

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

April 10, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie, Council Member Matt Sillanpaa, Council Member Chad Driscoll

Absent: Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Planning & Community Development Director Maggie Murray, Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director Jill Sanders, Events & Communication Coordinator Nicole Van Houten, Financial Advisor Suzanne Gerlach

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:04 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by Cox, seconded by McKenzie, to amend by moving item 5b to the April 17, 2023 meeting, tabling item 6l to a future meeting, and moving items 7a and 8a after 8d, and approve the agenda. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

a. Proclamation for Honoring Joe Miller for Years of Service on the Parks and Recreation Board

Mayor Elrod presented Joe Miller with a proclamation for his years of service.

b. Black Helmet Presentation

Moved to April 17, 2023 City Council Meeting.

c. Proclamation Congratulating the Bondurant-Farrar High School Boys' Basketball Team on becoming Undefeated Class 3A State Champions

Mayor Elrod presented a proclamation to the Bondurant-Farrar High School Boys Basketball team and coaches for their achievement.

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6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of March 20, 2023 City Council Meeting Minutes
- b. Applications for Council Approval
- c. Claims List & Treasurer Report
- d. Receive & File - Library Board Meeting Minutes of March 8, 2023 & Director's Report
- e. R-230410-64- Resolution affixing a date for a public hearing to consider a 100% voluntary annexation within two miles of the City of Mitchellville's city limits
- f. R-230410-65- Resolution approving a contract with Johnston Stump Grinding LLC in the amount of \$21,308.67 regarding the Request for Proposal, Landscaping Installation & Maintenance Services where such resolution also authorizes purchase of the downtown planters from Tournesol Siteworks in the amount of \$19,445.00
- g. R-230410-66- Resolution approving Pay Request No. 9 to Jenco Construction Inc. For the Highway 65 Underpass Public Improvement Project TAP-T-0747(613)-8V-77 for the amount of \$3,669.55
- h. R-230410-67- Resolution approving the amendment to the Professional Services Agreement with V&K for the Water Mains for the Water Tower Project
- i. R-230410-68- Resolution approving action to order construction and set date of public hearing for plans, specifications, and recommendation of award of contract for the Water Tower Project
- j. R-230410-69- Resolution approving action to order construction and set date of public hearing for plans, specifications, and recommendation of award of contract for the 15th and NE 88th and 32nd Street and Jorie Way Water Mains Project

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- k. O-230320-213 - (Second Reading) Ordinance consider a rezoning from the Agricultural (A-1) District to the Low-Density Residential (R-1) District on Parcel 230/00469-002-000 and a rezoning from the Agricultural (A-1) District to the High-Density Residential (R-3) District on Parcel 230/00478-001-000, pending annexation finalization
- l. O-230306-212 - (Third Reading) Ordinance approving rezoning from the Medium Density Residential (R-2) District to the Transitional Commercial (C-1) District on 5.89 acres at 8383 NE 72nd Street
Motion by Driscoll, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

7. **Public Hearing**

- a. Public Hearing regarding the Civic Campus Master Plan
Mayor Elrod opened the public hearing at 06:15 PM.

Matt Carlisle, Confluence, and Thad Long, SVPA, presented the Civic Campus Master Plan. Jeff Cook, 708 Jefferson Avenue, SE, presented his comments regarding the Master Plan to the Council and public.

Mayor Elrod closed the public hearing at 07:02 PM.

8. **Action Items**

- a. R-230410-70- Resolution adopting the Civic Campus Master Plan
Motion by Cox, seconded by Driscoll, to Approve R-230410-70. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.
- b. R-230410-71- Discussion and possible consideration of resolution approving the 2023 City of Bondurant Federal Legislative Priorities Booklet
Motion by Cox, seconded by Driscoll, to Approve R-230410-71. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.
- c. R-230410-72- Resolution approving Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority Participating Community
Suzanne Gerlach, PFM, presented the Senior Bond Issuance Certificate to the Council.

Motion by Cox, seconded by McKenzie, to Approve R-230410-72. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

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- d. O-230410-214 - (First Reading) Ordinance to repeal chapter 155, 156, 157, 158, 160 and 161 of the Municipal Code of the City of Bondurant, Iowa and to adopt by reference the 2021 Edition of the International Codes (I-Codes™) and more specifically the International Building Code, the International Residential Code, the International Existing Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Property Maintenance Code, the International Fire Code, the 2021 Uniform Plumbing Code as adopted by the State of Iowa, the International Plumbing Code, the 2012 International Energy and Conservation Code, and by reference the National Electrical Code as currently used by the State of Iowa, NFPA 58, and NEPA 54 to regulate the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures, including installation of mobile, manufactured and modular homes, the full version/current edition of SUDAS (Statewide Urban Design and Specifications); to provide for the issuance of permits and collection of fees; and to provide penalties for violations
Motion by Cox, seconded by Driscoll, to Approve the first reading of O-230410-214. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pepper. Motion carried 4-0.
9. Reports / Comments and appropriate action thereon:
 - a. Mayor
Legislative update and upcoming MPO meeting.
 - b. Council Members
Driscoll - None.
McKenzie - Meeting tomorrow.
Sillanpaa - Library meeting update, P&Z meeting, skate park committee comments, questioned the ATV/UTV Code.
Cox - Chamber update, Cocktails & Conversation this Thursday, EPIC update, DART update.
 - c. Administrator
Assessment comments.
 - d. Directors
Murray - Interviewing consultants for the Wayfinding Master Plan this week, P&Z meeting this week.
Kreuder - Department update.
Horton - Project updates.
Sanders - Library update.
10. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

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Motion by Driscoll, seconded by McKenzie, to Move into Closed Session at 07:51 PM. Roll Call: Ayes: Cox, McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Pfeffer. Motion carried 4-0.

Mayor Elrod closed the Closed Session at 08:48 PM.

11. Adjournment

Motion by Cox, seconded by Driscoll, to adjourn at 8:48 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 10, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor