

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

May 1, 2023

Bondurant City Council

1. Roll Call

Present: Mayor Doug Elrod, Council Member Chad Driscoll, Council Member Angela McKenzie, Council Member Matt Sillanpaa

Absent: Council Member Tara Cox, Council Member Bob Pepper

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Elrod called the meeting to order at 06:04 PM and declared a quorum.

3. Abstentions declared

None.

4. Perfecting and Approval of the Agenda

Motion by McKenzie, seconded by Sillanpaa, to approve the agenda. Vote on Motion 3-0. Motion carried.

5. Guests requesting to address the City Council

Polk County Sheriff's Department reported 588 calls of service for the month of April.

a. Proclamation for Professional Municipal Clerks Week

Mayor Elrod presented a proclamation for Professional Municipal Clerks Week.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of April 17, 2023 City Council Meeting Minutes

b. Applications for Council Approval

c. Claims List

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- d. R-230501-80- Resolution appointing Jesse Torres to the Planning & Zoning Commission to fill the vacancy as a result of Wes Hoyer's resignation
- e. R-230501-81- Resolution appointing Jason Vore to the Planning & Zoning Commission to fill the vacancy as a result of Torey Cuellar's resignation
- f. R-230501-82- Resolution approving a 28E Agreement with the cities of Des Moines, Alleman, Altoona, Bondurant, Carlisle, Elkhart, Grimes, Indianola, Johnston, Mitchellville, Norwalk, Pleasant Hill, Polk City, West Des Moines, Windsor Heights, and the County of Polk for the partial funding of Homeland Security Services within the Metropolitan Area
- g. R-230501-84- Resolution Setting Date for Budget Amendment for the FY23 Budget
- h. O-230410-214 - (Third and Final Reading) Ordinance to repeal chapter 155, 156, 157, 158, 160 and 161 of the Municipal Code of the City of Bondurant, Iowa and to adopt by reference the 2021 Edition of the International Codes (I-Codes™) and more specifically the International Building Code, the International Residential Code, the International Existing Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Property Maintenance Code, the International Fire Code, the 2021 Uniform Plumbing Code as adopted by the State of Iowa, the International Plumbing Code, the 2012 International Energy and Conservation Code, and by reference the National Electrical Code as currently used by the State of Iowa, NFPA 58, and NEPA 54 to regulate the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures, including installation of mobile, manufactured and modular homes, the full version/current edition of SUDAS (Statewide Urban Design and Specifications); to provide for the issuance of permits and collection of fees; and to provide penalties for violations
- i. R-230501-85- Resolution approving Amended City Council Meeting Dates for Calendar Year 2023 moving July 3, 2023 meeting to July 10, 2023
- j. R-230501-86- Resolution setting date of public hearing regarding Von Stein/Hollerbrand Rezoning from Agricultural (A-1) District to Light Industrial (M-1) District

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- k. R-230501-87- Resolution Approving Purchase of Replacement Skid Steer and purchase of soil conditioner attachment
 - l. R-230501-88- Resolution approving change order no. 8 for the stabilization of the unstable subgrade areas along the trail needed for the Hwy 65 Underpass Project TAP-T-0747(613)—8V-77
 - m. R-230501-89- Resolution approving pay request no. 4 to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$14,202.18
 - n. R-230501-90 - Resolution approving pay request no. 5 (Release Of Retainage) to Thorpe Contracting LLC. for the Franklin Street Water Main Project in the amount of \$22,643.46
 - o. R-230501-91- Resolution approving Certificate of Completion for the Franklin Street Water Main Project (Thorpe Contracting, LLC)
Motion by Driscoll, seconded by McKenzie, to Approve the Consent Agenda. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Cox, Pfeffer. Motion carried 3-0.
7. Action Items
- a. R-230501-83- Resolution accepting the omission of windows request as allowed by Section 179.01.2.I.2.b.ii.3 of the Zoning Code as proposed for the Edgeland Development
Motion by Sillanpaa, seconded by McKenzie, to Approve R-230501-83. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Cox, Pfeffer. Motion carried 3-0.
8. Reports / Comments and appropriate action thereon:
- a. Mayor
Piece of Bondurant comments, MPO update.
 - b. Council Members
McKenzie - CVB update, ICON update.
Sillanpaa - Upcoming meetings.
Driscoll - Piece of Bondurant comments, city-wide garage sale comments.
 - c. Administrator
Legislative update.
 - d. Directors

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Sanders - Virtual tour.

9. **Closed Session**- Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Motion by McKenzie, seconded by Driscoll, to Move into Closed Session at 06:34 PM. Roll Call: Ayes: McKenzie, Sillanpaa, Driscoll. Nays: None. Absent: Cox, Pfeffer. Motion carried 3-0.

Mayor Elrod closed the Closed Session at 07:08 PM.

10. Adjournment

Mayor Elrod presented the City Administrator's performance evaluation process to the Council and the timeline.

Motion by McKenzie, seconded by Driscoll, to adjourn at 07:14 PM. Vote on Motion 3-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Doug Elrod, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on May 1, 2023, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Doug Elrod, Mayor