

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise. Join: <https://us02web.zoom.us/j/85088119691>*

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL MAY 1, 2023

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 PM on May 1, 2023, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Abstentions declared
4. Perfecting and Approval of the Agenda
5. Guests requesting to address the City Council
 - a. Proclamation for Professional Municipal Clerks Week
6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

 - a. Approval of April 17, 2023 City Council Meeting Minutes
 - b. Applications for Council Approval
 - c. Claims List
 - d. - Resolution appointing Jesse Torres to the Planning & Zoning Commission to fill the vacancy as a result of Wes Hoyer's resignation
 - e. - Resolution appointing Jason Vore to the Planning & Zoning Commission to fill the vacancy as a result of Torey Cuellar's resignation
 - f. - Resolution approving a 28E Agreement with the cities of Des Moines, Alleman, Altoona, Bondurant, Carlisle, Elkhart, Grimes, Indianola, Johnston, Mitchellville, Norwalk, Pleasant Hill, Polk City, West Des Moines, Windsor Heights, and the County of Polk for the partial funding of Homeland Security Services within the Metropolitan Area
 - g. - Resolution Setting Date for Budget Amendment for the FY23 Budget
 - h. O-230410-214 - (Third and Final Reading) Ordinance to repeal chapter 155, 156, 157, 158, 160 and 161 of the Municipal Code of the City of Bondurant, Iowa and to adopt by reference the 2021 Edition of the International Codes (I-Codes™) and more specifically the International Building Code, the International Residential Code, the International

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (515) 967-2418 or shagan@cityofbondurant.com, no fewer than two business days prior to the meeting to enable the City of Bondurant to make reasonable arrangements to assure accessibility or language assistance for the meeting.

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Existing Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Property Maintenance Code, the International Fire Code, the 2021 Uniform Plumbing Code as adopted by the State of Iowa, the International Plumbing Code, the 2012 International Energy and Conservation Code, and by reference the National Electrical Code as currently used by the State of Iowa, NFPA 58, and NEPA 54 to regulate the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures, including installation of mobile, manufactured and modular homes, the full version/current edition of SUDAS (Statewide Urban Design and Specifications); to provide for the issuance of permits and collection of fees; and to provide penalties for violations

- i. - Resolution approving Amended City Council Meeting Dates for Calendar Year 2023 moving July 3, 2023 meeting to July 10, 2023
 - j. - Resolution setting date of public hearing regarding Von Stein/Hollerbrand Rezoning from Agricultural (A-1) District to Light Industrial (M-1) District
 - k. - Resolution Approving Purchase of Replacement Skid Steer and purchase of soil conditioner attachment
 - l. - Resolution approving change order no. 8 for the stabilization of the unstable subgrade areas along the trail needed for the Hwy 65 Underpass Project TAP-T-0747(613)—8V-77
 - m. - Resolution approving pay request no. 4 to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$14,202.18
 - n. - Resolution approving pay request no. 5 (Release Of Retainage) to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$22,643.46
 - o. - Resolution approving Certificate of Completion for the Franklin Street Water Main Project (Thorpe Contracting, LLC)
7. Action Items
- a. - Resolution accepting the omission of windows request as allowed by Section 179.01.2.1.2.b.ii.3 of the Zoning Code as proposed for the Edgeland Development
8. Reports / Comments and appropriate action thereon:
- a. Mayor

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- b. Council Members
 - c. Administrator
 - d. Directors
9. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
10. Adjournment

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

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Proclamation

54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

April 30 - May 6, 2023

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Doug Elrod, Mayor of Bondurant, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Shelby Hagan and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 1st day of May 2023.

Mayor Doug Elrod

Attest: _____

BONDURANT CITY COUNCIL

Minutes

April 17, 2023

Bondurant City Council

1. Roll Call

Present: Council Member Tara Cox, Council Member Angela McKenzie, Mayor Pro Tem Bob Pepper, Council Member Matt Sillanpaa

Absent: Mayor Doug Elrod, Council Member Chad Driscoll

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Fire Chief Aaron Kreuder, Public Works Director John Horton, Library Director Jill Sanders, Assistant Fire Chief Rebecca Morris, Assistant Fire Chief Troy Harmison, Planning & Community Development Director Maggie Murray, City Planner Isaac Pezley

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Pepper called the meeting to order at 06:00 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Cox, to amend the agenda by switching 5c to 5a and deleting 6e. Vote on Motion 4-0. Motion carried.
Motion by Cox, seconded by McKenzie, to approve the agenda as amended. Vote on Motion 4-0. Motion carried.

5. Guests requesting to address the City Council

Russell Schwalbach, 1003 Lincoln Street, SE, addressed the Council regarding a neighborly dispute regarding a barking dog.

a. Proclamation for Arbor Day

Mayor Pro Tem Pepper presented the Arbor Day Proclamation. City Administrator Oliver XX Growth Award and Tree City USA Award.

b. Black Helmet Presentation

Fire Chief Kreuder presented black helmets to members of the fire department.

c. Supervisor Robert Brownell

Supervisor Brownell provided an update to the council and public.

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6. Consent Agenda:

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- a. Approval of April 10, 2023, City Council Meeting Minutes
- b. Applications for Council Approval
- c. Claims List
- d. R-230417-73- Resolution approving Group Creative Services'/Confluence's Arts, Culture & Wayfinding Master Plan Proposal and Awarding Contract in the Amount of \$71,750
- e. R-230417-74- Resolution approving moratorium on site plans with granular outdoor storage areas through July 11, 2023
- f. R-230417-75- Resolution considering approval of the Civic Campus/Myers 1 Plats of Survey
- g. R-230417-76- Resolution considering approval of the Fox Ridge Estates Plat 2 Preliminary Plat, a subdivision in unincorporated Polk County within two miles of Bondurant's city limits
- h. R-230417-77- Resolution of endorsement of the City of Bondurant's application to the Economic Development Administration's FY 2023 Planning and Local Technical Assistance Grant Program for assistance to develop a master plan for the 24-acre downtown Landus redevelopment area
- i. O-230320-213 - (Third Reading) Ordinance consider a rezoning from the Agricultural (A-1) District to the Low-Density Residential (R-1) District on Parcel 230/00469-002-000 and a rezoning from the Agricultural (A-1) District to the High-Density Residential (R-3) District on Parcel 230/00478-001-000, pending annexation finalization
- j. O-230410-214 - (Second Reading) Ordinance to repeal chapter 155, 156, 157, 158, 160 and 161 of the Municipal Code of the City of Bondurant, Iowa and to adopt by reference the 2021 Edition of the International Codes (I-Codes™) and more specifically the International Building Code, the International Residential Code, the International Existing Building Code, the International Fuel Gas Code, the

International Mechanical Code, the International Property Maintenance Code, the International Fire Code, the 2021 Uniform Plumbing Code as adopted by the State of Iowa, the International Plumbing Code, the 2012 International Energy and Conservation Code, and by reference the National Electrical Code as currently used by the State of Iowa, NFPA 58, and NEPA 54 to regulate the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures, including installation of mobile, manufactured and modular homes, the full version/current edition of SUDAS (Statewide Urban Design and Specifications); to provide for the issuance of permits and collection of fees; and to provide penalties for violations

Motion by Cox, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Mayor Elrod, Driscoll. Motion carried 4-0.

7. **Public Hearing**

- a. Public Hearing on Award of Contract for BRSC Parking Lot
Mayor Pro Tem Pepper opened the public hearing at 06:40 PM.

Public Works Director Horton presented the project to the council and the public.

Mayor Pro Tem Pepper closed the public hearing at 06:47 PM.

- b. Public hearing regarding a 100% voluntary annexation within two miles of the City of Mitchellville's city limits
Mayor Pro Tem Pepper opened the public hearing at 06:47 PM.

City Administrator Oliver updated the council and the public on the hearing.

Mayor Pro Tem Pepper closed the public hearing at 06:48 PM.

8. **Action Items**

- a. R-230417-78- Resolution awarding the contract for the BRSC Parking Lot Project to Sandstone Management LTD in the amount of \$487,367.50

Motion by McKenzie, seconded by Cox, to Approve R-230417-78. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Mayor Elrod, Driscoll. Motion carried 4-0.

- b. R-230417-79- Resolution approving a 100% voluntary annexation within two miles of the City of Mitchellville's city limits

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

Motion by McKenzie, seconded by Cox, to Approve R-230417-79. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Mayor Elrod, Driscoll. Motion carried 4-0.

9. Discussion Items -

10. Reports / Comments and appropriate action thereon:

- a. Mayor
Mayor Pro Tem Pepper - upcoming meetings and upcoming attendance at future City Council meetings.
- b. Council Members
McKenzie - ICON meeting update.
Cox - DART and Chamber update.
Sillanpaa - None.
- c. Administrator
P&Z Member update, Rec & Roll Trailer unveiling on Saturday, April 29th at the Piece of Bondurant event, Keep Bondu Beautiful this weekend, Parks & Rec meeting this Thursday, Greater Des Moines Partnership update.
- d. Directors
Kreuder - Extended appreciation regarding the Black Helmet presentation.
Horton - Department and project updates.
Sanders - Grant update.
Murray - None.

11. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation
Motion by Cox, seconded by McKenzie, to Move into Closed Session at 07:11 PM. Roll Call: Ayes: Cox, McKenzie, Pepper, Sillanpaa. Nays: None. Absent: Mayor Elrod, Driscoll. Motion carried 4-0.

Mayor Pro Tem Pepper closed the Closed Session at 07:14 PM.

12. Adjournment
Motion by Pepper, seconded by Cox, to adjourn at 07:14 PM. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 17, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
NOTMULLETTTS, LLC	Bucks Depot	(515) 669-3138		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
100 Main Street Southeast		Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
7575 NE 56th St.	Bondurant	Iowa	50035	

Contact Person

NAME	PHONE	EMAIL
Brad Lewis	(515) 669-3138	bucksdepotbondurant@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Pending Dramshop Review

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 15, 2023	Apr 14, 2024	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Tim Kovacevich	Ankeny	Iowa	50023	Owner	33.33	Yes
John Royer	Ankeny	Iowa	50023	Owner	33.33	Yes
Bradley Lewis	Bondurant	Iowa	50035	Owner	33.34	Yes

Insurance Company Information

INSURANCE COMPANY

Farm Bureau Financial Services

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Special Event Application

Please complete this form and submit along with applicable fees to the City Clerk's Office, 200 2nd St NE, Bondurant, IA 50035 at least 30 days prior to proposed event. If you need additional space to describe your event, please attach additional pages to this application. Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Event Name BONDURANT SUMMERFEST 2023 Date(s) of Event 6-12-23 6-13-23
Location CITY STREETS, DEPOT
(Applicants must attach a map of the event layout that includes details like tent locations, portable restroom locations, sound stage, etc.)
Setup Time _____ Starting Time _____ Ending Time _____

(Please Print)

Organization Hosting Event BONDURANT NEWS CLUB
Contact Person AL IHLER Day Phone 515-266-2622
Email AL_IHLER@MEDICAREHELP.NET
Addl. Contact PRIAN DEEDS Day Phone 515-975-5597
Email pdeeds@ur.com

Type of Event:

Check all that apply.

- | | | |
|--|--|---|
| ☒ Parade | ☒ Fundraiser | ☐ Walk/Run Event |
| ☒ Fair/Festival | ☐ Outdoor Concert | ☐ Block Party |
| ☐ Bicycle Event | | |
| ☒ Other (please explain) <u>CARNIVAL</u> | | |
| <u>FIREWORKS JUNE 12TH 10:00PM</u> | | |

Describe the Event (please attach additional pages if necessary): BONDURANT SUMMERFEST 2023, CARNIVAL AND MANY OTHER VENDORS, Food Trucks, EVENTS FOR KIDS, TRACTOR PULL, LITTLE PRINCESS PARTY

City Properties: Trailhead/The Depot | Lake Petocka | City Park | BRSC

Event Details:

(provide estimated counts)

Estimated Attendance

2000

Trash Containers ✓

15

Portable Toilets

0

(circle what applies)

Open to the general public?

☒ YES / NO

Tents

☒ YES / NO

Inflatable Houses/Toys

☒ YES / NO

Amplified Music

YES / NO

Alcoholic Beverages

YES / NO

Banners/Signs

☒ YES / NO

City will provide

Vendors:

(provide estimated counts)

Individual food and beverage vendors must obtain a Temporary Event License from the Iowa Department of Inspections and Appeals. The Event organizer will be responsible for this information. Failure to do so may result in fines or closing of the vendor.

•Number of Vendors

3

•List of Vendors and/or Type of Vendor

Bondurant LionsFood TRUCK (2)Ice CreamInfo Tables

- Permits for *Mobile Food Vendors* are required for food truck vendors per City Ordinance ([Chapter 125](#)). Current [application](#) and license must be on display in the Mobile Food Unit.
- Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.
- Trash and debris cleanup: depending on the event attendance, a dumpster may be required. Park trash cans are for daily park users. Event attendance over 75 will required additional trash cans. Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)**Is there any special assistance that you will need the City to provide?**

Yes



No

Will you need to [borrow barricades](#) from the City?

Yes



No

City will provide

(This is available for not-for-profit organizations and residents. Businesses must provide their own barricades. **If yes, indicate on your event layout map the location of the barricades.** Barricades will be dropped onsite during business hours and picked up at the same location after the event. The street shall be opened for vehicular traffic no later than the concluding time of the event. The Special Event applicant is responsible and will be billed for all damages or lost barricades. The fee for damaged or lost barricades may be up to \$300.)

Will you need to [close the street](#) for your event?

Yes



No

(Closure of all streets require City Council approval. **If yes**, indicate on your event layout map the location of the street closures and obtain signature from all property owner impacted by the street closure.)

Will you need portable restrooms?

Yes



No

(See required amount enclosed in the application guidelines on pg. 2. If yes, they are at your expense.)

Provide details about the event garbage collection plans:Need To Provide SeveralGarbage cans and Dumpster ✓

Will you charge admission / registration fees:

☐

Yes

☒

No

If yes, is this for profit or not for profit? _____ A special event application fee may apply.

Will there be product for sale on site?

☐

Yes

☒

No

(If yes, product liability insurance may be required for sales of food and drinks. Please contact the [Polk County Health Department](#) for details.)

Will alcohol be served or sold?

☐

Yes

☒

No

A [liquor permit](#) and [Dram Shop Insurance](#) are required for the sale of alcohol to the public during any event (required whether an admission fee is charged or not). City Council approval is required for the sale or service of alcohol. If alcohol is served, additional security may be required. Off-duty [Polk County Sherriff](#) deputies may be hired to provide additional security. Contact Polk County Sherriff Office at 515-286-3333.

Will you be using outdoor tents great than 200 square feet?

☐

Yes

☒

No

Will you be using an outdoor canopy greater than 400 square feet?

☐

Yes

☒

No

Will you be using inflatable rides or devices?

☒

Yes

☐

No

(If yes, location of the inflatable must be shown on the event layout map that must be submitted with this application.)

Will your event interfere with vehicle traffic?

☒

Yes

☐

No

(If yes, provide a map of the route and how traffic control will be administered. Contact [Polk County Sherriff Office](#) for traffic/crowd safety 515-286-3333)

Will your event require a first aid booth, fire/rescue units present during the event?

☒

Yes

☐

No

Will you be shooting off fireworks?

☒

Yes

☐

No

(If yes, a fireworks permit is required. Contac the City Clerk's office at 515-630-6983)

Will you be posting temporary signage?

☒

Yes

☐

No

(If yes, a temporary sign permit and fee may be required. Contact the Planning and Development Department at 515-630-6985. Also, please indicate on your event layout map the location of the signs.)

Will you need access to a water source?

☒

Yes

☐

No

(Additional charges may apply. If yes, what is the water to be used for?) _____

Will you be using amplified sound?

☒

Yes

☐

No

(If yes, a \$20 fee for a day or less or \$40 for more than a day is required at the time this application is submitted in order to obtain a noise permit)

Provide a description of the sound equipment that will be used during the event:

P.A SYSTEM AT Depot
WILL NEED TO use OF ELECTRIC BOX ✓City will provide

Will you need access to electricity?

☒

Yes

☐

No

(If yes, please explain. Additional fees may apply)

Electricity is limited and in most cases will need to be provided by the applicant.

I hereby certify the included statements are true and correct, to the best of my knowledge, and that false statement(s) may be grounds for denial of this application. It is understood that activities at all times during the event shall comply with all applicable City ordinances. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event, and, if this application is approved by the City, the applicant shall be required to execute a Special Event Permit—Hold Harmless Agreement waiving any and all claims which the applicant may have as a result of this event against the City of Bondurant, Iowa, its officials, agents, employees, or board members. It is further understood a certificate of public liability insurance will be required before conducting the proposed event.

An event for which a Permit has either not been obtained or which is in violation occurs will be subject to a municipal infraction up to \$750.

I have read the Special Event Application guidelines and requirement for issuance of the permit. I understand the conditions under which it is issued and agree to comply with these conditions for this event. I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Special Event Permit can be canceled by the City at any time including at the state of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and/or the participants. It is further understood the City of Bondurant has the authority to grant or deny permission for this event.

Signature *Allen Ihde*

Date 4-13-2023

Printed Name Allen Ihde

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following: Authority: 5 P.L. 93-579

Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.

Check List and Fee Table to Calculate your application fee:

(no charge for not for profits, schools, and/or school organizations and city/county and/or city/county organizations)

☒ Noise Permit Fee	\$20/a day or less \$40/more than a day		Please make check payable to The City of Bondurant.
☒ Temporary Sign Permit Fee	\$10/ 30 days		
☒ Certificate of Insurance with City names as additional insured		n/c	
☒ Map of event area layout			
☐ List of signatures and addresses of the impacted households by a street closure			
TOTAL DUE WITH APPLICATION			

Summerfest 2023 June 12th to 13th Street Closure

June 11, 2022 Starting 12:00 PM



1. Main St SE at South Edge of Entrance (East Side) of Fire Station to South side of intersection at 2nd St SE
2. Railroad Street at Lincoln St SE.
3. Parking Lot of Apartments at 12 Main Street SE.
4. 1st St SE from East side of Grant St S. to Alley West of Main St SE and East of Lincoln St SE on 1st St. SE.
5. 2nd St SE Alley (West of Main St SE) to East side of Intersection and 2nd St SE

Summerfest 2023 June 12th to 13th Barricade Map

June 11, 2023 Starting 12:00 PM



1. Main St SE at South Edge of Entrance (East Side) of Fire Station to South side of intersection at 2nd st SE
2. Railroad Street at Lincoln St SE
3. Parking Lot of Apartments at 12 Main Street SE.
4. 1st St SE from East side of Grant St S. to Alley West of Main St SE and East of Lincoln St SE on 1st St. SE.
5. 2nd St SE Alley (West of Main St SE) to East side of Intersection and 2nd St SE

Summerfest 2023 June 12th to 13th Site Plan

June 11, 2022 Starting 12:00 PM



1. Area outlined in Red Sams Amusements will be located in those areas
2. Area outlined in black Sams Amusements will be parking their Trailers and Equipment.
3. Bondurant Men's Club is requesting the use of the Depot and the green space West of the Depot to place vendors and entertainment.
4. Kids Tractor Pull will still be located on 1st Street SW.

Bondurant Summerfest 2023
June 12th & 34th
Events Area/Men's Club Events





Nationwide®

NATIONWIDE ASSURANCE
(A STOCK COMPANY)
ONE WEST NATIONWIDE BLVD
COLUMBUS, OH 43215-2220
1-877 On Your Side
1 (877) 669-6877

RENEWAL

COMMERCIAL GENERAL LIABILITY COMMON DECLARATIONS

Policy Number: ACP CG017144045435
Named Insured: BONDURANT MENS CLUB
Mailing Address: PO BOX 244
BONDURANT, IA 50035-0244
Agency: THE ACCEL GROUP LLC
Address: 301 OAK RIDGE CIR
WAVERLY, IA 50677-4371
Agency Phone: (319) 365-8611
Producer: DOUG WHITEHEAD
Policy Period: Effective From 05-28-2023 To 05-28-2024
12:01 AM Standard Time at the
insured's mailing address.
The Insured is a(n): Non-Profit Organization



Premium/Fees

Total Annual Premium	\$529.00
Total Policy Premium	\$529.00

Limits Of Insurance -

Premises/Operations and Products/Completed Operations

	Limit	Deductible
Each Occurrence Limit	Per Occurrence	\$1,000,000
Personal and Advertising Injury Limit	Per Person Or Organization	\$1,000,000
General Aggregate Limit	All Occurrences	\$2,000,000
Products/Completed Operations Aggregate Limit	All Occurrences	\$2,000,000
Damage To Premises Rented To You Limit	Per Occurrence	\$100,000
Medical Payments Limit	Per Person	\$5,000
Premises/Operations BI Deductible		No Deductible
Premises/Operations PD Deductible		No Deductible
Premises/Operations BI and PD Deductible		No Deductible
Products/Completed Operations BI Deductible		No Deductible
Products/Completed Operations PD Deductible		No Deductible

50450000142079



INSURED COPY

IA 00277



Nationwide

COMMERCIAL GENERAL LIABILITY

SCHEDULE(S)

Policy Number: ACP CG017144045435

Policy Period: From 05-28-2023 To 05-28-2024

SCHEDULE OF NAMED INSUREDS

Named Insured

Type of Entity

BONDURANT MENS CLUB

Non-Profit Organization

SCHEDULE OF LOCATIONS

Location

Location ID

Location Address

001

200 2ND ST NW, BONDURANT, IA 50035-1024

50450000142088



INSURED COPY

IA 00277



Nationwide®

COMMERCIAL GENERAL LIABILITY

SCHEDULE(S)

Policy Number: ACP CG017144045435

Policy Period: From 05-28-2023 To 05-28-2024

General Liability Coverages

Coverage	Limit	Deductible	Premium
Expense Constant Premium			\$491.00
General Liability Subtotal			\$491.00

Exposure

Location	Description of Hazards	Code No	Premium Basis	Premium Type	Rates		Advance Premium	
					Other	PR/CO	Other	PR/CO
001	Clubs-civic,srvcs, social, no bldg,prems owned,leased except office use-Not-FP only	41670	Number of Members	25	1.576		\$38.00	
Exposure Subtotal								\$38.00

IN WITNESS WHEREOF, the Company has caused this policy to be signed by its Secretary and President

Dennis J. [Signature]

Secretary

Mark A. Buren

President

50450000142097



INSURED COPY

IA 00277



DISPLAY INFORMATION

Please complete the following information printed in **RED**:

Display Date: June 13, 2023 Rain Date: June 14, 2023

Time of Display: 10:00 PM

Name of **Organization Purchasing** Display: City of Bondurant

Billing Address: Box 244

City, State, Zip: Bondurant, Iowa 50035

Telephone: 515-669-6432 Fax: 515-967-5732 E-mail: info@cityofbondurant.com

Name of **Contact Person**: Al Ihde

Contact Address: 200 5th St SE

City, State, Zip: Bondurant, Iowa 50035

Telephone: 515-202-8282 Fax: _____ E-mail: Al_ihde@mediacombb.net

Send **Invoice** to: see above

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

FOR SALES REPRESENTATIVE

☒ J&M Fired ☐ 1.4G ☒ 1.3G ☐ PROXIMATE ☐ HAND FIRE ☐ FLAME

Sales Representative: Mark R. Johnson

Insurance Extension: ☒ YES or ☐ NO

Delivery Information: Customer Pick Up At: _____ On-Site Delivery: ☒

Driver Name: Kevin McClain Telephone: 515-669-7804

Delivery Address to Shoot Site: City of Bondurant grounds, old lagoon West of middle school

Delivery to Bunker: ☒ Location: Woodward Bunker

Shooter Contact Person: Kevin McClain Telephone: 515-669-7804

NOTES: _____

Proposal # 23725 **Final Show \$:** 5,100.00

Bonuses: ☒ Prepayment ☒ Multiple Year Agreement _____ Pick Up Mileage: _____ (by air miles)

OFFICE USE ONLY O# _____ C# _____ Customer PO# _____

☐ tax exempt certificate received	☐ Agreement received	☐ Full payment	☐ Down payment
☐ permit received	☐ IQ received	\$ _____	\$ _____
☐ ATF permit Exp. _____	☐ S/P _____	Date _____ Check# _____	Date _____ Check# _____



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 10 day of March, 2023, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Bondurant, Iowa, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 5,100.00 program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of June 13, 2023 at approximately 10:00 p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- ☐ The sum of \$ 2,100.00 as a down payment upon execution of this Agreement. The balance of \$ 3,000.00 shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- ☒ \$ 5,100.00 in full by March 27, 2023 (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- ☐ \$ 5,100.00 in full by May 13, 2023 (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ☐ 5% ☐ 10% ☒ 15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of June 14, 2023 or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: Mark R. Johnson

ROLE: Sales Representative

J&M Displays, Inc.

BY: Allen Shale

ROLE: Treasurer

ENTITY: BANDURDNT Men's Club

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME:	
	PHONE (A/C, No, Ext): 216-658-7100	FAX (A/C, No): 216-658-7101
INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Everest Denali Insurance Company	NAIC # 16044
	INSURER B: Axis Surplus Ins Company	26620
	INSURER C: Everest Indemnity Insurance Co.	10851
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 936855290**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
C	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC		SI8ML00060-231	1/15/2023	1/15/2024	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																			
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000																			
MED EXP (Any one person)	\$																			
PERSONAL & ADV INJURY	\$ 1,000,000																			
GENERAL AGGREGATE	\$ 2,000,000																			
PRODUCTS - COMP/OP AGG	\$ 2,000,000																			
	\$																			
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		SI8CA00033-231	1/15/2023	1/15/2024	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																			
BODILY INJURY (Per person)	\$																			
BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																			
	\$																			
B	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐		P-001-000063943-05	1/15/2023	1/15/2024	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 5,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 5,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 5,000,000	AGGREGATE	\$ 5,000,000		\$								
EACH OCCURRENCE	\$ 5,000,000																			
AGGREGATE	\$ 5,000,000																			
	\$																			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below					<table border="1"><tr><td>WC STATUTORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATUTORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
WC STATUTORY LIMITS	OTH-ER																			
E.L. EACH ACCIDENT	\$																			
E.L. DISEASE - EA EMPLOYEE	\$																			
E.L. DISEASE - POLICY LIMIT	\$																			
C	Excess Liability #2		SI8EX01313-231	1/15/2023	1/15/2024	<table border="1"><tr><td>Each Occ/Aggregate Total Limits</td><td>\$4,000,000 \$10,000,000</td></tr></table>	Each Occ/Aggregate Total Limits	\$4,000,000 \$10,000,000												
Each Occ/Aggregate Total Limits	\$4,000,000 \$10,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: JUNE 13, 2023

RAIN DATE: JUNE 14, 2023

LOCATION: OLD LAGOON WEST OF MIDDLE SCHOOL, CITY OF BONDURANT, IA

ADDITIONAL INSURED: CITY OF BONDURANT, IA, ITS EMPLOYEES, VOLUNTEERS, OFFICERS, ELECTED OFFICIALS, PARTNERS, SUBSIDIARIES, DIVISIONS & AFFILIATES, EVENT SPONSORS AND LANDOWNERS AS THEIR INTEREST MAY APPEAR IN RELATION TO THIS EVENT; BONDURANT MEN'S CLUB (SPONSOR)

CERTIFICATE HOLDER**CANCELLATION**

Bondurant Men's Club PO Box 244 Bondurant IA 50035	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

The ACORD name and logo are registered marks of ACORD

THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

POLICY NUMBER: SI8ML00060-231

COMMERCIAL GENERAL LIABILITY
CG 29 88 10 93

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization: CITY OF BONDURANT, IA, ITS EMPLOYEES, VOLUNTEERS, OFFICERS, ELECTED OFFICIALS, PARTNERS, SUBSIDIARIES, DIVISIONS & AFFILIATES, EVENT SPONSORS AND LANDOWNERS AS THEIR INTEREST MAY APPEAR IN RELATION TO THIS EVENT; BONDURANT MEN'S CLUB (SPONSOR)

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV) is amended by the addition of the following:

We waive any rights of recovery we may have against the person or organization shown in the Schedule above because of payments we make for "bodily injury" or "property damage" arising out of your ongoing operations. This waiver applies only to the person or organization shown in the Schedule above.

Special Event Packet



Special Event Permit—Guidelines and Requirements

As an individual or organization requesting use of City of Bondurant public property or right-of-way for a special event, you have basic responsibilities to fulfill in order to conduct your event with the approval of the City of Bondurant. The public property may include the use of the streets, trail system, or parkland. Receiving approval from the City of Bondurant does not preclude responsibility for any additional permits or approvals by the City or related to state and federal regulations. The City reserves the right to impose special guidelines and restrictions based on the nature of the proposed event and its attendant circumstances.

The City of Bondurant will determine whether an event is classified as a Special Event if outside of the description stated. The following general guidelines and responsibilities apply to activities such as parades, runs/walks, athletic events, street fairs, outdoor concerts, block parties, bicycling events, and/or fundraisers.

- A. Upon issuance of the Special Events Permit, the applicant must comply with insurance provisions requiring a certificate of Insurance naming the City of Bondurant and its officials, agents, employees, and board members as a co-insured in the following amounts: General Liability and Dram Shop Insurance (if serving alcohol) coverage in an amount not less than \$1,000,000 per occurrence. Please note that insurance requirements are waived for neighborhood-based block parties.
- B. The application must include a **map of the specific area** to be used or route to travel. The map must delineate the City property to be used (Streets/Sidewalks/Trails/Parks, etc.) start and finish points and direction of flow, if applicable, as well as location(s) of outdoor toilet, trash receptacles, street barricades, and liquor dispensing area(s), if any.
- C. The applicant must comply with all federal, state, county, and city laws; ordinances and regulations including all regulations adopted and established by the city.
- D. The applicant must assume extra costs, if applicable, associated with public safety and sanitation at the level of service required by the City of Bondurant. This includes the number and type of barricades, number of portable toilets and trash receptacles, and the number and hours of police/security officers or other city staff as required.
- E. If alcoholic beverages are to be sold or an entrance or admission is charged for an event at which alcoholic beverages will be served, a Liquor Permit and Dram Shop Insurance will be required. This permit, which is not included in the application for the Special Event Permit, requires consideration and approval by the Bondurant City Council and, in most instances, requires approval by the State of Iowa.
- F. If the event is held in a secured area, allowance must be made for access for fire emergencies including a minimum of two (2) exits. Events held on public streets must include an allowance for a continuous, through traffic lane for use by public safety personnel in an emergency. Council approval and type III barricades are always required for any street closure. The barricades must be sufficient as to completely close the street or roadway but yet be easily and quickly removable solely for emergency vehicle access.
- G. The use of a tent more than 200 square feet (enclosed) or canopy style (open on three sides) of more than 400 square feet require proof of the retardancy from the manufacturer or supplier as well as the proposed location and intended use of the tent.
- H. Signage for the event must adhere to the City's Sign Ordinance. Compliance may require a sign permit, issued by the Planning and Development Department.

- I. City Code section 53.03 for commercially zoned areas states the music end time is 12:00 midnight Sunday-Thursday and 2:00 AM Friday and Saturday. For residentially zoned areas the music end time is 10:00 PM Sunday-Thursday and 12:00 midnight Friday and Saturday. If the event will utilize amplified sound a [noise permit](#) will be needed. As indicated above, the cost of the permit, issued by the City Clerk must be included in the application fee for the Special Event Permit.
- J. Any valid complaint of disturbance of the peace will result in a warning and if it continues, it shall be reason to terminate the event/block party.
- K. The following number of portable toilets is required in accordance with estimated event attendance: For events with alcohol, one portable toilet for every 150 people and for events without alcohol, or one portable toilet for every 250 people.
- L. The applicant must utilize police/security officers if recommended by the City or Polk County Sherriff Office. When alcohol is available at the event, the applicant must comply with the recommendations. In some instances off-duty officers may be hired; contact the Polk County Sherriff's office for details.
- M. The applicant must propose a plan to address sanitation/garbage collection for the event.
- N. If the event requires the closure of public streets, a separate page will need to list all property owners impacted by the street closure with their printed name, signature, and address. All property owners in the immediate affected area to be blocked off shall be notified in advance of the street closure.
- O. Depending on the estimated event attendance consider contracting emergency medical services to be prepared in case of a medical emergency.

Special Event Application

Please complete this form and submit along with applicable fees to the City Clerk's Office, 200 2nd St NE, Bondurant, IA 50035 at least 30 days prior to proposed event. If you need additional space to describe your event, please attach additional pages to this application. Advertising your event prior to receiving a signed Special Event Application is discouraged.

(Please Print)

Event Name Burnt Offerings VBS Fundraiser **Date(s) of Event** June 17, 2023
Location Main Street block between Reclaimed Rails and Little House on Main
(Applicants must attach a map of the event layout that includes details like tent locations, portable restroom locations, sound stage, etc.)
Setup Time ~~12 noon~~ 3pm **Starting Time** 5pm **Ending Time** 7pm

(Please Print)

Organization Hosting Event Bondurant Churches
Contact Person Laura Lacina **Day Phone** 515-401-2542
Email mrslacina@gmail.com
Addl. Contact Thomas Christensen **Day Phone** 515-770-7846
Email thomas@bfedchurch.org

Type of Event:

Check all that apply.

- | | | |
|---|--|---|
| ☐ Parade | ☒ Fundraiser | ☐ Walk/Run Event |
| ☐ Fair/Festival | ☐ Outdoor Concert | ☐ Block Party |
| ☐ Bicycle Event | | |
| ☐ Other (please explain) _____ | | |

Describe the Event (please attach additional pages if necessary): This is our second year of this fundraising event for the community VBS! We host teams that smoke beef brisket and/or pork ribs and a team of judges determines the winners. Public is encouraged to attend.

City Properties: Trailhead/The Depot | Lake Petocka | City Park | BRSC

200 Second Street, Northeast | PO Box 37 | Bondurant, Iowa 50035
(515) 967-2418 | (515) 967-5732 Fax | info@cityofbondurant.com
www.cityofbondurant.com

Event Details:

(provide estimated counts)

Estimated Attendance 200
 Trash Containers 10-12
 Portable Toilets 0

(circle what applies)

Open to the general public?

YES / NO

Tents

YES / NO

Inflatable Houses/Toys

YES / NO

Amplified Music

YES / NO

Alcoholic Beverages

YES / NO

Banners/Signs

YES / NO**Vendors:**

(provide estimated counts)

Individual food and beverage vendors must obtain a *Temporary Event License* from the *Iowa Department of Inspections and Appeals*. The Event organizer will be responsible for this information. Failure to do so may result in fines or closing of the vendor.

• Number of Vendors 12

• List of Vendors and/or Type of Vendor

vendors would be the teams that are competing in the competition. Last year we had 12.

- Permits for *Mobile Food Vendors* are required for food truck vendors per City Ordinance ([Chapter 125](#)). Current [application](#) and license must be on display in the Mobile Food Unit.
- Banners/Signs may be placed along roadways to guide people to your event, but in no way may be affixed to trees, street signs, park signs or City buildings. Signs are to be removed immediately following event. Grounds markings are allowed, however spray paint is prohibited—chalk or signage would be more appropriate. Failure to do so will result in maintenance fees and/or fines according to littering ordinances.
- Trash and debris cleanup: depending on the event attendance, a dumpster may be required. Park trash cans are for daily park users. Event attendance over 75 will required additional trash cans. Metro Waste Authority offers Event Recycling Stands that should be considered.

Special Provisions: (city provided—for example: trash containers, barricades, etc.)

Is there any special assistance that you will need the City to provide?

☐

Yes

☒

No

trash containers & barricadesWill you need to borrow barricades from the City?☒

Yes

☐

No

(This is available for not-for-profit organizations and residents. Businesses must provide their own barricades. **If yes, indicate on your event layout map the location of the barricades.** Barricades will be dropped onsite during business hours and picked up at the same location after the event. The street shall be opened for vehicular traffic no later than the concluding time of the event. The Special Event applicant is responsible and will be billed for all damages or lost barricades. The fee for damaged or lost barricades may be up to \$300.)

Will you need to close the street for your event?☒

Yes

☐

No

(Closure of all streets require City Council approval. **If yes**, indicate on your event layout map the location of the street closures and obtain signature from all property owner impacted by the street closure.)

Will you need portable restrooms?

☐

Yes

☒

No

(See required amount enclosed in the application guidelines on pg. 2. If yes, they are at your expense.)

Provide details about the event garbage collection plans: _____

Will you charge admission / registration fees:



Yes



No

If yes, is this for profit or not for profit? not for profit A special event application fee may apply.

Will there be product for sale on site?



Yes



No

(If yes, product liability insurance may be required for sales of food and drinks. Please contact the [Polk County Health Department](#) for details.)

Will alcohol be served or sold?



Yes



No

A [liquor permit](#) and [Dram Shop Insurance](#) are required for the sale of alcohol to the public during any event (required whether an admission fee is charged or not). City Council approval is required for the sale or service of alcohol. If alcohol is served, additional security may be required. Off-duty [Polk County Sherriff](#) deputies may be hired to provide additional security. Contact Polk County Sherriff Office at 515-286-3333.

Will you be using outdoor tents great than 200 square feet?



Yes



No

Will you be using an outdoor canopy greater than 400 square feet?



Yes



No

Will you be using inflatable rides or devices?



Yes



No

(If yes, location of the inflatable must be shown on the event layout map that must be submitted with this application.)

Will your event interfere with vehicle traffic?



Yes



No

(If yes, provide a map of the route and how traffic control will be administered. Contact [Polk County Sherriff Office](#) for traffic/crowd safety 515-286-3333)

Will your event require a first aid booth, fire/rescue units present during the event?



Yes



No

Will you be shooting off fireworks?



Yes



No

(If yes, a fireworks permit is required. Contac the City Clerk's office at 515-630-6983)

Will you be posting temporary signage?



Yes



No

(If yes, a temporary sign permit and fee may be required. Contact the Planning and Development Department at 515-630-6985. Also, please indicate on your event layout map the location of the signs.)

Will you need access to a water source?



Yes



No

(Additional charges may apply. If yes, what is the water to be used for?) _____

Will you be using amplified sound?



Yes



No

(If yes, a \$20 fee for a day or less or \$40 for more than a day is required at the time this application is submitted in order to obtain a noise permit)

Provide a description of the sound equipment that will be used during the event: I believe we have a couple amps to provide music for the event.

Will you need access to electricity?



Yes



No

(If yes, please explain. Additional fees may apply) For any of the competitors that may need access

Electricity is limited and in most cases will need to be provided by the applicant.

I hereby certify the included statements are true and correct, to the best of my knowledge, and that false statement(s) may be grounds for denial of this application. It is understood that activities at all times during the event shall comply with all applicable City ordinances. It is further understood the individual and the organization or association will be responsible for any and all damages arising as a result of this event, and, if this application is approved by the City, the applicant shall be required to execute a Special Event Permit—Hold Harmless Agreement waiving any and all claims which the applicant may have as a result of this event against the City of Bondurant, Iowa, its officials, agents, employees, or board members. It is further understood a certificate of public liability insurance will be required before conducting the proposed event.

An event for which a Permit has either not been obtained or which is in violation occurs will be subject to a municipal infraction up to \$750.

I have read the Special Event Application guidelines and requirement for issuance of the permit. I understand the conditions under which it is issued and agree to comply with these conditions for this event. I, or the organization I represent, have met or will meet all requirements established by the City. Further, I understand that if all requirements are not met, the Special Event Permit can be canceled by the City at any time including at the state of or during the event. If this event is sponsored by an organization, I hereby certify I have the legal authority to represent the applicant and/or the participants. It is further understood the City of Bondurant has the authority to grant or deny permission for this event.

Signature Laura Lacina

Date 4/17/23

Printed Name Laura Lacina

City Official Signature _____ Date _____

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following: Authority: 5 P.L. 93-579

Purpose: To provide a contact in connection with permit activities.

Routine Uses: Permit is issued under the direction of the City Administrator. The names and address of those who obtain the permit are not reported, but are kept on file at the City of Bondurant to provide point of contact in case of emergency.

Check List and Fee Table to Calculate your application fee:

(no charge for not for profits, schools, and/or school organizations and city/county and/or city/county organizations)

☐ Noise Permit Fee	\$20/a day or less \$40/more than a day		Please make check payable to The City of Bondurant.
☐ Temporary Sign Permit Fee	\$10/ 30 days		
☐ Certificate of Insurance with City names as additional insured		n/c	
☐ Map of event area layout			
☐ List of signatures and addresses of the impacted households by a street closure			
TOTAL DUE WITH APPLICATION			

**LOCAL BONDURANT CHURCHES
VBS FUNDRAISER**

BURNT OFFERINGS

MEAT SMOKING COMPETITION

**JUNE 17 | 5PM - 7PM
MAIN STREET, BONDURANT**

**\$40 TEAM ENTRY FEE, \$5 PULLED PORK PLATE,
FREE WILL DONATION TO SAMPLE**

**FUN PRIZES!
TROPHIES, HANDMADE CUTTING BOARD, LAZER CUT ART**

2ND ST. SE

LITTLE HOUSE
ON MAIN

KALEIDHOPE

SUE UGULINI'S
OFFICE

FLAME

RECLAIMED RAILS

REGISTRATION TABLE

BF SCHOOLS

IFC

HOME SLICE HANDMADE PIES

REGISTRATION TABLE

1ST ST. SE

ON JUNE 17, 2023 BONDURANT CHURCHES WILL HOLD A SMOKING COMPETITION AS A VBS FUNDRAISER EVENT, OUR INTENTION IS TO CLOSE OFF MAIN ST. BETWEEN 1ST AND 2ND ST SE BETWEEN 3PM AND 7PM ON SATURDAY, JUNE 17.

Tyler Knudson
NAME

Brad Hunt
NAME

Joe Ugolini
NAME

Mari Slaughter
NAME

Asia Clayton
NAME

Amanda Sauer

Nicole Hedgewa

Iowa Floor Covering
BUSINESS

BF Schools
BUSINESS

Ugolini Law Office
BUSINESS

Flame Bondurant
BUSINESS

Kaleido Hope CRC
BUSINESS

Little House On Main

Reclaimed Rails



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ALTUS BREWING COMPANY LLC	Reclaimed Rails Brewing Company	(515) 864-1001		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
101 Main Street Southeast		Bondurant	Polk	50035
MAILING ADDRESS	CITY	STATE	ZIP	
101 Main Street Southeast	Bondurant	Iowa	50035	

Contact Person

NAME	PHONE	EMAIL
Steve Wheeler	(515) 864-1001	wheelles75@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Pending Dramshop Review

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 28, 2023	Apr 27, 2024	

SUB-PERMITS
Class C Retail Alcohol License



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jake Neels	Coralville	Iowa	52241	Owner	10.00	Yes
Joshua Obrecht	Bondurant	Iowa	50035	Owner	23.30	Yes
Jeremy Boka	Altoona	Iowa	50009	Owner	23.30	Yes
Daryl Bailey	Bondurant	Iowa	50035	Owner	11.65	Yes
Marci Bailey	Bondurant	Iowa	50035	Owner	11.65	Yes
Steve Wheeler	Pleasant Hill	Iowa	50327	Owner	10.00	Yes

Insurance Company Information

INSURANCE COMPANY

West Bend Mutual Insurance
Company

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



Check Register

Packet: APPKT00745 - 4/17/23 FOR MEETING ON 5/1/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0577	CAPITAL CITY EQUIPMENT	04/17/2023	Regular	0.00	516.12	61941
1057	ICMA MEMBERSHIP RENEWALS	04/17/2023	Regular	0.00	1,533.19	61942
2715	IOWA APPRAISAL	04/17/2023	Regular	0.00	1,950.00	61943
2723	KUM & GO	04/17/2023	Regular	0.00	25.00	61944
2477	LIVE HEALTHY IOWA	04/17/2023	Regular	0.00	310.00	61945
0842	MENARDS	04/17/2023	Regular	0.00	36.75	61946
0308	MUNICIPAL SUPPLY, INC.	04/17/2023	Regular	0.00	731.74	61947

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	7	0.00	5,102.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	7	0.00	5,102.80

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2023	5,102.80
			5,102.80



Check Register

Packet: APPKT00746 - 4/24/23 FOR MEETING ON 5/1/23

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank Code-AP Bank						
0776	BAKER ELECTRIC INC	04/24/2023	Regular	0.00	667.21	61948
2525	DINGES FIRE COMPANY	04/24/2023	Regular	0.00	3,550.00	61949
0780	FIRE SERVICE TRAINING BUREAU	04/24/2023	Regular	0.00	50.00	61950
2689	GROUP CREATIVE SERVICES, LLC	04/24/2023	Regular	0.00	5,000.00	61951
2440	HSI EMERGENCY CARE SOLUTIONS,	04/24/2023	Regular	0.00	102.50	61952
2724	JENNIFER HALL	04/24/2023	Regular	0.00	65.00	61953
0251	MICROBAC LABORATORIES, INC	04/24/2023	Regular	0.00	60.00	61954
0842	MENARDS	04/24/2023	Regular	0.00	23.17	61955
0286	METRO WASTE AUTHORITY	04/24/2023	Regular	0.00	1,300.00	61956
0332	PLUMB SUPPLY	04/24/2023	Regular	0.00	118.04	61957
0564	STOREY KENWORTHY/MATT PARRO	04/24/2023	Regular	0.00	46.12	61958
2231	VERIZON WIRELESS	04/24/2023	Regular	0.00	2,394.16	61959
0291	MIDAMERICAN ENERGY	05/08/2023	Bank Draft	0.00	10,657.84	DFT0002248
2654	JENCO CONSTRUCTION INC.	04/17/2023	Bank Draft	0.00	3,669.55	DFT0002249

Bank Code AP Bank Code Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	12	0.00	13,376.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	14,327.39
EFT's	0	0	0.00	0.00
	16	14	0.00	27,703.59

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2023	17,045.75
999	POOLED CASH	5/2023	10,657.84
			27,703.59



Payroll Check Register

Checks

Pay Period: 4/10/2023-4/23/2023

Packet: PYPKT00415 - BUCKLIN VACATION PAYOUT TO BE PAID ON 4/28/23
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00415 - BUCKLIN VACATION PAYOUT TO BE PAID ON 4/28/23
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BUCKLIN, JEFFERY D	1562	04/28/2023	144.11	103663



Payroll Check Register Report Summary

Packet: PYPKT00415 - BUCKLIN VACATION PAYOUT TO BE PAID ON 4/28/23
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	144.11
Total	1	144.11



Payroll Check Register

Checks

Pay Period: 4/10/2023-4/23/2023

Packet: PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23

Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Payroll Check Register

Direct Deposits

Packet: PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23
Payroll Set: CITY OF BONDURANT, IA - 01

Employee	Employee #	Date	Amount	Number
BAAS, JAMIE	4147	04/28/2023	197.65	103664
BAILEY, BOYCE E	7104	04/28/2023	1,312.85	103665
BERGESON, JOHN W	7121	04/28/2023	1,831.35	103666
BRIGGS, ASHTON S	1511	04/28/2023	785.48	103667
BRUCE, EMMA	3141	04/28/2023	618.33	103668
BUCKLIN, JEFFERY D	1562	04/28/2023	83.70	103669
CARPENTER, JOHN C	5129	04/28/2023	1,526.50	103670
CHAPA, DAISY Y	1584	04/28/2023	786.34	103671
COLLISON, PATRICK F	5103	04/28/2023	2,334.10	103672
CORY, JOHN P	7120	04/28/2023	1,519.09	103673
CRITTENDEN, MATTHEW	1567	04/28/2023	888.10	103674
DOMINGUEZ, MATTHEW P	1513	04/28/2023	840.83	103675
EHLE, AANNA N	1575	04/28/2023	1,566.32	103676
GILSON, DUSTY ALAN	7124	04/28/2023	1,307.12	103677
HAGAN, SHELBY L	5118	04/28/2023	2,424.54	103678
HARMISON, TROY G	1503	04/28/2023	1,685.68	103679
HIGGINS, DAVID P.	7105	04/28/2023	1,378.52	103680
HORTON, JOHN C	7112	04/28/2023	3,274.83	103681
HORTON, JOHN C	7112	04/28/2023	100.00	103681
HUFF, TIMOTHY J	1559	04/28/2023	1,834.96	103682
HURST, MORGHAN	1570	04/28/2023	462.67	103683
JESS, JENE' N	5123	04/28/2023	3,265.18	103684
JOHNSON, ANNASTASHA	5130	04/28/2023	1,316.30	103685
KING, CHRISTINA M	3143	04/28/2023	837.87	103686
KLINKER-FELD, MICHELL M	3135	04/28/2023	2,429.25	103687
KOOIKER, ASHTON BRENT	7123	04/28/2023	1,430.80	103688
KREUDER, AARON M	1441	04/28/2023	3,457.46	103689
KRUSE, OSCAR	1586	04/28/2023	774.80	103690
LUING, TIFFANY A	5133	04/28/2023	1,825.84	103691
LUNDQUIST, BRADLEY D	1555	04/28/2023	514.90	103692
MANGUM, MEGAN SUSANNA	3142	04/28/2023	1,502.06	103693
MARSHMAN, CRAIG A	5125	04/28/2023	1,517.82	103694
MERRILL, SARAH J	1590	04/28/2023	1,799.66	103695
MILLER, BRODY E	1582	04/28/2023	713.23	103696
MORRIS, REBECCA L	1504	04/28/2023	2,594.32	103697
MURRAY, MARGARET	5126	04/28/2023	2,739.47	103698
OLIVER, MARKETA S	8403	04/28/2023	300.00	103699
OLIVER, MARKETA S	8403	04/28/2023	3,348.62	103699
PEZLEY, ISAAC J	5132	04/28/2023	2,169.30	103700
PHIPPS-BUCKLIN, CHANTEL E	4145	04/28/2023	778.31	103701
REYNOLDS, RAY A	1537	04/28/2023	1,000.31	103702
SANDERS, JILL C	3128	04/28/2023	3,018.50	103703
SCHINCKE, MEGAN	3137	04/28/2023	469.89	103704
SCHINCKE, MEGAN	3137	04/28/2023	1,096.40	103704
SPOERRY, DANIELLE M	1527	04/28/2023	1,365.42	103705
SUMMERS, ALAN C	1534	04/28/2023	1,391.97	103706
VAN HOUTEN, NICOLE M	5121	04/28/2023	1,667.44	103707



Payroll Check Register Report Summary

Packet: PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23
Payroll Set: CITY OF BONDURANT, IA - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	47	70,084.08
Total	47	70,084.08



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00748 - PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0106 - COLLECTION SERVICES CENTER									Vendor Total:	91.38
INV0002901	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	91.38	0.00	0.00	0.00	91.38
CASE # 652464	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023			Bank Draft:	DFT0002264
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CASE # 652464	NA		0.00	0.00	91.38	0.00	0.00	0.00	91.38	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-050-2127	CHILD SUPPORT WITHHOLDING				4.56	4.99%				
600-050-2127	CHILD SUPPORT WITHHOLDING				18.28	20.00%				
610-050-2127	CHILD SUPPORT WITHHOLDING				18.28	20.00%				
741-050-2127	CHILD SUPPORT WITHHOLDING				9.14	10.00%				
110-050-2127	CHILD SUPPORT WITHHOLDING				41.12	45.00%				
Vendor: 2304 - EBS									Vendor Total:	21,856.16
INV0002889	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	1,483.34	0.00	0.00	0.00	1,483.34
DELTA DENTAL PAYMENT	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023			Bank Draft:	DFT0002252
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DELTA DENTAL PAYMENT	Service		0.00	0.00	1,483.34	0.00	0.00	0.00	1,483.34	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2125	DENTAL INSURANCE				1,483.34	100.00%				
Vendor: 0106 - HEALTH INSURANCE WELLMARK									Vendor Total:	15,654.63
INV0002894	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	15,654.63	0.00	0.00	0.00	15,654.63
HEALTH INSURANCE WELLMARK	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023			Bank Draft:	DFT0002257
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HEALTH INSURANCE WELLMARK	Service		0.00	0.00	15,654.63	0.00	0.00	0.00	15,654.63	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				15,654.63	100.00%				
Vendor: 0106 - EBS ADMIN COST									Vendor Total:	932.66
INV0002895	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	932.66	0.00	0.00	0.00	932.66
EBS ADMIN COST	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023			Bank Draft:	DFT0002258
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EBS ADMIN COST	Service		0.00	0.00	932.66	0.00	0.00	0.00	932.66	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				932.66	100.00%				
Vendor: 0106 - LIFE & DIS PRINCIPAL									Vendor Total:	1,051.03
INV0002897	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	1,051.03	0.00	0.00	0.00	1,051.03
LIFE & DIS PRINCIPAL	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023			Bank Draft:	DFT0002260
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIFE & DIS PRINCIPAL	Service		0.00	0.00	1,051.03	0.00	0.00	0.00	1,051.03	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
112-050-2124	HEALTH INSURANCE WITHHOLDING				1,051.03	100.00%				
Vendor: 0106 - SELF FUNDED DEDUCTABLE INSURANCE									Vendor Total:	2,486.00
INV0002898	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	2,486.00	0.00	0.00	0.00	2,486.00
SELF FUNDED DEDUCTABLE INSURANCE	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023			Bank Draft:	DFT0002261

Payable Register

Packet: APPKT00748 - PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SELF FUNDED DEDUCTABLE INSURANCE	Service		0.00	0.00	2,486.00	0.00	0.00	0.00	2,486.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2124	HEALTH INSURANCE WITHHOLDING		2,486.00	100.00%						
INV0002899	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	248.50	0.00	0.00	0.00	248.50
VISION AVISES	AP Bank Code - AP Bank				No	Payment Date: 5/1/2023		Bank Draft:		DFT0002262
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
VISION AVISES	Service		0.00	0.00	248.50	0.00	0.00	0.00	248.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2132	VISION WITHHOLDING		248.50	100.00%						

Vendor: [1274 - ICMA-RC SERVICES LLC](#)

Vendor Total: 1,361.98

INV0002892	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	995.00	0.00	0.00	0.00	995.00
Payroll Deduction	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002255
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Deduction	NA		0.00	0.00	995.00	0.00	0.00	0.00	995.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-050-2130	ICMA-RC		995.00	100.00%						
INV0002893	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	366.98	0.00	0.00	0.00	366.98
DEFERRED COMPENSATION	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002256
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DEFERRED COMPENSATION	Service		0.00	0.00	366.98	0.00	0.00	0.00	366.98	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-050-2130	ICMA-RC		366.98	100.00%						

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 70.75

INV0002904	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	70.75	0.00	0.00	0.00	70.75
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:		DFT0002267
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Unemployment Insurance	NA		0.00	0.00	70.75	0.00	0.00	0.00	70.75	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2122	STATE WITHHOLDING		70.75	100.00%						

Vendor: [0239 - IPERS](#)

Vendor Total: 15,692.70

INV0002896	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	580.01	0.00	0.00	0.00	580.01
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002259
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Payroll Contribution	NA		0.00	0.00	580.01	0.00	0.00	0.00	580.01	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2123	IPERS WITHHOLDING		580.01	100.00%						
INV0002900	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	15,112.69	0.00	0.00	0.00	15,112.69
Payroll Contribution	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002263

Payable Register

Packet: APPKT00748 - PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Payroll Contribution	NA	0.00	0.00	4,233.62	0.00	0.00	0.00	4,233.62		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2123	IPERS WITHHOLDING		4,233.62	100.00%						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Payroll Contribution	NA	0.00	0.00	10,879.07	0.00	0.00	0.00	10,879.07		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
112-050-2123	IPERS WITHHOLDING		10,879.07	100.00%						

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 22,201.71

INV0002903	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	22,201.71	0.00	0.00	0.00	22,201.71
Federal Tax Withheld	AP Bank Code - AP Bank					No	Payment Date: 4/28/2023	Bank Draft:	DFT0002266	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	11,961.22	0.00	0.00	0.00	11,961.22
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING		11,961.22	100.00%				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	2,797.34	0.00	0.00	0.00	2,797.34
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
112-050-2121	FICA/MEDICARE WITHHOLDING		2,797.34	100.00%				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Tax Withheld	NA	0.00	0.00	7,443.15	0.00	0.00	0.00	7,443.15
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
670-050-2120	FEDERAL WITHHOLDING		13.12	0.18%				
610-050-2120	FEDERAL WITHHOLDING		668.32	8.98%				
741-050-2120	FEDERAL WITHHOLDING		202.21	2.72%				
600-050-2120	FEDERAL WITHHOLDING		724.63	9.74%				
110-050-2120	FEDERAL WITHHOLDING		705.14	9.47%				
001-050-2120	FEDERAL WITHHOLDING		5,129.73	68.92%				

Vendor: [2249 - Kabel Business Industries](#)

Vendor Total: 2,370.46

INV0002890	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	2,323.30	0.00	0.00	0.00	2,323.30
Payroll Deduction	AP Bank Code - AP Bank					No	Payment Date: 4/28/2023	Bank Draft:	DFT0002253	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Payroll Deduction	NA	0.00	0.00	2,323.30	0.00	0.00	0.00	2,323.30
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING		2,323.30	0%				

INV0002891	Invoice	4/28/2023	4/28/2023	5/6/2023	4/28/2023	47.16	0.00	0.00	0.00	47.16
FSA ADMIN FEE	AP Bank Code - AP Bank					No	Payment Date: 5/6/2023	Bank Draft:	DFT0002254	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLEX SPENDING ADMINISTRATION FEE	Service	0.00	0.00	47.16	0.00	0.00	0.00	47.16
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
820-050-2131	SELF-FUNDED WITHHOLDING		47.16	0%				

Payable Register

Packet: APPKT00748 - PYPKT00414 - 4/10-4/23/23 PAID ON 4/28/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [1832 - TREASURER - STATE OF IOWA](#)

Vendor Total: 3,454.97

INV0002902	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	3,454.97	0.00	0.00	0.00	3,454.97
State Tax Withholding	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002265

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Tax Withholding	NA	0.00	0.00	3,454.97	0.00	0.00	0.00	3,454.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
670-050-2122	STATE WITHHOLDING		12.56	0.36%
741-050-2122	STATE WITHHOLDING		104.14	3.01%
610-050-2122	STATE WITHHOLDING		300.47	8.70%
600-050-2122	STATE WITHHOLDING		328.09	9.50%
110-050-2122	STATE WITHHOLDING		328.16	9.50%
001-050-2122	STATE WITHHOLDING		2,381.55	68.93%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	67,100.11	0.00	0.00	0.00	67,100.11	67,100.11	0.00
Grand Total:		67,100.11	0.00	0.00	0.00	67,100.11	67,100.11	0.00

Account Summary

Account	Name	Amount
001-050-2120	FEDERAL WITHHOLDING	5,129.73
001-050-2122	STATE WITHHOLDING	2,381.55
001-050-2127	CHILD SUPPORT WITHHOLDING	4.56
001-050-2130	ICMA-RC	1,361.98
Total:		8,877.82

Account	Name	Amount
110-050-2120	FEDERAL WITHHOLDING	705.14
110-050-2122	STATE WITHHOLDING	328.16
110-050-2127	CHILD SUPPORT WITHHOLDING	41.12
Total:		1,074.42

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	14,758.56
112-050-2122	STATE WITHHOLDING	70.75
112-050-2123	IPERS WITHHOLDING	15,692.70
112-050-2124	HEALTH INSURANCE WITHHOLDING	20,124.32
112-050-2125	DENTAL INSURANCE	1,483.34
112-050-2132	VISION WITHHOLDING	248.50
Total:		52,378.17

Account	Name	Amount
600-050-2120	FEDERAL WITHHOLDING	724.63
600-050-2122	STATE WITHHOLDING	328.09
600-050-2127	CHILD SUPPORT WITHHOLDING	18.28
Total:		1,071.00

Account	Name	Amount
610-050-2120	FEDERAL WITHHOLDING	668.32
610-050-2122	STATE WITHHOLDING	300.47
610-050-2127	CHILD SUPPORT WITHHOLDING	18.28
Total:		987.07

Account	Name	Amount
670-050-2120	FEDERAL WITHHOLDING	13.12
670-050-2122	STATE WITHHOLDING	12.56
Total:		25.68

Account	Name	Amount
741-050-2120	FEDERAL WITHHOLDING	202.21
741-050-2122	STATE WITHHOLDING	104.14
741-050-2127	CHILD SUPPORT WITHHOLDING	9.14
Total:		315.49

Account	Name	Amount
820-050-2131	SELF-FUNDED WITHHOLDING	2,370.46
Total:		2,370.46



Payable Register

Payable Detail by Vendor Name

Packet: APPKT00747 - PYPKT00415 - BUCKLIN VACATION PAYOUT
TO BE PAID ON 4/28/23

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [0238 - IOWA WORKFORCE DEVELOPMENT](#)

Vendor Total: 0.16

INV0002888	Invoice	6/23/2023	6/23/2023	6/23/2023	6/23/2023	0.16	0.00	0.00	0.00	0.16
Unemployment Insurance	AP Bank Code - AP Bank				No	Payment Date: 6/23/2023		Bank Draft:		DFT0002251

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Unemployment Insurance	NA	0.00	0.00	0.16	0.00	0.00	0.00	0.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2122	STATE WITHHOLDING		0.16	100.00%

Vendor: [1512 - IRS USATAXPYMT](#)

Vendor Total: 23.86

INV0002887	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	23.86	0.00	0.00	0.00	23.86
Federal Tax Withheld	AP Bank Code - AP Bank				No	Payment Date: 4/28/2023		Bank Draft:		DFT0002250

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Withholding	NA	0.00	0.00	19.34	0.00	0.00	0.00	19.34

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		19.34	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare Withholding	NA	0.00	0.00	4.52	0.00	0.00	0.00	4.52

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
112-050-2121	FICA/MEDICARE WITHHOLDING		4.52	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	24.02	0.00	0.00	0.00	24.02	24.02	0.00
Grand Total:		24.02	0.00	0.00	0.00	24.02	24.02	0.00

Account Summary

Account	Name	Amount
112-050-2121	FICA/MEDICARE WITHHOLDING	23.86
112-050-2122	STATE WITHHOLDING	0.16
Total:		24.02



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.d.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution appointing Jesse Torres to the Planning & Zoning Commission to fill the vacancy as a result of Wes Hoyer's resignation

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: As a result of Wes Hoyer's recent resignation from the City's Planning & Zoning Commission, the City sought potential new member applications. A total of three applications were submitted from the following interested residents - Jesse Torres, Austin Sullivan, and Jason Vore. The Planning & Zoning Commission held potential new member application introductions during their meetings on March 9, 2023 and April 13, 2023. The Planning & Zoning Commission recommends that Jesse Torres should fill the vacancy created as a result of Wes Hoyer's resignation.

Per Chapter 23 of the City Code, Planning & Zoning Commission vacancies are appointed by the Bondurant City Council. This term will expire 12/31/2024 (unless renewed).

The Planning and Zoning Commission met with candidates and recommends Jess Torres for appointment.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-80

CITY OF BONDURANT
RESOLUTION NO. 230501-80

RESOLUTION APPOINTING JESSE TORRES TO THE PLANNING & ZONING
COMMISSION TO FILL THE VACANCY AS A RESULT OF WES HOYER'S
RESIGNATION

WHEREAS, the Planning & Zoning Commission consists of seven (7) members, appointed by the City council; AND

WHEREAS, the term of office of the members of the Commission shall be five (5) years; AND

WHEREAS, all members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council; AND

WHEREAS, Wes Hoyer stepped down from his seat on the Commission; AND

WHEREAS, the City received three applications from interested residents; AND

WHEREAS, the Planning & Zoning Commission recommends appointment of Jesse Torres to the Planning & Zoning Commission; AND

WHEREAS, his term will go into effect from approval of this resolution until December 31, 2024 to fulfill Wes Hoyer's term.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointment of Jesse Torres to the Planning & Zoning Commission is hereby approved as presented.

Passed and adopted this 1st day of May 2023

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.e.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution appointing Jason Vore to the Planning & Zoning Commission to fill the vacancy as a result of Torey Cuellar's resignation

CONTACT PERSON:

Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: As a result of Torey Cuellar's recent resignation from the City's Planning & Zoning Commission, the City sought potential new member applications. Torey's resignation will become effective in June/July 2023. A total of three applications were submitted from the following interested residents - Jesse Torres, Austin Sullivan, and Jason Vore. The Planning & Zoning Commission held potential new member application introductions during their meetings on March 9, 2023 and April 13, 2023. The Planning & Zoning Commission recommends that Jason Vore should fill the vacancy created as a result of Torey Cuellar's resignation.

Per Chapter 23 of the City Code, Planning & Zoning Commission vacancies are appointed by the Bondurant City Council. This term will expire 12/31/2024 (unless renewed).

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-81

CITY OF BONDURANT
RESOLUTION NO. 230501-81

RESOLUTION APPOINTING JESSE TORRES TO THE PLANNING & ZONING
COMMISSION TO FILL THE VACANCY AS A RESULT OF TOREY CUELLAR'S
RESIGNATION

WHEREAS, the Planning & Zoning Commission consists of seven (7) members, appointed by the City council; AND

WHEREAS, the term of office of the members of the Commission shall be five (5) years; AND

WHEREAS, all members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council; AND

WHEREAS, Torey Cuellar will step down from her seat on the Commission effective in June or July 2023; AND

WHEREAS, the City received three applications from interested residents; AND

WHEREAS, the Planning & Zoning Commission recommends appointment of Jason Vore to the Planning & Zoning Commission; AND

WHEREAS, his term will go into effect from approval of this resolution and upon full resignation of Torey Cuellar until December 31, 2024 to fulfill Torey Cuellar's term.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the appointment of Jason Vore to the Planning & Zoning Commission is hereby approved as presented.

Passed and adopted this 1st day of May 2023

Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.f.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution approving a 28E Agreement with the cities of Des Moines, Alleman, Altoona, Bondurant, Carlisle, Elkhart, Grimes, Indianola, Johnston, Mitchellville, Norwalk, Pleasant Hill, Polk City, West Des Moines, Windsor Heights, and the County of Polk for the partial funding of Homeland Security Services within the Metropolitan Area

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Attached is a 28E agreement related to Homeland Security. This agreement is a renewal of an agreement that has been in place for several years.

The City of Des Moines and Polk County, support the mission of the Iowa Homeland Security and Emergency Management and have devoted significant resources and assets toward the provision of homeland security services and programs. They have done so on behalf of the metropolitan area and have the resources and trained personnel to respond to Homeland Security events or threats throughout the area.

The Metropolitan Advisory Council Homeland Security Subcommittee recommends the 28E agreement to provide for the safety and security of residents throughout the metropolitan area from the threats of weapons of mass destruction, potential terrorist activity and natural disasters. All the parties desire to maintain the resources and assets available to the City of Des Moines to enable the City of Des Moines to provide homeland security services including major incident response throughout the metropolitan area that will serve the respective jurisdictions that are part of the 28E agreement.

The City of Des Moines in conjunction with Polk County has implemented the following homeland security services:

- Metro STAR (Special Tactics and Response) Unit which provides a Type II Weapons of Mass Destruction (WMD) and Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Tactical Response Team; and

- Des Moines Bomb Squad providing Type I bomb mitigation response; and
- Des Moines Police Department will also provide full-time personnel trained in the collection and preservation of evidence located in hazardous (CBRNE) environments for contaminated crime scene processing.

The Des Moines Police Department has other capabilities not specified nor guaranteed under this agreement, such as; Incident Command support; High risk tactical warrant service; Crisis Negotiation; Dive Team, Planning & Training; Tactical Surveillance; Criminal Polygraph Exams, Intelligence and Investigative Support; etc. These capabilities may be requested but are at the discretion of the Des Moines Police Department and dependent on the availability of personnel at the time of request.

The agreement covers the fiscal years 2019 through 2023. If the City of Bondurant were not covered by an agreement with Polk County, the City's contribution would be \$8,440.13 annually; however, that amount is covered in the agreement Bondurant has with the Polk County Sheriff's office.

FUNDING SOURCE: NA - this

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-82
2. Polk County Alleman Bondurant Grimes Elkhart MAC Agreement
3. MAC Final Exhibit A 24 to28

CITY OF BONDURANT
RESOLUTION NO. 230501-82

RESOLUTION APPROVING A 28E AGREEMENT WITH THE CITIES OF DES MOINES, ALLEMAN, ALTOONA, BONDURANT, CARLISLE, ELKHART, GRIMES, INDIANOLA, JOHNSTON, MITCHELLVILLE, NORWALK, PLEASANT HILL, POLK CITY, WEST DES MOINES, WINDSOR HEIGHTS, AND THE COUNTY OF POLK FOR THE PARTIAL FUNDING OF HOMELAND SECURITY SERVICES WITHIN THE METROPOLITAN AREA

WHEREAS, the City of Bondurant has been party to the Homeland Security 28E agreement for several years; AND

WHEREAS, the City of Des Moines and Polk County provide Homeland Security services and trained personnel to respond to Homeland Security events or threats; AND

WHEREAS, Bondurant's fee is \$3,247.84 annually for the Fiscal Years 2024 through 2028; AND

WHEREAS, the cost of the City of Bondurant's participation is covered by the City of Bondurant's agreement with the Polk County Sheriff's office.

NOW, THEREFORE, BE IT RESOLVED by the City of Bondurant, Iowa that the 28E Agreement with the cities of Des Moines, Altoona, Bondurant, Carlisle, Grimes, Norwalk, Pleasant Hill, Polk City, Johnston, Mitchellville, West Des Moines, Windsor Heights, and the County of Polk for the partial funding of Homeland Security Services for FY 2024 through FY 2028 within the Metropolitan Area is hereby approved.

Passed and approved this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

CHAPTER 28E AGREEMENT
BY AND BETWEEN THE CITIES OF
DES MOINES, ALLEMAN, ALTOONA, BONDURANT, CARLISLE, ELKHART, GRIMES,
INDIANOLA, JOHNSTON, MITCHELLVILLE, NORWALK, PLEASANT HILL, POLK CITY,
WEST DES MOINES WINDSOR HEIGHTS, AND THE COUNTY OF POLK
FOR THE PARTIAL FUNDING OF HOMELAND SECURITY SERVICES WITHIN THE
METROPOLITAN AREA

WHEREAS, this Agreement is made and entered into by and between the cities of Des Moines, Alleman, Altoona, Bondurant, Carlisle, Elkhart, Grimes, Indianola, Johnston, Mitchellville, Norwalk, Pleasant Hill, Polk City, West Des Moines, Windsor Heights and the County of Polk (hereinafter jointly referred to as the "Parties").

WITNESSETH:

WHEREAS, the metropolitan area consisting of the Parties hereto represented on the Metropolitan Advisory Council will be best served in a joint cooperative effort of implementation of the Iowa Homeland Security Strategy and other major incident response capabilities; and

WHEREAS, the City of Des Moines and Polk County, to support the mission of the Iowa Homeland Security and Emergency Management have devoted significant resources and assets toward the provision of homeland security services and programs; and

WHEREAS, upon recommendation of the Metropolitan Advisory Council Homeland Security Subcommittee to provide for the safety and security of residents throughout the metropolitan area from the threats of weapons of mass destruction, potential terrorist activity and natural disasters, all the Parties hereto desire to maintain the resources and assets available to the City of Des Moines to enable the City of Des Moines to provide homeland security services including major incident response throughout the metropolitan area that will serve the respective jurisdictions of each Party hereto; and

WHEREAS, the City of Des Moines in conjunction with Polk County has implemented the following homeland security services:

- Metro STAR (Special Tactics and Response) Unit which provides a Type II Weapons of Mass Destruction (WMD) and Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Tactical Response Team¹; and
- Des Moines Bomb Squad providing Type I bomb mitigation response²; and
- Des Moines Police Department will also provide full-time personnel trained in the collection and preservation of evidence located in hazardous (CBRNE) environments for contaminated crime scene processing; and

¹ Typed Resource Definitions: Law Enforcement and Security Resources; SWAT/Tactical Teams. FEMA 508-6 (July 2007). U.S. Department of Homeland Security.

² Typed Resource Definitions: Law Enforcement and Security Resources; Bomb Squad/Explosives Team. FEMA 508-6 (July 2007). U.S. Department of Homeland Security.

- The Des Moines Police Department has other capabilities not specified nor guaranteed under this agreement, such as; Incident Command support; High risk tactical warrant service; Crisis Negotiation; Dive Team, Planning & Training; Tactical Surveillance; Criminal Polygraph Exams, Intelligence and Investigative Support; etc. These capabilities may be requested but are at the discretion of the Des Moines Police Department and dependent on availability of personnel at time of request.

WHEREAS; the Parties desire to provide the necessary funding to maintain the capabilities of the Des Moines WMD/CBRNE Tactical Response Team and the Des Moines Bomb Squad to serve all the respective jurisdictions within the metropolitan area that are a Party hereto; and

NOW, THEREFORE, the Parties do hereby agree as follows:

- I. **Purpose.** Pursuant to Chapter 28E of the Code of Iowa, the Parties do hereby agree that the purpose of this Agreement is to jointly exercise their respective powers to fund and implement enhanced Homeland Security Services to serve all the respective jurisdictions within the metropolitan area that are a Party hereto.
- II. **Homeland Security Services.** All Parties may, in accordance with the procedures set forth in Article III, utilize on an as needed basis the following Homeland Security Services:
 - A. **WMD/CBRNE Tactical Response Team (Metro STAR Unit):** This team is comprised of a commander, full time Des Moines Police Officers, part time Des Moines Police Officers, part time Polk County Sheriff's Deputies, a part time Johnston Police Officer, and part time Pleasant Hill Police Officer. Team members are all technician-level HazMat trained tactical operators. This allows the team to successfully work in Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) environments. Along with the normal operations of a tactical unit, team members are trained to neutralize active threats, and to provide assistance in support of HazMat Units and Bomb Squads operating in and around "hot zones" of potential CBRNE exposures. Team members provide a safe scene for those that will ultimately mitigate and control the exposure to CBRNE environments. This team also has the capabilities of conducting proactive investigation into CBRNE threats providing preliminary CBRNE monitoring levels to determine the presence of a potential CBRNE substance.
 - B. **Des Moines Bomb Squad:** This team is comprised of a Des Moines commander, full time Des Moines Police Officers trained as Bomb Technicians, part time Des Moines Police Officers trained as Bomb Technicians, and full time Des Moines Explosive Detection K9 teams. Bomb Technicians are all technician-level HazMat trained. The team will mitigate explosives hazards and are trained in the mitigation of Weapons of Mass Destruction (WMD) dispersal devices. The team is also trained in the collection of hazardous evidence and post-blast investigations.

- C. Des Moines Police Department: Full-time Des Moines Police personnel trained in the collection and preservation of evidence found in hazardous (CBRNE) environments.

III. Service/Command Procedures. The protocol for utilization of the Homeland Security Services identified in this Agreement will be as follows:

- A. Upon occurrence of an incident which may necessitate the use of any of the Homeland Security Services, a Party's Incident Commander, as defined below, may request such Homeland Security Services by calling the Des Moines Dispatch Center at 283-4811 or such other phone numbers as the City of Des Moines or Polk County may designate in writing and forward to the Parties. The request shall relay the information necessary for the appropriate personnel to determine what Homeland Security Services in terms of personnel and equipment are needed to respond, which may include multiple or all Homeland Security Services available. The determinations on the appropriate Homeland Security Services personnel and equipment to be sent to a requesting Party shall be made at the discretion of the City of Des Moines using its established protocols. The City of Des Moines shall be held harmless by the requesting Party from liability in connection with its final decision on type and amount of equipment and number of personnel to be provided to the requesting Party.
- B. The responding Homeland Security Services personnel will have a team leader(s) who will report to the Incident Commander and coordinate activities between the requesting Party's personnel and the personnel providing the Homeland Security Services. The team leader(s) will assist the Incident Commander in reaching the objectives required by the circumstances at the scene. The Incident Commander, or his/her designee, shall have the power to issue reasonable orders and directives consistent with meeting the objectives. The team leader(s) will then act on those orders and directives as long as they are safe and within the capabilities of the responding Homeland Security Services team. The team leader(s) will provide technical advice when appropriate, but will not be expected to assume command of the scene.³
- C. When the Incident Commander and the team leader(s) agree that the objectives requiring Homeland Security Services response have been met the Homeland Security Services response teams will be released from the scene.
- D. The Homeland Security Services response teams will participate and share information in all post-incident debriefings held by the requesting Party.
- E. The term "Incident Commander" as used in this Agreement means the manager of an incident, no matter the size or complexity, or the number of

³ All responding and supporting agencies are expected to operate under the guiding principles of the National Incident Management System (NIMS) and the Incident Command System (ICS).

agencies involved in the response. The “Incident Commander” is usually the first or senior, public safety or first-responder to arrive on scene. As additional responders arrive, command may transfer on the basis of who has primary authority for overall control of the incident. The “Incident Commander” is responsible for ensuring a coordinated effort and to ensure an effective response and the efficient, safe use of resources including:

- Establishing command and the Incident Command Post.
- Protecting life and property.
- Controlling personnel and equipment resources.
- Maintaining accountability for responders and public safety, as well as for task accomplishments.
- Assessing Incident Priorities.
- Determining Operational Objectives.
- Developing and Implementing the Incident Action Plan.
- Coordinating overall emergency activities.
- Coordinating the activities of outside agencies.
- Authorizing the release of information to the media.

IV. **Funding Contributions.** The City of Des Moines and Polk County have committed annual funding in fiscal years 2024 through 2028 to maintain the enhanced capabilities of Homeland Security Services for the metropolitan area. Funding is needed from the other Parties in each fiscal year to maintain the enhanced capabilities of the Homeland Security Services response to a minimally acceptable level for the Parties herein.

- A. To maintain the enhanced capabilities of the Homeland Security Services, each Party to this Agreement will annually pay the respective amount for such Party as set forth in Exhibit “A” in fiscal years 2024 through 2028. The amounts listed in Exhibit A shall remain fixed for the duration of this agreement and are not subject to adjustment without majority approval of the parties of this agreement.
- B. Each Party shall pay its respective annual amount set forth in Exhibit “A” to the City of Des Moines on or before July 31 of each fiscal year and such monies shall be used exclusively for necessary personnel, overtime, training, equipment, equipment maintenance and vehicle operating costs of providing the enhanced Homeland Security Services. The budget for enhanced capabilities of Homeland Security Services will be provided at the beginning of each fiscal year as outlined in Section V of this agreement.
- C. Each Party may voluntarily contribute a qualified peace officer(s) to serve and train with the Metro STAR Team. Contribution of team member(s) will not preclude any Parties annual fee payment set forth in Exhibit “A”.

V. **Reporting.**

A. The City of Des Moines will provide an annual report on Homeland Security Services to each Party of each year. This report will provide information to keep the Parties to this Agreement informed of the status and activities of the Homeland Security response teams and will include:

1. Accomplishments achieved during the calendar year and goals and objectives for the next calendar year,
2. Individual and team training over the calendar year (courses, location, number of personnel trained, hours of training),
3. Training exercises performed during the calendar year,
4. Response dates and a synopsis of the event responded to,
5. Equipment received or retired during the calendar year, and
6. Budget showing expenditures made during the calendar year and proposed expenditures for the next calendar year.

The City of Des Moines will also provide this report to the Polk County Emergency Management Commission, the Polk County Chiefs' and Sheriff's Association, and the Fire Chiefs' Association.

VI. Employee relationship.

- A. Employees of any Party acting pursuant to this Agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment status with such Party. Under no circumstances are employees of one Party to be considered employees of any other Party. This Agreement does not create an employment relationship nor shall it be construed to create any employment relationship between Homeland Security Services personnel and the Party requesting such services.
- B. If a Party desires to have an employee assigned as part of the Homeland Security Services, a separate Memorandum Of Understanding (MOU) would need to be executed, to define the responsibilities of the involved Parties.

VII. Liability. Each Party waives all claims against the other Parties for compensation for any property loss or damage and/or personal injury or death to its personnel as a consequence of the performance of this Agreement. Each Party shall bear the liability and/or costs of damage to its equipment and facilities, and the compensation of its employees, including injury or death to its personnel, occurring as a consequence of the performance of this Agreement.

Each Party to this Agreement shall be liable for the actions of its own employees to the extent allowed under Iowa Code Chapter 670.

Nothing in this Agreement shall prevent or limit any Party to this Agreement from recovering or attempting to recover costs of services rendered to a third party where such recovery of costs is provided for by law.

The Parties to this Agreement do not waive any defenses, immunities or other limitations applicable to a respective Party and nothing herein shall be so construed. Each Party to this Agreement reserves the right to fully defend all claims arising from loss of or damage to private property and/or death of or injury to private persons who are not parties to this Agreement including, but not limited to asserting defenses or immunities available under applicable law.

This Article shall survive the termination of this Agreement where necessary to protect each Party to this Agreement.

VIII. Iowa Code Chapter 28E Requirements :

- A. The cities of Des Moines, Altoona, Bondurant, Carlisle, Grimes, Johnston, Norwalk, Pleasant Hill, Polk City, Mitchellville, West Des Moines, Indianola, and Windsor Heights, are municipal corporations and political subdivisions of the State of Iowa and are public agencies as defined by Iowa Code Chapter 28E.
- B. Polk County is a political subdivision of the State of Iowa and is a public agency as defined by Iowa Code Chapter 28E.
- C. No separate legal or administrative entity is established by this Agreement.
- D. No real or personal property will be jointly acquired, held or disposed of in the performance of this Agreement. All equipment purchased in conjunction with the provision of Homeland Security Services shall be owned by the City of Des Moines or Polk County. Upon termination of this Agreement all such equipment and other personal property owned by the City of Des Moines or Polk County shall remain with such entities.
- E. The Des Moines Chief of Police and Polk County Sheriff shall administer the performance of this Agreement.
- F. This Agreement shall be in full force and effect upon the following:
 - 1. Its approval and execution by the respective City Councils and Boards of Supervisors of the Parties hereto; and
 - 2. Filing of this Agreement with the Office of the Secretary of State as required under Section 28E.8, Code of Iowa.

- G. The duration of this Agreement shall extend for a term beginning July 1, 2023 and ending on June 30, 2028. This Agreement may not be terminated prior to such termination date, in whole or in part, except upon mutual agreement of all the Parties. The Parties may renew this Agreement for additional 5-year periods with or without amendments or elect to enter into a new agreement upon mutual agreement of all Parties.

IX. General Provisions.

A. If any section, provision or part of this Agreement shall be found invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision or part thereof not found to be invalid or unconstitutional.

B. The Agreement represents the entire agreement between the Parties. If upon annual review of this Agreement by the Parties a determination is made that this Agreement should be revised, any subsequent change or modification to this Agreement shall be mutually agreed to by the Parties in the form of a duly approved and executed addendum to this Agreement.

C. Each Party approving this Agreement shall execute the separate signature page provided for it, and the Parties hereto authorize the City Clerk of the City of Des Moines to assemble the signature pages and append same to copies of this Agreement, to file this Agreement with the Secretary of State and to record it with the Offices of the Recorder of Polk and Warren Counties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed.

MAC Payment - EXHIBIT A

FY 2024 through FY 2028

Homeland Security Apportionment of \$379,932 - Reduced Base Fee for Cities below 5,000 in Population

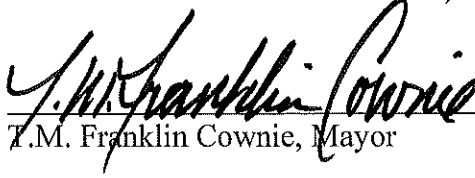
Cities	Base Fee		Population*		Taxable		Annual Fee	Increase (Decrease)	Annual Per Capita		Prior Agreement
				%	Property Value*	%			5-Year	Commitment	
			Based on US Census Data								
Altoona	\$ 3,384.62		13,301	5.32%	\$ 482,995,728.00	3.29%	\$ 17,598.38	\$ (1,389.55)	\$ 1.32	\$ 87,991.89	\$ 18,987.93
Ankeny	\$ 3,384.62		36,161	14.47%	\$ 1,933,108,276.00	13.75%	\$ 49,940.32	\$ (1,307.83)	\$ 1.38	\$ 249,701.59	\$ 51,248.15
Bondurant	\$ 1,000.00		2,951	1.18%	\$ 91,880,472.00	0.65%	\$ 4,026.30	\$ 778.46	\$ 1.36	\$ 20,131.49	\$ 3,247.84
Carlisle	\$ 1,000.00		3,497	1.40%	\$ 107,225,486.00	0.76%	\$ 4,566.81	\$ (309.43)	\$ 1.31	\$ 22,834.05	\$ 4,876.24
Clive	\$ 3,384.62		14,125	5.65%	\$ 1,079,187,368.00	7.68%	\$ 25,372.81	\$ (2,528.81)	\$ 1.80	\$ 126,864.06	\$ 27,901.62
DeSoto	\$ 1,000.00		1,009	0.40%	\$ 15,126,805.00	0.11%	\$ 1,843.61	\$ (96.33)	\$ 1.83	\$ 9,218.06	\$ 1,939.94
Grimmes	\$ 3,384.62		5,882	2.35%	\$ 376,864,004.00	2.68%	\$ 11,676.69	\$ 4,189.61	\$ 1.99	\$ 58,383.47	\$ 7,487.09
Indianola	\$ 3,384.62		14,156	5.67%	\$ 422,297,611.00	3.00%	\$ 17,685.27	\$ (1,644.80)	\$ 1.25	\$ 88,426.34	\$ 19,330.07
Johnston	\$ 3,384.62		13,596	5.44%	\$ 986,602,682.00	7.02%	\$ 23,937.18	\$ (1,591.99)	\$ 1.76	\$ 119,685.92	\$ 25,529.17
Mitchellville	\$ 1,000.00		2,302	0.92%	\$ 41,865,906.00	0.30%	\$ 3,010.97	\$ (46.19)	\$ 1.31	\$ 15,054.85	\$ 3,057.16
Norwalk	\$ 3,384.62		8,229	3.29%	\$ 229,542,417.00	1.63%	\$ 11,510.63	\$ 91.79	\$ 1.40	\$ 57,553.15	\$ 11,418.84
Pleasant Hill	\$ 3,384.62		6,961	2.79%	\$ 312,111,605.00	2.22%	\$ 11,642.41	\$ (903.74)	\$ 1.67	\$ 58,212.05	\$ 12,546.14
Polk City	\$ 1,000.00		2,872	1.15%	\$ 102,815,029.00	0.73%	\$ 4,102.45	\$ (227.69)	\$ 1.43	\$ 20,512.25	\$ 4,330.14
Urbandale	\$ 3,384.62		35,904	14.37%	\$ 2,299,480,404.00	16.36%	\$ 54,069.70	\$ (4,019.06)	\$ 1.51	\$ 270,348.51	\$ 58,088.76
Waukee	\$ 3,384.62		8,132	3.25%	\$ 450,649,689.00	3.21%	\$ 14,041.09	\$ 440.20	\$ 1.73	\$ 70,205.44	\$ 13,600.88
West Des Moines	\$ 3,384.62		51,744	20.71%	\$ 3,724,064,440.00	26.49%	\$ 81,243.01	\$ (4,138.85)	\$ 1.57	\$ 406,215.05	\$ 85,381.86
Windsor Heights	\$ 1,000.00		4,891	1.96%	\$ 188,469,262.00	1.34%	\$ 6,440.41	\$ (819.15)	\$ 1.32	\$ 32,202.05	\$ 7,259.56
	\$ 43,230.77		225,693	90.32%	\$ 12,824,287,184.00	91.22%	\$ 342,708.04	\$ (13,523.37)		\$ 1,713,540.22	\$ 356,231.42
Counties											
Dallas County	\$ 3,384.62		10,298	4.12%	\$ 637,192,448.00	4.53%	\$ 17,659.93	\$ (3,267.61)	\$ 1.71	\$ 88,299.64	\$ 20,927.54
Warren County	\$ 3,384.62		13,893	5.56%	\$ 597,205,219.00	4.25%	\$ 19,564.03	\$ (3,277.02)	\$ 1.41	\$ 97,820.13	\$ 22,841.05
	\$ 6,769.23		24,191	9.68%	\$ 1,234,397,667.00	8.78%	\$ 37,223.96	\$ (6,544.63)		\$ 186,119.78	\$ 43,768.58
TOTAL	\$ 50,000.00		249,884		\$ 14,068,684,851.00		\$ 379,932.00	\$ (20,068.00)		\$ 1,899,660.00	\$ 400,000.00

* Information found on website:
<http://www.dcm.state.ia.us/>

* Most current certified census data found on website:
<http://data.iowadatanet.org>

* Information found on website:
<http://factfinder.census.gov>

I. CITY OF DES MOINES, IOWA

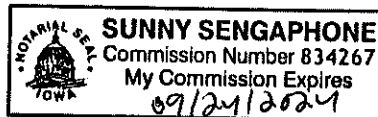

T.M. Franklin Cownie, Mayor

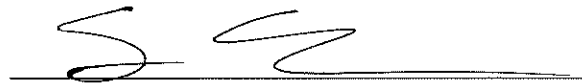
ATTEST:


Laura Baumgartner, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this 10th day of April, 2023, before me, the undersigned, a Notary Public, personally appeared T.M. Franklin Cownie and Laura Baumgartner to me personally known, who, being by me duly sworn, did state that they are the Mayor and City Clerk, respectively, of the City of Des Moines, Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution and Roll Call No. 23-0498 adopted by the City Council on the 10th day of April, 2023, and that T.M. Franklin Cownie and Laura Baumgartner acknowledged the execution of the instrument to be the voluntary act and deed of the municipal corporation, by it voluntarily executed.




Notary Public in the State of Iowa

II. CITY OF ALLEMAN, IOWA

Bob Kramme, Mayor

ATTEST:

Shari Buehler, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this _____ day of _____, 2023, before me, the undersigned, a Notary Public, personally appeared Bob Kramme and Shari Buehler to me personally known, who, being by me duly sworn, did state that they are the Mayor and City Clerk, respectively, of the City of Alleman, Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution and Roll Call No. _____ adopted by the City Council on the _____ day of _____, 2023, and that Bob Kramme and Shari Buehler acknowledged the execution of the instrument to be the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Notary Public in the State of Iowa

IV. CITY OF BONDURANT, IOWA

Doug Elrod, Mayor

ATTEST:

Shelby Hagan, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this _____ day of _____, 2023, before me, the undersigned, a Notary Public, personally appeared Doug Elrod and Shelby Hagan, to me personally known, who, being by me duly sworn, did state that they are the Mayor and City Clerk, respectively, of the City of Bondurant, Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution and Roll Call No. _____ adopted by the City Council on the _____ day of _____, 2023, and that Doug Elrod and Shelby Hagan acknowledged the execution of the instrument to be the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Notary Public in the State of Iowa

VII. CITY OF GRIMES, IOWA

Scott Mikkelsen
Scott Mikkelsen (Apr 11, 2023 14:29 CDT)

Scott Mikkelsen, Mayor

ATTEST:

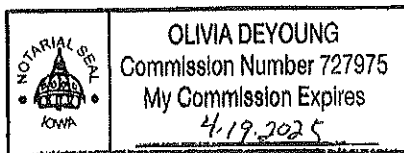
Rochelle Williams

Rochelle Williams, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this 11 day of April, 2023, before me, the undersigned, a Notary Public, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, who, being by me duly sworn, did state that they are the Mayor and City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution and Roll Call No. Motion adopted by the City Council on the 11 day of April, 2023, and that Scott Mikkelsen and Olivia DeYoung acknowledged the execution of the instrument to be the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Olivia DeYoung
Notary Public in the State of Iowa



RESOLUTION NO. 04-0823

RESOLUTION APPROVING A 28E AGREEMENT FOR THE
PARTIAL FUNDING OF HOMELAND SECURITY SERVICES
WITHIN THE METROPOLITAN AREA

WHEREAS, the City of Grimes has, since 2008, been party to the Metropolitan Advisory Council's joint cooperative effort for implementation of the Iowa Homeland Security Strategy and other major incident response capabilities; and

WHEREAS, the City and its 28E partners wish to continue the joint effort; and

WHEREAS, Polk County pursuant to the terms of the law enforcement agreement with the City of Grimes pays Grimes' obligation under the 28E;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRIMES IN THE STATE OF IOWA THAT:

Section 1. The 28E agreement attached hereto as Exhibit "A" is hereby approved.

Section 2. The Mayor and City Clerk are hereby authorized to execute the agreement on behalf of the City of Grimes.

PASSED AND APPROVED this 11th day of April 2023.


Scott Mikkelsen (Apr 11, 2023 14:13:01)

Scott Mikkelsen, Mayor

ATTEST:



Rochelle Williams, City Clerk

VI. CITY OF ELKHART, IOWA

Rod Robertson, Mayor

ATTEST:

Brenda Hysell, City Clerk

STATE OF IOWA)
) ss:
COUNTY OF WARREN)

On this _____ day of _____, 2023, before me, the undersigned, a Notary Public, personally appeared Rod Robertson and Brenda Hysell, to me personally known, who, being by me duly sworn, did state that they are the Mayor and City Clerk, respectively, of the City of Elkhart, Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution and Roll Call No. _____ adopted by the City Council on the _____ day of _____, 2023, and that Rod Robertson and Brenda Hysell acknowledged the execution of the instrument to be the voluntary act and deed of the municipal corporation, by it voluntarily executed.

Notary Public in the State of Iowa

XVI. COUNTY OF POLK, IOWA

Chair – Polk County Board of Supervisors

ATTEST:

Polk County Auditor Date

APPROVED AS TO FORM:

Assistant Polk County Attorney

MAC Payment - EXHIBIT A

FY 2024 through FY 2028

Homeland Security Apportionment of \$379,932 - Reduced Base Fee for Cities below 5,000 in Population

Cities	Base Fee	Populati	%	Fee	Taxable Property Value*	%	Fee	Annual Fee	Increase (Decrease)	Annual Per Capita	Commitment 5-Year	Prior Agreement
		Based on US Census Data										
Alleman	\$ 1,000.00	425	0.11%	\$ 173.21	\$ 26,192,632.00	0.11%	\$ 177.49	\$ 1,350.70	\$ 1,350.70	\$3.18	\$ 6,753.51	\$ -
Altoona	\$ 3,384.62	19,565	4.97%	\$ 7,973.84	\$ 1,032,382,534.00	4.36%	\$ 6,995.75	\$ 18,354.21	\$ (633.72)	\$0.94	\$ 91,771.06	\$ 18,987.93
Ankeny	\$ 3,384.62	67,887	17.25%	\$ 27,667.79	\$ 4,153,044,764.00	17.55%	\$ 28,142.35	\$ 59,194.76	\$ 7,946.61	\$0.87	\$ 295,973.81	\$ 51,248.15
Bondurant	\$ 3,384.62	7,365	1.87%	\$ 3,001.65	\$ 303,093,508.00	1.28%	\$ 2,053.86	\$ 8,440.13	\$ 5,192.30	\$1.15	\$ 42,200.66	\$ 3,247.84
Carlisle	\$ 1,000.00	4,160	1.06%	\$ 1,695.44	\$ 181,061,985.00	0.76%	\$ 1,226.93	\$ 3,922.37	\$ (953.87)	\$0.94	\$ 19,611.85	\$ 4,876.24
Clive	\$ 3,384.62	19,546	4.97%	\$ 7,966.10	\$ 1,642,766,224.00	6.94%	\$ 11,131.91	\$ 22,482.62	\$ (5,419.00)	\$1.15	\$ 112,413.12	\$ 27,901.62
DeSoto	\$ 1,000.00	915	0.23%	\$ 372.91	\$ 31,185,633.00	0.13%	\$ 211.32	\$ 1,584.24	\$ (355.70)	\$1.73	\$ 7,921.19	\$ 1,939.94
Elkhart	\$ 1,000.00	928	0.24%	\$ 378.21	\$ 24,761,693.00	0.10%	\$ 167.79	\$ 1,546.01	\$ 1,546.01	\$1.67	\$ 7,730.03	\$ -
Grimes	\$ 3,384.62	15,392	3.91%	\$ 6,273.11	\$ 974,854,092.00	4.12%	\$ 6,605.92	\$ 16,263.65	\$ 8,776.56	\$1.06	\$ 81,318.24	\$ 7,487.09
Indianola	\$ 3,384.62	15,833	4.02%	\$ 6,452.84	\$ 614,135,886.00	2.59%	\$ 4,161.58	\$ 13,999.04	\$ (5,331.03)	\$0.88	\$ 69,995.19	\$ 19,330.07
Johnston	\$ 3,384.62	24,064	6.11%	\$ 9,807.44	\$ 1,562,438,763.00	6.60%	\$ 10,587.58	\$ 23,779.64	\$ (1,749.53)	\$0.99	\$ 118,898.20	\$ 25,529.17
Mitchellville	\$ 1,000.00	2,485	0.63%	\$ 1,012.78	\$ 60,190,571.00	0.25%	\$ 407.87	\$ 2,420.65	\$ (636.51)	\$0.97	\$ 12,103.24	\$ 3,057.16
Norwalk	\$ 3,384.62	12,799	3.25%	\$ 5,216.32	\$ 492,590,526.00	2.08%	\$ 3,337.95	\$ 11,938.88	\$ 520.04	\$0.93	\$ 59,694.41	\$ 11,418.84
Pleasant Hill	\$ 3,384.62	10,147	2.58%	\$ 4,135.48	\$ 581,473,847.00	2.46%	\$ 3,940.25	\$ 11,460.34	\$ (1,085.80)	\$1.13	\$ 57,301.72	\$ 12,546.14
Polk City	\$ 3,384.62	5,543	1.41%	\$ 2,259.09	\$ 284,610,915.00	1.20%	\$ 1,928.61	\$ 7,572.32	\$ 3,242.18	\$1.37	\$ 37,861.60	\$ 4,330.14
Urbandale	\$ 3,384.62	45,580	11.58%	\$ 18,576.43	\$ 3,366,281,467.00	14.22%	\$ 22,810.99	\$ 44,772.04	\$ (13,316.72)	\$0.98	\$ 223,860.20	\$ 58,088.76
Waukee	\$ 3,384.62	23,940	6.08%	\$ 9,756.90	\$ 1,243,327,750.00	5.25%	\$ 8,425.18	\$ 21,566.70	\$ 7,965.82	\$0.90	\$ 107,833.52	\$ 13,600.88
West Des Moines	\$ 3,384.62	68,723	17.46%	\$ 28,008.51	\$ 5,620,303,825.00	23.75%	\$ 38,084.97	\$ 69,478.09	\$ (15,903.77)	\$1.01	\$ 347,390.47	\$ 85,381.86
Windsor Heights	\$ 3,384.62	5,252	1.33%	\$ 2,140.49	\$ 239,950,971.00	1.01%	\$ 1,625.98	\$ 7,151.09	\$ (108.47)	\$1.36	\$ 35,755.46	\$ 7,259.56
	\$ 52,384.63	350,549	89.08%	\$ 142,868.55	\$ 22,434,647,586.00	94.78%	\$ 152,024.31	\$ 347,277.49	\$ (8,953.92)		\$ 1,736,387.47	\$ 356,231.42
Counties												
Dallas County	\$ 3,384.62	23,668	6.01%	\$ 9,646.05	\$ 637,194,448.00	2.69%	\$ 4,317.83	\$ 17,348.50	\$ (3,579.04)	\$0.73	\$ 86,742.48	\$ 20,927.54
Warren County	\$ 3,384.62	19,321	4.91%	\$ 7,874.40	\$ 597,205,219.00	2.52%	\$ 4,046.85	\$ 15,305.87	\$ (7,535.18)	\$0.79	\$ 76,529.34	\$ 22,841.05
	\$ 6,769.23	42,989	10.92%	\$ 17,520.45	\$ 1,234,399,667.00	5.22%	\$ 8,364.69	\$ 32,654.37	\$ (11,114.22)		\$ 163,271.83	\$ 43,768.58
TOTAL	\$ 59,153.86	393,538		\$ 160,389.00	\$ 23,669,047,253.00		\$ 160,389.00	\$ 379,931.86	\$ (20,068.14)		\$ 1,899,659.30	\$ 400,000.00



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.g.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution Setting Date for Budget Amendment for the FY23 Budget

CONTACT PERSON:

Marketa Oliver, City Administrator
Jene Jess, Finance Director

BRIEF HISTORY & ANALYSIS: The State of Iowa requires cities to amend their budgeted expenditures prior to exceeding their program or function. Following are the areas of amendment and reasons for the amendment.

- Public Safety increased due to additional staff added;
- Public Works increased due predominantly to project timing;
- Culture and Recreation increased due to planning projects and expansion of staff;
- Community and Economic Development increased due certified site-related planning efforts and the addition of a position;
- General Government decreased due to the deferral of a capital purchase;
- Capital projects decreased due to project timing;
- Business Type Expenditures increased due to the pursuit of a water main extension project for economic development purposes that was not originally budgeted (The investment will be recouped through a connection fee district.); and
- Transfers Out increased.

Revenues & Other Financing Sources have increased due to grants, project timing, and transfers. The City has also received an increase in use of money and property due to interest rates.

FUNDING SOURCE: All funding sources.

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-84

2. 2023 Budget Amendment 1 Public Hearing Notice

CITY OF BONDURANT
RESOLUTION NO. 230501-84

RESOLUTION SETTING THE DATE OF A PUBLIC HEARING FOR THE PURPOSE
OF AMENDING THE CURRENT BUDGET OF THE CITY OF BONDURANT FOR THE
FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS Revenues & Other Financing Sources have increased a total of \$1,969,360 due to the large capital projects leading to grants, bond proceeds, and transfers, as well as an increase in licenses and permits as well as use of money and property; AND

WHEREAS Expenditures & Other Financing sources increased a total of \$621,019; AND

WHEREAS:

- Public Safety increased due to additional staff added;
- Public Works increased due predominantly to project timing;
- Culture and Recreation increased due to planning, projects and expansion of staff;
- Community and Economic Development increased due certified site-related planning efforts and the addition of a position;
- General Government decreased due to the deferral of a capital purchase;
- Capital projects decreased due to project timing;
- Business Type Expenditures increased due to the pursuit of a water main extension project for economic development purposes that was not originally budgeted (The investment will be recouped through a connection fee district.); and
- Transfers Out increased.

WHEREAS there will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, to set the date of May 22, 2023, at 6:00 p.m. at City Hall, 200 2nd Street NE, Bondurant, IA for a public hearing conducted by the Council, pursuant to published notice, for persons to express their views for or against the amendment of the current budget of the city for the Fiscal Year ending June 30, 2023.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of BONDURANT				
Fiscal Year July 1, 2022 - June 30, 2023				
The City of BONDURANT will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023				
Meeting Date/Time: 5/22/2023 06:00 PM		Contact: Jene Jess		Phone: (515) 967-2418
Meeting Location: 200 Second Street NE, Bondurant, Iowa or online at: https://us02web.zoom.us/j/82088554971?pwd=N3EweHVlVmdZZWVUK2g2UEc2MDVlZz09				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,189,941	0	4,189,941
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,189,941	0	4,189,941
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,746,660	-102,711	1,643,949
Other City Taxes	6	1,228,776	-1,962	1,226,814
Licenses & Permits	7	378,174	-59,980	318,194
Use of Money & Property	8	1,345	335,504	336,849
Intergovernmental	9	3,508,083	642,757	4,150,840
Charges for Service	10	5,244,894	-132,745	5,112,149
Special Assessments	11	5,529	0	5,529
Miscellaneous	12	69,968	631,647	701,615
Other Financing Sources	13	3,401,867	0	3,401,867
Transfers In	14	3,488,864	1,277,869	4,766,733
Total Revenues & Other Sources	15	23,264,101	2,590,379	25,854,480
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,196,237	397,361	2,593,598
Public Works	17	1,665,410	20,934	1,686,344
Health and Social Services	18	48,300	-12,050	36,250
Culture and Recreation	19	1,061,641	233,676	1,295,317
Community and Economic Development	20	708,374	219,676	928,050
General Government	21	791,044	-32,586	758,458
Debt Service	22	2,920,441	-2,124	2,918,317
Capital Projects	23	12,555,150	-2,035,086	10,520,064
Total Government Activities Expenditures	24	21,946,597	-1,210,199	20,736,398
Business Type/Enterprise	25	4,428,247	553,349	4,981,596
Total Gov Activities & Business Expenditures	26	26,374,844	-656,850	25,717,994
Transfers Out	27	3,488,864	1,277,869	4,766,733
Total Expenditures/Transfers Out	28	29,863,708	621,019	30,484,727
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-6,599,607	1,969,360	-4,630,247
Beginning Fund Balance July 1, 2022	30	18,632,879	6,679,775	25,312,654
Ending Fund Balance June 30, 2023	31	12,033,272	8,649,135	20,682,407
Explanation of Changes: Use of Money and Property has increased significantly due to interest rates. The City also received a large State grant for Ditch2 Stabilization project, DNR trees grants, and an increase in Road Use Tax funds in Intergovernmental revenues. CED reflects the addition of a staff member after the budget was adopted as well as additional funding for professional services for planning related to Certified Site work. Culture and Recreation reflects some planning projects that were begun mid-fiscal year. In Public Safety, staff were added. In Business Type Enterprise the City pursued a water main extension project for economic development purposes that was not originally budgeted. This investment will be recouped through a connection fee district.				

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of BONDURANT				
Fiscal Year July 1, 2022 - June 30, 2023				
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Meeting Location: 200 Second Street NE, Bondurant, Iowa or online at: https://us02web.zoom.us/j/82088554971?pwd=N3EweHVlVmdZZWVUK2g2UEc2MDVlZz09				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.				
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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.h.
For Meeting of 5/1/2023
Ordinance

TITLE: - (Third and Final Reading) Ordinance to repeal chapter 155, 156, 157, 158, 160 and 161 of the Municipal Code of the City of Bondurant, Iowa and to adopt by reference the 2021 Edition of the International Codes (I-Codes™) and more specifically the International Building Code, the International Residential Code, the International Existing Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Property Maintenance Code, the International Fire Code, the 2021 Uniform Plumbing Code as adopted by the State of Iowa, the International Plumbing Code, the 2012 International Energy and Conservation Code, and by reference the National Electrical Code as currently used by the State of Iowa, NFPA 58, and NEPA 54 to regulate the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures, including installation of mobile, manufactured and modular homes, the full version/current edition of SUDAS (Statewide Urban Design and Specifications); to provide for the issuance of permits and collection of fees; and to provide penalties for violations

CONTACT PERSON:

Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: Veenstra & Kim Inc. has recommended the City of Bondurant update the City's International Building Code Series. The proposed changes include repealing Chapter 155, 156, 157, 158, 160 and 161 and replacing it with Chapter 155 International Building Codes. The proposed Chapter 155 will contain previous code covered by Chapters 156, 157, 158, 160 and 161. The proposed code changes are the most recent International Building code series. Approving these code changes would also make Bondurant's building code consistent with other Des Moines metro communities, this will help avoid confusion among developers and construction firms.

The first reading was approved at the Council meeting held April 10, 2023 and the second reading was approved at the April 17, 2023 Council meeting.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: Staff recommends approval of the third and final ordinance reading of the attached ordinance.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. ORDINANCE NO. 230410-214

CITY OF BONDURANT
ORDINANCE NO. 230410-214

AN ORDINANCE TO REPEAL CHAPTERS 155, 156, 156, 158, 160 AND 161 OF THE MUNICIPAL CODE OF THE CITY OF BONDURANT, IOWA AND TO ADOPT BY REFERENCE THE 2021 EDITION OF THE INTERNATIONAL CODES (I-CODES™) AND MORE SPECIFICALLY THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL FUEL GAS CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL PROPERTY MAINTENANCE CODE, THE INTERNATIONAL FIRE CODE, THE 2021 UNIFORM PLUMBING CODE AS ADOPTED BY THE STATE OF IOWA, THE INTERNATIONAL PLUMBING CODE, THE 2012 INTERNATIONAL ENERGY AND CONSERVATION CODE, AND BY REFERENCE THE NATIONAL ELECTRICAL CODE AS CURRENTLY USED BY THE STATE OF IOWA, NFPA 58, AND NFPA 54 TO REGULATE THE ERECTION, CONSTRUCTION, ENLARGEMENT, ALTERATION, REPAIR, MOVING, REMOVAL, CONVERSION, DEMOLITION, OCCUPANCY, EQUIPMENT, USE, HEIGHT, AREA AND MAINTENANCE OF BUILDINGS AND STRUCTURES, INCLUDING INSTALLATION OF MOBILE, MANUFACTURED AND MODULAR HOMES, THE FULL VERSION/CURRENT EDITION OF SUDAS (STATEWIDE URBAN DESIGN AND SPECIFICATIONS); TO PROVIDE FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES; AND TO PROVIDE PENALTIES FOR VIOLATIONS.

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTIONS REPEALED AND REPLACED.** Chapter 155 Building Code, Chapter 156 Mechanical Code, Chapter 157 Plumbing Code, and Chapter 158 Electric Code of the Code of Ordinances of the City of Bondurant, Iowa, 2002, are repealed and replaced to read as follows:

**CHAPTER 155
INTERNATIONAL BUILDING CODES**

155.01 Administrative Provisions
155.02 Adoption of the 2021 International Residential Code
155.03 Amendments, Modifications, Additions and Deletions
155.04 Adoption of the 2021 International Building Code
155.05 Amendments, Modifications, Additions and Deletions
155.06 Adoption of the 2021 International Existing Building Code

155.07	Amendments, Modifications, Additions and Deletions
155.08	Adoption of the 2018 International Mechanical Code
155.09	Amendments, Modifications, Additions and Deletions
155.10	Adoption of the 2021 Uniform Plumbing Code
155.11	Amendments, Modifications, Additions and Deletions
155.12	Adoption of the 2020 National Electric Code
155.13	Amendments, Modifications, Additions, and Deletions
155.14	Adoption of the 2021 International Fuel Gas Code
155.15	Amendments, Modifications, Additions and Deletions
155.16	Adoption of the 2021 International Property Maintenance Code
155.17	Amendments, Modifications, Additions and Deletions
155.18	Adoption of the 2012 International Energy Conservation Code
155.19	Amendments, Modifications, Additions and Deletions
155.20	Adoption of the 2021 International Fire Code
155.21	Amendments, Modifications, Additions and Deletions

155.01 ADMINISTRATIVE PROVISIONS. Administration of this ordinance shall be as provided in this section and in the following sections of the several codes named which are hereby adopted by reference to provide procedures for local enforcement of the codes, constituting the International Codes. The Administrative Official or his/her designee, designated by the City Council, shall be responsible for the enforcement of the International Codes. He or she shall be accountable for the issuance of all applicable permits under this ordinance which shall include building permits issued in compliance with the Zoning Ordinance of the City of Bondurant. The Administrative Official shall have the power to render interpretations of this code and to adopt and enforce rules and regulations supplemental to this code, subject to approval of the Council of the City of Bondurant, as he/she may deem necessary in order to clarify the application of the provisions of this code. Such interpretations, rules and regulations shall be in conformity with the intent and purpose of this code. **All construction projects shall include** : portable toilet on site, temporary address visible from ROW, soil erosion control measures in place throughout the project. Noise ordinance for all projects will be enforced (7AM / 7PM).

155.02 ADOPTION OF THE 2021 INTERNATIONAL RESIDENTIAL CODE. Pursuant to published notice and public hearing, as required by law, the International Residential Code, 2021 Edition, published by the International Code Council, is hereby adopted in full, including Appendix Chapters except for such portions as may hereinafter be deleted, modified or amended.

155.03 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Residential Code, 2021 Edition, are hereby made:

- A. Insert Section R101.1 to read City of Bondurant as the applicable jurisdiction.
- B. Delete Section R105.2(Building1) and replace as follows:
 - 1. One-story detached accessory structures, provided the floor area does not exceed 200 square feet; however, site plan approval shall be obtained from the Zoning Department.
- C. Delete Sections R105.2(Building 2), R105.2(Building 4), R105.2(Building 5), and R105.2(Building 10). Replace section R105.2 (5) with the following language: Sidewalks shall be permitted and installed in accordance with approved site plan for individual lot development.
- D. Amend Section R105.6 to include the addition of R105.6.1 Revocation of permit. Insert Section R105.6.1 to read: Revocation of Permit. It is the permit holder's responsibility to schedule the required inspections and obtain final approvals. Failure to schedule the required inspections and receive approval of work authorized by the permit before covering said work or at completion shall result in revocation of the permit and void any associated approvals granted by the City. This failure shall also equate to working without a permit in violation of City ordinance and no future permits shall be issued to any person or company who has outstanding violations of this code or any other laws or ordinances of the City. Failure to contact the City for any inspection or follow-up prior to expiration of a permit shall be deemed a violation of this code section. Failure to contact the City for any inspection or follow-up prior to expiration of a Temporary Certificate of Occupancy shall also be deemed a violation of this code section. Allowing occupancy of a structure, for which a person or company holds a building permit, prior to or without a valid Certificate of Occupancy (temporary or final) shall be deemed a violation of this code section and no future permits shall be issued to any person or company who has outstanding violations of this code or any other laws or ordinances of the City.
- E. Add the following to Section R108.2 Schedule of Permit Fees with the

following language:

Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

- F. Add the following to Section R108.3: The Building Valuation will be derived from the construction costs for the total work submitted by the contractor, or the most current Building Valuation Data Schedule published by the International Code Council (ICC). Submitted contractor valuation shall not be less than derived valuation through ICC. Published data is utilized by the Administrative Official in an effort to maintain consistency and fairness for permit fee calculations. It is not intended to reflect actual taxable value.

The method for determining the value of the additional listed residential items will be as follows: The square foot of the listed structure, times the Dwelling - Type V - Wood Frame value, times the % multiplier assigned to each listed item.

1. Open Decks - 8%
2. Screened Porches - 15%
3. In-ground Pools - 17%
4. Above-ground pools - 8%
5. 3 Season Porches - 50%
6. Detached Garages – 50%
7. Post Frame Buildings – 50%
8. Remodel/Renovation – 30%

- G. Amend Section R108.5 to read as follows: Fee Refunds. The administrative official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The administrative official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The administrative official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The administrative official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

- H. Amend Section R110.1 to add the following at the end of the paragraph:

On all new construction, all necessary walks, drives and approaches, and all seeding and sodding are to be installed before a final Certificate of Occupancy is issued.

I. Table R301.2 to read as follows:

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
30	SPEED (MPH)	TOPOGRAPHIC EFFECTS	SPECIAL WIND REGION	WINDBORNE DEBRIS ZONE	A	WEATHERING	FROST DEPTH	TERMITE	0	YES	DEC. 2007	2000	48.6
	115	NO	NO	NO		SEVERE	42	MODERATE					

J. Amend Section R301.2.1.3 to add the following:

For purposes of determining wind loads, the minimum basic wind speed shall be considered as 115 miles per hour; except when referenced documents are based on fastest mile wind velocities, Table R301.2(1) shall be used.

K. Amend Section R301.2.3 to add the following:

For purposes of determining snow loads, the minimum ground snow load for design purposes shall be 30 pounds per square foot. Subsequent increases or decreases shall be allowed as otherwise provided in this code, except that the minimum allowable flat roof snow load may be reduced to not less than 80 percent of the ground snow load.

L. Amend section R302.3 to read:

For purposes of fire-resistive separation, two family dwelling units shall be considered as townhouses and shall be constructed in accordance with R302.2

M. Modify IRC Table 302.6 and replace with the following table:

TABLE R302.6

DWELLING-GARAGE SEPARATION

SEPARATION	MATERIAL
From the residence and attics	Not less than 5/8-inch "X" gypsum board or equivalent applied to the garage side

From habitable rooms above the garage and structure(s) supporting floor/ceiling assemblies used for separation required by this section		Not less than 5/8-inch "X" gypsum board or equivalent
Garages located less than 5 feet from a dwelling unit on the same lot		Not less than 5/8-inch "X" gypsum board or equivalent applied to the interior side of exterior walls and ceilings within the garage

For SI: 1 inch = 25.4 mm, 1 foot = 304.8 mm.

N. Delete Section R302.13

O. Amend Section R305.1.1 Exception to read:

Existing basements not having a height as specified in this section are allowed to be finished with a ceiling height that is not decreased more than the minimal measurement created by applying a finished ceiling of gypsum board or acoustical ceiling tiles.

P. Amend Section R310.2.3 to add the following exception:

A landing may be provided to meet the maximum sill height of forty-four (44) inches above the floor or landing provided. The landing shall be not less than thirty-six (36) inches wide, not less than twelve (12) inches out from the exterior wall, and not more than twenty-four (24) inches in height. The landing shall be permanently affixed to the floor below or the wall under the window it serves.

Q. Amend Section R310.6 Exception to read:

New habitable spaces created in an existing basement shall be provided with emergency escape and rescue openings in accordance with Section R310.1.

R. Amend Section R311.3.2 Exception to read:

A top landing is not required where a stairway of not more than four rises is located on the exterior side of a door, provided the door does not swing over the stairway.

S. Amend Section R311.7.5.1 to add exception 3 with the following language:

The dimension of the top and bottom riser of a stair may vary up to 1-inch (25.4 mm) from the stairway riser dimension; however, in no case shall the riser height exceed seven and three-quarter inches.

T. Amend Section R311.7.8.4 to add exception 3 with the following language:

Handrails within a dwelling unit or serving an individual dwelling unit shall be permitted to be interrupted at one location in a straight stair when the rail terminates into a wall or ledge and is offset and immediately continues.

U. Delete Section R313.1 and replace with the following:

1. 313.1 Townhouses automatic fire sprinkler systems. An automatic residential fire sprinkler system shall be installed in townhouses.

2. Exceptions:

1. An automatic residential fire sprinkler system shall not be required where additions or alterations are made to existing townhouses that do not have an automatic residential fire sprinkler system installed.

2. Townhouse structures where the conditioned square footage of the entire building is less than eighteen thousand (18,000) square feet. For purposes of this section, conditioned space shall be defined as space that can be occupied but shall not include garages or attics.

3. Townhouse structures that contain eight (8) or less dwelling units.

V. Delete Section R313.2 and replace with the following:

313.2 One and two-family dwelling automatic fire sprinkler systems. An automatic residential fire sprinkler system shall be installed in one and two-family dwellings.

Exceptions:

1. An automatic residential fire sprinkler system shall not be required where additions or alterations are made to existing buildings that are not already provided with an automatic residential fire sprinkler system.

2. One and two-family dwellings containing less than eight thousand (8,000) square feet of floor space, excluding attached garages and other unenclosed areas.

W. Amend Section R317.1 to add the following:

8. Fences. Residential fences shall be chain link, ornamental iron, PVC/Composite, or approved wood. Wood used in fences shall be treated wood, or approved wood of natural resistance to decay.

X. Replace Table R403.1(1),(2), (3) with the following:

TABLE R403.1
FOUNDATIONS FOR STUD BEARING WALLS

Number of Stories	Thickness of Foundation Walls <i>Unit</i> <i>Concrete Masonry</i>		Minimum Width of Footing (inches)	Thickness of Footing (inches)	Minimum Depth of Foundation Below Natural Surface of Ground and Finish Grade (inches)
1	8	8	16	8	42
2	8	8	16	8	42
3	10	10	18	12	42

Y. Delete Section R403.1.4.1 Exception 1 and replace with the following:

Accessory structures up to 200 square feet may be constructed on a 4 inch wood deck or 4 inch concrete slab. Protection for detached garages and other accessory structures 1024 square feet or less in size, located more than ten (10) feet from a dwelling, attached garage, or other principal structures, may be accomplished with a floating slab (monolithic). The floating slab shall include a thickened slab edge or a minimum eighteen (18) inches thick. Twelve inches of the thickened slab shall be below grade and six inches shall be above finished grade. The bottom portion of the thickened slab area shall be twelve (12) by twelve (12) inches. Two #4 rebar shall be placed within the thickened edge continuous around the perimeter of the slab. The floor shall be Portland cement concrete not less than four (4) inches thick. Garage floor areas shall have all sod and/or debris removed. For detached garages and accessory structures exceeding 1024 square feet, a frost protected footing and foundation shall be required.

Z. Delete Section R403.1.4.1 Exception 2.

AA. Amend Section R404.1 to add the following:

1. Scope. Notwithstanding other design requirements of Sections R404.1 - R404.1.5.2 of the International Residential Code, foundation retaining walls for one and two family dwelling occupancies of Type V construction may be constructed in accordance with this section, provided that use or building site conditions affecting such walls are within the limitations specified in this section. Concrete foundation walls shall be selected and constructed in accordance with the provisions of Section R404.1.3. Masonry foundation walls shall be selected and

constructed in accordance with the provisions of Section R404.1.2. If backfill prior to a poured in place floor slab is desired, one of the following methods to provide bottom lateral support shall be completed: (1) a full depth (minimum 1-1/2") nominal 2" x 4" keyway may be formed into the footings to secure the bottom of the foundation wall -or- (2) 36" long vertical # 4 rebar may be embedded a minimum of 6" into the footings not to exceed 7' on center spacing.

BB. Amend Code to Add Code Section: IRC R404.1.3.2.3 Insert the following language and Table:

Table R404.1.3.2.3 - 'Foundation Walls for Conventional Light Frame Construction'

Height of Foundation Wall (Net measured from top of basement slab to top of foundation)		Thickness of Foundation Walls		Reinforcement Type and placement within Foundation Wall**	Reinforcement Type and placement within Foundation Wall** (maximum 12' span between corners and supporting cross	Type of Mortar
		Unit				
Gross	Net	Concrete	Masonry	Concrete	Masonry	Masonry
8	7' 8"	7 1/2"	8"	1/2" horizontal bars, placement in the middle, and near the top & bottom – 1/2" bars @ 6' max. vertically	0.075 square inch bar 8' o.c. vertically in fully grouted cells. If block is 12" nominal thickness, may be unreinforced.	Type M or S. Grout & Mortar shall meet provisions of Chapter 21 IBC
9	8' 8"	8"	See Chapter 18 IBC	1/2" bars 2' o.c. horizontally & 20" vertically o.c.	See Chapter 18 IBC	Same as above
10	9' 8"	8"	See Chapter 18 IBC	(5/8" bars 2' o.c. horizontally & 30" vertically o.c.)	See Chapter 18 IBC	Same as above

*Concrete floor slab to be nominal 4". If such floor slab is not provided prior to backfill, provide embedded in the footing @ maximum 7' O.C. spacing -and/or- 2) full depth nominal 2" depth x 4" width keyway in footing

** All reinforcement bars shall meet ASTM A6175 grade 40 minimum and be deformed. Center of wall and meet the provisions of chapters 18, 19, and 21 of the International Building Code.

NOTE: Cast in place concrete shall have a compressive strength of 3,000 lbs @ 28 days. reinforcement of minimum 2 – Y2" diameter rebar throughout. Placement of reinforcement and requirements of Chapter 19 of the International Building Code.

NOTE: Material used for backfilling shall be carefully placed granular soil of average or high

drained with an approved drainage system as prescribed in Section 1805.4 of the International containing a high percentage of clay, fine silt or similar materials of low permeability or where backfill materials are not drained or an unusually high surcharge is to be placed designed wall shall be required.

Note: Foundation plate or sill anchorage shall be installed in accordance with the respective codes as applicable.

- BB. Amend Chapter 11 Energy Efficiency -- Energy Efficiency, of the IRC is hereby amended by deleting this chapter and inserting the following:

Provisions of the International Energy Conservation Code as currently adopted and amended by the Iowa State Building Code Bureau shall apply to all matters governing the design and construction of buildings for energy efficiency. Administration shall be prescribed in "this code" and the regulations shall be known as the Waukee Energy Code.

- CC. Amend Section R1601.4 to add the following:

Section 1601.4 Installation. Duct installation shall comply with sections M1601.4.1 through M1601.4.11

Section 1601.4.11. Air plenum and duct separation. Air plenums and ducts located in floor and wall cavities shall be separated from unconditioned spaces by construction with sufficient insulation to meet energy code requirements. These areas include but are not limited to exterior walls, cantilevered floors, and floors above garages.

- DD. Delete Section R G2414.5.2 (403.5.2) and replace with the following:

Section G2415.5.2 (403.5.2): Corrugated Stainless Steel Tubing (CSST). Only CSST with an Arc Resistant Jacket or Covering System listed in accordance with ANSI LC-1 (Optional Section 5.16)/CSA 6.26-2016 shall be installed in accordance with the terms of its approval, the conditions of listing, the manufactures instructions and this code including electrical bonding requirements in Section G2411. CSST shall not be used for through wall penetrations from the point of delivery of the gas supply to the inside of the structure. CSST shall not be installed in locations where subject to physical damage unless protected in an approved manner.

- EE. Delete Section R G2414.5.4 (403.5.5) and replace with the following:

Section G2414.5.4 (403.5.5): Corrugated Stainless Steel Tubing. Arc resistant corrugated stainless steel tubing shall be listed in accordance with ANSI LC 1 (Optional Section 5.16)/CSA 6.26.

FF. Amend section P2603.5.1 Sewer depth. Building sewers that connect to private sewage disposal systems shall not be less than 60 inches below finished grade at the point of septic tank connection or as approved by Polk County Environmental Health. Building sewers shall not be less than 60 inches below grade.

GG. Add Code Section IRC E3704.7 and insert the following language:

3704.7 Prohibited Locations. Feeders supplying a townhome shall not cross a property line other than the individual unit served. For the purposes of this provision, the term townhome shall mean a single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from foundation to roof and with a yard or public way on not less than two sides.

Exception: If a recorded easement is established in a concealed space or attic within the townhome unit, feeds are allowed within the easement.

155.04 ADOPTION OF THE 2021 INTERNATIONAL BUILDING CODE. Pursuant to published notice and public hearing, as required by law, the International Building Code, 2021 Edition, published by the International Code Council, is hereby adopted in full to include Appendix K except for such portions as may hereinafter be deleted, modified or amended.

155.05 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Building Code, 2021 Edition, are hereby made:

A. Insert Section 101.1 to read City of Bondurant

B. Delete Sections 105.2(Building 2), 105.2(Building 5), 105.2(Building 6).

C. Amend Section R105.6 to include the addition of R105.6.1 Revocation of permit. Insert Section R105.6.1 to read: Revocation of Permit. It is the permit holder's responsibility to schedule the required inspections and obtain final approvals. Failure to schedule the required inspections and receive approval of work authorized by the permit before covering said work or at completion shall result in revocation of the permit and void any associated approvals granted by the City. This failure shall also equate to working without a permit in violation of City ordinance and no future permits shall be issued to any person or company who has outstanding violations of this code or any other laws or ordinances of the City. Failure

to contact the City for any inspection or follow-up prior to expiration of a permit shall be deemed a violation of this code section. Failure to contact the City for any inspection or follow-up prior to expiration of a Temporary Certificate of Occupancy shall also be deemed a violation of this code section. Allowing occupancy of a structure, for which a person or company holds a building permit, prior to or without a valid Certificate of Occupancy (temporary or final) shall be deemed a violation of this code section and no future permits shall be issued to any person or company who has outstanding violations of this code or any other laws or ordinances of the City.

- D. Add the following to Section 109.2 Schedule of Permit Fees with the following language:
Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.
- E. Add the following to Section R109.3: The Building Valuation will be derived from the construction costs for the total work submitted by the contractor, or the most current Building Valuation Data Schedule published by the International Code Council (ICC). Submitted contractor valuation shall not be less than derived valuation through ICC. Published data is utilized by the Administrative Official in an effort to maintain consistency and fairness for permit fee calculations. It is not intended to reflect actual taxable value.
- F. Delete Section 308.5.4 and replace with the following:
- 308.5.4 Eight or fewer persons receiving care in a dwelling unit. A facility such as the above within a dwelling unit and having eight or fewer persons receiving custodial care shall be classified as a Group R-3 occupancy or shall comply with the International Residential Code.
- Exception:
Day Care facilities that provide custodial care for 16 or fewer persons for less than 24 hours per day in a single family dwelling, and where registered with the State of Iowa Department of Human Services as a child development home are permitted to comply with the International Residential Code.
- G. Delete Section 310.4.1 and replace with the following:
310.4.1 Care facilities within a dwelling. Care facilities within a dwelling shall adhere to section 308.5.4.
- H. Amend Section 423.5 to delete entire section including subsections 423.5.1 and 423.5.2 and replace with the following language:
423.5 Group E occupancy. In areas where the shelter design wind speed for tornadoes is 250 mph in accordance with Figure 304.2 (1) of ICC 500, all Group

E occupancies with a program occupant load of 50 or more shall have a storm shelter constructed in accordance with Chapters 1 through 5 & 8 of ICC 500.

Exceptions:

- 1 Group E day care facilities.
2. Group E occupancies accessory to place of religious worship.
3. Buildings meeting the requirements for shelter design in ICC 500.
4. Accessory structures to existing group E sites where the occupancy classification of said structures are classified as Groups A-5 and U.

423.5.1 Required Occupant Capacity. The required occupant capacity of the storm shelter shall include all buildings classified as a Group E occupancy on the campus or site (whichever is larger) and shall be the greater of the following:

1. The total occupant load of the classrooms, vocational rooms and offices in the Group E occupancy.
2. The occupant load of any indoor assembly space that is associated with the Group E occupancy.

Exceptions:

1. Where a new building is being added on an existing Group E site, and where the new building is not of sufficient size to accommodate the required occupant capacity of the storm shelter for all of the buildings on-site, the storm shelter shall at a minimum accommodate the required capacity for the new building.
2. Where approved by the code official, the required occupant capacity of the shelter shall be permitted to be reduced by the occupant capacity of any existing storm shelters on the campus or site.

423.5.2 Location. Storm shelters shall be located within the buildings they serve, or shall be located where the maximum distance of travel from not fewer than one exterior door of each building to a door of the shelter serving that building does not exceed 1,000 feet.

The installation of portable buildings for utilization on the campus or site for educational purposes is considered new construction and classified as Group E occupancies.

Exception: Existing schools undergoing alterations, additions, or construction of new accessory buildings.

- I. Delete Code Section: IBC 502.1 (Correlation IFC 505.1) and replace with the following language:

502.1 Address identification. New and existing buildings shall have *approved* address numbers, building numbers or *approved* building

identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall be black or white and shall contrast with their background. Where required by the *fire code official*, address numbers shall be provided in greater dimension or additional *approved* locations to facilitate emergency response. Address numbers shall be Arabic numbers or alphabetical letters. Numbers and letters shall be a minimum height and a minimum stroke width as dictated by Table 502.1. Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 502.1
Minimum Height and Stroke Width

Distance from the centerline of the Public Way (ft)		Minimum Height (in)	Minimum Stroke Width (in)
Less than 100		4	1/2
100	199	6	3/4
200	299	8	1
For each additional 100		Increase 2	Increase 1/2

- ^a Exterior suite identification, minimum height shall be 4 inches and stroke width shall be 1/2 inch.
- ^b Interior suite identification, minimum height shall be 2 inches and stroke width shall be 1/4 inch.

J. Modify IBC Section 716.2.6.1 to add the following language after the last sentence:
Automatic, self-closing, UL listed hinges may only be installed on the dwelling room entry door.

K. Add Section 902.1.1.1 (Correlation IFC 901.4.6.1) to include the following language:

902.1.1.1 Fire Sprinkler Riser Room. A fire sprinkler riser room shall be separated from the electrical room. The riser room shall have no electrical panels, devices, or apparatus inside the room other than the outlets or support equipment (lighting, air compressor, and heater) required for the use of the fire sprinkler system and/or the fire alarm panel. The sprinkler riser room shall not be accessed from the electrical room, but the electrical room may be accessed from the fire riser room.

L. Add new code section IBC 902.1.5 (Correlation IFC 901.4.6.5 K) to include the following language:

902.1.5 Temperature Sensor. Provide a low temperature sensor in the fire sprinkler riser room. Low Temperature Sensor shall be monitored to prevent freezing.

M. Delete Section 903.2.11.1.3 and replace with the following:

903.2.11.1.3 Basements. Where any portion of a basement is located more than 75 feet (22 860 mm) from openings required by Section 903.2.11.1, the basement shall be equipped throughout with an approved automatic sprinkler system.

N. Delete Section 903.4.2 and replace with the following:

903.4.2 Alarms. An approved weather proof audible device suitable for outdoor use with 110 candela visual signal shall be connected to every automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building in an approved location. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

O. Amend Section 1008.3.3. to add the following locations with sequential numbering:

5. Public restrooms containing more than one water closet/urinal or that are accessible.
6. Meeting and conference rooms with an area greater than 400 square feet.
7. Classrooms in an E occupancy with an area greater than 400 square feet.

P. Amend Section 1009.2 to add the following:

11. Components of exterior walking surfaces shall be concrete, asphalt, or other approved hard surface.

Q. Add Section 1010.1.6.1 with the following language:

1010.1.6.1 For landings required by Section 1010.1.5 to be at the same elevation on each side of the door, exterior landings at doors shall be provided with frost protection.

R. Amend Section 1010.2.2 to add the following:

Thumb Turn Locks shall not be allowed.

S. Add the following Section 1013.1.1:

1013.1.1 Additional Exit Signs. Exit signs may be required at the discretion of the Administrative Official to clarify an exit or exit access.

T. Delete Sections 1013.5 and 1013.6 including 1013.6.1, 1013.6.2 and 1013.6.3.

U. Add the following Section 1028.5.1:

1028.5.1 Components of exterior walking surfaces shall be concrete, asphalt, or other approved hard surface.

V. Modify Code Section: IBC 1301.1 and replace with the following language:
Section 1301.1 Scope. The provisions of the International Energy Code as currently adopted and amended by the Iowa State Building Code Bureau shall apply to all matters governing the design and construction of buildings for energy efficiency. Administration shall be as prescribed in chapter 1 of the currently State adoption of the IECC and these regulations shall be known as the Bondurant Energy Code.

W. Amend Section 1608.2 to add the following: For purposes of determining snow loads, the minimum ground snow load for design purposes shall be 30 pounds per square foot. Subsequent increases or decreases shall be allowed as otherwise provided in this code, except that the minimum allowable flat roof snow load may be reduced to not less than 80 percent of the ground snow load.

X. In Section 1609.1.1 add the following: For purposes of determining wind loads, the minimum basic wind speed shall be considered as 115 miles per hour; except when referenced documents are based on fastest mile wind velocities, Table 1609.3(1) shall be used.

Y. Add the following to Section 1807.1 Foundation Retaining Walls for Group R Occupancies:

1. Scope. Notwithstanding other design requirements of Chapters 18, 19 and 21 of the International Building Code, foundation retaining walls for Group R occupancies of Type V construction may be constructed in accordance with this section, provided that use or building site conditions affecting such walls are within the limitations specified in this section.

2. Specifications. General specifications for such foundation retaining walls shall be as follows:

Table - 'Foundation Walls for Conventional Light Frame Construction'

Height of Foundation Wall (Net measured from top of basement slab to top of foundation)		Thickness of Foundation Walls		Reinforcement type and placement within Foundation Wall**	Reinforcement type and placement within Foundation Wall** (maximum 12' span between corners and supporting cross walls)	Type of Mortar
		Unit				
		Gross	Net			
8	7' 8"	Concrete	Masonry	Concrete	Masonry	Masonry
				1/2"horizontal bars, placement in the middle, and near the top & bottom – Y2" bars @ 6' max. vertically	0.075 square inch bar 8' o.c. vertically in fully grouted cells. If block is 12" nominal thickness, may be unreinforced.	Type M or S. Grout & Mortar shall meet provisions of Chapter 21 IBC
9	8' 8"	8"	See Chapter 18 IBC	1/2" bars 2' o.c. horizontally & 20"	See Chapter 18 IBC	Same as above
10	9' 8"	8"		(5/8" bars 2' o.c. horizontally & 30" vertically o.c.)	See Chapter 18 IBC	Same as
*Concrete floor slab to be nominal 4". If such floor slab is not provided prior to backfill, provide embedded in the footing @ maximum 7' O.C. spacing -and/or- 2) full depth nominal 2"depth x 4"width keyway in footing						
** All reinforcement bars shall meet ASTM A6175 grade 40 minimum and be deformed. center of wall and meet the provisions of chapters 18, 19, and 21 of the International Building Code						
NOTE: Cast in place concrete shall have a compressive strength of 3,000 lbs @ 28 days. reinforcement of minimum 2 – 1/2" diameter rebar throughout. Placement of reinforcement and requirements of Chapter 19 of the International Building Code.						
NOTE: Material used for backfilling shall be carefully placed granular soil of average or high drained with an approved drainage system as prescribed in Section 1805.4 of the International containing a high percentage of clay, fine silt or similar materials of low permeability or where backfill materials are not drained or an unusually high surcharge is to be placed designed wall shall be required.						
Note: Foundation plate or sill anchorage shall be installed in accordance with the respective codes as applicable.						

Z. Replace Table 1809.7 with the following:

TABLE 1809.7
FOUNDATIONS FOR STUD BEARING WALLS

Number of Stories	Thickness of Foundation Walls		Minimum Width of Footing (inches)	Thickness of Footing (inches)	Minimum Depth of Foundation Below Natural Surface of Ground and Finish Grade (inches)
	Unit	Concrete Masonry			
1	8	8	16	8	42
2	8	8	16	8	42
3	10	10	18	12	42

155.06 ADOPTION OF THE 2021 INTERNATIONAL EXISTING BUILDING CODE.

Pursuant to published notice and public hearing, as required by law, the International Existing Building Code, 2021 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.07 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Existing Building Code, 2021 Edition, are hereby made:

A. Add the following to Section 108.2 Schedule of Permit Fees with the following language:
Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

B. Add New Code Section: IEBC 302.6 with the following language:
Section 302.6 Fire Protection. Existing buildings containing R-2 occupancies shall be made to comply with the International Building Code Section 903.2.8 within two (2) years of any of the following situations:

1. Fire damage to three or more dwelling units, not including smoke or water damage or other damage from fire-fighting operations.

2. Issuance of a building permit for a Level III alteration as identified

in

Chapter 6 of the International Existing Building Code.

155.08 ADOPTION OF THE 2018 INTERNATIONAL MECHANICAL CODE. Pursuant to published notice and public hearing, as required by law, the International Mechanical Code, 2021 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.09 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Mechanical Code, 2021 Edition, are hereby made:

A. The City of Bondurant interprets “NFPA 54 and NFPA 58” as equivalent alternatives for design to meet the intent of the 2021 International Fuel Gas Code

B. Amend Section 109.5 to add the following:
Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

C. Amend Section 306.5 to add the following:

If the tenants of a multiple tenant building have, or are allowed to have, mechanical facilities on or which penetrate the roof, then roof access ladders must be provided for use by all such tenants and their agents and contractors in a manner that does not require accessing space under the control of another tenant.

D. Delete Section 307.2.4.1 and replace with the following:

307.2.4.1 Ductless mini-split system traps. Ductless mini-split equipment that produces condensate shall be installed per manufacturer’s instructions.

E. Amend Section 603.1 to add the following:

Air plenums and ducts located in floor and wall cavities shall be separated from unconditioned space by construction with insulation to meet energy code requirements. These areas include but are not limited to exterior walls, cantilevered floors, and floors above garages.

155.10 ADOPTION OF THE 2021 UNIFORM PLUMBING CODE. Pursuant to published notice and public hearing, as required by law, the Uniform Plumbing Code, 2021 Edition, published by the International Association of Plumbing and Mechanical Officials and amended by the State of Iowa, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.11 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the Uniform Plumbing Code, 2021 Edition, are hereby made:

The City of Bondurant interprets the 2021 International Plumbing Code as published by the International Code Council as an equivalent alternative to the 2018 Uniform Plumbing Code.

A. UPC Section 104.5: Delete Table 104.5 and insert the following language:

permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

- B. Amend Section UPC 407.3 to include the following language at the end of the Code section:

Tempering devices shall be installed at or as close as possible to the point of use.

- C. Amend Section UPC 418.3 to include location #5 with the following language:

Rooms containing a water heater.

- D. Amend Section UPC 609.1 to add the following language:

Water service piping shall have no less than five feet (5') of soil cover.

- E. Amend Section UPC 701.2 to add the following language:

(7) The use of SDR 23.5 is an acceptable material for exterior building sewers.

- F. Amend Section UPC 717.1 to add the following language:

717.1.1 Size of Drainage Piping. The main building drain shall be a minimum four inch (4") diameter.

- G. Amend Section UPC 718.3.1 to add the following language:

718.3.1 Protection from damage. Building sewers less than 42 inches below grade shall be cast iron pipe or be protected with an engineered system to prevent damage from freezing and frost heave.

- H. Amend Section UPC 1014.1 to add the following language:

Notwithstanding provisions of section 1014.1, regulations of Fat Oil and Grease (FOG) and sizing of FOG removal devices where connected to Wastewater Reclamation Authority (WRA) system shall be in accordance with WRA regulations for the regulations of industrial wastewater and commercial wastewater.

- I. Delete Section UPC 1101.12.2.2.2 Combined System.

J. Amend Section UPC 1208.6.4.4 to add the following language:

1208.6.4.4 Corrugated Stainless Steel Tubing. Only CSST with an Arc Resistant Jacket or Covering System listed in accordance with ANSI LC-1 (Optional Section 5.16)/CSA 6.26-2016 shall be installed in accordance with the terms of its approval, the conditions of listing, the manufactures instructions and this code including electrical bonding requirements in Section 1211.2. CSST shall not be used for through wall penetrations from the point of delivery of the gas supply to the inside of the structure. CSST shall not be installed in locations where subject to physical damage unless protected in an approved manner.

155.12 ADOPTION OF THE 2020 NATIONAL ELECTRIC CODE. Pursuant to published notice and public hearing, as required by law, the currently adopted by the State of Iowa Edition of the National Electrical Code, published by the National Fire Protection Association, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.13 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the National Electrical Code, as currently adopted by the State of Iowa, are hereby made:

A. Amend Section 90.2 to add the following language:

90.2(D) Scope. Permits required. Permits shall be required for work contained within the scope of this article. Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

B. Delete section 210.8(A). and insert in lieu thereof the following new section:

210.8 (A) Dwelling Units.

All 125-volt receptacles installed in locations specified in 210.8 (A)(1) through 210.8 (A)(11) shall be ground-fault circuit-interrupter protection for personnel.

(1) Bathrooms

(2) Garages and also accessory buildings that have floor located at or below grade level not intended to be habitable rooms and limited to storage areas, work areas, or similar use

(3) Outdoors

Exception to (3) Receptacles that are not readily accessible and are supply branch circuits dedicated to electrical snow-melting, deicing, or pipeline and Bessel heating equipment shall be permitted to be installed in accordance with 426.28m or 427.22, as applicable

(4) Crawl spaces – at or below grade level

(5) Basements

Exception to (5): A receptacle supplying only a permanently installed fire alarm or burglar alarm system shall not be required to have ground-fault circuit-interrupter protection.

Informational Note: See 760.41B and 760.121(B) for power supply requirements for fire alarm systems.

Receptacles installed under the exception to 210.8 (A) (5) shall not be considered as meeting the requirements of 210.52(G).

(6) Kitchens – Where the receptacles are installed to serve the countertop surfaces

(7) Sinks – Where receptacles are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink

(8) Boathouses

(9) Bathtubs or shower stalls – Where receptacles are installed within 1.8 m (6 ft) of the outside edge of the bathtub or shower stall

(10) Laundry areas

Exception to (1) through (3), (5) through (8), and (1): Listed locking support and mounting receptacles utilized in combination with compatible attachment fittings installed for the purpose of serving a ceiling luminaire or ceiling fan shall not be required to be ground-fault circuit-interrupter protected. If a general-purpose convenience outlet is integral to the ceiling luminaire or ceiling fan, GFCI protection shall be provided.

(11) Indoor damp and wet locations

C. Delete section 210.8(F)

D. Add Code Section NEC 215.13 Prohibited Locations with the following language:

NEC 215.13 Prohibited Locations. Feeders supplying townhomes shall not extend through any townhome unit other than the unit served. For the purpose of this provision, the term townhome shall mean a single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to roof with a yard or public way on not less than two sides.

Exception: If a recorded easement is established in a concealed space or attic within a townhome unit, feeders are allowed within that easement.

155.14 ADOPTION OF THE 2021 INTERNATIONAL FUEL GAS CODE. Pursuant to published notice and public hearing, as required by law, the International Fuel Gas Code, 2021 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.15 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Fuel Gas Code, 2021 Edition are hereby made:

A. Amend Section 106.6.2 to include the following language: Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

B. Delete Section 5.6.3.4 and the replace with the following:

5.6.3.4 Corrugated Stainless Steel. Only CSST with an Arc Resistant Jacket or Covering System listed in accordance with ANSI LC-1 (Optional Section 5.16)/CSA 6.26-2016 shall be installed in accordance with the terms of its approval, the conditions of listing, the manufactures instructions and this code including electrical bonding requirements in Section 7.13.2. CSST shall not be used for through wall penetrations from the point of delivery of the gas supply to the inside of the structure. CSST shall not be installed in locations where subject to physical damage unless protected in an approved manner.

155.16 ADOPTION OF THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE. Pursuant to published notice and public hearing, as required by law, the International Property Maintenance Code, 2021 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.17 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Property Maintenance Code, 2021 Edition, are hereby made:

A. Amend Section 101.1 Title to insert Bondurant as the jurisdiction referenced.

B. Amend Section 103.5 Fees to include the following language: Permit fees will be derived from the City of Bondurant Fee Schedule as adopted.

C. Amend Section 302.4 to delete [JURISDICTION TO INSERT HEIGHT IN INCHES] and replace with "8 inches in height on developed properties and 8 inches in height on undeveloped properties."

D. Amend Section 304.14 to read as follows:

During the period from April 15th to October 15th, every door, window and other outside opening required for ventilation of habitable rooms, food

- preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm) and every swinging door shall have a self-closing device in good working condition.
- E. Amend Section 602.3 by deleting “[DATE] to [DATE]” and replacing with September 1 to May 30.
 - F. Amend Section 602.4 by deleting “[DATE] to [DATE]” and replacing with September 1 to May 30.
 - G. Insert new sentence prior to last sentence of paragraph in Section 605.2 with the following language:
Any accessible receptacle within 6 feet of a water source shall be provided with Ground-Fault Circuit-Interrupter Protection.
 - H. Amend Section 705.1 to add the following language to the end of the paragraph: In addition, carbon monoxide alarms and detectors shall be installed in accordance with Iowa Code Section 661—Chapter 211.
 - I. Add new Section 705.3 with the following language:
705.3 Installation Locations. Installation locations shall be in conformance with the International Fire Code, the International Residential Code, Iowa Code, and at the location closest to the hazard of an attached garage or fuel-fired appliance.

155.18 ADOPTION OF THE 2012 INTERNATIONAL ENERGY CONSERVATION CODE. Pursuant to published notice and public hearing, as required by law, the International Energy Conservation Code, 2012 Edition, published by the International Code Council, is hereby adopted in full except for such portions as may hereinafter be deleted, modified or amended.

155.19 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Energy Conservation Code, 2012 Edition, are hereby made:

- A. The provisions of the International Energy Code as currently adopted and amended by the Iowa State Building Code Bureau shall apply to all

matters governing the design and construction of buildings for energy efficiency.

- B. Delete Sections 101.1, 101.2, 103.3.1, 103.3.2, 103.3.3, 103.4, 103.5, and all of Sections 104, 107, 108 and 109.
- C. All energy code compliance inspections shall be completed by a third party certified to do such inspections with a report submitted to the Administrative Official showing compliance with the State adopted energy code.
- D. Add Code Section C402.1.1.1 Seasonal Structures with the following language:

C402.1.1.1 Seasonal Structures. The following seasonal type structures are exempt from meeting the provisions of this code. (These facilities are allowed to have heating and/or cooling equipment for temporary comfort of patrons and employees during operating hours.)

1. Food Service Buildings that serve patrons at amusement parks, water parks, and outdoor sporting facilities. The buildings can only be occupied by employees, must not be able to allow patrons to be served within the facility and must have its sole means of servicing customers, an operable exterior serving window.
2. Restroom Facilities that serve amusement parks, water parks, and outdoor sporting facilities.

- E. Delete Section C408.2 and replace with the following:

Mechanical systems and service water-heating systems commissioning and completion requirements. Prior to the final mechanical and plumbing inspections, the registered design professional or approved agency shall provide evidence of mechanical systems commissioning and completion in accordance with the provisions of this section. The Commissioning Agent shall be in no way affiliated with the project's design, installation or sale of products, to avoid any conflict of interest. The Commissioning Agent shall be accredited by an industry-recognized certification program, to be determined by the AHJ.

155.20 ADOPTION OF THE 2021 INTERNATIONAL FIRE CODE. Pursuant to published notice and public hearing, as required by law, the *International Fire Code*, 2021 edition, including Appendix Chapters **B, C, D, I, K, and N** (see *International Fire Code* Section 101.2.1, 2021 edition), as published by the International Code Council, is hereby adopted in full as the Fire Code of City of Bondurant for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and

premises as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this resolution.

155.21 AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS. The following amendments, modifications, additions and deletions to the International Fire Code, 2021 Edition, are hereby made:

A. Section 101.1. Insert: **[City of Bondurant]**

B. Code Section 109: Refer to City of Bondurant Board of Appeals.

C. Delete Code Section: IFC 308.1.4 Replace with the following language:

308.1.4 Open-flame cooking devices. Charcoal burners, other open-flame cooking devices, and other devices that produce ashes or embers shall not be operated on balconies or within 20 feet (3048 mm) of combustible construction. Location of LP containers shall comply with Section 6104. **Exceptions:**

1. One- and two-family *dwelling*s, constructed in accordance with the *International Residential Code*.
2. LP-gas cooking devices having LP-gas container with a water capacity not greater than 20 pounds.

D. Insert New Code Section:

319.11 Location. Mobile food vehicles shall not be located within 20 feet (6096 mm) of buildings, tents, canopies or membrane structures.

E. Insert New Code Section: IFC 503.1.4 Insert the following language:

503.1.4 Outdoor Venue Access. A 10 ft. wide emergency access roads designed to support 36,000 lb. weight load shall be provided within 350-feet of all portions of an outdoor venue (e.g. soccer complex, park, skate park, sports fields) to facilitate emergency vehicle access.

Exception: The fire code official is authorized to increase the dimension of 350 feet where emergency access roads cannot be installed because of location on property, topography, waterway, nonnegotiable grades, or other similar conditions, and an approved alternative means of emergency access is provided.

F. Delete Code Section: IFC 505.1 Replace with the following language:

505.1 Address identification. New and existing buildings shall have *approved* address numbers, building numbers or *approved* building identification placed in a

position that is plainly legible and visible from the street or road fronting the property. These numbers shall be black or white and shall contrast with their background. Where required by the *fire code official*, address numbers shall be provided in greater dimension or additional *approved* locations to facilitate emergency response. Address numbers shall be Arabic numbers or alphabetical letters. Numbers and letters shall be a minimum height and a minimum stroke width as dictated by Table 505.1. Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 505.1
Minimum Height and Stroke Width

Distance from the centerline of the Public Way (ft)		Minimum Height (in)	Minimum Stroke Width (in)
Less than 100		4	1/2
100	199	6	3/4
200	299	8	1
For each additional 100		Increase 2	Increase 1/2

^a Exterior suite identification, minimum height shall be 4 inches and stroke width shall be 1/2 inch.

^b Interior suite identification, minimum height shall be 2 inches and stroke width shall be 1/4 inch.

G. Modify Code Section: IFC 508.1 Replace with the following language:

508.1 General. Where required by other sections of this code, Table 508.1, and in all buildings classified as high-rise buildings by the *International Building Code*, a *fire command center* for fire department operations shall be provided and shall comply with Sections 508.1.1 through 508.1.6.

H. Add Code Section: IFC Table 508.1 Add the following language:

Table 508.1 Fire Command Center Thresholds

Occupancy	Threshold Requiring a Fire Command Center
Group A	1,000 occupants
Group E	100,000 gross square feet
Group F	200,000 gross square feet
Group H	100,000 gross square feet
Group I-2 or I-3	100,000 gross square feet
Group M	100,000 gross square feet
Group R1	Greater than 200 <i>dwelling units</i> or <i>sleeping units</i>
Group S	200,000 gross square feet

- I. Modify Code Section IFC 705.2.4 and replace with and add the following language:

705.2.4 Door Operation. Swinging fire doors shall close from the full open position and latch automatically. The door closer shall:

1. Exert enough force to close and latch the door from any partially open position.
2. Be UL listed and of hydraulic type, spring type shall not be allowed.

- J. Insert New Code Section: IFC 901.4.6.1.1 (correlation: IBC 902.1.1.1) Insert the following language:

901.4.6.1.1 Fire Sprinkler Riser Room. A fire sprinkler riser room shall be separated from the electrical room. The riser room shall have no electrical panels, devices, or apparatus inside the room other than the outlets or support equipment (lighting, air compressor, and heater) required for the use of the fire sprinkler system and/or the fire alarm panel. The sprinkler riser room shall not be exclusively accessed from the electrical room, but the electrical room may be accessed from the fire riser room.

- K. Insert New Code Section: IFC 901.4.6.5 (correlation IBC 902.1.5) Insert the following language:

901.4.6.5 Temperature Sensors. Provide a low temperature sensor in the fire sprinkler riser room. Low Temperature Sensor shall be monitored to prevent freezing.

- L. Insert New Code Section IFC 903.3.1.1.3 (correlation: IBC 903.3.1.1.3)

903.3.1.1.3 Sprinkler installed under exterior projections. A canopy covering a door that is required to be marked as an exit shall be required to have fire sprinklers installed outside that door if the canopy extends more than 4 feet out from the door and is 12 feet or less in height from the ground regardless of whether the canopy is combustible or non-combustible. Canopies that have vehicle access under them with door openings shall be required to have fire sprinklers installed under the total canopy regardless of whether the canopy is combustible or non-combustible.

- M. Modify Code Section IFC 903.3.1.2 (correlation: IBC 903.3.1.2) and replace with the following language:

903.3.1.2 NFPA 13R sprinkler systems. Automatic sprinkler systems in Group R occupancies up to and including four stories in height in buildings not exceeding 60 feet (18288 mm) in height above grade plane shall be permitted to be installed

throughout in accordance with NFPA 13R. Attics shall be protected throughout with an *automatic sprinkler system* installed in accordance with NFPA 13.

- N. Modify Code Section: IFC 903.2.11.1.3 (correlation: IBC 903.2.11.1.3) Replace with the following language:

903.2.11.1.3 Basements. Where any portion of a *basement* is located more than 75 feet (22 860 mm) from openings required by Section 903.2.11.1, the *basement* shall be equipped throughout with an *approved automatic sprinkler system*.

- O. Modify Code Section: IFC 903.4.2 (correlation: IBC 903.4.2) Replace with the following language:

903.4.2 Alarms. *An approved weather proof audible device suitable for outdoor use with 110 candela visual signal shall be connected to every automatic sprinkler system.* Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building in an *approved* location. Where a fire alarm system is installed, actuation of the *automatic sprinkler system* shall actuate the building fire alarm system.

- P. Modify Code Section: IFC 1008.3.3 (correlation: IBC 1008.3.3) Replace with the following language:

1008.3.3 Rooms and spaces. In the event of a power supply failure, an emergency electrical system shall automatically illuminate all of the following areas:

1. Electrical equipment rooms
2. Fire command centers
3. Fire pump rooms
4. Generator rooms
5. Public restrooms that contain more than one water closet/urinal or that are accessible
6. Meeting/conference rooms with an area greater than 400 square feet.
7. Classrooms in an E occupancy with an area greater than 400 square feet.

- Q. Modify Code Section: IFC 1009.2 (correlation: IBC 1009.2) Insert item # 11 with the following language:

11. Components of exterior walking surfaces shall be concrete, asphalt, or other approved hard surface.

- R. Add Code Section: IFC 1010.1.6.1 (correlation: IBC 1010.1.6.1) Insert the following language:

1010.1.6.1 Frost Protection. Landings required by Section 1010.1.5 to be at the same elevation on each side of the door exterior landings at doors shall be provided with frost protection.

- S. Modify Code Section: IFC 1010.1.9.1 (correlation: IBC 1010.1.9.1) Replace with the following language:

1010.1.9.1 Hardware. Door handles, pulls, latches, locks and other operating devices on doors required to be accessible by Chapter 11 of the International Building Code shall not require tight grasping, tight pinching or twisting of the wrist to operate. This includes thumb turn locks.

- T. Insert Code Section: IFC 1013.1.1 (correlation: IBC 1013.1.1) Language:

1013.1. 1 Additional Exit Signs. Exit signs may be required at the discretion of the Code Official to clarify an exit or exit access.

- U. Modify Code Section: IFC 1014.4 (correlation: IBC 1014.4) Insert item # 6 with the following language:

Handrails within a dwelling unit or serving an individual dwelling unit of groups R-2 and R-3 shall be permitted to be interrupted at one location in a straight stair when the rail terminates into a wall or ledge and is offset and immediately continues.

- V. Add Code Section: IFC 1015.9 (correlation: IBC 1015.9) Insert the following language:

1015.9 Walking surfaces. A guard shall be provided along retaining walls where a finished walking surface such as sidewalks, patios, driveways and parking lots or similar is located on the top side of a retaining wall. The guard shall be installed along any portion of the wall measuring 30 inches or greater in height measured at any point within 36 inches horizontally to the edge of the open side. A guard shall not be required along portions of the retaining wall where the horizontal distance between the edge of the finished walking surface and the face of the wall is greater than 72 inches.

- W. Insert Code Section: IFC 1028.5.1 (correlation: IBC 1028.5.1) Insert the following language:

1028.5.1 Hard Surfaces. Components of exterior walking surfaces shall be concrete, asphalt, or other approved hard surface.

- X. Insert Code Section: IFC 1031.5.3 (correlation: IBC 1030.4.3) Insert the following language:

1031.5.3 Window wells drainage. All window wells shall be provided with approved drainage.

Y. Insert New Code Section: IFC 1203.7 Insert the following language:

Section 1203.7 Shutdown of Emergency and Standby Power Systems. In addition to the requirements of NFPA 110 for a remote manual stop, a switch of an approved type shall be provided to shut down the generator. The switch shall be provided at an approved location.

Z. Insert New Code Section: IFC 1203.8 Insert the following language:

Section 1203.8 Emergency Generator Signs. Main electrical disconnects and main breaker panels supplied by the generator shall be provided with approved signs.

Additionally, doors accessing emergency and standby power systems shall be provided with approved signs. When approved switches for emergency power shut-down are located remote from the fire alarm annunciator, an approved sign shall be provided at fire alarm annunciator. Approved signs shall contain the word CAUTION in black letters at least 2 inches (50 mm) high on a yellow background. Such warning signs shall be placed so as to be readily discernible.

AA. Insert New Section 3106.3.1

3106.3.3 Occupancy and means of egress. The number and location of emergency egress and escape routes shall be approved by the fire code official. Exits shall comply with Chapter 10 and be as remote from each other as practical and shall be provided as follows:

Occupant Load	Minimum Number of Exits
1 to 500	2
501 to 1,000	3
1,001 or 1,500	4
each additional 500 persons	36 additional inches of exit width

3106.3.4 Width. The aggregate clear width of exits shall be a minimum of 36 inches wide (914mm) for each 500 persons to be accommodated.

3106.3.5 Signs. Exits shall be identified with signs that read "EXIT". The signs shall be weather-resistant with lettering on a contrasting background. The lettering shall be of sufficient height and brush stroke to be immediately visible from 75 feet (22,860mm). Placement of the exit signs shall be approved by the fire code official.

BB. Insert Code Section: IFC 6104.3.3 Insert the following language:

6104.3.3 LP Gas Containers in Group R Occupancies. LP Gas shall not be stored or used inside of a building.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this 1st day of May 2023.

CITY OF BONDURANT, POLK COUNTY, IOWA

DOUG ELROD, MAYOR

ATTEST:

SHELBY HAGAN, CITY CLERK

(SEAL)

FIRST CONSIDERATION: April 10, 2023

SECOND CONSIDERATION: April 17, 2023

THIRD CONSIDERATION: May 1, 2023

CLERK'S CERTIFICATE

I, Shelby Hagan, hereby certify that the foregoing Ordinance No. _____, was published as required by law on the ____ day of _____, 2022.

Shelby Hagan
City Clerk



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.i.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution approving Amended City Council Meeting Dates for Calendar Year 2023 moving July 3, 2023 meeting to July 10, 2023

CONTACT PERSON:

Shelby Hagan, City Clerk
Marketa Oliver, City Administrator

BRIEF HISTORY & ANALYSIS: The attached resolution adjusts the July 3, 2023 Council meeting to July 10, 2023. This change is needed due to lack of quorum arising from Independence Day holiday plans. The attached resolution makes this modification to the official Council meeting schedule and corrects the Parks & Recreation Board meeting dates.

FUNDING SOURCE: NA

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-85

CITY OF BONDURANT
RESOLUTION NO. 230501-85

RESOLUTION APPROVING AMENDED CITY COUNCIL MEETING DATES FOR
CALENDAR YEAR 2023 MOVING JULY 3, 2023, MEETING TO JULY 10, 2023

WHEREAS the City Council typically meets on the first and third Monday of the month;
AND

WHEREAS some meetings fall on holidays throughout the CY 2023; AND

WHEREAS City Code states that Council meetings are moved to the next day when the
meeting falls on a holiday; AND

WHEREAS the Council also approved meeting dates for the Parks and Recreation Board,
Planning and Zoning Commission, and the Board of Adjustment; AND

WHEREAS there are a few adjustments that need to be made to the calendar; AND

WHEREAS the following are the changes to the CY 2023 City Council Meeting dates that
were originally adopted:

<u>Original Date</u>	<u>Reason</u>	<u>New Date</u>
Monday, July 3	lack of a quorum due to the Independence Day holiday	Monday, July 10

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant,
Iowa, that the above City Council Meeting dates, are hereby approved as presented.

BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the other
meeting dates as attached are also approved.

Passed and adopted this 1st day of May 2023,

Doug Elrod, Mayor

ATTEST: I, Maggie Murray, Planning & Community Development Director, City of
Bondurant, hereby certify that at a meeting of the City Council held on the above date,
among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

CY2023 City Council Meeting Dates

Tuesday, January 3
 Tuesday, January 17
 Monday, February 6
 Tuesday, February 21
 Monday, March 6
 Monday, March 20
 Monday, April 3 April 10
 Monday, April 17
 Monday, May 1
 Monday, May 15 May 22
 Monday, June 5
 Monday, June 19
 Monday, July 3 July 10
 Monday, July 17
 Monday, August 7
 Monday, August 21
 Tuesday, September 5
 Monday, September 18
 Monday, October 2
 Monday, October 16
 Monday, November 6
 Monday, November 20
 Monday, December 4
 Monday, December 18

CY2023 City Council Special Meeting Dates

Monday, January 30

Monday, July 31

CY2023 Planning & Zoning Commission Meeting Dates

Thursday, January 12

Thursday, February 9

Thursday, March 9

Thursday, April 13

Thursday, May 11

Thursday, June 8

Thursday, July 13

Thursday, August 10

Thursday, September 14

Thursday, October 12

Thursday, November 9

Thursday, December 14

CY2023 Parks & Recreation Board Meeting Dates

Thursday, January 19

Thursday, February 16

Thursday, March 16

Thursday, April 20

Thursday, May 18

Thursday, ~~June 22~~ June 15

Thursday, July 20

Thursday, ~~August 24~~ August 17

Thursday, September 21

Thursday, ~~October 26~~ October 19

Thursday, November 16

Thursday, December 21

CY2023 Board of Adjustment Meeting Dates

Tuesday, January 10

Tuesday, February 14

Tuesday, March 7

Tuesday, April 11

Tuesday, May 9

Tuesday, June 13

Tuesday, July 11

Tuesday, August 8

Tuesday, September 12

Tuesday, October 10

Tuesday, November 14

Tuesday, December 12



BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT

Item No. 6.a.
For Meeting of 05/01/2023
Resolution

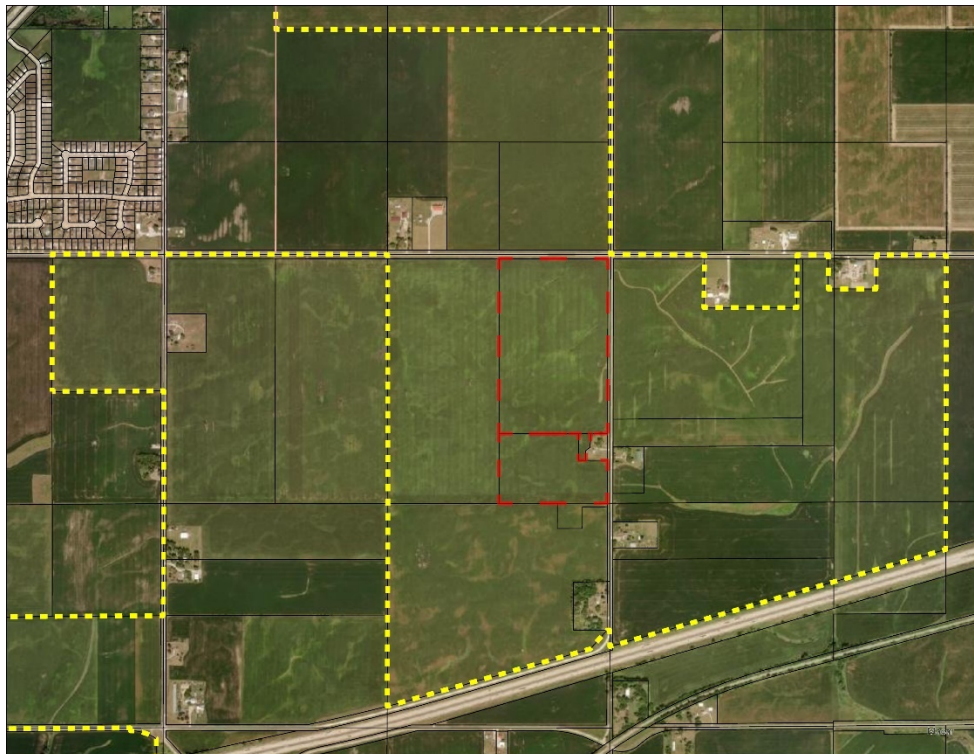
TITLE: RESOLUTION: Resolution setting date of Public Hearing regarding request for rezoning from the Agricultural (A-1) District to the Light Industrial (M-1) District, on property described as Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170/00001-002-000.

CONTACT PERSON:

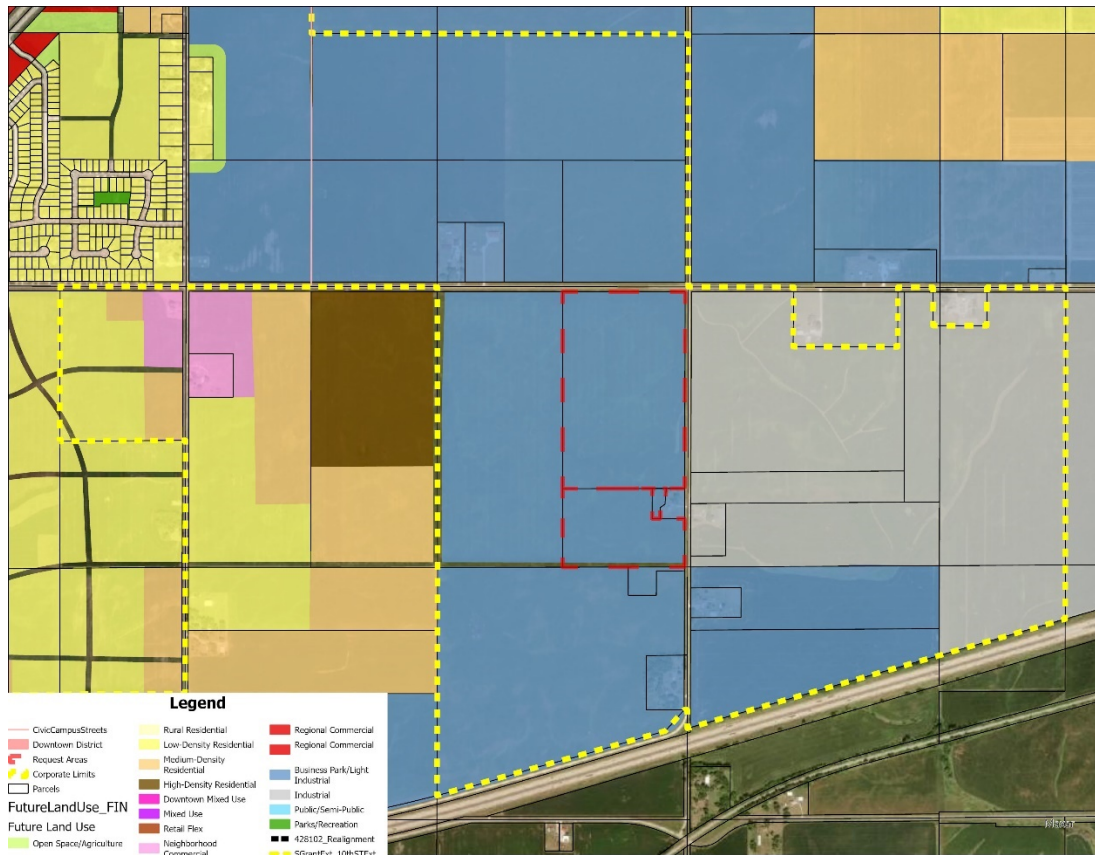
Maggie Murray, Planning & Community Development Director

BRIEF HISTORY & ANALYSIS: Brief History:

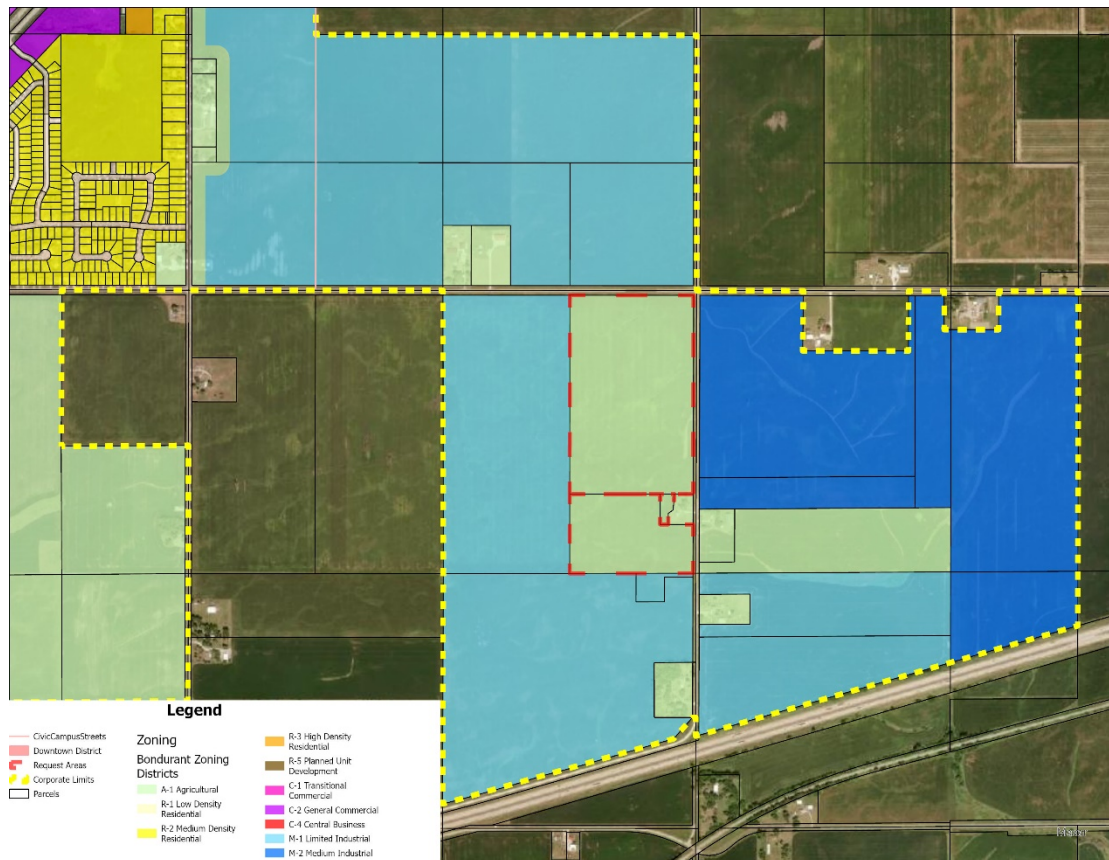
The City has received a rezoning request for the parcel of lands described as Parcel ID 170/00001-001-000, Parcel ID 170/00001-003-000 and Parcel ID 170/00001-002-000 and shown outline in red below.



The City's Future Land Use Map, which guides potential rezoning requests but is not the regulatory tool like the Zoning Ordinance/Map, currently guides these parcels as Business Park/Light Industrial. The properties are outlined in black below. There is Business Park/Light Industrial located to the north, west and south of the properties in question. To the east of the properties the Future Land Use map has identified Industrial use.



Per Section 177.07.7 of the Zoning Code, when land is considered for annexation, it is automatically zoned as being within the City's Agricultural (A-1) District unless a rezoning request is also being considered at the same time. The rezoning being considered is that the land be zoned Light Industrial (M-1). There is existing M-1 Light Industrial Districts to the north, south and west of the properties. There is a M-2 Medium Industrial District to the east of the subject properties. The properties in question are outlined in red below.



Analysis:

When considering rezoning requests, the Planning & Zoning Commission should take into account the following: Comprehensive Plan, Consistency with the Zoning Code, Spot Zoning, and Public Input.

Comprehensive Plan

When a City considers a rezoning ordinance, it must find the rezoning is consistent with its Future Land Use Map. The Future Land Use Map shows the property to be zoned as Business Park/Light Industrial. The properties located to the north, east, west and south have also been designated as Business Park/Light Industrial or Industrial. The current zoning of properties abutting the subject properties are currently zoned either M-1 Light Industrial or M-2 Medium Industrial.

Consistency with the Zoning Code

This item will be reviewed in detail if/when a site plan application is received for the portion requested for M-1 zoning.

Spot Zoning

To determine whether illegal spot zoning has occurred, the courts consider the rezoning takes into account the following:

1. The characteristics of surrounding property.
2. The community's comprehensive plan.
3. The protection and preservation of public health, justice, morals, order, safety and

security, and welfare (police power)

Objectives of the Comprehensive Plan support industrial development along the Interstate 80 corridor, and the Future Land Use Map currently guides for industrial development along the interstate corridor and Business Park/Light Industrial for surrounding properties. The rezoning request for these properties are consistent with the Future Land Use Map.

Public Input

As is required by the City's Zoning Code, letters were sent to property owners withing 200' of the requested rezoning. No comment has been received by staff at the time of writing this agenda statement.

FUNDING SOURCE: N/A for rezonings

STAFF RECOMMENDATION: The following options exist for the City Council

1. Recommended approval of Resolution affixing Public Hearing date.
2. Recommended approval of Resolution affixing Public Hearing date, subject to certain Zoning Code clarification items being included in the rezoning ordinance.
3. Recommended denial of Resolution affixing Public Hearing date.
4. Table pending additional information.

Staff recommends approval of Resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Resolution

CITY OF BONDURANT
RESOLUTION NO. 230501-86

RESOLUTION AFFIXING A DATE FOR A PUBLIC HEARING ON THE REZONING OF
A PROPERTY DESCRIBED AS PARCEL ID 170/00001-001-000, PARCEL ID
170/00001-003-000 AND PARCEL ID 170/00001-002-000 FROM AGRICULTURAL (A-
1) DISTRICT TO LIGHT INDUSTRIAL (M-1) DISTRICT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

That the City Council of the City of Bondurant, Iowa, hereby proposes to change the zoning from Agricultural (A-1) to Light Industrial (M-1), on property described as follows:

EAST FRACTIONAL HALF OF THE NORTHEAST QUARTER (EXCEPT THE SOUTH 820 FEET THEREOF) OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., IOWA.

AND

THE SOUTH 820 FEET OF THE EAST FRACTIONAL HALF OF THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 22, WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCEPT THE NORTH 315 FEET OF THE EAST 374 FEET THEREOF.

AND

COMMENCING AT THE EAST QUARTER CORNER OF SECTION 5, IN TOWNSHIP 79 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA; THENCE N 0°00' E 505.00 FEET ALONG THE SECTION LINE; THENCE S 89°51'15" W 290.00 FEET; ALONG A LINE PARALLEL WITH THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 5, TO THE POINT OF BEGINNING; THENCE S 89°51'15" W 84.00 FEET; THENCE N 0°00' W 315.00 FEET; THENCE N 89°51'15" E 147.00 FEET; THENCE S 4°21'15" W 164.00 FEET; THENCE S 53°59' W 62.43 FEET; THENCE S 0°00' E 115.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.84 ACRES, MORE OR LESS.

BE IT FURTHER RESOLVED THAT: A public hearing will be held on the 22nd day of May, 2023 6:00 p.m. at the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa at which time the Council will hear public comments on the proposed change in rezoning of said property.

BE IT FINALLY RESOLVED THAT: The City Clerk is hereby directed to publish notice of said hearing, as required by law.

Passed and approved by the City Council of the City of Bondurant, Iowa, this 1st day of May, 2023.

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

NOTICE OF PUBLIC HEARING

The City Council of the City of Bondurant will hold a public hearing at 6:00 p.m. on February 20, 2023 in the Bondurant City Center at 200 2nd Street NE, Bondurant, Polk County, Iowa, to hear a request to rezone property from the Agricultural (A-1) District to the Light Industrial (M-1) District, on property described as follows:

LOT 1 (EXCEPT THE WEST 25 FEET AND EXCEPT THE SOUTH 655 FEET THEREOF), LOT 2 (EXCEPT THE SOUTH 655 FEET THEREOF), AND LOT 3 (EXCEPT THE SOUTH 655 FEET THEREOF), ALL IN BONDURANT FARMS, AN OFFICIAL PLAT IN POLK COUNTY, IOWA; AND

LOTS 4, 5, 6, AND 7 IN BONDURANT FARMS, AN OFFICIAL PLAT, NOW INCLUDED AND FORMING A PART OF THE CITY OF BONDURANT, IOWA.

All interested parties are encouraged to attend.

SHELBY HAGAN,
CITY CLERK



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.k.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution Approving Purchase of Replacement Skid Steer and purchase of soil conditioner attachment

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: As a part of the FY24 CIP, Public Works staff have budgeted \$67,578.00 for the purchase of a replacement skid steer loader for use in the Parks System and Public Works Maintenance. This vehicle will also be utilized for City campus grounds maintenance, and snow removal in the downtown business district.

This is a replacement of the used 2009 piece of equipment that is currently being used. Also, staff are requesting the purchase of the soil conditioner attachment that will be used to restore ROW's and other areas on city property that need to be regraded and maintained.

Staff would also recommend the approval of a trade-in disposal of the existing 2009 skid steer, which is as follows.

2009 Bobcat S250 Skid Steer Loader. Trade-in value of \$10,000

FUNDING SOURCE: FY24 Capital Equipment Replacement Budget

STAFF RECOMMENDATION: Approve the purchase of the 2023 Bobcat S76 and related equipment in the amount of \$61,345.50.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-87
2. BONDURANT - S76 - MMB-01985v1 With Trade
3. CITY OF BONDURANT - SOIL - MMB-01834

CITY OF BONDURANT
RESOLUTION NO. 230501-87

RESOLUTION APPROVING PURCHASE OF 2023 BOBCAT S76 AND RELATED
EQUIPMENT IN THE AMOUNT OF \$61,345.50 FROM CLARK EQUIPMENT
COMPANY dba BOBCAT COMPANY

WHEREAS, the City of Bondurant accepts the equipment for purchase of:

2023 Bobcat S76 and related equipment from Clark Equipment Company dba Bobcat Company in the amount of \$61,345.50

WHEREAS, the City Council also approves the trade-in disposal of used equipment of:

1. 2009 Bobcat Skid Steer Loader value of \$10,000

WHEREAS, payments are to be made to Clark Equipment Company dba Bobcat Company: AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 2023 Bobcat S76 and related equipment purchase from Clark Equipment Company dba Bobcat Company is hereby approved in the amount of \$61,345.50 is hereby approved.

Passed this 1st day of May 2023

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				



Bobcat

Product Quotation

Quotation Number: MMB-01985v1

Date: 2023-04-20 15:56:57

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF BONDURANT Attn: John Horton 200 2nd St NE BONDURANT, IA 50035 Phone: (515) 971-6855	PRESTON Capital City Equipment Company, Des Moines, IA 5461 NW 2ND ST. DES MOINES IA 50313-1333 Phone: (515) 243-3353 Fax: (515) 243-0534	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
S76 T4 Bobcat Skid Steer Loader 74.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated) Horn Instrumentation: Standard 5" Display (Rear Camera Ready) with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts. Lift Arm Support	M0369	1	\$44,517.90	\$44,517.90
	Lift Path: Vertical Lights, Front and Rear LED Operator Cab - Includes: Vinyl Adjustable Vinyl Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt - Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471 - Falling Object Protective Structure (FOPS) meets SAE-J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts) - Vinyl suspension seat with 2-point seat belt Parking Brake: Wedge Brake System Tires: 12-16.5, 12PR, Bobcat Heavy Duty Warranty: 2 years, or 2000 hours whichever occurs first			
P68 Performance Package Power Bob-Tach Attachment Control High Flow	M0369-P06-P68	1	\$4,883.90	\$4,883.90
	Two-Speed Dual Direction Bucket Positioning Automatic Ride Control			
C88 Comfort Package Clear Sides Enclosed Cab with Auto HVAC Sound Reduction Touch Display with Radio & Bluetooth	M0369-P07-C88	1	\$6,771.10	\$6,771.10
	Heated Cloth Air Ride Suspension Seat Premium LED Lights Rear View Camera			
Selectable Joystick Controls	M0369-R01-C04	1	\$603.40	\$603.40
74" Severe Duty Bucket	7326130	1	\$1,890.88	\$1,890.88
--- Long Bolt-on tooth kit	7355992	8	\$52.16	\$417.28
Total of Items Quoted				\$59,084.46
Dealer P.D.I.				\$200.00
Freight Charges				\$1,469.00
Dealer Assembly Charges				\$116.00
Trade-in S250				(\$10,000.00)
Quote Total - US dollars				\$50,869.46

Notes:

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Ship To): _____

TAX EXEMPT? _____ YES _____ NO

Exempt in the State of _____

Tax Exempt ID:

FEDERAL - _____

STATE - _____

Expiration Date: _____

****Prices per the Iowa NASPO Construction - SW192***

****Terms Net 60 Days. Credit cards accepted.***

****FOB Destination***

****State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.***

****TID# 38-0425350***

****Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

****Quote valid for 30 days***



Bobcat

Product Quotation

Quotation Number: MMB-01834

Date: 2022-11-28 15:31:48

Customer Name/Address:

Bobcat Delivering Dealer

ORDERS TO BE PLACED WITH:
Contract Holder/Manufacturer

CITY OF BONDURANT 1529320
Attn: John Horton
200 2nd St Ne
Bondurant, IA 50035-1021

Capital City Equipment Company,
Des Moines, IA
5461 NW 2ND ST.
DES MOINES IA 50313-1333
Phone: (515) 243-3353
Fax: (515) 243-0534

Clark Equipment Company
dba Bobcat Company
250 E Beaton Dr
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 855-608-0681
Contact: Heather Messmer
Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
Soil Conditioner, 72-in. Hydraulic Angle and Depth for High Flow machines	7135944	1	\$9,256.04	\$9,256.04

Total of Items Quoted	\$9,256.04
Dealer P.D.I.	\$50.00
Freight Charges	\$268.00
Dealer Assembly Charges	\$0.00
Other Charges: Material and Logistics	\$902.00
Quote Total - US dollars	\$10,476.04

Notes:

**Prices per the Iowa NASPO Construction - SW192*

**Terms Net 60 Days. Credit cards accepted.*

**FOB Destination*

**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

**TID# 38-0425350*

****Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

**Quote valid for 30 days*

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Ship To): _____

TAX EXEMPT? _____ **YES** _____ **NO**

Exempt in the State of _____

Tax Exempt ID:

FEDERAL - _____

STATE - _____

Expiration Date: _____



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.I.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution approving change order no. 8 for the stabilization of the unstable subgrade areas along the trail needed for the Hwy 65 Underpass Project TAP-T-0747(613)—8V-77

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff recommends the attached resolution to approve change order #8 in the amount of \$27,465.19 related to the need for stabilization for the unstable subgrade areas along the trail of the Underpass project.

There are 2 areas of concern, one on the Westside of the tunnel and along the Eastern side, as the trail exists the tunnel where the contractor has encountered a sand seam in the ground that was not known about prior to construction. The need to stabilize the ground in these areas is important for the future integrity of the trail and to reduce future maintenance costs down the road.

FUNDING SOURCE: Grant Funding

STAFF RECOMMENDATION: Approve resolution on a roll call vote.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-88
2. CO #8 for project #TAP-T-0747(613)--8V-77

CITY OF BONDURANT
RESOLUTION NO. 230501-88

RESOLUTION APPROVING CHANGE ORDER NO. 8 FOR THE HWY 65
UNDERPASS PROJECT # TAP-T-0747(613)—8V-77 IN THE AMOUNT OF \$27,465.19

WHEREAS, the Hwy 65 Underpass Project Change Order No. 8 was submitted on April 21, 2023; AND

WHEREAS, the change order no. 8 is for stabilization for the unstable subgrade areas along the trail. needed for the Hwy 65 Underpass Project; AND

WHEREAS, Engineers from Veenstra & Kimm, Inc. and City Staff have reviewed the change order for accuracy; AND

WHEREAS, the amount for Change Order No. 8 is \$27,465.19,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the change order no. 8 for the Hwy 65 Underpass Project in the amount of \$27,465.19 is hereby approved.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				

Change Order

Date: 14.20.23

To: William Weber, PE
Veenstra & Kimm Inc.
3000 Westtown Parkway
West Des Moines, IA 50266

Subcontractor Price: Wenthold Excavating

Revised: 4.20.23

Date	Project		
4.20.23	77-0747-613	RCB Culvert New - Single Box	Bondurant

Item	Description	Unit	Quantity	Unit Price	Total Price
	West Side				
	Degrade--Core Out	SY	44.45	17.00	\$ 755.65
	6" to 11" Thickness Modified Subbase	SY	44.45	36.00	\$ 1,600.20
	4" N12 Subdrain - Includes Outlet	LF	40.00	42.00	\$ 1,680.00
					\$ -
					\$ -
	East Side				\$ -
	Degrade--Core Out	SY	186.70	20.00	\$ 3,734.00
	BiAxial Geogrid	SY	186.70	9.00	\$ 1,680.30
	NonWoven Geotextile	SY	186.70	9.00	\$ 1,680.30
	12" Thickness Modified Subbase	SY	186.70	37.00	\$ 6,907.90
	4" N12 Subdrain - Includes Outlet & Fabric	LF	165.00	42.00	\$ 6,930.00
					\$ -
	Prime Markup 10%				\$ 2,496.84
					\$ -
					\$ -
					\$ -
					\$ -
Prepared by: Herluf Jensen					
To accept sign here and date:					
Total					\$ 27,465.19

Prepared by: Herluf Jensen

To accept sign here and return.

Total	\$ 27,465.19
-------	--------------

Thank you!

6804 N.W. 2nd Street Des Moines, IA 50313 Phone: 515.289.2235 Fax: 515.289.4402



Basic Quality Statistical Summary Report

Plant 26304-Ames Mine (IDOT A85006)
Product 1205-Modified Subbase
Specification Modified Subbase
Period 01/01/2022 - 06/23/2022

Sieve/Test	Tests	Average	St Dev	Target	Specification
1 1/2" (37.5mm)	29	100.0	0.00	100-100/100	100-100
1" (25mm)	29	98.5	1.32		
3/4" (19mm)	29	79.4	4.80	77-85/81	70-85
1/2" (12.5mm)	29	58.3	13.03		
3/8" (9.5mm)	29	54.3	15.43		
#4 (4.75mm)	29	36.0	10.14		
#8 (2.36mm)	28	20.8	5.47	14-30/22	10-30
#16 (1.18mm)	29	14.6	4.20		
#30 (.6mm)	29	10.8	2.97		
#50 (.3mm)	29	8.4	2.21		
#100 (.15mm)	29	6.9	1.67		
#200 (75µm)	29	5.75	1.328	3-8/5.8	3-8
Pan	29	0.00	0.000		



Basic Quality Statistical Summary Report

Plant 26304-Ames Mine (IDOT A85006)
Product 0507-1-1/2" Clean
Specification 1-1/2" Clean
Period 01/01/2022 - 08/05/2022

Sieve/Test	Tests	Average	St Dev	Target	Specification
1 1/2" (37.5mm)	24	100.0	0.00		100-100
1" (25mm)	24	52.9	15.04		40-80
3/4" (19mm)	24	10.8	12.61		
1/2" (12.5mm)	24	1.5	2.05		
3/8" (9.5mm)	24	1.0	1.80		
#4 (4.75mm)	24	0.6	0.90		
#8 (2.36mm)	24	0.3	0.21		C-6
Pan	24	0.00	0.000		C-4

LBO 302 Type 2 Biaxial Geogrid

TENAX LBO 302 is a polypropylene geogrid especially designed for soil stabilization and reinforcement applications. LBO 302 geogrids are manufactured from a unique process of extrusion and biaxial orientation to enhance tensile properties. TENAX LBO 302 geogrids feature consistently high tensile strength and modulus, excellent resistance to construction damage, and environmental exposure.

Typical Applications:

Soft soil stabilization, base reinforcement, embankments over soft soils, working platforms, haul roads

PRODUCT PROPERTIES

Technical Characteristics	Units	MD Values ¹	XMD Values ¹
Aperture Dimensions ^{2a}	mm (in)	28 (1.10)	38 (1.49)
Minimum Rib Thickness ^{2b}	mm (in)	1.27 (0.05)	1.27 (0.05)
Tensile Strength @ 2% Strain ³	kN/m (lb/ft)	6.0 (410)	9.0 (620)
Tensile Strength @ 5% Strain ³	kN/m (lb/ft)	11.8 (810)	19.6 (1,340)
Ultimate Tensile Strength ³	kN/m (lb/ft)	19.2 (1,310)	28.8 (1,970)

STRUCTURAL INTEGRITY

Junction Efficiency ⁴	%	93
Flexural Stiffness ⁵	mg-cm	750,000
Aperture Stability ⁶	m-N/deg	0.65

DURABILITY

Resistance to Installation Damage ⁷	%SC/%SW/%GP	95/93/90
Resistance to Long Term Degradation ⁸	%	100
Resistance to UV Degradation ⁹	%	100

DIMENSIONS AND DELIVERY

The biaxial geogrid shall be delivered to the jobsite in roll form with each roll individually identified and nominally measuring 4m (13.1-FT) or 4.87m (16-FT) in width and 50m (164-FT) in length.

Notes

1. Unless indicated otherwise, values shown are minimum average roll values determined in accordance with ASTM D4759-02.
2. (a) Minimum average value (b) Nominal dimensions.
3. Tensile Strength is determined in accordance with ASTM D6637-01.
4. Load transfer capability determined in accordance with GRI-GG2-05 and expressed as a percentage of ultimate tensile strength.
5. Resistance to bending force determined in accordance with ASTM D5732-01, using specimens of width two ribs wide, with transverse ribs cut flush with exterior edges of longitudinal ribs (as a "ladder"), and of length sufficiently long to enable measurement of the overhang dimension. The overall flexural stiffness is calculated as the square root of the product MD and XMD flexural stiffness values.
6. Resistance to in-plane rotational movement measured by applying a 20 kg-cm (2 m-N) moment to the central junction of a 9-IN x 9-IN specimen restrained at its perimeter in accordance with US Army Corps of Engineers Methodology for measurement of torsional rigidity.
7. Resistance to loss of load capacity or structural integrity when subjected to mechanical installation stress on clayey sand (SC), well graded sand (SW), and crushed stone classified as poorly graded gravel (GP). The geogrid shall be sampled in accordance with ASTM D5818-06 and load capacity shall be determined in accordance with ASTM D6637-01.
8. Resistance to loss of load capacity or structural integrity when subjected to chemically aggressive environments.
9. Resistance to loss of load capacity or structural integrity when subjected to ultraviolet light aggressive weathering.

Tenax warrants that the geogrid products delivered hereunder conform to the stated specification at the time of delivery. All other warranties including claims for performance or suitability for application are excluded. This product specification supersedes all prior specifications for the product described above and is not applicable for products shipped before November 2014.





Mirafi® 140N

Mirafi® 140N is a needlepunched nonwoven geotextile composed of polypropylene fibers, which are formed into a stable network such that the fibers retain their relative position. Mirafi® 140N is inert to biological degradation and resists naturally encountered chemicals, alkalis, and acids. Mirafi® 140N meets Aashto M288-06 Class 3 for elongation > 50%.

Mechanical Properties	Test Method	Unit	Minimum Average Roll Value	
			MD	CD
Grab Tensile Strength	ASTM D 4632	N (lbs)	534 (120)	534 (120)
Grab Tensile Elongation	ASTM D 4632	%	50	50
Trapezoid Tear Strength	ASTM D 4533	N (lbs)	223 (50)	223 (50)
CBR Puncture Strength	ASTM D 6241	N (lbs)	1335 (300)	
Apparent Opening Size (AOS) ¹	ASTM D 4751	mm (U.S. Sieve)	0.212 (70)	
Permittivity	ASTM D 4491	sec ⁻¹	1.7	
Flow Rate	ASTM D 4491	l/min/m ² (gal/min/ft ²)	5500 (135)	
UV Resistance (at 500 hours)	ASTM D 4355	% strength retained	70	

¹ ASTM D 4751: AOS is a Maximum Opening Diameter Value

Physical Properties	Test Method	Unit	Typical Value	
Weight	ASTM D 5261	g/m ² (oz/yd ²)	163 (4.8)	
Thickness	ASTM D 5199	mm (mils)	1.0 (40)	
Roll Dimensions (width x length)	--	m (ft)	3.8 x 110 (12.5 x 360)	4.5 x 110 (15 x 360)
Roll Area	--	m ² (yd ²)	418 (500)	502 (600)
Estimated Roll Weight	--	kg (lb)	74 (164)	89 (197)

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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.m.
For Meeting of 5/1/2023
Discussion Item

TITLE: - Resolution approving pay request no. 4 to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$14,202.18

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #4 in the amount of \$14,202.18 related to the Franklin Street Water Main Public Infrastructure Improvement Project.

This pay application has been reviewed by City Staff for accuracy and is for work completed from January 25th, 2023 to April 24th, 2023.

All work is substantially completed. Restoration work and the installation of a sampling station are completed.

FUNDING SOURCE: Water Utility Fund/Connection Fee District

STAFF RECOMMENDATION: Staff would recommend approval of the resolution

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-89
2. Pay Request No. 4 Franklin St. Water Main

CITY OF BONDURANT
RESOLUTION NO. 230501-89

RESOLUTION APPROVING PAY REQUEST NO. 4 TO THORPE CONTRACTING
LLC. FOR THE FRANKLIN STREET WATER MAIN PUBLIC IMPROVEMENT
PROJECT IN THE AMOUNT OF \$14,202.18

WHEREAS the Franklin Street Water Main Public Improvements Project Pay Request No. 4 was submitted on April 24th, 2023; AND

WHEREAS, the pay request no. 4 is for work completed on Franklin Street Water Main Public Improvement Project from January 25th, 2023, thru April 24th, 2023; AND

WHEREAS, City Staff have reviewed the pay application for accuracy; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 4 to Thorpe Contracting LLC. in the amount of \$14,202.18 hereby approved.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				

Contractor's Application for Payment No.

4

ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Application	4/24/2023
-------------	-----------

Application Date: 4/24/2023

To
City of Bondurant

From (Contractor):

Via (Engineer):

City or County:

(Owner):

Thorpe Contracting, LLC

1000

Project: _____

Contract:

Owner's Contract No.:

Contractor's Project No.:

Engineer's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions	2. Net change by Change Orders.....	\$	\$35,319.12
1	\$6,020.00		3. Current Contract Price (Line 1 ± 2).....	\$	\$452,869.12
2	\$2,858.00		4. TOTAL COMPLETED AND STORED TO DATE		
3	\$722.60		(Column F total on Progress Estimates).....	\$	\$452,869.12
4	\$785.41		5. RETAINAGE:		
5	\$16,114.11		a. 5% X \$452,869.12 Work Completed.....	\$	\$22,643.46
6	\$8,819.00		b. 5% X \$0.00 Stored Material.....	\$	\$0.00
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$22,643.46
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$430,225.66
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$416,023.48
TOTALS	\$35,319.12	\$0.00	8. AMOUNT DUE THIS APPLICATION.....	\$	\$14,202.18
NET CHANGE BY			9. BALANCE TO FINISH, PLUS RETAINAGE		
CHANGE ORDERS					
					\$35,319.12

Enutracor's Certification certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents

Payment of: \$

(Line 8 or other - attach explanation of the other amount)

is recommended by:

John Horton
Public Works Director

04-26-2023
(Date)

Contractor's Application

For (Contract):

Franklin St Watermain

Application Number: 2

Application Period: 12/14/2022

Application Date: 12/14/2022

EJCDC® C-620 Contractor's Application for Payment
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Page 4 of 13



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.n.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution approving pay request no. 5 (Release Of Retainage) to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$22,643.46

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve pay app #5 in the amount of \$22,643.46 related to the Franklin Street Water Main Public Infrastructure Improvement Project.

This pay application has been reviewed by City Staff for accuracy and is for release of retainage on the contract.

FUNDING SOURCE: Water Utility Fund/Connection Fee District

STAFF RECOMMENDATION: Staff would recommend approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-90
2. Pay Request No. 5 Franklin St. Water Main

CITY OF BONDURANT
RESOLUTION NO. 230501-90

RESOLUTION APPROVING PAY REQUEST NO. 5 TO THORPE CONTRACTING
LLC. FOR THE FRANKLIN STREET WATER MAIN PUBLIC IMPROVEMENT
PROJECT IN THE AMOUNT OF \$22,643.46

WHEREAS the Franklin Street Water Main Public Improvements Project Pay Request No. 5 was submitted on April 24th, 2023; AND

WHEREAS, the pay request no. 5 is for Release of Retainage on Franklin Street Water Main Public Improvement Project; AND

WHEREAS, City Staff have reviewed the pay request for accuracy; AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the pay request no. 5 to Thorpe Contracting LLC. in the amount of \$22,643.46 hereby approved.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Driscoll				
McKenzie				
Sillanpaa				



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No.

Final

Application
Period: 4/24/2023

Application Date: 4/24/2023

To
(Owner): City of Bondurant

From (Contractor):

Thorpe Contracting, LLC

Via (Engineer):

V & K

Project: Franklin St Watermain Extension

Contract:

Owner's Contract No.:

Contractor's Project No.:

Engineer's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
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Contractor's Application

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**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.o.
For Meeting of 5/1/2023
Resolution

TITLE: - Resolution approving Certificate of Completion for the Franklin Street Water Main Project (Thorpe Contracting, LLC)

CONTACT PERSON:

John Horton, Public Works Director

BRIEF HISTORY & ANALYSIS: Staff would recommend to Council the approval of the attached resolution to approve the Certificate of Completion for the Franklin Street Water Main Project. All work has been completed on this project.

All final quantities have been verified and the full release of retainage has been executed. The contractor completed all the work and testing successfully. City Staff have reviewed the project and would recommend approval of the Certificate of Completion.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: staff would recommend approval of the resolution.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. RESOLUTION NO. 230501-91
2. Certificate of Completion

CITY OF BONDURANT
RESOLUTION NO. 230501-91

RESOLUTION APPROVING CERTIFICATE OF COMPLETION TO THORPE
CONTRACTING LLC. FOR THE FRANKLIN STREET WATER MAIN PROJECT

WHEREAS, the Franklin street Water Main Project Certificate of Completion was submitted on April 28^h, 2023; AND

WHEREAS, final quantities for the Franklin Street Water Main Project have been reviewed and verified and the final payment approved; AND

WHEREAS, City Staff have reviewed the project for accuracy and completion; AND

WHEREAS, the Public Works Director recommends approval of the Certificate of Completion.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Certificate of Completion to Thorpe Contracting LLC. for the Franklin Street Water Main Project is hereby approved.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Cox				
Peffer				
Sillanpaa				
McKenzie				
Driscoll				

CERTIFICATE OF COMPLETION

FRANKLIN STREET WATER MAIN PROJECT

CITY OF BONDURANT, IOWA

We hereby certify that we have made an on-site review of the completed project and of the before and after conditions of the water main project as performed by Thorpe Contracting LLC of Adel, Iowa.

As Public Works Director for the City of Bondurant, Iowa, it is my opinion that the work performed is in accordance with the plans and specifications set forth in the contract, and the final amount of the contract is Four Hundred Fifty-Two Thousand Eight Hundred Sixty-Nine and 12/100 Dollars (\$452,869.12)

City Staff

Accepted: CITY OF BONDURANT

By: John Horton

By: _____

Title: Public Works Director

Title: Mayor

Date: 04-28-2023

Date: _____



**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 6.g.
For Meeting of 05/01/2023
Resolution

TITLE: RESOLUTION – Regarding accepting the omission of windows request as allowed by Section 179.01.2.1.2.b.ii.3 of the Zoning Code as proposed by the Edgeland Development.

CONTACT PERSON:

Isaac Pezley, City Planner

BRIEF HISTORY & ANALYSIS: The City of Bondurant is in receipt of a request to reconsider code regarding the inclusion of windows in multi-family and townhomes. Edgeland Development is currently developing the Edgeland Townhomes Development. This development includes 11 townhome structures and 47 individual housing units. The elevations approved by City staff on April 4, 2022 shows a window located on the outer townhome units. City Code Section 179.01.02.1.2.b.ii.3. Windows states the following:

“All multi-family and townhome building elevations shall contain windows, except when their omission is necessary to assure privacy for adjacent property owners”

A portion of the townhome development has already been constructed without the inclusion of the windows, as shown on the approved elevations. John Nieland, Nieland Consulting, has proposed to include the windows shown on Units 1, 14, 19, 20, 31, 32, and 47. This would mean modifying 5 units that have already been constructed and modifying two units that have not been constructed yet.

Nieland is proposing to not include windows in Units 4, 5, 8, 9, 23, 24, 27, 28, 35, 36, 39, 40, 43 and 44. If the windows were installed in these units the windows would be facing one another. Nieland is proposing these windows should be excluded to assure privacy for adjacent property owners.

FUNDING SOURCE: N/A

STAFF RECOMMENDATION: The Planning and Zoning Commission, at their April 13, 2023 meeting, discussed this item but made no motion. The Commission agreed they were okay with the proposed omission of side elevation windows.

APPROVED FOR SUBMITTAL:

ATTACHMENTS:

1. Edgeland Development Approved Site Plan
2. Edgeland Development Approved Elevations

CITY OF BONDURANT
RESOLUTION NO. 230501-83

RESOLUTION ACCEPTING OMISSION OF WINDOWS AS ALLOWED BY SECTION
179.01.2.I.2.b.ii.3 OF THE ZONING CODE AS PROPOSED BY THE EDGELAND
DEVELOPMENT

WHEREAS, on April 18, 2022, the Bondurant City Council approved the Site Plan/Preliminary Plat for Edgeland Bondurant located on Outlot R of Quail Run Plat 3; AND

WHEREAS, the approved construction documents show windows located in the right and left side elevations of the proposed Townhome 4-plex units in compliance with Section 179.01.2.I.2.b.ii.3 of the Zoning Code; AND

WHEREAS, Edgeland Bondurant is requesting for the omission of side elevation windows on Units 4, 5, 8, 9, 23, 24, 27, 28, 35, 36, 39, 40, 43 and 44 to assure privacy for the owners of these units; AND

WHEREAS, Section 179.01.2.I.2.b.ii.3 of the Zoning Code allows for side elevation windows to be omitted when it “...*is necessary to assure privacy for adjacent property owners*” AND

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, allows the omission of windows in the side elevations of Units 4, 5, 8, 9, 23, 24, 27, 28, 35, 36, 39, 40, 43 and 44 of the Edgeland Development in order to assure the privacy of adjacent property owners.

Passed this 1st day of May 2023,

By: _____
Doug Elrod, Mayor

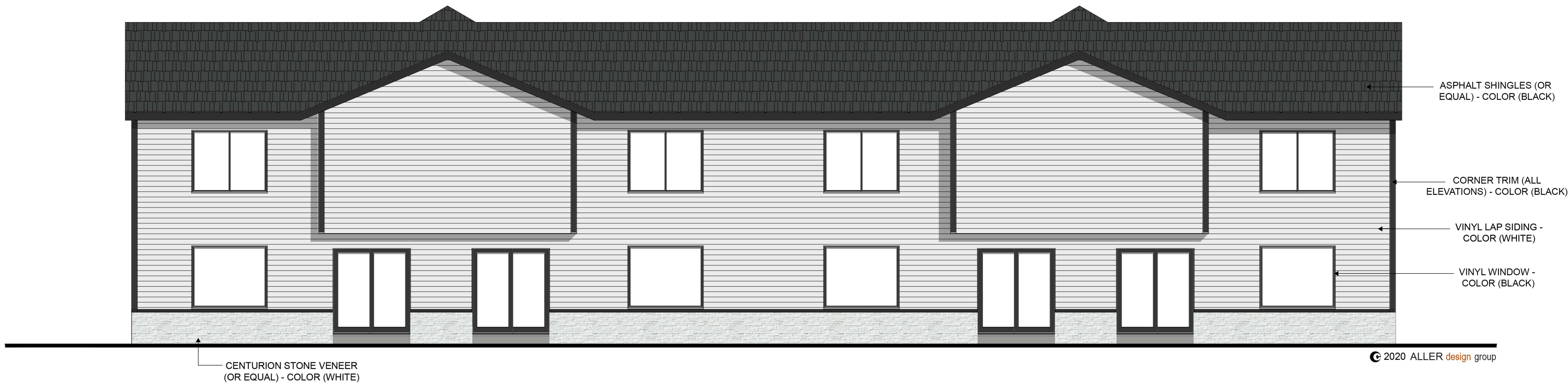
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Driscoll				
McKenzie				
Peffer				
Sillanpaa				

EDGELAND TOWNHOMES - 4 PLEX



Rear Elevation Stone Percentage

Overall :	1818
Windows and Doors:	-358
Total:	1460

Stone:	313 (21.4%)
Siding:	1247

REAR ELEVATION

LOTS 33 - 48 FACING NE 64TH ST.

Left Elevation Stone Percentage

Overall :	578
Windows and Doors:	-3
Total:	575

Stone:	123 (21.4%)
Siding:	447



LEFT ELEVATION

LOT 1 FACING NE 64TH ST.



RIGHT ELEVATION



FRONT ELEVATION

Front Elevation Garage Length Percentage

Overall :	100'-0"
Garage:	80'-0" (80%)

Front Elevation Stone Percentage

Overall :	1578
Windows and Doors:	-739
Total:	839

Stone:	48 (5.8%)
Siding:	851
Garages:	448 (27%)



SITE PLAN/PRELIMINARY PLAT
FOR
EDGELAND BONDURANT
CITY OF BONDURANT, POLK COUNTY, IOWA



VICINITY MAP

OWNER / DEVELOPER

ERICKSON BALMER CONSTRUCTION
2453 106TH STREET
URBANDALE, IA, 50322
CONTACT: DYLAN BALMER
PHONE: 515-252-1510



INDEX OF SHEETS

C100	TITLE SHEET
C101	PROJECT INFORMATION
C200	DIMENSION PLAN
C300	UTILITY PLAN
C400	GRADING AND EROSION CONTROL PLAN
C500	PLANTING PLAN
C501	PLANTING DETAILS

STATE OF IOWA

TIMOTHY L. WEST

LANDSCAPE ARCHITECT

NO. 412

PROFESSIONAL LANDSCAPE ARCHITECT

I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly licensed Professional Landscape Architect under the laws of the State of Iowa.

5/12/22

Date

Timothy L. West, PLA

License Number 412

Pages or sheets covered by this seal: C500-C501

LICENSED PROFESSIONAL ENGINEER

ERIC D. CANNON

P18954

IOWA

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

5/12/22

Date

Eric D. Cannon, P.E.

License Number P18954

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal: C100-C400

EDGELAND BONDURANT

TITLE SHEET

BONDURANT, IA

SNYDER & ASSOCIATES, INC. |



Project No: 121.0883.01

Sheet C100

4	REVISED AS PER CITY COMMENTS	5-11-22	JWM
3	REVISED AS PER CITY COMMENTS	4-6-22	JFS
2	REVISED AS PER CITY COMMENTS	3-30-22	JWM
1	REVISED AS PER CITY COMMENTS	3-18-22	JWM
MARK	REVISION	DATE	BY
Engineer: EDC	Checked By: EDC	Scale: 1" =	
Technician: JWM	Date: 02-24-22	T-R-S: TTN-RRW-SS	

Project No: 121.0883.01

Sheet C100

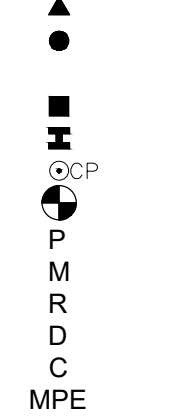
D:\projects\2021\121.0883.01\CD\DWG\121.0883.01.dwg PLOT DATE: 12/18/2021 11:51 AM ANSI FULL BLEED D (34.00 X 22.00 INCHES)

LEGEND

FEATURES

Section Corner
1/2" Rebar, Cap # 11579
(Unless Otherwise Noted)
ROW Marker
ROW Rail
Control Point
Bench Mark
Platted Distance
Measured Bearing & Distance
Recorded As
Deed Distance
Calculated Distance
Minimum Protection Elevation
Centerline
Section Line
1/4 Section Line
1/4 1/4 Section Line
Easement Line

FOUND



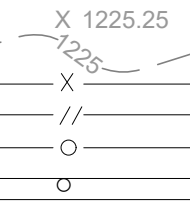
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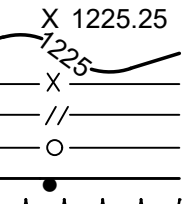
FEATURES

Spot Elevation
Contour Elevation
Fence (Barbed, Field, Hog)
Fence (Chain Link)
Fence (Wood)
Fence (Silt)
Tree Line
Tree Stump

EXISTING



PROPOSED



Deciduous Tree \ Shrub



Coniferous Tree \ Shrub



Communication
Overhead Communication
Fiber Optic
Underground Electric
Overhead Electric
Gas Main with Size
High Pressure Gas Main with Size
Water Main with Size
Sanitary Sewer with Size
Duct Bank
Test Hole Location for SUE w/D

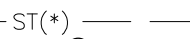
C(*)
OC(*)
FO(*)
E(*)
OE(*)
G
HPG(*)
W(*)
S(*)
DUCT(*)
DUCT

(*) Denotes the survey quality service level for utilities

Sanitary Manhole



Storm Sewer with Size



Storm Manhole



Single Storm Sewer Intake



Double Storm Sewer Intake



Fire Hydrant



Fire Hydrant on Building



Water Main Valve



Water Service Valve



Well



Utility Pole



Guy Anchor



Utility Pole with Light



Utility Pole with Transformer



Street Light



Yard Light



Electric Box



Electric Transformer



Traffic Sign



Communication Pedestal



Communication Manhole



Communication Handhole



Fiber Optic Manhole



Fiber Optic Handhole



Gas Valve



Gas Manhole



Gas Apparatus



Fence Post or Guard Post



Underground Storage Tank



Above Ground Storage Tank



Sign



Satellite Dish



Mailbox



Sprinkler Head



Irrigation Control Valve



UTILITY QUALITY SERVICE LEVELS

QUALITY LEVELS OF UTILITIES ARE SHOWN IN THE PARENTHESES WITH THE UTILITY TYPE AND WHEN APPLICABLE, SIZE. THE QUALITY LEVELS ARE BASED ON THE CI / ASCE 38-02 STANDARD.
QUALITY LEVEL (D) INFORMATION IS DERIVED FROM EXISTING UTILITY RECORDS OR ORAL RECOLLECTIONS.
QUALITY LEVEL (C) INFORMATION IS OBTAINED BY SURVEYING AND PLOTTING VISIBLE ABOVE-GROUND UTILITY FEATURES AND USING PROFESSIONAL JUDGMENT IN CORRELATING THIS INFORMATION WITH QUALITY D INFORMATION.
QUALITY LEVEL (B) INFORMATION IS OBTAINED THROUGH THE APPLICATION OF APPROPRIATE SURFACE GEOPHYSICAL METHODS TO DETERMINE THE EXISTENCE AND APPROXIMATE HORIZONTAL POSITION OF SUBSURFACE UTILITIES.
QUALITY LEVEL (A) IS HORIZONTAL AND VERTICAL POSITION OF UNDERGROUND UTILITIES OBTAINED BY ACTUAL EXPOSURE OR VERIFICATION OF PREVIOUSLY EXPOSED SUBSURFACE UTILITIES, AS WELL AS THE TYPE, SIZE, CONDITION, MATERIAL, AND OTHER CHARACTERISTICS.

UTILITY WARNING

THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORDS OBTAINED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES OR SUBSURFACE FEATURES SHOWN COMPRISE ALL SUCH ITEMS IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES OR SUBSURFACE FEATURES SHOWN ARE IN THE EXACT LOCATION INDICATED EXCEPT WHERE NOTED AS QUALITY LEVEL A.

GENERAL NOTES

- CONSTRUCTION OF ALL STREET AND UTILITY IMPROVEMENTS SHALL CONFORM TO 2022 SUDAS STANDARD SPECIFICATIONS.
- LENGTH OF UTILITIES SHOWN ON PLANS ARE DIMENSIONED FROM CENTERLINE OF STRUCTURE TO CENTERLINE OF STRUCTURE.
- ALL TRAFFIC CONTROL SHALL BE PROVIDED IN ACCORDANCE WITH REQUIREMENTS SET FORTH IN THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) WHEN CONSTRUCTION ACTIVITIES OBSTRUCT PORTIONS OF THE ROADWAY FLAGGERS SHALL BE PROVIDED. FLAGGERS SHALL CONFORM TO THE MUTCD IN APPEARANCE, EQUIPMENT AND ACTIONS.
- NOTIFY OWNER, ENGINEER AND CITY OF BONDURANT AT LEAST 48 HOURS PRIOR TO BEGINNING WORK.
- CONSTRUCT MANHOLES AND APPURTENANCES AS WORK PROGRESSES. BACKFILL WITH SUITABLE MATERIAL AND COMPACT TO 95% MAXIMUM DENSITY.
- IN THE EVENT OF A DISCREPANCY BETWEEN THE QUANTITY ESTIMATES AND THE DETAILED PLANS, THE DETAILED PLANS SHALL GOVERN.
- ALL FIELD TILES ENCOUNTERED DURING CONSTRUCTION SHALL BE RECONNECTED AND NOTED ACCORDINGLY ON THE AS-BUILT DOCUMENTS.
- DIMENSIONS, BUILDING LOCATION, UTILITIES AND GRADING OF THIS SITE ARE BASED ON AVAILABLE INFORMATION AT THE TIME OF THE LAYOUT. DEVIATIONS MAY BE NECESSARY IN THE FIELD. ANY SUCH CHANGES OR CONFLICTS BETWEEN THIS PLAN AND FIELD CONDITIONS ARE TO BE REPORTED TO THE ARCHITECT/ENGINEER PRIOR TO STARTING CONSTRUCTION.
- THE ADJUSTMENT OF ANY EXISTING UTILITY APPURTENANCES TO FINAL GRADE IS CONSIDERED INCIDENTAL TO THIS PROJECT.
- CONTRACTOR TO LOAD AND TRANSPORT ALL MATERIALS CONSIDERED TO BE UNDESIRABLE TO BE INCORPORATED INTO THE PROJECT TO AN APPROVED OFF-SITE WASTE SITE.
- CONTRACTOR TO STRIP AND STOCKPILE TOPSOIL FROM ALL AREAS TO BE CUT OR FILLED. RESPREAD TO MINIMUM 6" DEPTH TO FINISH GRADES.
- ALL PROPOSED CONTOURS AND SPOT ELEVATIONS SHOWN ARE FINISHED GRADES AND/OR TOP OF PAVING SLAB (GUTTER), UNLESS OTHERWISE NOTED.
- THE CONTRACTOR IS RESPONSIBLE FOR CLEANING DIRT AND DEBRIS FROM NEIGHBORING STREETS, DRIVEWAYS, AND SIDEWALKS CAUSED BY CONSTRUCTION ACTIVITIES IN A TIMELY MANNER.
- THE ADJUSTMENT OF ANY EXISTING UTILITY APPURTENANCES TO FINAL GRADE IS CONSIDERED INCIDENTAL TO THE SITE WORK.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING EROSION CONTROL MEASURES AS NECESSARY. CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR MAINTAINING ANY EXISTING EROSION CONTROL MEASURES ON SITE AT THE TIME OF CONSTRUCTION. GRADING AND SOIL EROSION CONTROL CODE REQUIREMENTS SHALL BE MET BY CONTRACTOR. A GRADING PERMIT IS REQUIRED FOR THIS PROJECT.
- CONTRACTOR TO COORDINATE NATURAL GAS, ELECTRICAL, TELEPHONE AND ANY OTHER FRANCHISE UTILITY SERVICES WITH UTILITY SERVICE PROVIDER, CITY OF BONDURANT AND THE OWNER PRIOR TO CONSTRUCTION.
- CONTRACTOR TO VERIFY ALL UTILITY CROSSINGS AND MAINTAIN MINIMUM 18" VERTICAL AND HORIZONTAL CLEARANCE BETWEEN UTILITIES. CONTRACTOR TO COORDINATE UTILITY ROUTING TO BUILDING AND VERIFY CONNECTION LOCATIONS AND INVERTS PRIOR TO CONSTRUCTION.

PROPERTY DESCRIPTION

OUTLOT R OF QUAIL RUN PLAT 3

ZONING

R-5: PLANNED UNIT DEVELOPMENT

BULK REGULATIONS:

ROW HOUSE/MULTI-FAMILY
12 UNITS PER ACRE
MAXIMUM UNITS = 8 IN A ROW (16 UNITS WHEN BACK TO BACK)
MINIMUM LOT AREA = 400SF
MINIMUM LOT WIDTH = 20'
FRONT YARD SETBACK = 30'
SIDE YARD SETBACK = 5/10' TOTAL (EAST PROPERTY LINE)
REAR YARD SETBACK = 35'

PARKING REQUIREMENTS

MULTI-FAMILY:
PARKING REQUIRED
2 STALLS REQUIRED PER 2+ BEDROOM UNIT
48 UNITS= 96 SPACES REQUIRED

PARKING PROVIDED
GARAGE STALL = 48 STALLS
DRIVEWAY STALL = 48 STALLS
GENERAL STALL = 7 STALLS

TOTAL STALLS PROVIDED = 103 STALLS

CONTROL POINTS

IOWA SOUTH STATE PLANE COORDINATE SYSTEM
NAD83(2011)(EPOCH 2010.00) IARTN DERIVED - US SURVEY FEET

CP103	N=620046.46 E=1644880.79 Z=955.51 FND 1/2" REBAR WITH RED PLASTIC CAP LOCATED +-10' EAST OF 64TH STREET AND +-5' SOUTH OF FENCE. (AS SHOWN ON SURVEY)
CP200	N=619823.53 E=1645570.59 Z=948.71 SET CUT "X" ON TOP CURB SOUTH SIDE ROAD LOCATED +-10' EAST OF END ROAD AND +-200' WEST OF MAIN ROAD. (AS SHOWN ON SURVEY)
CP201	N=619088.00 E=1644866.98 Z=956.98 SET 1/2" REBAR WITH RED PLASTIC CAP LOCATED +-5' EAST OF FIELD FENCE, +-25' EAST OF 64TH STREET AND +-100' SOUTH OF GAS APPARATUS. (AS SHOWN ON SURVEY)
CP202	N=620147.22 E=1645474.95 Z=949.22 SET CUT "X" TOP CURB AT THE CENTER OF A DOUBLE BACK OF CURB INTAKE LOCATED WEST SIDE OF ROAD AND +-300' SOUTH OF 78TH AVE. (AS SHOWN ON SURVEY)

BENCHMARKS

NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88 - GEOID12A)
IARTN DERIVED - US SURVEY FEET

BM500	ELEV=951.35 SOUTHEAST BURY BOLT ON HYDRANT LOCATED NORTHWEST CORNER QUAIL RUN PLAT 3.
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UTILITY CONTACT INFORMATION

UTILITY CONTACT FOR MAPPING INFORMATION SHOWN AS RECEIVED FROM THE IOWA ONE CALL DESIGN REQUEST SYSTEM, TICKET NUMBER 552105823.

OE1-OVERHEAD ELECTRIC UE1-UNDERGROUND ELECTRIC	MIDAMERICAN ENERGY CRAIG RANFELD 515-252-6632 MECD5MDESIGNLOCATES@MIDAMERICAN.COM
FO1-FIBER OPTIC	AUREON NETWORK SERVICES JEFF KLOCKO 515-830-0445 JEFF.KLOCKO@AUREON.COM
G1- HPRS GAS MAIN	NORTHERN NATURAL GAS COMPANY KEITH GOOD 515-202-5067 KEITH.GOOD@NNGCO.COM
W1-WATER MAIN	SOUTHEAST POLK RURAL WATER DIS ED CLARK 515-323-6244 ONCALLMAPS@DMWWW.COM
CO1-CENTURY LINK	CENTURY LINK SADIE HULL 918-547-0147 SADIE.HULL@LUMEN.COM
S1-SANITARY ST1-STORM	BONDURANT, CITY OF PATRICK COLLISON 515-971-6856 PCOLLISON@CITYOFBONDURANT.COM



A. POLLUTION PREVENTION AND EROSION PROTECTION

- CODE COMPLIANCE: THE CONTRACTOR IS RESPONSIBLE FOR COMPLIANCE WITH ALL POTENTIAL POLLUTION AND SOIL EROSION CONTROL REQUIREMENTS OF THE IOWA CODE, THE IOWA DEPARTMENT OF NATURAL RESOURCES (IDNR) NPDES PERMIT, THE U.S. CLEAN WATER ACT AND ANY LOCAL ORDINANCES. THE CONTRACTOR SHALL TAKE ALL NECESSARY STEPS TO PROTECT AGAINST EROSION AND POLLUTION FROM THIS PROJECT SITE AND ALL OFF-SITE BORROW OR DEPOSIT AREAS DURING PERFORMANCE OR AS A RESULT OF PERFORMANCE.
- DAMAGE CLAIMS: THE CONTRACTOR WILL HOLD THE OWNER AND ARCHITECT / ENGINEER HARMLESS FROM ANY AND ALL CLAIMS OF ANY TYPE WHATSOEVER RESULTING FROM DAMAGES TO ADJOINING PUBLIC OR PRIVATE PROPERTY, INCLUDING REASONABLE ATTORNEY FEES INCURRED TO OWNER. FURTHER, IF THE CONTRACTOR FAILS TO TAKE NECESSARY STEPS TO PROMPTLY REMOVE EARTH SEDIMENTATION OR DEBRIS WHICH COMES ONTO ADJOINING PUBLIC OR PRIVATE PROPERTY, THE OWNER MAY, BUT NEED NOT, REMOVE SUCH ITEMS AND DEDUCT THE COST THEREOF FROM AMOUNTS DUE TO THE CONTRACTOR.

B. STORM WATER DISCHARGE PERMIT

- THIS PROJECT REQUIRES COVERAGE UNDER THE NPDES GENERAL PERMIT NO. 2 FOR STORM WATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITIES FROM THE IDNR, AS REQUIRED BY THE ENVIRONMENTAL PROTECTION AGENCY (EPA). THE GENERAL CONTRACTOR AND ALL SUBCONTRACTORS ARE RESPONSIBLE FOR COMPLIANCE WITH AND FULFILLMENT OF ALL REQUIREMENTS OF THE NPDES GENERAL PERMIT NO. 2 AS SPECIFIED IN THE CONTRACT DOCUMENTS.
- ALL DOCUMENTS RELATED TO THE STORM WATER DISCHARGE PERMIT, INCLUDING, BUT NOT LIMITED TO, THE NOTICE OF INTENT, PROOF OF PUBLICATIONS, DISCHARGE AUTHORIZATION LETTER, CURRENT SWPPP, SITE INSPECTION LOG, AND OTHER ITEMS, SHALL BE KEPT ON SITE AT ALL TIMES AND MUST BE PRESENTED TO ANY JURISDICTIONAL AGENCIES UPON REQUEST. FAILURE TO COMPLY WITH THE NPDES PERMIT REQUIREMENTS IS A VIOLATION OF THE CLEAN WATER ACT AND THE CODE OF IOWA.
- A "NOTICE OF DISCONTINUATION" MUST BE FILED WITH THE IDNR UPON FINAL STABILIZATION OF THE DISTURBED SITE AND REMOVAL OF ALL TEMPORARY EROSION CONTROL MEASURES. ALL PLANS, INSPECTION REPORTS, AND OTHER DOCUMENTS MUST BE RETAINED FOR A PERIOD OF THREE YEARS AFTER PROJECT COMPLETION. THE CONTRACTOR SHALL RETAIN A RECORD COPY AND PROVIDE THE ORIGINAL DOCUMENTS TO THE OWNER UPON PROJECT ACCEPTANCE AND/OR SUBMITTAL OF THE NOTICE OF DISCONTINUATION.

C. POLLUTION PREVENTION PLAN

- THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) IS A SEPARATE DOCUMENT IN ADDITION TO THESE PLAN DRAWINGS. THE CONTRACTOR SHOULD REFER TO THE SWPPP FOR ADDITIONAL REQUIREMENTS AND MODIFICATIONS TO THE POLLUTION PREVENTION PLAN MADE DURING CONSTRUCTION.
- THE SWPPP ILLUSTRATES GENERAL MEASURES AND BEST MANAGEMENT PRACTICES (BMP) FOR COMPLIANCE WITH THE PROJECT'S NPDES PERMIT COVERAGE. ALL BMP'S AND EROSION CONTROL MEASURES REQUIRED AS A RESULT OF CONSTRUCTION ACTIVITIES ARE THE RESPONSIBILITY OF THE CONTRACTOR TO IDENTIFY, NOTE AND IMPLEMENT. ADDITIONAL BMP'S FROM THOSE SHOWN ON THE PLAN MAY BE REQUIRED.
- THE SWPPP AND SITE MAP SHOULD BE EXPEDITIOUSLY REVISED TO REFLECT CONSTRUCTION PROGRESS AND CHANGES AT THE PROJECT SITE.
- THE CONTRACTOR IS RESPONSIBLE FOR COMPLIANCE WITH ALL REQUIREMENTS OF THE GENERAL PERMIT AND SWPPP, INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING BMP'S UNLESS INFEASIBLE OR NOT APPLICABLE:
 - UTILIZE OUTLET STRUCTURES THAT WITHDRAW WATER FROM THE SURFACE WHEN DISCHARGING FROM BASINS, PROVIDE AND MAINTAIN NATURAL BUFFERS AROUND SURFACE WATERS, DIRECT STORM WATER TO VEGETATED AREAS TO INCREASE SEDIMENT REMOVAL AND MAXIMIZE STORM WATER INFILTRATION, AND MINIMIZE SOIL COMPACTION.
 - INSTALL PERIMETER AND FINAL SEDIMENT CONTROL MEASURES SUCH AS SILT BARRIERS, DITCH CHECKS, DIVERSION BERMS, OR SEDIMENTATION BASINS DOWNSTREAM OF SOIL DISTURBING ACTIVITIES PRIOR TO SITE CLEARING AND GRADING OPERATIONS.
 - PRESERVE EXISTING VEGETATION IN AREAS NOT NEEDED FOR CONSTRUCTION AND LIMIT TO A MINIMUM THE TOTAL AREA DISTURBED BY CONSTRUCTION OPERATIONS AT ANY TIME.
 - MAINTAIN ALL TEMPORARY AND PERMANENT EROSION CONTROL MEASURES IN WORKING ORDER, INCLUDING CLEANING, REPAIRING, REPLACEMENT, AND SEDIMENT REMOVAL THROUGHOUT THE PERMIT PERIOD. CLEAN OR REPLACE SILT CONTROL DEVICES WHEN THE MEASURES HAVE LOST 50% OF THEIR ORIGINAL CAPACITY.
 - INSPECT THE PROJECT AREA AND CONTROL DEVICES (BY QUALIFIED PERSONNEL ASSIGNED BY THE CONTRACTOR) EVERY SEVEN CALENDAR DAYS. RECORD THE FINDINGS OF THESE INSPECTIONS AND ANY RESULTING ACTIONS IN THE SWPPP WITH A COPY SUBMITTED WEEKLY TO THE OWNER OR ENGINEER DURING CONSTRUCTION. REVISE THE SWPPP AND IMPLEMENT ANY RECOMMENDED MEASURES WITHIN 7 DAYS.
 - PREVENT ACCUMULATION OF EARTH AND DEBRIS FROM CONSTRUCTION ACTIVITIES ON ADJOINING PUBLIC OR PRIVATE PROPERTIES, INCLUDING STREETS, DRIVEWAYS, SIDEWALKS, DRAINAGEWAYS, OR UNDERGROUND SEWERS. REMOVE ANY ACCUMULATION OF EARTH OR DEBRIS IMMEDIATELY AND TAKE REMEDIAL ACTIONS FOR FUTURE PREVENTION.
 - INSTALL NECESSARY CONTROL MEASURES SUCH AS SILT BARRIERS, EROSION CONTROL MATS, MULCH, DITCH CHECKS OR RIPRAP AS SOON AS AREAS REACH THEIR FINAL GRADES AND AS CONSTRUCTION OPERATIONS PROGRESS TO ENSURE CONTINUOUS RUNOFF CONTROL. PROVIDE INLET AND OUTLET CONTROL MEASURES AS SOON AS STORM SEWERS ARE INSTALLED.
 - RESPREAD A MINIMUM OF 6 INCHES OF TOPSOIL (INCLUDING TOPSOIL FOUND IN SOD) ON ALL DISTURBED AREAS, EXCEPT WHERE PAVEMENT, BUILDINGS OR OTHER IMPROVEMENTS ARE LOCATED.
 - STABILIZE UNDEVELOPED, DISTURBED AREAS WITH MULCH, TEMPORARY SEED MIX, PERMANENT SEED MIX, SOD, OR PAVEMENT IMMEDIATELY AS SOON AS POSSIBLE UPON COMPLETION OR DELAY OF GRADING OPERATIONS. INITIATE STABILIZATION MEASURES IMMEDIATELY AFTER CONSTRUCTION ACTIVITY IS FINALLY COMPLETED OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WHICH WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS.
 - COORDINATE LOCATIONS OF STAGING AREAS WITH THE OWNER AND RECORD IN THE SWPPP. UNLESS NOTED OTHERWISE, STAGING AREAS SHOULD CONTAIN THE FOLLOWING: JOB TRAILERS, FUELING / VEHICLE MAINTENANCE AREA, TEMPORARY SANITARY FACILITIES, MATERIALS STORAGE, AND CONCRETE WASHOUT FACILITY. CONTROL RUNOFF FROM STAGING AREAS WITH DIVERSION BERMS AND/OR SILT BARRIERS AND DIRECT TO A SEDIMENT BASIN OR OTHER CONTROL DEVICE WHERE POSSIBLE. CONCRETE WASHOUT MUST BE CONTAINED ONSITE.
 - REMOVE ALL TEMPORARY EROSION CONTROL MEASURES AND SITE WASTE PRIOR TO FILING OF THE "NOTICE OF DISCONTINUATION".

EDGELAND BONDURANT

PROJECT INFORMATION

BONDURANT, IA

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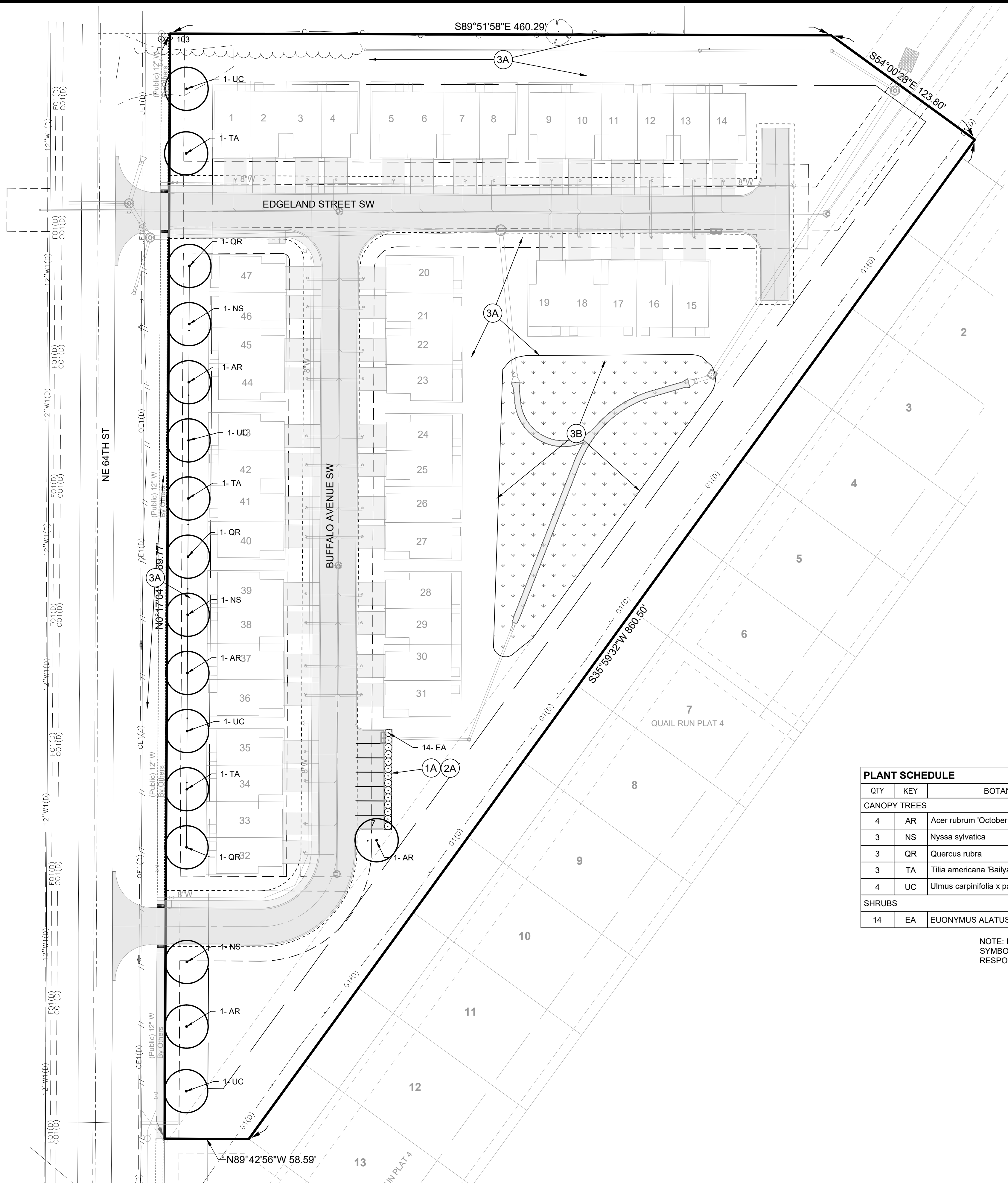
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2	REVISED AS PER CITY COMMENTS	3-30-22	JWM
1	REVISED AS PER CITY COMMENTS	3-18-22	JWM
MARK	REVISION	DATE	BY
Engineer: EDC	Checked By: EDC	Scale: 1" =	
Technician: JWM	Date: 02-24-22	T-R-S: TTN-RRW-SS	
Project No: 121.0883.01			Sheet C101

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GENERAL NOTES

- A. UTILITY WARNING:
THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORDS OBTAINED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEY FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.
- B. NOTIFY UTILITY OWNERS PRIOR TO BEGINNING ANY CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR DETERMINING EXISTENCE, EXACT LOCATION AND DEPTH OF ALL UTILITIES. AVOID DAMAGE TO UTILITIES AND SERVICES DURING CONSTRUCTION. ANY DAMAGE DUE TO THE CONTRACTOR'S CARELESSNESS SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE. COORDINATE AND COOPERATE WITH UTILITY COMPANIES DURING CONSTRUCTION.
- C. ALL PLANT MATERIAL SHALL AT LEAST MEET MINIMUM REQUIREMENTS SHOWN IN THE "AMERICAN STANDARDS FOR NURSERY STOCK" (ANSI Z60.1-LATEST EDITION).
- D. IF IMPERVIOUS SOILS ARE DISCOVERED, CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT. IF TREE DRAINAGE WELLS ARE NEEDED, REFER TO IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS) 9030.103.
- E. CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR A PERIOD OF ONE YEAR FROM DATE OF INSTALLATION, UNLESS SPECIFIED OTHERWISE.
- F. TREE AND SHRUB RINGS NOT LOCATED IN DESIGNATED BEDS SHALL BE CONSIDERED INCIDENTAL TO INSTALLATION. REFER TO THE PLANTING DETAILS FOR FURTHER INSTRUCTIONS.
- G. UNLESS SPECIFIED OTHERWISE, HYDRO-SEED ALL AREAS DISTURBED BY CONSTRUCTION WITH SUDAS TYPE 1 PERMANENT LAWN MIX.

PLANTING PLAN CONSTRUCTION NOTES

- **REFER TO SPECIFICATIONS AND LANDSCAPE DETAILS FOR FURTHER GUIDANCE ON INSTALLATION, MAINTENANCE AND OTHER PROJECT REQUIREMENTS. IF SPECIFICATIONS ARE NOT PROVIDED, SUDAS OR LANDSCAPE ARCHITECT'S RECOMMENDATIONS SHALL GOVERN.
1. MULCH BED, PROVIDE THE FOLLOWING:
- A. 1 1/2 - 3-INCH DIAMETER TRAP ROCK. 4-INCH DEPTH. UNDERLAY MULCH WITH WEED-BARRIER FABRIC. TAPER MULCH DEPTH TOWARDS BED EDGING AND/OR PAVEMENT EDGE, EXPOSING 1-INCH HEIGHT OF EDGE.
2. LANDSCAPE EDGING, PROVIDE THE FOLLOWING:
- A. METAL. 3/16-INCH THICK X 5 1/2-INCH HEIGHT. COLOR BLACK. REFER TO SPECIFICATIONS ON ACCEPTABLE PRODUCTS.
3. TURF ESTABLISHMENT, PROVIDE THE FOLLOWING:
- A. SEED. SUDAS TYPE 1: PERMANENT 1 LAWN MIX.
B. SEED. DETENTION BASIN MIX.

PLANTING CALCULATIONS

LANDSCAPE REQUIREMENTS AND CALCULATIONS:
(AS PER CITY OF BONDURANT SITE PLAN OPEN SPACE LANDSCAPING REQUIREMENTS)

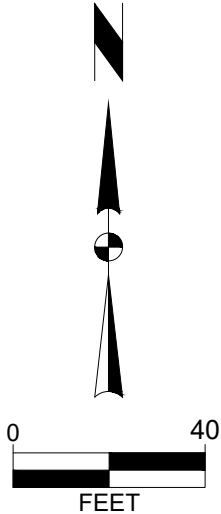
OPEN SPACE REQUIREMENTS:
253,010 SF X 10% MIN. OPEN SPACE = 25,301 SF REQUIRED (152,063 SF PROVIDED, 60.10%)
LIVING GROUND COVER REQUIRED = 22,771 SF (90%). (152,063 SF LIVING GROUND COVER PROVIDED)

TREE LANDSCAPE REQUIREMENTS:
1 TREE PER 50 LF OF FRONTAGE - OR -
1 TREE PER 6 PARKING STALLS, WHICHEVER IS GREATER

770 LF FRONTAGE / 50 = 15.4 TREES - OR - 7 STALLS / 6 = 1.2 TREES
(16 TREES PROVIDED)

PLANT SCHEDULE					
QTY	KEY	BOTANICAL NAME	COMMON NAME	INSTALL SIZE	COMMENTS
CANOPY TREES					
4	AR	Acer rubrum 'October Glory'	OCTOBER GLORY MAPLE	1 3/4" CAL.	B&B
3	NS	Nyssa sylvatica	BLACK TUPELO	1 3/4" CAL.	B&B
3	QR	Quercus rubra	NORTHERN RED OAK	1 3/4" CAL.	B&B
3	TA	Tilia americana 'Baillyard'	FRONT YARD LINDEN	1 3/4" CAL.	B&B
4	UC	Ulmus carpinifolia x parvifolia 'Frontier'	FRONTIER ELM	1 3/4" CAL.	B&B
SHRUBS					
14	EA	EUONYMUS ALATUS 'COMPACTUS'	COMPACT BURNING BUSH	24" HT.	#5 CONTAINER

NOTE: IF THERE'S A DISCREPANCY BETWEEN THE SCHEDULE QUANTITY AND QUANTITY OF PLANT SYMBOLS DRAWN ON PLAN, THE QUANTITY OF SYMBOLS DRAWN SHALL GOVERN. CONTRACTOR IS RESPONSIBLE FOR TALLYING FINAL PLANT QUANTITIES PRIOR TO BIDDING.



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PLANTING PLAN



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