open and complete communication throughout project development and implementation.

Thank you for the opportunity to present our company for this very important project for Bondurant. Our team of professionals has the experience and capabilities to make your GIS program successful and stands ready to continue our partnership with Bondurant in that success.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Erin Allen'.

Erin Allen

Business Development Manager

SAM, LLC

Surveying And Mapping, LLC

Founded in Austin, Texas in 1994 and celebrating 26 years of providing quality services and deliverables, **Surveying And Mapping, LLC (SAM)** has expanded from its initial offering of professional land surveying services, to providing a complete suite of geospatial solutions and specialized construction phase services. With a guiding principle of providing only the highest quality services to our clients, SAM continually looks for opportunities to expand our geographic reach, introduce additional services and broaden the markets we serve.

To achieve this goal, SAM has acquired some of the most experienced and professional consulting firms across the United States, including our most recent addition to the SAM family of companies **Midland GIS Solutions**, a full service GIS development firm. Over the last 20 years, Midland GIS has grown through a vision that long-term GIS success is dependent on the highest level of accuracy, proper database design and the ability to ensure each and every department within an organization can benefit from their GIS.

Today, delivering GIS services as a single company, SAM has established a technical infrastructure to support and host web-based and mobile asset management programs, along with custom GIS applications. With these tools, SAM ensures that every client, regardless of size and resources, can implement an enterprise GIS program to manage everything from land parcels, transportation infrastructure, and utility assets to workorders in a secure, user-friendly website built on the latest Esri® technology.

SAM's complete geospatial approach gives us the tools and skills to develop efficient and customized solutions for projects of any scale. This gives our clients the benefit of a single point of contact for a comprehensive set of GIS, surveying and mapping products. The size of our available workforce means we are able to use these tools effectively to accomplish even large-scale projects on accelerated schedules. With our focus on quality and timely delivery, we are proud to have a high rate of repeat business and positive client referrals.

GIS Services

SAM specializes in geospatial services for water & sewer, electric utilities, and transportation infrastructure. With specialized teams of full-time, trained GPS field technicians, utilizing precision-accurate GPS equipment and cutting-edge Esri software, our staff is dedicated to accurately locating assets and completing inspections and condition assessments for the sole purpose of GIS data integration.

- GPS Field Mapping
- Utility/Infrastructure Data Collection
- Asset Management Programs
- Utility Inspections
- GIS Data Development
- Data Conversion

- Consulting
- SL-RAT Sewer Acoustic Inspection
- GIS Mapping
- Custom Programming
- Web-Based, Mobile GIS Programs
- Maintenance & Support

- Parcel Mapping
- Specialized Training
- 911 (NG911) GIS Services
- Vegetation Management

Professional Services



Geographic Information System (GIS) Services



Professional Land Surveying



Building Information Modeling (BIM)



Aerial Mapping & Photogrammetry



Subsurface Utility Engineering & Utility Coordination

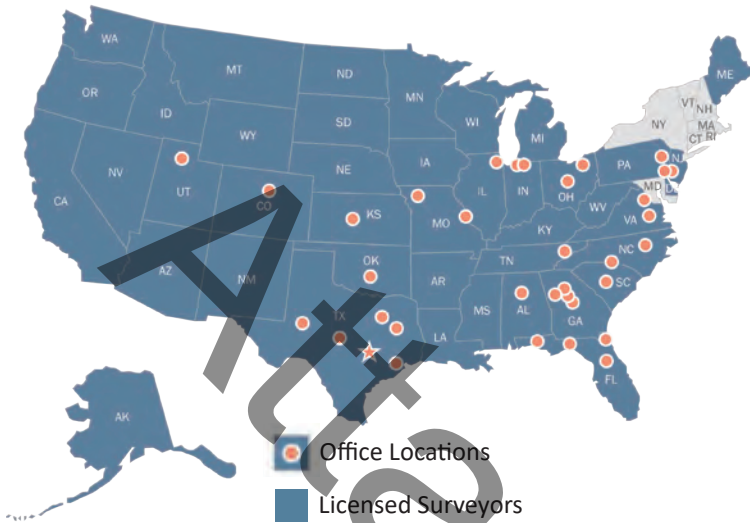


Airborne, Mobile & Terrestrial LiDAR



Construction Phase Services

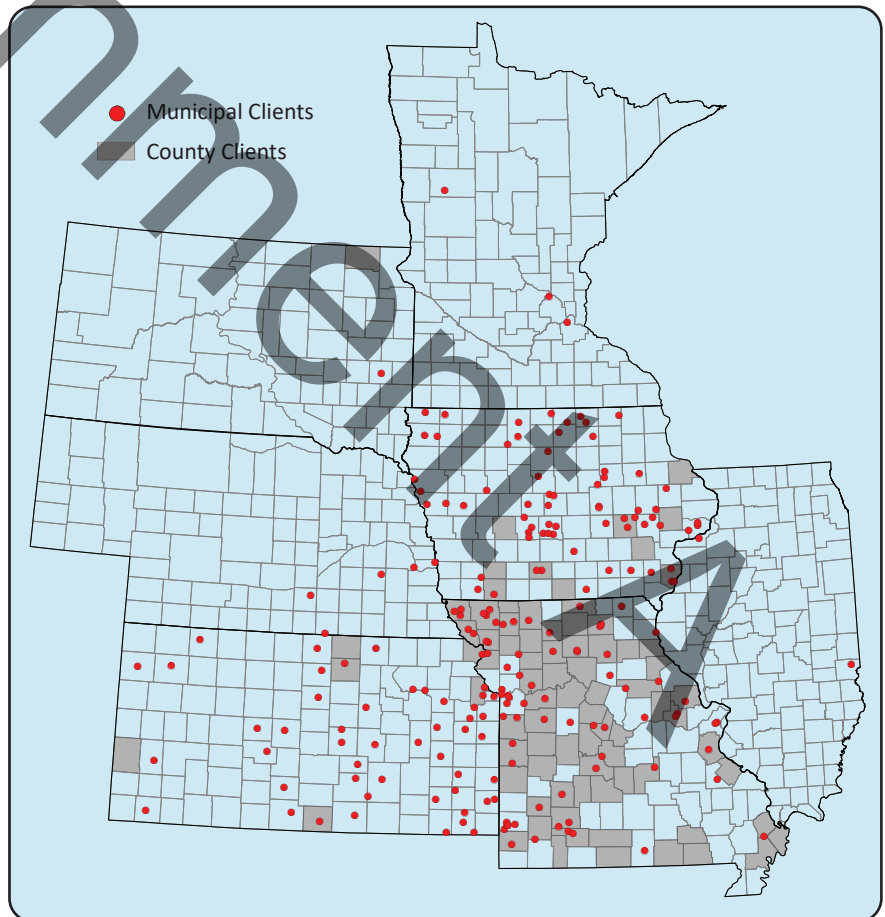
Geographic Range of SAM



Office Locations

- Austin, TX (Headquarters)
- Atlanta, GA (2)
- Birmingham, AL
- Brodheadsville, PA
- Charlotte, NC
- Chicago, IL
- Chipley, FL
- Columbia, SC
- Columbus, OH (2)
- Dallas, TX
- Denver, CO
- Gainesville, VA (NoVA)
- Houston, TX
- Kansas City, KS
- Knoxville, TN
- Macon, GA
- Maryville, MO
- Midland, TX
- Moorestown, NJ
- Nashville, TN
- Niceville, FL
- Orlando, FL
- Pensacola, FL
- Philadelphia, PA
- Raleigh, NC
- Richmond, VA
- St. Louis, MO
- Salt Lake City, UT
- San Antonio, TX
- Tallahassee, FL
- Tyler, TX
- Youngstown, OH

The inset map shows the 7-state region SAM regularly serves and is a testament to our experience in GIS and GPS mapping, data development and utility asset management solutions throughout the Midwest. Whether a community of 500, or a metropolitan city of 150,000+, SAM has the experience, equipment and manpower to serve you. SAM has designed and implemented over 225 successful utility GIS projects in this area, many of which are hosted on the Integrity GIS platform.



SAM is pleased to be a part of the Esri Partner Network and although we focus most of our GIS development, customization, and implementation efforts on Esri-based applications, we can easily handle data from, interface with, and deliver data to other GIS and CAD systems.

Attachment A: SAM, LLC

Bondurant, Iowa | Statement of Qualifications

For over 20 years, SAM has designed reliable GIS programs on a foundation of the highest accuracy possible and our philosophy of **"Everything GIS. Done Right."** This ensures every project is uniquely designed to accommodate individual client needs and future plans. SAM is consistently hired by clients based on qualifications, as demonstrated by our long-standing experience.

CAPACITY TO ACCOMPLISH WORK

SAM has teams of full-time, trained GPS field technicians, each led by a GPS field crew chief, dedicated to accurately locating utilities and completing inspections for the sole purpose of GIS data integration. GPS field crews at SAM travel throughout the Midwest providing GPS utility collection services on a daily basis. Our service area extends more than 500 miles from our GIS office in Maryville, Missouri and typically includes all of Missouri, Iowa, Kansas, Nebraska, Minnesota and Illinois.

All GPS field and technical staff at SAM are highly trained in all areas of GPS field collection and utility inspections and utilize precision-accurate GPS equipment and cutting-edge Esri software. Additionally, field staff have completed OSHA and Federal Traffic Safety training.

In addition to our knowledgeable field staff, SAM also maintains the professional staff and capacity to provide technical support to more than 100 clients on an annual basis. We provide service and support to our clients long after the implementation of their GIS data and software solutions. Municipal and utility clients also rely on SAM to periodically maintain their utility GIS program with GPS field updates. We are confident in our ability to provide exceptional GIS data collection services on projects of all sizes and complexities, while providing timely and outstanding technical support to each and every client.



Attachment A: SAM, LLC

Statement of Qualifications | Bondurant, Iowa

TECHNOLOGY

Since 2005, SAM has been an Esri Silver Business Partner and licensed reseller. This partnership ensures that our staff is trained and experienced in the latest GIS software available. Esri is the worldwide leader in GIS software platforms and we are proud to employ these technologies to develop every GIS program with the SAM name on it. Our professional staff specializes in a wide-range of GIS technologies and performs GIS development with Esri software and integration with third-party software platforms on a daily basis.

GPS field crews at SAM are experts in data collectors and Global Positioning Systems (GPS), both Real-Time Kinematic (RTK) survey-grade and mapping-grade technologies. Our GPS data collection division boasts a fleet of state-of-the-art, reliable technologies to support the efforts of our crews.

Our programmers and technicians are skilled in numerous programming languages specific to spatial data and asset management functionality. SAM personnel routinely take advantage of the latest training opportunities for GIS software and GPS technology, all significant steps toward efficiency in GIS data collection and development. This commitment to providing the very best in GIS has earned SAM the trust of countless organizations, and an extensive list of references and supporters around the region. This diverse technology expertise additionally ensures our team can consult on compatibility and integration issues with third-party software platforms and external data sources.



WEB SERVICE INFRASTRUCTURE

Above and beyond the in-house technology for GIS development and GPS data collection, SAM has a significant back-end server infrastructure at our GIS office in Maryville, Missouri. This system is designed to host and support hundreds of web-based and mobile GIS mapping programs. The web service team at SAM supports and securely maintains hundreds of independent web-based GIS and asset management programs for clients across the Midwest.

SAM maintains a secured, climate-controlled server room with a dedicated 50 MB upload and 50 MB download speed fiber connection. Websites and data are hosted in a virtual VMware ESXi environment run on a cluster of Dell PowerEdge R640 web servers and a Dell SAN SC4020 storage array. The server room is connected to a gas-powered generator to keep web servers up and running in case of a power outage. In addition, SAM provides an off-site backup service for all hosted data, which could be accessed if a catastrophic event affected our web servers. Our top priority is to ensure 24/7/365 access to your GIS data.

Programming Expertise

SQL
Visual Basic
.NET
HTML
Java
JavaScript
C#
Python
Geocortex®

GPS Technology

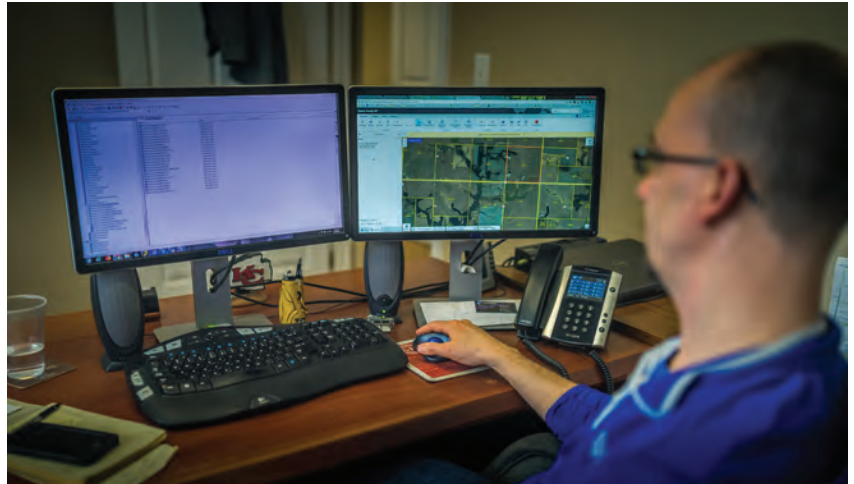
Sokkia
Topcon
Trimble
Leica
Carlson
Juniper
Allegro
Collector for ArcGIS

Esri Technology

ArcGIS 10.x
ArcGIS Pro
ArcGIS Enterprise
ArcGIS Extensions
ArcGIS Online

COST CONTROL & TIME MANAGEMENT

With over 250 successful data collection projects, the management team at SAM takes pride in our ability to consistently set costs and project schedules for our clients. **Throughout the history of the company, there has not been a single change order to our pricing.** Additionally, every project has been delivered to our clients by the negotiated deadlines. This is only possible with leadership that has several years of combined experience and a strong team of professionals who routinely develop and deploy state-of-the-art GIS programs.



With the extensive capacity of data our team consistently processes, efficiency is paramount. Our professionals constantly weigh the benefits of building automated programs to improve and streamline GIS development tasks, while avoiding those automated pitfalls that reduce or hinder our staff's ability to effectively recognize issues in the construction of good, clean spatial data.

Cost control issues are very important to our clients and SAM has a unique understanding of the skill set, technology and level of effort necessary to provide our clients with successful solutions. The use of the latest in GPS technology and software programs, research, development efforts, field standards and protocols enables SAM to deliver **everything GIS, done right** the first time.



Attachment A: SAM, LLC

Statement of Qualifications | Bondurant, Iowa

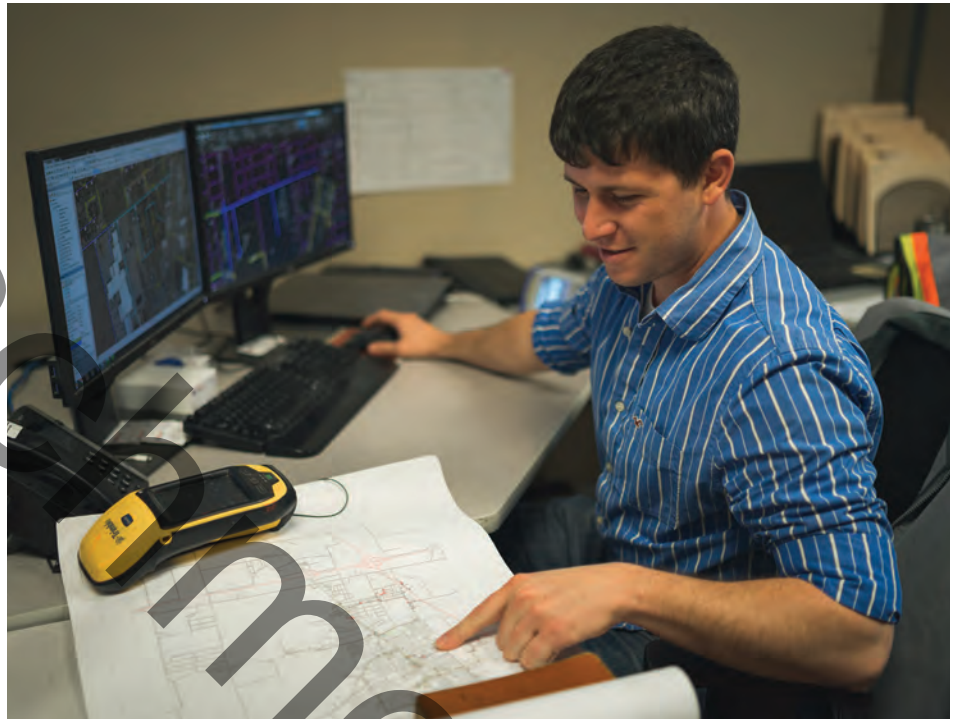
QUALITY ASSURANCE / QUALITY CONTROL

Effective Quality Assurance and Quality Control (QA/QC) procedures are crucial to the success and overall integrity of every project. Through the combined efforts of our project team, an emphasis on QA/QC is always a priority and each task executed has a system of checks and balances established for all personnel to follow. Elements of QA/QC can range from data collection checklists and GPS tolerance controls to analyzing network connectivity within the software environment.

As part of the QA/QC process, SAM will conduct a redundancy check on five (5) percent of the features previously shot during the project. After GPS locating the features a second time, SAM will compile and process the results against all data sets and verify that the required accuracy tolerance is being met.

Check plots are a crucial and unique step required in all SAM projects.

Although every effort is made to investigate, locate and properly map each asset, the input and feedback of the utility personnel is imperative to the approval of final data. Our project management team works with client staff to ensure we handle each piece of data properly and clients have the final say in how data is represented. Our efforts to ensure the highest quality products and services include:



- Custom QA/QC ArcGIS tools
- “Heads-up” QA/QC against base data or aerial photography
- Digital and hard-copy checks against field notes and as-built drawings
- Five (5)% redundancy check of all GPS collected data
- Printed check plots for review by the city
- Assurance that end product shows complete connectivity

Attachment A: SAM, LLC

Bondurant, Iowa | Specialized Experience

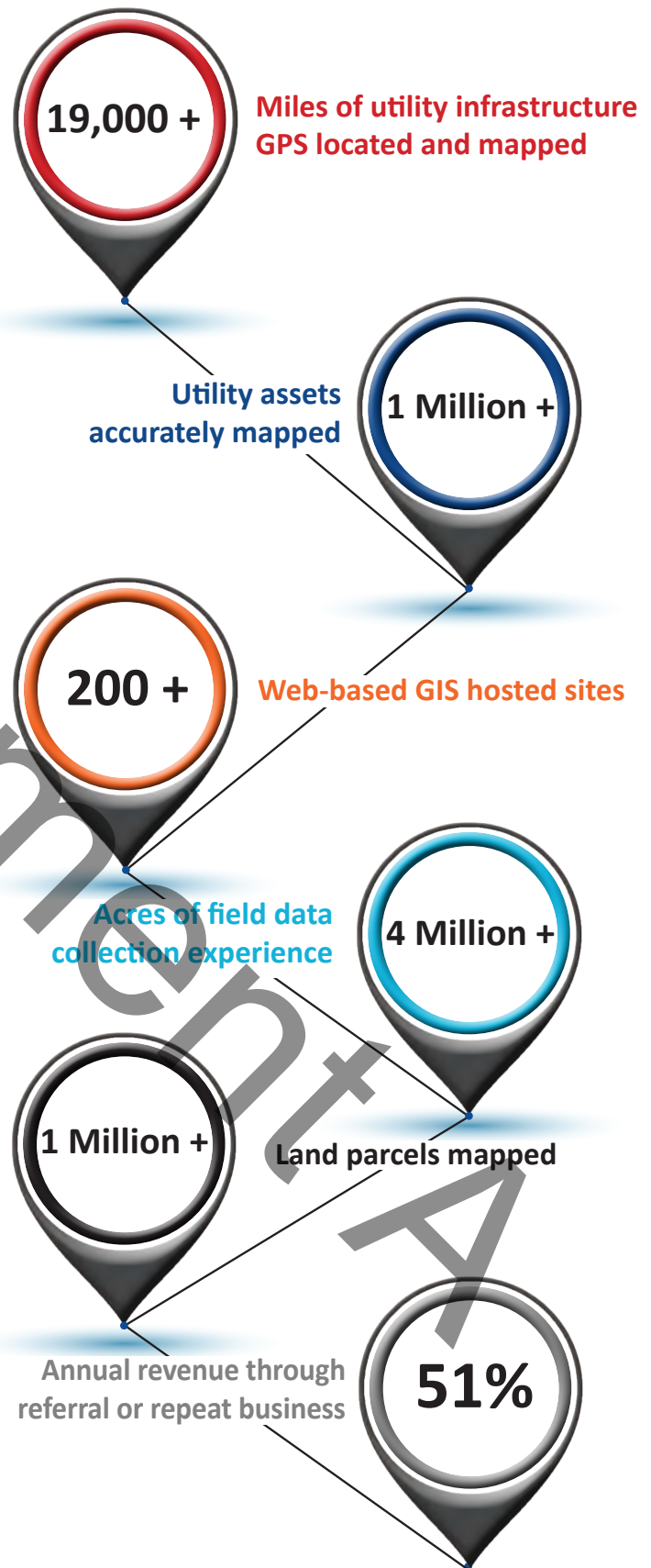
In the last five (5) years alone, the expert field crews of SAM have GPS mapped more than **625,000 assets**. This includes over **10,000 miles** of utility infrastructure across **2.2 million acres** of land. We have also built more than 200 web-based asset management and GIS programs.

As a full-service professional GIS firm, SAM provides a solid geospatial foundation for all of our clients to ensure the accuracy, integrity and longevity of their GIS programs. We provide exceptional GPS data collection on all projects, completing them on schedule with outstanding technical support. SAM is unsurpassed for project quality and meeting aggressive deadlines.

In addition to specializing in GPS data collection, SAM has worked with more counties in the Midwest than any other firm to accurately map over **one (1) million parcels** for countywide GIS development. On GIS development projects, our trained staff integrates the best aerial photography available into the digital mapping program. For utility data collection projects, our skilled technicians integrate county parcel and ownership data, planning and zoning information, state layers and much more.

The successful outcome of any GIS project requires a “**field to finish**” approach that starts with accurate collection of field data and leads to a GIS program that provides long-term solutions. SAM has set best practices for the following project-related activities in which we specialize:

- GPS data collection
- GIS mapping
- Parcel development
- Aerial photography integration
- Safety and procedures
- Establishing work sectors and timelines
- Public notification
- Geodatabase design
- Website maintenance
- Quality assurance and quality control
- Project status reports
- Inspections and condition assessment



ADEL, IA

POPULATION 4,386
2015



UTILITY &
INFRASTRUCTURE
DATA COLLECTION



GIS DATA
DEVELOPMENT &
MAPPING



WEB-BASED,
MOBILE GIS & ASSET
MANAGEMENT

Adel, Iowa is a progressive community located 25 miles west of the Des Moines metropolitan area. In 2014, the city was in the process of implementing a Capital Improvement Plan (CIP), which included numerous updates to the city's utility infrastructure and the community had also seen a spike in population growth. The GIS data developed for Adel by another firm was inaccurate and not usable in assisting with short and long-term asset management planning and maintenance. The city selected SAM based on qualifications to conduct a comprehensive GPS survey of the city's utility networks.



SAM utilized Real-Time Kinematic (RTK) survey-grade GPS technology to GPS locate all of the designated features associated with the sanitary sewer, water and storm water utility networks. GPS field crews conducted comprehensive top-side manhole inspections on sanitary and storm water manholes and also GPS located curb stops to integrate into the waterline network.

Field personnel utilized the custom data collection application developed by SAM to ensure that all utility features and attributes were collected in a clean and consistent manner and seamlessly integrated into the geodatabase for GIS mapping. The geometric rules associated with this custom software auto-generated the sanitary and storm water line segments and included flow direction, slope and exact length measurements. Individual water main segments were assigned diameter and material attributes. The accuracy associated with the overall GIS mapping process was a top priority for Adel to ensure that the GIS program was reliable and utility networks were complete to move forward with engineering projects and long-term maintenance plans.

Today, the city utilizes Integrity™ built by SAM to view, share, analyze and manage their GIS data from any web-enabled desktop or mobile device. They rely on their GIS program on a daily basis, which has helped the city to reduce overall utility costs associated with asset management and maintenance activities.

PROJECT CONTACT

Kip Overton
Public Works Supervisor
koverton@adeliowa.org
515.993.4525



- Sanitary Sewer GPS Mapping and Inspection
- Water GPS Mapping
- GPS-located Curb Stops
- Storm Water GPS Mapping and Inspection
- Web GIS Development & Hosting
- Web-based Asset Management

ST. JOSEPH, MO

POPULATION 76,442
2007-PRESENT



UTILITY &
INFRASTRUCTURE
DATA COLLECTION



GIS DATA
DEVELOPMENT &
MAPPING



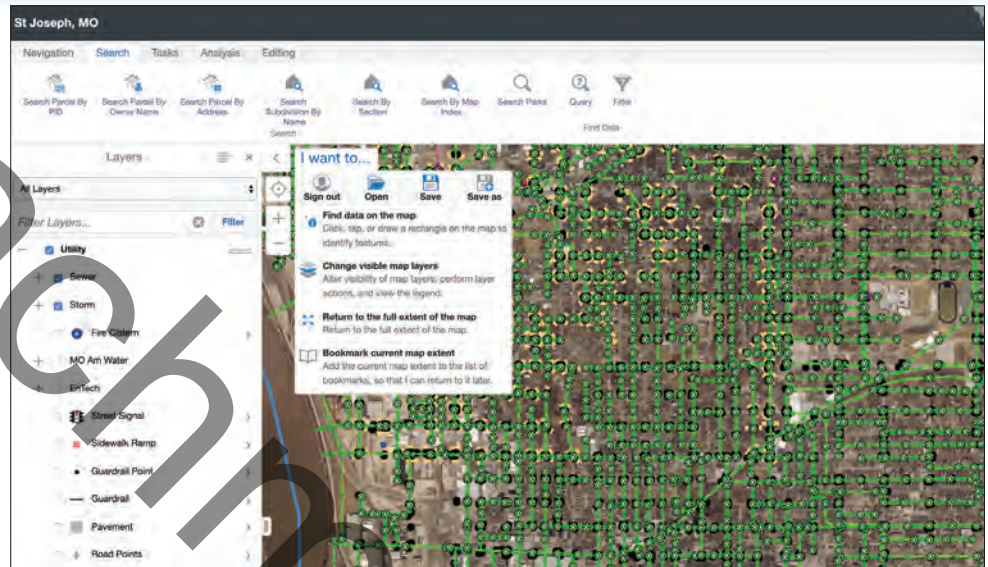
WEB-BASED,
MOBILE GIS & ASSET
MANAGEMENT



MAINTENANCE
& SUPPORT

PROJECT CONTACT

Andy Clements
Public Works Director
aclements@ci.st-joseph.mo.us
816.271.5324



SAM has been in a “GIS Master Agreement” with the city of St. Joseph since 2007 which is up for renewal every third year. The city has renewed consecutively since 2007 with SAM based on qualifications and service.

SAM has managed overall daily GIS operations, maintenance and design structure of the city’s enterprise GIS database and their GIS website with mobile capabilities. SAM assisted various city departments with training on GPS equipment and GIS software to perform daily tasks. SAM updated and maintained citywide cadastral mapping and data layer development. All data was directly tied to a control network, which was created by SAM.

Over the years, SAM has provided GPS mapping, inspection and GIS development of 10,000+ sanitary sewer features and portions of the storm water network for use in engineering design projects for combined sewer separation. We have assisted the utility department in developing reports and process to improve their compliance on a federal consent from the Environmental Protection Agency.

SAM coordinated with CUES GraniteNet and Cartegraph Asset Management vendors to provide customized feature class design and integration with Esri map services. This was done to streamline data input from multiple system sources to prevent any loss in the data creation and transfer process.

Currently, SAM is working on Storm Water asset inventory and developing an Inter-local GIS data agreement for the city and area agencies.

- Master Agreement Since 2007
- MS4 Storm Water Mapping and Inspections
- Storm Water GIS Mapping and Inspections
- Web-based Integrity™ GIS Implementation
- EPA & DNR Regulatory Compliance Support

SERGEANT BLUFF, IA

POPULATION 4,706
2013



UTILITY &
INFRASTRUCTURE
DATA COLLECTION



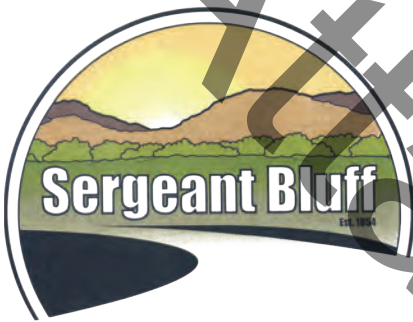
GIS DATA
DEVELOPMENT &
MAPPING



WEB-BASED,
MOBILE GIS & ASSET
MANAGEMENT

PROJECT CONTACT

Mark Huntley | Public Works Director
mark@cityofsergeantbluff.com | 712.943.9602

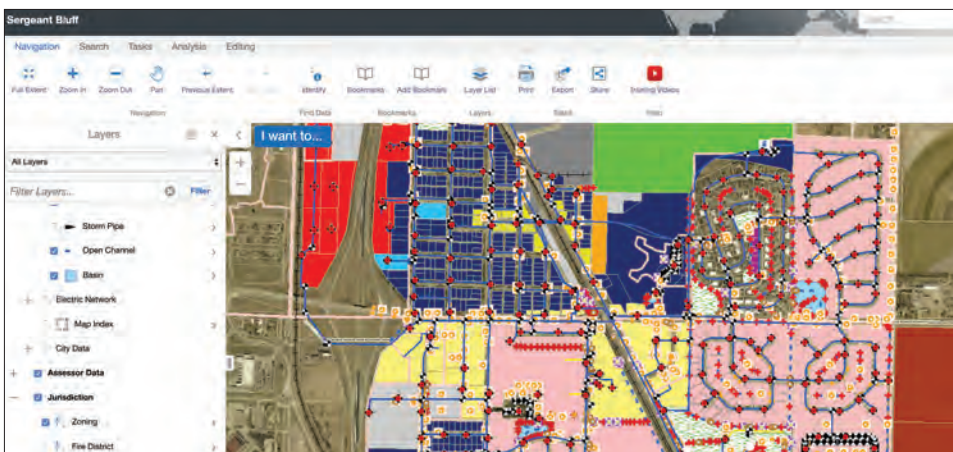


Sgt. Bluff, Iowa is located just south of the Sioux City, IA metropolitan area. The city has seen substantial growth in infrastructure, planning and zoning activities and the number of building permits, along with a boom in economic development and job creation in recent years. These factors contributed to Sgt. Bluff's need for a more accurate utility mapping program, as well as a centralized system to keep track of maintenance and operational activities. The city wanted a program that would be user friendly and ultimately provide accurate data to their engineers.

SAM was selected by Sergeant Bluff in 2013 to GPS locate and map their sanitary sewer, water, electric and storm water utility networks and develop a GIS program for use in utility maintenance and management. SAM utilized mapping-grade GPS technology to GPS locate electric utility features. Additionally, RTK survey-grade technology was utilized to GPS locate sewer, water and storm water networks. Top-side inspections were conducted on the sewer and storm water networks.

The city had maintained a large and fairly complete library of as-built drawings and paper maps prior to implementing their GIS program. However, the accuracy of this data was limited and the data was only viewable on one computer in the Public Works Department. Today, Sergeant Bluff has an accurately mapped system of their entire utility infrastructure, complete with attribute and inspection data that the city utilizes for engineering modeling projects.

All of the city's utility GIS data was incorporated into the Integrity™ web GIS platform, built and hosted by SAM. Integrity gives the city staff a secure and user-friendly application to easily access and update utility information.



- Utility GPS Mapping
- Utility Inspection and Inventory
- Web-based Integrity™ GIS Implementation
- Web-based Asset Management

The “client-focused” approach and experience in project management has been the cornerstone of success for SAM in a market that does not expect, but rather demands, a high level of service. Therefore, the proposed team members for this project have a unique combination of utility infrastructure knowledge and experience in project management, data collection, QA/QC procedures and GIS mapping. All project requirements and specifications will be met by the key personnel identified in this section.

PROJECT MANAGEMENT

The completion of hundreds of utility GIS projects by SAM across the Midwest proves the firm’s dedication to information exchange and open communication throughout the project to reach a successful outcome. At the foundation of this approach is our proactive management philosophy, which anticipates challenges, revolves around listening and is committed to partnering. On every project, SAM utilizes a team approach and encourages open communication channels with the client and their stakeholders to reach a successful outcome.

Project Manager, Ethan Herbek, will oversee all aspects of this data collection and GIS mapping project. This includes the kick-off meeting and geodatabase design, establishing cost controls and providing final deliverable and training. Internal metrics and procedures are in place for projects of all sizes and complexities to ensure that timelines and budgets are met.



Kirk Larson • Project Director • KIRK.LARSON@SAM.BIZ

EXPERIENCE

- SAM: 15 years
- Professional: 27 years

EDUCATION

B.S. Geography, NWMSU-
Maryville, MO

PROJECT MANAGEMENT

- 200+ municipal & utility GPS projects
- Coordinates resources & project schedules
- Administers cost controls
- Serves as contract administrator

Kirk Larson is a Director of GIS Operations at SAM. Since 2005, Kirk has overseen the development and implementation of more than 200 municipal and utility GPS projects. His experience includes working in local government as a GIS Coordinator and in the private sector in various project management roles.

As Project Director, Kirk is responsible for working closely with various levels of client personnel and stakeholders to solidify the scope of work and contractual obligations. On a daily basis, Kirk assists with project management tasks and ensures that project staff, technical planning, project schedules, budgeting, client communication and quality control expectations are being met and/or exceeded.

Kirk's unique understanding and knowledge of utility asset management and GPS field collection positions him as an expert in those fields. To share this expertise and successful approach to similar projects, Kirk attends and presents at numerous industry events on an annual basis that focus on sustaining and growing municipalities and utility companies throughout the Midwest.

Ethan Herbek, GISP • Project Manager • ETHAN.HERBEK@SAM.BIZ

EXPERIENCE

- SAM: 16 years
- Professional: 16 years

EDUCATION

B.S. Geography/GIS Minor,
NWMSU- Maryville, MO

CERTIFICATIONS

- GIS Professional (GISP) #71950
- National Association of Sewer Service Companies (NASSCO) – Completed Pipeline, Lateral and Manhole Assessment Certification Programs
- OSHA Certified in Occupational Safety and Health Training & Confined Spaces and Traffic Control for Field Engineering & Surveying

Ethan Herbek is experienced in GIS data development and GPS field data collection, serving in multiple management roles that include Municipal Project Supervisor, Field Supervisor, Utility GIS Specialist and Quality Control Manager. Ethan is capable of supervising and conducting all aspects of municipal GIS projects, from geodatabase design and GPS field data collection to GIS data integration and training.

On a daily basis, Ethan coordinates and manages GPS field personnel and GIS technicians. Ethan is also responsible for final geodatabase design to ensure that all aspects of GPS data and attribute collection are synchronized with the overall project plan. Ethan oversees and monitors all safety procedures and supervises day-to-day quality control during the GIS data creation portion of each data collection and asset inventory project.

As Project Manager, Ethan will be responsible for the overall daily management of field data collection and GPS field personnel. Ethan will ensure that all aspects of GPS data and attribute collection are synchronized with the overall project plan for the city. He will lead/attend on-site project meetings, integrate new data within the existing geodatabase and ensure that any web services are updated as well.

Ryan Schieber • Sr. GIS Specialist • RYAN.SCHIEBER@SAM.BIZ

EXPERIENCE

- SAM: 18 years
- Professional: 18 years

EDUCATION

B.S. Geography & GIS, NWMSU-
Maryville, MO

TECHNICAL EXPERTISE

- Esri ArcGIS Desktop, Pro, Enterprise
- Parcel fabric
- Geocortex®
- E911 addressing
- Geodatabase design
- Software installation and training
- Manages on-site & off-site backups

Ryan Schieber has more than 18 years of experience at SAM and provides a wide range of GIS development and conversion services. As Sr. GIS Specialist, Ryan manages the geodatabase design and coordinates the data development of all projects, oversees and assists with quality control procedures and provides technical support to clients on a daily basis. He is trained in the latest ArcGIS software and applications.

Ryan will use his vast experience in GIS data integration and development in overseeing the GIS program development portion of the project while providing any technical support issues. He will assist in quality control to ensure the final project deliverables exceed project requirements.

Chase Young • Lead GIS Technician • CHASE.YOUNG@SAM.BIZ

EXPERIENCE

- SAM: 6 years
- Professional: 6 years

EDUCATION

B.S. GIS, NWMSU- Maryville, MO

TECHNICAL EXPERTISE

- GPS hardware and software knowledge and support
- Quality control / technical support protocols
- Geodatabase design / maintenance
- Esri ArcGIS Desktop and Pro

As a Lead GIS Technician, Chase Young will serve as the lead GIS technician on data development of secondary municipal layers and utility data, Chase has served in multiple capacities since joining SAM including GPS field technician, crew chief as well as Phase Manager. Chase is responsible for GIS mapping assets and utilities, data conversion and integration, quality control and quality assurance and provides technical support to clients on a daily basis.

Throughout the project Chase will work with the GIS Project Manager and GPS field staff to accurately map field collected data and attribute information into the city's GIS mapping program.

Mitchell Bradshaw • GPS Field Crew Chief

EXPERIENCE

- SAM: 6 years
- Professional: 6 years

TECHNICAL EXPERTISE

- RTK survey-grade GPS- Sokkia GRX1 and GRX 2, Topcon HiPer SR
- Mapping-grade GPS – Trimble Geo7X and R2
- Carlson SurvCE & PC, Collector, ArcPAD

Mitchell Bradshaw has more than six (6) years of GPS field data collection and utility inspection experience with SAM. His knowledge in GPS data collection procedures and quality control measures ensures accuracy and efficiency on every project. As GPS Field Crew Chief, Mitchell trains all GPS Field Technicians in utilizing RTK survey-grade and mapping-grade GPS equipment. He is knowledgeable at identifying key components of all utility networks. Knowing critical asset types is essential in developing a clean and accurate geodatabase.

Mitchell will lead a GPS field crew to collect utility infrastructure data for the project. He will oversee data collection and inspections and field check all collected data prior to processing that information in the office. Mitchell will maintain communication with city staff when providing on-site GPS and GIS services.

PROJECT KICK-OFF

SAM will provide an on-site kick-off meeting and geodatabase design workshop with Bondurant to start the project. The kick-off meeting is essential to developing open communication with the client and will help establish the guidelines and procedures of SAM for coordinating the project. The following important topics will be discussed and determined at the kick-off meeting:

COLLECT EXISTING DATA

SAM will acquire copies of existing and available mapping records, such as relevant GIS data, AutoCAD drawings, hard-copy utility maps, as-built information and historical utility drawings for use as reference during the project. All hard-copy maps will be scanned and returned to the city in a timely manner.

SAFETY AND PROCEDURES

SAM will review safety and field procedures during the kick-off meeting to ensure the safety of field staff, city staff and the citizens of Bondurant throughout the data collection phase of the project. SAM follows a strict safety and procedures manual and requires all SAM employees to attend internal quarterly safety meetings to review procedures and concerns.

At all times, field staff will be wearing the required Class II traffic safety vests and all field vehicles will be clearly marked with company information and have the required safety lights for operation while in public right-of-way. GPS field personnel have acquired OSHA training and certification for "Traffic Control for Field Engineering & Surveyors" and "Confined Spaces". Proper traffic control signage will be utilized when necessary while operating in public right-of-way. If required, due to traffic concerns, SAM will operate during non-peak hours to obtain field locates and inspections. If SAM staff has concerns about their safety, the appropriate city staff or local law enforcement will be contacted.



PROJECT TIMELINE AND MILESTONES

SAM will review and discuss the anticipated project timeline and milestones with Bondurant during the kick-off meeting. Any level of responsibility required of the city (i.e. providing existing data, pre-locating utilities, etc.) will be discussed and taken into consideration when finalizing the overall project timeline. Internal and external cost controls, along with any modifications to the proposed project schedule at the request of the city will be discussed during the kick-off meeting.

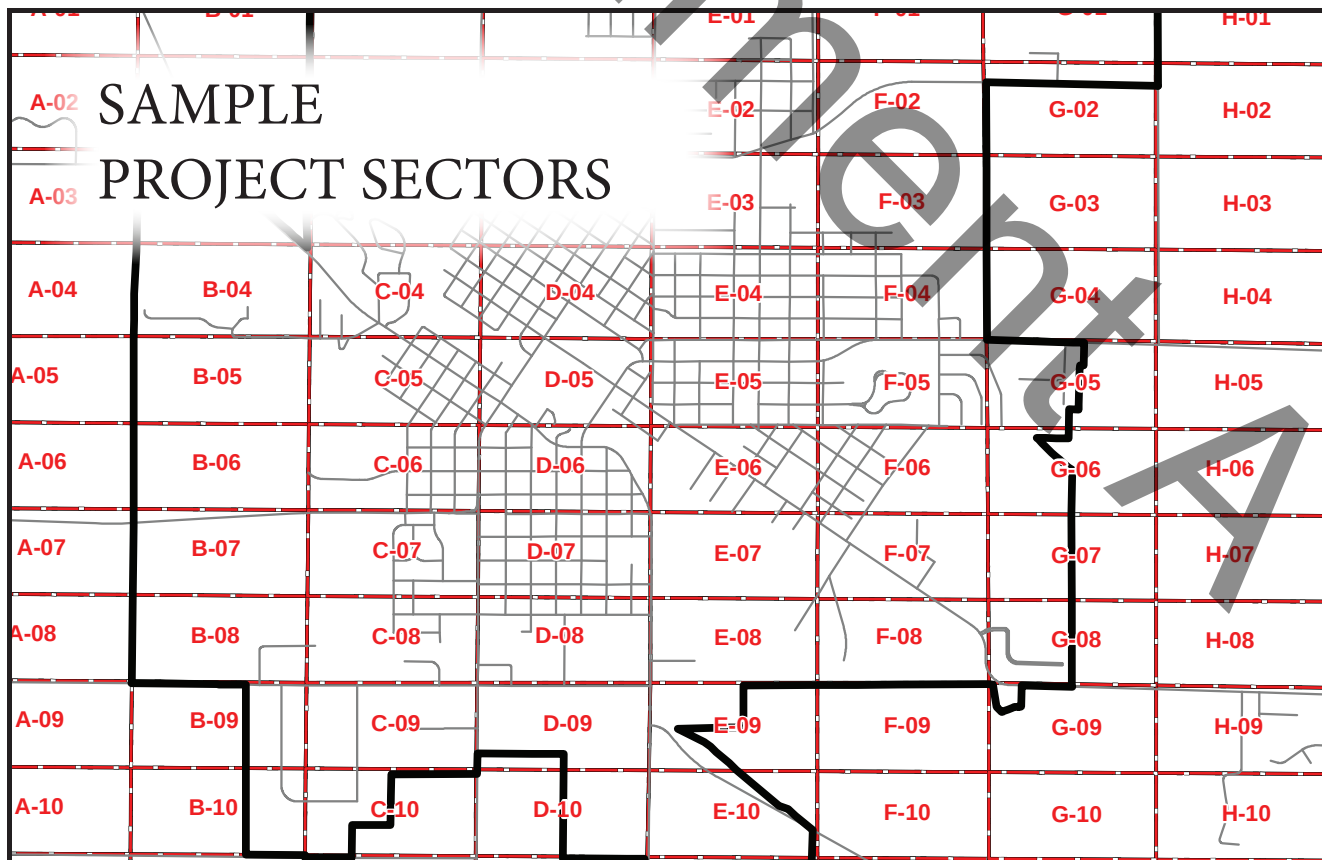
WORK SECTOR DEFINITION

SAM will work with city staff to define a grid and identify work sectors for the entire project area. The creation of these work sectors serves two very distinct and important roles during the project. First, the project sectors will be utilized by SAM field staff as a quality control measure. Field staff will work within each sector and complete all locates and inspections required prior to moving on the next sector. This allows for an efficient method of data collection and translates into cost savings and overall project quality.

Another benefit of working within project sectors is to provide city staff with an effective method to track progress and know exactly what part of the city SAM field staff is working in. The work sectors also facilitate preplanning during morning meetings for traffic control, city staff assistance and project reports to Bondurant.

PUBLIC NOTIFICATION

SAM will work with city staff to ensure proper citizen notification. It has been our experience on similar projects that informing citizens about the field work will help to alleviate any concerns local residents may have. Notifications at City Hall, utility billing offices and the local newspaper or public access channel (if available) is highly recommended. SAM field staff will carry an informational letter on letterhead from Bondurant describing the project and the proper contact information in the event there are concerns from the public. It is also recommended that local law enforcement be notified about the project and that SAM field staff will be working in the area.



GEODATABASE DESIGN WORKSHOP

The most critical aspect of developing a functional GIS program is the development of the geodatabase. A geodatabase is a logical single-file format for organizing spatial data and corresponding datasets.

When creating the overall design of the geodatabase for Bondurant, SAM will take into consideration the best model and structure to meet the needs of the city. The geodatabase will also be based on previous models from SAM, the published Esri utility model and future GIS needs, as identified by Bondurant. Developing an accurate and functional geodatabase will enable users to:

- Store all GIS-related data in a centralized location
- Apply rules and relationships to the data
- Create a consistent and accurate database of spatial data
- Define relationship classes and topological enforcement rules
- Work in an environment that supports multi-user access and editing

Custom domains (pre-defined menus) will be built for each layer during the geodatabase design. These domains will be added to the custom field inspection application from SAM to ensure that field staff will collect clean and consistent data throughout the utility project. These domains will also be utilized by city staff for future management of the geodatabase to help simplify the editing and data management processes.

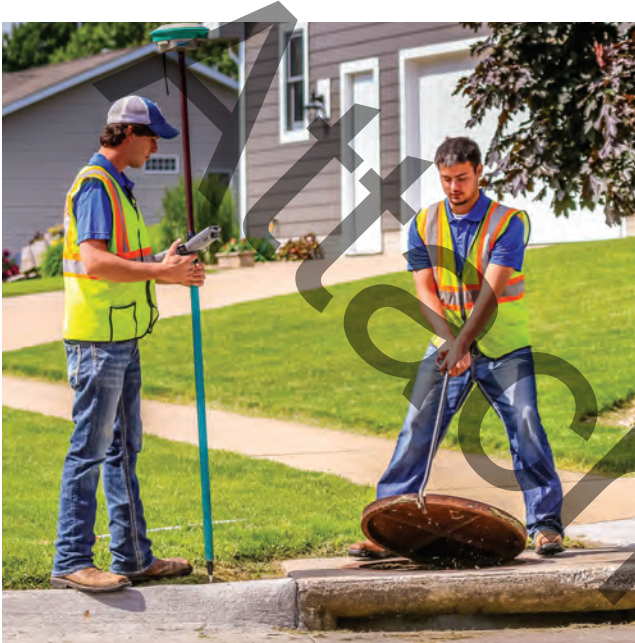
The upfront design process by SAM enables field personnel to collect data in a rule-based environment. This minimizes field coding errors by predefining attribute tables used in the field and maintains consistency in the data collection process.

Geodatabase Design



GPS Data Collection

SAM routinely utilizes Real-Time Kinematic (RTK) survey-grade and mapping-grade GPS technologies to locate utility infrastructure. RTK survey-grade technology is utilized for locating utility assets associated with sanitary sewer, storm water, gas and water features, resulting in centimeter-level accuracy (+/- 2 centimeters) and accurate elevations for sanitary sewer and storm water. Mapping-grade GPS equipment is utilized for locating electric and fiber utility infrastructure and provides decimeter-level accuracy (+/- 4 inches).



For this project, SAM will utilize RTK survey-grade GPS methods to locate the city's storm water utility networks contained in the defined project limits. GPS surveys will be referenced to the Iowa State Plane Coordinate System to allow for direct insertion into the Bondurant GIS program. Horizontal (x,y) and vertical (z) coordinates will be obtained in the field for all utility features. Captured features through GPS surveys will include all features designated by Bondurant during the planning phase of the project.

After thorough investigation by SAM field staff, a report containing all utility features to be located that were not found, or determined to be inaccessible, will be submitted to Bondurant. SAM will work with city staff to locate utility features during the clean-up phase of the project. This will allow SAM to collect features in a quicker and more efficient manner, translating into cost savings for Bondurant and minimizing the impact on city staff.

DATA CONSISTENCY

SAM will employ our customized data collection field application that has been successfully used on other similar projects. All field data will be predefined for field staff to ensure accurate and consistent attribute collection. Field staff will run the custom application on the GPS controller unit to allow for quick and easy identification and navigation of the utility features.

DATA SECURITY & BACK UP

SAM will download and process the GPS field data for insertion into the project geodatabase. All data will be downloaded, transferred and backed up nightly via the internet to the SAM GIS office in Maryville, MO.

Every safeguard has been implemented to ensure that hardware or software failure does not interfere or risk our accurate data collection efforts in the field.



GPS REDUNDANCY CHECK

SAM will GPS locate five (5) percent of the features previously shot during the project. This process is part of the SAM standard field protocol and will be employed during the Bondurant project. SAM will compile and process the results against the original dataset and verify the required accuracy tolerance is being met.

Storm Water Network GPS Data Collection

Horizontal (x,y) coordinates and vertical (z) elevations will be obtained in the field for the storm water facilities. Aboveground utility features will be collected at sub-centimeter horizontal and vertical accuracies.

STORM WATER STRUCTURES TO BE LOCATED:

- Manholes
- Boxes
- Inlets
- Outfalls
- Junctions

Inlets that are inaccessible by GPS due to tree cover or satellite visibility will be noted and shot utilizing traditional survey methods. All data will be coded in reference to method of collection.

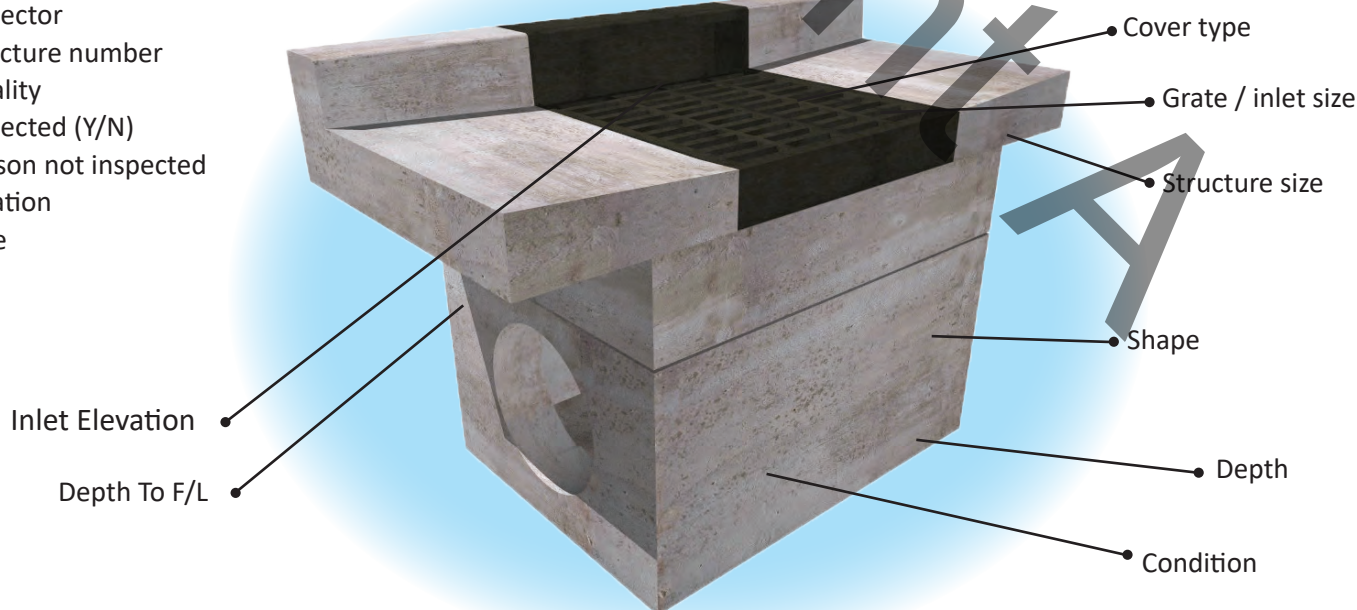
STORM WATER FIELD ATTRIBUTE COLLECTION

SAM will collect the storm water attribute data during this phase of the project. Any storm water structures that require further assistance in opening or gathering attribute data will be noted and SAM will work with city staff to gain access to the identified storm water structures.

The storm water features to be collected will be defined in preliminary meetings with the city. Storm water features will be opened, inspected and attribute data will be collected. Attribute features to be collected will correlate with the required attribute fields to allow for seamless integration with the Esri ArcGIS software.

STORM WATER ATTRIBUTES TO BE COLLECTED INCLUDE:

- Date
- Inspector
- Structure number
- Locality
- Inspected (Y/N)
- Reason not inspected
- Location
- Type



An essential step in the process of implementing a utility GIS program is integrating field data into a GIS mapping program and properly drawing the utility system to show network connectivity and a high-level overview of the city's infrastructure. SAM specializes in this "field to finish" approach for utility network development.

BASE MAP AND THIRD-PARTY DATA LAYERS

SAM will integrate the most current and available digital aerial photography of the project area, provided by Bondurant, into the GIS program. The raster datasets created will be viewed as a continuous, seamless image across the entire project area and adjusted for color and contrast to meet the specifications of the city.

SAM will incorporate all available cadastral map data layers from Polk County, Iowa into the GIS program upon request. Bondurant is responsible for any cost associated with acquiring the GIS data from Polk County. Incorporating these data layers will establish a base map for the city's GIS program.



MAP AND DATA DEVELOPMENT

Storm water line segments will be created utilizing custom, in-house editing tools developed by the SAM development team. These tools will incorporate inspection data collected by field staff and will auto-generate storm water line segments illustrating flow direction, slope and exact length measurements. Quality assurance warnings have been built into these tools to verify positive slopes and to check for inconsistencies with pipe material and diameter.

The completion of all data collected and mapped by SAM personnel will not be final until approved by Bondurant. The QA/QC process listed in the Statement of Qualifications will provide appropriate communication and collaboration between the city and SAM to achieve accurate finalized data that the city can rely on.

After the staff at Bondurant has reviewed and approved all GPS located and attributed data, SAM will present a full set of deliverables to the utility. All collected and mapped storm water data will be uploaded into the city's geodatabase and also integrated into the city's Integrity GIS website. The following deliverables will be provided:

- Esri ArcGIS Geodatabase containing datasets for storm water utility features.
- Esri Map Documents (.mxd)
 - o 11x17 Truck Book Map Documents
 - o 36x36 100-scale Map Documents
- Two (2) Sets of bound 11x17 Truck Books
- One (1) Full system wall map

GPS DATA COLLECTION & GIS DEVELOPMENT

Storm Water Utility Network

\$50.00/structure*

SAM estimates there are 800 storm water structures remaining to be mapped for the City of Bondurant. The not to exceed budget recommendation for this proposal is \$40,000.00

Attachment A



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.n.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution approving a certificate of substantial completion to Synergy Contracting for the Eagle Park Restoration and Ditch #2 Bid Pack #2

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve the acceptance of a Certificate of Substantial Completion related to the Eagle Park Restoration and Ditch #2 Seeding Project.

This certificate acknowledges that the contractor has completed a substantial portion of the contracted work for the project. The contractor was provided a punch list of items to be completed once the weather allows this spring and this certificate notes that. Items left to complete are some tree plantings that were not done due to supply chain issues with a specific species of tree, minor grading and backfilling around bench pads and parking areas, reseeding of disturbed areas, and general site cleanup.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-33
2. Eagle Park Restoration Substantial Completion

CITY OF BONDURANT
RESOLUTION NO. 230221-33

RESOLUTION APPROVING CERTIFICATE OF SUBSTANTIAL COMPLETION TO
SYNERGY CONTRACTING FOR THE EAGLE PARK RESTORATION AND DITCH #2
BID PACK 2 PROJECT

WHEREAS the Eagle Park Restoration and Ditch #2 Seeding Project Pay Certificate of substantial completion was submitted on January 27th ,2023; AND

WHEREAS the Certificate of Substantial Completion is for work completed on Eagle Park Restoration and Ditch #2 Improvement Project; AND

WHEREAS Engineers from EOR of Iowa and City Staff have reviewed the certificate for accuracy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the certificate of substantial completion to Synergy Contracting hereby approved.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Bondurant Owner's Project No.:
Engineer: EOR, Inc. Engineer's Project No.: 01429-0006
Contractor: Synergy Contracting, LLC Contractor's Project No.: 22041BO
Project: Ditch 2 Planting & Eagle Park Improvements – Bid Package #2
Contract Name: Ditch 2 Planting & Eagle Park Improvements – Bid Package #2

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☐ All Work ☒ The following specified portions of the Work:

All work performed under this contract, except for items identified by the attached punch list and items communicated by the owner, to be reviewed and found to the consultant's best knowledge, information and belief, to be substantially complete.

Date of Substantial Completion: 12/15/2022

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: ☒ None ☐ As follows:

Amendments to Contractor's Responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate:

Bondurant Ditch 2 BP2 Punchlist 2022_1214

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Engineer

By (signature):

 2023/01/27

Name (printed):

Derek R. Lash, PE

Title:

Senior Civil Engineer



BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 6.p.
For Meeting of 02/21/2023

TITLE: RESOLUTION – Endorsing the City of Bondurant’s grant application request to the Iowa DNR’s Community Forestry Grant Program.

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The Iowa Department of Natural Resources (DNR) has opened the spring Community Forestry Grant Program. The grant program awards monies to communities located in the Governor’s August 10, 2020 Disaster Proclamation areas. The City of Bondurant has successfully applied for the DNR’s 2022 fall Community Forestry Grant Program. The City used that money to plant trees at the BRSC, the right-of-way along 3rd Street SE, and along the Chichaqua Valley Trail. City staff is applying for \$10,000 to plant additional trees along the Chichaqua Valley Trail. These trees will serve as a windbreak for users of the CVT, as well as add to the City’s tree canopy. This need was identified in the City’s 2020 Urban Forest Management Plan.

All grant applications are due Friday, March 3, 2023 and awards will be announced Friday March 17, 2023.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION:

Staff recommends approval of the attached resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution
2. Proposed Tree Planting Area

CITY OF BONDURANT
RESOLUTION NO. 230221-34

RESOLUTION OF ENDORSEMENT FOR THE CITY OF BONDURANT'S GRANT
APPLICATION REQUEST TO THE IOWA DNR'S COMMUNITY FORESTRY GRANT
PROGRAM FOR FUNDING TO PLANT TREES ALONG THE CHICHAQUA VALLEY
TRAIL

WHEREAS, the 2020 Urban Forest Management Plan identifies the Chichaqua Valley Trail as an area in need of trees to provide a wind break and to help improve aesthetics along this stretch of the trail adjacent to agricultural land; AND

WHEREAS, the City was awarded \$9,900 by the Iowa DNR's fall Community Forestry Grant Program to plant trees along the CVT and this grant application would be used to plant additional trees along this stretch of the trail; AND

WHEREAS, the City of Bondurant is appreciative of the opportunity to apply for funds through the Iowa DNR's Community Forestry Grant Program to assist with the expansion of the City's tree canopy.

NOW, THEREFORE, BE IT RESOLVED, that the Bondurant City Council authorizes City Staff to submit the City's application grant request in the amount of \$10,000 to the Iowa DNR's Community Forestry Grant Program.

Passed and approved by the City Council of the City of Bondurant, Iowa, on the 21st day of February 2023.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

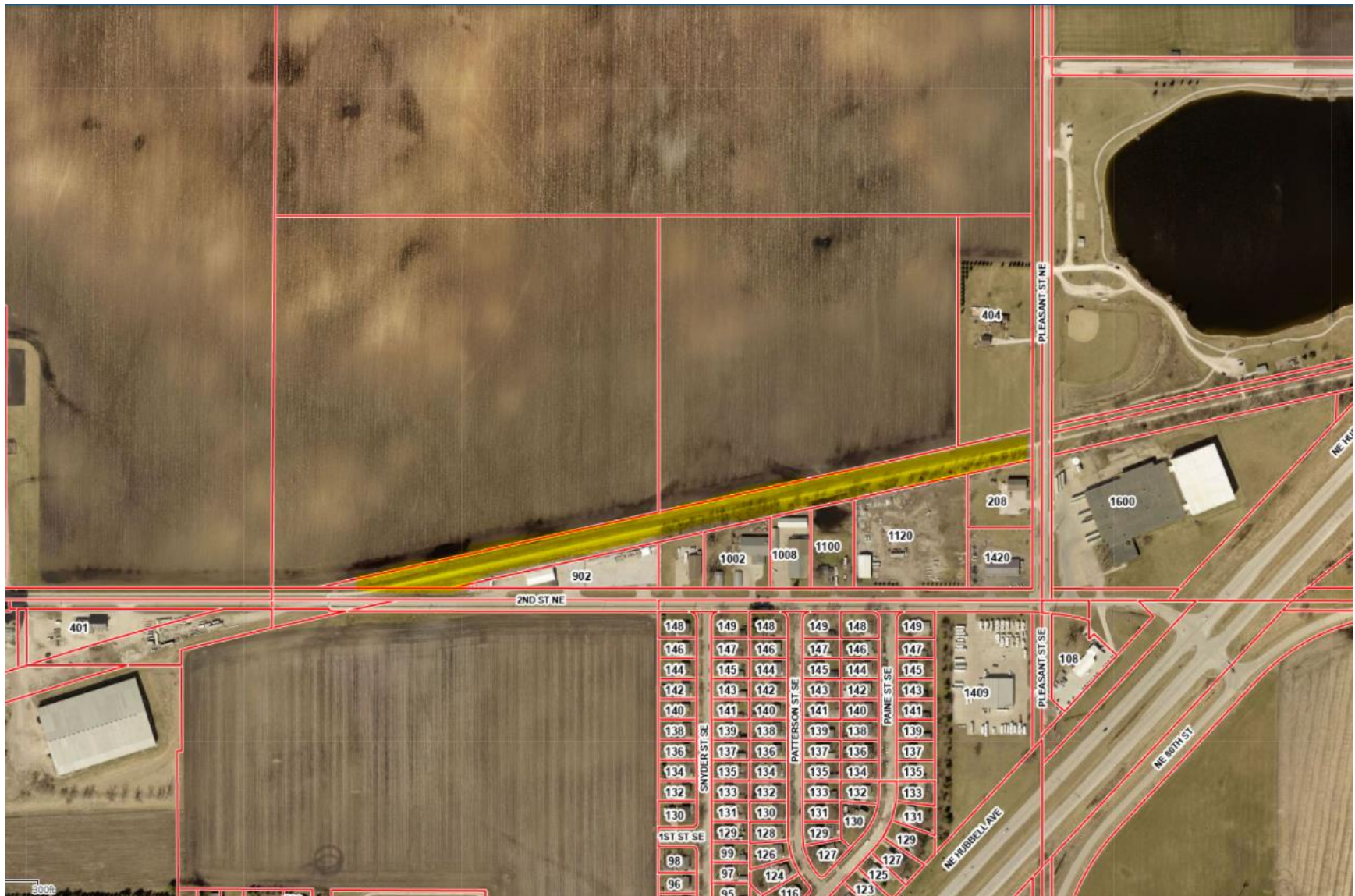
ATTEST: I, Maggie Murray, Planning & Community Development Director, City of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Street Tree Planting Map – Chichaqua Valley Trail (CVT) Area





**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.p.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution affixing date of public hearing for FY23/24 City of Bondurant Budget

CONTACT PERSON:

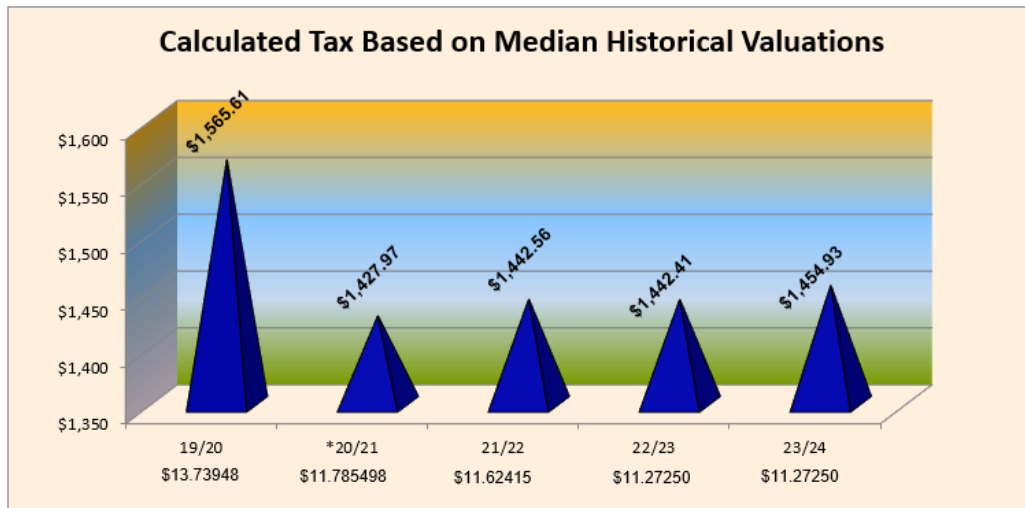
Marketa Oliver, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The Council is required to set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days before the hearing in a newspaper published at least once weekly and having general circulation in the city. The attached resolution sets the hearing date for March 6, 2023 at 6:00 p.m. and indicates that the proposed levy rate is \$11.26219, or \$0.010281 less than last year. The reduction is possible through continued collection of the Local Option Sales and Services Tax and valuation growth throughout the community. The reduction means that a property owner with a home assessed at the median valuation will pay roughly the same in city property taxes in FY24 as they did in FY23.

Below is a five year overview of calculated City property taxes, with the first year of the LOSST collections highlighted to show the impact it has had on the City levy rate. Under the original taxable valuations, the City had intended to lower the levy rate further; however the recent passage of SF181, which altered taxable valuations mid budget process, and with other legislation that has been introduced to limit future valuation growth, the prudent recommendation is to lower the rate by approximately one cent.

Five-Year Overview Calculated City Property Tax Based on Annual Median Home Valuations

Fiscal Year	19/20	*20/21	21/22	22/23	23/24
Assessed Value (as of January 1 year prior to start of the FY)	\$200,200	\$220,000	\$220,000	\$236,390	\$236,390
Rollback Percentage	56.918	55.0743	56.4094	54.1302	54.65010
Taxable Value	\$113,950	\$121,163	\$124,101	\$127,958	\$129,187
Tax Rate per \$1000	\$13.73948	\$11.78549	\$11.62415	\$11.27250	\$11.26219
Calculated Tax	\$1,565.61	\$1,427.97	\$1,442.56	\$1,442.41	\$1,454.93
Percentage Increase/Decrease		-8.79%	1.02%	-0.01%	0.87%



*First year with Local Option Sales and Service Tax revenues abating levy rate.

The City's budget includes funding for multiple capital initiatives, as well as the daily operations of a full-service, local government.

Attached is the Notice of Public Hearing - Proposed Budget, which details expenditures and revenues for FY24, as well as actual numbers for FY22 and re-estimated information for the year-end of the current fiscal year (FY2023).

FUNDING SOURCE: All

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-35

CITY OF BONDURANT
RESOLUTION NO. 230221-35

RESOLUTION AFFIXING A DATE FOR A PUBLIC HEARING FOR FY23 CITY OF
BONDURANT BUDGET

WHEREAS, the City has completed the City of Bondurant Budget Estimate for Fiscal Year beginning July 1, 2023 ending June 30, 2024; AND

WHEREAS, the Budget Estimate Summary of proposed receipts and expenditures is attached and copies of the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk and at the Library; AND

WHEREAS, the proposed levy rate is \$11.26219, a reduction of \$0.010281 from the FY23 rate; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, as follows:

Section 1: The City Council shall meet March 6, 2022, at the City Center, Bondurant, Iowa, 200 2nd Street, NE, at six o'clock p.m. or virtually at <https://us02web.zoom.us/j/85088119691> at which time and place to receive public comment on the proposed City of Bondurant Municipal Budget.

Section 2: The City Clerk is hereby directed to give notice of the proposed action on the Public Hearing setting forth the time when and place where said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date selected for the meeting, in a legal newspaper which has a general circulation in the City.

Passed this 21st day of February 2021,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.q.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution levying assessment for costs of delinquent water for 305 Main Street, Bondurant

CONTACT PERSON:
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: Attached is a resolution approving an assessment for 305 Main Street for delinquent water. This resolution is necessary for the City to be able to put levy the assessment.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-36

CITY OF BONDURANT
RESOLUTION NO. 230221-36

RESOLUTION LEVYING ASSESSMENT FOR COSTS OF DELINQUENT WATER
FOR 305 Main St, BONDURANT, POLK COUNTY, IOWA

WHEREAS, the City of Bondurant provided utility services to the property; AND

WHEREAS, an invoice was sent to the following property owners as a delinquent utility bill pertaining to Chapter 52, Section 92.06

305 Main St \$234.21 (As of 01/30/2023)

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant in session this 21th day February, 2023, that it hereby gives approval to proceed with the special assessment with the amount shown thereon assessed and levied against the property for collection in the same manner as property tax.

BE IT FURTHER RESOLVED, that said assessment may be paid in full within thirty days after the first publication notice of March 9th, 2023. Thereafter, all unpaid special assessments shall be payable at the office of the County Treasurer of Polk County, Iowa.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to certify said schedule to the County Treasurer of Polk County, Iowa and to publish notice of said certification in the Herald-Index.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
McKenzie				
Peffer				
Driscoll				
Cox				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.r.
For Meeting of 2/21/2023
Resolution

TITLE: - Resolution levying assessment for costs of delinquent water for 103 3rd St SE, Bondurant

CONTACT PERSON:

Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: Attached is a resolution approving an assessment for delinquent water. This resolution is necessary for the City to be able to put levy the assessment.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-37

CITY OF BONDURANT
RESOLUTION NO. 230221-37

RESOLUTION LEVYING ASSESSMENT FOR COSTS OF DELINQUENT WATER
FOR 103 3rd ST SE, BONDURANT, POLK COUNTY, IOWA

WHEREAS, the City of Bondurant provided utility services to the property; AND

WHEREAS, an invoice was sent to the following property owners as a delinquent utility bill pertaining to Chapter 52, Section 92.06

103 3rd ST SE \$693.26 (As of 01/30/2023)

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant in session this 21th day February, 2023, that it hereby gives approval to proceed with the special assessment with the amount shown thereon assessed and levied against the property for collection in the same manner as property tax.

BE IT FURTHER RESOLVED, that said assessment may be paid in full within thirty days after the first publication notice of March 9th, 2023. Thereafter, all unpaid special assessments shall be payable at the office of the County Treasurer of Polk County, Iowa.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to certify said schedule to the County Treasurer of Polk County, Iowa and to publish notice of said certification in the Herald-Index.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
McKenzie				
Peffer				
Driscoll				
Cox				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.s.
For Meeting of 2/21/2023
Resolution

TITLE: - Consideration of Resolution adopting 2023-2024 Strategic Priorities

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is a resolution adopting the updated 2023-2024 Strategic Priorities list. This was developed and discussed throughout the course of several meetings facilitated by representatives from the Ray Center at Drake University. Also attached for reference is an updated list of the projects that were prioritized at the most recent strategic planning meeting on January 30, 2023.

FUNDING SOURCE: The priorities affect all funding sources and aspects of the City's budget.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230221-39
2. Revised Comprehensive Strategic Plan
3. Prioritized Projects

CITY OF BONDURANT
RESOLUTION NO. 230221-39

RESOLUTION ADOPTING THE 2023-2024 STRATEGIC PRIORITIES

WHEREAS, the City of Bondurant recently engaged in a strategic planning process facilitated by representatives from the Ray Center at Drake University; AND

WHEREAS, City Council Members and the Mayor held a study session on January 30, 2023; AND

WHEREAS, the purpose of the session was to identify and prioritize the City's overall goals and objectives for the next two years; AND

WHEREAS, the City Council and Department Heads discussed, reviewed and ranked Programs, Policies, Initiatives, and Capital Projects; AND

WHEREAS, the Mayor and City Council identified top priority initiatives and programs; AND

WHEREAS, the City Council will review the progress of these priorities and modify, add, or delete initiatives as appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 2023-2024 Strategic Priorities for the City of Bondurant are hereby approved.

Passed this 21st day of February 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

2023-2024 Strategic Priorities

Policy-related Projects

Priority	Status	Future Action
Compensation Philosophy and Policy	City staff developed a Compensation Philosophy and Policy, which included creating job grades and salary ranges. Council adopted the policy on July 5, 2022.	Staff will continue to update the information as directed by the adopted policy and implement the policy as adopted. Updated wage ranges will be submitted to the City Council annually for review and approval.
Disaster Readiness	After handling flooding and tornado, staff implemented incident command procedures to be better prepared, which was evident in how the streets were systemically cleared and damage thoroughly documented during Derecho in August 2020.	Continual focus and refinement of operational ready plans. City's Communications and Events Specialist to attend training for emergency communications.
DEI Committee	The Mayor launched a city-DEI initiative, chaired by Council Members Pfeffer and Driscoll.	The full committee has met twice. Subcommittees have been established. Committee chairs are determining best dates for future meetings. Staff are also collecting data.
Annexation Agreements and Policies	This was identified as a top tier priority at the planning session held January 30, 2023.	The City Council adopted the City's annexation policy via resolution 230117-07 on January 17, 2023. Staff has developed draft annexation agreements for discussions with Mitchellville, Ankeny, and Altoona.
Zoning Code Updates	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff have budgeted funding in the FY24 proposed and FY25 projected budgets to update the zoning code.
Recodification	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff have budgeted funding in the FY24 proposed and FY25 projected budgets to update the zoning code.
Plan for grants	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff reaches out to civic organizations to coordinate grant writing for community projects. Staff are working ways to streamline requests.

Priority	Status	Future Action
Plan for targeting business – informed by survey of community needs/wants	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	This is on-going. The City Council adopted an Economic Development and Incentive Policy on August 1, 2022, and established a Targeted Business and Industry Program on December 5, 2022.

Infrastructure in Progress

Priority	Status	Future Action
Develop multi-year infrastructure (streets, sanitary sewers, storm sewers, water mains) improvements plan to address future growth/annexation	CIP for FY23-27 complete.	This ongoing process is consistently refined as opportunities arise or conditions change.
Implement Capital Improvements Plan	FY18: The City invested \$1,087,128 in capital expenditures. FY19: The City's investment was \$2,874,923. FY20: The City's investment was \$14,080,092. FY21: The City's investment was \$20,290,304.	FY22YE: The budgeted expenditure is: \$13,138,473. FY23 Budgeted: \$13,620,768. FY24 Budgeted: \$3.6.23.476.
Streets Related Projects		
Corridor Study/Hwy 65	Discussions with Council have been held and work coordinated with the development of the comprehensive plan.	The streets master plan is slated for adoption in Spring 2023.
Comprehensive Street/Corridor Plan	Staff and the City Engineer have been working on this with Council's direction. The draft is substantially complete.	The streets master plan is slated for adoption in Spring 2023.
Conduct street condition inventory and financial plan	Public Works Director gathering information from Iowa DOT for pavement condition index project.	Pending.
Underpass	The project is under construction! Staff continues to work with engineers and the contractor to refine traffic detours and resolve issues throughout construction.	The project is substantially complete. Final completion is expected in Spring 2023.

Priority	Status	Future Action
Truman/Aspen St. Project	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff will develop an RFP to let for design services and are working on budgeting this project in FY24, FY25, and FY26. As part of these discussions, a policy will be included during the Streets Master Plan on Street Infrastructure Cost-Share Policy, to outline what portion of an arterial or collector street is funded by the City and which portion is funded by the Developer.
10th Street Extension/Bridge replacement and relocation	Design contract with Veenstra & Kimm approved December 17, 2018 and design is underway. Funding source for project identified in fall of 2018.	Finalize engineering and land acquisition for future construction. Anticipated construction was Winter 2021/Spring 2022; however, has been delayed due to land/easement acquisition difficulties and the emergence of a large roadway project necessary to facilitate an economic development opportunity (2nd Street reconfiguration). Staff will reevaluate the timeline for this project upon completion of the 2nd Street project.
2nd Street NE/Hubbell Avenue	Design is underway for the reconfiguration of the intersection and development of roadway infrastructure servicing the Myers Certified Site and Civic Campus. Staff have submitted a RISE local development grant application; however, is hoping to convert it to immediate opportunity with the project on the certified site. Council bonded for the project in January 2022.	Continue to work on the certified site and advance the project development. Staff are currently working through a traffic impact study requested by DOT in January 2023.

Priority	Status	Future Action
Sewer Related Projects		
-Central District Stormwater Improvements and Central Park Master Plan	The City Council approved a contract with The SmithGroup in September 2021 for \$100,000 for Central Park Master Planning.	The City Council adopted the Central District Stormwater Improvements Master Plan, including preliminary layout and design of Central Park, on November 7, 2022. (Please note there is no name for the lake in Central Park at this time.)
Infiltration/inflow remediation (sewer lining)	The Paine Street project was completed in November 2021. In comparing 2021 to 2022, in the first three months we saw a 1.2 million-gallon reduction in total gallons pumped through the Paine Heights lift station. On average we have seen a daily reduction of 3,000 to 5,000 gallons per day since the project was completed. Staff have also tracked rainfall events, 2021 and 2022 have been good years to track since both have been drought conditions. We still see a spike in total gallons pumped during rainfall events; however, in a typical 1-inch rainfall event from 2021 to 2022, we have noticed a reduction of approximately 30,000 gallons for that amount of rainfall. The other significant reduction noticed is in the month of March during frost leaving the ground. During that time we saw a reduction of 687,931 gallons from 2021 to 2022.	The next round of lining is planned in FY23 for the areas on 3rd and 4th Streets between Grant and Lincoln and on Lincoln between 2nd and 4th Streets.
NW Storm Sewer Project	Construction is substantially complete.	Phase II of this project is pending and will be needed as part of the new school project.

Priority	Status	Future Action
Stormwater Master Plan	EOR contract was approved in November 2018. Phase I is completed. Contract for Phase II adopted by council on June 1, 2020.	Stormwater Master Plan presented to Council June 1, 2020. Phase II complete; but has not yet been adopted. Ordinances are under review/development by staff. Phase III would be planning for regional retention areas; but is on hold until some point in the future.
Water System Study/Water Tower	Study finalized and location for Water Tower identified. Staff met with the owners of the property for the water tower location. Additional action related to water storage and production has been taken.	City staff and financial advisor are working on a financial plan to address infrastructure needed to accomplish overall goals of storing/producing water, including creating aquifer storage. A meeting is scheduled for Monday, January 30 with the engineer and financial planning consultant.
Downtown Related Projects		
Parking for downtown businesses	Additional property purchased for expanded parking south of City Park. Parking lot construction is complete, and the parking lot uses best practice stormwater approaches with permeable pavers. A mural on the north side of parking lot was dedicated in June 2021.	The addition of lights to the parking was included in the FY21 Year End budget estimate. Council approved the lighting in Fall, 2021. The project is complete. Staff are, however, currently working out a few bugs with the communications between the security camera and the recording devise.
Downtown Plan/Central District Improvement	The goal is to create a downtown plan, one that will also help with parking. The City purchased 201 3rd Street SE in late August, 2021. The City Council approved a demolition contract on July 18, 2022.	A chapter in the adopted comprehensive plan relates to land use and the downtown, giving good guidance and goals for downtown improvement and nullifying the need for a separate downtown plan. Design guidelines for downtown will follow once the Arts, Culture, and Way-finding Plan is developed and adopted.

Priority	Status	Future Action
City Facility Related Projects		
Civic Campus (Fire/Public Works Facility)	City Campus target location was determined by Council. The City negotiated a price with a landowner in the area for 56 acres of land.	The City purchased closed on the land in late summer/early fall, 2022. SVP was hired by Council on August 15, 2022 and staff are working with the consultant to develop the Civic Campus master plan. The plan should be completed by April 2023.
Plan for repurposing old fire station	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff and Council have had discussions on the high-level direction of what this facility should be. Additional discussions and planning will occur as the new Fire Station is designed and constructed.
Other Infrastructure	Projects	
Explore investing in city wide camera system and wi-fi service.	City staff has reviewed numbers to accomplish a security camera system and wi-fi service in parks. The cost was \$100K+. City staff has been working with Mi-Fiber to provide (cost-free) fiber services to city facilities. It is possible to provide wi-fi service in parks with the City providing the equipment for that.	Staff are researching the cost of necessary equipment and potential grant funding for such equipment.
Continue to promote voluntary annexations	The City completed three annexations in FY22, totaling 165.15 acres, including the Myers Certified Site, Civic Campus, and Gholds LLC area, which becomes official in September.	Staff are working with multiple property owners in the southeastern area of the City to annex property into Bondurant. We anticipate having a large annexation ready for fall of 2022. It is in the SE Water Study area and encompasses approximately 1,000 acres. A public hearing was held by the IEDA Board and the annexation was approved on February 8, 2023. The Council approved an annexation policy based on the Comprehensive Plan on January 17, 2023.

Priority	Status	Future Action
Regional Retention/Grant St. S Realignment	Concept developed. The first piece of property for the project has been purchased, with the help of a REAP Grant. Full project design and funding plan needs to be developed. Funding was included in FY20 budget and remains in FY21 and FY22 budget for transportation corridor planning, which is underway. This planning is necessary for the City to apply for grant funds. Funding is also included In FY23 budget for Central Park master planning.	Staff have applied for Federal earmark funds, MPO grant, and an ICAAP grant. Staff will continue to pursue funding to facilitate this large capital investment, which is \$30+ million for the first phase. Staff will continue to identify and pursue grant sources to fund this effort. An RFP was released January 18, 2023, for final design and to assist with identifying and securing funding for the project. Proposals are due back in February 2023. Staff also applied for a federal BRIC grant for project scoping. The Mayor and Administrator met with the City's new Federal Representative, Zach Nunn, to discuss city projects with a focus on funding for this project.
Rosenberger Property	Development agreement approved by Council on June 7, 2021. Developer reports that both buildings are full with tenants.	City infrastructure improvements are finalized. Staff will continue to coordinate with Altoona regarding future road extension. Coordination of the future road extension is becoming more important as the property continues to develop quickly.
Landus Co-Op	The possibility arose in 2020/2021 to partner with a private group to purchase the entire Landus site and redevelop it. The goal is for the City to: create more parking, connect Lincoln Street, and preserve trail access along the railroad ROW. The City engaged OPN architects in March 2022 to conduct a feasibility study on the likelihood of adaptive reuse of the silo structures.	Staff continue to pursue this opportunity, while continually seeking guidance from and keeping Council abreast of developments. Staff are pursuing additional Landus land for parking. The results of the feasibility are available.

Priority	Status	Future Action
Certified Site(s)	Fortner-Eshelman Site – officially certified in November 2019. Myers1 Site was officially certified in September 2022.	City staff facilitating two additional site certifications in the current round: the Timmins site and the Myers2 Site, with Step 3 application deadlines in May, 2023. Staff are on the verge of kicking off GHolds and Myers3 Certified Sites, with those due June 2023.
Solar Project	This is a budgeted project.	
BRSC parking	Staff are working with Polk County to contribute financially, and project manage the project. Staff are also working with the sports clubs to identify and seek additional funding.	Staff secured an extension for the Little League Prairie Meadows grant for the parking lot. The Mayor worked with the County Supervisor representing the City to secure funding and assistance with the project. City staff has been coordinating with County staff. Bidding should happen in Spring 2023.
Franklin Street	A meeting with Altoona and Polk County will be needed to kick off discussions on future improvements to Franklin Street.	

Infrastructure Potential Projects

Priority	Status	Future Action
Storm Siren System Upgrades	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	Staff are working to secure grants funds for upgrades. A grant of \$1,000 towards the project was recently awarded. Staff are also applying to the Assistance to Fire Fighters Grant.
88 th Street Corridor/Interchange	This was identified as a second-tier priority during the strategic planning session held January 30, 2023.	The issue was mentioned at the Metropolitan Planning Organization meeting and was recently discussed during a legislative coffee. Staff will work with Altoona staff to find a meeting time for an elected official/staff meeting. The issue was also briefly discussed with DOT staff in 2022.
Widening of Grant Street	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	The City currently has a Request for Qualifications for engineering firms for design and assistance with funding for this project. Proposals are due in March.
Creating of Asset Management plan tied to finances	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	This project is ongoing. The City is currently building its GIS system, which is essential to this project.
Sewer Master Plan	This was identified as a top tier priority during the strategic planning session held January 30, 2023.	The City Council approved a contract with Veenstra & Kimm for master planning services on September 6, 2022.

Administration in Progress

Priority	Status	Future Action
Staff Related Projects		
Update Human Resources/Personnel Handbook	Some elements of the handbook have been updated. A comprehensive update has been drafted and submitted for legal review.	The update was approved by Council on January 3, 2023.
Develop multi-year staffing plan, including:	Department heads developed/updated a five-year strategic staffing plan at their most recent department head retreat. The plan was presented to the Mayor and Council on January 30, 2023.	Implement actions in the budget. Continue to refine and update plan as necessary to meet the City's needs and financial limitations.
Staffing Level Assessment – aligned to strategic plan, training/cross-training plan / analysis of needs/cost – partner with other entities to share hiring costs? (mechanic for city and school district)	Department heads discussed training needs at their strategic planning retreat in November 2022.	Staff have secured a training proposal for Director and Coordinator level employees for leadership development and to support succession planning efforts. Training to occur in 2023.
Fire	5-year staffing projections met by the SAFER grant. Changes were made to part-time policies and PPC compensation to make positions more competitive. Staff developed wage recommendations for full-time and regular part-time personnel, which was adopted by Council July 5, 2022. An additional full-time position was added to the FY23 budget. The City Council approved a contract with Emergency Services Consulting International on February 7, 2022 to develop the Bondurant Emergency Services Strategic Plan. This will help guide future staffing plans.	Staffing needs are evaluated on an ongoing basis. Staff are working through the draft BES Strategic Plan and should have that completed in March/April 2023.
Public Works	Additional Operations Specialist approving in FY22 budget and Public Works Operations Coordinator added in FY23 budget.	Public Works is fully staffed and a part-time Utilities Operations Specialist is budgeted for FY24.

Priority	Status	Future Action
Library	The expansion of the Library made it necessary to add funding for additional part-time staffing. This enabled the library to open on Sundays.	Funding for an additional full-time position (converting a $\frac{3}{4}$ time position to full-time) was approved by City Council on June 6, 2022. The next addition of staff are planned for FY25 with a part-time, Adult Librarian.
Planning/Building	The City Council approved moving the Economic Development Coordinator position from the FY24 budget into the FY23 budget. Staff also recruited for a new City Planner to replace the Associate Planner who left after six months to return to a previous employer.	The new EDC and City Planner began August 8, 2022. Future evaluation of in-house building inspections as the City continues to grow.
Parks & Recreation	With the expansion of parks in the community, there is a need for additional staffing.	A full-time Parks & Recreation Director and full-time Parks Laborer are included in the FY24 budget.
Evaluate establishing a Bondurant Police Department	City staff completed information necessary to discuss the establishment of a Bondurant Police Department. Council committee discussed the possibility, against the background of the discussions for a 10-year contract with the Polk County Sheriff's Department.	Develop a firm plan to establish a city police department by the end of the 10-year contract with Sheriff's Department. A future law enforcement facility was included in the expectations as part of the Civic Campus Master Plan.

Priority	Status	Future Action										
Non-Staff Related Administrative Projects												
Evaluate wellness program for employees	The City has begun to offer on-site flu shots for employees. Additionally, preventative dental coverage as well as vision coverage is now available to employees. The City Council adopted an employee Wellness and Morale policy in December 2020.	Additional wellness elements will continue to be pursued as possible. City administrative leadership has also been working to reduce the city’s ‘mod factor’ for workers compensation, saving significant money. Below is a history of the past few years of the City’s mod factor. <table><thead><tr><th>Fiscal Year</th><th>Mod Factor</th></tr></thead><tbody><tr><td>22/23</td><td>0.71</td></tr><tr><td>21/22</td><td>0.80</td></tr><tr><td>20/21</td><td>1.03</td></tr><tr><td>19/20</td><td>1.07</td></tr></tbody></table>	Fiscal Year	Mod Factor	22/23	0.71	21/22	0.80	20/21	1.03	19/20	1.07
Fiscal Year	Mod Factor											
22/23	0.71											
21/22	0.80											
20/21	1.03											
19/20	1.07											
Stormwater Issues Pleasant Grove	Demand letter sent in August 2021. Lawsuit filed August 4, 2022.	Legal action is ongoing.										
Stream buffer Ordinance	Developed and adopted stream buffer ordinance. Development is reviewed through the lens of the ordinance.	Staff to review and make recommendations for revisions to the Stream buffer ordinance.										
GIS	Data for locations of water and sanitary sewer has been collected. Council approved a contract with Cartegraph Systems, LLC for Asset Management on June 21, 2021. Additionally, two GIS licenses are budgeted in the FY23 and FY24 city budget.	The City Planner has a GIS background and GIS software has been purchased for both the City Planner and the Planning and Community Development Director.										

Priority	Status	Future Action
Records Project	Council approved records project initiative on October 29, 2018. Contract with Laserfiche for document storage was approved July 15, 2019 and renewed in 2022. The City Clerk negotiated a \$6,000 savings on the contract renewal. The City Clerk developed a naming convention that will likely be used statewide. She has been asked to present on records organization and retention several times at statewide conferences.	The review/retention/scanning of records stored at both City Hall and Public Works, is underway. This is a long-term project as the City has decades of records to organize.

Administration Projects

Priority	Status	Future Action
Operational Continuity Plan	This was identified as a top tier priority at the planning session held January 30, 2023.	Bondurant Emergency Services Chief will take the lead on this project.
Adding Library employee handbook to overall employee handbook	This has been completed with the adoption of the new handbook on January 3, 2023.	Monitor changes so that City and Library handbooks are consistent.

Quality of Life in Progress

Priority	Status	Future Action
Trail Connections Gay Lea Wilson Trail Connection	This connection is dependent upon the realignment of Grant St. S Staff pursued Federal earmark funding for this project. Staff also submitted a grant application to the MPO on this project and an ICAAP grant application.	Grant Street S conceptual design is underway. Staff will continue to pursue funding sources for this project. An additional potential funding source is the Destination Iowa grant that was introduced this year. See Grant Street S earlier in the report for additional information.
Parks		
-City Park Master Plan Sub-bullet plan for each park in master plan	The City Council adopted the City Park Master Plan on July 19, 2021 and approved a contract with RDG for schematic design October 18, 2021.	RDG is working with the Parks & Recreation Board and schematic design should be completed in fall 2022. This will provide staff with the detail necessary for funding proposals and to identify project phasing for the capital improvement plan.
-Skate Park Master Plan	The City Council approved an amendment to the contract with The SmithGroup in March 2022, bringing the amount to \$131,250 to include conceptual design for a skate park in the north of Central Park and adjacent to the eastern edge of the underpass.	The master plan process is in full swing. Final recommendations are expected from the Parks and Recreation Board to the City Council in Fall 2022. The first meeting of a Skate Park Committee was held Wednesday, July 27, 2022. There is significant excitement about this project. I was impressed with the level of involvement and feedback. The City received the first large donation towards this project (\$10,000) on January 17, 2023.
Implement a street tree program	Staff presented Council approved an ordinance to allow tree planting within the right-of-way in September 2021. Additionally, staff secured \$18,875 in grants in September 2021 for tree planting in Bondurant. 90 trees were planted in the ROW along Deer Ridge Drive NW, Lincoln St SE, and in the cemetery. The rest of the funding was to buy down the	Public Works Director, Planning Director, and City Administrator will develop a plan for plantings in Fall 2022. The City received additional state grant funds (\$29,900) during the most recent round of grant funding. Trees were planted along the trail on Second Street NE as well as at BRSC and on 3 rd St NE.

	prices for the fall tree sale for residents, for which 134 trees were ordered.	
Arboretum Trail	Concept developed. Grants have been applied for and staff have researched property acquisition and easements.	Secure any property that may be necessary and funding for the project.
Eagle Park	Improvements to Eagle Park began Fall, 2022. Final completion of the first phase of Eagle Park is expected in in Spring, 2023.	The next phase of Eagle Park is to work with the Men's Club to install the disc golf course.

Quality of Life Potential Projects

Priority	Status	Future Action
Culture, Arts, Wayfinding Master Plan		
Plan for repurposing old fire station (event space?)		
Central Park in ICON master plan		
Access to public transit plan – internal with an eye towards planning with DART		

Policy in Progress

Priority	Status	Future Action
Continue to reduce property tax rate	Levy rate dropped \$.05 in FY19; \$0.05 in FY20; \$1.95 in FY21; \$0.16134 in FY22; and another \$0.35165 for FY23 down to \$11.27250. City levy is now \$1.12344 lower than average in metro. FY24 recommended rate is another \$.05 reduction.	Continue strategic planning necessary to lower as possible and stabilize levy rate. Continue to work with the school district to create mutual cost efficiencies, lowering the levy rate for Bondurant taxpayers.
Evaluate rental inspection program for Bondurant	Meeting held with rental property owners. Changes to proposed rental ordinance underway. Follow up meeting with rental property owners needed prior to the presentation of the ordinance at Council.	Target date for implementation was originally mid-year 2022; however, this project has been put on hold due to staff bandwidth. Staff currently has their plates full with the Bondurant Emergency Services Strategic Plan and planning for the upcoming BES facility.

Policy Potential Projects

Priority	Status	Future Action
HOA Ponds	This was identified as a non-primary project at the planning session held January 30, 2023.	Staff will continue to look for best practices on how to handle HOA ponds.
Sustainability/Climate Action Plan	This was identified as a non-primary project at the planning session held January 30, 2023.	Staff will seek ways in which to promote resiliency and sustainability and bring opportunities to the Mayor and Council as they are identified.
Incorporate Central Park Plan into ICON Master Plan	This was identified as a non-primary project at the planning session held January 30, 2023.	City staff have met with ICON staff to discuss the project, prior to the adoption of the Central District Stormwater Improvements Master Plan. Staff will continue to keep ICON staff abreast of progress as the park develops.
Culture, Art, and Way-finding Master Plan	This was identified as a non-primary project at the planning session held January 30, 2023.	Staff will develop and RFP for council consideration in Spring 2023. Staff are also working on a grant to underwrite a portion of the expenses of the plan development.

Other in Progress

Priority	Status	Future Action
Continue collaboration between school district and city to address current and future needs	Examples include: Crosswalk installation, joint planning meetings, and grant support.	Ongoing. The City is currently working with the school district to construct trail connections up to the new Junior High School. A city-school committee is also exploring joint amenities (like tennis courts) and joint facilities.

Other Potential Projects

Priority	Status	Future Action
Additional safety and directional signage with DOT	This was identified as a non-primary project at the planning session held January 30, 2023.	Staff will continue to work with DOT on issues as they arise.
Access to the Public Transit Plan – internal with an eye towards planning with DART	This was identified as a second tier project at the planning session held January 30, 2023.	Staff will continue to look for ways to incorporate public transit access.

Bondurant Prioritized Projects

Averaged over 2.0

1. Annexation agreements and policies
2. Sewer master plan – **changed to In Progress**
3. Zoning code updates
4. Widening of Grant Street
5. Plan for repurposing old fire station
6. Plan for targeting businesses – informed by survey of community needs/wants – **changed to In Progress**
7. Recodification
8. Plan for grants
9. Operational Continuity Plan
10. Storm Siren System Upgrades
11. Truman/Aspen St. Project
12. Creating asset management plan tied to finances – **changed to on-going**
13. Plan for working with other community partners
14. Staffing Level Assessment – **changed to in progress – focus on training/cross-training plan, analysis of needs/cost**

Other Projects that Received at least 1 vote for Primary

15. 88th Street corridor/interchange – **at least 10 years away**
16. Access to public transit plan – internal with an eye towards planning with DART

Non-primary projects

17. HOA Ponds
18. Additional safety and directional signage with DOT
19. Central Park in ICON master plan – **could be considered in progress**
20. Adding library employee handbook to overall employee handbook – **changed to completed**
21. Culture, arts, wayfinding master plan
22. Sustainability/Climate action



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 7.a.
For Meeting of 02/21/2023
Public Hearing

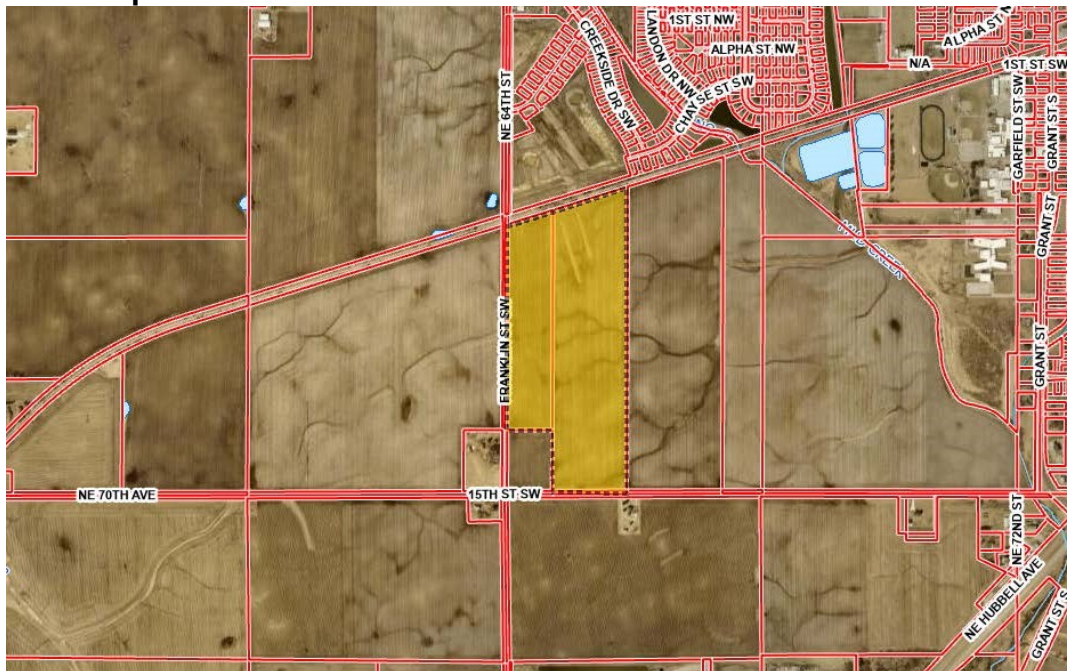
TITLE: PUBLIC HEARING AND FIRST READING - Request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District on land at Parcels 231/00214-004-000 and 231/00214-002-000.

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

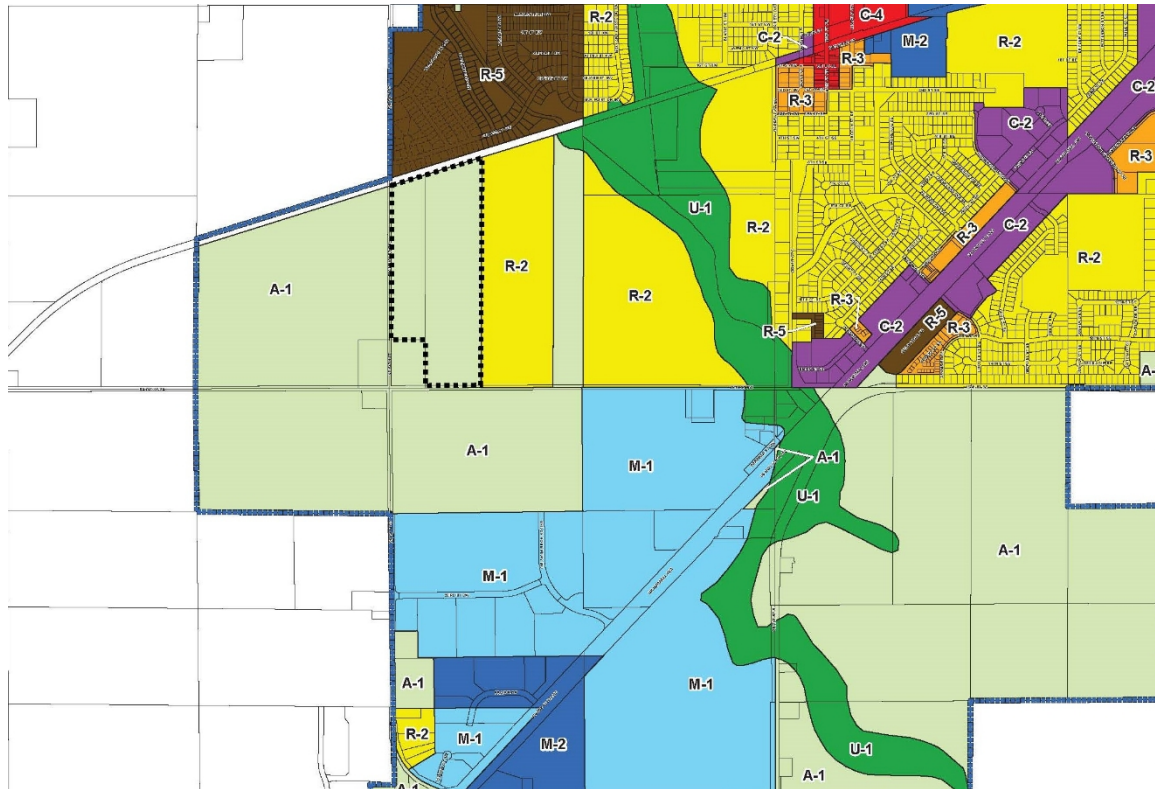
BRIEF HISTORY & ANALYSIS: The City of Bondurant is in receipt of a request to rezone property at Parcels 231/00214-004-000 and 231/00214-002-000 from the City's Agricultural (A-1) District to the Limited Industrial (M-1) District. These parcels are owned by the following titleholders: Bondurant Land LLC and Gholds LLC. The property owners are the rezoning applicant. Parcel 231/00214-004-000 and 231/00214-002-000 are currently undeveloped.

Area Map



Area Zoning Map

Below is an area Zoning Map which shows the requested A-1 to M-1 rezoning area in black.



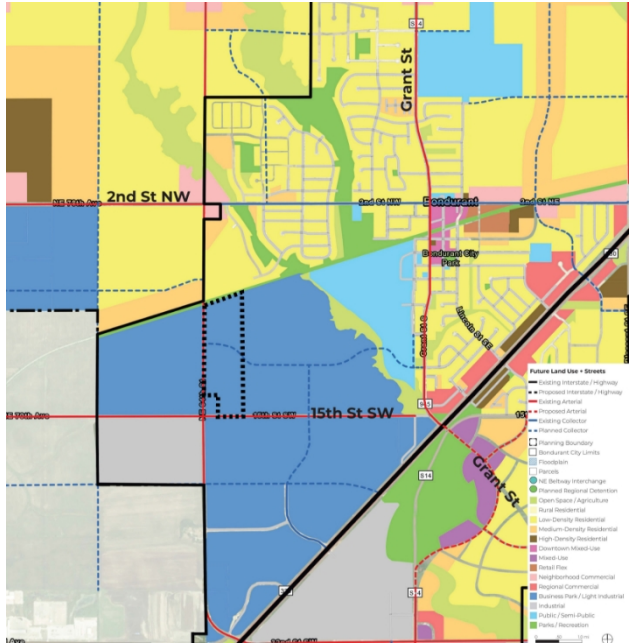
The current use of Parcels 231/00214-004-000 and 231/00214-002-000 is for row crop which is consistent with the Agricultural (A-1) District. The owner of the property approached the City to request the rezoning of these properties. There are no current plans to develop the property, any development of the properties would require further review and approval.

Analysis

When reviewing rezoning requests, the City Council should take into account the Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

The requested rezoning is consistent with the Building Bondurant Comprehensive Plan's Future Land Use Map. Below is an excerpt of the 2022 Future Land Use Map. This map guides for Business Park/Light Industrial in blue.



Consistency with the Zoning Code

Below are Zoning Code consistency items for consideration by the City Council.

- Any future construction at this location requires a site plan to be reviewed and approved by the Planning & Zoning Commission and City Council.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the following:

1. The characteristics of surrounding property;
2. The community's comprehensive plan;
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power)

Staff does not feel spot zoning will exist as a result of this rezoning request. The 2022 Future Land Use Map is supportive of M-1 Limited Industrial District at this location. There are existing properties zoned M-1 Limited Industrial in the general area to the south

Public Input

As required by the City Code, property owners within 200 feet of the subject property for rezoning were notified of this request. A total of nine property owners were notified. No comment has been received to-date.

Notification of the rezoning request was published in the Altoona Herald on February 7, 2023.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The following options exist for the City Council:

1. Recommended approval of the Resolution.
2. Recommended approval of the Resolution, subject to rezoning conditions as allowed by Chapter 414 of the Iowa Code.
3. Recommended denial of the Resolution.
4. Table the Resolution, pending additional information.

The Planning and Zoning Commission at their February 9, 2023 regular meeting voted 5-0, with one member missing, to recommend approval of the rezoning request from Agricultural (A-1) to Light Industrial (M-1) on land at Parcel 231/00214-004-000 and 231/00214002-000.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution
2. Quail Run II LLC (Vista) Comments

Good morning, Isaac,

Following up regarding the Notice of Request for Rezoning Property south of Quail Run, dated January 25, 2023. I am unable to attend the meeting tomorrow, but the owners and developers of existing and future plats in the adjacent Quail Run development do have comments for the Commission.

Maggie stated below that the current code could allow for a 104' + tall building immediately south/adjacent to our Quail Run residential developments. We believe there needs to be some reasonable height limitation this close to residential housing. Less than 40 feet should be reasonable for light industrial use.

Additionally, regardless of buffer and screening requirements, we have major concerns with loading areas and overhead doors facing north toward our residential development – semi traffic, noise, etc. Loading docks on the south side of future buildings would be fine, in addition to the required buffer, landscaping and screening on the north side adjacent to Quail Run.

We're in agreement with the rezoning subject to these two concerns being addressed. Please let me know if you need anything else from us at this time.

Thank you!

Brian

Brian J. McMurray, JD | Vista Real Estate and Investment Corporation



BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 8.e.
For Meeting of 02/21/2023

TITLE: RESOLUTION – Removing the automatic expiration date of the Golf Cart Ordinance

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: The City Council, on May 2, 2022, adopted Ordinance No. 220418-203 adopting Chapter 82 Golf Cart Regulations. Section 4 of the ordinance stated it would expire at 12:01 a.m. July 1, 2023. The City Council has discussed the Golf Cart Ordinance at previous meetings and determined Chapter 82 should remain in the City Code. This resolution is an acknowledgement the ordinance has been further discussed and will remain in effect.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION:

Staff recommends approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution

CITY OF BONDURANT
RESOLUTION NO. 230221-38

RESOLUTION REPEALING JULY 1, 2023, EXPIRATION DATE LANGUAGE
INCLUDED AS PART OF SECTION 4 OF ORDINANCE NO. 220418-203

WHEREAS the City of Bondurant approved Ordinance No. 220418-203 at their May 2, 2022, meeting; AND

WHEREAS Ordinance No. 220418-203 established language included as part of Chapter 82 of the Bondurant City Code, titled Golf Cart Regulations; AND

WHEREAS Section 4 of Ordinance No. 220418-203, titled Effective Date, noted Chapter 82 of the City Code will expire July 1, 2023; AND

WHEREAS no July 1, 2023 expiration language was included as part of the actual text of Chapter 82 of the City Code; AND

WHEREAS Council had provided direction to staff that the July 1, 2023 expiration date language should be removed; AND

WHEREAS this resolution serves as the mechanism for removing the July 1, 2023, expiration date language, meaning that Chapter 82 will remain in effect.

PASSED AND APPROVED by the City Council this 21st day of February 2023

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

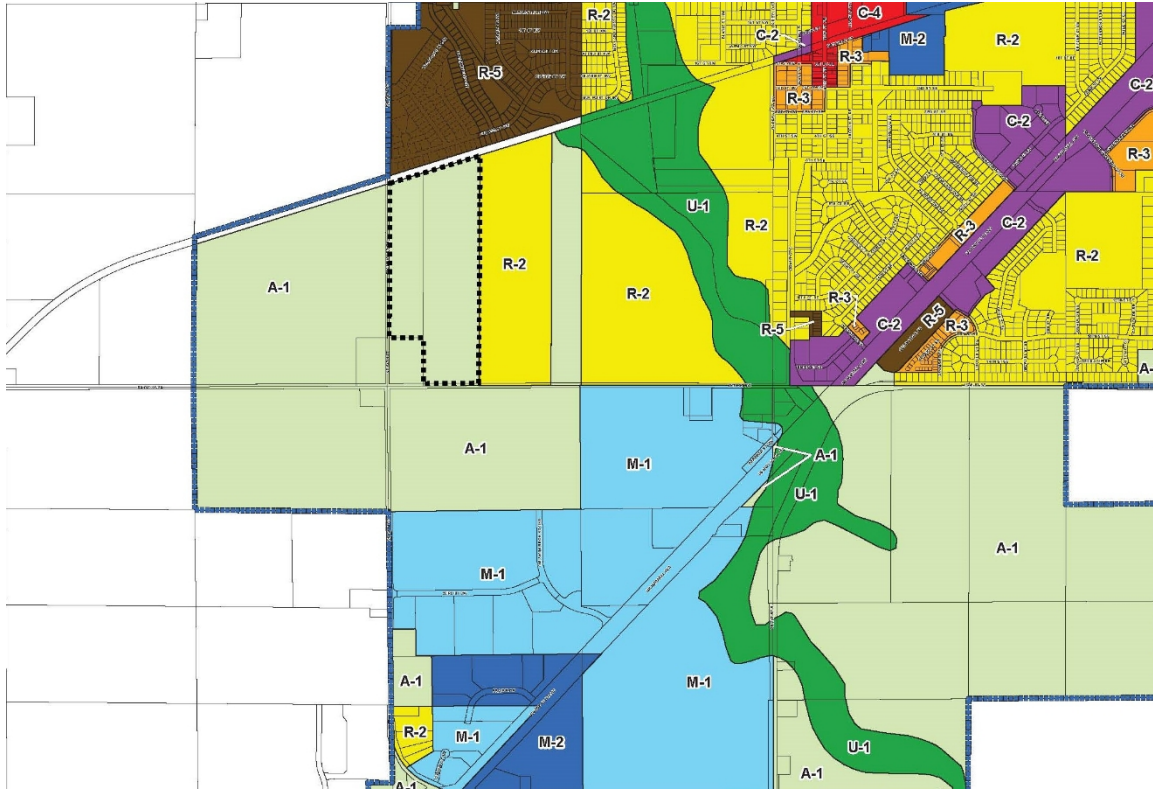
IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

Area Zoning Map

Below is an area Zoning Map which shows the requested A-1 to M-1 rezoning area in black.



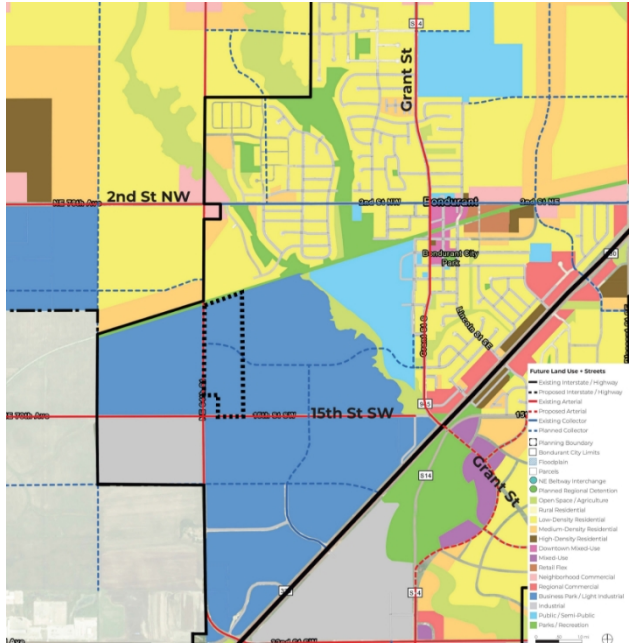
The current use of Parcels 231/00214-004-000 and 231/00214-002-000 is for row crop which is consistent with the Agricultural (A-1) District. The owner of the property approached the City to request the rezoning of these properties. There are no current plans to develop the property, any development of the properties would require further review and approval.

Analysis

When reviewing rezoning requests, the City Council should take into account the Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

The requested rezoning is consistent with the Building Bondurant Comprehensive Plan's Future Land Use Map. Below is an excerpt of the 2022 Future Land Use Map. This map guides for Business Park/Light Industrial in blue.



Consistency with the Zoning Code

Below are Zoning Code consistency items for consideration by the City Council.

- Any future construction at this location requires a site plan to be reviewed and approved by the Planning & Zoning Commission and City Council.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the following:

1. The characteristics of surrounding property;
2. The community's comprehensive plan;
3. The protection and preservation of public health, justice, morals, order, safety and security, and welfare (police power)

Staff does not feel spot zoning will exist as a result of this rezoning request. The 2022 Future Land Use Map is supportive of M-1 Limited Industrial District at this location. There are existing properties zoned M-1 Limited Industrial in the general area to the south

Public Input

As required by the City Code, property owners within 200 feet of the subject property for rezoning were notified of this request. A total of nine property owners were notified. No comment has been received to-date.

Notification of the rezoning request was published in the Altoona Herald on February 7, 2023.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The following options exist for the City Council:

1. Recommended approval of the Resolution.
2. Recommended approval of the Resolution, subject to rezoning conditions as allowed by Chapter 414 of the Iowa Code.
3. Recommended denial of the Resolution.
4. Table the Resolution, pending additional information.

The Planning and Zoning Commission at their February 9, 2023 regular meeting voted 5-0, with one member missing, to recommend approval of the rezoning request from Agricultural (A-1) to Light Industrial (M-1) on land at Parcel 231/00214-004-000 and 231/00214002-000.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution
2. Quail Run II LLC (Vista) Comments

CITY OF BONDURANT
ORDINANCE NO. 230221-210

ORDINANCE REGARDING APPROVAL OF THE REQUEST FOR REZONING FROM
THE AGRICULTURAL (A-1) DISTRICT TO THE LIMITED INDUSTRIAL (M-1)
DISTRICT ON LAND AT PARCEL 231/00214-004-000 AND 231/00214-002-000.

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. PURPOSE. The purpose of this ordinance is to change the zoning from Agricultural (A-1) to Limited Industrial (M-1) on the following property located in Bondurant, Polk County, Iowa as described as follows:

LOT 1 (EXCEPT THE WEST 25 FEET AND EXCEPT THE SOUTH 655 FEET THEREOF), LOT 2 (EXCEPT THE SOUTH 655 FEET THEREOF), AND LOT 3 (EXCEPT THE SOUTH 655 FEET THEREOF), ALL IN BONDURANT FARMS, AN OFFICIAL PLAT IN POLK COUNTY, IOWA;

AND;

LOTS 4, 5, 6, AND 7 IN BONDURANT FARMS, AN OFFICIAL PLAT, NOW INCLUDED AND FORMING A PART OF THE CITY OF BONDURANT, IOWA.

Section 2. FINDINGS. The City Council of the City of Bondurant, hereby makes the following findings:

1. That the Planning & Zoning Commission held a public hearing on February 9, 2023, and voted on recommended approval.
2. That the zoning change will create consistency between the City's Future Land Use Map and Official Zoning Map
3. That the zoning change will maintain a consistency with adjacent land uses and provide a transition for adjacent zoning.
4. That the public notice of this intended change has been published as required by law.

Section 3. HEREBY REZONED. The property, above described, is hereby rezoned to the Limited Industrial (M-1) District.

Section 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. SEVERABILITY. If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 5. EFFECTIVE DATE. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

Passed and approved by the City Council of the City of Bondurant, Iowa this ____ day of _____, 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION:
SECOND CONSIDERATION:
THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No., was published as required by law on the .

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.c.
For Meeting of 2/21/2023
Ordinance

TITLE: - (First Reading) Ordinance amending Chapter 115, Cemetery

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The City of Bondurant operates a municipal cemetery. Recently, it came to staff's attention that there is confusion related to some language in the Code. There is language that reads, "Opening and closing of the interment space is included in the purchase of interment rights." Recently, the purchaser of cemetery lots interpreted the language to mean that the City would pay for the gravedigger. This is inconsistent with past practices. The City has always intended that the language simply means the owner has the right to open or close the interment space, as long as the City is notified when that is going to happen. In earlier decades, it was also interpreted by some individuals that they could dig their own graves. The rules and regulations on the City's Cemetery website are clear that all grave openings and closing are to be made under the direction of the City and that the persons ordering the grave openings will be held responsible for payment.

In order to avoid confusion, staff recommend the elimination of this language from the City's Code. The attached ordinance removes this sentence from the Cemetery Chapter of the City Code.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Waive first and second readings and approve final reading of the ordinance on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230221-211

CITY OF BONDURANT
ORDINANCE NO. 230213-211

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
BONDURANT, IOWA, 2002, BY AMENDING CHAPTER 115, CEMETERY

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Chapter 115.04 “SALE OF INTERMENT RIGHTS” of the Code is amended to read as follows:

115.04 SALE OF INTERMENT RIGHTS. The sale or transfer of interment rights in the cemetery shall be evidenced by a certificate of interment rights agreement or other instrument, signed by the City Administrator, evidencing the conveyance of exclusive rights of interment agreement upon payment in full of the purchase price. The agreement for interment rights shall disclose all information required by the Iowa Cemetery Act, including the amount or percentage of money to be placed in the perpetual care cemetery fund.

The surviving spouse of the lot owner shall have the first right of interment.

The permanent placement of toys, boxes, ornaments, chairs, settees, and similar articles may ONLY be located on the foundation of the monument. Such items must be permanently attached to the foundation or placed in a permanent container on the foundation. The City is not responsible for these items and if items are placed in areas other than on the foundation of the monument, the City reserves the right to remove the items.

~~Opening and closing of the interment space is included in the purchase of the interment rights.~~

Only one item is permitted per cemetery plot. For example, one monument or one bench or one cement slab with two small monuments is permitted per plot. Monuments shall not exceed the width of the plot.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase, or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this 21st day of February 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

FIRST CONSIDERATION: February 21, 2023

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. XX was published as required by law on the XXth day of February 2023.

Shelby Hagan
City Clerk