

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join:*

<https://us02web.zoom.us/j/89904234263?pwd=bmgxWHFOMXdvWnNHd1N4NmhhL1d3QT09>

**NOTICE OF A REGULAR MEETING
BONDURANT PARKS AND RECREATION BOARD
APRIL 20, 2023**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on April 20, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Approval of Minutes
5. Perfecting and Approval of the Agenda
6. Guests requesting to address the Parks Board
 - a. Aaron Rasmussen interested in the vacant Parks and Recreation seat
 - b. Lukas Thoren interested in the vacant Parks and Recreation seat
 - c. Kayla Davidson interested in the vacant Parks and Recreation seat
7. Action Items
8. Discussion Items -
 - a. Park Inventory
 - b. Next Month's Meeting: Taking it to the Streets
9. Reports and Comments:
 - a. City Administrator
 - b. Board Members
 - c. Special Events and Communications Coordinator
10. Adjournment



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.a.
For Meeting of 4/20/2023
Presentation

TITLE: Aaron Rasmussen interested in the vacant Parks and Recreation seat

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: A vacancy has opened up, and the City's Parks and Recreation Board is seeking a new member. The Parks and Recreation Board shall consist of seven members. The new member must be a resident of Bondurant and who shall not hold any elective office in the City government. All members are approved by City Council. It is a 3-year term. This is taking over a current term that will expire on 12/31/2023. There is no compensation.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Rasmussen letter of intent 2023
2. Rasmussen resume 2023_Redacted
3. Aaron Rasmussen - Parks and Rec Committee Application_Redacted
4. Aaron Rasmussen - Parks and Rec Committee Application - attachment

To whom it may concern,

Please accept my application to join the Parks and Recreation Committee of Bondurant and allow me to share with you my reasons to apply. I want to thank you for the time you dedicated to my application and your consideration for this role.

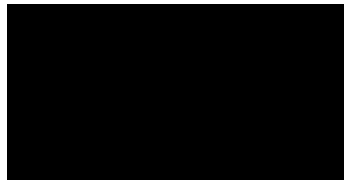
My wife, Alicia, and I moved here 9 years ago as we were expecting our first child. We both grew up in small, but enriching, communities and we wanted to find a similar community of people where we could live and have our children provided with a good education system. Alicia has the privilege of working as a physical therapist for the AEA and has worked in nearly all the school districts in North and East Polk County. From her years within all the local school districts, Bondurant stood out to her as a place we could find both community and the education system we wanted for our children.

We now have four children, ages 1, 4, 6, and 8. We have been pleased with the environment Bondurant has provided our family and we feel confident in the decision to stay here and raise our children. The desire to provide a wonderful, vibrant environment for my children to be raised in, paired with the longing I have had to be a bigger part of the community, made it an easy decision to apply for this position. Parks and recreation is a board that I feel I am well suited for not only because of my desire for community, but my experiences working in the health, wellness, and leisure industries.

For nearly ten year I managed health and wellness programming at Principal Financial Group. This included population health, mental health, ergonomics, fitness, and recreation. Locally my programming consisted of 7,000 eligible participants and nationally 15,000 participants. During my time I lead the design and creation of one of the largest corporate wellness centers in the world and had the fortune to work with many wonderful participants through program and engagement initiatives. Wellness and fitness have always been passions for me, and I believe my experience in those realms can help support this committee. I now manage a company that is situated in the golf and leisure industries. I believe my new experiences, paired with my family-oriented duties, can bring a level of relatability that is important in setting the city's recreational strategies for the coming future.

Aaron Rasmussen

Contact



Education

B.A. Health Promotion
Central College
Pella, Iowa
2004-2008

Key Skills

Detail-oriented
Client engagement
Facility design
Program implementation
Leadership
Team collaboration
Budget management
Vendor management
Talent acquisition
New hire onboarding
Staff development
Communication
Customer service
Data and trend analysis

Objective

Highly professional and detail-oriented business manager who has experience with facility and program design and implementation, building client and vendor relations, managing contracts, and effectively collaborating with multiple parties to create strategy and complete tasks.

Experience

Streetrod Golf Cars, Operations Manager

Montezuma, IA

Jul. 2022 - Present

- Manage all areas of a luxury, custom golf car company.
- Lead a national company of 25 operational, sales, and financial managers and employees in multiple states.
- Oversee day-to-day operations of a highly curated manufacturing process that requires a high level of detail and quality control.
- Remotely manage a successful dealership and service department located in The Villages, Florida.
- Create and implement business strategies to situate the company to limit liability and grow revenue.
- Create and manage all company budgets and financial needs.
- Support marketing and community outreach initiatives
- Analyze consumer data to recognize trends and opportunities to guide business decisions.
- Direct research of new technologies and systems to properly align company in the industry.
- Head projects to expand the business into new markets and industries.
- Utilize excellent written and verbal communication skills to engage customers and employees.

Optum Workplace Wellbeing, General Manager

Principal Financial Group, Des Moines, IA

Jul. 2016 – Aug. 2022

Nationwide Insurance, Des Moines, IA

Mar. 2018 – Aug. 2022

- Led two-year project to design and development a new 33,000 square foot wellness facility that opened in August 2017.
- Managed daily operations of a 33,000 square foot wellness facility and simultaneously lead staff of a second 15,000 square foot facility.
- Oversaw wellness and fitness programming for 7,000 local eligible participants and 8,000 remote.
- Led and managed all aspects of client and vendor contracts.
- Managed all areas of annual budget and profit and loss tracking.
- Supervised twenty-three staff members and assisted with payroll and human resources related needs.

- Supported all intracompany departments, including personal training, group fitness, massage therapy, equipment and facilities, locker rooms attendants, marketing, and population engagement.
- Showed ability to resolve conflict among both employees and customers by using active listening and reasoning skills.

Optum Workplace Wellbeing, Assistant General Manager

Principal Financial Group, Des Moines, IA

Oct. 2013 – Jul. 2016

- Supervised staff of twelve part-time employees.
- Managed leave requests and personnel scheduling.
- Administered payroll for part-time associates.
- Led new talent onboarding and development for twenty-five employees.
- Supervised day-to-day operations of a corporate wellness facility.
- Led national mentorship program for other assistant managers in the company.
- Managed corporate wellness programming.
- Designed and implemented marketing strategies to increase participants utilization levels.

APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION



Please complete all questions.

Applicants Name :

Aaron Rasmussen

Date :

0 3 0 9 2 0 2 3

Street Address :

[REDACTED]

E-Mail :

[REDACTED]

Phone Number :

[REDACTED]

Which board/commission are you interested in?

☐

Board of Adjustment - 5 year term

☐

Library Board of Trustees - 6 year term

☒

Parks and Recreation Board - 3 year term

☐

Planning and Zoning Commission - 5 year term

☐

Tree Board - 4 year term

State law required gender balance, please indicate

your sex :

☒

Male

☐

Female

List boards/commission you have served on (include dates of service):

NA

[REDACTED]

Other Civic Activities (include date of service) : Youth basketball coach - 2022,

Principal Charity Classic 2016-2022, Live Healthy Iowa 5K, Special olympics - 2010-2014

Describe why you are interested in this open position :

View attachment

[REDACTED]

Signature :

Aaron Rasmussen

This application is considered a public record and will be kept on file for one year. If your are not chosen to serve on the open board/commission for which you applied, would you consider serving on another board/commission?

☒

Yes

☐

No

My wife and I moved here 9 years ago because we were expecting our first child and wanted to live somewhere that still felt like a community of people and provided the education system we wanted. My wife, Alicia, works as a physical therapist for the AEA and has worked in nearly all the school districts in N and E polk county. From her years within all those school districts, Bondurant stood out to her as a place we could find both community and the education system we wanted for our children.

We now have four children, ages 1, 4, 6, and 8, and have decided to build a new home in town with the desire to have our children raised in this community. The desire to provide a wonderful, vibrant environment for my children to live, paired with the longing I have had to be a bigger part of the community, made it an easy decision to apply for this position. Parks and recreation is a board that I feel I am well suited for not only because of my desire for community, but my experiences working in the health, wellness, and leisure industries. For nearly ten years I managed health and wellness programming at Principal Financial Group. This included population health, mental health, ergonomics, fitness, and recreation. Locally my programming consisted of 7,000 eligible participants and nationally 15,000. Wellness and fitness have always been passions for me and I believe my experience in those realms can help support the committee. I now manage a company that is situated in the golf and leisure industries. I believe my new experiences can bring a level of understanding from participants that is important in setting the city's recreational strategies for the coming future. Thank you for the time you dedicated to my application and your consideration for this role.



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.b.
For Meeting of 4/20/2023
Presentation

TITLE: Lukas Thoren interested in the vacant Parks and Recreation seat

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: A vacancy has opened up, and the City's Parks and Recreation Board is seeking a new member. The Parks and Recreation Board shall consist of seven members. The new member must be a resident of Bondurant and who shall not hold any elective office in the City government. All members are approved by City Council. It is a 3-year term. This is taking over a current term that will expire on 12/31/2023. There is no compensation.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Thoren - Cover Letter - Parks and Rec
2. Thoren - Resume, Parks and Rec Board_Redacted
3. Thoren - Application Parks and Rec Board_Redacted

March 19, 2023

Dear Bondurant Parks and Recreation Board,

I intend to fill the vacant position on your board.

Civic duty and environmental protection are important to me. Since the time I was a Boy Scout, I have increasingly appreciated the role and duty of local government to ensure the protection of the environment and quality of life for its citizens through access to public spaces and activities. In particular, I believe public parks, recreation facilities, and city-hosted events are among the most visible and forward-facing resources a city can use to inspire comfort and confidence among its citizens.

As described below, my skills and ethos have brought value to every team and project I've been assigned, and I am confident this will be the case if given the opportunity to serve on the board.

My professional goal and creed as an Intelligence Analyst is to 'find the most-right answer' to every situation. My strengths include the following hard skills:

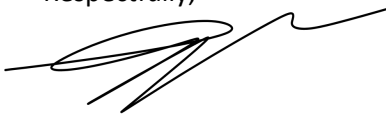
- Resourcefulness
- Unbiased analysis
- Critical thinking
- Creative problem solving

Additionally, I believe the team is critical to success, which influences my diligent work to ensure:

- A positive work environment
- Opportunities for collaboration
- Conflict resolution
- Fostering trust, confidence, and clear communication between team members.

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Lukas Thoren', with a stylized, sweeping flourish extending to the right.

Lukas Thoren

Lukas J Thoren



WORK HISTORY

Principal Financial Group

Senior Intelligence Analyst (Manager)

Des Moines, IA

2018 to Present

Monitor various open-source media for active or upcoming events that have the potential to affect Principal employees, assets, and ability to conduct normal business operations, and include an assessment of these events in the Daily Intelligence Report which is sent to all offices, stakeholders, and interested employees. Facilitate response teams tasked with responding to incidents affecting Principal operations. Monitor employees traveling for business domestically and internationally and assist in executing emergency response plans to assist travelers. Conduct risk assessments for members of the executive management group, and for Principal sponsored events.

United States Army National Guard

Enlisted Infantry and Intelligence Officer (Captain – 03)

Deployed to Operation Spartan Shield and Inherent Resolve

Boone, IA

2012 to Present

2017 to 2018

Brief commanders and their staff with intelligence information, and submit conclusions and recommendations based research and reports from higher headquarters intelligence assets. Plan for and provide effective counter-intelligence measures for command and control. Provide all the needed intelligence training and required security measures within the command. Collect, review, and evaluate intelligence reports in order to produce intelligence summaries (INTSUM), surveillance plans, and patrol plans. Monitor and analyze geopolitical developments in order to assess future effects on the mission.

- Additional duties: Force Protection Officer, Physical Security Officer, Facility Manager, Fire Warden, Hazmat Officer, Personnel Recovery Officer, Security Manager, and OPSEC Officer.

Johnston Police Department

Patrol Officer

Johnston, IA

2015 to 2017

Performed a wide variety of duties involving the evaluation and enforcement of laws and the prevention of crimes, controlled traffic flow and enforced state and local traffic regulations, conducted a variety of criminal investigations, made arrests, performed a variety of technical and administrative tasks, and participated with citizens in community and children's events. Wrote, filed, and peer-reviewed police reports requiring specific information be provided for case building and legal accountability, as well as conducted report validations through comparing reports to videos from body-worn cameras of the officers on scene.

Iowa State ROTC Program
Reserve Officer Training Course

Ames, IA
2012 to 2015

Responsible for the training, discipline, health, and morale of 150 cadets and students enrolled in the ROTC program. Managed and held accountability for the procurement, transportation, and distribution of supplies and equipment required to support training events within the program (estimated \$10,000 in total).

EDUCATION

Journal of European and American Intelligence Studies
Certificate of Private Sector Intelligence Professional

International
2020

Iowa State University
Bachelor of Science in Criminal Justice

Ames, IA
2012 to 2015

US Army Infantry School
Individual Infantry Training Diploma

Fort Benning, GA
2013

Des Moines Area Community College
Associate of Arts – Liberal Studies

Boone, IA
2010 to 2012

COMMUNITY SERVICE

- 2022 to Present: Safeguard Iowa – Polk County Emergency Management
- 2000 to 2009: Boy Scouts of America – Eagle Scout Rank. Troop scribe, trainer, and leader. 160+ hours of community service accumulated, raised funds to build an outdoor classroom, and created six projects to benefit the community and school district.

APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION



Please complete all questions.

Applicants Name :

Lukas Thoren

Date :

0 3 1 9 2 0 2 3

☐ Board of Adjustment - 5 year term

☐ Library Board of Trustees - 6 year term

☒ Parks and Recreation Board - 3 year term

☐ Planning and Zoning Commission - 5 year term

☐ Tree Board - 4 year term

State law required gender balance, please indicate your sex :



Male



Female

List boards/commission you have served on (include dates of service):

Other Civic Activities (include date of service) : Boy Scouts (Eagle Scout), 2000 - 2009;

Safe Guard Iowa, 2022 - Present;

Describe why you are interested in this open position : To support local government and

help ensure the community's access to quality public spaces and services.

Signature :

This application is considered a public record and will be kept on file for one year. If your are not chosen to serve on the open board/commission for which you applied, would you consider serving on another board/commission?



Yes



No



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.c.
For Meeting of 4/20/2023
Presentation

TITLE: Kayla Davidson interested in the vacant Parks and Recreation seat

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: A vacancy has opened up, and the City's Parks and Recreation Board is seeking a new member. The Parks and Recreation Board shall consist of seven members. The new member must be a resident of Bondurant and who shall not hold any elective office in the City government. All members are approved by City Council. It is a 3-year term. This is taking over a current term that will expire on 12/31/2023. There is no compensation.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Davidson - cover letter P&R
2. Davidson - resume
3. Davidson - application_to_serve_on_board_Redacted

April 5, 2023

To Board of Parks and Recreation members:

Thank you for reviewing my application and materials for this interim position. My interest in this position is in large part to its mission statement, "Improve quality of life by **connecting** Bondurant residents to recreational activities, outstanding facilities, superior trails, and promoting healthy lifestyles." My hope in joining this board is not only to become more involved and connected to my community, but also to use my knowledge and experience to give back.

I initially became aware of this open position as I was seeking ways to become more involved and connected in the Bondurant community. My family and I have utilized many of the activities, sports leagues, parks/facilities, and trails since moving here in 2019. My daughter has played Tot Ball and soccer, we have taken family bike rides on the trails, we've had picnics at a few different parks in Bondurant, and we've attended and volunteered at many of the larger events. My favorite memory thus far is my five-year-old catching her first fish at the Fishing Derby and my stepson coming home disappointed that he didn't catch any. These are memories and moments that I cherish and hope to provide for other families.

As a clinical psychologist, I am fully aware of the emotional benefits of community involvement, connection to others, and physical activity. I believe that my board involvement could bring a new perspective and build off the mission of "promoting healthy lifestyles" to also emphasize the importance of mental health. One example could be offering training in Mental Health First Aid, which teaches participants how to understand, identify, and respond to signs of mental illnesses and substance abuse issues.

Having served on other boards specific to my field, I look forward to serving on a board that's more community focused. I believe that my passion for this community, my leadership experience, and my current profession and passion for mental health would make me an asset.

Thank you for your consideration,

A handwritten signature in black ink that reads "Kayla Davidson, Psy.D." The signature is written in a cursive, flowing style.

Kayla Davidson

Kayla J. Davidson

Education

Doctor of Psychology, Clinical Psychology	9/2013
Fuller Graduate School of Psychology (APA accredited) Pasadena, CA	
Dissertation: Exposure to Violence and Grades: What Role Do Adults Play?	7/2010
Master of Arts in Psychology	9/2009
Fuller Graduate School of Psychology (APA accredited) Pasadena, CA	
Bachelor of Arts in Psychology	12/2003
Northwestern College Orange City, IA	
Minor: Youth Ministry and Adolescent Studies	

Licensure

Licensed Psychologist, State of Iowa	6/27/2014
Certified Health Service Provider	11/24/2014

Employment

Kayla Davidson, LLC , Ames and West Des Moines, Iowa	8/2022 - present
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Licensed Clinical Psychologist

- *Setting:* Private practice
- *Responsibilities:* Complete initial assessments, provide diagnostic impressions, provide therapy from a variety of modalities (but primarily CBT and ACT), provide consultation for clinicians and community members, conduct veteran evaluations for Compensation and Pension, and manage all aspects of the business including marketing, credentialing, and bookkeeping.
- *Population:* Adults and adolescents. Client diagnoses include Neurodevelopmental Disorders, Mood Disorders, Anxiety Disorders, Trauma, and Adjustment Disorders.

Central Iowa Psychological Services , Ames, Ankeny, and West Des Moines, Iowa	9/2014 – 8/2022
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Licensed Clinical Psychologist

- *Setting:* Private group practice
- *Responsibilities:* Complete initial assessments, provide diagnostic impressions, provide therapy from a variety of modalities, administer psychological assessments, score assessments, interpret and write integrated reports, provide group therapy, supervise practicum students, supervise unlicensed clinicians, provide training opportunities for clinicians, provide consultation for clinicians and community members.
- *Population:* Clients range in age from 3 to 78. Client diagnoses include Developmental Disorders, Childhood Disorders, Posttraumatic Stress Disorder, Mood Disorders, Anxiety Disorders, Psychotic Disorders, and Personality Disorders.

Community Involvement

Iowa Psychological Foundation

9/2018-present

Board Member

- *Responsibilities:* Collaborate with other board members on how to financially support psychologists in Iowa.

Central Iowa Psychological Services

9/2017-3/2020

Social Justice Initiative Chairman

- *Responsibilities:* Lead Social Justice Committee meetings and help promote and create unity-based events in our community.

Iowa Psychological Association

7/2015-1/2020

Early Career Psychologist Chairman

- *Responsibilities:* Use the committee to help enhance the development of ECP's by emphasizing support for relationship building, support for professional development, and fostering their voice for leadership in IPA.

Iowa Psychological Association

11/2016-6/2018

Membership Committee Member

- *Responsibilities:* Attend committee meetings, act as a liaison and advocate for Early Career Psychologists, reach out to new members and help provide networking opportunities for existing members.

Young Professional Connection

1/2014-12/2015

Charitable Committee Member

- *Responsibilities:* Attend Young Professional Connection events, attend Charitable Committee meetings, and assist with planning charitable events including the annual Volunteer Fair.

APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION



Please complete all questions.

Applicants Name :

Kayla Davidson

Date :

0 4 0 5 2 0 2 3

Which board/commission are you interested in?

☐

Board of Adjustment - 5 year term

☐

Library Board of Trustees - 6 year term

☒

Parks and Recreation Board - 3 year term

☐

Planning and Zoning Commission - 5 year term

☐

Tree Board - 4 year term

State law required gender balance, please indicate your sex :

☐

Male

☒

Female

List boards/commission you have served on (include dates of service):

Iowa Psychological

Foundation 2018-present

Other Civic Activities (include date of service) : Iowa Psychological Association subcommittees

Describe why you are interested in this open position : to get more involved and give back to the community (see letter of intent for more details)

Signature :

Kayla Davidson

This application is considered a public record and will be kept on file for one year. If your are not chosen to serve on the open board/commission for which you applied, would you consider serving on another board/commission?

☒

Yes

☐

No



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.a.
For Meeting of 4/20/2023
Discussion Item

TITLE: Park Inventory

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: Review the [2023 Park Inventory](#) and the guidelines on what to look for when inspecting the parks this coming season. The board has an opportunity to add or remove parks to the inspection report and include better guidelines.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 8.b.
For Meeting of 4/20/2023
Discussion Item

TITLE: Next Month's Meeting: Taking it to the Streets

CONTACT PERSON:

Nicole Van Houten, Communication & Event Specialist

BRIEF HISTORY & ANALYSIS: City Park's first phase of construction will include removing the basketball court while a new court is constructed. To minimize the community's strain without a basketball court, installing a court in the undeveloped Meadow Brook Park is proposed. The next Parks and Recreation Board meeting will be held on May 18, 2023 facilitated in the street in front of Meadow Brook Park. A public invitation will be extended to the neighborhood surrounding the park to discuss this proposal. Attached is a photo of an example that could inspire your vision for this park space.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: I wanted to make you aware ahead of next month's board meeting.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Half-Court Basketball Court Example





**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.a.
For Meeting of 4/20/2023
Reports and Comments

TITLE: City Administrator

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: The City recently received another grant for the Park Side Trail Connection. It is a Polk County Community Betterment Grant for \$2,500. The City also recently received a \$2,000 Trees Please! grant for more trees along the CVT.

The City has the potential to apply for a grant for the inclusive swings and City park playground equipment. The grant is due in May.

The City Council approved a contract for the BRSC parking lot on Monday, April 17 in the amount of \$487,367.50. THANK YOU to Polk County for helping coordinate the bidding and for handling construction inspections for the project. The parking lot will be a concrete parking lot and create 142 spaces. The City has invested \$1,412,860 in the Bondurant Recreational Sports Complex (prior to the investment in the parking lot) since 2016. That represents a total of 73.85% of all city dollars invested in parks in the community during that same time. Upon accomplishing the parking lot project, the intent is to focus on developing the other parks throughout the community, starting with Phase 1 of the City Park Master Plan.

The Council approved a contract with Group Creative/Confluence for the Arts, Culture, & Way Finding Master Plan on April 17. This project will have a kickoff coordination meeting the week of May 1. (This is somewhat delayed because I will be out of the office from April 21 through April 28.)

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.b.
For Meeting of 4/20/2023
Reports and Comments

TITLE: Board Members

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: Review the [liaison listing](#) and be prepared to report to the board.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS: None



**BUSINESS OF THE PARKS & RECREATION BOARD
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 9.c.
For Meeting of 4/20/2023
Reports and Comments

TITLE: Special Events and Communications Coordinator

CONTACT PERSON:

BRIEF HISTORY & ANALYSIS: This coming Saturday (April 22) is Keep Bondurant Beautiful beginning at 9:00 a.m. at City Hall.

This past month, the Live Healthy Iowa 5K event report is attached to share. Emily Karwoski and Dennis Lyman were the main committee members spearheading the event planning. Overall, things were really smooth. Some feedback was given regarding the lower portion of the bib not being easy to puncture while threading the wire hanger and asking to design the bib with another hole. It may be impactful to communicate with the person recording the times more thoroughly: on paper, so if they do NOT hear or visually see the runner/walker, skip it and do NOT record. The written recording is a quality check for the plunger/printed timer. The threaded bibs should be the main source of timing, and its quality check is the plunger/printed timer. Overall, things went smoothly. Thank you to Excel Nutrition, Fareway Bondurant, Hyvee Altoona, Capital City Fruit, Pack 10 Boy Scouts, Kathy Hale and Pete, Eric Larson, and anyone else I am forgetting! It takes a village to make this happen!

This past month, the *NEW* Home Alone Awareness workshop event report is attached to share. The Polk County Sheriff's Office and Bondurant Emergency Services provided education to 21 students regarding stranger danger online and in-person, the safety of traffic signs, proper use of dispatch or calling 911, hands-on training with a fire extinguisher, and first aid kit training. All participants went home with a basic understanding of home-alone safety methods, a large first aid kit, and a safety alarm.

In February, the Chowder Winter Ride was hosted on February 11. The board discussed it last month, but attached is the event report. Everything went smoothly during the event, and there was a record attendance (close to opening day). However, there was some feedback about finding it difficult to locate the church even though the route map had specific GPS coordinates. Still, to improve this for future rides, a note will be made to place directional yard signs and seek funding for A-Frame sign inserts to provide a better visual of event check-in and warming station locations.

A Piece of Bondurant is being hosted on April 29th at Brickhouse Fitness. Would a board member be willing to attend and oversee the Rec -N- Roll Trailer? A ribbon cutting will be presented at 12:30 PM, and we would like it to be onsite as an opportunity for the community to interact with it.

The City recently was again recognized as a Tree City USA and this year, received the Growth Award. The City was one of only 20 Iowa communities to qualify for the Tree City USA Growth status. To receive the award, a city must, at a minimum, provide education and public relations; partnerships; planning and management; and tree planting and maintenance in their communities. Bondurant has been proactive in expanding its tree canopy.

FUNDING SOURCE:

STAFF RECOMMENDATION:

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Event Report - 2023 Chowder Winter Ride
2. Rec N Roll Ribbon Cutting
3. Event Report - 2023 Live Healthy Iowa
4. Event Report - 2023 Home Alone Awareness



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

Advertisement:

The Bounce

LinkedIn

Facebook

Website

Twitter

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Lessons Learned:

DON'T MISS IT

BONDURANT'S REC -N- ROLL RIBBON CUTTING

APRIL 29 | 12:30 PM

BRICKHOUSE FITNESS
86 PAINE ST ST, BONDURANT



EVENT:

- RIBBON CUTTING
- LIVE MUSIC
- FOOD TRUCKS

Thank you to the Rec -N- Roll
Sponsors: Bondurant Chamber
of Commerce, Prairie Meadows,
Polk County, and Amazon DSM



Park & Rec Event Report

Name of Event:

Date:

Time:

Demographic:

Attendance:

Volunteers:

Equipment & Supplies:

Budget:

Fees:

Revenue:

Expenses:

Donations:

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