

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise.*

Join: <https://us02web.zoom.us/j/88128152319?pwd=UTJxdE51WjZUUVBScnRaNEoyOXBvdz09>

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
MARCH 16, 2023**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on March 16, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
 - a. Parks & Rec 23-1: January 19, 2023 Meeting Minutes
5. Perfecting and Approval of the Agenda
 - a. March 16, 2023 Parks and Recreation Board Meeting Agenda
6. Guests requesting to address the Parks Board
7. Action Items
 - a. Inclusive Swing Quotes for budget next FY
 - b. Pawtocka Dog Park Ambassador Program
8. Discussion Items -
 - a. Pawtocka Dog Park
 - b. Board Vacancy - Received Application from Aaron Rasmussen
 - c. Rec -N- Roll Trailer
9. Reports and Comments:
 - a. City Administrator
 - b. Communications and Events Coordinator
 - c. Board Members
10. Adjournment

Bondurant Parks and Recreation Board
Minutes
January 19, 2023

1. Roll Call

Present: Miller, Collison, Robinson, Karwoski, Simpson, Williams

Absent: Lyman

City Officials Present: City Administrator Marketa Oliver, Planning and Community Director Maggie Murray, Communications and Events Coordinator Nicole Van Houten

2. Call to Order and Declaring a Quorum

Called to order and declared a Quorum at 6:01 PM

3. Abstentions declared

None.

4. Approval of Minutes

a. Park Rec 22-11

Motion by Miller seconded by Williams to approve November 17, 2022 minutes after a typo is amended. Vote on Motion 6-0. Motion carried.

5. Perfecting and Approval of the Agenda

Enter Karwoski at 6:05 PM

Motion by Miller seconded by Williams to approve the January 19, 2023 agenda. Vote on Motion 6-0. Motion carried.

6. Guests requesting to address the Parks Board

7. Action Items

a. Bondurant Water Tower Public Art Selection

Present: Alex Braidwood

Representing: Group Creative

City Council hired Group Creatives to solicit the design of three artists for a water tower public art project. The artists will only generate the design, as the water tower contractor will

be painting the design from a large stencil that is created.

Williams asked if the artwork would be viewable from the east. Braidwood responded that the artwork would be a complete wrap of the proposed water tower.

The first artist was Jennifer Leatherby. Leatherby shared her biography and described her artwork as an abstract piece including design elements representing the rails to trails, which is a hallmark of "life connecting." The design is simple and can be adjusted once the water tower specifications are final.

The second artist was Kevin Ha. Ha shared his biography and described his artwork representing growth and abundance by placing a flower and providing elements representing the gap between Des Moines and Bondurant.

The third artist was Marissa Hernandez. Hernandez shared her biography and described her artwork representing the rail to trails by placing a train and representing the residential growth by placing houses along the design.

Enter Simpson at 6:10 PM

Robinson stated that he did not think the third artist's interpretation, including a toy train in the design, represents Bondurant's brand. The second artist's design is too busy, and the City's logo needs better definition. The first artist's design is nice, but Robinson wants to see the City's logo enlarged. Leatherby responded that the logo is based on the brand guide's specifications and she wouldn't have the authority to alter the dimensions. Oliver states that City Council could approve alterations to the logo's specifications. Like the Nike swoosh, Bondurant wants to be easily recognizable in the artwork on the water tower.

Miller stated that if the City's logo is enlarged, the "life connecting" print will not be legible in an art piece considered for the water tower. Viewing it so far away and a person who is not familiar with the Bondurant logo wouldn't know what it is. Karwoski questioned if the artwork needed to include "life connecting."

Motion by Karwoski, seconded by Miller, to recommend the City Council to select Jennifer Leatherby's artwork for the Bondurant Water Tower after adjusting the City logo. Vote on Motion 6-0. Motion carried.

8. Discussion Items -

9. Reports and Comments:

a. City Administrator

Oliver reported that City Council received a donation from the Storey Kenworthy Foundation of \$10,000 for the future skate park. Oliver also reported that 1,000 Friends of Iowa announced the Bondurant Community Library as the winner of its 2022 Best Development Award for the renovated civic category. A ceremony is scheduled next week at the Iowa State Capitol Rotunda.

Oliver reported that a street project came up that will possibly delay the construction of City Park.

Oliver asked the board if they would be interested in establishing a 501c3 Friends of the Park. There would be new grant opportunities that would become available. Collison supports the idea because the board needs more funds to enhance our community offerings. Miller is in support. Karwoski asked if this is what Bondurant Community Foundation can help with. Oliver stated that they already operate as a separate 501c3 entity.

b. Communications and Events Coordinator

Van Houten shared the 2022 Parks and Recreation Annual Report, the Christmas in Bondurant Event Report, and the Cribbage Tournament Report. Simpson asked to add wrestling and football club rec numbers to the annual report. Van Houten responded that she will work on capturing that information.

Van Houten had a few program proposals for the board to consider.

1. Intro to Pickleball hosted by Lifetime Fitness on Tuesdays/Thursdays during the summer.
2. A Home Alone Awareness course hosted by Polk County Sherriff's Office and the Bondurant Emergency Services staff. The class will be hosted at the library on April 14, which is a no-school day.
3. Tot Soccer league for four years olds.

Robinson asked if it would be an introduction to pickleball class each session or will they play pickleball each session. Only four people can

play at a time, since there is only one court - is that all the program will offer? Simpson asked if it would be skills and drill, then play. Karwoski asked if an abbreviated program could be considered because 10-weeks is a long series. Miller asked if it was \$10.50 per class or do participants pay a flat rate for the entire series. Van Houten responded that she would have to ask Lifetime Fitness or invite them to the next board meeting to clarify.

Robinson asked if the Bondurant Soccer Club hosts a 4-year-old program already. Van Houten responded that they don't. The purpose of considering this program is to offer a program that is not available today for Bondurant residents. Van Houten evaluated the recreational gaps that are not covered today and wanted to begin with tot soccer, then consider tot football, basketball, baseball, etc. Van Houten wants Bondurant Parks and Recreation to remain relevant in recreation.

Oliver suggested looking into open gym options at the school again - capture a quote, timeframe based on availability, then publish a community survey. Even though this program was offered in the past and not well utilized, it may be something the community wants today.

c. Board Members

Miller reported that the future Bondurant Skatepark received a lot of good and positive feedback on Facebook. The only concern that Miller noticed was about parking. The final rendering includes a good amount of parking already, correct? Oliver responded that parking is included, but most Skate Park traffic will be walkers, skaters, or bikers from the Gay Lea Wilson Trail.

Collison - None

Robinson reported concerns that the community doesn't understand that the city is covering the expense involved with the construction of Eagle Park, and that the Men's Club is funding the disc golf course. Van Houten responded that the Disc Golf Course hadn't been specifically promoted publically because we are allowing the Men's Club to share their project details, plus more details will be shared once the Disc Golf construction begins.

Karwoski - None

Lyman - None

Simpson - None

Williams - None

10. Adjournment

Motion by Miller seconded by Robinson to adjourn the meeting at 7:47 PM. Vote on Motion 6-0. Motion carried.

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Nicole Van Houten
Communications and Events Coordinator

ATTEST:

Marian Collison
Board Vice Chair

Freestanding Play

Swings



★ Accelerator Bird Nest Swing
2014BN | AGES: 5 - 12
\$9,000



Twing Swing Frame Only
2012 | AGES: 2 - 12
\$2,100



★ Generation Swing Seat
2760 | AGES: 2 - 12
\$1,100



Tire Swing Assembly with Chains
796082 | AGES: 2 - 12
Contact for pricing



Belt Seat and Chain for 8' Top Rail
2840 | AGES: 2 - 12
\$150



360° Bucket Tot Seat and Chain for 8' High Top Rail
2990 | AGES: 2 - 5
\$200



★ Inclusive Swing Seat
2740 | AGES: 2 - 12
\$1,400



Anti-Wrap Swing Hanger
AW2811 | AGES: 2 - 12
\$100

DOG PARK RULES

1. No dogs with known history of aggression, fighting, or biting. Dogs showing aggression must be removed immediately.
2. Children under the age of 10 are not allowed within the facility and those ages 10 to 15 must be accompanied by a person aged 16 or older.
3. Only 2 dogs per handler.
4. Handlers must pick up and dispose of their dog's waste.
5. To maintain control, always carry a leash within the facility, one leash per dog and never leave dog unattended.
6. Dogs should be leashed before entering and prior to leaving the park.
7. Dog handlers must be 16 years old or older.
8. No pinch / prong / spiked collars.
9. Dogs must be over four months old and not be in heat.
10. No digging, and owners are responsible and liable for any damage caused by their dogs.
11. Sick dogs (i.e. Kennel Cough, etc.) should not be brought to the Dog Park.
12. Gates must be kept closed at all times.
13. Small Dog Area - Dogs must be under 15" at shoulder and/or dogs under 30 lbs.
14. No food, beverages, or glass inside the fenced area of the dog park. Small training treats are allowed.
15. Use of the facility is at the owner's/handler's own risk.
16. Dogs must be licensed through appropriate authority (city or county).
17. Dogs must display rabies tags, be current on all vaccinations, and be healthy.
18. The off-leash dog area is for dogs and their handlers. No other use is permitted (including skateboard, bicycles, scooters and rollerblades).
19. Violators will be subject to removal from park and suspension of park privileges.

IN CASE OF AN EMERGENCY DIAL 911 OR CONTACT POLK COUNTY
SHERIFF'S OFFICE NON-EMERGENCY NUMBER AT 515-286-3333

Do you know your Dog Park Etiquette?

The dog park can be a terrific place to take your dog and enjoy some fun. It can also become a nightmare for you and your dog. What determines what perspective will be your reality?

In a word, it is etiquette. If you understand the rules of dog park etiquette, and if others in the park understand and follow these rules as well, then everyone will have a good experience. If you neglect etiquette, and others do as well, then your experience will be poor.

Understanding etiquette and its part in creating a positive dog park culture in our community. When a community of dog owners and dog lovers band together with education, peer pressure, and cooperation the result will include a long lasting dog park and a wonderful asset in the Bondurant community.

So, let's look at some basics of dog park etiquette.

Some of these points are posted to be enforced in the Pawtocka Dog Park rules, but others are general practices for harmony and safety within the dog park.

-
1. **Read the Dog Park Rules before entering.** Most people try to follow rules in any establishment enter, however in a fast-paced world it's easy to forget to pause and read the signs. The Pawtocka Dog Park rules are posted at the gate entrance. It is important to take a moment and read the full list of dog park rules so that you are familiar with all of them. The Pawtocka Dog Park rules are also posted on the City of Bondurant's website.
 2. **Maintain control of your dog.** Your dog should have basic training before entering the park. When inside the dog park, your dog needs to know you are in charge. This is key when they are playing with their other canine pals.
 3. **Pause before you enter.** The Pawtocka Dog Park has a double gated entrance. Don't rush through both gates. Survey the scene before choosing your entry gate, and before entering the second gate. If there are a lot of dogs swarming around the second gate, wait a few minutes. A pause will allow other pooches to get used to your dog and they will not be as hyper when you go in. Also, if someone else is exiting with their dog before you enter, wait for them to close the inside gate, before you enter the outside gate. Entering the park is not a time to be distracted by talking on your cell phone or reading a text message. Stay alert, and put your phone away until you are through the gates.
 4. **Close and latch the gates.** There are double gates at the entrance to the Pawtocka Dog Park. Don't be so distracted by your own dogs' excitement, the other dogs, or people, that you do not properly close and latch the gates behind you. The double gate system is to prevent off leash dogs from escaping the park. Be sure the latches on all gates are all the way down before opening the next one. Keeping gates closed is how we all protect each other's dogs as a dog loving community. Note: Report any problems you encounter with the gates or gate latches at 515-967-2418 so that we can get it repaired swiftly.

5. **Pay Attention.** Once inside the dog park, it is your job to keep an eye on your dog, not other humans. It is fun to socialize with other dog owners using the park, but always be aware of what your dog is doing and where he or she is going. If you see trouble brewing, call your dog back. Turn off your cell phone or put it away if it is a distraction. Keeping a constant eye on your dog will also let you see where they poop, so you can scoop.
6. **Pick up the poop.** The etiquette with all dog parks is that owners should be alert and responsible to pick up any poop left by your dog. However, if you come across a pile that is not from your dog, good etiquette is to pick that up as well. Dog feces can spread disease to humans and dogs, and it can also attract rats. Most importantly, it is no fun to go to the dog park and come home with a peculiar smell on your shoe. So, stay alert, and scoop the poop.
7. **Bring and use your own waste bags.** There are waste bags provided for free at the dog park but consider these as a back-up option for when you run out. There can be times when the dispensers are empty, so it is always a good habit to bring your own bags and use those first, before using the ones provided in the park. By encouraging people to bring their own bags, it also removes the excuses for not picking up after their dog if the dispensers happen to be empty during a visit.
8. **Read the signals.** Not only should your dog play well with others if you plan to take him or her to the park, but you need to be able to interpret canine behavior too. Dogs at play have relaxed ears, wagging tails, and will put their front end down and rump in the air. If their ears are pinned back and their pupils are so small that you can see the whites of their eyes that is not a dog at play. A dog that is ready to fight will be tense, hold their head high, and will lean forward. Their ears will point up or forward too. While growls are common in play, snarling with lips curled back is not. If you see danger signs like this, distract the dogs with a toy or a loud clap or make a loud noise. Using a loud SHHHHH sound can also work.
9. **If a fight breaks out, know what to do.** Despite anyone's best effort, dog fights can happen in a dog park. Make sure you know what to do: Stay calm and give it a moment. Most doggie duels end as quickly as they started. Do not shout at the dog or scream, as this can add to the tension and make matters worse. If they go at it for more than a few seconds toss the end of a leash between them or use a long stick to push them apart. Don't step in with your hands or body. If they're still fighting after about 3 seconds, you and the other owner should approach the dogs from the rear. Gently grab their back legs at the top of the leg and lift them up like a wheelbarrow then start moving back. Don't reach for the collar. Your dog could bite you by reflex. Once apart, leash them immediately and get them to another part of the park and let them calm down. It might be a good idea for one or both of the dogs to be taken away for the day.
10. **Think carefully before taking a puppy to the dog park.** Puppies can be hard to control. People at the park find them cute, but other dogs consider them a pain. The Pawtocka Dog Park does allow you to bring your puppy after it is four months old, however that may not be the best situation for all dogs. It is recommended by most vets to wait until they are six months old before taking them to a dog park, as in most cases puppies have not had all their shots until then, and they can be at risk for diseases. The dog park is not a place to learn socialization for new pups, it is a place to improve their socialization once they have learned. It might be better for them to go to a dog social manners class before bringing them to the Dog Park. Puppies

often have a lot of energy, and some can create problems by going after older dogs who may not have the patience for that.

11. **Don't take young children to the dog park.** The Pawtocka Dog Park has a restriction on children under the age of 10 being allowed inside the enclosure. Most dog parks have an imposed age limit on children for safety. Respect this rule. Recognize that although no one may approach you or say anything, the presence of young children inside the dog park will keep other dog owners away as they do not want to risk their dog injuring a child. The park was designed to be an off-leash environment for dogs to play and exercise. There are playgrounds for children in many of the parks in the City. In fact, there is one within 300 yards of the Pawtocka Dog Park. The safety issue is very real. In a 2017 study by the Center for Disease Control, they found that 55.6 percent of dog bite fatalities occurred in children under the age of 10. The American Humane Association reports that figure as high as 70%. If your child is over the age of 10, and younger than age 15 they can be inside the enclosure under guardian supervision. Always be alert to what they are doing and supervise them at all times. Do not permit running, roughhousing or loud playing. Most importantly children should not be climbing on the agility equipment, jumping over the jump bars or digging in the dirt that covers the tunnels. Instruct children to encourage their dogs to use the agility equipment for training purposes, but not to play on themselves. Do not let children bring food or treats into the park, and certainly do not allow them to give food to any dogs in the park. It is important to teach them to ask permission from other dog owners before approaching or petting a dog. Overall, please teach them to respect the dog park environment. Encourage them to pick up litter if they find it, and place it in the appropriate trash cans, for example.
12. **Don't take a bad-mannered dog to the dog park.** The ASPCA has a term for some dogs, which is "dog dorks". These are dogs that just don't know how to interact with other dogs, no matter how hard you try. Other canines find them just as annoying as puppies. Dog Dorks can often cause fights by nipping, playing dominance games by biting others dogs in the necks or legs, or preventing dog owners to not use the park as they are afraid the dork dog will hurt theirs. If your dog behaves like this, then recognize he or she is a dog dork and does not need to be off leash in the dog park. If your dog has these behavior problems you might consider having them take a Social Manners class. It also would be advisable to have your veterinarian examine them to make sure it is not an undetected physical condition causing your dog to be aggressive. Some examples of physical conditions that could cause aggression in dogs are tumors, bone fractures, internal injuries, thyroid problems or arthritis.
13. **Know where to dispose of dog waste.** The Pawtocka Dog Park has receptacles marked as dog waste only. Do not throw dog waste into any other container, as those are for regular trash only.
14. **Take off the leash.** Sometimes owners of dogs new to a dog park will insist on keeping their dogs on a leash while in the enclosure. This is not a wise choice. Dogs on a leash can sometimes become a target or challenge for other dogs. Plus, your dog can feel your emotions through the leash, and may respond defensively to other dogs approaching them. Quite often, keeping your dog on a leash can result in a fight. Let your dog off the leash as soon as you are through the second gate. Other dogs will approach them, and usually sniff their rear. They will chase each other around. This is normal. Learn canine behavior, and watch to see if tails are wagging, and the other signs of play. There are only a few legitimate reasons for using a leash inside the off-

leash environment. Some exceptions for using a leash inside the enclosure are: you are training your dog on the agility equipment. Once you are done training them or move away from the equipment, remove the leash. You are leashing them to deescalate a situation with another dog and remove them from the park. You are leaving and are leashing them up before exiting. It is preferred that you get used to conditioning your dog to meet you at the exit gate, and then put their leash on before leaving. That way you are not walking across the main area of the dog park with a dog on a leash.

15. **Small dog caution.** While small dogs are allowed inside the large dog section, it can put them in danger. Some breeds of dogs have a strong prey drive and can easily see a small dog as prey. It only takes a second for a serious injury to occur. If you choose to enter the large dog area with a small dog, please be aware of this danger. Don't walk your small dog on a leash through the large dog area on your way to the small dog section. Take the Linear Path to the small dog entrance, if you want them to play in that section. Walking a leashed small dog through the large dog area can create any or all of the problems noted above under "Take off the leash".
16. **Bring a healthy dog.** Do not bring your dog to the dog park if it has not been vaccinated, or does not have flea and tick protection. Do not bring an ill dog, or a female dog that is in heat. Bringing an ill dog with a contagious condition can spread their condition to other dogs. Also, a dog recovering from an injury, non-contagious illness, or surgery can be aggressive to other dogs. They can also be at risk of getting further injury from running or playing too roughly with other dogs. If you have any doubts on your dog's condition of health, it is recommended you consult with your Veterinarian before bringing them to the dog park.
17. **Help create a positive dog park culture.** It only takes one renegade to spoil a park for other users. The best dog parks are those whose users band together to create a sense of community, who use education, peer pressure and, when necessary, call in the appropriate authorities to help regulate those who won't follow the rules of etiquette and common sense. Know the rules and always be willing to insist others follow them. However, always take a friendly approach to addressing problems. Not every rule breaker is doing it intentionally. Take a kind and friendly approach when you see someone not following the rules and help bring about understanding in a civilized manner.
18. **If you see something, say something.** If you are at the Pawtocka Dog Park and see a problem with the fence line, the gates, the agility equipment, the water fountain, the benches, the signs, the waste station, or anything else, take a minute to notify the City at 515-967-2418 so that they can be aware of it and remedy the situation. If you see something or come up with an idea that you think might be an improvement to the park, take a moment to send email to <mailto:info@cityofbondurant.com>, and pass along your suggestions. We are always open to new ideas to improve the dog park, and if we agree with your assessment, and if we have the budget and it is not in conflict with our goal of safety or the City Ordinances, we will probably make the improvement a reality. We might survey the idea among our community in some cases, depending on the type of improvement suggested before we take action. However, suggestions are always welcome.
19. **Take a polite approach.** If you see someone not following the rules, approach them politely with positive phrases. Here are some examples of ways you might address this: "Excuse me, but perhaps you didn't realize that this side of the park is for dogs under 30 pounds...Your Lab is really handsome; I bet he'd love to play with the Golden Retriever on the other side of that

fence.” “Hey, that sandwich looks tasty – and there’s a St. Bernard headed this way who’s eyeing it with great interest. It might be safer if you finished eating it outside the fence and then bring your dog back in to play. Food is not permitted inside the enclosure...” “Looks like your dog did his business. That looks like a big one. Do you need a bag?” or “I’ve been in here for an hour waiting got my dog to poop. I wish mine was as prompt as yours. I have an extra bag here if you need one...” “What a cute baby! If she were mine I’d be worried about having her in the park here with all these energetic dogs. I’ve read some pretty scary stories about dogs grabbing babies out of adults’ arms – I’d hate to see your little girl get hurt! And actually the park rules say kids should be 10 years or older to be in here...”

20. **Treat other dog owners like they belong in your family.** The best way to build a good, positive dog park culture is to treat other dog owners like they are part of your own family of dog lovers. Be respectful, educate when needed and help each other out. If someone needs to use the restroom, offer to keep an eye on their dog for them. If you see an owner's dog do his or her business when they are not looking in that direction, let them know. Be friendly to other dog owners when entering, exiting and while inside the enclosure. Some people visiting will be regulars, and others will be coming there for the first time. Make everyone welcome. We all share a common interest and love for dogs.
21. **Visitors without dogs.** You might encounter visitors to the dog park who are there without a dog, and do not own one themselves. Answer questions they might have about dogs and be friendly to them. Introduce them to your dog. They might become future dog owner, and rescue a canine in need.
22. **Special Events at Pawtocka Dog Park.** Throughout the year there may be special events held in the park. Be respectful and cooperate with them please. Special events benefit the park and dogs within the community.
23. **Park Closure Events.** The park could be closed temporarily for a maintenance day or closed for the winter season. Maintenance days are when work is done that could impact the safety of the dogs while repairs or upgrades are in progress.
24. **Prohibited Events.** There are events that are not permitted inside the dog park at any time. These would be events that violate the Pawtocka Dog Park Rules or City Ordinances. All events held in the park require approval from the Bondurant Parks and Recreation department before they can be scheduled and held. If you would like to hold an event in the dog park, we request that you submit a Special Event Packet. Be aware that certain types of events may not be approved of.
25. **Winter protocol.** In the wintertime in Iowa, we get snow. Sometimes a lot of it. To that point the park will not be open for use during the winter months.
26. **Be willing to call the authorities.** If inappropriate actions by others are putting you, other park visitors, or your dog at risk and the other dog owner or visitor to the park is not receptive to education, and perhaps becomes argumentative or hostile, be willing to leave the dog park and call the authorities. If you don’t know, and can’t get the offending person’s name, try to get a license plate number or write down a detailed description of the offender and call the non-emergency number posted on the entry sign. Be responsible enough to report the situation so others do not have to experience an unsafe environment. As unpleasant as these types of instances can be, it is all part of creating a positive and safe dog park culture.

Pawtocka Dog Park Ambassador Program

Dog Park Ambassador responsibilities include facilitating a fun and enjoyable environment. The ambassador program is for those who want to volunteer in their own time, and support the rules, safety, and integrity of the Pawtocka Dog Park.

Qualifications

1. You must be 16 years or older.
2. You must decide that you love dogs and want to help to maintain a fun and safe environment for them in the Pawtocka Dog Park.
3. Study the **Pawtocka Dog Park Etiquette materials**. When you are ready, you can then take the [Ambassador Etiquette Course](#) (20 question quiz).
4. Once you complete the Pawtocka Dog Park Etiquette Course with a passing score, then you are able to study the **Pawtocka Dog Park Rules** and take the [Ambassador Dog Park Rules Course](#) (20 question quiz).
5. A confirmation email will be sent to you indicating a passing score on both, which will include a Pawtocka Dog Park Ambassador Agreement. The agreement indicates you will volunteer a minimum of three hours a month, up to 40 hours a year by going to the Pawtocka Dog Park and acting in the capacity as an ambassador during your visit.
6. Stop at City Hall to collect an ambassador lanyard and you are ready to take on your dog park ambassador duties.

Commented [NVH1]: Link to the 'Do you know your Dog Park Etiquette?' webpage on the City's website

Commented [NVH2]: Link to the 'Pawtocka Dog Park Rules' webpage on the City's website

Duties

Welcome

1. Please make sure the dog park is a clean, safe, and inviting space, both inside and outside of the park.
2. Wear a volunteer dog park ambassador lanyard.
3. Welcome and greet dog park users and their furry friends.
4. Inform users of the dog park rules.

Walk

1. Walk and check the following:
 - a. Dog Park Waste Bags
 - b. Entrance
 - c. Parking Perimeter
2. Please pick up any trash in the park and outside the perimeter of the fence while walking.
3. Pick up dog waste.

Report

- Report any holes in the ground or fence, hanging tree limbs, or other unsafe conditions to City Hall at info@cityofbondurant.com.
- If the dog bag supply is empty report it to City Hall at 515-967-2418.
- If there is an emergency, dial 911 or if it is a non-emergency dial 515-286-3333.
- Notify Nicole Van Houten, nvanhouten@cityofbondurant.com, of any emergency events.

PAWTOCKA DOG PARK AMBASSADOR PROGRAM
Find more details at www.cityofbondurant.com



SPONSORSHIP GUIDE

Bondurant In Motion: The ~~City of~~ Bondurant Parks and Recreation Volunteer Program and Donation Hub.



Bondurant
Life Connecting

PARTNER WITH US

The ~~City of~~ Bondurant ~~Parks and Recreation~~ organizes annual programming for the community through the support of community members, local businesses, and sponsors. The City of Bondurant is rapidly growing, but it still maintains its hometown feel. Today, Bondurant Parks & Recreation provides a wide variety of ~~educational activities, community~~ programs, and special events, including youth and adult ~~recreational activity, specialized workshops, camps, athletics, instructional programs,~~ community events, and festivals. Our special events draw the entire community, which truly ~~instills "life connecting". provides a small-town feel!~~ A few examples of those events are: Bondu Blues & Brews, ~~Bondu Spooktacular~~ ~~Cornhole League~~, and Movies in the Park.



EVERY BUSINESS HAS A TARGET DEMOGRAPHIC

We want to help you reach your target! In this guide you will find sponsorship opportunities that are customized to those you are trying to reach. We have included items in each section that will help your business reach out to all of Bondurant.

BONDURANT PARKS AND RECREATION SPONSOR

As a sponsor, your company is associated and aligned with the City of Bondurant's cultural and recreational life. Our sponsors receive exclusive benefits, like marketing opportunities with media exposure and reach our Bondurant residents. Civic-minded companies dedicated to giving back to the community can support the future of these programs, activities, and events while gaining exposure to our amazing community.

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THE EVENTS

Volunteers work during an event. Help grow the annual programming by donating supplies, facility space, or monetary donations.

Find more details about the annual programming here:

<https://www.cityofbondurant.com/community/pages/community-events-and-festivals>
~~<https://www.cityofbondurant.com/community/pages/community-events-and-festivals>~~

HOLIDAYS

- Tree Lighting Ceremony, Santa Social, and the Merry & Bright Parade
- Bondu Spooktacular
- Keep Bondu Beautiful
- Holiday Cookie Kits

ATHLETICS

- Live Healthy Iowa 5K
- Chowder Ride
- ~~3rd-6th Grade Youth Basketball League~~

COMMUNITY

- ~~Mother & Son Event~~
- Movies in the Park Series
- Touch A Truck Event
- Annual Cribbage Tournament
- Babysitting Basics
- Annual Fishing Derby
- Bondu Blues & Brews
- ~~Creative Genius Art Camp~~
- ~~Cornhole League~~
- Bags Tournaments
- ~~Bricks 4 Kidz Camp~~
- B-Safe Kids Camp

COMMUNITY SNAPSHOT

THE CITY OF BONDURANT

Keeps the community actively engaged and moving outdoors by using our trails and parks.

DEMOGRAPHICS

- Population: ~~8,035 (2021)~~ ~~6,646 (2018)~~
 - ~~Male: 3,134~~
 - ~~Female: 3,057~~
- Age Distribution: 30% 5-17 years of age; 25% 25-34 years of age; 19% 35-44 years of age
- Education Level: 58% of residents have a bachelor's degree
- Households: ~~54% of residents are family households, 63%~~ 64% of residents are married
- Median Income: ~~\$95,259~~ ~~\$51,867 individual median income; \$97,786 household median income~~

MARKETING

- Facebook ~~Followers: 5,169~~ ~~Likes: 3,997~~
- Twitter Followers: ~~782~~ ~~659~~
- Instagram Followers: ~~893~~ ~~557~~
- The Bounce Subscribers: ~~1,478~~ ~~954~~
- Bondurant Living: 3,816 readers

PROGRAM SPONSORSHIP

What's in it for me?

Sponsorship Tier One:

- Individual/Business/Organization recognition via social media ~~recognizing of the event support and a bio~~ of the business/individual/organization one (1) time.
- Individual/Business/Organization recognition via the city's website regarding the event support one (1) time.
- ~~Individual/Business/Organization recognition via the city hall's front foyer promotional screen regarding the event support one (1) time.~~
- Individual volunteering will receive a FREE City of Bondurant t-shirt
- Opportunity to distribute marketing materials during a one (1) time event.
- Verbal recognition during the event.
- Individual/Business/Organization booth and banner setup at the one(1) time event.

Sponsorship Tier Two:

- Individual/Business/Organization recognition via social media by supporting and sponsoring the annual programming ~~every for~~ six (6) months.
- ~~Individual/Business/Organization bio shared for six (6) months.~~
- Verbal recognition during the ~~event events for six (6) months.~~
- Logo and recognition on event signage.
- City of Bondurant Meeting Room Use two (2) times during the current calendar year; two (2) hours each.
- Opportunity to distribute marketing materials during events for six (6) months.
- Depending on the event/s intending to sponsor, different perks will be presented:
 - * ~~For example: pay for licensing for one (1) movie in the park (estimated cost \$400~~
 - ~~\$250-500)~~. The movie will be "Presented by Your Company/Organization."
 - For example: host a booth at the Bondu Spooktacular grants you permission to setup a banner, provide marketing material to the City of Bondurant for distribution, business name on all the materials at the event, social media mentions, etc.
 - For example: contribute towards new Christmas lights or contribute towards the costumed characters during the Santa Social or Tree Lighting Ceremony grants you permission for City of Bondurant to market your sponsorship.

Sponsorship Tier Three:

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- Individual/Business/Organization recognition via social media supporting and sponsoring Bondurant Parks and Recreation~~the annual programming for one (1) year.~~
- ~~Individual/Business/Organization bio shared for one (1) year.~~
- Logo and business link on the Bondurant Parks and Recreation Website – recognized as a community sponsor.
- Press Release to Announce Partnership.
- ~~Marketing space in the community newsletter, The Bounce.~~
- City of Bondurant Meeting Room use four (4) times during the current calendar year; two (2) hours each.

Not seeing a sponsorship level that aligns with your individual/business/organizational needs? Or, do you have other partnership ideas? Let us know! We can meet to create a customized sponsorship package.

BECOME A SPONSOR

How do I become a sponsor?

Sponsorship Tier One:

- Volunteer your time for event set-up, event tear down, event supervision, or work the event.
- Donate prizes for an event.
- Monetary donation up to \$100
 - Depending on the event/s intending to sponsor, different perks will be presented.
- Donate the use of equipment or facilities valued below \$1,000

Sponsorship Tier Two:

- Participate in the event by hosting a booth, registering a parade float, etc.
 - Bondu Spooktacular
 - ~~Cornhole League Prizes~~
 - Merry & Bright Parade Participant
 - Fishing Derby Prizes
 - Paying the licensing for a Movie in the Park
 - Keep ~~BonduBondurant~~ Beautiful Prize
- Monetary donation \$101-\$500
- Donate the use of equipment or facilities valued over \$1,000

Sponsorship Tier Three:

- Monetary donation \$501+
- Donate the use of equipment valued over \$2,000

EVENT DATA

~~275~~250 people attend the Bondu Blues & Brews Festival on average ~~450 people attend the Touch-A-Truck event on average~~

~~241~~300 people attend the Bondu Spooktacular event on average

45 people attend the Movies-in-the Park Series on average

PARKS, OPEN SPACE, AND TRAIL SPONSORSHIP

The City of Bondurant Parks, Open Space, and Trails system is extensive and well used. There are 14 neighborhood parks, four community parks, and seven regional/special use ~~13~~ parks spanning more than 163124 acres, 8.82 miles of trails, and 3 open-air~~special use~~ park shelters across the community.

From Lake Petocka to Eagle Park, our system is utilized year-round with our active community that engages daily outside in Bondurant!



The City of Bondurant endorses businesses, individuals, and organizations to consider a memorial item to recognize a loved one. For example, a gift such as a park bench, picnic table, or tree in a public park would be valued by anyone passing by and would last many years. The donation would accentuate Bondurant's beautiful park systems and add meaning to a somewhat simple park amenity. In addition, the City can acknowledge your generous donation with a plaque or written acknowledgment.

Don't forget, gifts are tax-deductible. Don't hesitate to get in touch with your tax professional for more details.

Commemorative Benches:

Approximate price: \$1200 including freight, additional supplies for installation, and labor hours. A Benches are a great addition to our parks and trails. Each bench may also include a recognition plaque installed on it. Approx. Price: \$1,900, plaque will be at an additional cost (Approximately \$250).



Commemorative Tree:

Approximate price: \$680 (includes the purchase of the tree and installation expense) a plaque at an additional cost (Approximately \$250 plus podium or accessory to secure to).

The tree species would be defined by the purchaser and approved by the Bondurant Tree Board or the Bondurant Tree Board can provide a suggestion based on the location where the tree will be planted. The trees are purchased in the fall during the Citywide Annual Tree Sale and planted in the fall. Memorial celebrations can be right after installation or in the proceeding year. Must allow up to 3 weeks for a plaque purchase.

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Commemorative Picnic Table: ~~A picnic table is a great addition to any park or recreational facility. Approximate price: \$1,615 plus freight, additional installation supplies, and labor hours. A facility. Each picnic table may also include a recognition plaque. Approx. Price: \$5,500, plaque at an additional cost (Approximately \$250).~~



Please allow between 8 to 12 months for the memorial bench or picnic table to be installed. Memorial items are installed during Spring-Fall. No winter installations. City staff will submit a quote for the estimated cost, which may differ from the estimated pricing above. The location of the memorial placement will be finalized with you before sending the details to the Bondurant Parks and Recreation Board for approval. A concrete pad will need to be taken into consideration, along with how the plaque will be secured.

[Click here](#) to find out more information about the parks in Bondurant.

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ADOPT A PARK, OPEN SPACE & TRAIL

Would you like to make a difference in your community? You can help by keeping our parks and trails clean. Grab your friends, your neighbors, your church group, or your colleagues and adopt a park or trail today. More details are below.

The Parks and Recreation Department will provide the resources (trash bags, planning, etc.) to help your group adopt a park or trail. After your group has officially adopted a park or trail, your group will be recognized on the City's website and on social media.

Find more details at <https://www.cityofbondurant.com/adopt-parktrail>

The City of Bondurant recognizes the need and desirability for the shared stewardship of our public trails and parks. The Park & Recreation Board has created The City of Bondurant Adopt A Park Program for individuals and organizations who wish to contribute to the effort of enhancing the quality and character of the parks and trails in the community. If you are interested in adopting a park, contact Nicole Van Houten at nvanhouten@cityofbondurant.com

PARKS AND TRAIL USE

169,399 is the annual traffic traveling on the Chichaqua Valley Trail in western Bondurant in 2022.

131,027 is the annual traffic traveling on the Chichaqua Valley Trail in western Bondurant in 2020.

ATHLETICS

~~204210~~ youth participated in Bluejay Basketball League in ~~20222020~~

~~500385~~ youth participated in Fall Bondurant Soccer Club League Season in ~~2022~~

~~5292020 418~~ youth were projected to participate in Bondurant Little League in ~~20222020~~

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To whom it may concern,

Please accept my application to join the Parks and Recreation Committee of Bondurant and allow me to share with you my reasons to apply. I want to thank you for the time you dedicated to my application and your consideration for this role.

My wife, Alicia, and I moved here 9 years ago as we were expecting our first child. We both grew up in small, but enriching, communities and we wanted to find a similar community of people where we could live and have our children provided with a good education system. Alicia has the privilege of working as a physical therapist for the AEA and has worked in nearly all the school districts in North and East Polk County. From her years within all the local school districts, Bondurant stood out to her as a place we could find both community and the education system we wanted for our children.

We now have four children, ages 1, 4, 6, and 8. We have been pleased with the environment Bondurant has provided our family and we feel confident in the decision to stay here and raise our children. The desire to provide a wonderful, vibrant environment for my children to be raised in, paired with the longing I have had to be a bigger part of the community, made it an easy decision to apply for this position. Parks and recreation is a board that I feel I am well suited for not only because of my desire for community, but my experiences working in the health, wellness, and leisure industries.

For nearly ten year I managed health and wellness programming at Principal Financial Group. This included population health, mental health, ergonomics, fitness, and recreation. Locally my programming consisted of 7,000 eligible participants and nationally 15,000 participants. During my time I lead the design and creation of one of the largest corporate wellness centers in the world and had the fortune to work with many wonderful participants through program and engagement initiatives. Wellness and fitness have always been passions for me, and I believe my experience in those realms can help support this committee. I now manage a company that is situated in the golf and leisure industries. I believe my new experiences, paired with my family-oriented duties, can bring a level of relatability that is important in setting the city's recreational strategies for the coming future.

Aaron Rasmussen

Contact

608 6th Court NW
Bondurant, IA 50035
515-341-4974
Aaron_Ras74@hotmail.com

Education

B.A. Health Promotion
Central College
Pella, Iowa
2004-2008

Key Skills

Detail-oriented
Client engagement
Facility design
Program implementation
Leadership
Team collaboration
Budget management
Vendor management
Talent acquisition
New hire onboarding
Staff development
Communication
Customer service
Data and trend analysis

Objective

Highly professional and detail-oriented business manager who has experience with facility and program design and implementation, building client and vendor relations, managing contracts, and effectively collaborating with multiple parties to create strategy and complete tasks.

Experience

Streetrod Golf Cars, Operations Manager

Montezuma, IA

Jul. 2022 - Present

- Manage all areas of a luxury, custom golf car company.
- Lead a national company of 25 operational, sales, and financial managers and employees in multiple states.
- Oversee day-to-day operations of a highly curated manufacturing process that requires a high level of detail and quality control.
- Remotely manage a successful dealership and service department located in The Villages, Florida.
- Create and implement business strategies to situate the company to limit liability and grow revenue.
- Create and manage all company budgets and financial needs.
- Support marketing and community outreach initiatives
- Analyze consumer data to recognize trends and opportunities to guide business decisions.
- Direct research of new technologies and systems to properly align company in the industry.
- Head projects to expand the business into new markets and industries.
- Utilize excellent written and verbal communication skills to engage customers and employees.

Optum Workplace Wellbeing, General Manager

Principal Financial Group, Des Moines, IA

Jul. 2016 – Aug. 2022

Nationwide Insurance, Des Moines, IA

Mar. 2018 – Aug. 2022

- Led two-year project to design and development a new 33,000 square foot wellness facility that opened in August 2017.
- Managed daily operations of a 33,000 square foot wellness facility and simultaneously lead staff of a second 15,000 square foot facility.
- Oversaw wellness and fitness programming for 7,000 local eligible participants and 8,000 remote.
- Led and managed all aspects of client and vendor contracts.
- Managed all areas of annual budget and profit and loss tracking.
- Supervised twenty-three staff members and assisted with payroll and human resources related needs.

- Supported all intracompany departments, including personal training, group fitness, massage therapy, equipment and facilities, locker rooms attendants, marketing, and population engagement.
- Showed ability to resolve conflict among both employees and customers by using active listening and reasoning skills.

Optum Workplace Wellbeing, Assistant General Manager

Principal Financial Group, Des Moines, IA

Oct. 2013 – Jul. 2016

- Supervised staff of twelve part-time employees.
- Managed leave requests and personnel scheduling.
- Administered payroll for part-time associates.
- Led new talent onboarding and development for twenty-five employees.
- Supervised day-to-day operations of a corporate wellness facility.
- Led national mentorship program for other assistant managers in the company.
- Managed corporate wellness programming.
- Designed and implemented marketing strategies to increase participants utilization levels.

APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION



Please complete all questions.

Applicants Name :

Date :

Street Address:

E-Mail :

Phone Number :

Which board/commission are you interested in?

☐

Board of Adjustment - 5 year term

☐

Library Board of Trustees - 6 year term

☐

Parks and Recreation Board - 3 year term

☐

Planning and Zoning Commission - 5 year term

☐

Tree Board - 4 year term

State law required gender balance, please indicate

your sex :

☐

Male

☐

Female

List boards/commission you have served on (include dates of service):

Other Civic Activities (include date of service) :

Describe why you are interested in this open position :

Signature :

This application is considered a public record and will be kept on file for one year. If your are not chosen to serve on the open board/commission for which you applied, would you consider serving on another board/commission?

☐

Yes

☐

No

Rec -N- Roll Trailer Guidelines



The Rec -N- Roll Trailer program is a collaborative effort involving staff and resources from multiple City and Civic organizations, including Parks and Recreation, Public Works, and the Chamber of Commerce, along with partnerships with Prairie Meadows Casino and Racetrack, Polk County, and Amazon's DSM5 Facility.

The Rec -N- Roll Trailer makes it easy for neighbors to get together and is available free of charge to Bondurant residents or businesses.

The following procedures and guidelines apply to its use:

- The Rec -N- Roll Trailer is available from May through October.
- The person making the reservation must be at least 18 years of age and a resident of Bondurant or representing a Bondurant business.
- Reservation requests may be submitted online at www.cityofbondurant.com. After a reservation request is submitted, City staff will contact you regarding the requested date and will review the event details for your block party. For street closures a Special Event Application will also be required. Once approved, you will receive an email including confirmed event details. Guidelines for the trailer and suggestions for how to throw a block party.
- Use of the trailer may depend on meeting City street closure permit requirements, which involves the need for a Council meeting. Please allow up to 30 days for approval. The City staff processes and sends necessary permits to the block party contact person.
- To promote your event, a Rec -N- Roll yard sign is included with the reservation. After approval of the Rec -N- Roll Trailer reservation, the block party contact person may pick up the sign to post to advertise the upcoming event the week before the block party. Please place the sign inside the trailer after the block party is over.
- The contact person can pick up the key to the trailer up-to a week prior to the event from City Hall located at 200 2nd St NE.
- The Friday before the scheduled block party, the Rec -N- Roll Trailer will be delivered to an on-street parking space. **The trailer may not be relocated after delivery.**
- Please return block party equipment to its original location in the trailer after use. Place the key in the designated location inside the trailer and lock the trailer. City staff will pick up the trailer on a regular business day following the block party. The trailer and its contents will be reviewed, and City Staff will notify the block party contact person of any shortages or damage.
- Properly dispose of all trash and other party debris—**the City will not haul trash**. There should be no trash placed inside the trailer.
- To cancel a reservation, call the Parks and Recreation Department at 515-630-6982 as soon as possible, so other groups may have an opportunity to reserve the Rec -N- Roll Trailer.

If the Rec -N- Roll Trailer has not arrived by the start of the event, contact the Public Works Director at 515-971-6855.